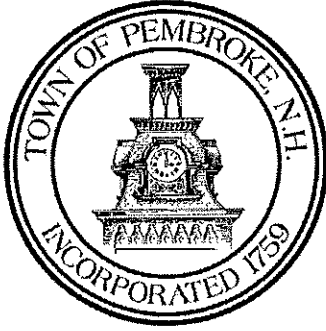


AGENDA
BOARD OF SELECTMEN
November 18, 2019 AT 6:30 PM
TOWN HALL, PAULSEN MEETING ROOM

- I. CALL TO ORDER
- II. CITIZEN COMMENT
- III. SCHEDULED MEETINGS:
 - a. Tammy Webb 2018 Audit presentation
- IV. OLD BUSINESS:
 - a. Continued Public Hearing Chapter 191
 - b. Striping of Roads
 - c. Fairway Acceptance
 - d. North Pembroke Road bridge update
 - e. Elderly Exemptions – Proposed changes
 - f. Grange Building
- V. NEW BUSINESS:
 - a. Petition to open Class VI Roadway Tax Map 563 Lot 15
 - b. Lottery Sports Book Option
 - c. Pole License Agreements
 - d. 2020 Meeting Schedule
 - e. Manifest/Abatements
 - f. Minutes 11/4/19
- VI. TOWN ADMINISTRATOR REPORT
- VII. COMMITTEE REPORTS
- VIII. OTHER/CITIZEN COMMENT
- IX. NON PUBLIC SESSION

RSA 91-A:3 II (c) Matters of which, if discussed in public, would likely effect the reputation of any person, other than a members of the public body itself, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver fee, fine or other levy, if based on inability to pay or poverty of the applicant.

X. ADJOURN



Town of Pembroke

Department of Public Works

8 Exchange Street, Pembroke, NH 03275
Phone: (603) 485-4422 Fax: (603) 485-2613

To: David Jodoin
From: James Boisvert, Public Works Department
CC: Board of Selectmen
Date: November 5, 2019
Re: Parking on Howard Street

Recommendation for signage on Howard Street should be 'NO PARKING on Wednesday 7 am – 2 pm for trash route'.

Signage at 6 Howard Street should read No Parking and Standing is prohibited at any time. If you don't like the wording, please change as you wish.

This is how Meadowlark Lane is stated. We should stick to what was discussed months ago.



CHAPTER 191

VEHICLES AND TRAFFIC

[HISTORY: Adopted by the Board of Selectmen of the Town of Pembroke 9-16-1991. Amendments noted where applicable.]

GENERAL REFERENCES

Bicycles — See Ch. 150.

ARTICLE I General Provisions

§ 191-1 Definitions

For the purpose of this chapter, the words and phrases used herein shall have the following meanings:

BUSINESS DISTRICT — The territory contiguous to a highway when 50% or more of the frontage thereon for a distance of 300 feet or more is mainly occupied by dwellings or by dwellings and buildings in use for business (RSA 259:8). [Added 7-11-1994 by Ordinance No. 94-2]

CROSSWALK — That portion of a roadway ordinarily included within the prolongation or connection of curb lines and property lines at intersections, or any portion of a roadway clearly indicated for pedestrian crossing by lines on a road surface or by other markings or signs.

MUNICIPAL PARKING LOT — [Amended 12-20-2004; 12-5-2005; Amended BOS Public Hearing 5/7/2012; Amended July 16, 2018 BOS Public Hearing]

A. **PARKING LOT A** — Town-owned land bordered on the north by Central Street, on the east by Crescent Street, on the south by property line of abutters on Glass Street and on the west by property line of abutters on Main Street and a section of Town-owned land that provides street level parking at the intersection of Main Street and Central Street.

B. **PARKING LOT B** — Town-owned land located at 4 Union Street, also known as "The Perry L. Eaton Building". The upper parking lot shall provide spaces for municipal parking from 7PM to 6 AM Monday through Saturday and all day Sunday. The above lot area is designated as tenant/patron parking for 4 Union Street only for the hours 6AM to 7PM Monday through Saturday. The four spots located by the fence will be designated (1) handicapped only and the other three (3) 4 Union Street tenant/patron parking 24/7. Municipal stickers are required for overnight parking after 12AM. The lower parking lot shall be restricted to tenant,

currently the Pembroke Sewer Department's use only and shall not be considered part of the municipal parking lot.

C. PARKING LOT C — Town-owned land bordered on the east by Mill Falls Road, on the south by property line of Tax Map VE, Lot 179 and by the west and north by Main Street that provides head-in parking spaces.

OFFICER — Any officer or constable authorized to make arrest or serve process.

OFFICIAL TRAFFIC SIGNS — All signs, markings and devices, other than signals, not inconsistent with this chapter and which conform to the standards prescribed by the State of New Hampshire Department of Transportation and placed or erected by authority or [sic] a public body or official having jurisdiction for the purpose of guiding, directing, warning or regulating traffic.

PARKING — The standing of any vehicle, whether occupied or not, otherwise than temporarily for the purpose of and while actually engaged in loading or unloading or in obedience to an officer or traffic signs or signals or while making emergency repairs or, if disabled, while arrangements are being made to remove such vehicle.

ROADWAY — That portion of a street or highway between the regularly established curb lines or that part, exclusive of shoulders, improved and intended to be used for vehicular traffic.

SIDEWALK — That portion of a street or highway set aside for pedestrian travel.

STREET OR HIGHWAY — The entire width between property lines of every way open to the use of the public for purposes of travel.

TRAFFIC — Pedestrians, ridden or herded animals, vehicles or other conveyances, either single or together, while using any street or highway for the purpose of travel.

VEHICLE — Any mechanical device suitable for use on highways, except those propelled or drawn by human power or those used exclusively upon stationary tracks.

§ 191-2 Authority and duties of police

A. Police may close streets temporarily. The Police Department is hereby authorized to close, temporarily, any street or highway in an impending or existing emergency or for any lawful assemblage, demonstration or procession, provided that there is reasonable justification for the closing of such street.

B. Police may prohibit parking temporarily. The Police Department is hereby authorized to prohibit, temporarily, parking on any street or highway or part thereof in an impending or existing emergency or for a lawful assemblage, demonstration or procession, provided that there is reasonable justification for such prohibition. Vehicles parked in places where parking is prohibited temporarily may be moved by or under the direction of an officer, at the expense of the owner of the vehicle.

§ 191-3 Traffic signs, signals, markings and zones

A. Interference with signs, signals and markings is prohibited. Any person who willfully defaces, moves, obstructs or interferes with any official traffic sign, signal or marking shall be liable to a penalty as provided by RSA 265:15.

B. Obedience to traffic signs and signals. No driver of any vehicle shall disobey the instructions of any official traffic control signal sign, marking or legend, unless otherwise directed by a police officer.

ARTICLE II Traffic regulations

§ 191-4 Limitations on hauling

A. It shall be unlawful for any person, partnership or corporation to haul, transport or cause to be transported by a vehicle with a gross weight over six tons any material over any Class V or VI gravel road from February 1 to May 1 of each year. This restriction shall not apply to vehicles making local deliveries on the street and to emergency vehicles. **[Amended 4-1-1996 by Ordinance No. 96-17]**

B. Violation of this section shall result in a fine not to exceed \$500.

§ 191-4.1 Truck exclusions.

[Added 7-9-2001 by Ordinance No. 01-5]

A. Trucks over the registered gross weight listed in Schedule VIII (§ 191-22) are hereby excluded from the streets or portions of streets described in said Schedule VIII (§ 191-22), attached to and made a part of this chapter.

B. Nothing herein shall prohibit the operation of any public safety, education, municipal or municipal-purpose vehicle, or the operation of vehicles used in order to pick up or deliver goods, wares, merchandise or material, from or to any premises located on the streets or portions of streets designated in Schedule VIII (§ 191-22).

C. Violations of this section shall result in a fine not to exceed \$500.

§ 191-5 U-turns

A. In the public interest and for the public safety, U-turns shall be prohibited on any street or highway in the Town of Pembroke.

B. Violation of this section shall result in a fine not to exceed \$500. **[Amended 7-11-1994 by Ordinance No. 94-2]**

§ 191-6 Stop intersections

A. The intersections described in Schedule I (§ 191-15), attached to and made a part of this chapter, are hereby designated as stop intersections. Stop signs shall be installed as provided therein.

B. Violation of this section shall result in a fine not to exceed \$500. **[Amended 7-11-1994 by Ordinance No. 94-2]**

§ 191-7 Yield intersections

A. The intersections described in Schedule II (§ 191-16), attached to and made part of this chapter, are hereby designated as yield intersections. Yield signs shall be installed as provided herein.

B. Violation of this section shall result in a fine not to exceed \$500. **[Amended 7-11-1994 by Ordinance No. 94-2]**

§ 191-7.1 Speed zones

[Added 7-11-1994 by Ordinance No. 94-3]

A. Except as otherwise listed in Schedule VII (§ 191-21), attached to and made part of this chapter, the speed limit on all roads, streets and highways in the town shall be 25 miles per hour. **[Amended 6-18-2001 by Ordinance No. 01-3]**

B. No person shall drive a vehicle on a way at a speed greater than is reasonable and prudent under the conditions and having regard to the actual and potential hazards then existing. In every event, speed shall be so controlled as may be necessary to avoid colliding with any person, vehicle or other conveyance on or entering the highway in compliance with legal requirements and the duty of all persons to use due care.

C. Violation of this section shall result in a fine levied in accordance with the most current State of New Hampshire Uniform Fine Schedule (NH RSA 502:A19-b.) **[Amended 10-15-2001 by Ordinance No. 01-07]**

§ 191-7.2 One-way streets

[Added 11-18-1996 by Ordinance No. 96-23]

A. The streets or parts of streets described in Schedule VI (§ 191-20), attached to and made a part of this chapter, are hereby designated as one-way streets in the direction indicated, and it shall be unlawful for any person to drive a vehicle on any one-way street other than in the direction established for traffic on that street.

B. Violation of this section shall result in a fine not to exceed \$500.

ARTICLE III Parking/Standing Regulations

[Amended 11-19-1991; 5-1-1998 by Ordinance No. 98-2; 1-8-2001 by Ordinance No. 01-1; Amended BOS Public Hearing 5/7/2012; Amended Board of Selectmen November 4, 2019]

§ 191-8 Applicability of standing or parking regulations

The provisions of the article prohibiting the parking or standing of a vehicle shall apply at all times or at those times herein specified or as indicated on official signs, except when it is necessary to stop a vehicle to avoid conflict with other traffic or in compliance with the directions of a police officer or official traffic control device.

§ 191-9 Prohibited stopping, standing or parking

A. No person shall stop, stand, park or operate any self-propelled machinery or equipment designed for personal use or travel on any sidewalk for any purpose (exception: any and all handicap self-propelled devices to accommodate disability needs.)

(1) The following shall be Class I parking violations per section 191-10:

(a) Any vehicle parked for longer than the time limit shown in Schedule V (§ 191-19) at any time between the hours listed in said Schedule V of any day, unless otherwise indicated, upon any of the streets described in said Schedule V (§ 191-19), attached to and made a part of this chapter.

(b) Parking in any Town municipal parking lot for a period of time longer than 24 consecutive hours, without moving the vehicle. Movement of the vehicle is defined as actually moving the car off the lot or moving it to another location within the same lot. Movement is not considered to be rolling the vehicle back and forth to remove the marking. **[Amended 12-20-2004]**

(c) Any vehicle parked at any time upon any roadway or sidewalk, or in any municipal parking lot, for the purpose of displaying such vehicle for sale or washing, greasing, or repairing such vehicle, except repairs necessitated by emergency. **[Amended 12-20-2004]**

(d) Any vehicle parked leaking hazardous material or fluids on Town owned property, including roadways shall be subject to all cleanup costs. **[Amended Board of Selectmen November 4, 2019]**

(e) In the town municipal parking lot, between the hours of 12:01 a.m. and 6:00 a.m. without a valid town facility permit. **[Amended 5/19/2014 BOS]**

(2) The following shall be Class II parking violations:

(a) On a sidewalk.

(b) Obstructing a public or private driveway.

(c) Within 20 feet of a crosswalk at an intersection, except where designated by striping.

(d) Within 30 feet upon the approach to any flashing beacon, stop sign or traffic control signal located at the side of the roadway.

(e) Alongside or opposite any street excavation or obstruction when stopping, standing or parking would obstruct traffic.

(f) More than 12 inches from a curb.

(g) Within 25 feet of a street corner or intersection, except where designated by striping.

h) (Reserved)

(i) (Reserved)

(j) On any roadway, or in any Town municipal parking lot when parking so as to occupy more than one space. **[Amended 10-15-2001 by Ordinance No. 01-07; 12-20-2004]**

(k) Wrong way on street against the flow of traffic.

(l) Any vehicle parked at any time upon any of the streets or parts thereof described in Schedule III (§ 191-17), attached to and made a part of this chapter.

(m) Any vehicle parked between the hours specified in Schedule IV (§ 191-18) of any day, unless otherwise indicated, upon any of the streets or parts of streets described in said Schedule IV (§ 191-18), attached to and made a part of this chapter.

(n) Any place where official town signs prohibit stopping or parking.

(o) Any truck, truck tractor, trailer semitrailer, or any combination thereof, or any commercial vehicle designed for or capable of carrying a load in excess of two thousand pounds (one ton) on any street or roadway within the town at any time except in the case of an emergency. This shall not apply to any vehicle which is parked for purposes of making retail deliveries, picking up or discharging household goods or furnishings or vehicles parked for the purpose of performing maintenance, construction or repair services at a property in the immediate vicinity.

(p) Any house trailer, camping trailer, homemade trailer or any similar trailer, licensed or unlicensed, designed to be towed by a vehicle, parked on any street or public property for a period longer than 24 hours, shall be subject to being towed at the owners expense.[Amended 11/4/19 Board of selectmen].

Fines for all other above violations will be \$30 per occurrence. [Amended 11/4/19 Board of selectmen]

(3) The following shall be Class III parking violations:

(a) On a crosswalk.

(b) On the roadway side of any vehicle stopped or parked at the edge of the curb of a street (double-parked).

(c) Within an intersection.

(d) (Reserved)

(e) (Reserved)

(f) In a designated and signed fire lane.

(g) Within 20 feet of the driveway entrance to any fire station and on the side of the street opposite the entrance of any fire station within 75 feet of such entrance (when properly signposted).

(h) Upon any bridge or other elevated structure upon a highway.

Fines for above violations will be \$50 per occurrence.

(4) The following shall be Class IV parking violations:

(a) In a handicapped space, marked in accordance with state law, without a permit.

(b) Within 15 feet of a fire hydrant. **[Amended 5/19/2014 BOS]**

(c) Any time upon any of the streets or parts thereof described in Schedule IX (§ 191-23). **[Added 1-10-2007 by Ordinance No. 2006-02]**

Fines for the above violations will be based on state statutes.

§ 191-10 Parking violation penalties

[Amended 4-4-2007 by Resolution No. 2007-04; Amended 12/5/2011 BOS Public Hearing]

A. Penalties for violations are as follows: **[Amended 5/19/2014 BOS]**

(1) Class I violation shall be \$20 for each occurrence.

(2) Class II violations shall be \$30 for each occurrence.

(3) Class III violations shall be \$50 for each occurrence.

(4) Class IV violations shall be based on state statutes.

B. The aforementioned fines shall apply if payment is made to the Police Department within seven days of the date of the violation. Payment is deemed to be made on the date that it is received by the Police Department.

C. Delinquent penalties. Parking citations shall be considered delinquent if they are not paid within seven days of their issuance. If the original fine is not paid within said seven-day period, an additional penalty of \$25 shall be added.

D. Delinquent notice. The Police Department shall send, by first class mail or by issuance of a red-tag warning placed directly on the driver's side window of the

registered vehicle, notice to the registered owner of any vehicles against which delinquent citations are outstanding, that with-in [sic] seven days receipt of this notice may lead to the towing and storage or immobilization of any or all of the owners [sic] vehicles, in violation of this chapter, pending resolutions of the outstanding tickets and fines. The notice shall list the number of delinquent citations and the total penalty owed. Such notice shall be mailed by the Police Department as soon as possible to the registered owner at his/her address according to the registration records of the Department of Motor Vehicles of the state in which the vehicle was last registered.

E. If the penalty assessment and delinquent fine are not paid within seven days after the mailing of the delinquent notice or issuance of a red-tag warning directly on the drivers [sic] side window, the person cited shall;

(1) Be summoned upon complaint to the Hooksett District Court by the Police Department. The recommended penalty for violation of these regulations in such case shall be no less than \$100 or

(2) If the vehicle is found parked on any public street, parking lot or any other place for which three or more outstanding parking violation "final notices" for violations of the preceding section have been sent equaling at least \$100 may be subject to towing and storage or immobilization by the Pembroke Police Department provided notice of the intent to tow and store, or immobilize said vehicle has been placed on the vehicle or sent to the last known address listed with the Motor Vehicle Department of the state in which the vehicle is registered. Said notice shall contain the following information,

(a) The date, time and location of the violations leading to the issuance of the notice;

(b) The subject vehicle will be towed, stored, or immobilized after a specific date of not less than seven days after the date of the notice unless all the outstanding violations and late fees are paid.

§ 191-11 Interference with snow removal operations

A. Any vehicle which is parked on any public way, or in the town municipal parking lot, and is interfering with municipal snow removal operations may be removed for safekeeping, by or under the direction of a police officer, to a garage or other location.

B. It shall be the duty of any police officer removing a motor vehicle or under whose direction such a vehicle is removed or immobilized to inform as soon as practicable, within one business day, the owner of the removed vehicle. The

Pembroke Police Department shall also send notice of the removal to the registered owner by certified mail, within one business day, of said action.

C. Release of vehicle.

(1) Before the owner or duly authorized person shall be allowed to repossess or to secure the release of said vehicle, he or she shall pay the following:

(a) The cost of towing fee; and

(b) The cost of storage for each day or portion of a day that such vehicle is stored; and

(c) All sums legally due for any Town of Pembroke parking citations issued and outstanding against such vehicle in lieu of the above; or

(d) A bond with a surety company, authorized to do business in this state, in an amount sufficient to cover the charges specified in Subsection C(1)(a), (b) and (c) above.

(2) No such vehicle shall be released until the owner or a duly authorized person has established his or her identity and right to possession and has signed a proper receipt therefore.

D. Any person who, after having had his or her vehicle towed, removes such vehicle without complying with Subsection C shall, in addition to the charge provided for in said subsection, be subject to a fine of not more than \$100.

§ 191-12 (Reserved)

§ 191-13 (Reserved)

§ 191-14 (Reserved)

ARTICLE IV Schedules 191-15 — § 191-23)

§ 191-15 Schedule I: Stop Intersections

[Amended 7-6-1992]

In accordance with the provisions of Article II, § 191-6, the following described intersections are hereby designated as stop intersections, and stop signs shall be installed as follows:

Stop Sign on	Direction of Travel	At Intersection of
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Stop Sign on	Direction of Travel	At Intersection of
Alexander Drive [Added 6-18-2001 by Ord. No. 01-4]	North	Academy Road
Appleton Street	North	Pleasant Street
Appleton Street	South	Union Street
Bachelor Road [Added 6-26-1995 by Ord. No. 95-2]	East	North Pembroke Road
Beacon Hill Road	East	Fourth Range Road
Belfry Court	North	Church Road
Borough Road	East	North Pembroke Road
Brickett Hill Road	East	Fourth Range Road
Bridge Street	North	Pleasant Street
Bridge Street	South	Front Street
Bridge Street Extension	North	Front Street
Broadway	South	Main Street
Buck Street [Repealed 6-26-1995 by Ord. No. 95-2]		
Central Street	East	Church Street
Central Street	West	Main Street
Chappelle Street	East	Rowe Avenue
Chapelle Street	West	Perley Avenue
Church Street	North	Main Street
Church Street	South	Glass Street
Church Street Extension	North	Glass Street
Clough Mill Road	South	Borough Road
Colonial Drive	South	Fairview Avenue
Cooperative Way	East	Pembroke Street
Cooperative Way	North	AGNE Driveway
Crescent Street	North	Central Street
Crescent Street	South	Glass Street
Cross Country Road [Amended 5/19/14 BOS]	North	North Pembroke Road
Cross Country Road	West	Fourth Range Road
Cross Country Road [Added 7-9-2001 by Ord. No. 01-6]	West	Sixth Range Road
Cross Road	North	Church Road
Dearborn Road	East	Buck Street
Deerpath Lane (2)	South	Pembroke Hill Road
Donald Avenue	South	Fairview Avenue
Donald Avenue [Added 1-27-1997 by Ord. No. 97-2]	West	Mason Avenue
Donna Drive	West	Nadine Road
Donna Drive [Added 11-1-2006 by	West	Ross Drive

Stop Sign on	Direction of Travel	At Intersection of
Res. No. 2006-02]		
Donna Drive [Added 11-1-2006 by Res. No. 2006-02]	West	Terrie Drive
East Meadow Lane	West	Dudley Hill Road
East View Drive	West	Dudley Hill Road
Eley Lane	South	Borough Road
Elm Street [Added 7-11-1994 by Ord. No. 94-2]	East	Grandview Avenue
Elm Street	South	Pembroke Hill Road
Exchange Street	North	Pleasant Street
Exchange Street	South	Pleasant Street
Fourth Range Road	North	Borough Road
Front Street	East	Main Street
Girard Avenue	South	Elm Street
Girard Avenue	South	Pembroke Hill Road
Glass Street	West	Main Street
Grandview Avenue	South	Pembroke Hill Road
Hardy Road	East	North Pembroke Road
High Street	South	Front Street
High Street Extension [Repealed 6-26-1995 by Ord. No. 95-2]		
Kimball Street	North	Main Street
Kimball Street	South	Glass Street
Lindy Street	West	High Street
Maple Street	West	Broadway
Maple Street	East	Prospect Street
Maple Street	West	High Street
Mason Avenue [Added 1-27-1997 by Ord. No. 97-2]	North	Donald Avenue
Mason Avenue [Added 6-26-1995 by Ord. No. 95-2]	North	Fairview Avenue
Mason Avenue [Added 1-27-1997 by Ord. No. 97-2]	South	Donald Avenue
Melissa Drive	East	Terrie Drive
Melissa Drive	West	Nadine Drive
Micol Road	South	Melissa Drive
Middle Street	South	Front Street
Millard Street	East	Turnpike Street
Millard Street Nixon [Added 5/19/14 BOS]	West North	Kimball Street Buck Street
Old Borough Road	North	Clough Mill Road
Old Borough Road	South	Borough Road

Stop Sign on	Direction of Travel	At Intersection of
Peaslee Drive [Added 8-19 2002 by Ord. No. 02-02]	East	Pembroke Street
Pembroke Hill Road	East	Third Range Road
Pembroke Hill Road	West	Third Range Road
Perley Avenue	North	Pembroke Hill Road
Pheasant Run	North	Buck Street
Pine Street	East	Broadway
Pine Street	West	High Street
Pleasant Street	Both	High Street
Pleasant Street	East	Broadway
Pleasant Street	West	Exchange Street
Pleasant Street	West	Prospect Street
Prospect Street	North	Pine Street
Prospect Street	South	Union Street
Rebecca Way [Added 7-9-2001 by Ord. No. 01-6]	East	Sixth Range Road
Renarl Avenue [Added 6-26-1995 by Ord. No. 95-2]	North	Fairview Avenue
Renarl Avenue [Added 1/19/16 BOS]	South	Renarl Ave Apartments
Riverwood Drive [Added 5/19/14 BOS]	West	Sheep Davis Road
Rosedale Lane	North	Borough Road
Ross Road	North	Melissa Drive
Ross Road	South	Donna Drive
Rowe Avenue	North	Pembroke Hill Road
Simpson Avenue	East	High Street
Simpson Avenue Extension [Repealed 6-26-1995 by ord. No. 95-2]		
Sixth Range Road [Amended 7-9-2001 by Ord. No. 01-6]	North	Cross Country Road
Sixth Range Road [Added 7-9-2001 by Ord. No. 01-6]	South	Cross Country Road
Smith Avenue	North	Dearborn Road
Smith Avenue	South	Buck Street
Terrace Lane	East	Main Street
Third Range Road	Both	Pembroke Hill Road
Third Range Road	North	Brickett Hill Road
Thompson Road [Added 6-26-1995 by Ord. No. 95-2]	South	Buck Street
Tina Drive (2)	West	Smith Avenue
Turnpike Street [Added 4-1-1996 by	North	Main Street

Stop Sign on	Direction of Travel	At Intersection of
Ord. No. 96-17]		
Turnpike Street	South	Buck Street
Union Street	East	Main Street
Union Street	West	High Street
Wellington Way [Added 8-19-2002 by Ord. No. 02-02]	East	Robinson Road
West View Terrace	East	Dudley Hill Road
White Sands Road [Added 6-26-1995 by Ord. No. 95-2]	East	Bow Lane
Whittemore Road	East	Woodlawn Ridge Road
Wilkins Avenue	South	Buck Street
Woodlawn Ridge Road	South	Whittemore Road

§ 191-16 Schedule II: Yield Intersections.

In accordance with the provisions of Article II, § 191-7, the following described intersections are hereby designated as yield intersections, and yield signs shall be installed as follows:

Yield Sign on	Direction of Travel	At Intersection of
Turnpike Street [Repealed 4-1-1996 by Ord. No. 96-17]		
Pembroke Street Sheep Davis Road [Added 5/14/19 BOS]	North South	Sheep Davis Road Pembroke Street
Cooperative Way	North west	AGNE Driveway

§ 191-17 Schedule III: Parking Prohibited at All Times.

[Amended 7-6-1992; 7-11-1994 by Ordinance No. 94-2; 8-5-1996 by Ordinance No. 96-20; 11-18-1996 by Ordinance No. 96-23; 5-11-1998 by Ordinance No. 98-3; 7-13-1998 by Ordinance No. 98-5; 12-7-1998 by Ordinance No. 98-6; 11-22-1999 by Ordinance No. 99-6; 7-9-2001 by Ordinance No. 01-6; Amended by Board of Selectmen 9-19-2011; Amended by Board of Selectmen 10-21-13; Amended 1/7/2013 Board of Selectmen; Amended 5/19/14 Board of Selectmen] [Amended 5/20/19 Board of Selectmen]; [Amended by Board of Selectmen November 4, 2019]

In accordance with § 191-9, Article III, (2), no person shall park a vehicle at any time upon any of the following described streets or parts of streets:

Name of Street	Side	Location
Broadway	East	200 feet North of Pine Street to 50 feet south of Pine Street and 50 feet south of Pine Street to 115 feet north of Pleasant Street and 100 feet north of Pleasant Street to 125 feet south of Pleasant Street.
Central Street	North	From Main Street east for a distance of 67 feet
Central Street	South	For its full length from Main Street to Church
Church Road	South	From Pembroke Street east for 200 feet
Church Street [Added 10-15-2001 by Ord. No.01-07]	East	Beginning at a point 282 feet from Glass street north for a distance of 72 feet
Church Street	West	From Main Street to Glass Street
Church Street Extension [Added 10-15-2001 by Ord. 01-07]	West	From Glass Street to end
Exchange Street	East	From Front Street northerly to Pleasant Street
Front Street	North	Beginning at Bridge Street westerly to Exchange Street
Front Street [Added 8-19-2002 by Ord. No. 02-02]	North	From High Street east for a distance of 42 feet
Front Street	North	For a distance of 45 feet from Main Street
Front Street	South	From Main Street to High Street
Glass Street	North	Beginning at a point 130 feet easterly from the center line of Church Street to Kimball Street
Glass Street	North	From Main Street to Crescent Street
High Street [Added 8-19-2002 by ord. No. 02-02] [Added 10-21-13]	East	From Front Street north for a distance of 30 feet. West side from Harold Ave south to Front Street.
<u>Howard Street [Added 11/4/19 BOS]</u>	<u>North</u>	<u>From Broadway to the Dead End</u>
Main Street	North	From Pembroke Street to Broadway
Main Street [Added 10-15-2001 by Ord. No. 01-07]	South	From Church Street east for a distance of 45 feet
Maple Street [Amended	North	From High Street to Broadway

Name of Street	Side	Location
5/19/14 BOS] <u>Middle Street [Added 11/4/19 BOS]</u>	<u>Both</u>	<u>From Front Street to end of road</u>
Pine Street [Amended 5/19/14 BOS]	South	From Broadway to High Street
Pleasant Street	North	From Broadway west for a distance of 80 feet
Pleasant Street [Added 10-15-2001 by Ord. No. 01-07]	North	From Prospect Street east for a distance of 47 feet
Pleasant Street	South	From Broadway to Prospect Street
Pleasant Street	South	From High Street to Exchange Street
Pleasant Street [Added 10-15-2001 by Ord. No. 01-07]	South	From Prospect Street to High Street
Prospect Street [Added 10-15-2001 by Ord. No. 01-07]	East	From Union Street north for a distance of 87 feet
Prospect Street	West	From Pine Street to Pleasant Street
Prospect Street	East	From Pleasant Street to Union Street
Riverwood Drive [Added 1/19/16 BOS] Simpson Avenue [Added 10-15-2001 by Ord. No. 01-07] Union Street [Added 5/20/19 Village Lane	South North North South	Entire Street from Sheep Davis Road From High Street to Harold Avenue From Prospect Street to High Street From the three marked municipal lot spaces to Glass Street

§ 191-18 Schedule IV: Parking Prohibited Certain Hours.

[Amended 7-9-2001 by Ordinance No. 01-6]

In accordance with § 191-10, Article III, (2), Parking or Standing is Prohibited between the hours listed upon any of the following described streets or parts of streets: **[Amended 5/19/14 BOS]**

Name of Street	Side	Hours/Days	Location
Meadowlark Lane	Both	7:00 a.m. to 3:00 p.m. on school days	From Academy Road to end

§ 191-19 Schedule V: Time Limit Parking.

[Amended 7-6-1992; 5-17-1993; 7-9-2001 by Ordinance No. 01-6; Amended 12/5/2011 BOS Public Hearing]

In accordance with § 191-11, Article III, (1), no person shall park a vehicle for longer than the time limit shown upon any of the following described streets or parts of streets:

Name of Street	Side	Hours/Days	Location
Glass Street	North	2 hrs.; 6:00 a.m. to 10:00 p.m./ All except Sundays and holidays	From Crescent street to bank entrance
Glass Street	South	2 hrs.; 6:00 a.m. to 10:00 p.m./ All except Sundays and holidays	From Main Street to Post Office.
Main Street	Both	2 hrs.; 6:00 a.m. to 10:00 p.m./ All except Sundays and holidays	From the town line to Broadway.
Central Street	South	2 hrs.; 6:00 a.m. to 10:00 p.m./ All except Sundays and holidays	Main Street to Village Lane
Main Street	East	2 hrs; 6:00 a.m. to 10:00 p.m./ All except Sundays and holidays	Town Line to Church Street, excluding the (1) 15 minute space North of Glass Street
Glass Street [Added 5/19/14 BOS]	East	15 Minute parking only	Front of Lavallee's Store
Church Street [Added 5/19/14 BOS]	East	2 hrs; 6:00 a.m. to 10:00 p.m./ All except Sundays and holidays	Glass Street to Bank exit.

§ 191-20 Schedule VI: One-way Streets.

[Added 11-18-1996 by Ordinance No. 96-23]

In accordance with the provisions of § 191.7.2, the following described streets or parts thereof are hereby designated as one-way streets in the direction indicated:

Name of Street	Direction of Travel	Location
Central Street [Added 5-1-1998 by ord. No. 98-2]	East	For its full length from Main Street to Church Street

Crescent Street	North	For its full length from Glass Street to Central Street
Maple Street [Added by Board of Selectmen 9-19-2011 Public Hearing]	East	From High Street to Broadway
Pine Street Added by Board of Selectmen 9-19-2011 Public Hearing]	West	From Broadway to High Street

§ 191-21 Schedule VII: Speed Zones.

[Added 6-18-2001 by Ordinance No. 01-3]

In accordance with the provisions of § 191-7.1., the following described streets or parts thereof, shall be subject to the following speed limits:

Name of Street	MPH Limit	Location
Academy Road	35	Pembroke Street to Buck Street
Academy Road	25	In school zone while lights are flashing
Borough Road	30	Sheep Davis Road to North Pembroke Road
Brickett Hill Road	30	Pembroke Street to Fourth Range Road
Broadway	30	Pembroke Street to Fairview Avenue
Buck Street	30	Glass Street to Academy Road
Buck Street	35	Academy Road to Route 28
Commerce Way	30	Sheep Davis Road to Borough Road
Cross Country Road	30	Fourth Range Road to end
Dearborn Road [Added 9-16-2002 by Ord. No. 02-05]	30	Pembroke Street to Buck Street
Dover Road	45	Full length
Dudley Hill Road	30	Buck Street to Fourth Range Road
Fourth Range Road	30	Pembroke Hill Road to Borough Road
Horse Corner Road	30	Route 9 to Pembroke/Chichester town line
North Pembroke Road	30	Route 28 to Pembroke/Epsom town line
Pembroke Hill Road	30	Pembroke Street to Fourth Range Road
Pembroke Street	35	Pembroke/Allentown town line to Sand Road
Pembroke Street	45	Sand Road to Pembroke/Concord Town

Name of Street	MPH Limit	Location
		Line
Ricker Road	30	Route 9 to town line
Rosedale Lane	25	Borough Road East to Cul-de-sac
Route 28	50	Full length
Sheep Davis Road	45	Pembroke Street to Pembroke/Concord town line
Sixth Range Road	30	Rebecca Way to Sixth Range Rd @ class VI junction.
Third Range Road	30	Full length

§ 191-22 Schedule VIII: Truck Exclusions.

[Added 7-9-2001 by Ordinance No. 01-5]

In accordance with the provisions of § 191-4.1., trucks over the registered gross weight listed below are hereby excluded from the following streets or parts of streets described.

Name of Street	Weight	Location
Main Street	8 tons	Pembroke Street to Broadway

§ 191-23 Schedule IX: Handicap Load and Unload Locations.

[Added 1-10-2007 by Ordinance No. 2006-02]

The following described locations on streets or parts thereof are hereby designated as handicap active loading and unloading zones. No person shall park a vehicle upon the following streets or parts thereof without displaying official disability parking license plates or placards for the purpose of active loading and unloading.

Name of Street	Side	Location
Kimball Street	East	24 Kimball Street

§ 191-244 Schedule X: Load and Unload Locations.

No vehicle may park on Village Lane in any area other than those officially marked or striped. However, it is permissible for delivery vehicles to park in the lane of travel while loading or unloading their deliveries. Fines will be based on Class III penalties. **[Amended 1/7/13 BOS]**

Updated November 4, 2019~~May 20, 2019~~

TOWN OF PEMBROKE, NH
Striping to be Completed

	LOCATION	QUANTITY
Parking Spaces		
Public Works Department	Exchange Street	5
Union Street	Parking Lot and Street	13
Old Police Station Municipal Parking Lot	Union Street	12
Sewer Department	Union Street	6
Central Street	Parking Lot and Street	8
Municipal Parking Lot and Alley Way	Central Street	40
Church Street at Glass Street		3
Glass Street		50
Main Street		32
Mill Falls Road (Laundromat)	Parking Lot	5
Library	Pembroke Street	31
Town Hall	Pembroke Street	42
Safety Complex Center	Pembroke Street	71
Broadway	Bottom of Broadway	34
Pine Street		23
Maple Street		17
TOTAL		392
Left Arrows		
Borough Road at Route 106		1
Cooperative Way		1
Dearborn		2
Kline Way		5
Sand Road		2
Parking Lot at Cresent Street		1
TOTAL		12
Right Arrows		
Dearborn		2
Cooperative Way		2
Kline Way		1
Sand Road		4
Borough Road at Route 106		1
TOTAL		10
Straight/Left Arrow Combo		
Sand Road		2
TOTAL		2
Turn Only Marks		
Cooperative Way		2
Kline Way		3
TOTAL		2
Straight Arrows		
Municipal Parking Lot		4
Cresent Street		3
Central Street		5
Library		2
Town Hall		3
TOTAL		17
Stop Ahead Emblems		
Pleasant Street at High Street (East and West)		2
STOP at Peaslee & Peaslee		1
STOP at Cross Country at North Pembroke Road		2

TOWN OF PEMBROKE, NH
Striping to be Completed in 2016
Revised 8/19/15

	LOCATION	QUANTITY
TOTAL		5
Yield		
Kline Way		1
TOTAL		1
Handicap Emblems		
Safety Complex Center	Pembroke Street	3
Central Street Parking Lots		3
Municipal Parking Lot	Central Street	1
Old Police Station Municipal Parking Lot	Union Street	1
Town Hall	Pembroke Street	2
Library	Pembroke Street	2
Public Works Department	Exchange Street	1
TOTAL		13
Stop Bars		
	Pleasant & Exchange	3
	Bridge & Pleasant	1
	Pleasant & High	2
	Pleasant & Appleton	1
	Pleasant & Prospect	2
	Pleasant & Broadway	1
	Union & Appleton	1
	Union & High	1
	Union & Main	1
	Prospect at Union	1
	Prospect at Pine	1
	Pine St at High St	1
	Maple St. at Prospect St.	1
	Maple St. at Broadway	1
	High & Front	1
	Middle & Front	1
	Main at Front	1
	Bridge & Front	1
	Bridge St. Ext. & Front	1
	Broadway at Main Street	1
	Central at Church Street	1
	Crescent at Central	1
	Church at Main	1
	Church at Glass	1
	Glass at Main	1
	Kimball & Glass	1
	Turnpike at Main	1
	Turnpike at Glass	1
	Glass at Double Decker Bridge	1
	Center at Route 3	1
	Brickett Hill at Route 3	1
	Rebecca at Cross Country Rd.	1
	Donna at Route 3	1
	Donna at Terrie Drive	2
	Donna at Ross Road	2
	Donna at Nadine Road	1
	Melissa Dr. at Nadine	1

TOWN OF PEMBROKE, NH
Striping to be Completed in 2016
Revised 8/19/15

	LOCATION	QUANTITY
	Melissa Dr. at Terrie Drive	1
	Micol Rd. at Melissa Dr.	1
	Ross Rd. at Melissa Dr.	1
	Ross Rd. at Donna Dr.	1
	Terrie at Donna Dr.	2
	Pembroke Hill at Route 3	1
	Whittemore at Route 3	1
	Main at Route 3	1
	Peaslee at Route 3	1
	Peaslee at Peaslee	1
	Riverview Way at Route 3	1
	Church at Route 3	1
	Bean Hill at Route 3	1
	Beacon Hill at Route 3	1
	Bow Lane at Route 3	1
	Mill Falls at Main	1
	Fourth Range at Borough	1
	Commerce Way at Borough	1
	Commerce Way at 106	1
	Borough Road at Route 106	1
	Third Range at Pembroke Hill	2
	Pembroke Hill at Third Range	2
	Cross Country at Sixth Range	1
	Sixth Range at Cross Country	2
	Sand Road	2
	Church at Cross	3
	Cooperative Way at AG	1
	Cooperative Way at Rt. 3	1
	Kline Way at Rt. 3	1
	Cross Country at North Pembroke	2
	Borough Road at North Pembroke	2
	Elm Street at Pembroke Hill	1
	Girard at Pembroke Hill	1
	Grandview at Pembroke Hill	1
	Rowe Avenue at Pembroke Hill	1
	Elm Street at Grandview	1
	Girard at Elm Street	2
	Chapelle Street at Rowe Avenue	1
TOTAL		91
Cross Walks with Glass Beads		
	Exchange at Pleasant	1
	Union at Main	1
	Broadway at Main Street	1
	Pleasant at Prospect	2
	Central Street	2
	Maple at Broadway	1
	Maple at Prospect	1
	High St at Pine	1
	High St at Maple	1
	Parking Lot	1
	Prospect at Pine	1

TOWN OF PEMBROKE, NH
Striping to be Completed in 2016
Revised 8/19/15

	LOCATION	QUANTITY
	Prospect at Maple	1
	Prospect at Pleasant	1
	Pine St at Broadway	1
	Crescent at Central	1
	Crescent at Glass	1
	Church at Central	2
	Church St. at Glass	2
	Glass at Church Street	1
	Church at Main Street	1
	Under Double Decker Bridge	1
	Turnpike at Glass	1
	Glass at Turnpike	1
	Kimball at Glass	1
	Main at Glass	2
	Glass at Main	1
	Front at Main	1
	Main at Union	2
	Pembroke Hill at Route 3	1
	Academy at Cross	1
	Pembroke Hill at Third Range	1
	Pleasant Street at Broadway	1
	Village Lane at Central Street	1
	Pembroke Hill at Rowe Avenue	1
	Pembroke Hill at Perley Avenue	1
TOTAL		41
Solid Street Lines	What is Needed	
Borough Road to Fourth Range	Double Yellow	
Brickett Hill Road to Fourth Range Road	Double Yellow	
Broadway to Hillcrest	Single White	
Broadway to Route 3	Double Yellow	
Buck St. → Double Decker Bridge to Academy Rd.	Double Yellow & White	
Central Street	Single Yellow	
Church Road to Fourth Range Road	Double Yellow & Single White	
Commerce Way	Double Yellow	
Cooperative Way	Double Yellow	
Cross Road to Church Road	Double Yellow	
Donna Drive	Double Yellow & Single White	
Front Street to Bridge Street	Double Yellow	
Glass Street to Double Decker Bridge (to 129)	Double Yellow	
Horse Corner Road	Double Yellow	
Kline Way	Single Yellow & Single White	
Main Street from Bridge to Route 3	Double Yellow	
No. Pembroke Rd. at Concord T/L to (Epsom T/L) Cross Count	Double Yellow	
No. Pembroke Rd. from Epsom T/L to Route 28	Double Yellow	
Pembroke Hill Rd. and 3rd Range to Dog Pound	Double Yellow	
Pleasant from Exchange to Prospect	Double Yellow	
Riverview Way to Cul-de-sac	Double Yellow	
Riverwood Drive to Wright Communications	Double Yellow	
Third Range from Pembroke Hill to Belanger	Double Yellow	
Turnpike Street	Double Yellow & Single White(50')	
Whittemore Road	Double Yellow	

TOWN OF PEMBROKE, NH
Striping to be Completed in 2016
Revised 8/19/15

	LOCATION	QUANTITY
Intersection 30 Ft. Double Yellow		
Union Street & Main Street	1	
Smith Ave & Dearborn Road	1	
Thompson & Buck	1	
Third Range at Pembroke Hill	1	
Dearborn at Route 3	1	
Fourth Range Road at Borough Road	1	
Middle at Front Street	1	
Pleasant Street at Exchange Street	1	
Exchange Street at Pleasant Street	1	
Bridge Street	1	
Cross Country at North Pembroke Road	*70' Double Yellow, 180' Single White	
Bow Lane at Rt 3	*470' Double Yellow, 920' Single White	
TOTAL	10	
Divider		
Borough Road	1	
Cooperative Way	1	
Kline Way	3	
Sand Road (White)	2	
Sand Road (Yellow)	2	
Dearborn Road	1	
TOTAL	10	
Painted Island		
Bottom of Broadway	1	
TOTAL	1	
Fire Lane		
Library	1	
TOTAL	1	



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



Victoria F. Sheehan
Commissioner

November 6, 2019

William Cass, P.E.
Assistant Commissioner

David Cedarholm, City Engineer
Engineering Services Division
City of Concord
41 Green Street
Concord, NH 03301

RE: CONCORD-PEMBROKE, #14841A
North Pembroke Road over Soucook River – Br. #183/156
FINAL DESIGN SCOPE AND FEE APPROVAL

Dear Mr. Cedarholm:

The Department has reviewed the scope and fee for Final Design engineering prepared by HDR, Inc. for the above-referenced project and finds it to be acceptable. While the fee is larger than might ordinarily be expected in a State Bridge Aid project, the bridge has a level of complexity that warrants a larger than normal engineering effort.

HDR may proceed to preparation of the Final Plans. Those plans will need to be submitted to the Department for review and concurrence before moving further.

The following table summarizes the anticipated costs for this project.

Phase	\$
Preliminary Engineering (Engineering Study)	\$95,062.00
Preliminary Engineering (Final Design)	\$229,519.46
Construction (estimated)	\$1,661,858.00
Construction Engineering (estimated)	\$132,949.00
Total (estimated)	\$2,119,388.46

If you have any questions, please contact us.

Sincerely,

Ronald L. Kleiner, Jr., PE
Community Assistance Bridge Engineer
Bureau of Planning and Community Assistance
Telephone: (603) 271-4417

RLK/dmp

cc (via email): David Jodoin, Town of Pembroke, Tom French, HDR, C.R. Willeke, NHDOT,
Courtney Collins, NHDOT, Meg Seymour, NHDOT

David Jodoin

From: Cedarholm, David <DCedarholm@ConcordNH.gov>
Sent: Tuesday, November 05, 2019 3:38 PM
To: 'jboisvert@pembroke-nh.com'; 'David Jodoin'
Cc: French, Thomas
Subject: North Pembroke Road Bridge Project Schedule
Attachments: Design Schedule Concord NH_Pembroke Road Bridge 10-11-19.pdf

Hi Jim and David,

I apologize for the lack of communication regarding the North Pembroke Rd Bridge project. Apparently, there has been a major backlog of reviews at NHDOT and this has resulted in an extended delay in getting NHDOT to approve the scope and fee for the final design and bid phases of the project. I am told our project is now at or near the "top of the stack" and we should be receiving the approval to move forward with final design any day now. Attached is a estimated project schedule provided to me by HDR a couple of weeks ago.

Please call or email if you have an questions or need more information.

Thank you for your patience.

Dave

David Cedarholm, PE
City Engineer

Engineering Services Division
City Hall
41 Green Street
Concord, NH 03301
(603) 225-8520
(603) 230-3614, direct
dcedarholm@concordnh.gov
www.concordnh.gov

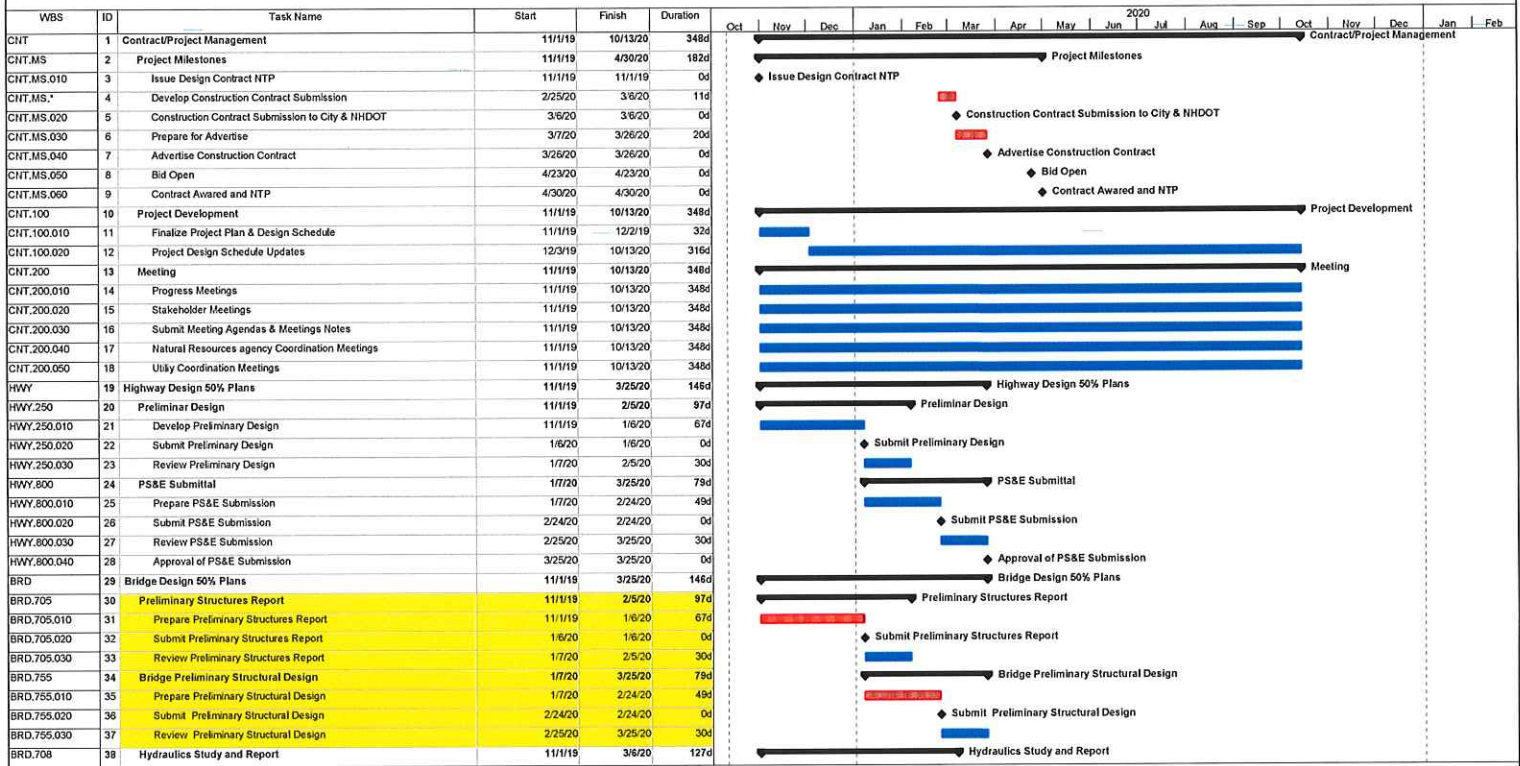
New Hampshire's Main Street™



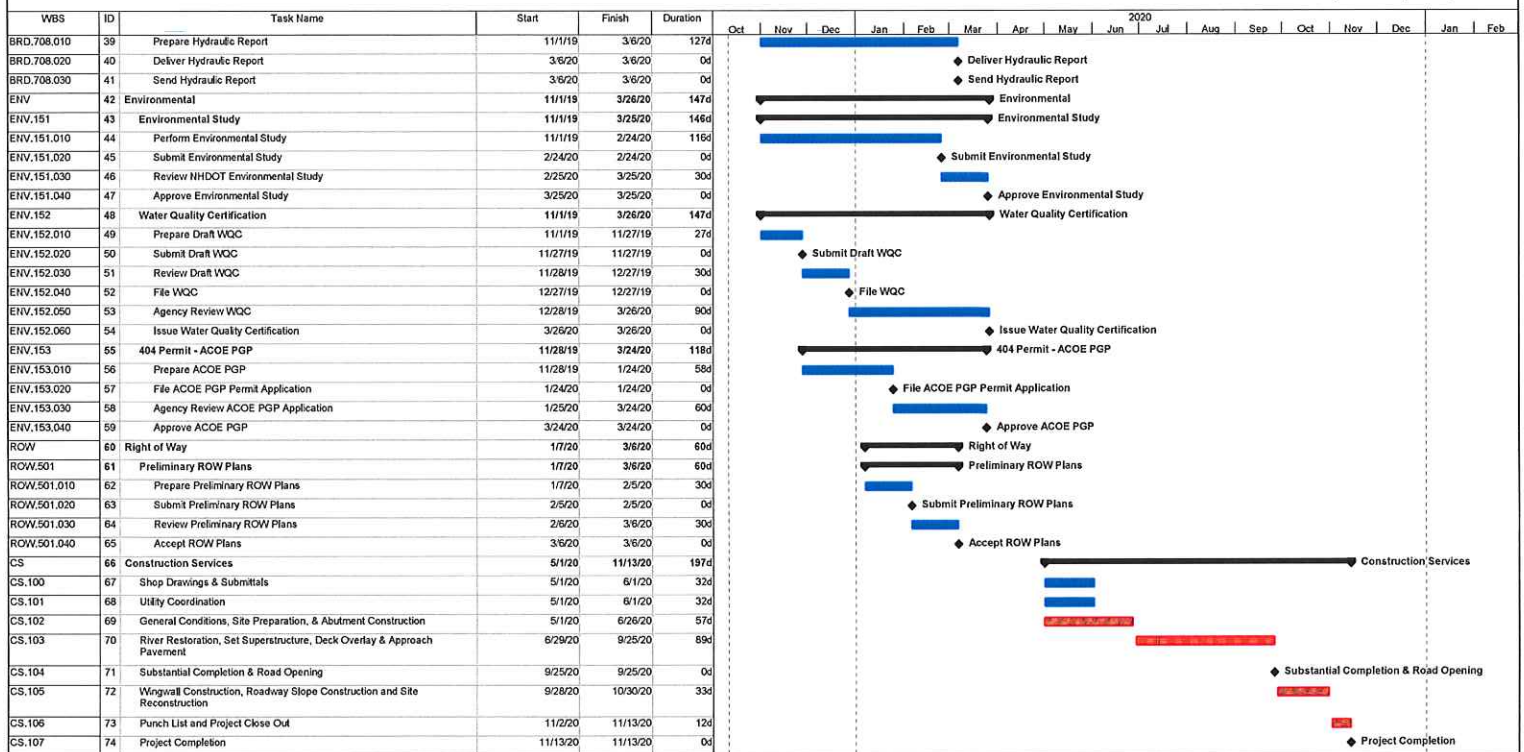
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NH Department of Transportation
North Pembroke Road Bridge & Concord, NH
BL PDS Schedule Grouped by Area of Work



NH Department of Transportation
North Pembroke Road Bridge & Concord, NH
BL PDS Schedule Grouped by Area of Work



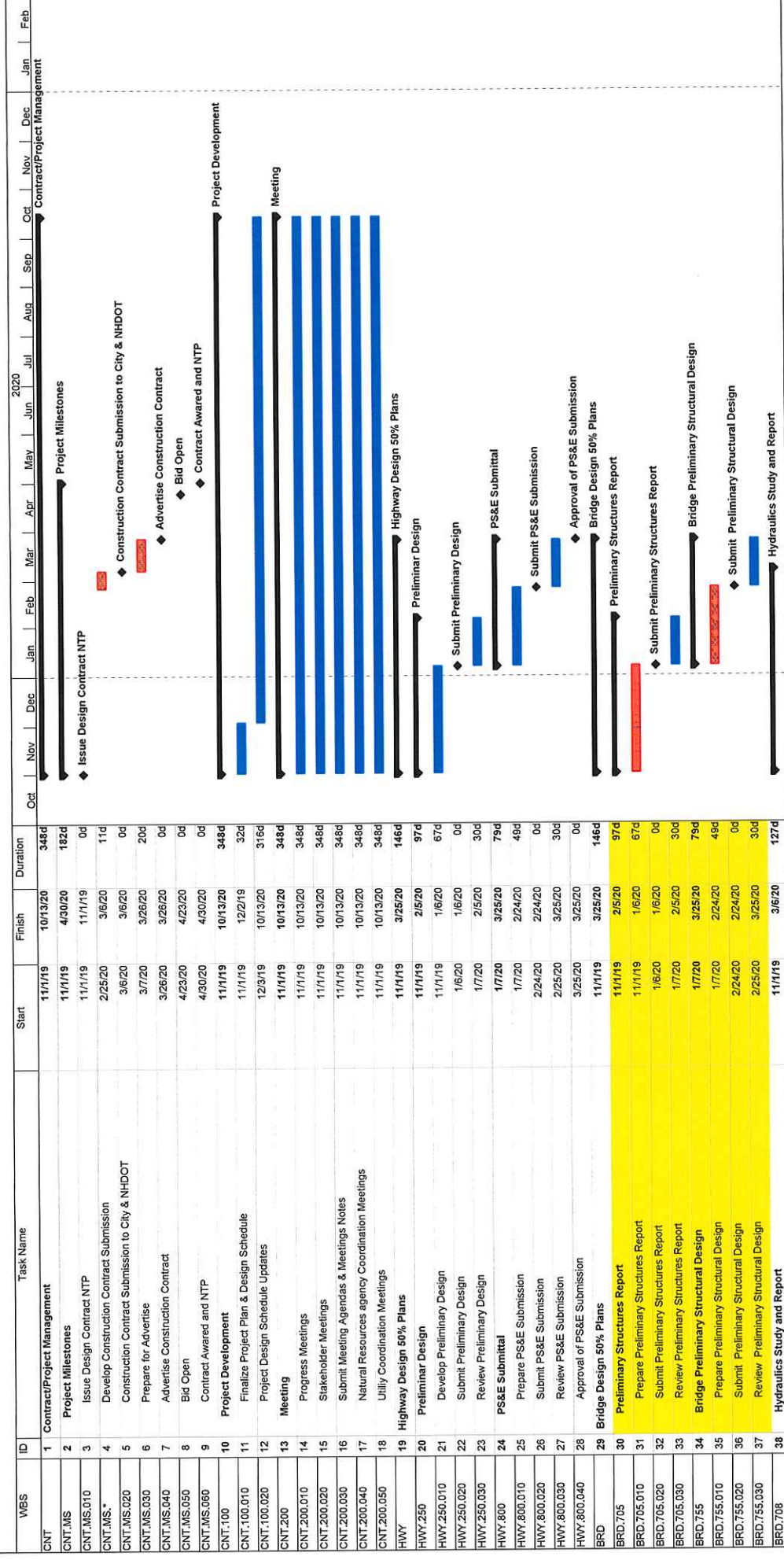
Task Milestone Summary Critical Path

NHDOT PM: XXXXXX
 Status Date: 10/11/19 / Report Run Date: 10/11/19

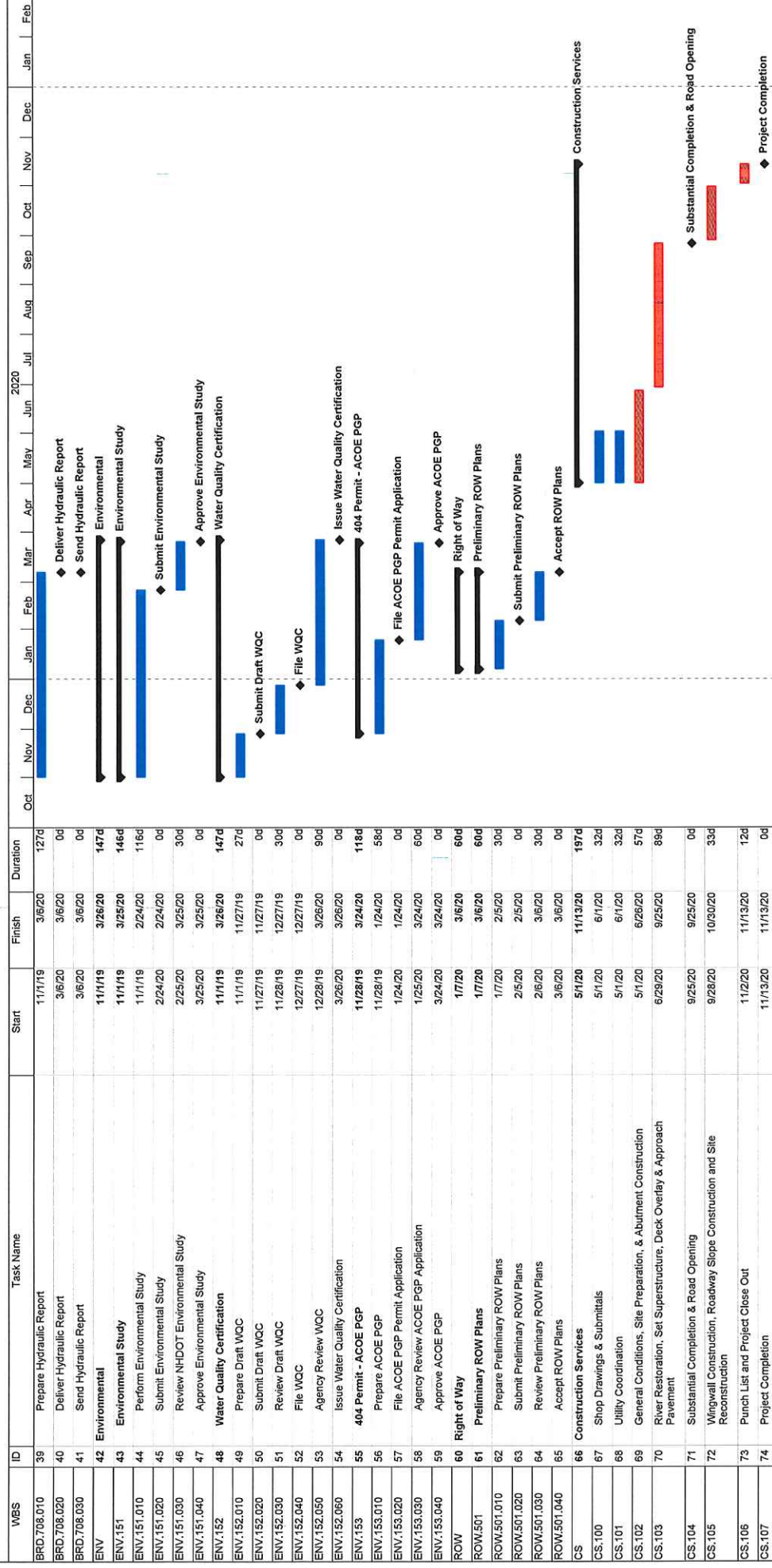
Page 2 of 2

Design Engineer: HDR Engineering
 Contract #: <Contract #> / Assignment #: <Assign>

NH Department of Transportation
North Pembroke Road Bridge & Concord, NH
BL PDS Schedule Grouped by Area of Work



NH Department of Transportation North Pembroke Road Bridge & Concord, NH BL PDS Schedule Grouped by Area of Work



Committed Funds		Company	Account#
North Pembroke Road	380,000.00	HDR/City of Concord	1000-59093-73002
Storm Water Plan	23,687.90	KV Partners/CNHRPC	1000-59093-73002
Main Street Engineering	18,950.00	KV Partners	1000-59093-73002
Crack Sealing	29,625.00	Advanced Excavating	1000-59093-73002
Master Plan	2,000.00 ✓	CNHRPC	1000-56510-39000
Nadine Drain pipe	42,531.06	Advanced Excavating	1000-59093-39000
Nadine Drain pipe	1,301.94	Advanced Excavating	1000-49093-73002
Union/Pleasant Paving	22,392.00	Advanced Excavating	1000-49093-73002
Upper Beacon	69,497.33	Advanced Excavating	1000-49093-73002
record Retention	1,873.92 ✓	NE Documents	1000-59095-00057
Uniforms New Hire	3,000.00 ✓	Galls	1000-42101-29000
Union Street Wall	14,650.00	KV partners	1000-41302-31200
Tree work	2,200.00 ✓	Jungle Jims	1000-45201-43000
Langmaid Monument Cleaning	700.00	Dignified Cemetery	1000-41302-31200
Street Light Conversion	50,755.70 ✓	Lightec/Eversource	1000-51502-30100

663,164.85

ARTICLE 22 - To see if the Town will vote to amend Chapter 138, Article I of the Code of the Town of Pembroke, entitled Exemption for the Blind, to change the amount of the exemption from \$15,000.00 to \$30,000.00, to read as follows:

ARTICLE I

Exemption for the Blind

§ 138-1. Adoption of statutory provisions.

The Town adopts the provisions of RSA 72:37 for exemption for the blind from property tax. This statute provides that every inhabitant who is legally blind shall be exempt each year from the property tax on a residence to the value of \$30,000.00.

ARTICLE 23 - To see if the Town will vote to amend Chapter 138, Article IV, of the Code of the Town of Pembroke, entitled Elderly Exemptions, to change the amount of the exemptions from \$15,000.00, \$30,000.00, and \$60,000.00 to \$35,000.00, \$65,000.00, and \$125,000.00 respectively, to read as follows: (majority vote required)

ARTICLE IV

Elderly Exemptions

§ 138- 4. Adoption of adjusted elderly exemptions.

The town adopts optional adjusted elderly exemptions from property tax. The optional exemptions, based on assessed value, for qualified taxpayers shall be as follows: for a person 65 years of age up to 75 years, \$35,000.00; for a person 75 years of age up to 80 years, \$65,000.00; for a person 80 years of age or older, \$125,000.00. To qualify, the person must have been a New Hampshire resident for at least five years, own the real estate individually or jointly; or, if the real estate is owned by such person's spouse, they must have been married for at least five years. In addition, the taxpayer must have a net income of not more than \$18,400.00 or, if married, a combined net income of less than \$26,400.00 and own net assets not in excess of \$35,000.00, excluding the value of the person's residence.

ARTICLE 24 - To see if the Town will vote to amend the Pembroke Town Code, Chapter 138, Article VII, entitled Disability Exemption, to change the amount of the exemption from \$50,000.00 to \$105,000.00 to read as follows:

ARTICLE VII

Exemption for the Disabled

§ 138-7. Adoption of disability exemptions.

The Town adopts an exemption for the disabled under the provisions of NH RSA 72:37-b. The exemption from assessed value for qualified taxpayers shall be \$105,000. To qualify, the person must be eligible under Title II or Title XVI of the Federal Social Security Act, must occupy the property as his principle place of abode, must own the property individually or jointly, or if owned by a spouse, they must have been married for at least 5 consecutive years, had in the calendar year preceding April 1 a net income from all sources of not more than \$13,400.00 if single and \$20,400.00 if married, own net assets not in excess of \$35,000.00, excluding the value of the persons actual residence and up to 2 acres or the minimum single family residential lot size specified in the Town zoning ordinance.

<u>TOWN</u>	<u>65 - 74</u>	<u>75 - 79</u>	<u>80 PLUS</u>	<u>INCOME SINGLE</u>	<u>INCOME MARRIED</u>	<u>ASSETS</u>	<u>DISABLED EXEMPTION</u>	<u>INCOME SINGLE</u>	<u>INCOME MARRIED</u>	<u>ASSETS</u>
Pembroke	\$35,000	\$65,000	\$125,000	\$18,400	\$26,400	\$35,000	\$105,000	\$13,400	\$20,400	\$35,000
Pittsfield	\$50,000	\$75,000	\$125,000	\$23,140	\$33,130	\$43,983	NO	N/A	N/A	N/A
Deerfield	\$70,000	\$110,000	\$154,000	\$36,800	\$52,800	\$100,000	NO	N/A	N/A	N/A
Allenstown	\$20,000	\$30,000	\$50,000	\$40,000	\$52,000	\$85,000	NO	N/A	N/A	N/A
Epsom	\$45,000	\$75,000	\$120,000	\$21,775	\$29,471	\$55,000	\$33,500	\$21,775	\$29,471	\$55,000
Chichester	\$40,000	\$55,000	\$70,000	\$32,500	\$45,500	\$100,000	\$40,000	\$32,500	\$45,500	\$50,000

SS Increases since the last time exemptions were adjusted is 29.10%

POSSIBLE CHANGES

Pembroke	\$35,000	\$65,000	\$125,000	\$23,750	\$34,000	\$45,000	\$36,750	\$17,300	\$26,300	\$45,000
Pittsfield	\$50,000	\$75,000	\$125,000	\$23,140	\$33,130	\$43,983	NO	N/A	N/A	N/A
Deerfield	\$70,000	\$110,000	\$154,000	\$36,800	\$52,800	\$100,000	NO	N/A	N/A	N/A
Allenstown	\$20,000	\$30,000	\$50,000	\$40,000	\$52,000	\$85,000	NO	N/A	N/A	N/A
Epsom	\$45,000	\$75,000	\$120,000	\$21,775	\$29,471	\$55,000	\$33,500	\$21,775	\$29,471	\$55,000
Chichester	\$40,000	\$55,000	\$70,000	\$32,500	\$45,500	\$100,000	\$40,000	\$32,500	\$45,500	\$50,000

The changes above reflect an across the Board increase of the 29.10%

This is being presented as a discussion item based on the letter received from rep. Schuett

David Jodoin

From: David Jodoin <djodoin@pembroke-nh.com>
Sent: Tuesday, November 12, 2019 10:47 AM
To: 'driscoll, daniel'
Subject: RE: FW: Pembroke Academy Inquiry

No if the School is looking at getting it registered I would suggest getting Jim Garvin involved

From: driscoll, daniel [mailto:ddriscoll@sau53.org]
Sent: Tuesday, November 12, 2019 10:20 AM
To: David Jodoin <djodoin@pembroke-nh.com>
Subject: Re: FW: Pembroke Academy Inquiry

Ok so it looks like the building was not officially listed. Are you looking for anything additional at this time?

On Mon, Nov 11, 2019 at 11:08 AM David Jodoin <djodoin@pembroke-nh.com> wrote:

Dan,

I asked Jim Garvin about the Grange building see his response below. That then triggered the email from Megan

David

From: Rupnik, Megan [mailto:Megan.Rupnik@dncr.nh.gov]
Sent: Friday, November 08, 2019 10:52 AM
To: James Garvin <james@jamesgarvin.net>; David Jodoin <djodoin@pembroke-nh.com>; Loughlin, Brandee <Brandee.Loughlin@dncr.nh.gov>
Subject: RE: Pembroke Academy Inquiry

Hi David-

If you are interested in pursuing listing to the New Hampshire State Register, I would be more than happy to fill you in on the process. At this point, it would involve some minor updates to the form, particularly new photographs, and then also owner consent for the listing. Let me know if this is something you might be interested in doing. I would recommend going through listing to the State Register before potentially pursuing listing to the National Register.

Thanks,

Megan

Megan Rupnik

State Survey Coordinator

New Hampshire Division of Historical Resources

19 Pillsbury Street, 2nd Floor

Concord, NH 03301

603-271-6435

From: James Garvin <james@jamesgarvin.net>

Sent: Thursday, November 7, 2019 7:21 PM

To: David Jodoin <djodoin@pembroke-nh.com>; Loughlin, Brandee <Brandee.Loughlin@dncr.nh.gov>; Rupnik, Megan <Megan.Rupnik@dncr.nh.gov>

Subject: Pembroke Academy Inquiry

EXTERNAL: Do not open attachments or click on links unless you recognize and trust the sender.

Thanks very much, David.

What you just sent me is the inventory form and other documents that determined the Pembroke District No. 1 Schoolhouse eligible for the New Hampshire State Register of Historic Places. This is one of the forms I had sent you earlier, except that this form from Amber Wheeler of SAU 53 includes correspondence at the end which I didn't have.

Although the schoolhouse was determined eligible for the State Register on September 23, 2009, I believe that the School Department never signed the form that permitted the building to be listed.

The other form that I sent you earlier tonight was a form nominating the schoolhouse to the National Register of Historic Places. This, too, never proceeded to official listing. I had requested permission to photograph the interior of the building and never received permission, so that project did not proceed.

I'm copying two staff members at the New Hampshire Division of Historical Resources (the State Historic Preservation Office) who are responsible for the State and National Registers of Historic Places so that they can re-check their files and determine whether the building actually did proceed to listing in the State Register. If it didn't, that listing could probably be completed now if an authorized person would sign the permission form for listing. The same would presumably be true of the listing in the National Register if current photographs were taken and other details verified.

Whether or not the building has been officially listed in the State Register, all the documentation that was submitted before 2010 shows that the building is a historic building.

Jim

On November 7, 2019 at 6:42 PM David Jodoin <djodoin@pembroke-nh.com> wrote:

[Here it is](#)

[Thanks](#)

[david](#)

From: driscoll, daniel [<mailto:ddriscoll@sau53.org>]

Sent: Tuesday, November 05, 2019 11:49 AM

To: David Jodoin <djodoin@pembroke-nh.com>

Subject: Fwd: Pembroke Academy Inquiry

Hi David:

Attached is the information that the BOS requested regarding the Grange Building. Please let me know if you have any additional questions.

Thanks,

Dan

----- Forwarded message -----

From: **sherman, patty** <psherman@sau53.org>

Date: Mon, Nov 4, 2019 at 12:32 PM

Subject: Fwd: Pembroke Academy Inquiry

To: daniel driscoll <ddriscoll@sau53.org>

FYI

----- Forwarded message -----

From: **wheeler, amber** <awheeler@sau53.org>

Date: Fri, Nov 1, 2019 at 10:04 AM

Subject: Fwd: Pembroke Academy Inquiry

To: sherman, patty <psherman@sau53.org>, coughlin, Joshua <jcoughlin@sau53.org>

Scratch what i told you she made a mistake it is a historical building!

----- Forwarded message -----

From: **Loughlin, Brandee** <Brandee.Loughlin@dnr.nh.gov>

Date: Fri, Nov 1, 2019 at 9:59 AM

Subject: RE: Pembroke Academy Inquiry

To: awheeler@sau53.org <awheeler@sau53.org>

I have made a mistake! It appears that this building has been inventoried and is listed in the State Register of Historic Places. The form is attached.

From: Loughlin, Brandee

Sent: Friday, November 01, 2019 9:47 AM

To: 'awheeler@sau53.org' <awheeler@sau53.org>

Subject: Pembroke Academy Inquiry

Good Morning,

Attached please find the two forms that we discussed. These are the only properties that we have inventoried in our system that are nearby to Pembroke Academy. Please note that this does not mean that there are no historic buildings in the vicinity, it only means that we have limited information on the area.

Please let me know if you have any questions moving forward.

Best,

Brandee

Brandee Loughlin

National Register & Preservation Tax Incentives Coordinator

New Hampshire Division of Historical Resources

19 Pillsbury Street, 2nd Floor

Concord, NH 03301

603-271-3583

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Best Wishes,

Amber Wheeler, MBA

Business Administrator

School Administrative Unit #53

267 Pembroke Street

Pembroke, NH 03275-1361

awheeler@sau53.org

<tel:603-485-5187>

fax: 603-485-9529

"Success is not final, failure is not fatal: it is the courage to continue that counts." W. Churchill

PETITION TO OPEN A TOWN ROAD
RSA 231, SECTION 231:8

November 7, 2019

To: Board of Selectmen, Town of Pembroke, NH

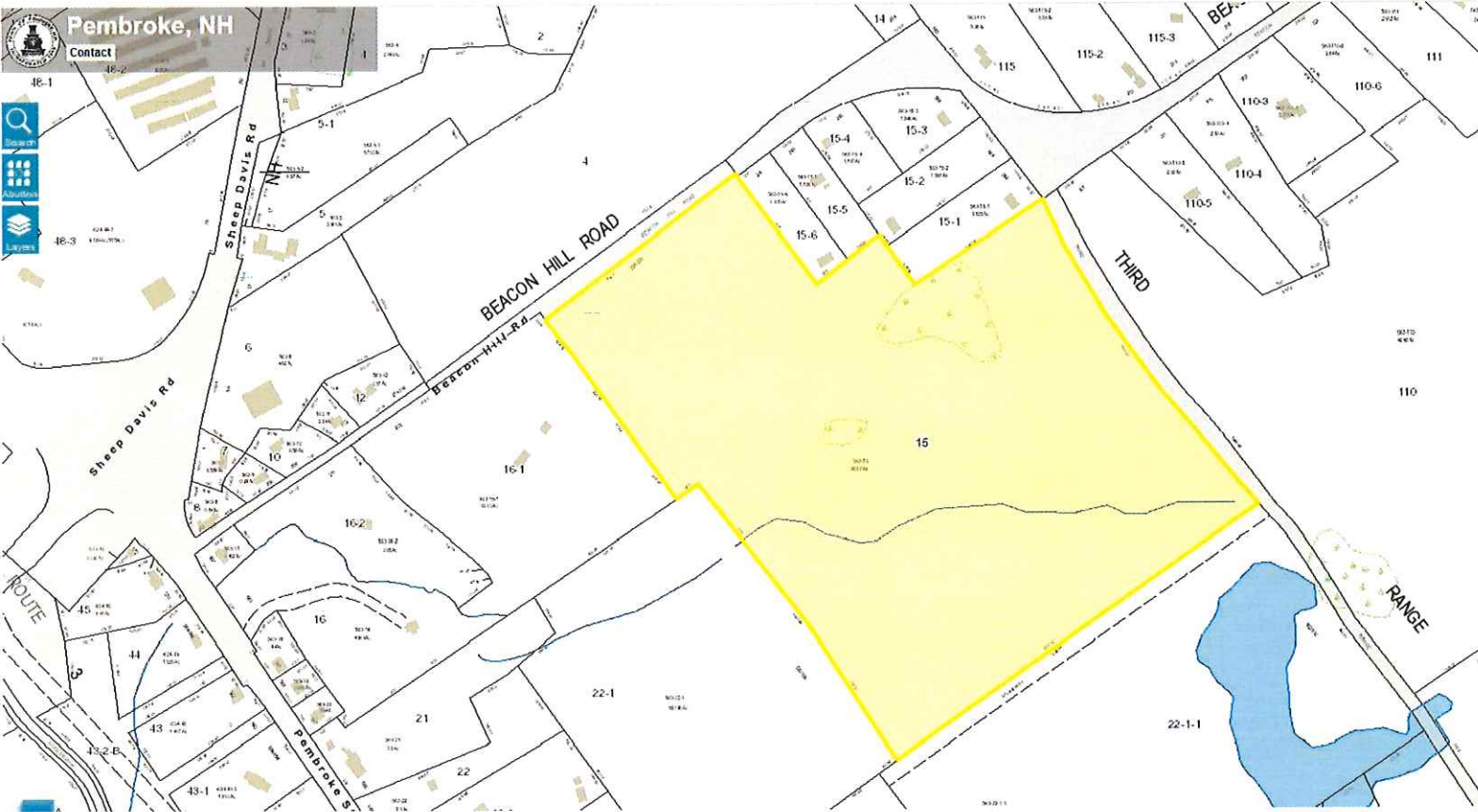
Re: 225-229 Beacon Hill Road, Pembroke, NH, Tax Map 563, Lot 15

From: William E & Mary Lou Evans, Trustees

Pursuant to RSA 231, Section 231:8 and our recent meeting on October 21, 2019 we are petitioning the Board of Selectmen to layout a portion of Beacon Hill Road located at the subject address for access to the property that we own.

Please see attached a copy of a conceptual plan showing the proposed locations for access off of Beacon Hill Road and the CAI tax map showing the general area around the subject property. These locations will be marked in the field for your general reference.

I have also attached a list of the abutters to the property.



Abutters List

Evans, William E. & Mary Lou, Trustees
Tax Map 563, Lot 15
225-229 Beacon Hill Road, Pembroke, NH
November 7, 2019

BOYER, DANNY S. & JULIE A.
223 BEACON HILL ROAD
PEMBROKE, NH 03275
TAX MAP 563, LOT 16-1

RIVERWOOD COMMERCIAL PROPERTIES
4 PARK STREET
CONCORD, NH 03301
TAX MAP 561, LOT 4

TURSUBOVIC, SAMIR & KELLIE
241A BEACON HILL ROAD
PEMBROKE, NH 03275
TAX MAP 563, LOT 15-6

TIERNEY, PATRICK & MARIANNE
243B BEACON HILL ROAD
PEMBROKE, NH 03275,
TAX MAP 563, LOT 15-5

FARETRA, MICHAEL C. & ROBIN C., TRUSTEES
MICHAEL C. & ROBIN C. FARETRA REVOCABLE TRUST
152 SNOW POND ROAD
CONCORD, NH 03301
TAX MAP 563, LOT 15-2

COREY, PETER &
MARGARET J., TRUSTEE
PEMACOR FAMILY TRUST 2017
38 SOUTH WHITEFIELD ROAD
WHITEFIELD, NH 03598
TAX MAP 563, LOT 15-1

PEMBROKE, TOWN OF
CONSERVATION COMMISSION
311 PEMBROKE STREET
PEMBROKE, NH 03275
TAX MAP 563, LOT 110



Over \$2 Billion and Counting for our Schools

Pursuant to RSA 287-I the New Hampshire Lottery Commission ("Lottery") has been authorized to conduct and regulate sports wagering within the State of New Hampshire through the use of contracted agents and vendors. This legislation, enacted as House Bill 480 (HB 480), allows three channels of sports wagering: internet mobile platform, physical sports book retail locations, and traditional lottery retailers. By law, all revenues raised by Lottery Commission must go to Education.

The information in this document is a brief overview and is intended to answer questions city leadership and voters may have about the law.

Q. How and where will players place bets?

A. There will be three platforms (channels):

- Internet mobile platform, available throughout the State and accessed on computer and mobile devices similar to iLottery. Only players physically located within the borders of New Hampshire will be able to place wagers, deposit money, or withdraw money through the mobile application.
- Physical sports books, at up to ten retail locations, which may be stand-alone or collocated in other businesses.
- Traditional lottery retail locations.

Q. What type of sports wagering bets will New Hampshire allow?

A. The term sports wagering shall include, but not be limited to, single game bets, teaser bets, parlays, over-under bets, money line bets, pools, exchange wagering, in game wagering, in-play bets, proposition bets, and straight bets.

Q. What type of sports wagering will New Hampshire prohibit?

A. All high school sports events, amateur sports events where the participants are generally under the age of 18, collegiate events involving a team from New Hampshire or occurring in New Hampshire. Wagers may be accepted on tournaments in which a New Hampshire college participates, so long as wagers are not accepted only on the game involving a New Hampshire team.

Q. Who can participate in sports wagering? Who is prohibited?

A. Anyone 18 or older can place a wager. Prohibited sports bettors include Lottery employees and members of their household; contractors and agents of sports wagering in the State; or athlete, agent, employee, officiant, coach, or official of a sport governing body on a team for which a wager can be made.

Q. How does the new law regarding sports wagering affect municipalities?

A. Municipalities must vote on whether to permit the operation of sports book retail locations within the city or town. If a municipality chooses not to put the question to voters, or if the question does not pass a vote, a retail sports book will not be permitted in that city or town. In a town, the question of allowing a physical sports book may be placed on the warrant for an annual town meeting, "and shall be voted on by ballot." In a city, it may be placed on the official ballot for any regular municipal election.

If a majority of those voting on the question vote in the affirmative, retail sports books may be operated within the town or city.

Q. If the municipality passes sports betting, does that mean a sports book will be located in the city?

A. Not necessarily; a business may not apply to operate within your city for one of the ten available sports book locations. The Lottery Commission will select retail locations that make the most sense for the State and municipalities. The cities/towns must grant approval for each location before the Lottery will permit them to begin operations.

Q. Where does the money go?

A. The proceeds received by the commission from sports wagering, less the administrative costs of the commission, prizes paid, and payments for problem gambling services, shall be deposited in the education trust fund.

Q. What is the process for getting the question onto the ballot or warrant? Is it up to the governing body, or can citizens petition to have it included?

A. The short answer is either one. Here is the longer answer:

For towns: The law says the question "shall be placed on the warrant of an annual town meeting under the procedure set out in RSA 39:3, and shall be voted on a ballot." That is the statute that authorizes citizens to submit a warrant article by petition (signed by at least 25 voters or two percent of the registered voters), so one might conclude that *only* the citizens, not the selectmen, may initiate the warrant article. However, RSA 31:131 states, "Any question which an enabling statute authorizes to be placed in the warrant for a town meeting by petition may also be inserted by the selectmen, even in the absence of any petition." Thus, the selectmen may place the question on the warrant at their own initiative, and they *must* place it on the warrant if a valid petition is received under RSA 39:3.

For cities: The new law states that the legislative body (city council or board of aldermen) "may vote to place the question on the official ballot for any regular municipal election, or, in the alternative, shall place the question on the official ballot for any municipal election upon submission to the legislative body of a petition signed by 25 of the registered voters."

Q. So the governing body is not required to put the question on the ballot unless it receives a citizen petition?

A. Correct. In the absence of a citizen petition, the governing body *may* place the question on the ballot (or the warrant), at its sole discretion. If a valid citizen petition is received, the governing body *must* submit the question to the voters.

Q. If the question is placed on the warrant for a town meeting, should it go on the official ballot?

A. It depends. Of course, if a town has adopted the official ballot referendum (SB 2) form of town meeting, *all* questions must go on the official ballot.

In a town with a traditional (non-SB 2) town meeting, the question *may* be, but is not *required* to be, placed on the official ballot. This is because the new law specifies the form of the question and says that

it will be "voted on a ballot," but does not use the term "*official* ballot." Under RSA 39:3- d, II, any law that prescribes the wording of a question, but does not use the term "official ballot," is deemed to "authorize, but not require, the use of the official ballot for that question, unless a contrary intent is specified."

RSA 39:3-d, II, goes on to say that if the question is *not* placed on the official ballot, "the prescribed wording shall be placed in the warrant, and may also be placed upon a preprinted ballot to be acted upon in open meeting in the same manner as a secret 'yes-no' ballot." Although the statute says the question *may* be placed on a preprinted ballot, HB 480 says the question *shall* be voted on by ballot, so there is no discretion. Thus, if the question is not placed on the *official* ballot, it must be voted on by "unofficial" written ballot at the open meeting.

In short, non-SB 2 towns have a choice: put the question on the official ballot, or put it on the warrant and vote on it by written ballot at the open meeting.

Q. What exactly is "the question" that should go on the ballot or warrant?

A. The law states, "The wording of the question shall be substantially as follows: 'Shall we allow the operation of sports book retail locations within the town or city?'"

Q. Must it be stated exactly in that manner?

A. No, not *exactly*. Note that the law says "substantially." Further, RSA 31:130 states, "The forms of questions prescribed by municipal enabling statutes shall be deemed advisory only, and municipal legislation shall not be declared invalid for failure to conform to the precise wording of any question prescribed for submission to voters, so long as the action taken is within the scope of, and consistent with the intent of, the enabling statute or statutes." So, for example, there would be nothing wrong with omitting the words "town or" when the question is placed on the ballot in a city, or omitting the words "or city" on a town meeting warrant.

Q. In an SB 2 town, the question would be placed on the warrant that goes to the deliberative session. May the deliberative session amend the question?

A. No. RSA 40:13, IV(a) states, "Warrant articles whose wording is prescribed by law shall not be amended" at the deliberative session. If the question is placed on the warrant, voters may discuss and debate it as much as they want at the deliberative session, but they may not amend it. The question must go on the official ballot "substantially" as provided in HB 480.

Q. Can the governing body include an explanation of the issue along with the question on the warrant or ballot?

A. No. This would be a supplement to the language required by the law, and is likely to be deemed inconsistent with the requirement that the question be "substantially" in the form stated in the law. If the question is going to be submitted, it should be as stated above, without anything extra. The time for explaining the issue to voters is at the hearing that is required before the vote. It also can be explained as part of the discussion at the deliberative session (in a SB 2 town) or at the town meeting (in a non-SB 2 town).

Q. May the question be submitted at a special town meeting?

A. No, the law specifically says the question shall be placed on the official ballot for any regular municipal election or at on the warrant of an annual town meeting.

Q. When is the hearing required to be held? Is it different for a town and a city?

A. For either a town or a city, the governing body must hold a hearing "at least 15 days but not more than 30 days before the question is to be voted on." Notice of the hearing must be "posted in at least 2 public places in the municipality and published in a newspaper of general circulation at least 7 days before the hearing."

In a town, the date of the hearing will depend on the session at which the vote will be taken. In an SB 2 town, because the question will be on the official ballot, the hearing must be held 15 to 30 days before the second (voting) session—not before the deliberative session. In a town with a traditional town meeting, if the question is going to be on the official ballot, the hearing must be held 15 to 30 days before the voting session. If, instead, it is going to be voted on by written ballot at the open meeting, the hearing must be held 15 to 30 days before the meeting.

In a city, the hearing must be held 15 to 30 days before the municipal election at which the question will be on the ballot.

In all cases, be sure to post and publish the required notice of the hearing as stated above.

Q. Does the governing body need to hold a hearing before voting to put the question on the ballot or warrant?

A. No, unless the municipality has a charter or rules of procedure that require such a hearing. (Again, this refers to a hearing *before* the required public hearing once the warrant or ballot is set.)

Over \$2 Billion and Counting for our Schools

David Jodoin

From: Goulet, Sandy <Sandy.Goulet@lottery.nh.gov>
Sent: Tuesday, November 05, 2019 12:45 PM
To: djodoin@pembroke-nh.com
Subject: Sports betting

287-I:6 Local Option for Operation of Sports Book Retail Locations.

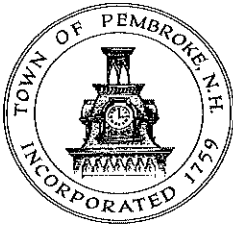
I. Any town or city may allow the operation of a sports book retail location according to the provisions of this subdivision, in the following manner, excepting that nothing in this section shall be construed to prohibit Internet or mobile wagering or lottery games involving tier III sports wagers in the jurisdiction, if so authorized by the passage of this statute.

(a) In a town, the question shall be placed on the warrant of an annual town meeting under the procedures set out in RSA 39:3, and shall be voted on a ballot. In a city, the legislative body may vote to place the question on the official ballot for any regular municipal election, or, in the alternative, shall place the question on the official ballot for any regular municipal election upon submission to the legislative body of a petition signed by 25 of the registered voters.

(b) The selectmen, aldermen, or city council shall hold a public hearing on the question at least 15 days but not more than 30 days before the question is to be voted on. Notice of the hearing shall be posted in at least 2 public places in the municipality and published in a newspaper of general circulation at least 7 days before the hearing.

(c) The wording of the question shall be substantially as follows: "Shall we allow the operation of sports book retail locations within the town or city?"

Sandy C. Goulet
Auditor/ICS Supervisor
Licensing and Enforcement Division
NH Lottery Commission
14 Integra Drive
Concord, NH 03301
Phone: 603-271-5288
Work cell: 603-892-5430
Fax: 603-271-1160
sandy.goulet@lottery.nh.gov



TOWN OF PEMBROKE
TOWN HALL
311 Pembroke Street
Pembroke, New Hampshire 03275
Tel: 603-485-4747 Fax: 603-485-3967
Web: pembroke-nh.com

2020
PEMBROKE BOARD OF SELECTMEN
MEETING SCHEDULE

Meeting Date	Day	Agenda Items Due by Wednesday***	Payment Vouchers due THURSDAY**
January 6	Monday	January 2	January 2
*January 21	Tuesday	January 15	January 16
February 3	Monday	January 29	January 30
*February 18	Tuesday	February 12	February 13
March 2	Monday	February 26	February 27
March 16	Monday	March 11	March 12
April 6	Monday	April 1	April 2
April 20	Monday	April 15	April 16
May 4	Monday	April 29	April 30
May 18	Monday	May 13	May 14
June 1	Monday	May 27	May 28
June 15	Monday	June 10	June 11
July 6	Monday	July 1	July 2
July 20	Monday	July 15	July 16
August 3	Monday	July 29	July 30
August 17	Monday	August 12	August 13
*September 8	Tuesday	September 2	September 3
September 21	Monday	September 16	September 17
October 5	Monday	September 30	October 1
October 19	Monday	October 14	October 15
November 2	Monday	October 28	October 29
November 16	Monday	November 4	November 12
December 7	Monday	December 2	December 3
December 21	Monday	December 16	December 17

*** = Monday Holiday meetings rescheduled to Tuesday**

**** =All vouchers are due at the Town Hall Finance Office by NOONTIME on THE THURSDAY before the Selectmen's Meeting in order to have enough time to process the manifest for Selectmen signature on Monday. Any item not turned in will be placed on the next manifest.**

*****=In order to get the packet ready for the Board, all items need to be in by Noon If not the item will be placed on the next meeting agenda for discussion.**

**BOARD OF SELECTMEN
TOWN OF PEMBROKE, NH
NOVEMBER 4, 2019 at 6:30 PM**

DRAFT

Present: Chairman Tina Courtemanche, Selectman Ann Bond, Selectmen Richard Bean,
Selectman Sandy Goulet, Selectman Michael Crockwell

Staff: Town Administrator David Jodoin, Recording Secretary Jillian McNeil

I. Call to Order:

Chairman Tina Courtemanche called the meeting to order at 6:30 pm.

II. Citizen Comment:

None

III. Scheduled Meetings:

Continued Public Hearing on Proposed Changes to Town Code.

Selectman Courtemanche opened the public hearing at 6:30pm.

Chapter 191 – Vehicles and Traffic, 191-17 Schedule III: Parking Prohibited at All Times.

Cathy Roche, 9 Middle Street, stated that the issues with Middle Street are largely on the east side and not the west side. The road is narrow and difficult to maneuver when there are two vehicles parked on both sides of the road. It is also impossible to pass safely. Cathy shared concerns for any emergency vehicles trying to come down the street.

Rita Plourde, 7 Middle Street, agrees that the street is too narrow to allow parking.

Laurie Sortevik, 12 Middle Street, shared concerns for the emergency vehicles and the inability to see pedestrians when pulling out onto Front Street when a car is parked at the end.

David Jodoin asked for clarification if there is a preference from the residents of the street as to which side they would prefer to not allow parking on.

Lawrence Plourde, 7 Middle Street, stated he does not think there should be any parking allowed on either side of the street.

Laurie Sortevik, 12 Middle Street, shared concerns for the plows being unable to get up the street.

Selectman Courtemanche asked Jim Boisvert, Director DPW, why they preferred the west side to the east side. Jim answered that the stop sign is on the west side. Jim stated that the major concerns on the road are from Front Street to just past the apartment buildings. The top end is not bad because they park off the street. Selectman Bean asked if overnight parking is allowed. Jim answered that it is except during the winter parking ban. Jim also stated that there is an issue with plowing because there are not enough places down there to push the snow. Selectman Courtemanche asked if people from the apartment buildings were notified about tonight's meeting. Jim stated that they were notified but they are both owned by out of town people and one of the buildings is being renovated so there aren't any tenants.

Laurie Sortevik, 12 Middle Street, there are difficulties getting up and down the street with the construction that is going on.

Selectman Crockwell suggested putting a no parking here to corner sign on Front Street to help with visibility.

Selectman Courtemanche asked if there has been any issues with fire trucks. Fire Chief Harold Paulsen stated that while it is a narrow and confined street, which is always an issue, there has not been any specific instances that he can recall that have happened because of it.

David Jodoin asked if the construction vehicles are causing an issue and blocking the road. Cathy Roche stated that it is everybody. The issue can also happen when the dumpster for one of the apartment buildings is not dropped in the correct location. It takes up parking spaces for the building causing the tenants to park on the street.

After some further discussion, the residents clarified that they would like no parking on either side of the street. The Board decided to put a sign stating no parking here to corner on Front Street also as part of the code change.

David Jodoin discussed Chapter 191 – Vehicles and Traffic, 191-17 Schedule III: Parking Prohibited at All Times. No parking on the North Side of Howard Street. Location would be listed as Broadway to Dead End.

Rick Bilodeau, 5 Howard Street, asked how the discussions about adding a no parking designation on the street started. Jim Boisvert answered that with the Town taking over the 6 Howard Street property, the trash truck will now be able to go up the street and turn around rather than having to back up the street. If there are cars

parked on the street, it will be very tight especially where the telephone pole is. Rick stated that there has never been an issue with parking on the street and on trash day when they are supposed to be off the street, the residents all park on their lawns. The main issue with parking on the street is a homeowner on the corner with a Broadway Street address that parks on Howard and typically has his vehicles sticking out into the street. The garbage truck is on the street at 7:05am and is gone soon after. Selectman Bond asked how the plowing on the street is. Rick stated that he typically takes care of the plowing and sanding on the street.

Shaun Huber, 3 Howard Street, stated that everyone is fine with the trash day no parking ordinance, however, the no parking on one side of the street will be difficult since they do not have big driveways on that street. He has not seen or heard of any parking issues in the past.

Selectman Bond asked how wide the street is. Jim Boisvert answered that it is 16 feet wide. Jim stated that the resident from Broadway parking his cars on Howard is the major parking issue with the street, however, he is really parking on his own property.

Steve Andrewchuk, 4 Howard Street, stated he has lived there 17 years and there has never been a parking issue. If someone is having a party, the guests park at the top of the street and walk down. The issue is the person who parks his cars on the corner. They are on his property but some stick out into the street and the plows have to go around him. It can cause dangerous conditions.

Selectman Goulet asked where everyone on the street parks in the winter time. The residents all answered in their driveways. The owner at 6 Howard had previously given permission that as long as the property was maintained, they could park there.

Jay Bilodeau, 5 Howard Street, stated that if anyone had party they would all communicate to figure out the parking.

Glen Evans, 2 Howard Street, also stated that the issues with parking on Howard Street mainly stem from the guy who lives on Broadway and is parking on his property on the Howard Street side. Glen stated that it is a hazard for the snow plows and DPW trucks.

Jim Boisvert stated that the home owner was invited to the meeting tonight and given a phone number to call if they have any questions. Selectman Crockwell asked what the right of way is on the road. Jim stated that there is about 1 foot on each side of the road. On his side of the road, the telephone poles are on the farthest point of the town's property. He parks his cars just right of the telephone pole enough that he is on his property. Selectman Bean asked the group if anyone has talked to him about this issue. They answered that they have tried to plow and snow blow his driveway to alleviate the snow issue and he still parks there.

Karen Evans, 2 Howard Street, stated that her biggest concern is that Howard is a slight incline and when you try to turn into the road, cars slide when it is not plowed or there is ice. Where the homeowner is parking his vehicles, there is a risk of them hitting his vehicles. The plows cannot plow the corner correctly with the way they are parked.

Glen Evans provided the Selectmen with a photo of how the individual is parking. Selectman Courtemanche asked if he is parking in the right of way. Jim Boisvert stated that from his driver's side tires out is in the right of way. Selectman Bond asked if he could get a driveway permit. Jim stated that he could get a permit.

Kathy Roche, 9 Middle Street, asked if they could put up a no parking here to corner on his side of the street. Selectman Courtemanche stated that they cannot put a sign on his property.

Jim Boisvert suggested closing this portion of the public hearing and leaving the discussion about Howard Street open. He will go and discuss the issue with the homeowner this week.

Selectman Bond stated that with the Town taking over 6 Howard Street, no one is allowed to park there anymore. The residents stated that they have not parked there since the Town took it over. Jay Bilodeau asked what happens when there is a get together on the street and they need parking. Would they be allowed to park at 6 Howard Street? Selectmen Courtemanche answered that at this time they are not allowed to. The lot is to be used as a turnaround for the garbage trucks and plows so they do not have to back up the road. Jim stated that once the ordinances go through, they will be able to test driving up the road and turning around. Backing up the street is dangerous and an insurance liability.

David reviewed the ordinance changes that relate to Howard Street. These ordinances are no parking 7-2 on Wednesday which is chapter 133 and then chapter 191 is no parking on one side of the street. The Board also has to resolve the issue of parking at 6 Howard Street.

Selectman Bond clarified for the audience that the discussions about parking at 6 Howard originated when they town took the property by tax deed and they needed to have a boat removed. Rick Bilodeau stated that even though the town now owned the property, he has continued to rake and maintain the property.

Glen Evans asked who will be doing the mowing at the property now that the Town owns it. The Board answered that DPW would be doing the maintenance. After this winter, they will decide how much of the property will be paved and how much will stay grass.

Selectman Goulet suggested not allowing parking at 6 Howard during the 9-2 on Wednesdays time frame when they are currently not allowed to park or if there is a

snow ban. They could be allowed to park on weekends or after hours should they have a large gathering at someone's house.

Rick Bilodeau stated that Selectman Goulet's suggestion would work because they currently maintain the road and would keep the 6 Howard property clear. Jay Bilodeau offered to be a caretaker of the property. Selectman Courtemanche stated that that would be liability to allow them to take care of the property.

Alyssa Hubert, 3 Howard Street, asked if they would be allowed to park one car on the lot occasionally. Selectman Courtemanche stated that they are not.

Rick Bilodeau, made the suggestion of changing the solid waste ordinance to no parking from 7-2 since the garbage is always picked up by 7:05. Jim Boisvert stated that they are normally there by 7:15. Although the Chief is using his discretion when issuing tickets if he sees the carts have been picked up, the ordinance should still last until 2:00 in case something happens to the truck or there is snowstorm and they run late. Selectman Crockwell asked Jim if there are any other streets listed on the ordinance that would need to be changed to 7:00am. Jim stated that there are not.

Alyssa Huber, 3 Howard Street, clarified that as of now all ordinances for Howard Street are staying the same and they would continue to move their trash carts across the street. Selectman Courtemanche answered that that is correct.

Glen Evans, 2 Howard Street, reiterated that the resident that lives on Broadway should not be using Howard Street as a driveway. It is causing multiple problems and it is a hazard.

Fire Chief Harold Paulsen and Dana presented a change to the Chapter 82-2 – Residential Sprinkler in the Fire Prevention Code. As written, it is unenforceable. In 2012, The legislature enacted new legislation that stated they could not make any new sprinkler ordinances. The ordinance title changed from Residential Sprinklers to Water Supply and they have stricken out everything that is unenforceable and added new language that for commercial properties a water supply suitable for fire protection purposes must be provided by the developer and for residential properties the same applies for new multi-family developments, planned unit developments, cluster housing, manufactured housing parks, and for all single-family subdivision of three lots or more or if the driveway is more than 200 feet long. Methods to satisfy the requirements must be approved by the Fire Department following the standards of NFPA 1142, "Standard and Water Supplies for Suburban and Rural Fire Fighting". This ordinance has been discussed with the Water Department in order to meet their standards as well. Selectman Crockwell asked if there is a way to address the ponds now so the town is not taking care of them later. Dana answered that depending on the project, the ordinance states that they will maintain their ponds within their property. If it was outside their property, it becomes a municipal resource and the Town would take responsibility for it after two years. Ponds will have a hard time meeting the standard and is not the optimal method. Selectman

Bond asked if the two years is from the start of the project or after it is completed. Dana answered that it is from the time the project is complete. There will be a maintenance bond requirement to be released upon acceptance of the pond after two years. Chief Paulsen stated that his main concerns are cisterns. Selectman Bean asked what the maintenance of cistern is like. Chief Paulsen stated that it is mainly leakage and keeping it full. Dana stated that you can cast it in place or buy commercial tanks that are pre-casted. Chief Paulsen stated that there was a time they went to a Town and they were told to use a cistern and it was dry. There is a liability of keeping the levels of the water in the cistern full. Dana stated that it is much cheaper to put in a sprinkler system. A cistern will cost \$1,000 per gallon and the requirement is a minimum 30,000 gallons or whatever the standard says for that development.

Selectman Courtemanche closed the public hearing at 7:45pm for all ordinances except Chapter 191 which will be continued to November 18th.

David presented an additional change to Chapter 187, Town Buildings and Grounds, Article 1 Smoking Prohibition, 187-1 Prohibition to include e-cigarettes.

Selectman Bond made a suggestion for Chapter 187, Town Buildings and Grounds, 187-7 Classes of Use, that priority of meeting space is given to municipal meetings that need to be recorded rather than a community use that does not. Selectman Courtemanche asked if there has been an issue. Selectman Bond stated that she is unsure but maybe it should be included to ensure priority is given to Town Boards and Committees. David stated that scheduling of the room is handled by one person at Town Hall. Priority is already given to a Town Board or Committee that needs to be recorded and if a community meeting needs to be bumped, they will be sent to library or to another meeting room in Town.

Selectman Bond asked in Chapter 191, Vehicles and Traffic, 191-9 - Prohibited Stopping, Standing or Parking. 1(a) "any vehicle parked for longer than the time limit shown in Schedule V at any time between the hours listed..." How will the ordinance be timed without being able to physically mark the tires? Selectman Crockwell stated that they can mark the road around the tires but they cannot touch the tire.

Selectman Goulet made a motion to accept the following ordinance changes as presented; Chapter 180, Chapter 82, Chapter 187, and all items on Chapter 191 with the exception of Howard Street which is continued to November 18th. Chapter 133 was tabled. Selectman Bond seconded the motion. Motion passed 5-0.

Selectman Bean made a motion to continue Chapter 133 and Chapter 191 to the next meeting. Selectman Crockwell seconded the motion. Motion passed 5-0.

IV. Old Business:

Broadway/Fairview Drainage

Robert Malo, 82 Broadway, came to discuss the Broadway/Fairview drainage issue. Robert stated that he fixed the drainage issue on his property. David asked if he went to the end of his property. Robert stated that he went to the end of his property and it has been tied into the catch basin. Robert asked about his easement. When the property was bought there was no easement but when they purchased property behind theirs, they had to do a lot line adjustment and the Town made them add the easement to their deed. He fixed the pipe that was in the Town's easement and would now like the easement to come off his deed if he is going to be responsible for that pipe and unable to build on the property. Selectman Bean asked why the Town added the easement. David answered that he is not sure. Robert stated that the easement was put on at the Planning Board's request. Robert asked what made the Town send him the original letter asking him what he planned to do with the pipe. David stated that there was an issue with water on the roadway and no homeowner can negatively impact the roads. David answered that the language on the deed is very vague as to whose responsibility it is. David stated that they can look at the plans, the notes on the plans, and look at the minutes to determine what the reasoning was behind the easement.

Selectman Goulet asked if it is possible to have it reversed. David stated that it was a condition of their site plan approval. It is an extensive process to remove that requirement. Robert asked if David goes back and it is determined that it should have been the Town's responsibility, what happens. David stated that it will go back to the Selectman. Robert asked now that it is tied into the Town's drainage system, how is it maintained. David answered that the Town would maintain the Town's right of way and it would be up to him and the homeowner above him to maintain the rest.

Jim Boisvert stated that when the Fairview project was being developed there was likely supposed to be a road going to Donald Ave and that is why there is the easement.

David stated that if they get him all the necessary paperwork to do the research, he will try and figure out the origins of everything and get back to them.

Approve 2020 Budget

David stated the proposed bottom line of the budget is \$9,335,309. Selectman Bean asked if the Police Department has body cameras and if not, has that ever been discussed. David stated that they do not and he is unsure if they have ever discussed it. Selectman Bean asked Selectman Crockwell how expensive they are. Selectman Crockwell stated that they are around \$1,600 each. David stated that the Police Department has a small equipment capital reserve fund that the Board of Selectman

are agents to expend out of if they decide this is something they would like to look into. Selectman Bean asked if it is too late to discuss it for this budget. David said they can bring it up to the Chief.

Jim Boisvert asked what the increase for Department of Public Works is. David answered that it is up a little over 4%. Jim asked if this budget is passed, is it going to Budget Committee. David answered that it is. Jim asked if he put in additional money for the North Pembroke Road bridge reconstruction. David said that at this point he has not but will call them at the end of the year to see if more funds needs to be encumbered. Selectman Bean asked if Concord is paying for any of it. David stated that they are managing the project. They are paying their staff and putting money towards the overall project but it is not equal to what Pembroke is paying in.

Selectman Courtemanche asked why the tree cutting budget went up \$1,000. Jim answered that there are more dead trees in Town that need to come down. He thinks at the end of FY19 they will be over budget with all the trees that had to come down this year.

Selectman Bond asked if they are going to revisit the Old Home Day appropriation. David stated that Allentown is giving the same donation we are and they do Police and Fire at the beginning of the parade and then Pembroke covers the activities at the field. The cost breaks down to approximately \$5,800 total costs for Pembroke. David stated that the costs to the Town used to be in the Police budget but a several years ago the selectmen decided to take it out of the budget and put with Old Home day. Last year it cost \$2,075.68 for the Police Department wages at Old Home Day. Selectman Courtemanche suggested that Selectman Bond go to the Old Home Day meeting and suggest ways to make the payments more level.

Selectman Goulet made a motion to accept the 2020 budget in the amount of \$9,335,309 as presented. Selectman Bond seconded the motion. Motion passed 4-0. Selectman Crockwell abstained.

V. New Business:

Ed Kinney from the Trail Dawgs discussed the status of the work being done to the slope on Thompson Ave. Next Saturday they will be digging out the area and installing 6-inch crushed stone and covering with reclaimed asphalt based on an email that was sent with the scope of what the Selectman would like to see done. Selectman Crockwell asked if they are going to eventually put a gate across the top of the hill. Ed stated that he is unsure if the property owner wants them to. It would be the easiest solution to the problem. The trucks and 4 wheelers are destroying all the bridges and trail work they are doing on the Range Roads.

Selectman Bond made a motion to accept the manifests and abatements as presented. Selectman Bean seconded the motion. Motion passed 5-0.

Selectman Bond made a motion to accept the minutes of October 21, 2019 as presented with corrections to Selectman Courtemanche's name throughout the document. Selectman Crockwell seconded the motion. Motion passed 3-0. Selectman Courtemanche and Selectman Crockwell abstained.

Selectman Bond stated that in the Donna Drive neighborhood there are easements on most properties that are not being maintained and it is causing flooding in neighboring homes. A resident whose home is being flooded asked the Selectman to send a letter requesting people look at their easements and take care of them. David stated that in the past this has been brought up because people are filling in their easements to make larger back yards and putting sheds on easements and it has caused a lot of flooding of neighboring yards and basements. They wanted the Town to fix the problem. The Board at the time made the decision that it is the homeowner's responsibility to maintain their easements and it was a civil matter. Jim Boisvert has looked into it and determined it was the Town's responsibility to take care of the large culverts and everything else was the homeowners. David stated that if a homeowner is responsible to maintain an easement and they obstruct it and then it floods someone else's basement it becomes a neighbor to neighbor civil matter. Selectman Crockwell asked if they ever established fines for homeowners not maintaining their easements. Selectman Bond stated that going forward the Planning Board is looking into putting clear language in the deeds of developments as to who exactly is responsible for what.

VI. Town Administrator Report:

October 28th the town attorney submitted to NH Circuit Court in Hooksett the 2-4 Prospect Street eviction notice. Selectman Bean asked how much they currently owe. David stated that it is over \$30,000. Since the tax deeding, there has been a new tax bill of \$3,404, water and sewer bills, and interest.

David asked if the issue of Fairview being a public street was ever resolved. Selectman Bond stated that can't find where the Town voted to take over the street. David stated that he found a letter to REI Land Development from the Town Administrator at the time that on October 4, 2006 The Board of Selectmen voted to release both performance bonds. However, they did not vote to accept the street as a public street as recommended. The issue with the drainage easement on the deeds needs to be resolved before the road can be accepted. David thinks there is a possibility that the official acceptance of the road may have fallen through the cracks since there was many transitional changes in Town that happened that year. There is a good chance that the Town likely now legally owns the road since it has been maintaining it since 2006. The matter will be researched.

Senator Reagan sent in a letter stating the ongoing educational funding, one-time education infrastructure grant, and one time municipal infrastructure grants, in the total new state aid for FY 2020 and FY 2021. The amounts of the ongoing education funding are \$445,742 for FY2020 and \$540,264 for FY 2021. The one-Time

education infrastructure grants is in the amount of \$743,245. The one-time municipal infrastructure grant for 2020 is \$102,298 and \$102,298 for FY 2021 for a total of \$1,933,847.

David presented the Board with the striping contract. The Board would like to discuss why some streets are striped and why some are not specifically on Glass Street with Jim Boisvert. David will place the document in the next packet.

David shared that some of rate increases circulating on Facebook are fabricated and enlarged. People are not factoring in that without the assessment increase the rate was going to be \$28.90.

David stated that the Board needs to figure out what they would like to do with the 6 Howard Street property and come into the next meeting with a plan. Selectman Bonds stated that while she understands that the current residents all have agreements with each other, someone will sell their house and something will come up. She feels that before they do anything with the property, they need to see what DPW will need for room. David stated that they should put up no parking here to corner at the bottom of Howard Street to start. Selectman Bond stated that even though they are parking on their property, you cannot park 25 feet from a curb and Planning is putting up a warrant article for 15-foot corner clearances. Selectman Courtemanche asked if someone can go and mark where town property ends. David stated that without an actual survey it is hard to know exactly where the town property ends. The telephone poles are a good marker for town property because they have to be put in on the town easements. There are times where they may hit ledge and the pole has to be moved slightly and there is a chance that it is out of the easement. Selectman Crockwell suggested if they are not having any parking issues and they are self-policing the road, maybe they should just let it stand through the winter until they determine what DPW needs. Selectman Bond stated that they are calling the police frequently with parking related complaints. David said that they are on the lower portion but not on 6 Howard. Selectman Goulet and Bean agree that they should not do anything right now with 6 Howard Street property. They can regroup and discuss it after the winter. David stated that with the trash trucks backing up the road it is a huge liability issue with the insurance companies. Selectman Bond suggested having them try the trash trucks up on the property over the next two weeks so at the next meeting they can make a more informed decision. David said he would ask them to do that.

Selectman Bean stated that the issue on Fairway is a civil issue. David stated that he believes something likely went through the Planning Board back when the subdivision was redone in 2012 and he will research it.

VII. Committee Reports:

Selectman Bean – Road Committee is meeting tomorrow night. Selectman Bean went down and looked at the proposed Bean Hill Road subdivision project that they met with at the last meeting. They have flagged the property like they had asked him to do. David stated that they called Carolyn at Town Hall to ask what the process is for starting the petition to open the road is. David is going to talk with them tomorrow and figure out what they have for plans.

Selectman Goulet – Budget Committee is next week and Economic Development Committee is meeting on Wednesday at 6:00.

Selectman Bond – Planning is meeting on the 27th to approve moving the asphalt plant from Ricker Road to North Pembroke Road. There is a site visit on Tuesday, November 5th. Energy Committee is having a hard time getting everyone together.

Selectman Courtemanche – None

Selectman Crockwell – None

VIII. Other/Citizen Comment:

Selectman Goulet stated she would like to put sports betting on the ballot this year. Sports betting is being written into law by Governor Sununu. Whoever have Powerball or Keno can offer sports betting. Selectman Bond asked what portion goes to education. Selectman Goulet stated that after operating costs a portion goes to gamblers anonymous and a portion goes to education. Right now, Massachusetts is not allowing it and neither are any other surrounding state and it is already legal in New Hampshire. They are working on setting it up with Draft Kings yet. The hope is that it will be up and running by football playoffs. The one thing is that New Hampshire residents cannot bet on New Hampshire teams like UNH. The warrant would be the same language as the warrant article that was used for Keno. David stated that they would need to know which RSA it would fall under and the approved language by DRA. Selectman Goulet stated that they already put the language in the law being signed by the Governor.

IX. Adjourn:

Motion by Selectmen Goulet, seconded by Selectmen Crockwell to adjourn at 9:16 PM. Motion Passes 5-0.

Justine M. Courtemanche, Chairman

For more detailed information, the meetings are now taped and can be seen on www.townhallstreams.com click on Pembroke NH and look for the day of the meeting under the month.

October 28, 2019

Board of Selectmen
Town of Pembroke
311 Pembroke Street
Pembroke, NH 03275

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PEMBROKE, NH

Dear Chairman and Members of the Board:

As we are all aware, the Internet is an essential tool in our everyday lives. It is the way we connect to a world of knowledge and opportunities, including access to education, healthcare, employment, news, and information. Therefore, we wanted to share the latest news about **Internet EssentialsSM from Comcast**. We recently announced a significant ***expansion to eligibility for the program to include all qualified low-income households in our service area***. The expansion is the most significant change in the program's eight-year history. We estimate that more than three million additional low-income households, including people with disabilities, are now eligible to receive affordable high-speed Internet service.

Internet Essentials provides high-speed Internet service for \$9.95 a month plus tax, the option to purchase a desktop or laptop computer for \$149.99, and access free digital literacy training in print, online, and in person. Individuals may qualify* if they have at least one child who is eligible for the National School Lunch Program, or if they receive public assistance through such programs as housing assistance, Medicaid, SNAP, SSI, and others. Those wishing to apply can call 1-855-8-INTERNET (1-855-846-8376) or visit InternetEssentials.com.

Since the launch in 2011, Internet Essentials has connected more than 8 million low-income Americans. We have worked hard over the past 8 years spreading the word with school districts, community based organizations, cities, church groups, and many others, but we know we can do more to close the digital divide and we couldn't do it without our amazing partners. Together we can bring the Internet home to even more individuals across the county and help transform even more lives.

If you have additional questions or are interested in ordering program materials (completely free of charge) to share with your constituents, please contact us directly at ned_newenglandcommunitypartners@cable.comcast.com or visit our website at InternetEssentials.com/Partner where complimentary flyers, brochures, and postcards are available in 16 languages.

Sincerely,



Timothy Kelly
Vice President, Government & Regulatory Affairs

* Restrictions apply. Visit InternetEssentials.com for restrictions and complete details.