

**MINUTES  
BOARD OF SELECTMEN  
TOWN OF PEMBROKE, NH  
Wednesday, October 24, 2007  
6:30 PM**

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**Present:** Chairman Brian Tufts; Selectman Fred Kline; Selectman Larry Preston; Selectman Cindy Lewis;  
Selectman David Sheldon

**Staff:** Geoff Ruggles, Interim Town Administrator

**1. CALL TO ORDER**

Chairman Brian Tufts called the meeting to order at 6:30 P.M.

**2. NEW BUSINESS**

**Minutes**

**Action:** Selectman Preston moved to approve the minutes of October 10, 2007. Selectman Kline seconded. Motion passed 5-0.

**Action:** Selectman Preston moved to approve the minutes of October 17, 2007. Selectman Sheldon seconded. The Board made minor corrections to the minutes. Motion to approve as amended passed 5-0.

**Public Works Issues**

Mr. Ruggles updated the Board on issues brought up at the last meeting which Public Works Director Jim Boisvert was going to look into.

Text messaging was being disabled on the cell phones and calls would be monitored on the bill with employees reimbursing the town for personal calls.

Mr. Boisvert had contacted NH Fish and Game about the silt buildup around the boat launch ramp at Memorial Park. Fish and Game informed him that they would have to contact the Department of Environmental Services about dredging the area.

The Public Works Department had checked Memorial Field and White Sands for rope swing and removed any that they found.

Mr. Boisvert had indicated that he had found oil stains on the pavement of Ashley Dr. but has not seen any vehicles parked there that might have caused it.

**Haleigh's Court**

Mr. Ruggles informed the Board that he had exchanged voice messages with the developer, Dan Aversa, and that the signs had been placed and the Sorrell's had signed the deed and recorded it. Mr. Ruggles added that the status of the mortgage liens on the property still needed to be checked and that the silt had not yet been removed from the drainage swale. The Board discussed revoking the deed at the registry but deferred action to see if the outstanding issues were resolved in a timely manner.

### **Concord Regional Visiting Nurse Association**

**Action:** Selectman Lewis made a motion, seconded by Selectman Kline, to contract the services of the Concord Regional Visiting Nurse Association for 2008 at a cost of \$10,815. Motion passed 5-0.

### **Large Gathering Permit**

**Action:** Selectman Preston made a motion, seconded by Selectman Sheldon, to grant a Large Gathering Permit to the Pembroke Woman's Club for the Christmas in the Village event on December 5, 2007 and to waive the application fee. Motion passed 5-0.

### **Resignations**

**Action:** Selectman Preston made a motion, seconded by Selectman Kline, to instruct Mr. Ruggles to send a letter to Robert and Regina Baxter thanking them for their service to the town while serving as members of the Economic Development Committee. Motion passed 5-0.

**Action:** Selectman Preston made a motion, seconded by Selectman Kline, to instruct Mr. Ruggles to send a letter to Dan Crean thanking him for his service to the town while serving as an alternate on the Planning Board.

### **Inspiration Investments, LLC**

The Board reviewed changes John Graziano, dba Inspiration Investments, LLC, made to the agreement letter regarding the payment of back rent for leasing of space at the Perry Eaton building. Several Selectmen did not agree with the changes made but after some discussion the Board agreed that during the conversation, repayment was stated several ways. The Board did remember Mr. Graziano stating that he was sure a payment plan could be worked out.

**Action:** Selectman Lewis made a motion, seconded by Selectman Tufts, to instruct Mr. Ruggles to send a letter and telephone Mr. Graziano asking him to submit a payment plan to the Board for their consideration and to proceed with the eviction process if November's rent was not received by November 1, 2007. Motion passed 4-1 with Selectman Preston voting no.

### **Planning Board Requests**

Mr. Ruggles relayed an inquiry from the Planning Board on whether or not they were going to send a thank you letter to Laura Scott for her service to the town. It was the consensus of the Board that the policy has been not to send thanks you letters to employees who have left employment.

Mr. Ruggles relayed a request from the Planning Board to invite someone from Central NH Regional Planning to explain the benefits to the town of being a member. The Board instructed Mr. Ruggles to invite a representative from CNHRPC to one of their meetings in November.

### **Committee Reports**

**Planning Board** - Selectman Lewis informed the Board that Pembroke 600 had come before the Planning Board with a progress report. She indicated that Pembroke 600 had secured preliminary approval from the State for access to Route 3 at the intersection of Route 106. Final approval was expected to be granted at the December meeting of the Governor's Executive Council. Selectman

Lewis also explained that members of the Planning Board was surprised to learn that former Planning Director Laura Scott had written a letter to the State on behalf of the Town and Pembroke 600 after she had been told that she was not to be involved with this application. The Board reviewed the letter, noting that at this time it was a moot point, but instructed Mr. Ruggles to review the February 28, 2006 Planning Board minutes to determine what was discussed and decided.

**Conservation Commission** – Selectman Tufts briefed the Board on concerns expressed by the Conservation Commission on the Board not accepting the Ames Brook conservation easement until the remainder of the property was developed and that they would be forwarding a letter to the Board.

**Recreation Commission** – Selectman Sheldon briefed the Board on concerns expressed by the Recreation Commission on correspondence from Suncook Youth Soccer regarding lack of progress on improvements to the soccer field, lack of cooperation from the Commission and town, and other improvements that have been done at Memorial Field. The Commission feels that they have tried to work with Youth Soccer to improve the field under the current conditions and uses that currently exist.

### **Fact Finding**

Mr. Ruggles presented the Board with the information he had gathered regarding the series of events that led up to the August 15, 2007 email received by Town Administrator Troy Brown from the contracted Code Enforcement Officer Jack Dever. He explained that it was difficult to come to any concrete conclusion because the applicant declined to comment and the Planning Board Chairman did not respond to the inquiry. The Board discussed various options on how to prevent incidents like this from happening in the future.

**Action:** Selectman Tufts made a motion, seconded by Selectman Sheldon, to have Mr. Ruggles write a memo to the board and committee chairs to ask them to remind their members that when they are discussing town issues with others, not to give the impression that they are acting on behalf of the board or committee on which they sit. Motion passed 5-0.

### **Budget Review**

The Board reviewed the 2008 budget proposal for the Public Safety and Capital Improvements. The Board requested Mr. Ruggles look into alternatives to purchasing all three portable radios for Emergency Management in one year. They also asked that he find out the revised cost estimates for the security system at Memorial Field.

## **3. ADJOURNMENT**

**Action:** Selectman Kline moved to adjourn the meeting at 9:46pm Selectmen Preston seconded. Motion passed 5-0.

Accepted by the Board of Selectmen

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Brian Tufts, Chairman