

**MINUTES
BOARD OF SELECTMEN
TOWN OF PEMBROKE, NH
Wednesday, March 5, 2008 at 6:30 PM**

Present: Chairman Brian Tufts; Selectman Larry Preston; Selectman Cindy Lewis; Selectman Fred Kline; Selectman David Sheldon

Staff: Geoff Ruggles, Town Administrator

1. CALL TO ORDER

Chairman Tufts called the meeting to order at 6:30 PM.

2. MEETINGS

**State Senator Sylvia Larsen, Army National Guard - Adjutant General Steve Burritt,
Colonel Jeff Vorce**

Postponed.

Thomas Baumeister

Mr. Baumeister, 809 Bachelder Road, was present to request that his application for the Totally & Permanently Disabled Tax Exemption be reconsidered. His application was previously denied based on his combined assets. Mr. Baumeister is also requesting tax abatement for 2007. He feels that his property assessment was too high for 2006 and 2007 due to property damage caused by severe flooding and large quantities of silt. Additionally, Mr. Baumeister is extremely concerned about the diversion of the Suncook River and the further impact it may have on his property in the future.

Mr. Ruggles has filed Mr. Baumeister's application for tax abatement and will contact Don Ingalls for information regarding the denial of Mr. Baumeister's request for the disability tax exemption. Mr. Ruggles will include Mr. Ingalls and Mr. Baumeister on the agenda for the next Board of Selectmen meeting.

Tom Petit - Town Meeting

Mr. Petit was present to discuss who will present each warrant article at Town Meeting.

The Selectmen discussed voting day coverage.

Mr. Ruggles is in receipt of a letter from Pamela Urban-Morin, Department of Safety, regarding a grant for one APCO-25 compliant digital/analog capable base station radio to be used by the Emergency Management Director and other First Responders in Pembroke's Emergency Operations Center. Included with the letter was the State Homeland Security Program application for the radio.

The completed application, signed by Chairman Tufts, Geoff Ruggles and Tom Petit, is due by March 14, 2008. This potential award is contingent upon completion of Pembroke's Local Emergency Operations Plan. If this plan is not completed within one year of the award, the Department of Safety may be obligated to reclaim the radio.

Mr. Petit has requested further information as to whether this grant would prohibit other grants in the future.

Action: Selectman Preston moved to approve Chairman Tufts to sign the application on behalf of the Board of Selectmen and to move forward on the application with the final submission decision to be made by Mr. Petit. Selectman Sheldon seconded. Motion passed 5-0.

3. CITIZEN COMMENT

None

4. OLD BUSINESS

Perry Eaton Building Lease

Mr. Ruggles received an e-mail from Ms. Ruth Miller, CFO Inspiration Investments, dated February 21, 2008. Attached to the e-mail was a letter, dated February 8, 2008, requesting that their leased area be decreased in size to include only one room on the first floor and two offices on the second floor. The letter also states that this would decrease their rent from \$1,500 to \$562.50 per month, that the \$15,000 of repairs they made to the building will continue to represent their deposit and they will pay the additional \$2,000 as agreed. Ms. Miller requests that the proposed changes be considered but if they are unacceptable, the letter should be considered their required 90 day notice of termination of the lease agreement between the Town of Pembroke and Inspiration Investments, LLC.

The Selectmen reviewed the proposal and felt that the request was reasonable providing they are up to date with their payments.

Action: Selectman Preston moved to accept the terms of the new lease agreement for Inspiration Investments, LLC as requested. The amended lease will begin April 1, 2008 providing they are current in their rental payments and all arrearages by March 19, 2008. Selectman Lewis seconded. Motion passed 5-0.

Planning Board Appointments

Robert Bourque - 1 year

Todd Terrien - 3 years

Kevin Krebs - 3 years

Action: Selectman Kline moved to approve the appointments of Robert Bourque - 1 year, Todd Terrien - 3 years, and Kevin Krebs - 3 years to the Planning Board. Selectman Lewis seconded. Motion passed 5-0.

5. NEW BUSINESS

Minutes

February 20, 2008 - Public

Action: Selectman Kline moved to approve the minutes of February 20, 2008 as amended. Selectman Sheldon seconded. Motion passed 5-0.

February 27, 2008 - Public

Action: Selectman Kline moved to approve the minutes of February 27, 2008 as presented. Selectman Sheldon seconded. Motion passed 4-0. Selectman Preston abstained as he was not present at the meeting.

Town Administrator's Report

Mr. Ruggles informed the Board that Paul Provencher, Green Tomato Lawn Care, will be out of work for 8-12 weeks due to a knee injury. Additionally, Mr. Provencher has sold his equipment and therefore will no longer provide lawn maintenance.

Mr. Ruggles distributed an old list of specifications for cemetery and property maintenance for Pembroke. He will contact the Cemetery Commission for input on the specifications and will then send out a request for bids. There was some discussion on this being done by the Highway Department.

Mr. Ruggles reported that Dick Verville has contacted him regarding the FEMA grant for the box culvert on North Pembroke Road. FEMA will assist Pembroke with the grant application.

Mr. Ruggles has received several complaints regarding fire hydrants not being completely cleared. Mr. Ruggles explored the option of renting equipment from Water Works. There is an article in the latest newsletter regarding residents possibly adopting fire hydrants.

Manifest

Action: Selectman Kline moved to approve the manifest as presented. Selectman Sheldon seconded. Motion passed 5-0.

Tax abatements, exemptions & credits

Action: Selectman Kline moved to accept as recommended by the assessor. Selectman Sheldon seconded. Motion passed 5-0.

Committee Reports

Selectman Preston received an e-mail from David Freeman-Wolpert requesting that the Budget Committee meet Saturday morning. He suggested that the school may have a drop in deficit.

6. OTHER / CITIZEN COMMENT

None

7. NON-PUBLIC SESSION RSA 91-A:3 II(a) - Personnel

Action: Selectman Preston moved and seconded by Selectman Kline to enter non-public session in accordance with RSA 91-A:3 II(a) - Personnel at 8:45 PM.

Roll Call Vote:

Selectman Cindy Lewis, (yes)

Selectman Larry Preston (yes)

Selectman Dave Sheldon (yes)

Selectman Brian Tufts (yes)

Selectman Fred Kline (yes)

Vote: Unanimous

The Board of Selectmen came out of non-public session at 9:10 PM.

8. ADJOURNMENT

Action: Selectman Kline moved to adjourn the meeting at 9:11 PM. Selectman Sheldon seconded. Motion passed 5-0.

Accepted by the Board of Selectmen

Brian Tufts, Chairman