

**MINUTES  
BOARD OF SELECTMEN  
TOWN OF PEMBROKE, NH  
Wednesday, October 10, 2007  
6:30 PM**

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**Present:** Chairman Brian Tufts; Selectman Fred Kline; Selectman Larry Preston

**Excused:** Selectman Cindy Lewis; Selectman David Sheldon

**Staff:** Geoff Ruggles, Interim Town Administrator

**1. CALL TO ORDER**

Chairman Brian Tufts called the meeting to order at 6:35 P.M.

**2. MEETINGS**

None

**3. CITIZEN'S COMMENT**

None

**4. OLD BUSINESS**

**Acceptance of Audit Requirements**

**Action:** Selectman Kline moved to approve Chairman Tufts to sign the Acceptance of Audit Requirements. Selectman Preston seconded. Motion passed 3-0.

**Budget Review**

The Selectmen reviewed the 2008 budget.

**5. NEW BUSINESS**

**Minutes**

**October 3, 2007 public**

**Action:** Selectman Preston moved to approve the public minutes of 10/3/07 as amended. Selectman Kline seconded. Motion passed 3-0.

**Property Tax Warrant**

**Action:** Selectman Kline moved to approve the Property Tax Warrant. Selectman Preston seconded. Motion passed 3-0.

### **Committee Reports**

Selectman Kline will attend the next Planning Board meeting to discuss an alternate for CTAP.

Chairman Tufts stated that the Solid Waste Committee would like to be put on the agenda for an upcoming BOS meeting to discuss a warrant article.

A letter from Ammy Heiser, Conservation Commission Chair, was discussed. This letter requests permission from the Board to hire Laura Scott as a consultant on the Scripture Easement and the White Sands Conservation land projects. The letter states that these projects are both time-consuming and arduous and require the expertise that Laura can offer. Laura has volunteered her services with no cost to the town. It also states that Laura will need to act in staff capacity until the issues are completed.

The Selectmen are in agreement to the request by the Conservation Commission regarding Ms. Laura Scott however, any contact with town counsel must go through Mr. Ruggles and that any files or equipment needed at the town hall be obtained from staff during normal business hours.

### **6. OTHER / CITIZENS COMMENT**

Mr. Ruggles reviewed correspondence he received from Suncook Youth Soccer. Included in this letter was a list of improvements for Memorial Field that they would like to discuss with the Board along with safety concerns, development of the lower field, parking, and placement of snow. They would like to be added to the agenda for an upcoming BOS meeting. The Selectman discussed these improvements to Memorial Field in more detail. Chairman Tufts stated that a detailed written proposal needs to be submitted to the Board for review.

Mr. Ruggles reviewed bids he received for the landfill closure and recommended awarding the contract to Jennings Excavation with their bid of \$157,454.54.

**Action:** Selectman Preston moved to approve the contract with Jennings Excavation. Selectman Kline seconded. Motion passed 3-0.

### **7. ADJOURNMENT**

**Action:** Selectman Kline moved to adjourn the meeting at 9:15 P.M. Selectmen Preston seconded. Motion passed 3-0.

Accepted by the Board of Selectmen

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Brian Tufts, Chairman