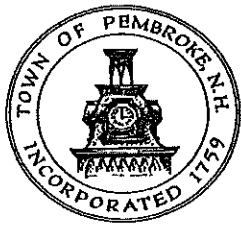


**AGENDA**  
**BOARD OF SELECTMEN**  
**May 24, 2023 AT 6:30 PM**  
**Pembroke Town Hall, Paulsen Room**

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- I. CALL TO ORDER
- II. CITIZEN COMMENT
- III. SCHEDULED MEETINGS:
  - a. Odd Ball Brewing – Outdoor seating
  - b. VJ Ranfos – Crack sealing bids
  - c. VJ Ranfos – cemetery Fee Updates
  - d. Chief Gaskell – 2023/24 OHRV Grant
- IV. OLD BUSINESS:
  - a. Update on 2020 Tax Deeds
  - b. Energy Committee Update
- V. NEW BUSINESS:
  - a. Discussion of dugout construction
  - b. Email Communications on Broadband information Request
  - c. Manifest/Abatements
  - d. Minutes 5/3/23, 5/10/23
- VI. TOWN ADMINISTRATOR REPORT
- VII. COMMITTEE REPORTS
- VIII. OTHER/CITIZEN COMMENT
- IX. ADJOURN



## TOWN OF PEMBROKE

Town Hall ~ 311 Pembroke Street, Pembroke, New Hampshire 03275

Tel: 603-485-4747

To: Board of Selectmen  
From: Carolyn Cronin, Town Planner  
Date: April 26, 2023  
Re: Oddball Brewing Outdoor Seating Request

---

The office received a copy of the proposal for seasonal outdoor seating at Oddball Brewing. After reviewing the materials, I respectfully offer the following comments:

1. Safety is paramount. If the Board grants the request, I recommend as a condition of approval, that signage be posted at both ends of Village Lane notifying drivers of the dates and times the road will be closed. I also recommend the board require jersey barriers or some other more robust traffic blocking device be installed to protect patrons.
2. I recommend the owners of Oddball coordinate with the other businesses that use Village Lane to ensure those businesses have no issues with closing the street and to ensure that those businesses' delivery drivers will be able to adequately turnaround if they need to make deliveries while the outdoor seating is in effect.

It's important to support our business community and help them to thrive and grow, especially in the Village. Outdoor seating has proven to add vibrancy to downtown areas in other NH communities. If implemented with safety as a main priority, this proposal could be beneficial to the economic development of the Village.

Thank you for the opportunity to comment on this proposal. Please reach out with any questions.

## David Jodoin

---

**From:** Paul Bacon <buildinginspector@pembroke-nh.com>  
**Sent:** Wednesday, April 26, 2023 12:46 PM  
**To:** 'David Jodoin'; 'Carolyn Cronin'; 'Paul Gagnon'; 'VJ Ranfos'; 'Gary Gaskell'  
**Subject:** RE: Oddball Brewing Outdoor Seating Proposal

I have no issues with it David.  
Paul

**Paul Bacon**  
Code Enforcement Officer  
Town of Pembroke  
311 Pembroke St.  
Pembroke, NH 03275  
(603) 485-4747 x1214

**From:** David Jodoin [mailto:djodoin@pembroke-nh.com]  
**Sent:** Wednesday, April 26, 2023 11:53 AM  
**To:** Carolyn Cronin <ccronin@pembroke-nh.com>; 'Paul Bacon' <buildinginspector@pembroke-nh.com>; Paul Gagnon <pgagnon@pembroke-nh.com>; VJ Ranfos <vranfos@pembroke-nh.com>; 'Gary Gaskell' <ggaskell@pembroke-nh.com>  
**Subject:** FW: Oddball Brewing Outdoor Seating Proposal  
**Importance:** High

Attached is a proposal from Oddball brewing in the Village.

Can you please look at this and send me your comments. I have placed them on the next agenda for May 3<sup>rd</sup>.

Thanks

David

**From:** [chris@oddballbrewingnh.com](mailto:chris@oddballbrewingnh.com) [mailto:chris@oddballbrewingnh.com]  
**Sent:** Tuesday, April 25, 2023 1:54 PM  
**To:** [djodoin@pembroke-nh.com](mailto:djodoin@pembroke-nh.com)  
**Cc:** Buildinginspector <[buildinginspector@pembroke-nh.com](mailto:buildinginspector@pembroke-nh.com)>; Carolyn Cronin <[ccronin@pembroke-nh.com](mailto:ccronin@pembroke-nh.com)>; joe friolet <[joseph.friolet@gmail.com](mailto:joseph.friolet@gmail.com)>  
**Subject:** Oddball Brewing Outdoor Seating Proposal

Hi David,

Hope you are well. My name is Chris Glenn and I am one of the owners at Oddball Brewing on Glass St. I am providing a proposal that we at Oddball would like to put in front of the Board of Selectman to propose outdoor seating within the town next to our building. I've attached a written proposal and map of the space we would like to use.

I understand we will need to propose this plan to the Selectman at a town meeting, so if you can please provide a few dates and times available to meet with them, I greatly appreciate it.

If you have any questions or needs before the meeting, please let me know and I would be happy to provide any additional information that is needed.

Thank you for your time in reviewing this.

Chris

--

Chris Glenn, Owner  
6 Glass St, Suncook, NH 03275  
oddballbrewingnh.com  
603-325-5348

## David Jodoin

---

**From:** VJ Ranfos <vranfos@pembroke-nh.com>  
**Sent:** Wednesday, April 26, 2023 1:28 PM  
**To:** 'David Jodoin'; 'Carolyn Cronin'; 'Paul Bacon'; 'Paul Gagnon'; 'Gary Gaskell'  
**Cc:** 'Adam Mendoza'  
**Subject:** RE: Oddball Brewing Outdoor Seating Proposal

Good afternoon All,

Was ownership of that portion of Village Lane ever resolved?

I am concerned about the April 1<sup>st</sup> start date, I would be more comfortable with May 1<sup>st</sup> as a start date, it would be less likely to snow.

Looking at the retaining wall and stairs between the municipal parking lot and Village Lane, they could use some maintenance(possibly a future C.I.P project). Village Lane would likely also require periodic pruning of the vegetation other than just the usual seasonal maintenance. I'm not against the outdoor seating but it would require DPW to spend additional time on Village Lane.

Thank you,  
VJ

VJ Ranfos  
Director  
Pembroke Public Works  
8 Exchange Street  
Pembroke, NH 03275  
(603) 485-4422

**From:** David Jodoin [mailto:djodoin@pembroke-nh.com]  
**Sent:** Wednesday, April 26, 2023 11:53 AM  
**To:** Carolyn Cronin <ccronin@pembroke-nh.com>; 'Paul Bacon' <buildinginspector@pembroke-nh.com>; Paul Gagnon <pgagnon@pembroke-nh.com>; VJ Ranfos <vranfos@pembroke-nh.com>; 'Gary Gaskell' <ggaskell@pembroke-nh.com>  
**Subject:** FW: Oddball Brewing Outdoor Seating Proposal  
**Importance:** High

Attached is a proposal from Oddball brewing in the Village.

Can you please look at this and send me your comments. I have placed them on the next agenda for May 3<sup>rd</sup>.

Thanks

David

**From:** [chris@oddballbrewingnh.com](mailto:chris@oddballbrewingnh.com) [mailto:chris@oddballbrewingnh.com]  
**Sent:** Tuesday, April 25, 2023 1:54 PM

**To:** [djodoin@pembroke-nh.com](mailto:djodoin@pembroke-nh.com)

**Cc:** Buildinginspector <[buildinginspector@pembroke-nh.com](mailto:buildinginspector@pembroke-nh.com)>; Carolyn Cronin <[ccronin@pembroke-nh.com](mailto:ccronin@pembroke-nh.com)>; joe friolet <[joseph.friolet@gmail.com](mailto:joseph.friolet@gmail.com)>

**Subject:** Oddball Brewing Outdoor Seating Proposal

Hi David,

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I understand we will need to propose this plan to the Selectman at a town meeting, so if you can please provide a few dates and times available to meet with them, I greatly appreciate it.

If you have any questions or needs before the meeting, please let me know and I would be happy to provide any additional information that is needed.

Thank you for your time in reviewing this.

Chris

--

Chris Glenn, Owner  
6 Glass St, Suncook, NH 03275  
[oddballbrewingnh.com](http://oddballbrewingnh.com)  
603-325-5348

## David Jodoin

---

**From:** chris@oddballbrewingnh.com  
**Sent:** Tuesday, April 25, 2023 1:54 PM  
**To:** djodoin@pembroke-nh.com  
**Cc:** Buildinginspector; Carolyn Cronin; joe friolet  
**Subject:** Oddball Brewing Outdoor Seating Proposal  
**Attachments:** Oddball Brewing Outdoor Seating Proposal.docx; Village Lane.jpg

Hi David,

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Thank you for your time in reviewing this.

Chris

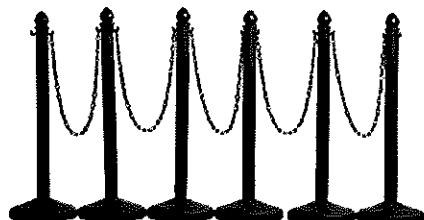
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Chris Glenn, Owner  
6 Glass St, Suncook, NH 03275  
oddballbrewingnh.com  
603-325-5348

## **Oddball Brewing Outdoor Seating Proposal**

Oddball Brewing would like to propose offering outdoor seating next to their building located at 6 Glass St. The current space, Village Lane, is used as a two-way road, mostly for deliveries to the local businesses located on Main St. The use is very limited and infrequent currently by the public.

We would like to ask the town's permission to close down the street for a specific time period: Friday 2-7pm, Saturday 11:30am-6:30pm, and Sunday 11:30am-4:30pm. This area would be roped off from our building to the other side of the street, not allowing cars to drive down or for people to come into the street where the tables would be set up. This is a requirement of the State Liquor Commission as well that we would be adhering to. We would use stanchions similar to the ones shown below:



Our goal is to set up seating for up to 20 - 30 people using various tables with chairs. These would be easily movable so if there was a moment we needed to move them out of the way for an emergency, they could be.

The space we would be using is 40 feet long by 16 feet wide shown on the map in red.

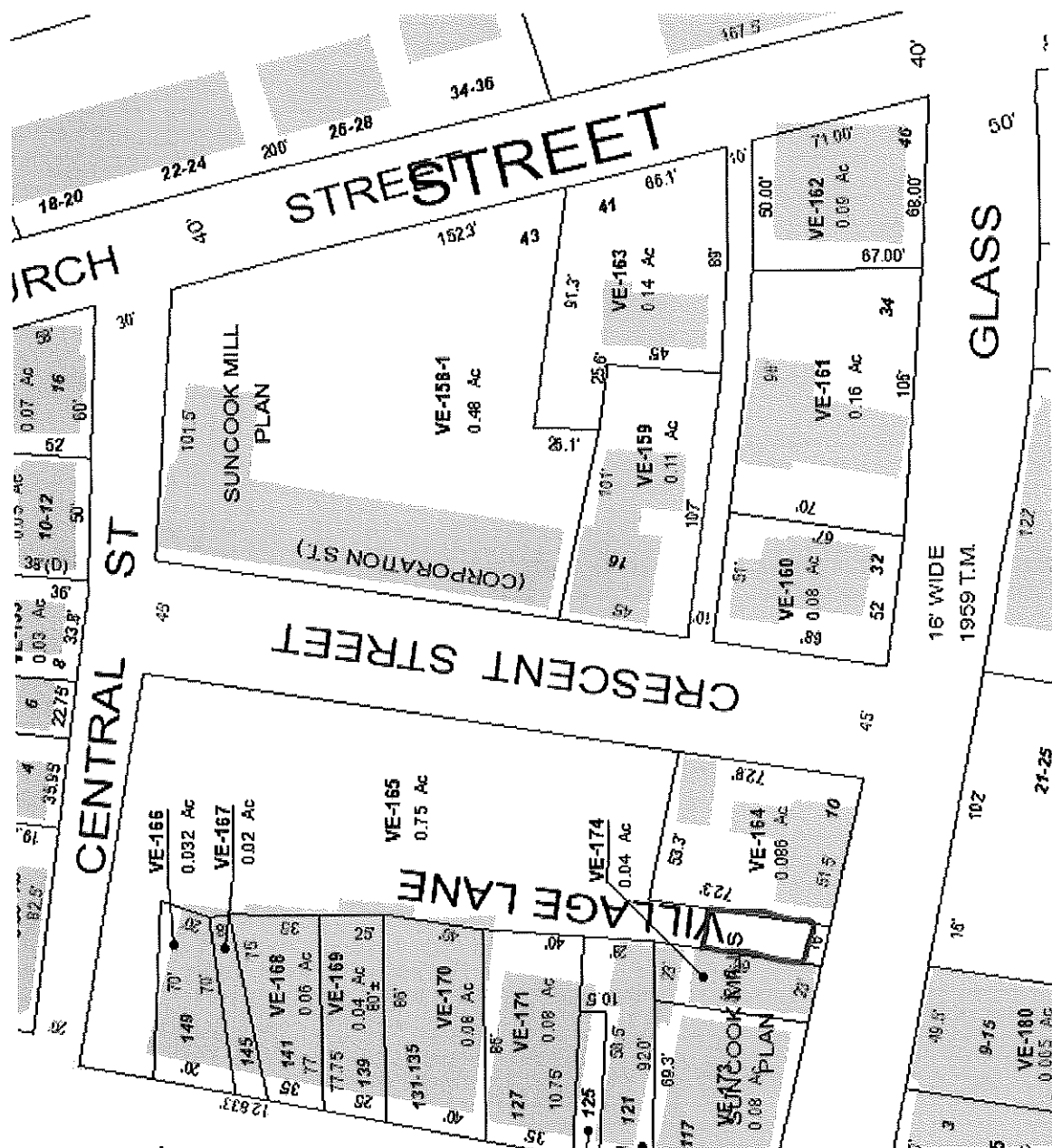
We would like to utilize this space from April 1st - October 1st, depending on weather.

An outside camera system would be put into place with sound so employees can view the space while inside the building.

Below we've included a few items on why we believe this will help Suncook/Pembroke and the community:

- Allows our business to grow and hopefully expand into bigger areas of the town
- Attracts more people to our community as both visitors and possible citizens
- Allows us to continue to be a gathering place for the community
- Allows us to grow which will bring new jobs to the community
- Participate within the community and events such as Old Home Day, Christmas in the Village, etc.





## David Jodoin

---

**From:** Paul Gagnon <pgagnon@pembroke-nh.com>  
**Sent:** Thursday, April 27, 2023 12:48 PM  
**To:** 'David Jodoin'; 'Carolyn Cronin'; 'Paul Bacon'; 'VJ Ranfos'; 'Gary Gaskell'  
**Subject:** RE: Oddball Brewing Outdoor Seating Proposal

Fire Department is in agreement with Chief Gaskell. We are not in favor of blocking the alley. The alley is a fire lane for access to the rear of the buildings on Main Street. We have worked with the businesses with entrances into the alley to keep them from parking and blocking the alley.

Blocking the alley could lead to those businesses using the alley to park.

We've had conversations with the property owner next to Odd Ball. His plan is to open a café in the basement of his property with the entrance being in the alley where Odd Ball would be set up. Blocking the alley for Odd Ball could lead to him asking to do the same for his hours of operations.

Chief Paul Gagnon  
Pembroke Fire Department  
247 Pembroke Street  
Pembroke, NH 03275  
603-485-3621 Ext 2251

**From:** David Jodoin [mailto:djodoin@pembroke-nh.com]  
**Sent:** Wednesday, April 26, 2023 11:53 AM  
**To:** Carolyn Cronin <ccronin@pembroke-nh.com>; 'Paul Bacon' <buildinginspector@pembroke-nh.com>; Paul Gagnon <pgagnon@pembroke-nh.com>; VJ Ranfos <vranfos@pembroke-nh.com>; 'Gary Gaskell' <ggaskell@pembroke-nh.com>  
**Subject:** FW: Oddball Brewing Outdoor Seating Proposal  
**Importance:** High

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**Cc:** Buildinginspector <buildinginspector@pembroke-nh.com>; Carolyn Cronin <ccronin@pembroke-nh.com>; joe friolet <joseph.friolet@gmail.com>  
**Subject:** Oddball Brewing Outdoor Seating Proposal

Hi David,

## David Jodoin

---

**From:** Gary Gaskell <ggaskell@pembroke-nh.com>  
**Sent:** Wednesday, April 26, 2023 3:43 PM  
**To:** 'David Jodoin'; 'Carolyn Cronin'; 'Paul Bacon'; 'Paul Gagnon'; 'VJ Ranfos'  
**Subject:** RE: Oddball Brewing Outdoor Seating Proposal

David,

I am against having this blocked off for serving of anything, although the T/O listed below is in reference to vehicles. The bases was to keep Village Lane clear for safety purposes

The town has deemed Village Lane a fire lane and based on T/O 191-9 & 191-17

§ 191-17 Schedule III: Parking Prohibited at All Times.

[Amended 7-6-1992; 7-11-1994 by Ordinance No. 94-2; 8-5-1996 by Ordinance No. 96-20; 11-18-1996 by Ordinance No. 96-23; 5-11-1998 by Ordinance No. 98-3; 7-13-1998 by Ordinance No. 98-5; 12-7-1998 by Ordinance No. 98-6; 11-22-1999 by Ordinance No. 99-6; 7-9-2001 by 15 Ordinance No. 01-6;

Amended by Board of Selectmen 9-19-2011;

Amended by Board of Selectmen 10-21-13;

Amended 1/7/2013 Board of Selectmen;

Amended 5/19/14 Board of Selectmen]

Amended 5/20/19 Board of Selectmen;

Amended 4/21/21 In accordance with § 191-9, Article III, (2), no person shall park a vehicle at any time upon any of the following described streets or parts of streets: Village Lane – South - From the three marked municipal lot spaces to Glass Street.

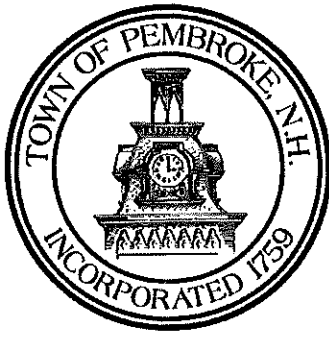
As we are aware that portion of Village lane is not town property. The dimensions listed will block access fully. My opinion.

Chief Gary R. Gaskell  
Pembroke Police Department  
247 Pembroke Street  
Pembroke, NH 03275  
603.485.9173 x2204  
603.485.4028 fax  
[ggaskell@pembroke-nh.com](mailto:ggaskell@pembroke-nh.com)

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**Sent:** Wednesday, April 26, 2023 11:53 AM  
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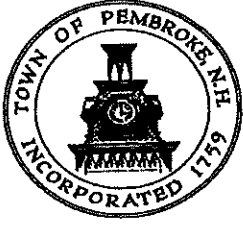
*Town of Pembroke*  
*Department of Public Works*

8 Exchange Street, Pembroke, NH 03275  
Phone: (603) 485-4422 Fax: (603) 485-2613

**To:** Board of Selectmen  
**From:** Roads Committee  
**CC:** David Jodoin  
**Date:** May 3, 2023  
**Re:** Crack Sealing Bid Award Recommendation 2023

---

The Roads Committee recommends the Crack Sealing bid be awarded to Sealcoating Inc.  
dba indus, using product PCRM at a rate of \$1.81 per pound.



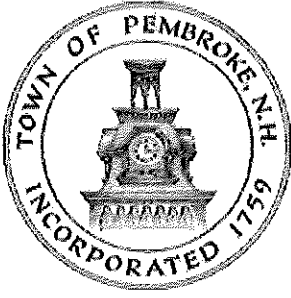
# Town of Pembroke

## Department of Public Works

8 Exchange Street, Pembroke, NH 03275  
Phone: (603) 485-4422 Fax: (603) 485-2613

### 2023 Crack Sealing Bid Summary

	Per Pound	Comments
Nicom 140 Industrial Lane - Berlin Barre, VT. 05641 CRAFCO 534	\$4.20	Insurance - yes
Sealcoating Inc., dba indus 825 Granite Street Braintree, MA. 022184 PCRM	\$1.81	Insurance - yes



# *Town of Pembroke*

## *Department of Public Works*

*8 Exchange Street, Pembroke, NH 03275*  
*Phone: (603) 485-4422 Fax: (603) 485-2613*

### **Town of Pembroke**

### **2023 Crack Seal and Crack Repair**

The Town of Pembroke is accepting bids for Random Crack Sealing and Crack Repair of Various Roads to be determined by the Board of Selectmen. Specs and bid sheets can be picked up at the Public Works Department located at 8 Exchange Street, Pembroke, NH (603) 485-4422. The bids are due in a sealed envelope, clearly marked "2023 Sealing Bid" and received by 10:00 a.m. on Thursday, April 27, 2023, at the Pembroke Town Hall, 311 Pembroke Street, Pembroke, NH 03275 at which time they will be opened and publicly read. The Town of Pembroke reserves the right to reject any and all bids and award the bid in the best interest of the Town of Pembroke.

## REQUEST FOR PROPOSAL

### RANDOM CRACK SEALING FOR BITUMINOUS PAVEMENTS

#### RANDOM CRACK SEALING OF BITUMINOUS CONCRETE PAVEMENT

##### DESCRIPTION:

WORK UNDER THIS SECTION OF THE SPECIFICATION CONSISTS OF FURNISHING ALL EQUIPMENT, LABOR, AND MATERIALS REQUIRED TO PERFORM ALL OPERATIONS IN CONNECTION WITH THE RESHAPING, CLEANING, DRYING, AND SEALING OF ALL RANDOM, CONSTRUCTION AND THERMAL CRACKS IN A BITUMINOUS CONCRETE PAVEMENT. THE REMOVAL OF ALL VEGETATION, GRASS, DIRT AND DEBRIS AND THE PREPARATION OF THE CRACKS, AS REQUIRED BY THE FIELD CONDITIONS AND THE PUBLIC WORKS DIRECTOR, SHALL BE PERFORMED PRIOR TO THE SEALING OF THE CRACKS IN THE BITUMINOUS CONCRETE.

##### MATERIALS:

##### **CRAFCO 534**

MATERIALS SHALL MEET THE REQUIREMENTS OF NHDOT STANDARD SPECIFICATION SECTION 413.

##### OR

##### **PRCM**

##### **RANDOM CRACK SEALING – POLYMER & CRUMB RUBBER MODIFIED (PRCM) ASPHALT COMPOUND WITH REINFORCING FIBERS**

Crack sealant shall be a modified asphalt-fiber compound designed specifically for improving the strength and performance of the parent asphalt sealant.

- a) **THE ASPHALT BINDER** SHALL CONSIST OF A BLEND OF NEAT ASPHALT BINDER, CHEMICALLY MODIFIED CRUMB RUBBER (CMCR), AND A POLYMER PACKAGE, ALL OF WHICH MEET THE FOLLOWING SPECIFICATIONS:
- 1) THE BINDER WILL MEET PG 64-28E REQUIREMENTS AFTER MODIFICATION INCLUDING:
    - PG GRADE REQUIREMENTS OF AASHTO M320
    - REQUIREMENTS OF AASHTO TP70/MP19
  - 2) MODIFICATION, AT A MINIMUM, SHALL CONSIST OF 7% CRUMB RUBBER, AND THE MAXIMUM PARTICLE SIZE FOR THE RECYCLED TIRE RUBBER SHALL BE 80 MESH (#80 SIEVE)
  - 3) THE ASPHALT SUPPLIER SHALL PROVIDE TESTING FOR BOTH THE NEAT AND MODIFIED ASPHALT BINDERS
  - 4) SEE BELOW FOR TYPICAL MODIFIED TEST RESULTS FOR 64-28E WITH CRUMB

RUBBER: DSR ORIGINAL

kPa >1.00 @64° C. Fail temp= 76+° C

DSR RTFO

kPa >2.20 @ 64° C. Fail temp = 76+° C

MSGR

JNR (MSGR unit of measure): 3.2 E <0.5% @ 64° C

R3200 (Average% Recovery): >70%

DSR PAV

kPa <6000 @ 64° C

BBR

Stiffness <300 @ -18° C. M-Value >0.300 @ -18° C

- b) **THE FIBER REINFORCING MATERIALS SHALL BE SHORT-LENGTH POLYESTER FIBERS HAVING THE FOLLOWING PROPERTIES:**

Length*	0.25 in. ± 0.02 in.
Elongation at Break (ASTM D2256-90)	35% ± 3%
Melting Point (ASTM D3418-82)	>475°F (246°C)
Crimps/Inch (ASTM D3937-90)	None
Cross Section	Round
Denier (ASTM D1577-90)	4.5 Nominal dpf
Tensile Strength (ASTM D2256-90)	>70,000 psi
Diameter	0.0008 in. **
Specific Gravity (ASTM D792-91)	1.32 to 1.40

\* AT TEMPERATURES RANGING FROM AMBIENT TO MAXIMUM FINISHED PRODUCT MIX TEMPERATURE

\*\* SUBJECT TO NORMAL VARIATIONS

- c) **MODIFYING COMPOUND:** THE MODIFIED ASPHALT-FIBER COMPOUND SHALL BE MIXED AT A RATE OF 6-8% FIBER WEIGHT TO WEIGHT OF ASPHALT CEMENT. THIS COMPOUND HAVING THE SAME CHEMICAL BASE PROVIDES COMPATIBILITY AND EXHIBITS EXCELLENT BOND STRENGTHS. THE FIBER FUNCTIONS TO RE-DISTRIBUTE HIGH STRESS AND STRAIN CONCENTRATIONS THAT ARE IMPOSED ON THE SEALANT BY THERMAL SOURCES, TRAFFIC LOADING, ETC.



#### EQUIPMENT:

EQUIPMENT USED IN THE PERFORMANCE OF THIS WORK SHALL BE SUBJECT TO THE APPROVAL OF THE ENGINEER AND MAINTAINED IN A SATISFACTORY WORKING CONDITION AT ALL TIMES.

**AIR COMPRESSOR:** AIR COMPRESSORS SHALL BE PORTABLE AND CAPABLE OF FURNISHING NO LESS THAN 100 CUBIC FEET OF AIR PER MINUTE AT NOT LESS THAN 90 LBS. PER SQUARE INCH PRESSURE AT THE NOZZLE. THE COMPRESSOR SHALL BE EQUIPPED WITH TRAPS THAT WILL MAINTAIN THE COMPRESSED AIR FREE OF OIL AND WATER.

**HOT-AIR LANCE:** HOT-AIR LANCES FOR BLOWING CLEAN AND DRYING CRACKS SHALL BE AN APPROVED PROPANE GAS BURNER AND COMPRESSED AIR DEVICE THAT DOES NOT ALLOW THE FLAME TO TOUCH THE PAVEMENT.

**MELTING KETTLE:** THE UNIT USED TO MELT THE JOINT SEALING COMPOUND SHALL BE A DOUBLE BOILER, INDIRECT FIRED TYPE KETTLE. THE SPACE BETWEEN THE INNER AND OUTER SHELLS FILLED WITH OIL OR OTHER HEAT TRANSFER MEDIUM HAVING A FLASH POINT OF NOT LESS THAN 530 DEGREES F. THE KETTLE SHALL INCLUDE POSITIVE TEMPERATURE CONTROLS, AUTOMATIC AND CONTINUOUS MECHANICAL AGITATION, RECIRCULATING PUMPS AND THERMOMETERS FOR CONTINUOUS TEMPERATURE READING OF THE SEALING COMPOUND AND THE HEAT TRANSFER MEDIUM. THE KETTLE SHALL BE EQUIPPED WITH A THERMOSTAT TO MAINTAIN THE SEALING COMPOUND WITHIN THE RANGE OF TEMPERATURES SPECIFIED BY THE MANUFACTURER.

**APPLICATION WAND:** THE APPLICATION SHALL BE ATTACHED TO THE KETTLE WITH A HEAT RESISTANT HOSE EQUIPPED WITH A SHUT-OFF VALVE CAPABLE OF COMPLETELY STOPPING THE FLOW OF MATERIAL BETWEEN CRACKS. THE MATERIAL SHALL NOT BE ALLOWED TO SIT IDLE IN THE WAND FOR A PERIOD GREATER THAN THIRTY (30) SECONDS. SHOULD THE DELAY BE GREATER THAN THIRTY (30) SECONDS, THE MATERIAL IN THE WAND SHALL BE RECIRCULATED INTO THE KETTLE TO ENSURE PROPER TEMPERATURE OF THE SEALANT AT THE TIME OF APPLICATION. THE APPLICATION WAND SHALL BE EQUIPPED WITH A SHOE, WHICH WILL ALLOW MATERIAL TO FILL THE CRACKS FROM THE BOTTOM UP, AND TO LEAVE AN OVERBAND ON THE SURFACE. THE OVERBAND SHALL BE KEPT TO A MINIMUM WHEREVER POSSIBLE.

#### PREPARATION:

ALL CRACKS ARE TO BE CLEANED OF ALL DIRT, MOISTURE, FOREIGN MATERIAL AND LOOSE EDGES BY USE OF A HOT-AIR LANCE.

#### APPLICATION:

SEALER SHALL BE DELIVERED TO THE PAVEMENT SURFACE WITH A PRESSURE HOSE LINE AND APPLICATOR SHOE AT THE TEMPERATURE SPECIFIED BY THE MANUFACTURER. OVER-BAND OF SEALER MAY NOT BE WIDER THAN THREE (3) INCHES. A SEPARATING AGENT (AS RECOMMENDED BY THE MANUFACTURER) SHALL BE APPLIED ONLY AS NECESSARY TO PREVENT TRACKING OF SEALANT (I.E. INTERSECTIONS AND DRIVEWAYS).

#### TRAFFIC CONTROL:

THE TRAFFIC CONTROL SHALL BE IN STRICT ADHERENCE TO THE MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES (MUTCD) TO ENSURE THE SAFETY OF THE CREW, AND TRAVELING PUBLIC. THE SETUP SHALL

INCLUDE BUT NOT BE LIMITED TO ROAD SIGNS, SAFETY VESTS, AND FLAGGERS WHERE NECESSARY AND TRAFFIC CONES.

**INSURANCE**

THE CONTRACTOR SHALL ENCLOSE WITH THEIR BID A COMPLETE AND CURRENT CERTIFICATE OF INSURANCE NAMING THE TOWN OF PEMBROKE, NH AS CERTIFICATE HOLDER, WITH LIMITS OF COVERAGE AT A MINIMUM OF GENERAL LIABILITY - \$1,000,000; AUTOMOBILE LIABILITY – COMBINED SINGLE LOSS LIMIT (CSL) OF \$1,000,000 AND EVIDENCE OF WORKER'S COMPENSATION COVERAGE. EVIDENCE OF COVERAGE SHALL ALSO BE ENCLOSED FOR ALL SUBCONTRACTORS.

**TOWN OF PEMBROKE--BID SPECIFICATION SCHEDULE RANDOM CRACK SEALING SERVICES-  
BITUMINOUS CONCRETE PAVEMENT**

THE TOWN OF PEMBROKE IS REQUESTING PRICING INFORMATION AND AVAILABILITY ON THE PURCHASE OF RANDOM CRACK SEALING SERVICES FOR BITUMINOUS CONCRETE PAVEMENT AT LOCATIONS THROUGHOUT THE TOWN AS SPECIFIED BY THE BOARD OF SELECTMEN. THE LIST OF ROADS TO BE COMPLETED IS ATTACHED. ALL BIDS MUST BE RECEIVED IN A SEALED ENVELOPE, CLEARLY MARKED WITH THE WORDS **"2023 SEALING BID"** NO LATER THAN **10:00 A.M. ON THURSDAY, APRIL 27, 2023** AT THE PEMBROKE TOWN HALL, 311 PEMBROKE STREET, PEMBROKE, NH 03275, AT WHICH TIME THEY WILL BE OPENED AND PUBLICLY READ. ANY QUESTIONS SHOULD BE DIRECTED TO VICTOR RANFOS, PUBLIC WORKS DIRECTOR, AT 603-485-4422 MONDAY THRU FRIDAY, BETWEEN 7:00 AM AND 3:30 PM. ALL WORK UNDER THIS CONTRACT MUST BE COMPLETED BY AUGUST 31, 2023 AND BE DONE TO THE SPECIFICATIONS ATTACHED. THE TOWN OF PEMBROKE RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS AND AWARD THE BID IN THE BEST INTEREST OF THE TOWN OF PEMBROKE.

BID RESPONSE MUST BE BASED ON ALL LABOR AND MATERIALS PER ATTACHED SPECIFICATIONS.  
**ALSO SPECIFY WHICH MATERIAL YOU WILL BE USING**

\$ \_\_\_\_\_ PER POUND, **CRAFCO 534** PRODUCT TO BE USED AS SEALANT

\$ \_\_\_\_\_ PER POUND, **(PCRM)** ASPHALT COMPOUND WITH REINFORCING FIBERS

ANTICIPATED DELIVERY DATE: \_\_\_\_\_

WARRANTY/GUARANTEE \_\_\_\_\_

SUBMITTED BY \_\_\_\_\_

SIGNATURE \_\_\_\_\_ TITLE \_\_\_\_\_

TELEPHONE # \_\_\_\_\_

FAX # \_\_\_\_\_

BETTER BUSINESS BUREAU # \_\_\_\_\_

DATE: \_\_\_\_\_

ANY DEVIATION FROM THE ABOVE STATED SPECIFICATIONS MUST BE SO NOTED AND ANY BID PRICES MUST BE REFLECTIVE OF THESE DEVIATIONS. THE FOB IS ALWAYS TO BE PEMBROKE UNLESS OTHERWISE STATED BY THE BIDDER. AN FOB POINT OTHER THAN THE TOWN OF PEMBROKE MUST BE SO STIPULATED BY THE BIDDER.

## Priority List for Crack Sealing 2023 - \$25,000.00 budget

1. Cooperative Way
2. Cross Country Road (from N.P.Rd. to Chichester town line)
3. Glass Street
4. Kline Way
5. Lanes End
6. North Pembroke Road (from Borough to Plausawa Hill Road)
7. Old Bear Brook Road
8. Pheasant Run
9. Ross Road
10. Union Street
11. East Meadow Lane
12. East View Drive

**David Jodoin**

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**From:** James Garvin <james@jamesgarvin.net>  
**Sent:** Friday, May 12, 2023 3:55 PM  
**To:** David Jodoin; Linda Williams; VJ Ranfos; Adam Mendoza; Chris addington; Ellen Paulsen; fledayoung@comcast.net; nhchases@ymail.com; Zachary Sawyer  
**Subject:** Proposed new Burial Fees, Town of Pembroke  
**Attachments:** Burial Fees Letter 2023.docx

Ladies and gentlemen,

At its meeting on May 11, 2023, the Pembroke Cemetery Commission voted to recommend to the Board of Selectmen that the town revise its cemetery burial fees as shown in Chapter 160 of the Town Code.

As the attached letter explains, these suggested town fees for burials are intended to match or slightly exceed the fees charged to the town by Dignified Cemetery Services, which raised its fee schedule on March 1, 2023.

James L. Garvin, Secretary  
Pembroke Cemetery Commission

# **PEMBROKE CEMETERY COMMISSION MEETING**

**May 11, 2023**

## **Minutes**

Present: Dan Chase, James Garvin, Adam Mendozza, Ellen Paulsen (chair), V. J. Ranfos.  
Ayn Whytemare of the Pembroke Historical Society joined the meeting at 6:55 p.m.

1. Chair Ellen Paulsen called the meeting to order at 6:05 p.m.
2. On a motion by Dan Chase, the minutes of the meeting of April 6, 2023, were approved as submitted.

### **New Business:**

3. The Commission discussed the revised schedule of burial fees that was delivered to the town by Dignified Cemetery Services on March 1, 2023. This new fee schedule charges the town at rates that exceed the fees presently charged by the town to the public for burials. The Commission agreed to present a recommendation to the Board of Selectmen with suggested town fees that equal or slightly exceed those being charged to the town by Dignified Cemetery Services. Secretary James Garvin will write a letter to the Board of Selectmen explaining our recommendations.
4. The Commission discussed potential requests to the Capital Improvement Program (CIP) Committee for 2023. We currently have capital reserve funds sufficient to pay the \$9,225 costs of re-paving the driveway and doing culvert repairs at Pembroke Hill Cemetery, but we lack a sufficient balance to contract for the scanning of an area of Buck Street Cemetery by Ground-Penetrating Radar (GPR) at the formerly quoted price of \$2,500. Secretary Jim Garvin will seek an updated quote for GPR scanning of this area for our possible presentation to the CIP Committee in 2023.

The Commission agreed that the rebuilding of the split granite retaining walls of the three driveway gates to Evergreen Cemetery should have high priority as a CIP request for 2023. Public Works Director V. J. Ranfos suggested that we seek bids on relaying these retaining walls and widening the driveways somewhat. For the present at least, he suggested that we not plan to install swinging gates at the three driveways but instead post signs that will indicate that the cemetery is closed during the winter months.

The Commission agreed to seek prices for signs for each of the three gateways that will indicate that the driveways and roads of the cemetery are closed to motor vehicles from dusk until dawn, during the frost period, and after heavy rains as stated in §155-70 of the Pembroke Town Code. V. J. Ranfos will seek bids on re-laying the granite retaining walls at the three driveways.

### **Old business:**

5. Veterans' flags are to be placed in the public cemeteries before Memorial Day, May 29, 2023.

6. Correspondence between Secretary Jim Garvin and scout leader Catrina Rantala has confirmed Wednesday, May 24, 2023 as the preferred date for installation of veterans' flags in Evergreen and Pembroke Hill cemeteries. The Cub Scouts will begin to place flags at 6:00 p.m., and the Troop will begin at 6:30 p.m. Secretary Jim Garvin will confirm this date and these times with Scout leaders Catrina Rantala and Marc Cozad.
7. The Commission postponed further discussion on the suggestion that a "Gazebo-in-a-Box" might be purchased for placement in Evergreen Cemetery at the crest of the hill above the town receiving tomb and aligned with Pavilion Avenue. It was again mentioned that purchase and placement of a gazebo might be an appropriate Eagle Scout project, perhaps accompanied by an agreement that scouts would provide future maintenance of the structure.
8. The Commission agreed to investigate further why a lot in Pembroke Street Cemetery has no gate in its perimeter fence of granite posts and horizontal iron bars, as described by Zachary Sawyer at the Commission meeting of April 6, 2023.

[Further investigation showed that while this lot has no hinged gate, access to the lot was incorporated in the design of the fence. The two iron bars at one corner of the lot can be lifted in their slots in one of the granite posts and removed from the enclosure.

This lot was established by Jeremiah Hall Wilkins (1791-1864), whose photograph appears opposite page 364 in Volume II of the *History of Pembroke* (1895). The lot includes the graves of Jeremiah Hall Wilkins and his wife, Mary Thompson Wilkins (1799-1879). The lot also includes the graves of the Wilkins' children, Alanson (1822-1863); George (1827-1829); Caroline (1831-1857) and her husband, Franklin Hale; Thompson (1832-1833); Henry William (1836-1926); Charlotte (1838-1840); and Joseph (born 1844).

Henry William Wilkins was a marine in the U. S. Navy during the Civil War and Joseph Wilkins was a soldier in Company 1 of the 132<sup>nd</sup> New Hampshire Volunteers during the Civil War. Both of their graves are marked by flags.]

9. V. J. Ranfos and Adam Mendoza presented updates on projects discussed at previous meetings.
  - a. Adam Mendoza reported that Public Works has purchased a solar-powered flagpole light and installed it on the pole at Pembroke Street Cemetery as a test. The light is mounted high on the pole to place it beyond the reach of vandals and above mowing machinery. If the test is successful, we will purchase similar lights for the tall flagpoles at Buck Street and Evergreen Cemeteries.
  - b. Secretary Jim Garvin reported that our former supplier of flags and flag holders, Jerry's Flag Shop of Providence, R. I., has closed. Proprietor Jerry Snell gave us the names of the foundry that makes flag holders (Temple Aluminum Foundry, Inc., of Blandon, Pennsylvania) and the company that provides veterans' flags (Fayette Flag and Banner Supply, 12998 Lakeside Dr., Greenfield, OH 45123; dealers in stick flags).

At its April meeting, the Commission authorized Secretary Garvin to place an order for up to \$500 for aluminum flag holders (grave markers), including shipping. Garvin reported that Temple Aluminum Foundry can supply flag holders for \$11.00 each in quantities above 25. The Commission reauthorized Garvin to order 40 flag holders at \$11.00 each, with estimated shipping costs of \$46.87, for a total purchase price of about \$487.00.

- c. V. J. Ranfos reported that driveway paving at Pembroke Hill Cemetery will probably begin during the week of May 15<sup>th</sup>. Advanced Excavating and Paving has held its quote for this work, originally submitted in July 2022, at \$9,225.
  - d. The removal of maple trees in front of the wall of New North Pembroke Cemetery will be postponed to 2024.
10. Ayn Whytemare of the Pembroke Historical Society joined the meeting at 6:55 p.m. Ayn proposes to conduct a historical tour of Pembroke Street Cemetery, next door to the Whittemore Homestead, on a Saturday or Sunday afternoon toward the end of October 2023. She wants to concentrate on Revolutionary soldiers who may be buried there, researching five or six of them for special interpretation.

Secretary Jim Garvin offered to send Ayn a chronology of the expansion of Pembroke Street Cemetery over the years and a list of all Revolutionary soldiers who are known to be buried in Pembroke. He suggested that Ayn might research the Revolutionary Pension Records at the New Hampshire Historical Society to learn the details of service for selected soldiers and mentioned that the 1895 *History of Pembroke* might supply further information in its Chapter 12 ("Pembroke in the Revolution") and in Volume II, which provides genealogies of Pembroke families.

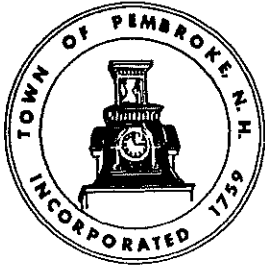
Ayn also mentioned a rumored cemetery at the former Pembroke Sanatorium, now purchased by the Town of Pembroke as conservation land. Having grown up in a house that abutted that property (later the Congregational Conference Center), Ayn said that she is quite sure that there is no cemetery on that property as had been rumored and as had been researched by the late Larry Perron of Pembroke.

- 11. The next meeting of the Pembroke Cemetery Commission will be at 6:00 p.m. on Thursday, June 1, 2023, at the Public Works headquarters on Exchange Street in Suncook Village.
- 12. On a motion duly made and seconded, the meeting adjourned at 7:15 p.m.

Respectfully submitted,

James L. Garvin, Secretary





# TOWN OF PEMBROKE

TOWN HALL • 311 PEMBROKE STREET • PEMBROKE, NH 03275

May 12, 2023

Board of Selectmen  
Town of Pembroke  
Town Hall—311 Pembroke Street  
Pembroke, New Hampshire, 03275

Re : Burial fees, Pembroke Cemeteries

Ladies and gentlemen:

Dignified Cemetery Services, the contractor that offers burial services for public cemeteries in the Town of Pembroke, raised their rates on March 1, 2023. The new Dignified Cemetery Services rates are higher than those presently charged by the Town of Pembroke under Chapters 155 and 160 of the Pembroke Town Code, resulting in a potential deficit to the town for every future burial. Current town rates, new Dignified Cemetery Services rates, and proposed new town rates are as follows:

Current Town Rates (Amended by Selectmen 4/20/2022)		New Dignified Cemetery Services Rates, Mar. 1, 2023		Proposed new Town Rates	
<u>Regular grave openings</u>					
Weekdays	\$625	Weekdays	\$650	Weekdays	\$650
Weekends/holidays	\$775	Saturdays	\$800	Weekends/	\$950
Sundays/holidays	\$900	Sundays	\$925	holidays	
		Holidays	\$950		
<u>Cremation grave openings</u>					
Weekdays	\$300	Weekdays	\$325	Weekdays	\$325
Weekends/holidays	\$400	Saturdays	\$425	Weekends/	\$575
Sundays/holidays	\$500	Sundays	\$525	holidays	
		Holidays	\$575		

At its meeting on May 11, 2023, the Pembroke Cemetery Commission voted to recommend to the Board of Selectmen that the town adopt the proposed new rates shown in the right-hand column above.

Cc: Ellen Paulsen, Chair  
Victor J. Ranfos, Public Works Director

Respectfully submitted,  
James L. Garvin, Secretary  
Pembroke Cemetery Commission

## David Jodoin

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**From:** Maryann Ricciotti <mricciotti@pembroke-nh.com>  
**Sent:** Thursday, May 18, 2023 11:42 AM  
**To:** David Jodoin, Town Administrator  
**Subject:** 2023-2024 F&G OHRV GRANT  
**Attachments:** OHRV GRANT July 1, 2023 - June 15, 2024 COPY.pdf

**Importance:** High

David:

Today Pembroke Police received approval for a New Hampshire Fish and Game 2023-2024 OHRV Grant. If possible would we be able to get this on the Agenda for the next BOS Meeting Wednesday, May 24, 2023? If not, please include with the June 7, 2023 Agenda. I have attached a copy of the letter and Contract pending approval.

The BOS meeting minutes must convey similar language as follows for the Pembroke Chief of Police to enter into the OHRV Grant Contract:

*By a Motion and Vote, the Pembroke Board of Selectmen Grant Signature Authority to Chief Gary Gaskell to enter into an OHRV Contract on behalf of the Town of Pembroke.*

Thank you for the assistance.

*Mary Ann*

Mary Ann Ricciotti, Administrative Assistant / Records  
PEMBROKE POLICE DEPARTMENT  
247 Pembroke Street  
Pembroke, NH 03275  
Tele: 603.485.9173 Extension 2203  
FAX: 603.485.4028  
Email: [mricciotti@pembroke-nh.com](mailto:mricciotti@pembroke-nh.com)



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Pembroke Police Department



# New Hampshire Fish and Game Department

HEADQUARTERS: 11 Hazen Drive, Concord, NH 03301-8500  
(603) 271-3421  
FAX (603) 271-5829

RECEIVED

MAY 18 2023

wildnh.com

e-mail: info@wildlife.nh.gov

TDD Access: Relay NH 1-800-735-2964

May 16, 2023

Pembroke Police Department  
Chief Gary Gaskell  
247 Pembroke Street  
Pembroke, NH 03275

Dear Chief Gaskell:

Thank you for submitting an OHRV Law Enforcement Grant application to the New Hampshire Fish and Game Department. I am pleased to inform you that your agency has been approved for a grant in the amount of **\$2,880.00**. These funds must be used by **June 15, 2024**, with final invoicing postmarked no later than **June 20<sup>th</sup>, 2024**. These funds are to be used for OHRV wheeled vehicle enforcement purposes only, therefore effectively utilized May through September.

I will notify you as soon as the contract has been approved. It is anticipated that the effective period of the contract will be from **July 1, 2023 to June 15, 2024**, and the rate of pay is **\$60.00 per hour**. Until such time, I am requesting the following information be completed.

1. **STATE FORM P-37; Agreement between New Hampshire Fish and Game and your agency.** There are two copies to be signed. They **MUST** be signed and initialed **AFTER** obtaining the authorization from the selectmen. The sections that **MUST** be completed are sections 1.11 & 1.12. Contractor initials & date **MUST** be on all pages. Mail **both** signed originals back to New Hampshire Fish & Game. Be sure to keep a copy for your records.
2. If you are the person signing the contract, according to Administrative Rules you **MUST** have the authority to enter into a contract with the State of New Hampshire. Only the Board of Selectmen within your town has the power to grant signature authority. The authorization **MUST BE CURRENT**. Have them bring it up at a scheduled meeting and vote giving you the authority. They **MUST** include your name in the minutes authorizing you to enter into the contract on behalf of the town.

You **MUST** provide proof of Liability Insurance by including a copy of the Town's Liability Insurance Policy, showing that the town's minimum limits are **\$250,000 per claim and \$2,000,000 per incident**.

There is an additional page to the contract titled Attachment A which lists Exhibit A, Exhibit B, and Exhibit C. Please read the attachment as the exhibits are additional conditions of the contract. If you have any questions about the attachment please contact my office as soon as possible.

## COPY

### REGION 1

629B Main Street  
Lancaster, NH 03584-3612  
(603) 788-3164  
FAX (603) 788-4823  
email: reg1@wildlife.nh.gov

### REGION 2

PO Box 417  
New Hampton, NH 03256  
(603) 744-5470  
FAX (603) 744-6302  
email: reg2@wildlife.nh.gov

### REGION 3

225 Main Street  
Durham, NH 03824-4732  
(603) 888-1095  
FAX (603) 888-3305  
email: reg3@wildlife.nh.gov

### REGION 4

15 Ash Brook Court  
Keene, NH 03431  
(603) 352-9669  
FAX (603) 352-8798  
email: reg4@wildlife.nh.gov

MARY ANN  
Sending request  
for INS once  
Authority granted

**Notice:** This agreement and all of its attachments shall become public upon submission to Governor and Executive Council for approval. Any information that is private, confidential or proprietary must be clearly identified to the agency and agreed to in writing prior to signing the contract.

**AGREEMENT**

The State of New Hampshire and the Contractor hereby mutually agree as follows:

**GENERAL PROVISIONS****1. IDENTIFICATION.**

1.1 State Agency Name New Hampshire Fish and Game Department		1.2 State Agency Address 11 Hazen Drive Concord, NH 03301	
1.3 Contractor Name Pembroke Police Department		1.4 Contractor Address 247 Pembroke Street Pembroke, NH 03275	
1.5 Contractor Phone Number 603-485-9173	1.6 Account Number 20-07500-11830000-103-502507	1.7 Completion Date June 15, 2024	1.8 Price Limitation \$2,880.00
1.9 Contracting Officer for State Agency Scott R. Mason, Executive Director		1.10 State Agency Telephone Number 603-271-3511	
1.11 Contractor Signature  Date:		1.12 Name and Title of Contractor Signatory	
1.13 State Agency Signature  Date:		1.14 Name and Title of State Agency Signatory Scott R. Mason, Executive Director	
1.15 Approval by the N.H. Department of Administration, Division of Personnel (if applicable) By: _____ Director, On: _____			
1.16 Approval by the Attorney General (Form, Substance and Execution) (if applicable) By: _____ On: _____			
1.17 Approval by the Governor and Executive Council (if applicable) G&C Item number: _____ G&C Meeting Date: _____			

# COPY

**2. SERVICES TO BE PERFORMED.** The State of New Hampshire, acting through the agency identified in block 1.1 ("State"), engages contractor identified in block 1.3 ("Contractor") to perform, and the Contractor shall perform, the work or sale of goods, or both, identified and more particularly described in the attached EXHIBIT A which is incorporated herein by reference ("Services").

**3. EFFECTIVE DATE/COMPLETION OF SERVICES.**

3.1 Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire, if applicable, this Agreement, and all obligations of the parties hereunder, shall become effective on the date the Governor and Executive Council approve this Agreement as indicated in block 1.17, unless no such approval is required, in which case the Agreement shall become effective on the date the Agreement is signed by the State Agency as shown in block 1.13 ("Effective Date").

3.2 If the Contractor commences the Services prior to the Effective Date, all Services performed by the Contractor prior to the Effective Date shall be performed at the sole risk of the Contractor, and in the event that this Agreement does not become effective, the State shall have no liability to the Contractor, including without limitation, any obligation to pay the Contractor for any costs incurred or Services performed. Contractor must complete all Services by the Completion Date specified in block 1.7.

**4. CONDITIONAL NATURE OF AGREEMENT.**

Notwithstanding any provision of this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability and continued appropriation of funds affected by any state or federal legislative or executive action that reduces, eliminates or otherwise modifies the appropriation or availability of funding for this Agreement and the Scope for Services provided in EXHIBIT A, in whole or in part. In no event shall the State be liable for any payments hereunder in excess of such available appropriated funds. In the event of a reduction or termination of appropriated funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to reduce or terminate the Services under this Agreement immediately upon giving the Contractor notice of such reduction or termination. The State shall not be required to transfer funds from any other account or source to the Account identified in block 1.6 in the event funds in that Account are reduced or unavailable.

**5. CONTRACT PRICE/PRICE LIMITATION/ PAYMENT.**

5.1 The contract price, method of payment, and terms of payment are identified and more particularly described in EXHIBIT B which is incorporated herein by reference.

5.2 The payment by the State of the contract price shall be the only and the complete reimbursement to the Contractor for all expenses, of whatever nature incurred by the Contractor in the performance hereof, and shall be the only and the complete

compensation to the Contractor for the Services. The State shall have no liability to the Contractor other than the contract price.

5.3 The State reserves the right to offset from any amounts otherwise payable to the Contractor under this Agreement those liquidated amounts required or permitted by N.H. RSA 80:7 through RSA 80:7-c or any other provision of law.

5.4 Notwithstanding any provision in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made hereunder, exceed the Price Limitation set forth in block 1.8.

**6. COMPLIANCE BY CONTRACTOR WITH LAWS AND REGULATIONS/ EQUAL EMPLOYMENT OPPORTUNITY.**

6.1 In connection with the performance of the Services, the Contractor shall comply with all applicable statutes, laws, regulations, and orders of federal, state, county or municipal authorities which impose any obligation or duty upon the Contractor, including, but not limited to, civil rights and equal employment opportunity laws. In addition, if this Agreement is funded in any part by monies of the United States, the Contractor shall comply with all federal executive orders, rules, regulations and statutes, and with any rules, regulations and guidelines as the State or the United States issue to implement these regulations. The Contractor shall also comply with all applicable intellectual property laws.

6.2 During the term of this Agreement, the Contractor shall not discriminate against employees or applicants for employment because of race, color, religion, creed, age, sex, handicap, sexual orientation, or national origin and will take affirmative action to prevent such discrimination.

6.3. The Contractor agrees to permit the State or United States access to any of the Contractor's books, records and accounts for the purpose of ascertaining compliance with all rules, regulations and orders, and the covenants, terms and conditions of this Agreement.

**7. PERSONNEL.**

7.1 The Contractor shall at its own expense provide all personnel necessary to perform the Services. The Contractor warrants that all personnel engaged in the Services shall be qualified to perform the Services, and shall be properly licensed and otherwise authorized to do so under all applicable laws.

7.2 Unless otherwise authorized in writing, during the term of this Agreement, and for a period of six (6) months after the Completion Date in block 1.7, the Contractor shall not hire, and shall not permit any subcontractor or other person, firm or corporation with whom it is engaged in a combined effort to perform the Services to hire, any person who is a State employee or official, who is materially involved in the procurement, administration or performance of this Agreement. This provision shall survive termination of this Agreement.

7.3 The Contracting Officer specified in block 1.9, or his or her successor, shall be the State's representative. In the event of any dispute concerning the interpretation of this Agreement, the Contracting Officer's decision shall be final for the State.

## 8. EVENT OF DEFAULT/REMEDIES.

8.1 Any one or more of the following acts or omissions of the Contractor shall constitute an event of default hereunder ("Event of Default"):

8.1.1 failure to perform the Services satisfactorily or on schedule;

8.1.2 failure to submit any report required hereunder; and/or

8.1.3 failure to perform any other covenant, term or condition of this Agreement.

8.2 Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

8.2.1 give the Contractor a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely cured, terminate this Agreement, effective two (2) days after giving the Contractor notice of termination;

8.2.2 give the Contractor a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the contract price which would otherwise accrue to the Contractor during the period from the date of such notice until such time as the State determines that the Contractor has cured the Event of Default shall never be paid to the Contractor;

8.2.3 give the Contractor a written notice specifying the Event of Default and set off against any other obligations the State may owe to the Contractor any damages the State suffers by reason of any Event of Default; and/or

8.2.4 give the Contractor a written notice specifying the Event of Default, treat the Agreement as breached, terminate the Agreement and pursue any of its remedies at law or in equity, or both.

8.3. No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event of Default, or any subsequent Event of Default. No express failure to enforce any Event of Default shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other Event of Default on the part of the Contractor.

## 9. TERMINATION.

9.1 Notwithstanding paragraph 8, the State may, at its sole discretion, terminate the Agreement for any reason, in whole or in part, by thirty (30) days written notice to the Contractor that the State is exercising its option to terminate the Agreement.

9.2 In the event of an early termination of this Agreement for any reason other than the completion of the Services, the Contractor shall, at the State's discretion, deliver to the Contracting Officer, not later than fifteen (15) days after the date of termination, a report ("Termination Report") describing in detail all Services performed, and the contract price earned, to and including the date of termination. The form, subject matter, content, and number of copies of the Termination Report shall be identical to those of any Final Report described in the attached EXHIBIT A. In addition, at the State's discretion, the Contractor shall, within 15 days of notice of early termination, develop and

submit to the State a Transition Plan for services under the Agreement.

## 10. DATA/ACCESS/CONFIDENTIALITY/PRESERVATION.

10.1 As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions; drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, papers, and documents, all whether finished or unfinished.

10.2 All data and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason.

10.3 Confidentiality of data shall be governed by N.H. RSA chapter 91-A or other existing law. Disclosure of data requires prior written approval of the State.

**11. CONTRACTOR'S RELATION TO THE STATE.** In the performance of this Agreement the Contractor is in all respects an independent contractor, and is neither an agent nor an employee of the State. Neither the Contractor nor any of its officers, employees, agents or members shall have authority to bind the State or receive any benefits, workers' compensation or other emoluments provided by the State to its employees.

## 12. ASSIGNMENT/DELEGATION/SUBCONTRACTS.

12.1 The Contractor shall not assign, or otherwise transfer any interest in this Agreement without the prior written notice, which shall be provided to the State at least fifteen (15) days prior to the assignment, and a written consent of the State. For purposes of this paragraph, a Change of Control shall constitute assignment. "Change of Control" means (a) merger, consolidation, or a transaction or series of related transactions in which a third party, together with its affiliates, becomes the direct or indirect owner of fifty percent (50%) or more of the voting shares or similar equity interests, or combined voting power of the Contractor, or (b) the sale of all or substantially all of the assets of the Contractor.

12.2 None of the Services shall be subcontracted by the Contractor without prior written notice and consent of the State. The State is entitled to copies of all subcontracts and assignment agreements and shall not be bound by any provisions contained in a subcontract or an assignment agreement to which it is not a party.

**13. INDEMNIFICATION.** Unless otherwise exempted by law, the Contractor shall indemnify and hold harmless the State, its officers and employees, from and against any and all claims, liabilities and costs for any personal injury or property damages, patent or copyright infringement, or other claims asserted against the State, its officers or employees, which arise out of (or which may be claimed to arise out of) the acts or omission of the

Contractor, or subcontractors, including but not limited to the negligence, reckless or intentional conduct. The State shall not be liable for any costs incurred by the Contractor arising under this paragraph 13. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant in paragraph 13 shall survive the termination of this Agreement.

#### **14. INSURANCE.**

14.1 The Contractor shall, at its sole expense, obtain and continuously maintain in force, and shall require any subcontractor or assignee to obtain and maintain in force, the following insurance:

14.1.1 commercial general liability insurance against all claims of bodily injury, death or property damage, in amounts of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate or excess; and

14.1.2 special cause of loss coverage form covering all property subject to subparagraph 10.2 herein, in an amount not less than 80% of the whole replacement value of the property.

14.2 The policies described in subparagraph 14.1 herein shall be on policy forms and endorsements approved for use in the State of New Hampshire by the N.H. Department of Insurance, and issued by insurers licensed in the State of New Hampshire.

14.3 The Contractor shall furnish to the Contracting Officer identified in block 1.9, or his or her successor, a certificate(s) of insurance for all insurance required under this Agreement. Contractor shall also furnish to the Contracting Officer identified in block 1.9, or his or her successor, certificate(s) of insurance for all renewal(s) of insurance required under this Agreement no later than ten (10) days prior to the expiration date of each insurance policy. The certificate(s) of insurance and any renewals thereof shall be attached and are incorporated herein by reference.

#### **15. WORKERS' COMPENSATION.**

15.1 By signing this agreement, the Contractor agrees, certifies and warrants that the Contractor is in compliance with or exempt from, the requirements of N.H. RSA chapter 281-A ("*Workers' Compensation*").

15.2 To the extent the Contractor is subject to the requirements of N.H. RSA chapter 281-A, Contractor shall maintain, and require any subcontractor or assignee to secure and maintain, payment of Workers' Compensation in connection with activities which the person proposes to undertake pursuant to this Agreement. The Contractor shall furnish the Contracting Officer identified in block 1.9, or his or her successor, proof of Workers' Compensation in the manner described in N.H. RSA chapter 281-A and any applicable renewal(s) thereof, which shall be attached and are incorporated herein by reference. The State shall not be responsible for payment of any Workers' Compensation premiums or for any other claim or benefit for Contractor, or any subcontractor or employee of Contractor, which might arise under applicable State of New Hampshire Workers' Compensation laws in connection with the performance of the Services under this Agreement.

**16. NOTICE.** Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses given in blocks 1.2 and 1.4, herein.

**17. AMENDMENT.** This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Executive Council of the State of New Hampshire unless no such approval is required under the circumstances pursuant to State law, rule or policy.

**18. CHOICE OF LAW AND FORUM.** This Agreement shall be governed, interpreted and construed in accordance with the laws of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assigns. The wording used in this Agreement is the wording chosen by the parties to express their mutual intent, and no rule of construction shall be applied against or in favor of any party. Any actions arising out of this Agreement shall be brought and maintained in New Hampshire Superior Court which shall have exclusive jurisdiction thereof.

**19. CONFLICTING TERMS.** In the event of a conflict between the terms of this P-37 form (as modified in EXHIBIT A) and/or attachments and amendment thereof, the terms of the P-37 (as modified in EXHIBIT A) shall control.

**20. THIRD PARTIES.** The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.

**21. HEADINGS.** The headings throughout the Agreement are for reference purposes only, and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Agreement.

**22. SPECIAL PROVISIONS.** Additional or modifying provisions set forth in the attached EXHIBIT A are incorporated herein by reference.

**23. SEVERABILITY.** In the event any of the provisions of this Agreement are held by a court of competent jurisdiction to be contrary to any state or federal law, the remaining provisions of this Agreement will remain in full force and effect.

**24. ENTIRE AGREEMENT.** This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire agreement and understanding between the parties, and supersedes all prior agreements and understandings with respect to the subject matter hereof.

**COPY**

Contractor Initials \_\_\_\_\_  
Date \_\_\_\_\_

AMOUNT DUE THROUGH  
5/4/2023  
MAP/LOT

MAILING ADDRESS

PROPERTY ADDRESS

Tax Deed date is May 4, 2023

Jean Gloddy\*\*\*

216 Friendship Ave  
Pembroke, NH 03275

216 Friendship Ave  
Pembroke, NH 03275

281.00

870-32-U16

\*\*\* Mobile Homes

5/19/2023



Date: May 8, 2023

Invoice #: 10001

# Invoice

**From:**

SBH Builders LLC  
16 Townhouse road

Allenstown, NH 03275

**Bill To:**

Town of Pembroke  
Memorial field dugouts project(2)  
materials invoice # 1  
Pembroke, NH 03234

Description	Quantity	Unit Price	Total
12x8x16" solid cement pads	12	\$10.54	\$126.48
Sonotube 8"x4"(3/5 80lb bag per ft)	12	\$10.40	\$124.80
Quikrete concrete mix 80lb 5000-psi (#1007-00_	36	\$6.25	\$225.00
6x6 adj post base Z-max ABA (pa66e-tz)	12	\$27.74	\$332.88
6x6-8 PT #2 ground contact	6	\$26.94	\$161.64
6x6-12' MCA treated #2 struc.	6	\$51.27	\$307.62
2x10-12'KD western prem. Spruce	8	\$29.98	\$239.84
4x4-8 MCA treatd #1	8	\$12.80	\$102.40
2x6-12' KD wetser prem. Spruce	20	\$18.89	\$377.80
2x8-12' KD wetsern prem. Spruce	40	\$23.98	\$959.20
2x6-16' KD western prem. Spruce	4	\$25.18	\$100.72

5/8/2023

Thank You For Your Business!

powered by

**GeneralBlue**

Lance Homer  
President/Owner  
SBH Builders LLC

Date: May 8, 2023

Invoice #: 10002

# Invoice

**From:**

SBH Builders LLC  
16 Townhouse road

Allenstown NH 03275

**Bill To:**

Town of Pembroke  
Memorial field dugouts(2)

Materials invoice #2

Pembroke NH, 03234

Description	Quantity	Unit Price	Total
2x6-8'KD western spruce premium stud	4	\$13.43	\$53.72
1x4x16 rough hemlock	30	\$5.90	\$177.00
1x3-8 ft KD strapping	20	\$2.75	\$55.00
Galvalume Metal Roof	2	\$951.00	\$1,902.00
SBH Builders Fee In Total:	1	\$9,000.00	\$9,000.00
Deposit :	1	\$4,500.00	\$4,500.00
Materials:	1	\$5,246.10	\$5,246.10
Deposit + Materials:	1	\$9,246.10	\$9,246.10
Second Payment Due Upon Completion:	1	\$4,500.00	\$4,500.00
Total Amonut Due:	1	\$14,246.10	\$14,246.10

5/8/2023

Thank you for your business!

powered by

**GeneralBlue**

Lance Homer  
President/Owner  
SBH Builders LLC



Copyright - General Blue Corporation

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- \* THIS SOFTWARE IS PROVIDED BY GENERAL BLUE CORPORATION "AS IS" AND ANY
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- \* WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE ARE
- \* DISCLAIMED. IN NO EVENT SHALL GENERAL BLUE CORPORATION BE LIABLE FOR ANY
- \* DIRECT, INDIRECT, INCIDENTAL, SPECIAL, EXEMPLARY, OR CONSEQUENTIAL DAMAGES
- \* (INCLUDING, BUT NOT LIMITED TO, PROCUREMENT OF SUBSTITUTE GOODS OR SERVICES;
- \* LOSS OF USE, DATA, OR PROFITS; OR BUSINESS INTERRUPTION) HOWEVER CAUSED AND
- \* ON ANY THEORY OF LIABILITY, WHETHER IN CONTRACT, STRICT LIABILITY, OR TORT
- \* (INCLUDING NEGLIGENCE OR OTHERWISE) ARISING IN ANY WAY OUT OF THE USE OF THIS
- \* SOFTWARE, EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGE.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

05/01/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	Simply Business 1 Beacon Street 15th Floor Boston, MA 02108	CONTACT NAME:	Simply Business	
		PHONE (A/C, No, Ext):	(866) 538-7491	FAX (A/C, No):
		E-MAIL ADDRESS:	contactus@simplybusiness.com	
		INSURER(S) AFFORDING COVERAGE		NAIC #
		INSURER A:	Spinnaker Insurance Company	24376
INSURED	SBH Builders 16 Townhouse Rd Suncook, New Hampshire 03275	INSURER B:		
		INSURER C:		
		INSURER D:		
		INSURER E:		
		INSURER F:		

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			HBW3745347XB1	10/28/2022	10/28/2023	EACH OCCURRENCE	\$1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$100,000
							MED EXP (Any one person)	\$5,000
							PERSONAL & ADV INJURY	\$1,000,000
							GENERAL AGGREGATE	\$2,000,000
							PRODUCTS - COMP/OP AGG	\$2,000,000
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	
	<input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per accident)	
	<input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	
	UMBRELLA LIAB						EACH OCCURRENCE	
	EXCESS LIAB						AGGREGATE	
	DED RETENTION							
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE Y/N						PER STATUTE OTH-ER	
	OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				E.I. EACH ACCIDENT	
							E.I. DISEASE - EA EMPLOYEE	
							E.I. DISEASE - POLICY LIMIT	
	PROFESSIONAL LIABILITY						EACH CLAIM	
							AGGREGATE	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

## CANCELLATION

Town of Pembroke NH,  
311 Pembroke st,  
Pembroke, NH 03275

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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# Request for Taxpayer Identification Number and Certification

Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

1. Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.  
**Lance L. Homer**

2. Business name/disregarded entity name, if different from above

3. Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

☒ Individual sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) **\_\_\_\_\_**

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

4. Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3)  
 Exempt payee code (if any) **\_\_\_\_\_**  
 Exemption from FATCA reporting code (if any) **\_\_\_\_\_**  
 Applies to accounts maintained outside the U.S. **\_\_\_\_\_**

5. Other (see instructions) **\_\_\_\_\_**

6. Address (number, street, and apt. or suite no.) See instructions.  
**16 Townhouse road**

7. City, state, and ZIP code  
**Allenstown NH, 03275**

8. List account number(s) here (optional) **\_\_\_\_\_**

9. Requester's name and address (optional) **\_\_\_\_\_**

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number										
0	0	3	-	6	6	-	0	0	8	9
or										
Employer identification number										
			-							

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here  Date **5/14/2023**

**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What Is backup withholding*, later.

## David Jodoin

---

**From:** Karen Yeaton <yeaton.karentop@yahoo.com>  
**Sent:** Friday, May 12, 2023 12:05 PM  
**To:** djodoin@pembroke-nh.com; townhall@pembroke-nh.com; Carol Miller  
**Subject:** Re: Nh Broadband Mapping Initiative Request for E911 Data

Hi Carol,

Thanks again for chatting this week about the request to have Pembroke broadband customer data released from the NH Emergency Management division. I did request you reference to the RSA which is currently preventing EM from releasing that data directly to you and hope you can point me in the right direction. Also I called EM yesterday to see if they could point me to that RSA but I have not heard back from them.

Kind Regards,  
Karen Yeaton, Chair, Pembroke Selectboard

On Tuesday, May 9, 2023 at 11:36:35 AM EDT, Carol Miller <cmiller@digitalequity.us> wrote:

Good am,

My efforts to reach out for the state-wide Broadband Mapping Initiative have been unsuccessful for the town of Pembroke. Below is an email that has been circulated to all the towns in NH but may not have made it to your desk. It's more important than ever that we map the town and progress for the State of NH. I've attached a template letter for Pembroke to participate. Let me know if you can help us get the E911 Data for your town that is needed to accurately map broadband now and in the future. If you have any questions or concerns please let me know. I'm not sure that you are the correct person to send this to but after checking the town website I thought you would be able to take this to the selectboard or fulfill the request for the town. Thanks for any efforts to fill this request.

Previous email:

Good day,

I am writing to you to ask for your help in collecting broadband mapping data for the State of NH.

I've attached a request to E911 Director Mark Doyle to release rural addressing so that we can efficiently and accurately map broadband in your community. The attached letter will need to be dated and signed by a Town Administrator or Selectboard Chair and put on town letterhead requesting the data on your town be released to NH Granit Director David Justice. This can all be done by email to an email address set up by the Bureau of Emergency Management at e911 to facilitate the requests.

For background NH Granit at the University of NH has been awarded a state-wide contract to provide this data to the NH Office of Broadband Initiatives through 2026. This data coupled with provider data will map your town by technology. The RSAs concerning the release and use of E911 data requires us to ask individual towns to request the data. NH Granit and staff are currently under DRA (Data Release Agreement) with the NH Department of Safety E911 and can legally receive the data. We need to collect this data as soon as possible as we will be delivering the first round of draft maps in March 2023 with another round coming in the fall.

The NH Office of Broadband Initiatives at the NH Department of Business and Economic Affairs (BEA) will use the data collected to continue awarding federal funding grants to communities in need around the state. There is \$25 Million in a Broadband Matching Fund for public-private partnerships for filling broadband gaps town by town that will become available sometime this year. In addition, there will be more federal funding through the Infrastructure Investment and Jobs Act. In order to make informed decisions BEA needs to have accurate address level data to make sure investments are made to areas of need first and then begin investments in fiber to the premise technology for the future growth of economic opportunity state-wide.

The bonus for your town is that you will have maps available to you for the purposes of planning, grant writing, and partnering to improve broadband in your community. I've attached everything you need to participate. Simply put the letter on letterhead, date, town, sign, and send it by email to [desc.database@dos.nh.gov](mailto:desc.database@dos.nh.gov)

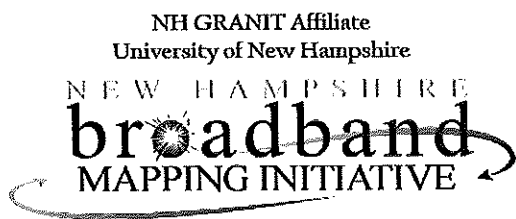
If you have questions and concerns and would like me to call and speak with you, please let me know. I can be reached at 603-723-4850 or reply to this email. Thank you for your attention to this matter on behalf of the State of NH Office of Broadband Initiatives, NH Granit, and NCDE.

Regards,  
Carol

**Carol Miller**  
Director of Broadband Initiatives  
National Collaborative for Digital Equity (NCDE)



[cmiller@digitalequity.us](mailto:cmiller@digitalequity.us) | 603.723.4850  
[www.digitalequity.us](http://www.digitalequity.us)



For information about the NH Broadband Mapping Project go to: <https://NHBroadbandMapping.unh.edu>

## David Jodoin

---

**From:** Karen Yeaton <yeaton.karentop@yahoo.com>  
**Sent:** Tuesday, May 9, 2023 1:56 PM  
**To:** djodoin@pembroke-nh.com; townhall@pembroke-nh.com; Carol Miller  
**Subject:** Re: Nh Broadband Mapping Initiative Request for E911 Data

Hi Carol,  
I have some questions about what data will be released and how it will be used. Happy to jump on a call. When you have a moment, 603-264-2925.

Kind regards  
Karen Yeaton, Selectboard Chair

On Tuesday, May 9, 2023 at 11:36:35 AM EDT, Carol Miller <cmiller@digitalequity.us> wrote:

Good am,

My efforts to reach out for the state-wide Broadband Mapping Initiative have been unsuccessful for the town of Pembroke. Below is an email that has been circulated to all the towns in NH but may not have made it to your desk. It's more important than ever that we map the town and progress for the State of NH. I've attached a template letter for Pembroke to participate. Let me know if you can help us get the E911 Data for your town that is needed to accurately map broadband now and in the future. If you have any questions or concerns please let me know. I'm not sure that you are the correct person to send this to but after checking the town website I thought you would be able to take this to the selectboard or fulfill the request for the town. Thanks for any efforts to fill this request.

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available sometime this year. In addition, there will be more federal funding through the Infrastructure Investment and Jobs Act. In order to make informed decisions BEA needs to have accurate address level data to make sure investments are made to areas of need first and then begin investments in fiber to the premise technology for the future growth of economic opportunity state-wide.

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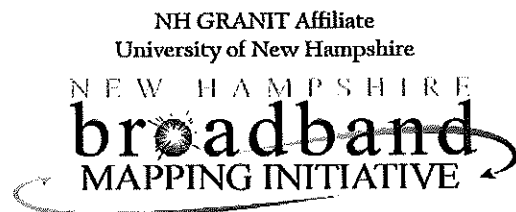
If you have questions and concerns and would like me to call and speak with you, please let me know. I can be reached at 603-723-4850 or reply to this email. Thank you for your attention to this matter on behalf of the State of NH Office of Broadband Initiatives, NH Granit, and NCDE.

Regards,  
Carol

**Carol Miller**  
Director of Broadband Initiatives  
National Collaborative for Digital Equity (NCDE)



[cmiller@digitalequity.us](mailto:cmiller@digitalequity.us) | 603.723.4850  
[www.digitalequity.us](http://www.digitalequity.us)



For information about the NH Broadband Mapping Project go to: <https://NHBroadbandMapping.unh.edu>

**David Jodoin**

---

**From:** Karen Yeaton <yeaton.karentop@yahoo.com>  
**Sent:** Monday, May 15, 2023 9:47 AM  
**To:** Carol Miller; David Jodoin  
**Cc:** Peter Gagy; townhall@pembroke-nh.com  
**Subject:** Re: Nh Broadband Mapping Initiative Request for E911 Data

Hi Carol, Thank you for sending the link to

## **CHAPTER 106-H ENHANCED 911 SYSTEM**

### **Section 106-H:14**

I'm a bit confused about what right the BOS has to allow that data to be released for the purpose of this project. Section 106-H:14 is very specific about when and for what purposes the data can be released. Is there another RSA that makes reference to the town BOS or governing body having the authority to request the data and being allowed then, to release it to a third-party interest?

Thanks so much for your assistance.

Kind regards,

Karen Yeaton, Chair, Pembroke Selectboard

On Saturday, May 13, 2023 at 09:38:20 AM EDT, Carol Miller <cmiller@digitalequity.us> wrote:

please check you spam filter...I've responded several times..

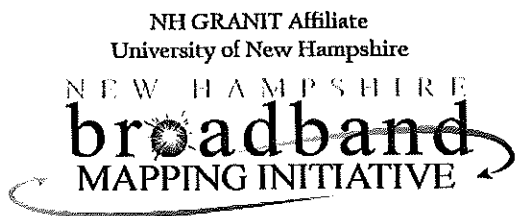
**Carol Miller**

Director of Broadband Initiatives

National Collaborative for Digital Equity (NCDE)



[cmiller@digitalequity.us](mailto:cmiller@digitalequity.us) | 603.723.4850  
[www.digitalequity.us](http://www.digitalequity.us)



For information about the NH Broadband Mapping Project go to: <https://NHBroadbandMapping.unh.edu>

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**From:** Karen Yeaton <yeaton.karentop@yahoo.com>

**Sent:** Friday, May 12, 2023 12:04 PM

**To:** djodoin@pembroke-nh.com <djodoin@pembroke-nh.com>; townhall@pembroke-nh.com <townhall@pembroke-nh.com>; Carol Miller <cmiller@digitalequity.us>

**Subject:** Re: Nh Broadband Mapping Initiative Request for E911 Data

Hi Carol,

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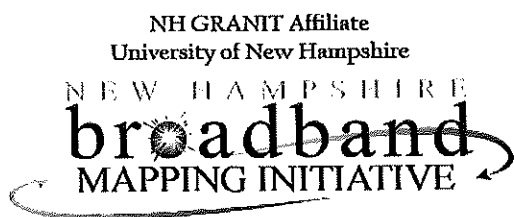
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**Subject:** Re: Nh Broadband Mapping Initiative Request for E911 Data

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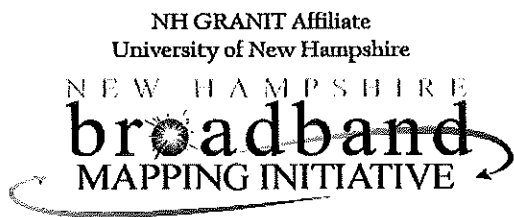
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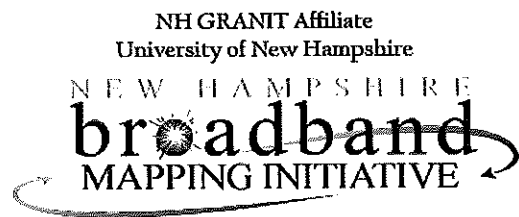
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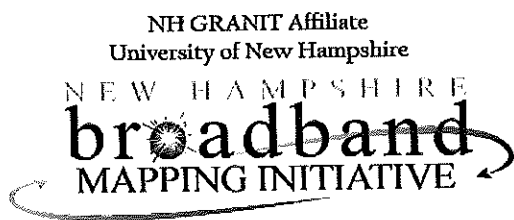
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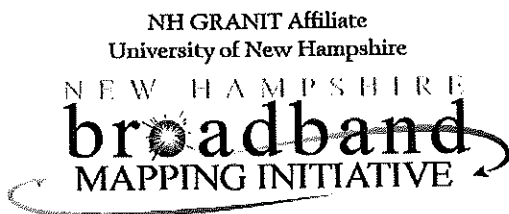
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NH GRANIT Affiliate  
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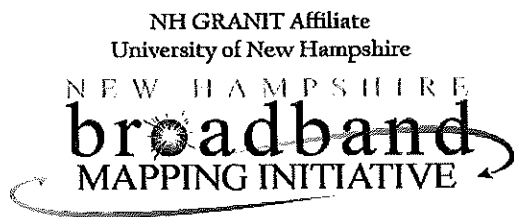
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**To:** David Jodoin; Carol Miller  
**Cc:** Peter Gagy; townhall@pembroke-nh.com; desc.database@dos.nh.gov  
**Subject:** Re: Nh Broadband Mapping Initiative Request for E911 Data

Hi Carol,  
Thank you. My goal is to gather as much information about the project and the request so that the board can make a decision.

Strengthening the rights of individuals to protect their personal data is critical for all of us. Address is considered personal information because it can identify an individual or individuals.

In this request to release this data to your organization I would seek to understand:

1. data security safeguards your organization has in place to secure the data from unlawful access.
2. what communication to the individuals is provided, letting them know how their data is being used?
3. what provisions are available to allow individuals to opt-out, and not have their personal data released to your org?
4. Under what RSA/policy are town administrators provided the authority to release this data to your org?

Kind Regards,  
Karen Yeaton, Chair, Town of Pembroke Selectboard  
On Tuesday, May 16, 2023 at 08:27:59 AM EDT, Carol Miller <cmiller@digitalequity.us> wrote:

Karen,

I would suggest emailing your questions to the address given to you...desc.database@dos.nh.gov. If you can't get an answer from there let me know and I'll see who I can get to speak with you.

The data set we get is only addresses and no names. We will not be sharing the addresses to anyone. We will convert addresses to road segments so we can accurately pinpoint service coverage of providers who also submit their data to us in excel form and by polygons.

Lastly this initiative is not mandatory and you can chose to not participate. In that event, we use the federal fabric but stats for your town will be inaccurate.

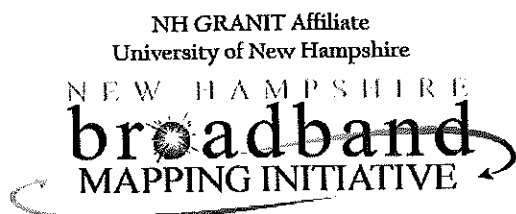
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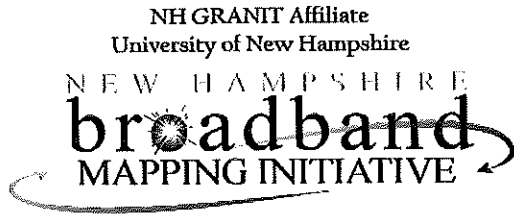
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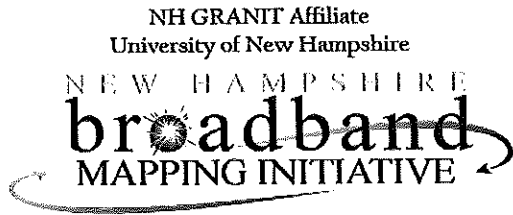
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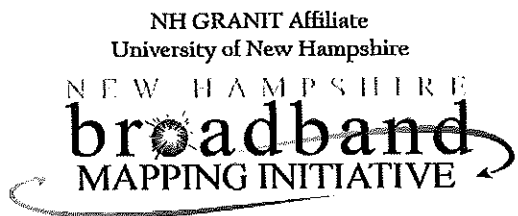
If you have questions and concerns and would like me to call and speak with you, please let me know. I can be reached at 603-723-4850 or reply to this email. Thank you for your attention to this matter on behalf of the State of NH Office of Broadband Initiatives, NH Granit, and NCDE.

Regards,  
Carol

**Carol Miller**  
Director of Broadband Initiatives  
National Collaborative for Digital Equity (NCDE)



[cmiller@digitalequity.us](mailto:cmiller@digitalequity.us) | 603.723.4850  
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## David Jodoin

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**Sent:** Wednesday, May 17, 2023 11:13 AM  
**To:** David Jodoin; Carol Miller  
**Cc:** Peter Gagy; townhall@pembroke-nh.com; desc.database@dos.nh.gov  
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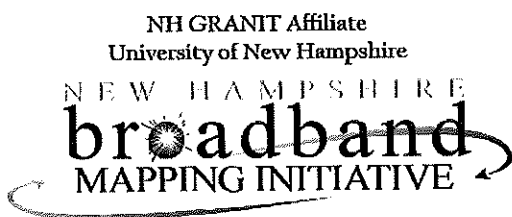
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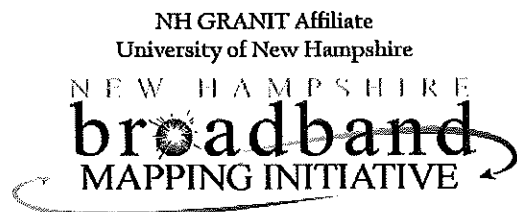
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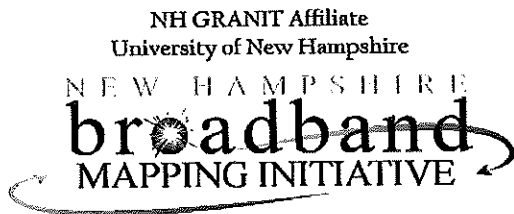
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**From:** Karen Yeaton <yeaton.karentop@yahoo.com>

**Sent:** Friday, May 12, 2023 12:04 PM

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Previous email:

Good day,

I am writing to you to ask for your help in collecting broadband mapping data for the State of NH.

I've attached a request to E911 Director Mark Doyle to release rural addressing so that we can efficiently and accurately map broadband in your community. The attached letter will need to be dated and signed by a Town Administrator or Selectboard Chair and put on town letterhead requesting the data on your town be released to NH Granit Director David Justice. This can all be done by email to an email address set up by the Bureau of Emergency Management at e911 to facilitate the requests.

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**Sent:** Wednesday, May 17, 2023 11:30 AM  
**To:** Karen Yeaton; David Jodoin  
**Cc:** Peter Gagyi; townhall@pembroke-nh.com; desc.database@dos.nh.gov  
**Subject:** Re: Nh Broadband Mapping Initiative Request for E911 Data

Karen,

Because we are under NDA with EM we are able to receive the data on behalf of the town. We are not able to release that data to anyone. We are however allowed to convert to road segments and make that public. If the town were to choose to release the data to someone else I think that the EM would be held harmless in that scenario. Other States like Maine allow for state, muni, and counties, and mapping entities to use the data openly. NH is not as open.

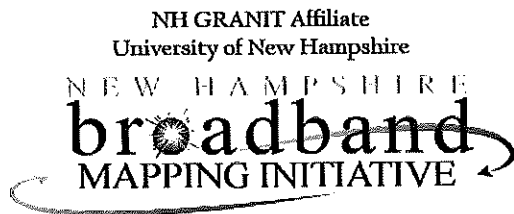
Let me know how you make out on the 5/24 discussion. If needed I would be willing to a future meeting with notice.

Regards,  
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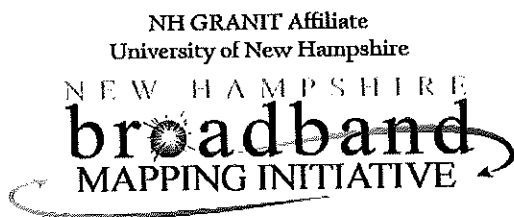
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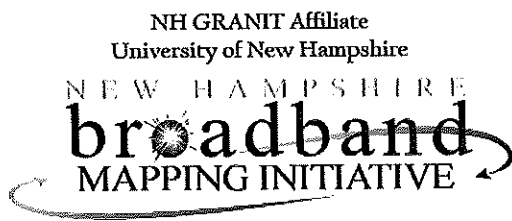
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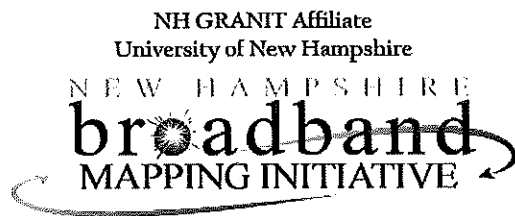
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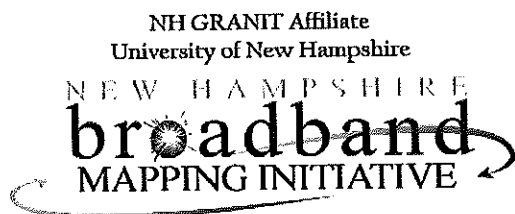
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I've attached everything you need to participate. Simply put the letter on letterhead, date, town, sign, and send it by email to [desc.database@dos.nh.gov](mailto:desc.database@dos.nh.gov)

If you have questions and concerns and would like me to call and speak with you, please let me know. I can be reached at 603-723-4850 or reply to this email. Thank you for your attention to this matter on behalf of the State of NH Office of Broadband Initiatives, NH Granit, and NCDE.

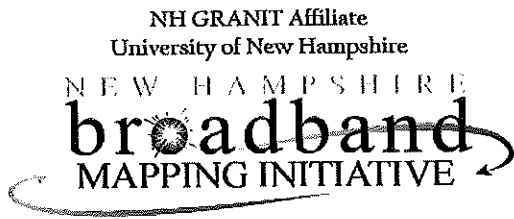
Regards,  
Carol

**Carol Miller**  
Director of Broadband Initiatives  
National Collaborative for Digital Equity (NCDE)





[cmiller@digitalequity.us](mailto:cmiller@digitalequity.us) | 603.723.4850  
[www.digitalequity.us](http://www.digitalequity.us)



For information about the NH Broadband Mapping Project go to: <https://NHBroadbandMapping.unh.edu>

**BOARD OF SELECTMEN  
TOWN OF PEMBROKE, NH  
May 3, 2023 at 6:30 PM**

**DRAFT,**

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Present: Selectman Sandy Goulet, Selectman Richard Bean, Selectman Peter Gagyi, Selectman Rick Frederickson

Staff: Town Administrator David Jodoin

Excused: Selectman Karen Yeaton

**I. Call to Order:**

Chairman Goulet called the meeting to order at 6:31pm.

**II. Citizen Comment**

None

**III. Scheduled Meetings**

Bryan Christiansen – Comcast

Bryan Christiansen, Comcast, discussed the franchising license for the Town of Pembroke. Franchising is licensing to use the various rights of way in the community to put up infrastructure. The community can ask for certain things such as a franchising fee in return. The current agreement is for cable television and is expiring. Pricing, programming, and technology fall outside of the scope of the authority of the Selectboard. Selectman Frederickson asked what the financial impact of the agreement to the town is. Bryan stated there is none and noted Congress felt there are inherent costs to the community to maintain the right of way which is why the communities are allowed to ask for up to 5% of as a franchise fee. Pembroke does not currently have a franchise fee. That fee is passed directly to residents and then paid out to the Town. Bryan stated there are 120 communities with these agreements in place and about half of them have a franchise fee. Selectman Gagyi asked if this is an RFP process. Bryan answered franchises are not exclusive. Any competitor can come in and ask for the same price and package. Comcast owns the lines so if they won, they would have to string their own. However, in the contract it states Comcast has a right to the renewal so the Town would need to prove they are in violation of the franchise agreement in order to change vendors. This agreement is specifically for cable television, the Town can have agreements for other services such as internet and video. Selectman Goulet asked why the agreement was for 6 years. Bryan isn't sure exactly why. The Board will need to look at the new agreement and decide on the length of the new term.

### Energy Committee

Tabled until May 10<sup>th</sup> at 5:15pm.

## **IV. Old Business**

### Tax Deeds

Deed date is May 4<sup>th</sup>.

### Tax Deed Waivers

Selectman Goulet made a motion to sign the deed waivers for the following tax maps; 561-112-1, VW-114-1, VE-179-1, VE-179-2, 266-27-2, and VE-15-1 Selectman Frederickson seconded the motion. Motion passed 4-0.

## **V. New Business**

### Oddball Brewing – Request for outdoor seating

Chris Glenn, owner of Oddball Brewing, would like to add outdoor seating on Village Lane. The Lane is currently used mainly for deliveries, and they would like to corner it off for business hours on Friday Evening, Saturday, and Sunday. The Liquor Commission would need to come out and survey the area and approve it. The Lane would be re-opened every Sunday evening. Oddball receives a lot of calls from patrons looking for outdoor seating. This could help the community and draw people to downtown. Selectman Goulet asked if they spoke to adjacent business owners. Chris explained they have spoken to the owner of the property at 10 Glass Street and he is willing to sign a document approving of the request. Selectman Gagyi asked if he spoke to other businesses on Village Lane. Chris explained that the rest of the lane is mainly the municipal lot and the lane is barely one car wide but he will reach out to all the other abutters on Village Lane.

David explained the Police are against the Lane being blocked off and highlights the ordinance in place stating the Lane is to be kept clear. Fire is in agreement with the Police Chief since it is a fire lane. An adjacent property to Oddball has a plan to open a bakery in the basement and the entrance would be in the ally where Oddball would be set up. Chris clarified that they are not proposing barricades that would block the ally from emergency personnel. They are proposing stanchions that can be easily moved in the event of an emergency. Selectman Frederickson suggested taping off the ground where they plan to put the tables to demonstrate to everyone what the plan is.

### Sign 2023 First Half Tax Warrant

Selectman Goulet made a motion to approve the 2023 First Half Tax Form. Selectman Gagyí seconded the motion. Motion passed 4-0.

### Assessment Contract – Utilities

Selectman Goulet made a motion to approve the utility assessing contract with Sansoucy Associates for 2023 in the amount of \$14,400. Selectman Gagyí seconded the motion. Motion passed 4-0.

### Sewer Appointment

Selectman Goulet made a motion to appoint Paulette Malo to the Pembroke Sewer Commission. Selectman Frederickson seconded the motion. Motion passed 4-0.

### Manifest/Abatements

Selectman Goulet made a motion to accept the manifests and abatements as presented. Selectman Gagyí seconded the motion. Motion passed 4-0.

### Minutes 4/19/23

Selectman Goulet made a motion to approve the minutes of April 19, 2023 as presented. Selectman Frederickson seconded the motion. Motion passed 4-0.

## **VI. Town Administrator Report**

A letter from the Attorney General came in discussing social media impacts on the youth and the potential for civil lawsuits against social media companies. If anyone is approached to be involved in the lawsuits, contact the AGs office.

A request to send old items to auction came from the Safety Center and Public Works. Selectman Goulet made a motion to dispose of assets from the police department and public works as presented. Selectman Frederickson seconded the motion., Motion passed 4-0.

The Police Chief is requesting to go on leave from August 30<sup>th</sup> -September 15<sup>th</sup> for a total of 96 hours. Per the town personnel policy, anything over 80 hours requires Selectboard approval. Selectman Goulet made a motion to allow Chief Gaskell to go on leave for 96 hours. Selectman Bean seconded the motion., Motion passed 4-0.

Carolyn Cronin, Town Planner created a flow chart for building on a Class VI roads. The Selectman discussed creating something similar for building on Class V or better.

## **VII. Committee Reports**

Selectman Goulet – None

Selectman Fredrickson – Recreation found someone to replace the Stage Roof for \$20,000. The Board has concerns the estimate is too low and there is not a concrete plan in place.

Selectman Bean – None

Selectman Gagy – Budget Committee held a wrap up meeting and will continue to discuss audits with the School. It has been suggested to them to hire someone that would be equal to a Comptroller. The consultant is creating job descriptions for everyone and finding the holes.

#### **VIII. Other/Citizen Comment**

None

#### **IX. Adjourn**

Selectman Goulet made a motion to adjourn at 7:49 PM. Selectman Frederickson seconded the motion, and it was approved unanimously.

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Karen Yeaton, Chairman

For more detailed information, the meetings are now taped and can be seen on [www.townhallstreams.com](http://www.townhallstreams.com) click on Pembroke NH and look for the day of the meeting under the month.

**BOARD OF SELECTMEN  
TOWN OF PEMBROKE, NH  
May 10, 2023 at 6:30 PM**

**DRAFT,**

---

Present: Selectman Sandy Goulet, Selectman Richard Bean, Selectman Peter Gagy, Selectman Rick Frederickson

Excused: Selectman Karen Yeaton

**I. Call to Order:**

Vice-Chairman Goulet called the meeting to order at 5:24pm.

**II. Scheduled Meetings**

Energy Committee

Richard Wengenroth, Pentti Aalto, and Matt Miller, Pembroke Energy Committee, discussed the Community Power Plan. The Selectman expressed concerns on the opt out vs opt in enrollment method. Richard Wengenroth explained the Town voted at Town Meeting to approve the opt-out mechanism of enrollment. Selectman Goulet and Selectman Gagy expressly want the process to be opt-in. Selectman Frederickson considers residents doing nothing once being notified of the change as opting in. Richard explained residents have the ability to opt in and out as often as they want.

Selectman Goulet clarified the Town has to be on the power plan for 12 months and then give CPCNH 36 months' notice if they wish to terminate it. Matt Miller answered that is correct because they are trying to create a long-term outlook to build a portfolio in order to have the most accurate pricing and be able to negotiate the best rates. If towns could break that quickly, then they would have made energy commitments for years down the road they are stuck with. Even though the town can't break the contract, every entity in town could leave it.

The vote was tabled until a full board is available.

**III. Adjourn**

Selectman Goulet made a motion to adjourn at 5:53 PM. Selectman Frederickson seconded the motion, and it was approved unanimously.

---

Karen Yeaton, Chairman

For more detailed information, the meetings are now taped and can be seen on [www.townhallstreams.com](http://www.townhallstreams.com) click on Pembroke NH and look for the day of the meeting under the month.

Recommended by the Board of Selectmen 5-0  
Recommended by the Budget Committee 10-0

**ARTICLE 14** – To see if the Town will vote to raise and appropriate the sum of \$55,420 to purchase a new Police Cruiser and accessories and to fund this appropriation by authorizing the withdrawal of a sum not to exceed \$55,420 from the Police Cruiser Capital Reserve Fund.

Recommended by the Board of Selectmen 5-0  
Recommended by the Budget Committee 10-0

**ARTICLE 15** – To see if the Town will vote to raise and appropriate the sum of \$24,000 to repair the soccer roof and dugouts and to fund this appropriation by authorizing the withdrawal of a sum not to exceed \$24,000 from the Recreation Capital Reserve Fund.

Recommended by the Board of Selectmen 5-0  
Recommended by the Budget Committee 10-0

**ARTICLE 16** – To see if the Town will vote to create a Capital Reserve Fund under the provisions of RSA 35:1 called Ambulance Replacement and Equipment Fund for the purpose of replacing future ambulances and equipment, and to further raise an appropriate the sum of \$5,000 to be deposited into this fund. Expenditures out of this account will require Town Meeting approval.

Recommended by the Board of Selectmen 5-0  
Recommended by the Budget Committee 10-0

**ARTICLE 17** – To see if the Town will vote to adopt the Pembroke Community Power Plan, finalized January 10, 2023 by the Pembroke Energy Committee, and to further authorize the Select Board to develop and implement Pembroke Community Power, and to take all action in furtherance of, the Pembroke Community Power Plan, pursuant to RSA 53-E.

The Community Power Plan includes a more flexible electricity procurement mechanism than NH utilities and thus is expected to provide lower electricity rates. Additionally, the Plan will provide local involvement in electricity procurement and development of energy initiatives and offerings that are of interest to Pembroke.

The Pembroke Community Power Plan includes an Opt-out enrollment mechanism. All residential electricity customers currently on utility default electricity supply will receive a mailing at least 30 days prior to launch that they will be enrolled in the program at a specified electricity rate unless they notify CPCNH that they will Opt-out of the program. Residential customers already on a competitive electricity supply alternative will be notified how to Opt-in to the program. All residents may leave or join the Pembroke Community Power program at no cost, any time. **Additionally, the program will not launch unless the electricity rate is equal to or less than the default utility electricity rate.**

**ARTICLE 18** – (By Petition) To see if the Town will vote to open a section of Third Range Road as Class V which is currently subject to gates and bars a distance of no more than 300 feet beginning from the terminus of the current portion of Class V roadway that currently exists and abuts the petitioner's property at 340 Third Range Road, Map 264, Lot 66. The petitioners, Donald and Loretta Hill, wish to sub divide their current property for a single family residence and need the required frontage on a Class V roadway to do so. The Class V road status is contingent upon the Hills financing the roadway improvements and design costs to bring this section of road up to Town Class V specifications as verified by the Town.

**ARTICLE 19** - To transact any other business that may legally come before said meeting.

**BOARD OF SELECTMEN  
TOWN OF PEMBROKE, NH  
May 10, 2023 at 6:30 PM**

**DRAFT,**

---

Present: Selectman Sandy Goulet, Selectman Richard Bean, Selectman Peter Gagyi, Selectman Rick Frederickson

Excused: Selectman Karen Yeaton

**I. Call to Order:**

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**II. Scheduled Meetings**

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Selectman Goulet clarified the Town has to be on the power plan for 12 months and then give CPCNH 36 months' notice if they wish to terminate it. Matt Miller answered that is correct because they are trying to create a long-term outlook to build a portfolio in order to have the most accurate pricing and be able to negotiate the best rates. If towns could break that quickly, then they would have made energy commitments for years down the road they are stuck with. Even though the town can't break the contract, every entity in town could leave it.

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---

Karen Yeaton, Chairman

For more detailed information, the meetings are now taped and can be seen on [www.townhallstreams.com](http://www.townhallstreams.com) click on Pembroke NH and look for the day of the meeting under the month.



## David Jodoin

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**From:** Richard Frederickson <RickFredSelectman@outlook.com>  
**Sent:** Friday, May 19, 2023 7:31 AM  
**To:** David Jodoin  
**Cc:** Rose Galligan; Karen Yeaton  
**Subject:** Dugouts

David,

On Monday, May 15th, Recreation met with the builder who is slated to build the 2 new dugouts. Rose checked with Tom and I also agree that cutting a check for materials upfront is normal practice for a smaller outfit. Rose has the scope of work and a hand sketch plan from the builder. I am not a structural engineer but it looked good for a dugout. For liability reasons, I would recommend we have our engineer review his plans but only if that is the normal procedure.

I'm not sure what the normal procedure is to get something built for the town but I would imagine that the builder should apply for a permit and we waive the fee. Bring all the appropriate paperwork including his proof of insurance and then we can approve the first installment for materials at Wednesday's meeting so he can get started.

Welcome back.

Rick

Get [Outlook for iOS](#)



## Braydin Plumbing and Heating LLC.

110 Curtisville Rd.  
Concord, NH 03301  
Lic# 4818M  
GF1106421

# Estimate

603.568.1869

service@braydinph.com  
www.braydinph.com

Name/Address
Rose Galligan

Date	Estimate No.	Project
05/15/23	631	

Item	Description	Quantity	Total
14 Plumbing	<p>Memorial field damages.</p> <p>Evaluated damages to mens and womens room bathrooms Left hand urinal appears to have been smashed off the wall. Far left hand stall in womens room appears to have smashed toilet lid. In order to properly repair Urinal we will need to break into the wall and get to the back side where the plumbing connects. PVC drain pipe that was connected to urinal is broken off at/through wall. ****If more extensive damage has been done in the unseen areas, all EXTRA work to be discussed prior to moving forward. Once repaired, the wall will need to be built back up with concete and new urinal will need to be supplied and installed. ***Painting of the new wall done by others, unless paint is given to us at the time of installation. We will attempt to reuse urinal flush valve. Supply and install new American Standard Maybrook uninal.</p> <p>We will supply and install new tank lid for toilet in womens room.</p>		1,979.00
Total			\$1,979.00

\*\*No warranty on any and all owner supplied materials

One year parts and labor warranty.

Please add 4% if paid by Credit Card









**SANSOUCY**  
**ASSOCIATES**

*Complex Utility and Property Valuations, and Regulatory Consulting*

May 9, 2023

**RE: Sale of Telephone Poles from Consolidated Communications to Public Service Company of New Hampshire d/b/a Eversource Energy**

Dear Clients,

By now I am sure you have all seen, heard, or read the May 3, 2023 notice by the New Hampshire Public Utilities Commission that Eversource took ownership control of all electric utility pole interests (jointly owned) of Consolidated Communication's (CCI) in the State of New Hampshire. This consisted of approximately 175,000 poles. This idea had been talked about for the last 20-years but only recently came to fruition. It is widely believed that this action by the NHPUC will be a substantial improvement to the operation of the pole system in New Hampshire and the cooperation with the communities in the franchise rights-of-way. Consolidated Communications sent out a notice that it has assigned its licenses to Public Service effective May 1, 2023 and has created confusion over the transfer date, the taxability, and what steps need to be taken.

First, the actual transfer date of the poles is ordered by the NHPUC as February 10, 2021. This is the first date of the filing for this transfer docket. Public Service has been ordered to create a new transfer original cost, depreciation, and book value based on the proceedings before the Commission in Docket No. DE-21-020. The Order is No. 26,729. It will take Public Service some time to perform this task and to assign it to each of the communities because of the poor plant accounting records of Consolidated Communications that have their basis in even poorer records of Verizon. Consolidated Communications has asked all of you to tax them for April 1, 2023 and bill them. They will work it out with Public Service for this year, while Public Service builds its accounting system and receives approval of its depreciation by the NHPUC. Public Service will then be able to file a PA-81 and PA-84-E next year as part of its normal reporting that will include telephone poles and all guy wires, anchors, etc. It will become 100% taxable and wipe out the telephone exemption on those items because those items will not be owned by the telephone company. The telephone company will no longer report its jointly owned poles to the community. I expect the normal bumps and grinds in doing everything we can to help Public Service make the transfer work for your communities and consolidate the poles under one taxable ownership. I don't believe, at this point, that the towns need to do anything, but if I am wrong or something comes up, we will immediately notify you.

Should you have any questions, please do not hesitate to contact our office.

Very truly yours,

GEORGE E. SANSOUCY, P.E., LLC d/b/a SANSOUCY ASSOCIATES

George E. Sansoucy, P.E.

**Sansoucy Associates**

148 Main Street, Lancaster, NH 03584 Tel: 603.788.4000 [gsansoucy@sansoucy.com](mailto:gsansoucy@sansoucy.com)  
101 Gulliver Street, Fountain Inn, SC 29644 Tel: 864.408.7988 [msansoucy@sansoucy.com](mailto:msansoucy@sansoucy.com)  
Remittance Address: 86 Reed Road, Lancaster, NH 03584

SUPPORT NHPR DURING EARTH WEEK AND YOUR GIFT WILL BE MATCHED!

## Invisible Walls: Manchester



NHPR is one of several members of the Granite State News Collaborative participating in 'Invisible Walls,' a reporting project that describes how exclusionary zoning laws have reinforced areas of persistent poverty. The implications touch many aspects of community life, including crime, public health, affordable housing and access to economic opportunity in Manchester. The same sorts of exclusionary zoning practices present in Manchester are common across the state and likely have had similarly-broad effects.

# How N.H.'s 'discriminatory' land use policies leave more people out in the cold

New Hampshire Public Radio | By Ryan Lessard - Granite State News Collaborative/New Hampshire Business Review



Published March 21, 2022 at 6:00 AM EDT



NHPR  
Here and Now

While New Hampshire's rose by 4.6 percent in the past 10 years, new housing units increased only 3.9 percent between 2010 and 2020.

Homelessness, like high blood pressure or family wealth, is often inherited by the next generation. That's the sad reality Stacie Pickford Baez of Jaffrey found herself in as soon as she reached adulthood. To Baez, it seemed like everything in her youth made her destined to bounce from friend's couch to friend's couch for years.

She was starting at the bottom. What she didn't know was that she was trying to climb a mountain that was getting taller. The housing market, made increasingly inaccessible by local zoning regulations, was leaving more like her in the outs.

Like Baez before her, her mother struggled with alcoholism and chronic homelessness. From the age of 13 to 18, she stayed in seven different group homes before being cast into the world in 2000.

"Upon leaving these placements, I was kinda left with no skills on how to take care of myself," Baez said. "I didn't know how to cook anything. I didn't even know how to run a washing machine."

She said she briefly stayed with her mother, but the chaotic household was too much for her and she left. Baez said she stayed with friends until she found a cheap, \$300-per-month apartment in Bellows Falls, Vt., and a job as an apple picker and a grocery store worker.

But it didn't last long. She veered towards the "wrong crowd." Young, inexperienced with managing money and spending too much of her time partying with friends, things spiraled out of control.

"From there, that led straight to addiction. It was like a fast track from partying to addiction," Baez said. "Addiction pretty much led the way into chronic homelessness after that. I moved around a lot, I went to jail."

She said she was able to start her recovery in 2008 after her first child was born, but found housing she could afford difficult to find.

## Multiple reinforcing factors

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Here and Now

Homelessness experts say Baez's is not a unique case. In fact, homelessness in the Granite State is rising.

Annual point-in-time counts of unsheltered homeless people conducted on a single day in January 2020 showed a 21 percent increase, to 1,675, compared to 1,382 in 2019, according to the NH Coalition to End Homelessness. (2021 data are fuzzy since the U.S. Department of Housing and Urban Development waived the count requirements during the pandemic).

Stephanie Savard, director of the NH Coalition to End Homelessness, said one of the most significant contributing factors to homelessness is a lack of housing, and housing advocates say communities across the state are turning developers away or laying a minefield of legal obstacles along their path.

Savard said zoning rules, including minimum lot sizes and restrictions on multi-family buildings, are causing a shortage of new housing – housing that's sorely needed.

"These issues increase the challenges to finding housing for people living in poverty and those at risk of losing their housing," Savard said. "This has an impact on the numbers of people and families who experience homelessness as they struggle to locate or maintain affordable housing."

Many who end up unhoused are often dealing with other issues, like domestic violence, health issues or substance use disorder, Savard said. But while those challenges plague rich and poor alike, it's the people who have less money who are most at risk of becoming homeless.

"These same challenges that do not discriminate based on income level are often more manageable for those living with a decent income as they have access to resources and support systems to address, and often overcome, these obstacles," Savard said.

Elissa Margolin, director of Housing Action NH, said the causes of homelessness are complex, with multiple reinforcing factors that play off each other and coalesce to form the conditions necessary for individuals to find themselves without a roof over their head.

But a "hostile" housing market is a universal condition for everyone living in New

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Here and Now



About 28 percent of residents are renting and about half of them are paying up to 50 percent of their monthly income on housing needs, according to Margolin.

And all it takes is for a period of personal tribulation and a lack of a safety net for people to get squeezed out of the tightening housing market and fall through the cracks.

"Imagine that you are a single mom with a couple of kids, imagine you're trying to get back on your feet again after domestic violence, or imagine that you're coming out of incarceration, or... in recovery," Margolin said. "You can see how that market can actually lead to an increase in homelessness."

New Hampshire has a 0.6 percent rental housing vacancy rate, which means there's virtually no room available. And once people fall through those cracks, Margolin said it becomes almost impossible to get housing again.

She said landlords are declining tenants who want to pay in part with housing choice vouchers, also known as Section 8 vouchers, even after waiting for years to obtain one. With so few housing options available, competition among tenants is fierce and landlords have the luxury of being choosy.

Savard said cultural stigmas and assumptions about how people became homeless exacerbate the problem.

"The assumption that someone might be lazy or unmotivated could not be further from the reality of a person, with limited means and resources, spiraling into homelessness," Savard said. "When someone is experiencing poverty, oftentimes generational poverty, it is a completely different experience to manage these same challenges with limited resources, minimal supports, and a society fraught with stigma for what they are experiencing."

At one point, Baez and her husband, Jose Baez, bought a house in Fitzwilliam in 2012. But after Jose was arrested and sentenced to prison in 2015 (due to what she described as a parole violation by being in someone else's car which had a concealed firearm), she was on her own for two years and lost the house. During this time, she also lost her two brothers, who were both homeless, to suicide, and her mother to pancreatic cancer.

The only place she could find to stay in at the time was a cabin in Sweeney that was

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Here and Now

Social Security income of \$700 a month at the time, paying \$500 of that towards rent, she said.

"I was feeling very hopeless again. That was hard," Baez said.

When Jose got out of prison in 2017, the two stayed at a shelter in Jaffrey for about eight months. They scrounged and saved, and by 2019 they bought a three-family home with a Federal Housing Authority loan.

Now Baez is a landlord herself, renting out two units in a three-unit building she lives in with her husband and three kids. With this new perspective on the other side of the housing market, she's starting to realize the sticky spider's web of homelessness she finally escaped was partly sewn by local officials who made it nigh impossible to build new housing units.

### **Worsening supply needs**

The essential problem with the state's housing market is high demand and low supply. It's been like that for decades. And when the Covid-19 pandemic caused demand to accelerate, did the market respond with more supply?

"No," says former NHY Housing Finance Authority Director Dean Christon.

"There has been a continued tightening of the market over the last several years, even before the pandemic," Christon said. "The demand went up, and the supply side just didn't move in any substantial way. ... The supply-demand balance has gotten kind of worse."

While the state population rose by 4.6 percent in the past 10 years, new housing units increased only 3.9 percent between 2010 and 2020.

So how did things get this bad? Housing advocates, experts on homelessness, homebuilders and NHHFA officials all agree: We did this to ourselves, with overly restrictive zoning regulations.

"The market isn't failing here, it's the regulations that's preventing the market from solving the problem," said Drew Cline, president of the Josiah Bartlett Center for Public

Specifically, “antigrowth” land use regulations that set limits on developers by requiring large minimum lot sizes, long frontages and setback, single-family-only uses, minimum parking spots, building heights and apartment densities, among other things, are creating an artificial scarcity of land upon which to build, according to a Bartlett Center report published in October.

“People often become unhoused when they cannot find housing they can afford — a



Support

minimum lot size requirements, number-of-unit caps, and parking mandates are just three examples of zoning policies that constrain housing construction.”

She said a study in Connecticut found that over 80 percent of land zoned for residential use requires one acre per home. Nearly 50 percent requires two acres. Cline said that to his knowledge no such study exists of New Hampshire, but many communities do have minimum lot size requirements and other barriers.

“It turns out that New Hampshire has some of the worst-offending municipal governments in the United States, and the growth of red tape in housing development in this state helps to explain our slow growth since the 1990s, our aging population, growing income segregation between our towns, and escalating home prices in many of our communities,” according to the Bartlett Center report.

Using the Wharton Residential Land Use Regulation Index, New Hampshire was the fourth most regulated state in the country a decade ago. The Bartlett report also notes that, by another metric, which counts the number of appellate court decisions containing the phrase “land use” against state population, New Hampshire ranks as the fifth most regulated state as of 2017.

“You can have a lot of resources available, and even willing developers, but you’ve got to have a place to put the project,” Christon said.

## The Pembroke example

What do the zoning barriers look like? Sometimes it’s baked into a community’s ordinances and the way it draws up its zoning maps, but it plays out mostly in

The individuals serving on your local zoning boards of adjustment or planning boards wield tremendous power in their ability to deny proposed projects from being built, often with the support of what developers would call unfeasible rules and a chorus of motivated residents expressing that time-honored sentiment: "not in my backyard."

Last November, the Pembroke Zoning Board of Adjustment denied with a 4-1 vote a variance request for a proposed senior housing project that called for about 100 units in three buildings near Beacon Hill.

Abutters who spoke at the Nov. 22 meeting expressed concerns that it would affect their home property values and said the larger apartment buildings would be mismatched against their spaced out single family homes in the largely wooded area.

"I mean just picture three giant apartment buildings in that forest at the end of Beacon Hill. It just doesn't fit the mold," said resident Stacy Kallelis. "Square peg, round hole."

Attorney Bob Best, who represented developer Bill Evans for the project, said he had requested two variances – one to allow for more than six units per building (that's the current ordinance limit) and another to reduce the required frontage from 1,100 feet to about 500 feet.

ZBA Chair Bruce Kudrick said the board voted against the first variance because it would alter "the essential character of the neighborhood" and be contrary to the "public interest and the spirit of the ordinance."

According to Best, "it's a great example of ... the cumbersome process. We're six months into this."

And that's just the variance application. In Nov. 7, 2019, Best petitioned the town to reclassify the road that would connect to the property to Class 5, so that it becomes a town-maintained road again, a prerequisite for a building permit.

Apparently, Best said the town quietly changed the road classification to Class 6 in 1990, a few years after developer Evans bought the 45-acre property.

"It is a little unusual for towns to declassify roads from 5 to 6 without some reason to do so," Best said.

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In January 2021, the town denied this request. Best appealed to the newly formed state Housing Appeals Board, which remanded the matter back to Pembroke selectmen, arguing they improperly took resident concerns about future development into account.

In August, the selectmen reversed their earlier decision and opened up the road.

Best has obtained a rehearing scheduled for March 28. He intends to argue that the zoning rules allow for other types of large buildings, such as agricultural uses or a library, for example, and that the residences his client is proposing are more aligned with the residential character of the area than those other allowed uses.

He is also asking for the ZBA to vote on the second variance request, which was overlooked in the last meeting.

Just to get an idea of how easily this process can become a labyrinth of arcane bureaucracy, Best explained that he wants to make sure a vote is on the record for the second variance because if he wins an appeal for the first but loses on the second, he'll have to start the appeal process all over again.

But even if Best wins his appeals and gets the variances he's asking for, his client has already missed the 2022 construction season since they'd still have to go through the planning board process.

### **A systemic problem**

Best's experiences are not uncommon in New Hampshire. Developer Steve Lewis has a lot of experience building high-density housing projects and so-called workforce housing developments with income and age restrictions.

"I've been doing this for 42 years, and I have never had an affordable housing project that met any of the hysteria," Lewis said.

Even when he brings a proposal to a community with less burdensome regulations and friendly land use boards open to such projects, Lewis said he always sees a group of vocal residents expressing opposition. Usually, they base their opposition on fears that his buildings would bring crime, traffic and other tax burdens to the town, according to Lewis. This happened recently when he was getting town approvals for the latest phase

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One resident stands out in his memory.

A man took the podium during a Salem Planning Board meeting and said, "We don't want those kind of people living in our neighborhood," Lewis recalled.

The irony, which was apparently lost on the resident, was that he was living in an upscale condo that was already right next to an earlier workforce development project Lewis built. Lewis said the man didn't even know that building contained "affordable" housing units.

In the end, Lewis said the town approved the project.

"It was only a few abutters in their luxury condos thinking 'those kind of people' are going to be living in their neighborhoods. It's a sad kind of prejudice," Lewis said.

Lewis said he's encountered several New Hampshire communities with a burdensome system for housing developers. Towns like Windham, Bedford and Amherst, he said, have been some of the least welcoming to multi-family and affordable housing projects in his experience.

About 25 years ago, Lewis said he won a lawsuit against the town of Atkinson, where he lives, which attempted to block a housing project he was proposing. He won the suit, which he said proved the officials were discriminating against low- and middle-income people.

Much of the regulation and cool attitudes among officials serve to deter projects from even being proposed, Lewis said. For many, pushing through those restrictions could mean going to court, spending hundreds of thousands of dollars and still potentially losing.

The problem is systemic, according to the Bartlett report.

The report's author, Jason Sorens, devised his own formula for measuring what he terms a "land use tax," a percentage of home price increase that he links to zoning regulations. The higher the "tax," which exceeds the would-be market rate prices, the more burdensome the regulations. Using this method, he ranks the various communities within the state.

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Near the top of the list are the wealthier suburbs of Manchester and Nashua, such as Hollis, Bedford and Windham, Seacoast communities like Portsmouth, New Castle and Rye, as well as Hanover and some of its surrounding towns.

Zoning was generally invented to separate where we live from industrial zones and high-traffic areas. Sorens said the motivation behind many of these zoning regulations on new housing is "rent-seeking." In other words, the homeowners in the communities with the most housing demand appear to be using zoning to boost their wealth by artificially limiting the supply.

As Lewis said, "They're interested in making lots so expensive that only well-off people can live there. That's their intent."

To Cline and Sorens, the rules amount to effective discrimination.

"If you were to use the term 'discrimination' more broadly, and remove the racial connotation, they are by design discriminatory," Cline said.

Sorens said while the desire to inflate home property values seems clear, some officials may indeed be motivated by prejudice as well.

"I certainly don't want to rule out classist or even racist motivations," Sorens said.

When you look at how communities have exercised their powers over how their land can be used, it's not hard to see how things got to be the way they are, Cline said

"Planning and zoning boards are created to create an ideal community in the abstract," Cline said. But with little guidance from the state or certain rights enshrined for builders and property owners, Cline said communities have become fixated on the minute details of a proposal and impose the vision of a few over the aggregate demands of the market.

"It is class warfare to a certain degree, but it's also being used to preserve certain landed gentry property value," Lewis said. "And I don't know which is worse."

Bronin said she believes the solution is to work within zoning and to shape state laws that create more housing opportunities and cut down the abuses of land use regulations.

residents can easily connect with shops, offices, and services.”

One way to do this might be to define what the essential “character” of a community means – that pesky phrase that land use boards like the one in Pembroke wield broadly to say a project doesn’t belong here.

According to the organization Desegregate Connecticut, the term “character” is often “an avenue for discrimination against newcomers.” That’s why the advocacy group championed a bill that was signed into law last year which, among other things, defines character only as physical site characteristics and not people, their income sources or levels. The law also mandates municipalities accept accessory dwelling units as a “right” and limits parking space requirements.

Baez said she and her husband looked into building additions to their building to create more housing units on their property, but local setback regulations stopped them in their tracks.

She said she knows what it’s like to be left out of the housing market. Now that she’s a landlord, she wants to do what she can to make it easier for people who need a home.

“I’m trying to be part of the solution,” Baez said.

*These articles are being shared by partners in The Granite State News Collaborative as part of our race and equity project. For more information visit [collaborativenh.org](https://collaborativenh.org).*

*Editor’s note: This article is another installment of “Invisible Walls,” an ongoing joint project of the Granite State News Collaborative, NH Business Review, Business NH Magazine and NH Public Radio that describes how exclusionary zoning laws have reinforced areas of persistent poverty, impacting many aspects of community life, including crime, public health, affordable housing and access to economic opportunity in Manchester. The team used Manchester as a case study, but the same sorts of exclusionary zoning practices present in Manchester are common across the state, and likely have had similarly broad effects.*

## Tags

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**CHESHIRE COUNTY**

# County launches its own EMS service, gets pushback from Keene firefighters

County's new service is in response to more calls and fewer people joining the ranks of EMTs and paramedics.

By Jonathan Phelps  
Union Leader Staff

Emergency medical calls have more than doubled in Cheshire County over the past decade, prompting the county to launch its own ambulance service over the concerns of the Keene firefighters union.

Experts in the field say the shortage of EMS services — especially transports between medical facilities — is a statewide struggle.

Hiring has been the big challenge over the past decade for ambulance services, with many emergency medical technicians and paramedics retiring and not enough entering the field, said Cheshire County Administrator Christopher Coates. The shortage was exacerbated by the COVID-19 pandemic.

"What do you do when no one is responding to a call?" he said.

Cheshire County EMS launched on Nov. 14 from a new six-bay garage in Swanzey after a deal to acquire Diluzio Ambulance in Keene fell through. The county used \$2.4 million in American Rescue Plan Act money to buy the land and build the new three-building complex and another \$1.7 million to buy its ambulances.

The county hired Michael Spain, who worked in Illinois as a paramedic and

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THOMAS ROY/UNION LEADER

Austin Oberst, an advanced EMT, gets gear ready in one of the ambulances at the home of the new Cheshire County EMS in Swanzey on Wednesday.

## Cheshire County

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acting battalion chief, as chief.

Cheshire EMS has about 55 employees and operates both state-certified ambulances and a "fly car," which allows a paramedic to respond quicker in an SUV, Spain said. Each shift has nine emergency workers on duty.

In the Lakes Region, Best Care Ambulance abruptly closed in March, further stressing inter-facility transportation services.

Meredith-based Stewart's Ambulance Service picked up some of the runs from Spaulding Memorial Hospital in Plymouth, which had a contract with Best Care.

"Where we are seeing lots of challenges in pockets of the state is moving people from one facility to another," said Justin Van Etten, executive chairman of Stewart's. Emergency 911 services are strong across the state, he said.

The New Hampshire Ambulance Association is working on a survey of municipalities, private companies, hospitals and nursing homes to determine the extent of the crisis.

"Nobody has capacity. We are all struggling," Van Etten said. "The system needs more transportation, and there is less transportation currently available."

### 'Competing organization'

While Cheshire County's model is being touted as the start of a solution in that part of the state, the president of Professional Fire Fighters of Keene, Local 3265, says the county will undercut contract fees between the city of Keene and surrounding communities.

Keene has the only full-time career fire department in the county.

Union President Daniel Nowill said the county "doubled down" after the deal to acquire Diluzio Ambulance fell through. The union also worries about the county's 911 agreement with the town of Westmoreland, which previously contracted with Keene.

"The guise of their initial mission was to help support and back up existing agencies in the area and fill in where they were needed," Nowill said. "Their actions were completely contradictory to what they had said they were going to do."

**"Nobody has capacity. We are all struggling. The system needs more transportation, and there is less transportation currently available."**

**JUSTIN VAN ETTEN**  
Stewart's Ambulance Service

He said smaller departments across the county started to hire more full-time and per diem workers to address the demand. Keene recently outfitted a fourth ambulance.

"We as a community — as Cheshire County — already started to remedy the problem," Nowill said.

The Professional Fire Fighters of New Hampshire sent a memo to members titled "competing organization" asking them not to work second jobs with the Cheshire EMS.

County administrator Coates responded with a five-page letter outlining the need for such service because of the loss of two local ambulance services and Diluzio's own financial struggles. One private ambulance company is not enough for more than a dozen communities, he wrote.

"It was never the intention of the county to pursue towns under contract with the city of Keene, and this was clearly stated on record multiple times and to the city manager," the letter read. "Instead, we were focused on towns currently under contract with a private service and inter-facility transfers for Cheshire Medical Center."

In hiring for the new EMS service, 80% of the employees came from outside of the county, Coates said. The county also has launched educational programs to get more people interested in



Capt. Steven Murray gets ready to drive one of the ambulances at the home of the new Cheshire County EMS in Swanzey on Wednesday.

entering the emergency services.

"We also didn't want to decimate other services, because for us to be successful we have to have everybody else be successful too," he said.

### Getting started

Early on, Cheshire Medical Center, which is a part of Dartmouth Health, asked the county to serve as its primary inter-facility transfer provider. The hospital's commitment was needed in starting the service because 911 calls alone wouldn't pay the bills, Coates said.

Since November, the service has made more than 820 runs, including emergency and transfer calls, according to Spain.

"We've gone to multiple states for transfers," he said. "We've gone to New York multiple times, we've gone to Connecticut. We've gone to Vermont and Massachusetts."

The center started handling 911 calls for the town of Westmoreland on April 1 after the town reached out in January about con-

tracting the service.

Spain said the service has had 21 emergency calls from Westmoreland and responded to all of them. They had three emergency calls from Swanzey and one from Nelson.

Coates said the county fields requests only from interested towns. At first, the county pulled its offer to Westmoreland because of the town's contract history with Keene, but officials asked the county to provide the contracted service.

The service also is on mutual aid "run cards" for surrounding towns.

Spain said the goal is to work with others to have someone who is medically trained responding to a patient in the county within nine minutes, which includes trained citizens, firefighters and all EMT services.

"We are meeting the need of getting medical care to the patient faster," he said.

As the service grows, four ambulances will be designated for 911 calls and two for transfers.

The service currently operates two and two, Spain said.

### Increasing need

As of 2017, statistics showed 7% of the population would require an ambulance in their lifetime, but that figure is expected to increase to 20% by 2030, according to Spain.

The calls that require paramedic-level services have increased from 10% to 15% in recent years.

"We have people living longer with a better quality of life with the caveat that when they get sick the acuity level goes up," Spain said.

Some of the largest needs are cardiac arrest, chest pain, stroke, diabetes emergencies and abdominal pain, Spain said.

The number of automobile crashes also is on the rise, and the severity has increased with distracted drivers using phones, Spain said.

Stewart's recently became an employee-owned company in an effort to recruit and keep more workers.

"Ten years ago, if you were an EMT or paramedic, by and large you worked moving patients in the back of an ambulance," Van Etten said. "Today if you are a paramedic or EMT, you can work at a hospital ER, urgent care centers ... there's been no backfilling, so there are few EMTs to transport patients."

Consolidation of hospitals and medical offices also has fed the demand for transferring patients.

Calls to Cheshire EMS for inter-facility transfers have been higher than anticipated. While the budget projected three to five a day, the average has been between six and eight, with as many as 10 to 12 on some days.

"It is a start toward a solution," Coates said.

Coates said the EMS service is focused on enhancing the services already in place across the county.

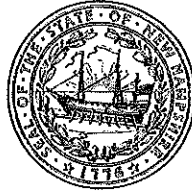
"The bottom line for me is the quality of life for somebody who actually needs care is that much better because we are all working together," he said.

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JOHN M. FORMELLA  
ATTORNEY GENERAL



JAMES T. BOFFETTI  
DEPUTY ATTORNEY GENERAL

April 28, 2023

RE: Social Media Platforms Impact on Young People Investigation

Dear New Hampshire Municipalities:


In recent years, there has been an increased focus on the correlation between the development of serious mental health disorders by minors and time spent on social media. There has also been extensive media attention on the responsibility of businesses who own social media platforms to protect children and young adults from the known dangers of using their platforms.

Eliminating the harmful effect of social media on our youth and holding social media platforms accountable for their actions is a top priority for Attorney General John Formella. On November 18, 2021, Attorney General Formella announced that New Hampshire was joining a nationwide investigation into Meta Platforms, Inc. for providing and promoting its social media platforms – Facebook and Instagram – to children and young adults despite knowing that use of these platforms is associated with an increased risk of physical and mental health harms in young people, including depression, eating disorders, and even suicide. This investigation has since been expanded to include similar conduct by ByteDance, owner of Tik Tok, Inc.

As national attention on the conduct of social media platforms and the effects that their engagement policies have on the safety and wellbeing of children and young adults continues to build, you may be approached by law firms about bringing legal action against Meta, ByteDance, or both. If your town or city is approached by a law firm or are considering bringing an independent action against these social media platforms, we would appreciate that you contact the Attorney General's Office before making a final decision as this office is actively considering how it can best protect New Hampshire's youth from these harmful platforms. For the benefit of our citizens, it is important that the State, cities, towns and municipalities work together on this problem.

If you have questions or concerns about these issues, please contact the Consumer Protection Bureau of the Attorney General's Office. All inquiries regarding this investigation can be made by calling (603) 271-3641 or sending an email to DOJ-CPB@doj.nh.gov.

Sincerely

A handwritten signature in black ink, appearing to read "Brandon D.", followed by a long horizontal flourish.

Brandon H. Garod  
Senior Assistant Attorney General