

**MINUTES
BOARD OF SELECTMEN
TOWN OF PEMBROKE, NH
Wednesday, May 2, 2007**

Present: Selectman Larry Preston; Selectman Brian Tufts; Selectman Fred Kline;
Selectman Cindy Lewis; and Selectman David Sheldon

Staff: Troy R. Brown, Town Administrator; Linda A. Williams, Administrative
Secretary

1. CALL TO ORDER

Chairman Tufts called the meeting to order at 6:30 P.M.

2. PUBLIC HEARING

OHRV Wheeled Vehicle Grant Acceptance

Mr. Brown explained that this is the State grant received in prior years that funds the Police Department patrols of the class six roads. This program has been very successful and has apprehended several crimes in action. Mr. Brown also explained that future funding of this program is in jeopardy in the State Legislature who are looking to redirect this funding to the Fish and Game department.

Selectman Tufts opened the hearing to the public at 6:32 p.m. Kevin Gagne, resident, felt it is a good idea and encouraged the Board to accept the funding. As there were no other comments, Selectman Tufts closed the public hearing at 6:34 p.m.

Action: Selectman Lewis moved to authorize the Town Administrator to sign the grant acceptance and to send a letter to the State legislators regarding the Town's opposition to the redirection of the funding for this program to the Fish and Game Department. Selectman Kline seconded. Motion passed 5-0.

2. MEETINGS

Nancy Clifford, Tax Collector

Ms. Clifford reviewed the listing of 2004 properties that can be deeded to the Town. There was discussion of the process regarding properties in seasonal trailer parks and how this situation can be avoided in future years. It was recommended that the park owner be sent copies of the tax bills being sent to their tenants which would make the park owner additionally responsible for the property taxes on the trailers. There was discussion as to the status of the taxes due on a mobile home in a park. This mobile home was to be replaced with a new unit. The former mobile home is gone and the previous owners unable to be contacted. It was recommended that the 2003 taxes due on the previous unit be abated and that assessing needs to verify that there is a new unit and updates the records. There was further discussion of the responsibilities of the Town with taking deed to a mobile home in a park. It was recommended to leave the liens in place and to consult legal counsel regarding this issue. Selectman Tufts also asked Ms. Clifford to review the situation in further detail and prepare a recommendation for the Board regarding this situation.

Action: Selectman Sheldon moved to abate taxes on the Blackman property on Friendship Avenue in the amount of \$555.57. Selectman Kline seconded. Motion passed 5-0.

Ms.Clifford also brought to the attention of the Board that nothing has been done regarding the Townsend property that was deeded last year for non-payment of taxes. She explained that she is concerned with the fact that the Town now owns the property and the property owner is still living there. The Board was concerned with the liability to the Town regarding this situation and authorized Mr. Brown to send Mr. Townsend a letter requesting payment of the taxes owed and offering options for resolution of this situation.

Kevin Gagne, NH Trail Dawgs Inc.

Mr. Gagne explained that he is here to request the annual permission of the Board for use of the Town owned class 6 roads by the NH Trail Dawgs Snowmobile Club. Mr. Gagne is required to make this request in order to receive State grant funding for their trail projects. Mr. Gagne also explained that they will be rebuilding a snowmobile bridge over Pettingill Brook.

Action: Selectman Lewis moved to approve permission to the NH Trail Dawgs Snowmobile Club for use of Town owned class 6 roads and to allow them to do the bridge repair and trail maintenance and to authorize the Town Administrator to sign the agreement. Selectman Preston seconded. Motion passed 5-0.

There was further discussion of the snowmobile bridges on the trails and it was suggested that there be bridge warning signs posted. It was also suggested that the Town post the class 6 roads indicating that they are not maintained by the Town. This will be looked into for future discussion.

NEW BUSINESS

Appointments

Action: Selectman Preston moved to approve the appointments as presented. Selectman Sheldon seconded. Motion passed 5-0. The appointments approved are:

Karen Misenheimer member to the Recreation Commission term to expire 4/30/08,

Mark Zydel member to the Planning Board term to expire 4/30/10

Alan Topliff member to the Planning Board term to expire 4/30/10

Carol Bertsimas member to the Conservation Commission term to expire 4/30/10

David Baril alternate member to the Conservation Commission term to expire 4/30/10

Jeff Abbe alternate member to the Conservation Commission term to expire 4/30/10

TA Report

Flood Damage and FEMA

Mr. Brown explained that the information compiled by Town staff regarding the costs for the emergency repairs needed due to the recent flooding are estimated to be approximately \$20,000. The costs for the permanent repair of damages is not know at this time but is expected to be high. There was discussion as to how to handle situations where a stream on private property is responsible for continued roadway washouts. Selectman Lewis felt it is important to go and talk to the property owner when there is a situation such as this and get them involved in the resolution. Mr. Brown will write to the property owner regarding this situation. There are several emergency management meetings being held that Town staff will be attending.

Staff Training – classes on ergonomics and harassment were held this week for Town staff.

Newsletter will be going out this Friday.

Fire Department has applied for a grant to set up Reverse 911 and also to purchase a Gator. The grant is in the amount of \$76,000.

A& B Lumber Company – Mr. Brown let them know what he would be turning over information to the board tonight regarding the investigation. This item was not on the agenda. It will be on the next agenda and Mr. Brown will submit a copy of the report to A&B before the next meeting so that they can review it prior to the meeting.

White Sands Conservation Area - a meeting on the site is scheduled for 5/2/07 to meet with PSNH and other regarding the area.

Solid Waste Committee will hold a public hearing on 5/23/07 regarding changes to solid waste.

Conservation Commission will be meeting on 5/7/07 regarding restrictions on conservation properties.

Pembroke Hill Road DOT Proposed Roundabout – Selectman Kline asked what the Board thought of the State DOT indicating that the proposed roundabout had the approval of the Town. Mr. Kline stated that was not his understanding of the situation. Selectman Tufts thought it was presumptuous for the State to indicate the Town is in favor of the roundabout. It was explained that the Pembroke Hill Road TAC Committee was only offered the roundabout as a resolution to this problem. The State will not allow a traffic light to be installed there as the intersection does not meet their criteria to allow for signalization. As this was the only option offered the Committee was the roundabout they did support it. There will be further hearings held by the State on this situation.

Landfill Closure

Mr. Brown presented plans from Stantec and KV Partners regarding the DPW facility changes and landfill closure. He explained that during this process it was found that there is shifting of the slope and it will have to be stabilized with riprap. Also if methane gas is found to be high it will be necessary to install a methane gas collection area. Due to these findings costs of the project have greatly increased. Selectman Tufts asked that the term of the warrant article funding of this project be looked into as it may not be available for very much longer. Mr. Brown said that Stantec has also presented their conceptual layout of the recycling project. Mr. Brown felt that due to the various changes in on the public works facility area it is possible the site might not accommodate both the recycling facility upgrade and the salt/sand shed. Mr. Brown will check into the funding available for the additional costs of this project.

Minutes

4/18/07 Public Minutes

Action: Selectman Kline moved to approve the public minutes of 4/18/07 as amended. Selectman Sheldon seconded. Motion passed 5-0.

Manifest

Action: Selectman Kline moved to approve the manifest as presented. Selectman Sheldon seconded. Motion passed 5-0.

Tax Abatements, Exemptions and Credits

Action: Selectman Lewis move to approve the tax abatements, exemptions and credits as recommended by the Assessor. Selectman Kline seconded. Motion passed 5-0.

Committee Reports

Planning Board – A Planning Board decision is being appealed by an abutter and the Board has been told not to discuss.

Roads Committee- Membership change for Oscar Plourde moving up to a regular member and to also be Chair and Henry Malo will become an alternate member. There was discussion of usage of the encumbered road project funds from 2006. The Committee realized there will be some changes to the 2007 road projects due to the flood but they are committed to going forward with the Church Road project as their number one priority.

EDC has been continuing with the Prosper in Pembroke awards to local businesses.

Solid Waste Committee will have a public hearing on May 23 regarding Transfer Station changes.

Conservation Commission is reviewing their policies regarding restrictions on conservation lands.

7. ADJOURNMENT

Action: Selectman Kline moved to adjourn. Selectman Lewis seconded. Motion passed 5-0 and the meeting adjourned at 8:45 p.m.

Accepted by the Board of Selectmen

Brian B. Tufts, Chair