

**PEMBROKE CONSERVATION COMMISSION (CC) MEETING**  
**Approved Minutes of August 27, 2007**

**Attendance**

Present

*Members:* Lea Anne Atwell, Secretary; Carol Bertsimas, Vice-Chair; Brian Tufts, Board of Selectmen (BOS) Representative; Ammy Heiser, Chair; Stetson Heiser, Todd Terrien, Planning Board (PB) Representative; and Ayn Whytemare.

*Alternate Members:* Jeff Abbe

Not Present

*Members:* Kevin Gagne

*Alternate Members:* David Baril

*Other:* Laura Scott, Planning Director

1. **Call to Order** : The meeting was called to order at 7:10 pm. Jeff will vote in place of Kevin.
  
2. **Current Conservation Land** - Property monitoring status update

Carol completed the paperwork for Scripture. She will post medallions at the property and take pictures. Ayn is completing the Whittemore monitoring and has found a TV on the property. If anyone has a high clearance vehicle that could drive back in there, she would appreciate help removing the TV. Other people are continuing to work on their property monitoring.

Discussion took place regarding ATV use in the town. A registered, inspected vehicle (street legal) is required to ride the range roads without permission. Otherwise, permission is required. The problem with ATV use on town property is enforcement.

Discussion took place regarding the boundaries for the Beck property. Ammy talked to Dana Carlucci about the Beck property and concerns that the Farnums' have regarding a stone wall in that area. We should check this area in our monitoring.

**ACTION ITEM:** Check to see what, if any, survey is available for the Beck property.

**3. Meeting Minutes – Review and Adopt**

**a. July 23<sup>rd</sup> (Non-public session)** – Lea Anne will recreate with help from other CC members and provide for the next meeting.

**b. August 13<sup>th</sup> Site Walk** – These are included in the regular meeting minutes.

**c. August 13<sup>th</sup> Regular Meeting** – Todd had a correction to the spelling in his name. The section describing the Site walk should be put at the beginning of the minutes. Also, a date needed to be changed. Todd made motion to accept as amended. Carol seconded. Ayn and Lea Anne abstain. All in favor.

**4. Miscellaneous**

**a. 2008 Budget Worksheet** – The CC reviewed and completed the worksheet for the 2008 budget proposal. We increased our request for postage and meetings and conferences, and put less money towards supplies. The CC will ask for \$1,075 - an increase of \$25 from last year's budget. Stetson made a motion to accept new budget. Carol seconded. All in favor.

**b. Fall Municipal Newsletter** – We received a request from Linda for articles. We can put in a plug for our proactive land identification (the CC is looking for large parcels, parcels with river frontage, and/or parcels that abut conservation land). The CC is conducting annual monitoring for conservation properties. We also discussed adding something to the effect that “these properties belong to the Town and are not for personal use (e.g., no dumping or clearing).”

**c. CTAP Conference (September 29<sup>th</sup>)** – At this point, no one is able to attend.

**d. 8/7/07 Budget Update** – A copy of the budget update was provided.

**e. 2008 Town Meeting Items** – A letter was provided from Laura to the PB regarding a list of potential zoning ordinance amendments. Potential items that may affect CC include modifications to the Cluster Subdivision Provisions, Shoreland Protection District, and Floodplain Development District. Todd explained that the PB has divided into subcommittees and is working on these issues. The CC may have input on these at some point. We are concerned about Cluster Subdivision Provisions and potential changes to those ordinances. It is important to keep these types of developments an option as a means of protecting open space in the Town. We discussed the need to clarify what constitutes an “open space” (i.e. – not the area in the middle of a subdivision).

We discussed looking at the fines and penalties that we can impose for violations on conservation property. Jeff has a list of Fish and Game violations. Are our ordinances okay, or is there anything that we need to change?

**ACTION ITEMS:** We should follow up with the PB on potential ordinance changes. We should attend public hearing on this when the time comes. A suggestion was made to ask the PB Cluster Subdivision Provisions subcommittee to attend our next working meeting (September 24, 2007) to discuss the matter.

Discussion took place about limiting what is on the agenda for the Work Sessions. At 8:15 pm, the CC had not started working on the next item, which is the main item on the agenda for tonight's meeting. We would like to save the minute approval and miscellaneous items for our regular meetings to make more time in our working meetings.

## **5. Proactive Land Identification for Possible Conservation Acquisition**

The CC reviewed and amended the list of properties that we would be interested in for potential conservation land (large parcels, abut conservation land, river front property). In general, our first pass should be made on properties with no houses. We identified some properties with houses, but these should be saved for our second pass. The CC finished the list of properties that

we are interested in. The next step is to look at the property owners to make sure that we are not contacting one property owner several times about different properties.

We decided that the letter that Laura had previously provided was good.

Carol and David left the meeting at 9:05 pm.

## **6. Adjournment**

Stetson made a motion to adjourn. Todd seconded. All in favor. The meeting was adjourned at 9:12 pm.

Respectfully submitted by Lea Anne Atwell, Secretary.