

**MINUTES
BOARD OF SELECTMEN
TOWN OF PEMBROKE, NH
Wednesday, January 9, 2008 at 6:30 PM**

Present: Chairman Brian Tufts; Selectman Larry Preston; Selectman Fred Kline; Selectman David Sheldon;
Selectman Cindy Lewis

Staff: Geoff Ruggles, Town Administrator

1. CALL TO ORDER

Chairman Tufts called the meeting to order at 6:30 PM.

2. MEETINGS

Eugene Beauchain - Tax abatements for prior years

Mr. Beauchain, 806 Martin Hill Road, was present to request tax abatements from the year he purchased his property (1979) through present due to a dispute in the total land area. A letter from Mr. Donald A. Ingalls, Contracted Assessors' Agent, was received by the Board of Selectmen and states that the assessor recommends abating 2007 taxes in the amount of \$179.82 but does not recommend abating taxes for each of the previous years. If the town wants to consider abating taxes for previous years and wants a recommendation from the assessor, the assessor would need evidence of market value for each of the previous years as separate lots. Chairman Tufts explained to Mr. Beauchain that he would need to work with the assessor to acquire the information needed before tax abatements for previous years could be considered.

Action: Selectman Preston motioned to abate taxes back one year, for a total of \$179.82, to Mr. Beauchain as recommended by the Assessor. Selectman Kline seconded. Motion passed 5-0.

Mr. Ruggles will verify that the tax map and tax card on Mr. Beauchain's property is correct.

3. CITIZENS COMMENT

None

4. OLD BUSINESS

Fee Schedule Review

After a few minor changes, the Board agreed on the schedule. Mr. Ruggles will hold a public hearing at the next meeting for approval and acceptance.

5. NEW BUSINESS

Public Works Policies

Jim Boisvert, Public Works Director, was present to discuss Public Works Policies.

A letter was received by the Selectmen from Mr. Gordon Riedesel, 435 Deerpath Lane, regarding two incidents involving a snow plow driver. He explained that the driver repeatedly blasted his air-horn in a manner that was offensive and unnecessary. Mr. Riedesel requests that the Board take immediate action. Mr. Boisvert assured the Selectmen that the matter has been resolved and the driver reprimanded.

Mr. Boisvert and the Selectmen discussed a letter received from Dana Carlucci regarding winter parking in the village area. Mr. Carlucci requests that cars in the municipal parking area be required to be moved every 24 hours for snow removal, that business dumpsters be kept clear of snow and that nighttime snow removal be considered along Main Street to allow daytime customers adequate parking.

The process of snow removal was discussed at length as well as personnel issues pertaining to employees working overtime during snow storms and vacation time during the winter season. Chairman Tufts reminded Mr. Boisvert that the regulations are only a guideline and he may use his own discretion to change or alter it based on current demands of the public works department. Mr. Boisvert distributed a draft of an updated Snow and Ice Control Policy dated January 8, 2008. This policy will be put on the next meeting agenda for approval by the Board.

Mr. Boisvert updated the Board on the landfill closure project which should be completed by February 15th.

2008 Warrant Articles - Draft

The Selectmen reviewed a draft of the warrant articles to be presented at Town Meeting. Revisions to Article 4 were discussed and will be made by Mr. Ruggles.

Conservation Fund - Additional Donations

A letter and check in the amount of \$500.00 to the Pembroke Conservation Fund was received from Lynne F. Nelson, The Concord Group. She asks that the Conservation Commission accept the funds in memory of Carol A. Maslanka, a recently deceased resident of Pembroke.

Action: Selectman Sheldon moved to accept the \$500.00 donation to the Conservation Commission in memory of Carol A. Maslanka. Selectman Kline seconded. Motion passed 5-0.

Minutes

December 19, 2007 - Public

Action: Selectman Preston moved to approve the minutes of December 19, 2007 as amended. Selectman Lewis seconded. Motion passed 4-0. Selectman Kline abstained.

Town Administrator's Report

Mr. Ruggles distributed a draft copy of the letter from the Board of Selectmen to be included in the Town Report. The Selectman made a few revisions and accepted it as amended.

Mr. Ruggles updated the Board on the search for a Town Planner.

Selectman Sheldon asked for an update on A&B Lumber. Mr. Ruggles stated that there have been no recent updates. Chairman Tufts requested that Mr. Ruggles attempt to obtain a written update on A&B Lumber from LGC.

A motion to approve a multi-year contract (three years) with LGC was approved at the last Board of Selectmen meeting providing that a letter from LGC be received stating that there will be no penalty should the Town choose to change carriers within the three year period. The contract would not be signed until this letter was received. Mr. Ruggles is now in receipt of this letter from LGC, including the required information, which he read aloud to the Selectman.

Action: Selectman Kline moved to approve Chairman Tufts to sign the contract and authorization for Mr. Ruggles to sign future documents pertaining to the contract. Selectman Lewis seconded. Motion passed 5-0.

Mr. Ruggles asked the Board appoint Everett Hodge as Deputy Health Inspector. This would allow Mr. Hodge to handle any issues should the Health Inspector be unavailable.

Action: Selectman Sheldon moved to appoint Mr. Everett Hodge as the Deputy Health Inspector. Selectman Preston seconded. Motion passed 5-0.

Manifest

Action: Selectman Kline moved to approve the manifest as presented. Selectman Preston seconded. Motion passed 4-0. Selectman Lewis abstained.

Tax abatements, exemptions & credits

Action: Selectman Preston moved to accept as recommended by the assessor. Selectman Kline seconded. Motion passed 5-0.

Performance Evaluations - Approval

Two performance evaluations were brought before the Board for approval. After some discussion over the rate of increase, they were approved.

Action: Selectman Kline moved to approve the two performance evaluations provided by Police Chief Scott Lane. Selectman Sheldon seconded. Motion passed 5-0.

Committee Reports

Selectman Lewis informed the Board that Kevin Foss is resigning from the Planning Board. Todd Terrien has resigned from the Conservation Commission due to work conflicts but will remain on the Planning Board. Kevin Krebbs agreed to move to the Conservation Commission.

Selectman Kline reported that there was no EDC meeting in December due to a lack of quorum after two attempts.

Selectman Preston reported that the School Board is proposing an 11% increase.

6. OTHER / CITIZENS COMMENT

None

7. ADJOURNMENT

Action: Selectman Sheldon moved to adjourn the meeting at 8:47 PM. Selectman Kline seconded. Motion passed 4-0. Selectman Preston was not present at time of vote.

Accepted by the Board of Selectmen

Brian Tufts, Chairman