

AGENDA
BOARD OF SELECTMEN
July 20, 2022 AT 6:30 PM
Pembroke Town Hall, Paulsen Room

- I. CALL TO ORDER
- II. CITIZEN COMMENT
- III. SCHEDULED MEETINGS:
 - a. Mrs. Frawley 710 Clough Mill Road
- IV. OLD BUSINESS:
 - a. Main Street Project
- V. NEW BUSINESS:
 - a. Large Gathering Permit – Old Home Day
 - b. Manifest/Abatements
 - c. Minutes 7/6/22
- VI. TOWN ADMINISTRATOR REPORT
- VII. COMMITTEE REPORTS
- VIII. OTHER/CITIZEN COMMENT
- IX. ADJOURN

Beverly Strawley
710 Clough Mill Rd

603-224-7981

The water has been coming in our property for many years.

On one occasion it came in, like a brook, to my cellar window.

I spoke to the town crew and was kind of brushed off. &

I asked to have a (burn) st. put up and one of the gentlemen said it would give problems for plow trucks.

That was last year. In the meantime the water has caused physical damage to our foundation.

Which was only discovered as we were putting in our generator. My son & son-in-law

worked many hours removing and replacing cement blocks, and also prepping the footing.

But before the work was done on the road, we had a heavy rain and it not only washed out area around the wall, it also tore out one corner of our deck.

We are waiting to see if if the town is going to take care of a very long problem.

Also, waiting for school-bus stop sign & children at play. There are 6 children of which I am compromised.

HELP!!

**BOARD OF SELECTMEN
TOWN OF PEMBROKE, NH
July 6, 2022 at 6:30 PM**

DRAFT,

Present: Selectman Richard Bean, Selectman Peter Gagyi, Selectman Karen Yeaton, Selectman Rick Frederickson, Selectman Sandy Goulet

Staff: Town Administrator David Jodoin

I. Call to Order:

Chairman Yeaton called the meeting to order at 6:32pm.

II. Citizens Comment:

None

III. Scheduled Meetings

Public Hearing – Updated Welfare Guidelines

Selectman Yeaton opened the public hearing at 6:33pm.

New values are set by family size with three categories of allowances for shelter, food, and maintenance/hygiene. Shelter rates are based on HUD fair market factors, food rates coincide with State of NH Food Stamp allowances, and heat and utilities rates are determined by the average rates for similar rental units.

Selectman Yeaton closed the public hearing at 6:35pm.

Selectman Goulet made a motion to approve the updated welfare guidelines are presented. Selectman Gagyi seconded the motion. Motion passed 5-0.

Main Street Project Update

VJ Ranfos, Pembroke Public Works Director, and Mike Vignale, KV Partners/Town Engineer, discussed updates on the Main Street Project. FL Merrill has signed a contract with the Town and has come to an agreement with the Water Department on the water pipe update. The Town had been in discussions with Consolidated Communications about moving the telephone poles to the other side of the road. Consolidated had said they wouldn't start anything until the project funding was formally approved at Town Meeting. Shortly after it was approved, Consolidated invoiced the Town for \$70,000 to move the poles. The Town has pushed back on Consolidated since they own the poles, they are the ones with the legal authority to move them. The Town attorney has reviewed the issue and said the Town should not

be paying this. Eversource has reviewed the issue and advised the Town that Consolidated cannot ask for reimbursement. David contacted Consolidated again but has not heard back. It is holding up the project. There is a way to do the project without moving the poles but there will be ongoing issues.

David suggested continuing to do the project, continue discussions with Consolidated, get legal involved, and talk with the Public Utilities Commission.

Selectman Frederickson asked if going around the poles will increase costs. Mike answered that it should not have a huge effect on overall costs.

Selectman Goulet asked if Consolidated is the only company the Town can work with. Mike explained they own the license for those poles.

Selectman Goulet asked if they could bill Consolidated for any delays. David answered that it would have to be a discussion with legal.

Selectman Frederickson asked what the next best time in the project timeline would be to move the poles if the Town is unable to get them done now. Mike answered before the drain lines are put in.

Theresa Phair, 179 Main Street, shared that some of the poles say PSNH and the pole by their home has been red flagged twice and is currently leaning. Theresa is concerned for when they start to dig around the pole. Mike explained the contractors will remove the pole and put it back where it is. There will not be a change to the condition of it.

Earle Phair, 179 Main Street, asked if they will blast the ledge that was found and shared concerns for his foundation if that happens. Mike explained they will dig the ledge out. They should not be blasting.

Energy Committee Update

Matt Miller, Brickett Hill Road, and Jennifer Smith, Pembroke Street, gave an update on the Energy Committee and Community Power Plan. These updates included the Community Power Coalition of New Hampshire (CCPNH) is making an operations launch in 2023, the Energy Committee is working on a draft community power plan for a warrant article in 2023, and discussed administrative actions that will be brought to the Selectboard over the next few weeks and months.

Selectman Yeaton asked if the policies are part of the joint power agreement. Matt explained the policies are for the coalition to adopt to explain how they will function as an organization. The policies need to be prepared in cooperation with vendors. Selectman Yeaton asked for an example of a vendor. Matt stated examples of a vendor may be a power generator, a data collection company, a company that forecasts prices, and banking services.

Jennifer explained there are four electric providers in New Hampshire and only one is a cooperative. While this must function through the utilities that deliver power, CPCNH will function similar to the co-op which has the best rates because they can manage their own portfolio.

Selectman Yeaton asked if any of the Administrative Actions are subject to review by the Public Utilities Commission (PUC). Matt explained that the PUC must approve the Energy Aggregation Plan that is approved at Town Meeting.

Chief Gaskell – Body Camera Grant

Chief Gaskell explained they have received a grant for 50% matching funds for body cameras in the amount of \$4,511. The order would be for 14 cameras, storage, batteries, and holders.

Selectman Frederickson asked how long they need to store the files. Chief Gaskell answered there isn't clear guidance on how long they need to keep it. If they do identify a need for a specific video, they would automatically download it and burn it to a disk for storage and everything backs up to the cloud.

Selectman Frederickson asked if there is already money set aside in CIP for this purchase. David answered that there is.

Selectman Goulet made a motion to approve the grant acceptance for the body cameras in the amount of \$4,511 and to authorized the signing of the document. Selectman Bean seconded the motion. Motion passed 5-0.

IV. Old Business

None

V. New Business

State PA-28 Form

These are inventory forms for each residence in town to list any changes made to the home and information on who is living there.

Selectman Goulet made a motion not to use the State PA-28 Form. Selectman Frederickson seconded the motion. Motion passed 5-0.

Bill of Sale Transfer of Firearm to Chief Gilman

Selectman Goulet made a motion to approve the transfer of one Glock 17-9 mm duty weapon to Chief Gilman for his 30 years of devoted service to the Town of Pembroke. Selectman Gagyi seconded the motion. Motion passed 5-0.

Large Gathering Permit

All departments have signed off on this annual permit for the Amoskeag Rowing Club for their annual Regatta.

Selectman Goulet made a motion to accept the large gathering permit for Amoskeag Rowing Club. Selectman Frederickson seconded the motion. Motion passed 5-0.

Manifests/Abatements

Selectman Goulet made a motion to accept the manifests and abatements as presented. Selectman Bean seconded the motion. Motion passed 5-0.

Minutes - 6/15/22

Selectman Gagyi made a motion to accept the minutes of June 15, 2022 as presented. Selectman Frederickson seconded the motion. Motion passed 4-0. Selectman Goulet abstained.

VI. Town Administrator Report:

There was a request for DPW to repair erosion along the foundation wall to a home on Clough Mill Road. VJ explained the homeowner has submitted complaints for the past year regarding excessive water coming off the road, into her basement, and through her property. DPW has tried some mitigation efforts, but nothing has been working. After discussions with Mike, the most affordable option for the town was a hot top berm on her side of the road that would direct the water to a nearby catch basin. While these discussions were happening, the homeowner's son dug a trench along her foundation. The homeowner feels the excessive water pushed in the foundation in and it is the opinion of DPW and Mike Vignale that the damage was done when they were digging the trench. The homeowner's son filled back in the trench, then there was a rainstorm that washed the trench back out, and then the homeowner wanted the Town to fill it back in. VJ did not feel it was the town's responsibility. Since then, the berm has been built and the water issue seems to have been resolved, however, the homeowner would still like the town to do foundation repairs. The Selectman will invite the homeowner to a future meeting to discuss the matter.

VJ shared there is a drainage issue on Sherwood Meadows and the road needs to be brought down. They need to take out 400 square yards at the low point to allow for

positive drainage and rebuild for a total cost of \$11,194 which would bring the total cost of the project up to \$205,000, which will put the budget over by approximately \$6,000.

Selectman Goulet made a motion to approve the change order with Advanced Excavation in the amount of \$11,194. Selectman Frederickson seconded the motion. Motion passed 5-0.

Selectman Goulet made a motion to approve the agreement with Homecraft Contractors to make the front entry door and the rear side door ADA compliant. Selectman Gagyi seconded the motion. Motion passed 5-0.

Conservation Commission and Meet Me in Suncook asked if money could be in the budget to clear overgrown vegetation at Robert Frost Park.

VII. Committee Reports:

Selectman Gagyi – None

Selectman Yeaton – CIP is starting July 21st.

Selectman Fredrickson – Planning discussed Pembroke Pines and Kimball Street was moved to the next meeting.

Selectman Bean – Conservation discussed possibly seeing if solar panels could go on the school or safety center. Roads discussed a crack sealing treatment that is peeling off and paving Horse Corner Road.

Selectman Goulet - None

VIII. Other Citizen Comment:

IX. Non- Public Session:

Selectman Goulet made a motion to enter into non-public session in accordance with RSA 91-A:3 II (b) The hiring of any person as a public employee, seconded by Selectman Gagyi at 8:41pm

Roll Call Vote:

Selectman Gagyi Yes

Selectman Goulet Yes

Selectman Fredrickson Yes

Selectman Yeaton Yes

Selectman Bean Yes

The Board came out of non-public session at 9:15 PM

X. Adjourn:

Selectman Goulet made a motion to adjourn at 9:15 PM. Selectman Bean seconded the motion and it was approved unanimously.

Karen Yeaton, Chairman

For more detailed information, the meetings are now taped and can be seen on www.townhallstreams.com click on Pembroke NH and look for the day of the meeting under the month.

IMPORTANT NOTICE

Clerk's Office Closing 7/29 – 8/15

The Town Clerk's office will be closed to walk in traffic from July 29th through August 15th.

VITAL RECORDS AND MARRIAGE LICENSES

Requests for certified copies of Vital Records can be processed through any town or city clerk's office in the State of New Hampshire.

Also:

Applications for Marriage Licenses for marriages that are being performed in NH can be processed through any town or city clerk's office in the State of New Hampshire.

ABSENTEE BALLOTS

Absentee ballot applications can be picked up at the town hall and also printed out from the town's website.

AUTO REGISTRATIONS

Registration renewals can be processed on-line through the town's website. These will be processed and then mailed out to the registrant during the period that we are closed for walk in business.

IF YOU PURCHASE A VEHICLE WITHIN THE CLOSED PERIOD

You will either get a 20 day plate from your licensed dealer

or

You can get a 20 day plate through the NH Department of Motor Vehicles.

If you purchased a vehicle and now have a 20 day plate that does not take you until August 15th, come in to register your vehicle no later than July 28th! You CANNOT get a second 20 day plate!

You can obtain a 20 day plate directly from Motor Vehicles for vehicles purchase via private sale, or through an out of state dealer.

For in-state purchases of titled vehicles, you will need a bill of sale from the last NH titled owner, your NH driver's license and \$10.00.

For in-state purchases of non-titled vehicles (1999 model year or older), you will need a bill of sale, your NH driver's license and \$10.00.

For out of state purchased vehicles, you will need a bill of sale or sales agreement, your NH driver's license and \$10.00.

If you purchased a vehicle that you cannot get a NH 20 plate for, a vehicle that was purchase from a NH dealer as is as seen, you will need to drop off the title that was signed over to you by the dealer (or town clerk's copy of the dealer prepared title application) and a photocopy of driver's licenses for anyone who will be listed as an owner of the vehicle. If you are transferring plates, you will also need to drop off the current registration for the vehicle you are transferring from. We will process the registrations and contact you for pick up. We will only accept payment by check on these transactions.

This process will take multiple days.

Please call or email the clerk's office for questions.

603-485-4747. ext 1206

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