

**MINUTES  
BOARD OF SELECTMEN  
TOWN OF PEMBROKE, NH  
Wednesday, November 14, 2007 at 6:30 PM**

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**Present:** Chairman Brian Tufts; Selectman Fred Kline; Selectman Larry Preston; Selectman David Sheldon  
Selectman Cindy Lewis

**Staff:** Geoff Ruggles, Interim Town Administrator

**1. CALL TO ORDER**

Chairman Tufts called the meeting to order at 6:30 PM.

**2. MEETINGS**

**Public Hearing - Stop Signs - Fourth Range Road, Fifth Range Road, and Dudley Hill Road**

Chairman Tufts opened the public hearing at 6:30 PM.

Mark McAlpine, 217 Fourth Range Road, informed the board that he has received written and/or verbal authorization from 14 residents in the area to speak on their behalf. He stated that he submitted written documentation several months ago regarding paving, stop signs and speed limit signs. He feels that the proposed stop signs are a necessity. In addition to stop signs, Mr. McAlpine requests that speed limit signs be posted on Fourth Range Road (once it is paved) and Church Road.

**Action:** Selectman Lewis moved to approve Chairman Tufts to sign authorization for placement of stop signs at Fourth Range Road, Fifth Range Road and Dudley Hill Road as recommended by Chief Lane. Selectman Kline seconded. Motion passed 5-0.

Selectman Lewis stated that speed limit signs will not be posted at this time.

Chairman Tufts closed the public hearing at 6:41 pm.

**Public Hearing - Broadway Reconstruction Project**

Chairman Tufts opened the public hearing at 6:42 pm.

Mike Vignale, KV Partners, gave a detailed presentation of the Broadway reconstruction project to the Board and approximately 15 residents.

Rachel Tether, 15 Maple St., expressed concern over parking, traffic and sidewalk issues. She feels that these are safety concerns for the many children walking to school. Ms. Tether also asked about maintenance of the new landscaping.

Rich Tether, 15 Maple, St., asked about gas lines on the side streets. Mr. Vignale stated that it is not in his plan. Selectman Lewis confirmed that it would help to submit a request to the gas company. He was also concerned about sidewalks. Mr. Vignale explained that new sidewalks are part of the overall project.

Rose Anocibar, 28 Broadway St., is in favor of the project but has concerns regarding drainage.

Dana Carlucci, 8 Prospect St., asked about side streets being turned into one-way streets. He feels that parking is necessary on the side streets and there is not enough room for 2-way traffic and parking. Mr. Vignale explained that parking would only be allowed on one side of the street and that one-way streets may be considered.

Eunice Fraser, 6 Pleasant St., has concerns regarding drainage. Selectman Preston reminded the residents, and Mr. Vignale concurred, that the new road drainage plan will not solve the land drainage issues that some residents are experiencing although it may help a little. Ms. Fraser also asked about sidewalks.

Bill Christie, 86 Broadway St., has concerns over drainage issues. It was determined that his property is not included in the section that is being reconstructed.

Jocelyn Carlucci, 8 Prospect St., asked if the road is being lowered as she is concerned about a historical piece of granite on her property that is already level with the pavement. Mr. Vignale explained that the road would be graded down somewhat and he would review the area and piece of granite. Mrs. Carlucci is also concerned about drainage issues.

Bob Wasowski, 11 Pine St., asked about the current sidewalks on the north side of Pine St. Mr. Vignale reviewed that portion of the project explaining where the sidewalks would be located. Mr. Wasowski is also concerned over a blind spot on Broadway when turning North off Pine St. Mr. Vignale will review the area.

Tom Petit, Broadway St., has concerns over tractor trailer trucks making the swing around the proposed island at Broadway and Main. Mr. Vignale reviewed the plan for the island and explained that tractor trailers should not have a problem due to the design of the island.

Mr. Vignale reviewed the budget for each individual street which totals \$1.7 million not including utility work. There was some discussion regarding utilities.

Selectman Kline asked for feedback on the idea of turning two side streets into one way traffic. This was discussed by several residents and the general opinion was favorable.

Selectman Preston asked Mr. Vignale for a timeline of the project. Mr. Vignale stated that the design plan should be completed in 2008 with construction beginning in 2009.

Selectman Kline asked Mr. Ruggles to check with NHDOT regarding improvements on the portion of Broadway that is not covered under this project.

Chairman Tufts stated that there will be another public hearing in approximately 6-9 months regarding this project.

Chairman Tufts thanked the residents for their input and closed the public hearing at 7:45 pm.

### **Chief Lane - Critical Infrastructure Protection Grant**

Chief Lane is requesting authorization and signature to apply for the above grant in the amount of \$42,625.00. Chief Lane explained that he received a phone call in October from the office of Homeland Security stating that they have developed a critical infrastructure protection program. Associated Grocers has been identified as critical infrastructure for the State of NH in an emergency situation. Pembroke has been invited to participate in this program and will be a cooperative effort between Chief Lane, Emergency Management, the Fire Department and Associated Grocers. Chief Lane presented a manual that surveys the needs of the area. The grant will allow Pembroke to protect everything outside the site but not at the actual site. The grant will enable Pembroke to provide training exercises and to purchase some emergency equipment.

**Action:** Selectman Lewis moved to approve Chief Lane to apply for the grant and Chairman Tufts to sign the grant request. Selectman Preston seconded. Motion passed 5-0.

### **3. CITIZEN'S COMMENT**

None

### **4. OLD BUSINESS**

#### **2008 Budget Review**

The Selectmen discussed the 2008 budget.

### **5. NEW BUSINESS**

#### **Minutes**

#### **October 24, 2007**

**Action:** Selectman Preston moved to approve the minutes of October 24, 2007 as amended. Selectman Lewis seconded. Motion passed 5-0.

#### **November 7, 2007**

**Action:** Selectman Kline moved to approve the minutes of November 7, 2007 as amended. Selectman Sheldon seconded. Motion passed 5-0.

## **Manifest**

None

## **Town Administrator Report**

Mr. Ruggles distributed correspondence from the Conservation Commission regarding the Ames Brook conservation easement asking if the Board has taken any action. Additionally, Mr. Ruggles discussed a memo he recently received from the Conservation Commission that requests a meeting with the Selectmen to submit warrant articles to make changes to ordinances at the town meeting pertaining to conservation property. Chairman Tufts stated that the Conservation Commission should be invited to the next meeting to address the two issues of what they are looking to do on the ordinances and why, and explain why they want the Board to accept the easement in question before it has been accepted by the town. Mr. Ruggles will put them on the agenda for 12/5/07.

Selectman Lewis expressed concern over making modifications in the conditions of easements that have already been accepted by the town. The Selectmen discussed what State statutes might allow for changes. Mr. Ruggles will check with the town counsel for clarification.

Mr. Ruggles is in receipt of a memo from the Roads Committee who would like to be put on the agenda to discuss Third Range Road. The Selectmen discussed the issue in detail and agreed to add them to the 12/5/07 agenda.

Correspondence from Lorette Girard, Pembroke Women's Club, regarding the American Flags was reviewed. Ms. Girard requested that the town take over responsibility for maintaining the flags. Chairman Tufts stated that a response should be given to Ms. Girard explaining that maintaining the flags is not in the budget at this time and the Selectmen's position remains that this is not an item that should be paid for with town funds. Mr. Ruggles will draft a letter to this effect.

The Selectmen discussed the civil penalties bill and agreed that it must be paid.

There was some discussion over the safety of the office area for the welfare representative and the privacy of the clients. Several options for a solution were reviewed. Mr. Ruggles will work with the representative and report back to the Board.

## **Committee Reports**

Selectman Preston reported on a presentation from Honeywell. When the phase of the project totaling \$2.4 million is complete, there will be a net savings of \$135,000 if energy costs stay at the current rate.

Selectman Kline reported that Mark Zydel has agreed to become the new Alternate CTAP representative replacing Ms. Scott.

**Action:** Selectman Kline moved to approve the appointment of Mark Zydel as the Alternate CTAP representative. Selectman Preston seconded. Motion passed 5-0.

Selectman Kline reported on the Planning Board meeting. He said that feedback from the Board was positive regarding the planner position and that some interest has been shown in the position. Sharon Wasson attended the meeting and discussed the benefits of CNHRPC. Dues to join CNHRPC are approximately \$7,700.00. These funds are currently in the budget and the Planning Board is in favor of joining. Selectman Lewis explained that to get the best value out of joining is to appoint a member who will be a regular attendee that will get involved and possibly get on the executive committee.

**6. OTHER / CITIZENS COMMENT**

None

**7. ADJOURNMENT**

**Action:** Selectman Sheldon moved to adjourn the meeting at 10:00 PM. Selectmen Kline seconded. Motion passed 5-0.

Accepted by the Board of Selectmen

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Brian Tufts, Chairman