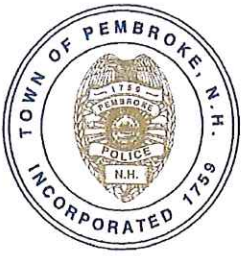


AGENDA
BOARD OF SELECTMEN
December 21, 2022 AT 6:30 PM
Pembroke Town Hall, Paulsen Room

- I. CALL TO ORDER
- II. CITIZEN COMMENT
- III. SCHEDULED MEETINGS:
 - a. Public Hearing RSA 31:95-b III (b) Acceptance of Distracted Driving Enforcement Highway Safety Grant in the amount of \$1600 – Chief Gaskell
 - b. Chief Gaskell – Perley/Rowe parking review
 - c. Public Hearing RSA 31:95-b III (b) Acceptance of 1988 ATV in the amount of \$605 – Chief Gagnon
 - d. Energy Committee – Warrant Article discussion and update on Community Power
- IV. OLD BUSINESS:
 - a.
- V. NEW BUSINESS:
 - a. 2023 Meeting Schedule
 - b. Manifest/Abatements
 - c. Minutes 12/7/22
- VI. TOWN ADMINISTRATOR REPORT
- VII. COMMITTEE REPORTS
- VIII. OTHER/CITIZEN COMMENT
- IX. RSA 91-A:3 II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.
- X. ADJOURN



TOWN OF PEMBROKE POLICE DEPARTMENT

247 Pembroke Street, Pembroke, NH 03275
Business: (603) 485-9173
Fax: (603) 485-4028
Dispatch: (603) 485-3421

Gary R. Gaskell
Chief of Police

Dawn. A. Shea
Lieutenant

David Jodoin
Town Administrator

David,

Please add me to the agenda for the Selectman's Meeting on 12/21/22 for explain and signature on a grant that I have applied for and received from the State of NH for "Distracted Driving Enforcement". We were awarded the maximum amount allowable for this portion of the grant of \$1600.00 with \$400.00 soft match from the Town.

In addition to the above please add me to the agenda for the same meeting for a follow up on the Rowe, Perley and Chapelle parking complaint review.

Respectfully,

Gary R. Gaskell
Chief of Police

OFFICE OF HIGHWAY SAFETY GRANT AGREEMENT

The State of New Hampshire and the Subrecipient hereby mutually agree as follows:

GENERAL PROVISIONS

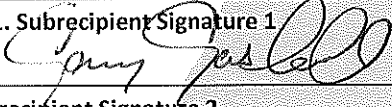
Grant Agreement Title:

Pembroke Highway Safety Grant

Grant Agreement #:

23-147

1. Identification and Definitions.

1.1. State Agency Name New Hampshire Department of Safety Office of Highway Safety		1.2. State Agency Address 33 Hazen Drive, Room 208 Concord, NH 03305	
1.3. Subrecipient Name Pembroke Police Department		1.4. Subrecipient Address 247 Pembroke St Pembroke, NH 03275	
Chief of Police Name: Gary R Gaskell Grant Contact Name:		Chief of Police email: ggaskell@pembroke-nh.com Grant Contact's email:	
1.4.1 Subrecipient Type (State Govt, City/Town Govt, County Govt, College/University, Other (Specify)) Town Government		1.4.2 UEI # H5TRRKY7DHL1 Exp Date: 05/03/2023	
1.5. Subrecipient Phone # 603-485-9173 x 2204	1.6. Effective Date 10/01/2022	1.7. Completion Date 09/30/2023	1.8. Grant Limitation \$ 1,600.00 <small>(Total amount of Federal funds obligated to the Subrecipient (2 CFR § 200.331(a)(1)(vii))</small>
1.9. Grant Officer for State Agency Stephen Fisher/James Gilbert		1.10. State Agency Telephone Number 603-271-2021/603-271-6708	
"By signing this form we certify that we have complied with any public meeting requirement for acceptance of this grant, including if applicable RSA 31:95-b." & "RSA Chapter 37 - Chairman of Selectmen, Town/City Manager, Mayor, County Commissioners."			
1.11. Subrecipient Signature 1 		1.12. Name & Title of Subrecipient Signor 1 Gary R. Gaskell Chief of Police	
Subrecipient Signature 2		Name & Title of Subrecipient Signor 2	
Subrecipient Signature 3		Name & Title of Subrecipient Signor 3	
1.13. Acknowledgment: State of New Hampshire, County of _____, on / / , before the undersigned officer, personally appeared the person(s) identified in block 1.12., known to me (or satisfactorily proven) to be the person(s) whose name is signed in block 1.11., and acknowledged that he/she executed this document in the capacity indicated in block 1.12.			
1.13.1. Signature of Notary Public or Justice of the Peace (Seal)		1.13.2 Name & Title of Notary Public or Justice of the Peace	
1.14 State Agency Signature 1 X _____ Date: _____		1.15 Name & Title of State Agency Signor 1 Robert L. Quinn, Commissioner - or Designee NH Department of Safety	
1.16. Approval by Attorney General (Form, Substance and Execution) (if G & C approval required) By: _____ Assistant Attorney General, On: / /			
1.17. Approval by Governor and Council (if applicable) By: _____ On: / /			



STATE OF NEW HAMPSHIRE
DEPARTMENT of NATURAL and CULTURAL RESOURCES
DIVISION of FORESTS and LANDS
172 Pembroke Road Concord, New Hampshire 03301

SARAH L. STEWART
Commissioner

603-271-2214
FAX: 603-271-6488
www.nhdf.org

Patrick D. Hackley
Director

**FOREST PROTECTION
CO-OPERATIVE AGREEMENT**

This agreement made this 18th day of November, 2022 by and between the Director of the Division of Forests and Lands, Department of Natural and Cultural Resources, acting on behalf of the State of New Hampshire and the Selectmen/ Mayor, Town/City of Pembroke, New Hampshire.

Witnesseth, that in consideration of the loan by the State of New Hampshire to the Town/City of Pembroke the following described vehicle:

1988 Yamaha 350 Big Bear ATV	JY42HRW05J0055409	PP000034417
Year/Make/Type of Vehicle	Serial Number	AG #

The Town/City agrees to the following:

1. Accept the vehicle in its existing condition, making necessary repairs and installing equipment for its use as a forest fire control unit. Within six months of receiving this unit, it shall be made serviceable for forest fire control purposes, painted and equipped with DNCR decals or this agreement will become null and void and the vehicle shall be returned to the State at the expense of the Town/City. Do not paint or remove any Federal identification markings.
2. Insure for liability in the amounts of: \$100,000 per person; \$300,000 in any one accident; and \$20,000 property damage. A certificate of insurance shall be sent annually to the Division of Forests and Lands.
3. Furnish the Division of Forests and Lands evidence of vehicle's insurance coverage prior to transfer of unit from State to Town/City.
4. Indemnify and hold harmless the State of New Hampshire for any and all claims and against any liability for damage to person and property arising out of the use of said vehicle by said Town/City.
5. Vehicle registration shall be processed by the State. Any charges associated with registration shall be paid by the Town/City prior to registration.

CO-OPERATIVE AGREEMENT

6. Maintain the vehicle in good operating condition, complying with State of New Hampshire motor vehicle laws, rules and regulations regarding motor vehicle inspections and operations. The vehicle shall be stored and housed within a town facility. The vehicle shall be subject to inspection by the Director, Division of Forests and Lands or his agent at any time.

7. Volume of water to be tanked on unit covered by this agreement shall not exceed gross vehicle weight rating for over the highway use indicated on vehicle nomenclature plate. Tank design and construction shall comply with specifications set forth in NFPA 1901 manual for Automotive Fire Apparatus.

8. Permit operation of this vehicle only by qualified drivers, posting a list of such drivers in the vehicle and provide year round suitable housing within the Town/City for the vehicle.

9. Charge other Towns/Cities and the State only out-of-pocket expenses including gas, oil, repairs and operator time for the services of the vehicle.

10. Return the vehicle to the Division of Forests and Lands storage depot at Bear Brook State Park in Allenstown, NH if the vehicle is rendered unfit, through accident or otherwise; or if no longer required by the Town/City as a forest fire control unit within six months of the date vehicle is taken out of service. Equipment added to the vehicle by the Town/City may be removed prior to vehicle return. Items on vehicle when received by the Town/City and not used shall be returned to the Bear Brook Storage Depot within six months of receipt of the vehicle.

Be it further agreed that the vehicle subject to this agreement be used primarily for forest fire suppression and be under the control of the Town/City Forest Fire Warden. Vehicle may be used in other fire emergencies as necessary.

This agreement may be terminated by either party for cause within thirty (30) days notice or sooner by mutual consent.

In witness whereof the parties to this agreement have affixed their signatures.

Witness

Mayor/City Manager or
Chairman, Board of Selectmen

Witness

Selectman

Witness

Selectman

Witness - Division of Forests and Lands
Rev. August 2017

Director, Division of Forests and Lands

1988 Yamaha

YFM350FWU Big Bear Prices


Values

	Suggested List Price	Low Retail	Average Retail
Base Price	\$3,649	\$460	\$605
Total Price	\$3,649	\$460	\$605

See available inventory and pricing from local Certified Dealers

03275

View Pricing

 Make sure you're protected!
Insure your Motorcycle for as low as just \$75/year.*

J.D. Power Motorcycle Buying Program

Take advantage of real dealer pricing and special offers from local
Certified Dealers

Select your Motorcycle to Get Started

Used

Yamaha

Zip

Pembroke Community Power

Progress Update

December 21, 2022

Presented by: Pembroke Energy Committee

Presented to: Pembroke Select Board



Pembroke Community Power will allow the Town to provide energy supply and related services on behalf of Pembroke's residents and businesses.

Community Power programs create an economy of scale that can result in more affordable electricity and expanded options for renewables and innovative energy technologies.

Agenda

1. Warrant Article
 2. Time permitting:
 - Pembroke Community Power reminder
 - Main activities since last update
 - Next steps
 - Questions and feedback
-


Proposed Community Power Warrant Article

To see if the Town will vote to adopt the Pembroke Community Power Plan, finalized November 1, 2022 by the Pembroke Energy Committee, and to further authorize the Select Board to develop and implement Pembroke Community Power, and to take all action in furtherance of, the Pembroke Community Power Plan, pursuant to RSA 53-E.

The Community Power Plan includes a more flexible electricity procurement mechanism than NH utilities and thus is expected to provide lower electricity rates. Additionally, the Plan will provide local involvement in electricity procurement and development of energy initiatives and offerings that are of interest to Pembroke.

The Pembroke Community Power Plan includes an Opt-out enrollment mechanism. All residential electricity customers currently on utility default electricity supply will receive a mailing at least 30 days prior to launch that they will be enrolled in the program at a specified electricity rate unless they notify CPCNH that they will Opt-out of the program. Residential customers already on a competitive electricity supply alternative will be notified how to Opt-in to the program. All residents may leave or join the Pembroke Community Power program at no cost, any time. Additionally, the program will not launch unless the electricity rate is equal to or less than the default utility electricity rate.


Majority vote required.



Alternative Proposed Community Power Warrant Article

To see if the Town will vote to adopt the Pembroke Community Power Plan, finalized November 1, 2022 by the Pembroke Energy Committee, and to further authorize the Select Board to develop and implement Pembroke Community Power, and to take all action in furtherance of, the Pembroke Community Power Plan, pursuant to RSA 53-E.

Majority vote required.




2. Pembroke Community Power Reminder

NH Electricity Service Options

	Existing Options			*NEW*
	Utility Default Service	Competitive Supplier / Broker	Self generation (rooftop solar, etc)	Community Power
Enrollment	Opt-Out	Self Initiated	Self Initiated	Opt-Out (PEC recommendation)
Procurement	Semi-annual RFP	Fixed term packaged deals	Personal finance	Active portfolio management
Termination	Self-initiated	Self-initiated with termination fees, or contract expiration		Self-initiated with no fees or penalties
Billing	Monthly from utility	Monthly from utility	Monthly from utility with net metering credits	Monthly from utility
Governance	CEO, board of directors, and shareholders	CEO, board of directors, and shareholders	Individual	Member community governed
Other Benefits			Independence, autonomy	Local control, lower cost, renewables, resilience & innovation, participation in local energy projects

Key Points

- ~ Eversource will continue to deliver electricity to customers, and to own and operate the local distribution system (poles, wires, transformers, sub-stations, etc.). They will also continue to provide customer service and billing.
 - ~ The Board of Selectmen, with advisory support from the Pembroke Energy Committee, will be **authorized to contract for the necessary professional services and power supplies to launch Pembroke Community Power.**
 - ~ **Participation in Community Power would be voluntary.** After electricity rates are established, all customers will receive information about enrollment. There will be more information about enrollment mechanisms later in the slideset.
- 

3. Main Activities Since Last Update

Pembroke Community Power Activities

1. Community awareness
 - a. Energy Aggregation Plan (Community Power Plan) published on town website
 - b. Energy survey with 169 responses
 - c. Booth at Old Home Days
 - d. Conducted two public meetings at Pembroke Academy
 - 14 participants on Oct 5, not including PEC
 - 21 participants on Nov 1, not including PEC
 - e. Select Board updates (July 6 2022, Sept 7 2022, Dec 21 2022)
 2. Warrant article drafted
 3. Community Power Coalition of New Hampshire activities
 - a. Selection of services providers for comprehensive services completed
 - b. Development of major policies and cost sharing agreements in progress
-

Electric Aggregation Plan Accessible on Town Website

<https://www.pembroke-nh.com/energy-committee>

COMMUNITY POWER

- Community Power Coalition of NH website
- Community Power Brochure
- Community Power Presentation
- Electric Aggregation Plan Draft
- The CPCNH Joint Powers Agreement

The screenshot shows the Town of Pembroke New Hampshire website. The top navigation bar includes links for Departments, Government, Business Listing, Recorded Meetings, Virtual Recorded Mgs, and Town Code. A search bar is located in the top right corner. The main content area is titled "Energy Committee" and contains a detailed announcement about the committee's work in the Spring of 2021. A sidebar on the left lists various documents under the heading "COMMUNITY POWER". A callout box from the left points to this sidebar and the corresponding links in the main content area.

Left Sidebar (COMMUNITY POWER):

- Community Power Brochure
- Community Power Presentation
- Electric Aggregation Plan Draft
- The CPCNH Joint Powers Agreement

Main Content Area (Energy Committee):

Home - Government

Energy Committee

In the Spring of 2021 after a few years of inactivity, the Energy Committee got back together at town and former members to continue defining the town's energy-related mission. After a great deal of discussion, the Committee is finally focusing on Community Power and immediately began to educate themselves and the Board of Selectmen on the possibilities for the town to procure its own power based on a list of priorities determined by town residents. In October 2021, the Board of Selectmen voted to approve the town to enter into a Joint Powers Agreement with the Community Power Coalition of NH. A group of other established and new towns across the state has up and run their Community Power programs. The Energy Committee is helping to move the Community Power in Pembroke forward by performing the necessary work to develop a Community Power Plan (CPP). With that done, the energy priorities of the town, the CPP will go before the town as a Town Meeting for approval in early 2023.

Expect to see lots happening in the town to educate and engage the community on this topic. This is a great opportunity for the town and anyone who is interested in participating is encouraged to reach out to the Energy Committee as part of the energy committee begins to form or need an eye out for the all community meetings.

COMMUNITY POWER

- Community Power Coalition of NH website
- Community Power Brochure
- Community Power Presentation
- Electric Aggregation Plan Draft
- The CPCNH Joint Powers Agreement

Right Sidebar:

News

- MUNICIPAL PARKING CLOSED for STRAING 10/4/22 (Nelson St. & Central St.)
- PEMBROKE COMMUNITY POWER PUBLIC HEARINGS - October 4th and 11th, 2021 for 6:30 pm at Pembroke Academy Auditorium
- BUILDING PERMITS are now online
- Main Street Road Construction
- DRIVE-UP of Town Clerk's Office

Energy Committee Calendar

October

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

All upcoming events

Agendas

Purpose of the Electric Aggregation Plan

- ~ Defines program goals and objectives
- ~ Defines governance (e.g., process for approving rates)
- ~ Summarizes the implementation process
- ~ Commits Pembroke to comply with applicable statutes and regulations in terms of:
 - (a) *Providing universal access, reliability, and equitable treatment of all classes of customers;*
 - (b) *Meeting, at a minimum, the basic environmental and service standards established by the Public Utilities Commission and other applicable agencies and laws and rules.*

The Plan does:

Address issues required to be considered by RSA 53-E including:

1. How net metering will be provided; and
2. How customers enrolled in the Electric Assistance Program will receive their discount.

The Plan does not:

- Otherwise commit the Town to any defined course of action; or
- Impose any financial commitment or liability on the Town of Pembroke or its taxpayers.

CPCNH RFP Outcome

- Retail customer services: utility data interchange, customer data management, billing and payment processing, call center, website, mailings
- Power portfolio services: risk forecasting and planning, contract valuation and procurement, contract and counterparty management, market operations, invoicing and settlements
- Agency support services: local programs, project development, new member program implementation
- Financial services: multi-party lock-box
- Accounting: book keeping (TBD)



Three Key Electricity Supply Policies

Energy Portfolio Risk Management Policy

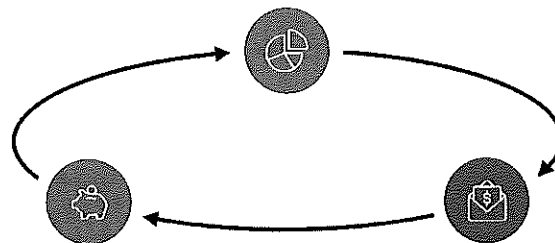
Outlines the mechanisms, financial safeguards, and reporting/transparency to procure electricity for members.

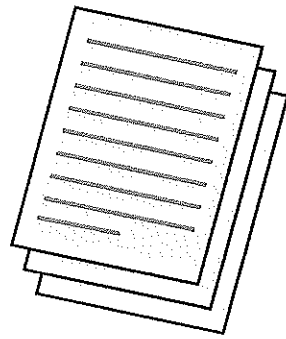
Financial Reserves Policy

Describes how the Financial Reserve will be established/maintained; mechanisms for utilization; how excess reserves are allocated and made available to Members.

Retail Rates Policy

Describes how retail rates will be set and what types of rates will be offered.





3. Next Steps





CPCNH Important Dates



11/03	RMC email outlines the process for finalizing key documents	<input checked="" type="checkbox"/>
11/15	Legal Consultation on CSA & Risk, Reserves, and Rates Policies	<input checked="" type="checkbox"/>
11/21 10:15 - 12:15	Legal Consultation on CSA & Risk, Reserves, and Rates Policies	<input checked="" type="checkbox"/>
11/22	Requested deadline for policy document feedback	<input checked="" type="checkbox"/>
11/28	RMC will release updated drafts of the documents	<input checked="" type="checkbox"/>

11/29
16:00-18:00

Legal Consultation on CSA & Risk, Reserves, and Rates Policies (possible make-up on 11/30)



12/08
17:00-20:00

RMC Public Meeting
Deliberative Session on the 4 key documents



12/15

Board Meeting vote on whether to approve the 4 key documents



JANUARY
2023

Launching Members gain approval of policies from Governing Bodies



FEB-MAR
2023

Public Info & Outreach, Customer Notification & Public Hearing



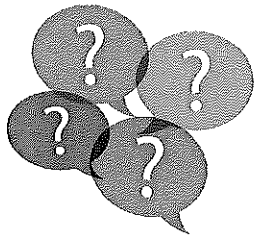
APRIL/May
2023

*** **CPCNH LAUNCH GOAL!!** ***

for Wave 1 members (Pembroke aims for Wave 2)

Pembroke Community Power Timeline

Initial Research	Development and Public Education	Plan Adoption	Program Launch
<p>The Pembroke EC began to study the benefits of Community Power in May 2021.</p> <p>We have networked with other communities who are developing programs, attended conferences and webinars and followed relevant policies in the NH Legislature.</p>	<p>The Board of Selectmen authorized: (1) Membership with CPCNH; and (2) EC to develop the Electric Aggregation Plan</p> <p>Pembroke EC held 2 Public Hearings to gather community input: October 4, 2022 (14 attended); and November 1, 2022 (21 attended).</p>	<p>A warrant article to approve the Electric Aggregation Plan, thereby authorizing Pembroke Community Power, will be presented at the March 2023 Town Meeting.</p> <p>The Pembroke Town Meeting will vote on the warrant article on March 2023.</p> <p>Select Board to review and vote for adoption (recommended in Q1 2023):</p> <ul style="list-style-type: none"> • Cost Sharing Agreement, • EPRM Policy, • Residential Rate Policy, • Financial Reserve Policy 	<p>If approved, the town will:</p> <ul style="list-style-type: none"> • Notify Eversource and the PUC • Select and contract with a service provider • Keep the community informed • Customer notifications will be mailed (opt-out, opt-in) • Hold Public Hearing #3 • Launch the program



4. Questions/Comments



THANK YOU FOR YOUR INTEREST!

LEARN MORE AT:

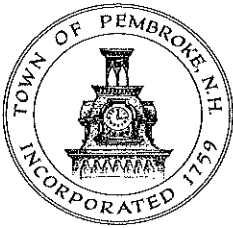


<https://www.pembroke-nh.com/energy-committee>

Questions? Comments

PembrokeEnergyCommittee@gmail.com

- ✓ The Pembroke Energy Aggregation Plan
- ✓ Presentation on the Energy Aggregation Plan
 - ✓ Frequently Asked Questions
- ✓ **NEXT PUBLIC MEETING after Town Meeting vote in March**



TOWN OF PEMBROKE
TOWN HALL
311 Pembroke Street
Pembroke, New Hampshire 03275
Tel: 603-485-4747 Fax: 603-485-3967
Web: pembroke-nh.com

2023
PEMBROKE BOARD OF SELECTMEN
MEETING SCHEDULE

Meeting Date	Day	Agenda Items Due by Wednesday***	Payment Vouchers due FRIDAY**
January 4	Wednesday	December 28	December 30
January 18	Wednesday	January 11	January 13
February 1	Wednesday	January 25	January 27
February 15	Wednesday	February 8	February 10
March 1	Wednesday	February 22	February 24
March 15	Wednesday	March 8	March 10
April 5	Wednesday	March 29	March 31
April 19	Wednesday	April 12	April 14
May 3	Wednesday	April 26	April 28
May 17	Wednesday	May 10	May 12
June 7	Wednesday	May 31	June 2
June 21	Wednesday	June 14	June 16
July 5	Wednesday	June 28	June 30
July 19	Wednesday	July 12	July 14
August 2	Wednesday	July 26	July 28
August 16	Wednesday	August 9	August 11
September 6	Wednesday	August 30	September 1
September 20	Wednesday	September 13	September 15
October 4	Wednesday	September 27	September 29
October 18	Wednesday	October 11	October 13
November 1	Wednesday	October 25	October 27
November 15	Wednesday	November 8	November 10
December 6	Wednesday	November 29	December 1
December 20	Wednesday	December 13	December 15

**** =All vouchers are due at the Town Hall Finance Office by NOON TIME on THE FRIDAY before the Selectmen's Meeting in order to have enough time to process the manifest for Selectmen signature on Wednesday. Any item not turned in will be placed on the next manifest.**

*****=In order to get the packet ready for the Board, all items need to be in by Noon If not the item will be placed on the next meeting agenda for discussion.**

David Jodoin

From: Kevin Gagne <kevingagne@gphac.com>
Sent: Sunday, December 11, 2022 1:25 PM
To: David Jodoin
Subject: Range road update
Attachments: PXL_20221211_163104987.jpg; PXL_20221211_163522105.jpg; PXL_20221211_160650100.jpg

Trail Dawgs are currently actively working on range road projects. We have made it from Thompson road to Flag road and are currently just past that section jct 7 th and flag.

We may not be finished by 12/15 no wheel vehicle range road cut off. Please forward to conservation commission.