

AGENDA
BOARD OF SELECTMEN
July 6, 2022 AT 6:30 PM
Pembroke Town Hall, Paulsen Room

- I. CALL TO ORDER
- II. CITIZEN COMMENT
- III. SCHEDULED MEETINGS:
 - a. Public Hearing – Updated Welfare Guidelines
 - b. Main Street Project Update
 - c. Energy Committee – update
 - d. Chief Gaskell – Body Camera Grant
- IV. OLD BUSINESS:
 - a.
- V. NEW BUSINESS:
 - a. State PA-28 Form
 - b. Bill of Sale transfer of Firearm to Chief Gilman
 - c. Large Gathering Permit – Amoskeag Rowing
 - d. Manifest/Abatements
 - e. Minutes 6/15/22
- VI. TOWN ADMINISTRATOR REPORT
- VII. COMMITTEE REPORTS
- VIII. OTHER/CITIZEN COMMENT
- IX. Non Public Session per RSA 91-A:3 II (b) Hiring
- X. ADJOURN

New

July

TOWN OF PEMBROKE WELFARE ASSISTANCE GUIDELINES

MONTHLY ALLOWABLE EXPENSES

| Family Size | Shelter Allowance (Unheated/No Utilities) | Food (F.S.) | Maintenance & Hygiene |
|----------------|---|----------------|--------------------------|
| 1 | \$ 950.00 | \$ 250.00 | \$55.00 |
| 2 | * \$1,200.00 | \$ 459.00 | \$60.00 |
| 3 | \$1,200.00 | \$ 658.00 | \$65.00 |
| 4 | \$1,200.00 | \$ 835.00 | \$70.00 |
| 5 | \$1,400.00 | \$ 992.00 | \$75.00 |
| 6 | \$1,400.00 | \$1,190.00 | \$80.00 |
| 7 | \$1,400.00 | \$1,316.00 | \$85.00 |

(add \$188.00 each add'l.)

* This is for a 2 bedroom apartment. Under certain circumstances (i.e. husband and wife or same sex parent and child 3 years of age and under) the Town may apply the 1 bedroom rate as the allowable expense in determining eligibility.

Shelter rates are based on HUD fair market factors, or local market factors, whichever is less for the Town of Pembroke.

Food rates coincide with the State of NH Food Stamp allowances.

Heat and utilities are determined by the average rates for similar rental units and are subject to constant change. Only current actual usage is calculated as an allowable expense. Heating costs will not be an allowable expense from May 1st thru October 31st.

Updated June 2022

OLD

TOWN OF PEMBROKE WELFARE ASSISTANCE GUIDELINES

MONTHLY ALLOWABLE EXPENSES

| Family Size | Shelter Allowance | Food (F.S.) | Maintenance & Hygiene |
|----------------|----------------------|----------------|--------------------------|
| 1 | \$ 850.00 | \$ 194.00 | \$40.00 |
| 2 | * \$ 900.00 | \$ 355.00 | \$45.00 |
| 3 | \$ 950.00 | \$ 509.00 | \$50.00 |
| 4 | \$1,000.00 | \$ 646.00 | \$55.00 |
| 5 | \$1,100.00 | \$ 768.00 | \$60.00 |
| 6 | \$1,200.00 | \$ 921.00 | \$65.00 |
| 7 | \$1,300.00 | \$1,018.00 | \$70.00 |
| 8 | \$1,300.00 | \$1,164.00 | \$75.00 |

(add \$146.00 each add'l.)

* This is for a 2 bedroom apartment. Under certain circumstances (i.e. husband and wife or same sex parent and child 3 years of age and under) the Town may apply the 1 bedroom rate as the allowable expense in determining eligibility.

Shelter rates are based on HUD fair market factors, or local market factors, whichever is less for the Town of Pembroke.

Food rates coincide with the State of NH Food Stamp allowances.

Heat and utilities are determined by the average rates for similar rental units and are subject to constant change. Only current actual usage is calculated as an allowable expense. Heating costs will not be an allowable expense from May 1st thru October 31st.

David Jodoin

From: David Jodoin <djodoin@pembroke-nh.com>
Sent: Tuesday, June 28, 2022 3:21 PM
To: 'Benjamin.Wills@consolidated.com'
Cc: Vignale Mike (mvignale@kvpllc.com)
Subject: Pembroke NH Main Street Project

Importance: High

Good Afternoon Mr. Wills,

I am writing this on behalf of the Town of Pembroke and it's Board of Selectmen concerning the construction project that we have on Main Street.

I am in receipt of your letter/invoice to our Public Work's Director VJ Ranfos explaining that the removal of the poles will require the Town of Pembroke to Pay \$70,000 (agreement# 354954).

Please accept this as the Town's request to relocate the poles. The relocation is a vital part of a public improvement process to allow for safer travel on the roadway.

In light of the request for payment, I would call your attention to NH State RSA 231:177-181. Specifically RSA 231:181 which clearly demonstrates that the relocation is the expense of the utility and not the Town. If the utility would prefer the Town follow this statutory process to initiate the relocation, we would be happy to do that.

Please advise.

I've copied our engineer on this also.

Sincerely,

David M. Jodoin
Pembroke Town Administrator/Tax Collector
311 Pembroke Street
Pembroke, NH 03275

603-485-4747 EXT 1202

David Jodoin

From: postmaster@CNSLonline.onmicrosoft.com
Sent: Tuesday, June 28, 2022 3:22 PM
To: djodoin@pembroke-nh.com
Subject: Delivered: Pembroke NH Main Street Project
Attachments: details.txt; Untitled attachment 01070.txt

Your message has been delivered to the following recipients:

Benjamin.Wills@consolidated.com

Subject: Pembroke NH Main Street Project

David Jodoin

From: Wills, Benjamin <Benjamin.Wills@consolidated.com>
To: David Jodoin
Sent: Tuesday, June 28, 2022 4:26 PM
Subject: Read: Pembroke NH Main Street Project

Your message

To: Wills, Benjamin
Subject: Pembroke NH Main Street Project
Sent: Tuesday, June 28, 2022 3:20:49 PM (UTC-05:00) Eastern Time (US & Canada)

was read on Tuesday, June 28, 2022 4:25:32 PM (UTC-05:00) Eastern Time (US & Canada).



04/28/2022

To: Pembroke Public Works
8 Exchange Street
Pembroke, NH 03275

Re: Z2022-4171

Dear VJ Ranfos:

This is in response to your request for Consolidated Communications to perform the following work: Placing New Poles, Anchors, Strand & Cables as requested to move pole run to opposite side of the road then removing existing equipment., located at Main Street, Pembroke, NH.

In addition to the advance payment listed below, you will be required to provide the following:
Tree removal/trimming.

We have estimated that the cost of this work effort will be : **\$70,000.00**

- **\$0.00**

Balance due Consolidated:

\$70,000.00

This is the amount of the advance payment that you will be required to make . You must return this signed agreement, along with the full advance payment, before your work will be scheduled. Upon job completion, you will be issued either: **(1)** a refund for any overpayment, or **(2)** an invoice, if the final actual costs exceed the advance payments received. Any unapplied portion of advance payments will be refunded to you within one hundred and twenty (120) days of the final bill or cancellation of the job. If you agree to these terms, please sign below and forward this signed letter agreement, a check for **\$70,000.00** made payable to Consolidated Communications and noted with **#354954** to:


**Consolidated Communications
Attn: Reimbursable Construction Engineer
Engineering Department
5 Davis Farm Rd. Floor 2
Portland, ME 04103**

If you are signing for a company or other entity, then by signing below, you warrant that you are authorized to bind the company or entity to the terms of this letter agreement. Upon receipt of your signed agreement and advance payment, your work order will be released to our Construction Department for scheduling. Consolidated shall not be responsible to the

extent its performance is delayed or prevented due to causes beyond its control, including but not limited to acts of God or the public enemy, terrorism, civil commotion, embargo, acts of government, any law, order, ordinance, regulation, or requirement of any government, fires, explosions, weather, quarantine, strikes, labor disputes, lockouts, and other causes beyond the reasonable control of Consolidated. Should you have any questions or concerns regarding these terms, please contact me at **603-703-9018**.

Please be advised that the price estimate quoted above is only valid for sixty (60) days from the date of this letter. If this work request is cancelled after you have signed the agreement, you will be billed for any Engineering and Construction cost incurred after the date of signature that may include the cost to place and/or remove facilities. If we do not receive this signed agreement and your full advance payment within this sixty (60) day period, we will assume that you do not want the work to be undertaken and the project will be **cancelled**.

Sincerely,



Benjamin Wills
Consolidated Communications Engineering

I agree to the terms of this agreement:

Accepted (Signature): _____

Print Name & Title:

Company:

Billing Address:

Telephone #:

Date:

TITLE XX

TRANSPORTATION

CHAPTER 231

CITIES, TOWNS AND VILLAGE DISTRICT HIGHWAYS

Lines of Telegraph and Other Companies in Highways

Section 231:177

231:177 Removal of Wires and Poles by the State or Town After Notice. – Poles used by telephone, telegraph or other public utilities including railroads and street railways may be removed after 10 days' notice in writing of the intention to remove the same has been given by the commissioner of transportation or the highway agent of any city or town.

Source. 1945, 188:1, part 24:18. RSA 254:19. 1981, 87:1. 1985, 402:6, I(b)(3).

TITLE XX TRANSPORTATION

CHAPTER 231 CITIES, TOWNS AND VILLAGE DISTRICT HIGHWAYS

Lines of Telegraph and Other Companies in Highways

Section 231:178

231:178 Service of Notice. – Such notice may be served by any agent of the department of transportation or by the highway agent of any city or town on such utility or any agent or officer thereof.

Source. 1945, 188:1, part 24:19. RSA 254:20. 1981, 87:1. 1985, 402:6, I(a)(3).

TITLE XX TRANSPORTATION

CHAPTER 231 CITIES, TOWNS AND VILLAGE DISTRICT HIGHWAYS

Lines of Telegraph and Other Companies in Highways

Section 231:179

231:179 Notice; Contents; Record. – The notice of removal of any such pole shall designate the location in the highway to which the same shall be removed, and such notice, together with affidavit or acceptance of service thereof, shall be recorded in the office of the clerk of the city or town in which such pole is located. The notice shall take effect when the same, with such affidavit or acceptance of service endorsed thereon, shall be thus recorded, and the 10 days shall run from the date of such record.

Source. 1945, 188:1, part 24:20. RSA 254:21. 1981, 87:1, eff. April 20, 1981.

TITLE XX

TRANSPORTATION

CHAPTER 231

CITIES, TOWNS AND VILLAGE DISTRICT HIGHWAYS

Lines of Telegraph and Other Companies in Highways

Section 231:180

231:180 Defining Location. – The location defined in such notice of any pole so removed, together with the wires thereon, shall be of the same validity as if made under a permit by the commissioner of transportation in case of state maintained highways or selectmen or mayor and aldermen in case of other highways.

Source. 1945, 188:1, part 24:21. RSA 254:22. 1981, 87:1. 1985, 402:6, I(b)(3).

TITLE XX TRANSPORTATION

CHAPTER 231 CITIES, TOWNS AND VILLAGE DISTRICT HIGHWAYS

Lines of Telegraph and Other Companies in Highways

Section 231:181

231:181 Time of Removal. – All such poles shall be removed within the time designated, and, if not removed by the date stated in such notice, may be forthwith removed by the agency giving notice at the expense of the owner.

Source. 1945, 188:1, part 24:22. RSA 254:23. 1981, 87:1, eff. April 20, 1981.

David Jodoin

From: Cedarholm, David <DCedarholm@ConcordNH.gov>
Sent: Thursday, June 23, 2022 4:24 PM
To: David Jodoin (djodoin@pembroke-nh.com)
Cc: Brubaker, Crayton; Baia, Carlos
Subject: RE: question [Utility Pole Relocation at North Pembroke Rd Bridge]

Hi David,

I hope you are well. In response to your question about the cost of relocating utility poles at the North Pembroke Rd Bridge. Those poles were actually owned by Unitil and they relocated 2 utility poles at their cost. We expect the owner of utility poles to relocate them at their cost if it is obstructing a public project such as bridge or intersection improvement. The City's CIP is particularly useful in making this point to a utility pole owner that a particular project is a planned public improvement. This was the case recently with multiple CIP bridge projects (CIP361, CIP478, CIP498) and the Hoit-Whitney Intersection Improvements (CIP30). This past year, we also convinced Until and Consolidated, who are joint owners of utility poles on South Main Street, that they need to move 5 poles at their cost so that a left turn lane can be constructed to service the private development on Langdon Ave because it is part of the planned CIP public improvements referred to as South Main Street Corridor Improvements (CIP505).

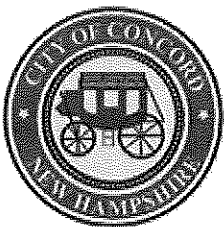
I provided a similar response earlier today to a question that was posed to our legal department by Steven Whitley, who I'm guessing was asking on Pembroke's behalf.

Best regards,
Dave

David Cedarholm, PE
City Engineer

Engineering Services Division
City Hall
41 Green Street
Concord, NH 03301
(603) 225-8520
(603) 230-3614, direct
dcedarholm@concordnh.gov
www.concordnh.gov

New Hampshire's Main Street™



CONFIDENTIALITY NOTICE

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From: Brubaker, Crayton <CBrubaker@ConcordNH.gov>
Sent: Wednesday, June 22, 2022 2:33 PM
To: Cedarholm, David <DCedarholm@ConcordNH.gov>
Subject: FW: question

Hello David,

Would you happen to know the answer to Mr. Jodoin's questions?

Please cc me if you are able to answer his question.

Thank you,

Crayton Brubaker
Community Development Specialist
City of Concord, NH
Phone: 603.230.3608 (office) | 830.708.7886 (cell)

From: David Jodoin <djodoin@pembroke-nh.com>
Sent: Wednesday, June 22, 2022 11:00 AM
To: * Community Development <communitydevelopment@concordnh.gov>
Subject: question

[CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe]

Good Morning,

We met briefly at the North Pembroke Road bridge review.

Question, I'm being told that Concord had some work done and paid the utility company (Consolidated) for pole installation or relocation. Is that true?

If so did they tell you they would bill you or did you pay to get the work done quicker.

Reason being, we are in the process of a major road reconstruction and need poles moved and they are saying that we need to pay them \$70k and we have never paid before.

Any guidance that you can give would be appreciated.

Thanks

David M. Jodoin
Pembroke Town Administrator/Tax Collector

603-485-4747 EXT 1202

David Jodoin

From: Urban-Morin, Pamela <Pamela.S.Urban-Morin@DOS.NH.GOV>
Sent: Tuesday, June 14, 2022 5:03 PM
To: dgilman@pembroke-nh.com; djodoin@pembroke-nh.com;
yeaton.karenTOP@yahoo.com
Cc: Epstein, Linda
Subject: FW: FY22 Body Worn & Dashboard Camera Grant- Pembroke PD
Attachments: FY22 Pembroke PD BWC Grant Agreement.pdf

6/14/2022

Good Afternoon,

Thank you for completing the application process for Body Worn and Dashboard Grant. We are pleased to inform you of your award in the amount of \$4,511.00. The first step of the process was completed with the Governor and Council approval granted on June 1, 2022. We look forward to working with you on the next process of this grant.

Please find attached the Grant Agreement for the FY2022 Body Worn and Dashboard Camera Grant. The Grant Agreement must be filled in completely in order to be processed for final approvals by the NH Department of Safety and NH Department of Justice. Applicants must comply with all applicable laws regarding their authority to enter into contracts and accept funds.

Applicants must include with their completed Grant Agreement the following:

1. Official documentation that demonstrates compliance with applicable laws and authority for all signatures including, but not limited to: certificate of authority, minutes from meetings of a Selectboard, of a Board of County Commissioners, or of a Mayor and Board of Alderman or City Council
2. Please note the provisions of 17,17.1.1,and 17.1.2 along with Exhibit C6 Copies of these 3 documents /policies must be included when you return the original signed Grant Agreement

No work can begin until the NH Department of Safety, Grants Management Bureau (GMB) receives these executed documents and the NH Department of Justice approves them.

Reminder: All work related to this grant must be completed by 6/30/2027. All reimbursements (see Exhibit B) must arrive at the GMB office no later than 05/15/2027.

Please return this contract documentation with original signatures as soon as possible to:

NH Department of Safety
Grants Management Bureau
33 Hazen Drive, Ground Floor
Concord, NH 03305

Once all documentation is in order and approved by Department of Safety and NH Department of Justice, we will notify you with the approval to proceed with activities under the grant. Please do not start any grant related activities until you receive the "Ok to proceed" from our office. (See Exhibit A3)

Please feel free to contact me at 603-271-7663, if you have any questions.

Thank you

Pam U-M

Pam Urban-Morin
Grants Administrator-Commissioner's Office
NH Department of Safety
TEL: 603/271-7033
FAX: 603/271-7660
E-MAIL: <mailto:Pamela.Urban-Morin@dos.nh.gov>

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GRANT AGREEMENT

The State of New Hampshire and the Grantee hereby
Mutually agree as follows:
GENERAL PROVISIONS

1. Identification and Definitions.

| | | | |
|--|---|--|---|
| 1.1. State Agency Name NH Department of Safety | | 1.2. State Agency Address 33 Hazen Drive Concord, NH 03305 | |
| 1.3. Grantee Name Town of Pembroke Pembroke Police Department | | 1.4. Grantee Address 247 Pembroke St Pembroke, NH 03275 | |
| 1.5 Grantee Phone # 603-485-9173 ext 2204 | 1.6. Account Number 10-2340-13840000-500580 | 1.7. Completion Date 06/30/2027 | 1.8. Grant Limitation \$ 4,511.00 |
| 1.9. Grant Officer for State Agency Pamela Urban-Morin | | 1.10. State Agency Telephone Number 603-271-7663 | |
| If Grantee is a municipality or village district: "By signing this form we certify that we have complied with any public meeting requirement for acceptance of this grant, including if applicable RSA 31:95-b." | | | |
| 1.11. Grantee Signature 1 | | 1.12. Name & Title of Grantee Signor 1 | |
| Grantee Signature 2 | | Name & Title of Grantee Signor 2 | |
| Grantee Signature 3 | | Name & Title of Grantee Signor 3 | |
| 1.13 State Agency Signature(s) | | 1.14. Name & Title of State Agency Signor(s) Steven Lavoie, Director of Administration | |
| 1.15. Approval by Attorney General (Form, Substance and Execution) (if G & C approval required) | | | |
| By: | | Assistant Attorney General, On: / / | |
| 1.16. Approval by Governor and Council (if applicable) | | | |
| By: | | On: / / | |

2. SCOPE OF WORK: In exchange for grant funds provided by the State of New Hampshire, acting through the Agency identified in block 1.1 (hereinafter referred to as "the State"), the Grantee identified in block 1.3 (hereinafter referred to as "the Grantee"), shall perform that work identified and more particularly described in the scope of work attached hereto as EXHIBIT B (the scope of work being hereinafter referred to as "the Project").

3. AREA COVERED. Except as otherwise specifically provided for herein, the Grantee shall perform the Project in, and with respect to, the State of New Hampshire.
4. EFFECTIVE DATE: COMPLETION OF PROJECT.
- 4.1. This Agreement, and all obligations of the parties hereunder, shall become effective on the date on the date of approval of this Agreement by the Governor and Council of the State of New Hampshire if required (block 1.16), or upon signature by the State Agency as shown in block 1.14 ("the Effective Date").
- 4.2. Except as otherwise specifically provided herein, the Project, including all reports required by this Agreement, shall be completed in ITS entirety prior to the date in block 1.7 (hereinafter referred to as "the Completion Date").
5. GRANT AMOUNT: LIMITATION ON AMOUNT: VOUCHERS: PAYMENT.
- 5.1. The Grant Amount is identified and more particularly described in EXHIBIT C, attached hereto.
- 5.2. The manner of, and schedule of payment shall be as set forth in EXHIBIT C.
- 5.3. In accordance with the provisions set forth in EXHIBIT C, and in consideration of the satisfactory performance of the Project, as determined by the State, and as limited by subparagraph 5.5 of these general provisions, the State shall pay the Grantee the Grant Amount. The State shall withhold from the amount otherwise payable to the Grantee under this subparagraph 5.3 those sums required, or permitted, to be withheld pursuant to N.H. RSA 80:7 through 7-c.
- 5.4. The payment by the State of the Grant amount shall be the only, and the complete payment to the Grantee for all expenses, of whatever nature, incurred by the Grantee in the performance hereof, and shall be the only, and the complete, compensation to the Grantee for the Project. The State shall have no liabilities to the Grantee other than the Grant Amount.
- 5.5. Notwithstanding anything in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made, hereunder exceed the Grant limitation set forth in block 1.8 of these general provisions.
6. COMPLIANCE BY GRANTEE WITH LAWS AND REGULATIONS. In connection with the performance of the Project, the Grantee shall comply with all statutes, laws regulations, and orders of federal, state, county, or municipal authorities which shall impose any obligations or duty upon the Grantee, including the acquisition of any and all necessary permits and RSA 31-95-b.
7. RECORDS and ACCOUNTS.
- 7.1. Between the Effective Date and the date seven (7) years after the Completion Date, unless otherwise required by the grant terms or the Agency, the Grantee shall keep detailed accounts of all expenses incurred in connection with the Project, including, but not limited to, costs of administration, transportation, insurance, telephone calls, and clerical materials and services. Such accounts shall be supported by receipts, invoices, bills and other similar documents.
- 7.2. Between the Effective Date and the date seven (7) years after the Completion Date, unless otherwise required by the grant terms or the Agency pursuant to subparagraph 7.1, at any time during the Grantee's normal business hours, and as often as the State shall demand, the Grantee shall make available to the State all records pertaining to matters covered by this Agreement. The Grantee shall permit the State to audit, examine, and reproduce such records, and to make audits of all contracts, invoices, materials, payrolls, records of personnel, data (as that term is hereinafter defined), and other information relating to all matters covered by this Agreement. As used in this paragraph, "Grantee" includes all persons, natural or fictional, affiliated with, controlled by, or under common ownership with, the entity identified as the Grantee in block 1.3 of these provisions
8. PERSONNEL.
- 8.1. The Grantee shall, at its own expense, provide all personnel necessary to perform the Project. The Grantee warrants that all personnel engaged in the Project shall be qualified to perform such Project, and shall be properly licensed and authorized to perform such Project under all applicable laws.
- 8.2. The Grantee shall not hire, and it shall not permit any subcontractor, subgrantee, or other person, firm or corporation with whom it is engaged in a combined effort to perform the Project, to hire any person who has a contractual relationship with the State, or who is a State officer or employee, elected or appointed.
- 8.3. The Grant Officer shall be the representative of the State hereunder. In the event of any dispute hereunder, the interpretation of this Agreement by the Grant Officer, and his/her decision on any dispute, shall be final.
9. DATA: RETENTION OF DATA: ACCESS.
- 9.1. As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, paper, and documents, all whether finished or unfinished.
- 9.2. Between the Effective Date and the Completion Date the Grantee shall grant to the State, or any person designated by it, unrestricted access to all data for examination, duplication, publication, translation, sale, disposal, or for any other purpose whatsoever.
- 9.3. No data shall be subject to copyright in the United States or any other country by anyone other than the State.
- 9.4. On and after the Effective Date all data, and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason, whichever shall first occur.
- 9.5. The State, and anyone it shall designate, shall have unrestricted authority to publish, disclose, distribute and otherwise use, in whole or in part, all data.
10. CONDITIONAL NATURE OR AGREEMENT. Notwithstanding anything in this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability or continued appropriation of funds, and in no event shall the State be liable for any payments hereunder in excess of such available or appropriated funds. In the event of a reduction or termination of those funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to terminate this Agreement immediately upon giving the Grantee notice of such termination.
11. EVENT OF DEFAULT: REMEDIES.
- 11.1. Any one or more of the following acts or omissions of the Grantee shall constitute an event of default hereunder (hereinafter referred to as "Events of Default"):
- 11.1.1 Failure to perform the Project satisfactorily or on schedule; or
- 11.1.2 Failure to submit any report required hereunder; or
- 11.1.3 Failure to maintain, or permit access to, the records required hereunder; or
- 11.1.4 Failure to perform any of the other covenants and conditions of this Agreement.
- 11.2. Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:
- 11.2.1 Give the Grantee a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely remedied, terminate this Agreement, effective two (2) days after giving the Grantee notice of termination; and
- 11.2.2 Give the Grantee a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the Grant Amount which would otherwise accrue to the Grantee during the period from the date of such notice until such time as the State determines that the Grantee has cured the Event of Default shall never be paid to the Grantee; and
- 11.2.3 Set off against any other obligation the State may owe to the Grantee any damages the State suffers by reason of any Event of Default; and
- 11.2.4 Treat the agreement as breached and pursue any of its remedies at law or in equity, or both.
12. TERMINATION.
- 12.1. In the event of any early termination of this Agreement for any reason other than the completion of the Project, the Grantee shall deliver to the Grant Officer, not later than fifteen (15) days after the date of termination, a report (hereinafter referred to as the "Termination Report") describing in detail all Project Work performed, and the Grant Amount earned, to and including the date of termination. In the event of Termination under paragraphs 10 or 12.4 of these general provisions, the approval of such a Termination Report by the State shall entitle the Grantee to receive that portion of the Grant amount earned to and including the date of termination.
- 12.2. In the event of Termination under paragraphs 10 or 12.4 of these general provisions, the approval of such a Termination Report by the State shall in no event relieve the Grantee from any and all liability for damages sustained or incurred by the State as a result of the Grantee's breach of its obligations hereunder.
- 12.3. Notwithstanding anything in this Agreement to the contrary, either the State or, except where notice default has been given to the Grantee hereunder, the Grantee, may terminate this Agreement without cause upon thirty (30) days written notice.
- 12.4. CONFLICT OF INTEREST. No officer, member of employee of the Grantee, and no representative, officer or employee of the State of New Hampshire or of the governing body of the locality or localities in which the Project is to be performed, who exercises any functions or responsibilities in the review or

- approval of the undertaking or carrying out of such Project, shall participate in any decision relating to this Agreement which affects his or her personal interest or the interest of any corporation, partnership, or association in which he or she is directly or indirectly interested, nor shall he or she have any personal or pecuniary interest, direct or indirect, in this Agreement or the proceeds thereof.
14. GRANTEE'S RELATION TO THE STATE. In the performance of this Agreement the Grantee, its employees, and any subcontractor or subgrantee of the Grantee are in all respects independent contractors, and are neither agents nor employees of the State. Neither the Grantee nor any of its officers, employees, agents, members, subcontractors or subgrantees, shall have authority to bind the State nor are they entitled to any of the benefits, workmen's compensation or emoluments provided by the State to its employees.
 15. ASSIGNMENT AND SUBCONTRACTS. The Grantee shall not assign, or otherwise transfer any interest in this Agreement without the prior written consent of the State. None of the Project Work shall be subcontracted or subgranted by the Grantee other than as set forth in Exhibit B without the prior written consent of the State.
 16. INDEMNIFICATION. The Grantee shall defend, indemnify and hold harmless the State, its officers and employees, from and against any and all losses suffered by the State, its officers and employees, and any and all claims, liabilities or penalties asserted against the State, its officers and employees, by or on behalf of any person, on account of, based on, resulting from, arising out of (or which may be claimed to arise out of) the acts or omissions of the Grantee or subcontractor, or subgrantee or other agent of the Grantee. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant shall survive the termination of this agreement.
 17. INSURANCE.
 - 17.1 The Grantee shall, at its own expense, obtain and maintain in force, or shall require any subcontractor, subgrantee or assignee performing Project work to obtain and maintain in force, both for the benefit of the State, the following insurance:
 - 17.1.1 Statutory workers' compensation and employees liability insurance for all employees engaged in the performance of the Project, and
 - 17.1.2 General liability insurance against all claims of bodily injuries, death or property damage, in amounts not less than \$1,000,000 per occurrence and \$2,000,000 aggregate for bodily injury or death any one incident, and \$500,000 for property damage in any one incident; and
 - 17.2. The policies described in subparagraph 17.1 of this paragraph shall be the standard form employed in the State of New Hampshire, issued by underwriters acceptable to the State, and authorized to do business in the State of New Hampshire. Grantee shall furnish to the State, certificates of insurance for all renewal(s) of insurance required under this Agreement no later than ten (10) days prior to the expiration date of each insurance policy.
 18. WAIVER OF BREACH. No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event, or any subsequent Event. No express waiver of any Event of Default shall be deemed a waiver of any provisions hereof. No such failure of waiver shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other default on the part of the Grantee.
 19. NOTICE. Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses first above given.
 20. AMENDMENT. This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Council of the State of New Hampshire, if required or by the signing State Agency.
 21. CONSTRUCTION OF AGREEMENT AND TERMS. This Agreement shall be construed in accordance with the law of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assignees. The captions and contents of the "subject" blank are used only as a matter of convenience, and are not to be considered a part of this Agreement or to be used in determining the intent of the parties hereto.
 22. THIRD PARTIES. The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.
 23. ENTIRE AGREEMENT. This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings relating hereto.
 24. SPECIAL PROVISIONS. The additional or modifying provisions set forth in Exhibit A hereto are incorporated as part of this agreement.

EXHIBIT A
SCOPE OF SERVICES

1. The Department of Safety, (hereinafter referred to as “the State”) is awarding the, Pembroke Police Department (hereinafter referred to as “the Grantee”) up to \$ 4,511.00 for the purpose of reimbursement 50% of the costs to equip local law enforcement agencies with body-worn cameras and agency vehicles with dashboard cameras as well as the on-going costs of maintenance and storage of data recorded by body-worn and dashboard cameras.
2. “The Grantee” agrees that the project grant period ends at the date specified in the locally procured agreement for storage not to exceed 5 years and that all expenses approved as part of this agreement for 50% reimbursement must be incurred and paid prior to this date and reimbursement requests submitted to the Department of Safety, Grants Management Bureau, prior to June 30, of the final year of the local agreement. See Exhibit B for Grant Amount and Payment information.
3. Per SAF-C 9704.03 the following is among prohibited uses of grant funds (1) Any expenses incurred prior to or after the grant period identified in award documents, (2) Any expenses incurred under a contract that was in place prior to the grant award on after the grant period.
4. “The Grantee” agrees to comply with all applicable federal and state laws, rules, regulations, and requirements as they may relate to this program and equipment related to such.
5. “The Grantee”, is responsible for the implementation of this project at their local level.
6. The grant application as submitted by “the Grantee” is hereby fully incorporated into this grant agreement.

Grantee Initials: _____
Date: _____

EXHIBIT B
GRANT AMOUNT AND METHOD OF PAYMENT

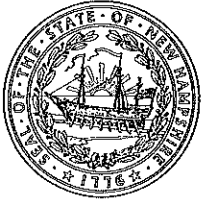
1. Grant Amount: \$ 4,511.00
2. Payment Schedule
 - a. "The Grantee" agrees that the total payment by "the State" under this grant agreement shall be up to \$ 4,511.00. This reimbursement is in accordance with Saf-C 9707.01.
 - b. "The State" shall reimburse up to \$ 4,511.00 to "the Grantee" upon "the State" receiving appropriate documentation of expended funds submitted and follows:
 - the grantee will supply invoices,
 - proof of local payment for eligible costs and,
 - an official letter requesting reimbursement of 50% of the approved eligible costs.
 - c. Payments made directly to "the Municipality" will be considered payments made to "the Grantee" for the purposes of this grant agreement.

Grantee Initials: _____
Date: _____

EXHIBIT C SPECIAL PROVISIONS

1. Grant expenses must be incurred and paid prior to June 30, of the year and final date of the local agreement but prior to June 30, 2027.
2. Only expenses approved as outlined in Exhibit A and outlined in Saf-9700 Allowable Costs may be reimbursed. Reimbursement requests shall meet all requirements of Saf-C 9704.02 Administrative Requirements.
3. "The Grantee" shall maintain financial records, supporting documents, and all other pertinent records for a period of 3 years from the grant period end date per Saf-C 9709.01 Recordkeeping.
4. In accordance with Saf-C 9704.01(b), "The Grantee" shall maintain the project for a minimum of up to five (5) years from the official grant award date. Failure to maintain this program will result in the Grantee being required to refund the apportioned amount of the 50% grant reimbursement for any "advanced" funds and/or agrees to forfeit any remaining reimbursements that would have been due if the program were to run the required length.
5. The Grantee acknowledges per Saf-C 9710.01 All grants and records maintained by the Department (the State) shall be public records subject to 91-A.
6. Grant Agreement Revision to Provision 16. INDEMNIFICATION. The Grantee shall defend, indemnify and hold harmless the State, its officers and employees, from and against any and all losses suffered by the State, its officers and employees, and any and all claims, liabilities or penalties asserted against the State, its officers and employees, by or on behalf of any person, on account of, based on, resulting from, arising out of (or which may be claimed to arise out of) the acts or omissions of the Grantee or Subcontractor, or sub grantee or other agent of the Grantee. ***The Grantee's liability herein shall not exceed the amount of \$1,000,000.*** Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant shall survive the termination of this agreement.

Grantee Initials: _____
Date: _____



Lindsey M. Stepp
Commissioner

State of New Hampshire Department of Revenue Administration

109 Pleasant Street
PO Box 487, Concord, NH 03302-0487
Telephone (603) 230-5000
www.revenue.nh.gov



MUNICIPAL AND PROPERTY
DIVISION

June 16, 2022

RECEIVED

JUN 17 2022

TOWN OF PEMBROKE
OFFICE OF SELECTMEN
311 PEMBROKE STREET
PEMBROKE NH 03275

TOWN OF
PEMBROKE, NH

Re: PA-28 Inventory of Taxable Property Form for 2023

Dear Assessing Official,

This is our annual request to municipalities to determine whether the municipality will be utilizing the Form PA-28, Taxpayer Inventory Blank in accordance with RSA 74:4 for **2023**. If Yes, please check the "**WILL**" Box below and indicate the number of forms needed. If your municipality has elected Not to use the Inventory form, in accordance with RSA 74:4-a, please check the "**WILL NOT**" Box below.

Please return this entire form with the section below completed and **signed** no later than **August 16, 2022** to the Department of Revenue Administration, PO Box 487, Concord, NH 03302-0487 or e-mail to equalization@dra.nh.gov.

If you are electing to use the form, it is our suggestion that you indicate your municipalities telephone number on your return-mailing label, should the taxpayers need to contact your municipality.

Please feel free to contact Cindy Paige at (603) 230-5971 if you're quire additional information.

Sincerely,
Linda C. Kennedy, Supervisor VII
Municipal & Property Division

☐ **WILL NOT** be using the PA-28 Form in 2023

Or

☐ **WILL** be using the PA-28 Form in 2023

Number of PA-28 Forms Requested by the Municipality for 2023 # _____
(Our print order is based upon what is needed, so please be sure to order an adequate amount.)

Print Name of Contact Person

Date

Contact Telephone #

Signature of Assessing Official

Date

Signature of Assessing Official

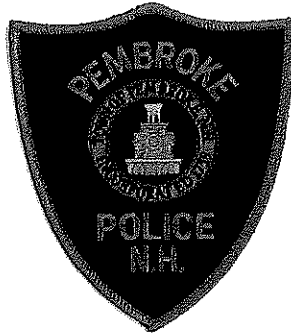
Date

Signature of Assessing Official

Date

TDD Access: Relay NH 1-800-735-2964

Individuals who need auxiliary aids for effective communication in programs and services of the Department of Revenue Administration are invited to make their needs and preferences known to the Department.



Memo

To: Board of Selectmen
From: Lieutenant Gary Gaskell
CC: David Jodoin, Town Administrator
Date: July 1, 2022
Re: TRANSFER OF DUTY WEAPON

As you are probably aware, Chief Dwayne Gilman will retire effective June 30, 2022 with 30 years of honorable service to the Town of Pembroke. It is very rare in today's competitive job market that we see police employees stay with the same organization for over twenty years. Over the course of 30 years, Chief Gilman progressed from Patrol Officer to the rank of Chief of Police and served this position for the past ten years. As Lieutenant, I am proud of the dedicated service Chief Gilman provided to the citizens of Pembroke.

It is for the above reasons that I am requesting permission from the Board of Selectmen to transfer the ownership of Chief Dwayne Gilman's sidearm to him as a token of appreciation for his honorable service. The transferring of an officer's sidearm to the retiring officer is a police tradition to only those officers who devote twenty years or more service with the same organization.

The sidearm of an officer is a special piece of equipment for all officers who wear the police uniform. Chief Gilman certainly would be honored to receive such a gift of appreciation from the Town of Pembroke.

Thank you for your consideration.

**BOARD OF SELECTMEN
TOWN OF PEMBROKE, NH
June 15, 2022 at 6:30 PM**

DRAFT,

Present: Selectman Richard Bean, Selectman Peter Gagyi, Selectman Karen Yeaton, Selectman Rick Frederickson

Absent: Selectman Sandy Goulet

Staff: Town Administrator David Jodoin

I. Call to Order:

Chairman Yeaton called the meeting to order at 6:32pm.

II. Citizens Comment:

None

III. Scheduled Meetings

Sheriff David Croft

Merrimack County Sheriff David Croft discussed the role of the Sheriff's department. The Sheriff's office has full state jurisdiction and is the highest-ranking department. The Sheriff's Office handles evictions, transports as far across the county as needed, delivers warrants, has a detective unit, an internet crimes against children unit (which have gone up 300% in the last 2 years), dispatch for 17 difference communities, court security, teaches DARE for 4 communities, drug task force, and homeland security.

Selectman Frederickson clarified that the Sheriff's Office will also fill in when local departments are not available. Sheriff Croft answered that they do, and they have 3 communities that currently have no Police Departments, so they fill in for along with the State Police.

Selectman Yeaton asked if they have a social media presence that people can follow. Sheriff Croft stated he have a website and it can be found by googling Merrimack County Sheriff. They also have a Facebook. Most of the communications are done through the Facebook page.

David Jodoin discussed the Sheriff's office "poaching" police officers from smaller towns that are already understaffed. Sheriff Croft stated that while he understands his frustrations, he has never solicited anyone. The website advertises all open

positions. They are also losing Deputies to the larger communities that can offer sign on bonuses and salaries.

IV. Old Business

Selectman Gagyi discussed an article Selectman Yeaton wrote concerning the increase in energy rates. Selectman Gagyi would like clarification on the Energy Committees intents for the community power plan to be opt in rather than opt out. Selectman Yeaton discussed the work the Energy Committee has been doing to get citizen involvement in the planning steps of the power plan. The Selectman will invite the Energy Committee to come back and give an update.

V. New Business

Updated Welfare Guidelines

The monthly allowable expenses have been increased to accommodate market inflation. To formally change the guidelines, it would need to go through a public hearing since they are part of the Town Code.

Primex CAP Agreement

Primex sent a letter offering the Town the option to participate in the Contribution Assurance Program (CAP) for the next three coverage period years. CAP provides stability by creating a limit on the Town property liability contributions for future renewals. The Town has not seen any large increases in insurance costs in recent years with the largest being 9%.

Selectman Frederickson made a motion to approve the CAP agreement with Primex and to authorize the Chairman and the Town Administrator to sign the necessary documents. Selectman Bean seconded the motion 4-0.

Manifests/Abatements

Selectman Frederickson made a motion to accept the manifests and abatements as presented. Selectman Gagyi seconded the motion. Motion passed 4-0.

Minutes - 6/1/22

Selectman Gagyi made a motion to accept the minutes of June 1, 2022 as presented. Selectman Bean seconded the motion. Motion passed 3-0. Selectman Yeaton abstained.

VI. Town Administrator Report:

The New Hampshire Municipal Bond Bank came back with a rate of 2.35% with a premium of \$97,100 for the Main Street project. The first payment will be due in 2023. Work on the road has begun but they are still in discussions with the utility companies on moving the poles. This has caused some delays in progress.

Lt. Gaskell will be sworn in as Chief of Police on June 24th at 5:30pm.

Selectman Bean made a motion to appoint Lieutenant Gary Gaskell as the new Police Chief effective July 1, 2022. Selectman Frederickson seconded the motion. Motion was approved 4-0.

VII. Committee Reports:

Selectman Gagyi – None

Selectman Yeaton – The Conservation Commission reviewed major site plans for the Pembroke Pines subdivision. They also discussed the proposed Kimball Street 6-unit townhouse building. David shared concerns from the TRC about sight lines on Kimball Street from the driveway. Specifically, with turning left. Selectman Gagyi shared parking concerns that have been brought up with the planned 2 spaces per unit and one handicap space. Conservation also has concerns because it will fall with the MS-4 zone. They received an amendment to the wetland's application for the Rt. 28 bridge project to increase the impact area. They are still working on deed reviews for currently owned conservation land. They are also discussing a free tire day at public works.

Selectman Fredrickson – Planning voted on new site plan review regulations. They also discussed a new range road policy. They would be looking to get a study done in 2 phases. Phase 1 would be data collection and plan development and phase 2 will be a cost analysis. Selectman Yeaton discussed making a subcommittee of various stakeholders to aid and participate in this process. David discussed the eventual possibility that a developer will be able to come in one day and bring a road up to town specs and put in a huge development rather than individual homeowners.

Selectman Bean – None

VIII. Other Citizen Comment:

None

IX. Adjourn:

Selectman Gagyi made a motion to adjourn at 8:12 PM. Selectman Bean seconded the motion and it was approved unanimously.

Karen Yeaton, Chairman

For more detailed information, the meetings are now taped and can be seen on www.townhallstreams.com
click on Pembroke NH and look for the day of the meeting under the month.

RECEIVED
JUN 28 2022
TOWN OF
PEMBROKE, NH

Pembroke Conservation Committee,

To: Ammy Heiser, Chair

On behalf of the Meet Me in Suncook Committee (MMIS), we are contacting you in reference to the Robert Frost Park. As you know this park is on Buck Street and is less than 1/4 of an acre bordering on the Suncook River.

With permission from the Board of Selectmen, the MMIS Committee turned this small parcel of land into what is now known as the Robert Frost Park. Clearing the land of brush, cutting the grass, picking up trash, and installing an engraved, granite bench are a few of the things the committee did to transform this small parcel of land into the beautiful Park.

Some visitors to the park have commented that they have enjoyed sitting on the bench enjoying the beauty and tranquility of the place. Now the park is overgrown with brush, leaves and bittersweet thus making it impossible to see the river and its surroundings as in the past. The (MMIS) Committee would like to suggest that the Pembroke Conservation Committee contact V. J. Ranfos Director of Public Works and request a sum of money in his budget for clearing of brush and vines twice a year. The cost of two to three people working two to three hours would help to control the landscape. We are appealing to the Conversation Commission because we understand the park is under the jurisdiction of the commission. Thank you for your consideration in this matter.



Co-Chair of the Meet Me in Suncook Committee

CC.

Dave Jodoin town administrator

V. J. Ranfos Director of Public Works

File

RECEIVED

JUN 24 2022

TOWN OF
PEMBROKE, NH



June 23, 2022

Board of Selectmen
Town of Pembroke
311 Pembroke Street
Pembroke, NH 03275

Re: State of New Hampshire Matching Grant Program (HB2) – Broadband Extension Partnership Inquiry

Dear Chairman and Members of the Board:

New Hampshire House Bill 2 (HB2) has established a matching grant program for expansion of broadband service. These programs allow Internet Service Providers like Comcast to extend broadband to homes that have not had access to broadband. Although the details of the program are still being developed, we would like to begin planning with Pembroke now, so we are prepared soon after the program opens. As part of our initial conversation, Comcast is prepared to discuss:

- Confirmation of areas in need;
- The strength of Comcast's network, including the capability to offer symmetrical speeds consistent with the federal requirements;
- Comcast's plans to enhance the broadband network currently serving the Town;
- Comcast's proposed broadband expansion project to be completed without cost to Pembroke, using a combination of State and Comcast funding to expand broadband service in your town;
- Comcast's extensive experience partnering with state and local governments resulting in grant awards to connect unserved locations; and
- The value of Comcast's service offerings, particularly given the products and services that would also be available (see attached for a summary).

Comcast is in a unique position to help your community meet its broadband expansion goals. Comcast has proven technical expertise and managerial capability to extend broadband service to the unserved. In addition, Comcast has considerable experience in New England and across the country partnering with local governments on broadband deployment projects. As a current broadband provider offering services in Pembroke, Comcast understands what is necessary to deploy broadband infrastructure in locations with varied geography and population densities.

Moreover, in addition to broadband deployment, Comcast can assist your community with its digital equity goals. Comcast continues its commitment to help close the digital divide through its Internet Essentials program, which has connected millions of low-income Americans to the power of the Internet at home, many for the very first time. Comcast is an approved provider supporting the FCC's Affordable Connectivity Program (ACP), formally the Emergency Broadband Benefit Program. Under the ACP subsidy program, qualifying customers can apply a credit of up to \$30.00 per month to any Xfinity Internet service tier, including Internet Essentials. For your information, I have attached information about both programs.

We would appreciate the opportunity to speak with you regarding a potential partnership for expansion of broadband service in Pembroke. Please contact me via email at Bryan_Christiansen@comcast.com or by phone at 617.279.6956 to discuss. Thank you.

Very truly yours,

Bryan Christiansen

Bryan Christiansen, Sr. Manager
Government Affairs



XFINITY RESIDENTIAL SERVICES

| Tier | Speeds Up To | Standalone Pricing | With Xfinity TV or Voice Service |
|---------------------|--------------------|--------------------|----------------------------------|
| Performance Starter | 50 Mbps / 10 Mbps | \$65.00 | \$49.95 |
| Performance | 100 Mbps / 10 Mbps | \$83.95 | \$64.95 |
| Performance Pro | 300 Mbps / 10 Mbps | \$98.95 | \$79.95 |
| Blast! | 600 Mbps / 20 Mbps | \$103.95 | \$84.95 |
| Extreme Pro | 900 Mbps / 20 Mbps | \$108.95 | \$89.95 |
| Gigabit | 1.2 Gbps / 35 Mbps | \$113.95 | \$94.95 |

COMCAST BUSINESS

| Tier | Speeds Up To | Standalone Pricing |
|----------------------------|--------------------|--------------------|
| Business Internet 100 | 100 Mbps / 15 Mbps | \$159.95 |
| Business Internet 200 | 200 Mbps / 20 Mbps | \$259.95 |
| Business Internet 300 Plus | 300 Mbps / 30 Mbps | \$309.95 |
| Business Internet 600 | 600 Mbps / 35 Mbps | \$359.95 |
| Business Internet 1G | 1.2 Gbps / 35 Mbps | \$499.95 |

Note: Prices do not include equipment or applicable taxes, fees, and surcharges. Rates stated are the monthly rates for standalone Internet service as of the date of this submission. Discounted pricing may be available to customers who accept promotional offers or term agreements for Internet service or buy one or more additional services. The tables above reflect pricing and services as of the date of this filing. Pricing and services are subject to change.

Xfinity Residential Services. Comcast's robust high-speed Internet services provide a range of fast, reliable Internet speed tiers to fit customers' needs, as well as access to over 20 million secure Wi-Fi hotspots nationwide so that customers can stay connected on the go. Customers also have access to the Xfinity app to optimize their home connections, view their plans, pay their bills, and get 24/7 real-time support. And they also have access to xFi – a simple, digital dashboard for customers to control their home Wi-Fi network. In addition to parental control features like pausing Wi-Fi and screen time scheduling, xFi provides content filters that ensure younger children can only access age-appropriate content. xFi now also comes with xFi Advanced Security, that protects all the devices connected to a customers' home network from malware and other security threats.

Comcast Business Services. Comcast Business Services offers a variety of products and services to businesses. High-speed Internet services provide downstream speeds that range up to 1 Gbps and fiber-based speeds that range up to 100 Gbps. Comcast's service offerings for small business locations primarily include high-speed Internet services, as well as voice and video services, that are similar to those provided to residential customers, cloud-based cybersecurity services, wireless backup connectivity, advanced Wi-Fi solutions, video monitoring services and cloud-based services that provide file sharing, online backup and web conferencing, among other features. Comcast also offers Ethernet network services that connect multiple locations and provide higher downstream and upstream speed options to medium-sized customers and larger enterprises, as well as advanced voice services, along with video solutions that serve hotels and other large venues. In addition, Comcast provides cellular backhaul services to mobile network operators to help them manage their network bandwidth. Comcast has expanded its service offerings to include a software-defined networking product for medium-sized and enterprise customers. Larger enterprises may also receive support services related to Wi-Fi networks, router management, network security, business continuity risks and other services. These service offerings are primarily provided to Fortune 1000 companies and other large enterprises with multiple locations both within and outside of Comcast's cable distribution footprint, where it has agreements with other companies to use their networks to provide coverage outside of Comcast's service areas.



June 23, 2022

Board of Selectmen
Town of Pembroke
311 Pembroke Street
Pembroke, NH 03275

RECEIVED
JUN 27 2022
TOWN OF
PEMBROKE, NH

Dear Chairman and Members of the Board:

As part of our ongoing commitment to keep you and our customers informed about changes to Xfinity TV services, we maintain an updated website (<https://www.xfinity.com/programmingchanges>) that lists channels that may soon expire or terminate. On June 9, 2022 we added ShopHQ to that website as unfortunately, due to contract violations, the programming might cease on July 12, 2022.

Should you have any questions, please do not hesitate to contact me at **Bryan_Christiansen@comcast.com**.

Very truly yours,

Bryan Christiansen

Bryan Christiansen, Sr. Manager
Government Affairs

David Jodoin

From: Celentano, Catalina J <catalina.celentano@eversource.com>
Sent: Monday, June 27, 2022 9:43 AM
Subject: Eversource New Hampshire Electric Rate Update

Good morning. I am sending the communication below on behalf of David Creer who is on vacation this week. Thank you.

Dear Community Leader,

As you may already be aware, on **August 1**, New Hampshire electric customers will see an unprecedented increase in the supply portion of their bill, which will be more than double last August's supply rate. The energy supply rate is a pass-through cost to customers with no profit to Eversource. *The Energy Service rate does not apply to customers on competitive supply or municipal aggregation.*

This anticipated significant rate increase is due to record-high natural gas prices and the global economy. Natural gas is the primary fuel for generating electricity in the region. Given world events, we could see continued volatility in energy supply prices for the foreseeable future.

We recognize the significant financial burden these rate adjustments will place on customers who are already facing higher prices for goods and services.

Governor Sununu, in collaboration with the NH legislative leadership and the Department of Energy, have proposed several financial relief initiatives. Eversource is working closely with regulators and state officials to implement these efforts, and to develop expanded payment and assistance options. More details about these initiatives will be available in the coming days ahead.

Even with these mitigation efforts, we encourage customers to carefully manage their energy use this summer and to shop and compare energy supply prices with energy suppliers. A list of registered energy suppliers can be found on the [NH Dept. Of Energy](#) website.

Visit [Eversource.com/home-savings](https://www.eversource.com/home-savings) for immediate actions customers can take to save money and energy.

We also offer a range of **payment programs**. These include:

- **Extended Payment Plans**, to help customers pay off a balance over a period of time and prevent service interruption.
- **Budget Billing**, to help avoid seasonal bill spikes with a fixed payment amount each month based on average annual usage.
- **Discount Rate**, for customers with a household income that meets eligibility requirements.
- **New Start Program**, which may eliminate portions of an overdue balance in as little as 12 months with on-time payments.

We will provide additional details on the relief initiatives and expanded payment options as soon as they become available. Please contact me if you have any questions.

Thanks,
Catalina

Catalina J. Celentano
Senior Specialist, Community Relations and Economic Development
New Hampshire - Northern Region

64 Business Park Drive | Tilton, NH 03276
603-266-1358 | catalina.celentano@eversource.com
Cell 603-770-6765

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