

**AGENDA**  
**BOARD OF SELECTMEN**  
**December 16, 2019 AT 6:30 PM**  
**TOWN HALL, PAULSEN MEETING ROOM**

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- I. CALL TO ORDER
- II. CITIZEN COMMENT
- III. SCHEDULED MEETINGS:
  - a. Freedom Energy Logistics – Community Choice Aggregation
- IV. OLD BUSINESS:
  - a. Upper Beacon Range Road Opening Request
- V. NEW BUSINESS:
  - a. Snow removal discussion
  - b. Trust Fund Distributions
  - c. 2019 Encumbrances
  - d. Execute contract with St. Jean Auctioneers 2-4 prospect Street
  - e. Manifest/Abatements
  - f. Minutes 11/18/19, 12/2/19
- VI. TOWN ADMINISTRATOR REPORT
- VII. COMMITTEE REPORTS
- VIII. OTHER/CITIZEN COMMENT
- IX. NON PUBLIC SESSION
- X. RSA 91-A:3 II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.
- XI. ADJOURN

## David Jodoin

---

**From:** Steve Jorgensen <steve.jorgensen@felpower.com>  
**Sent:** Friday, November 22, 2019 8:47 AM  
**To:** djodoin@pembroke-nh.com  
**Cc:** anbond007@me.com  
**Subject:** FW: Freedom Energy Logistics - CCA follow up

Good Morning David,

Would it be possible to have us placed on the agenda for your upcoming 12/16/19 Selectman's Meeting? (Unfortunately we are booked for 12/2.)

NH-local, Freedom Energy Logistics, would like 20-30 mins to present Community Choice Aggregation (CCA) to the board and energy committee members. We plan to outline what CCA is, how it works, the value of CCA, and field any questions that may arise.

Kindly advise.

Thank you David.

My Best,  
~ Steve J.

**Steve Jorgensen**  
Senior Energy Consultant

**Freedom Energy Logistics, LLC**  
5 Dartmouth Dr, Suite 301, Auburn NH 03032  
O 603.625.2244 | F 603.625.8448



**A 2015 & 2016 BBB Torch Awards Finalist For Marketplace Ethics**  
**Exclusive Procurement Agent (2015-2019) For The ME, NH, MA, & CT Retail Merchant Associations**  
**Named 2016 Business Vendor of The Year by General Dynamics**  
**Business Excellence Award Recipient For Consumer Services**



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**From:** Ann Bond <anbond007@me.com>  
**Sent:** Tuesday, November 19, 2019 12:34 PM  
**To:** Steve Jorgensen <steve.jorgensen@felpower.com>  
**Cc:** David Jodoin <djodoin@pembroke-nh.com>  
**Subject:** Re: Freedom Energy Logistics - CCA follow up

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello

Send an email to David Jodoin our town administrator to get on the agenda

[djodoin@pembroke-nh.com](mailto:djodoin@pembroke-nh.com)

Ann Bond

On Nov 19, 2019, at 10:59 AM, Steve Jorgensen <[steve.jorgensen@felpower.com](mailto:steve.jorgensen@felpower.com)> wrote:

Good Morning Ann,

Thank you for taking time to attend Freedom Energy Logistics Community Choice Aggregation (CCA) informational session at the NHMA Conference last week. We are excited to link the Power of Choice with the Power of Community thru this great program.

Let me know how your Selectmen's Meeting went last evening and if there are any questions that we can answer for you. Also, keep me posted if you would like Freedom to do a CCA Presentation in the future for your Selectmen and Energy Committee.

Thanks.

My Best,

~ Steve J.

**Steve Jorgensen**

Senior Energy Consultant

**Freedom Energy Logistics, LLC**

5 Dartmouth Dr, Suite 301, Auburn NH 03032

O 603.625.2244 | F 603.625.8448

<image001.jpg>

<image002.jpg>

<image003.jpg>

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<image004.jpg>

This E-Mail may contain information that is privileged, confidential and/or exempt from discovery or disclosure under applicable law. Unintended transmission shall not constitute waiver of the attorney-client or any other privilege. If you are not the intended recipient of this communication, and have received it in error, please do not distribute it and notify me immediately by E-mail at [Steve.Jorgensen@felpower.com](mailto:Steve.Jorgensen@felpower.com) or via telephone at 603-625-2244 and delete the original message. Unless expressly stated in this e-mail, nothing in this message or any attachment should be construed as a digital or electronic signature or as a legal opinion.

PETITION TO OPEN A TOWN ROAD  
RSA 231, SECTION 231:8

November 7, 2019

To: Board of Selectmen, Town of Pembroke, NH

Re: 225-229 Beacon Hill Road, Pembroke, NH, Tax Map 563, Lot 15

From: William E & Mary Lou Evans, Trustees

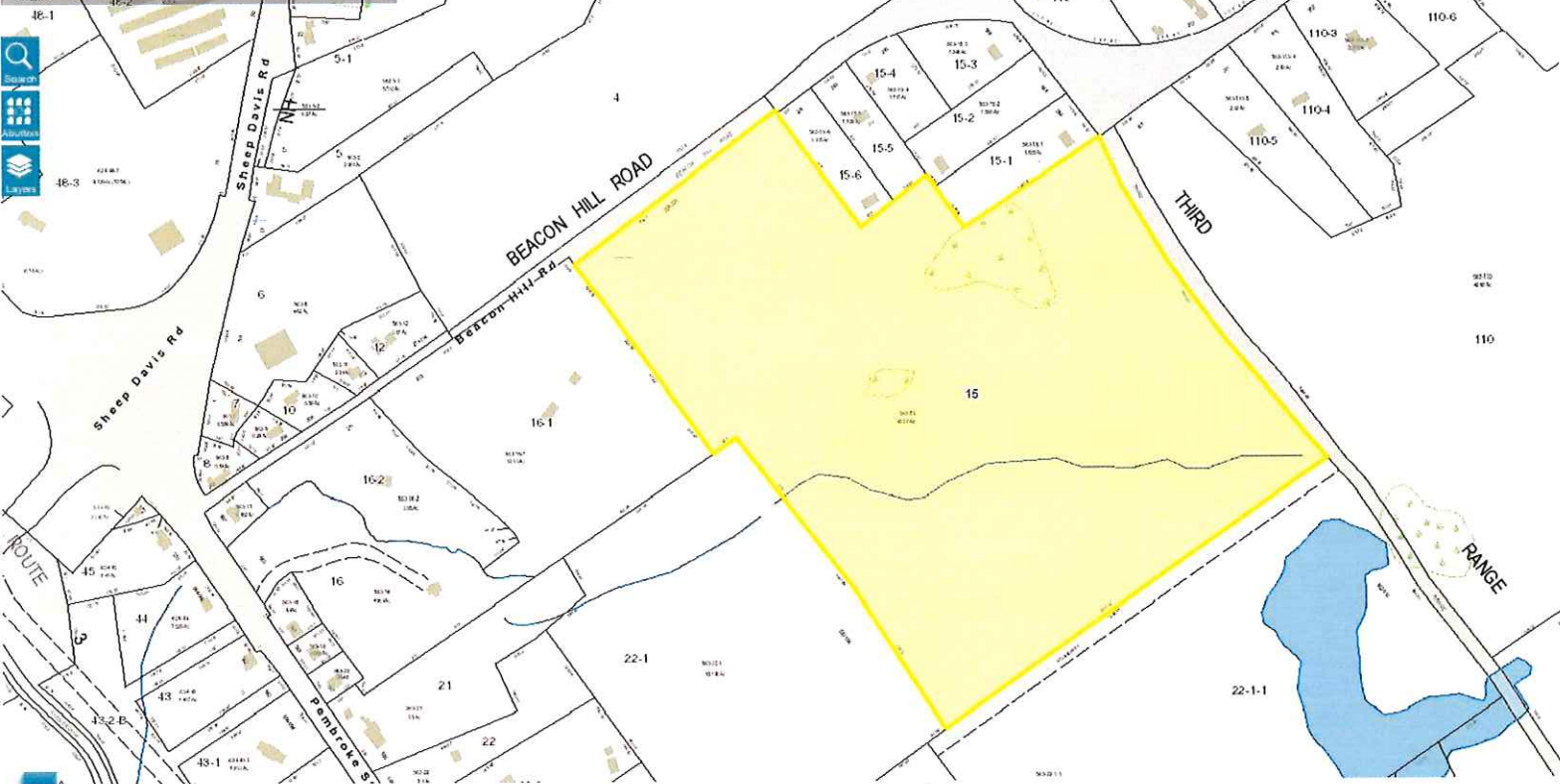
Pursuant to RSA 231, Section 231:8 and our recent meeting on October 21, 2019 we are petitioning the Board of Selectmen to layout a portion of Beacon Hill Road located at the subject address for access to the property that we own.

Please see attached a copy of a conceptual plan showing the proposed locations for access off of Beacon Hill Road and the CAI tax map showing the general area around the subject property. These locations will be marked in the field for your general reference.

I have also attached a list of the abutters to the property.



**Pembroke, NH**  
Contact



Abutters List

Evans, William E. & Mary Lou, Trustees  
Tax Map 563, Lot 15  
225-229 Beacon Hill Road, Pembroke, NH  
November 7, 2019

BOYER, DANNY S. & JULIE A.  
223 BEACON HILL ROAD  
PEMBROKE, NH 03275  
TAX MAP 563, LOT 16-1

RIVERWOOD COMMERCIAL PROPERTIES  
4 PARK STREET  
CONCORD, NH 03301  
TAX MAP 561, LOT 4

TURSUBOVIC, SAMIR & KELLIE  
241A BEACON HILL ROAD  
PEMBROKE, NH 03275  
TAX MAP 563, LOT 15-6

TIERNEY, PATRICK & MARIANNE  
243B BEACON HILL ROAD  
PEMBROKE, NH 03275,  
TAX MAP 563, LOT 15-5

FARETRA, MICHAEL C. & ROBIN C., TRUSTEES  
MICHAEL C. & ROBIN C. FARETRA REVOCABLE TRUST  
152 SNOW POND ROAD  
CONCORD, NH 03301  
TAX MAP 563, LOT 15-2

COREY, PETER &  
MARGARET J., TRUSTEE  
PEMACOR FAMILY TRUST 2017  
38 SOUTH WHITEFIELD ROAD  
WHITEFIELD, NH 03598  
TAX MAP 563, LOT 15-1

PEMBROKE, TOWN OF  
CONSERVATION COMMISSION  
311 PEMBROKE STREET  
PEMBROKE, NH 03275  
TAX MAP 563, LOT 110

## David Jodoin

---

**From:** Justine Courtemanche <jmcourtemanche2@gmail.com>  
**Sent:** Tuesday, December 03, 2019 2:13 PM  
**To:** Dave Jodoin  
**Subject:** Fwd: sidewalks

Sent from my iPad

Begin forwarded message:

**From:** Robert Vodra <robertvodra@gmail.com>  
**Date:** December 3, 2019 at 11:33:53 AM EST  
**To:** JMCourtemanche2@gmail.com  
**Subject:** sidewalks

Ms. Courtemanche,

I have a concern about our town's maintenance of its sidewalks during and after snow events. I sent this concern to Mr. Jodain last winter, who passed it onto the town's public works, who mailed me a hard copy of the town's snow removal policy, which I had already read on line, and didn't address my concern.

I live on the top of Broadway, our sidewalk is considered a primary sidewalk, and have noticed over the past few years that the sidewalks have not been cleared until the next full regular business day after a snow event. Because the town has decided we do not want to provide buses for high school students, this means that many high school students, and also quite a few middle school students, walk from the village, up Broadway toward the high school or Three Rivers. I imagine the same is true coming up Route 3 from Allentown and the condos.

Because the sidewalks are no longer plowed until the next normal business day after a storm, this means that many of our children are walking in the roadway on Broadway, Route 3, and Academy. While Broadway and Route 3 are often wide enough to accommodate walkers and vehicles, there are places where it is really not safe to have children walking in the road. This is very dangerous on mornings where the roads are wet, but the sun is out, as drivers are having a harder time seeing people in the road. This is also very dangerous now that we have taken out street lights as some walk to school before the sun comes up, and many walk home after sunset.

The policy does state that roads have priority, which I totally agree with, even goes so far as to say sidewalks will not be started until all other plowing is underway. I wrote in my first note, that I understand stuff happens. Snow fall is much heavier than expected, equipment breaks, people call in sick. My original note was after a storm when main roads were dry by 10:00 in the morning, primary sidewalks were not touched until the next morning, after all the kids walked to school in the road. Road work was not only underway, but most main roads were clear and dry by early that morning yet primary sidewalks were not touched until the next day. When this happens on a weekend, it appears they are not touched until Monday. Several times I have

driven through Allenstown after a storm, their sidewalks are clear, their sidewalks always appear clear before it appears we even start in Pembroke. Although we had a nice break in the snow yesterday, main roads were just wet, sidewalks were not touched. I am guessing sidewalks will not be touched today, and tomorrow morning we will see kids walking in the roads. Trash is being collected today, so it is not a personnel issue. We just bought a new really expensive trackless machine, so hope it is not broken.

I am not in favor of a policy change. The designation of primary and secondary sidewalks makes perfect sense, plowing of roads first makes perfect sense, but it appears that side walks are no longer being started after plowing is underway, but practice is to start the next weekday after the storm. As I stated, being mailed a hard copy of that policy didn't address my concern. I am concerned about the kids who must walk to school in the road. It is only a safety issue. I work prn on Tri-town EMS, and the thought of picking up a child who had been hit by a car because we decided clearing side walks is not important, is something I should not have to worry about. We have decided not to provide buses, we have decided to remove street lights, the least we can do is provide a safe way for them to walk to school.

Perhaps being on the board of selectman your voice will be heard. It would be really nice if we got to a point where our kids only had to walk in the streets to get to school on a rare basis (something broke) not like it has become, that it is after every storm.

Thank you for looking into this safety issue.

Rev. Robert Vodra  
Pastor, First Congregational Church of Dunbarton, NH  
EMT - Tri-town EMS  
[617-863-7241](tel:617-863-7241) (cell)

## 2020 Pembroke Curbside Pickup Holiday Schedule

Regular Pickup Date	Holiday	Holiday Pickup Date
MON 01/20/20	MLK Jr./Civil Rights Day	TUES 01/21/20
MON 02/17/20	President's Day	TUES 02/18/20
MON 05/25/20	Memorial Day	TUES 05/26/20
FRI 07/03/20	Independence Day (Observed)	TUES 07/07/20
MON 09/07/20	Labor Day	TUES 09/08/20
MON 10/12/20	Columbus Day	TUES 10/13/20
WED 11/11/20	Veteran's Day	TUES 11/10/20
THUR 11/26/20	Thanksgiving Day	TUES 12/01/20
FRI 11/27/20	Day After Thanksgiving	FRI 11/27/20
MON 11/30/20	Thanksgiving Adjustment	MON 11/30/20
FRI 12/25/20	Christmas Day	TUES 12/29/20
FRI 1/01/21	New Year's Day	TUES 1/4/21
MON 01/18/21	MLK Jr./Civil Rights Day	TUES 01/19/21
MON 02/15/21	President's Day	TUES 02/16/21



## 2020 Pembroke Spring Cleanup Schedule

Your Trash Pickup Day	Your Spring Cleanup Week
Monday	April 6 through April 10
Wednesday	April 6 through April 10
Thursday	April 13 through April 17
Friday	April 13 through April 17

\*Please have yard waste out at the beginning of your week

\*Feel free to cut this schedule out and keep for your reference

## 2020 Pembroke Transfer Station Closings

Transfer Station (July 4, 2020),  
 Old Home Day (August 22, 2020)  
 Transfer Station's Normal Hours are:  
 Tuesdays & Saturdays 7:30 am – 3:30 pm

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MON 01/20/20	MLK Jr./Civil Rights Day	TUES 01/21/20
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MON 09/07/20	Labor Day	TUES 09/08/20
MON 10/12/20	Columbus Day	TUES 10/13/20
WED 11/11/20	Veteran's Day	TUES 11/10/20
THUR 11/26/20	Thanksgiving Day	TUES 12/01/20
FRI 11/27/20	Day After Thanksgiving	FRI 11/27/20 (Double - THUR & FRI)
FRI 12/25/20	Christmas Day	TUES 12/29/20
FRI 1/01/21	New Year's Day	TUES 1/4/21
MON 01/18/21	MLK Jr./Civil Rights Day	TUES 01/19/21
MON 02/15/21	President's Day	TUES 02/16/21

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THUR 11/26/20	Thanksgiving Day	FRI 11/27/20
FRI 11/27/20	Day After Thanksgiving	MON 11/30/20
MON 11/30/20	Thanksgiving Adjustment	TUES 12/1/20
FRI 12/25/20	Christmas Day	TUES 12/29/20
FRI 1/01/21	New Year's Day	TUES 1/4/21
MON 01/18/21	MLK Jr./Civil Rights Day	TUES 01/19/21
MON 02/15/21	President's Day	TUES 02/16/21

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Transfer Station (July 4, 2020)  
 Old Home Day (August 22, 2020)  
 Transfer Station's Normal Hours are:  
 Tuesdays & Saturdays 7:30 am – 3:30 pm

**TOWN OF PEMBROKE  
TRUSTEES OF TRUST FUND**

**APPLICATION FOR PAYMENT FROM TRUST**

(All requests for payment must be submitted using this form pursuant to RSA 31:33 I)

Submitted by: Selectmen  
( Selectmen, School Board, Water Commissioners, Sewer Commissioners, Library Trustees, Elementary School Principals, Scholarship Award Committee, PALS.)

Date request submitted: 12/16/19 Date payment required: 12/31/19

Printed name of person submitting request: David M. Jodoin

Title of person submitting request: Town Administrator

Deliver payment to: 311 Pembroke Street  
Pembroke, NH 03275

Signature of person submitting request: 

Submitted pursuant to:

☒ Action as agent to expend.

☐ Warrant article approved at town/school district annual or special meeting.

☐ This request is for only a portion of the amount authorized by the article.

☐ This request is for the total amount authorized by the article in question or represents the final payment in a series.

Amount of distribution requested: \$7,354.21

Name of fund from which payment is requested: Property Revaluation Capital Reserve

Date and warrant article number which authorizes this request: \_\_\_\_\_

or

Date and minutes of meeting by boards & commissions authorizing withdrawal 12/16/19.  
( Enter the date of the meeting and attach a copy of approved minutes documenting authorization.)

All payments will be made by check unless special arrangements have been made in advance with the trustees of trust funds. Trust requests are received by the trustees on Thursdays. Allow 5 to 12 business days for delivery of payment.

VENDOR CorcoranCo Corcoran Consulting Associates, Inc.

10/22/2019

000075178

PO #	Invoice #	Reference	Inv Date	Invoice Amt	Disc Amt	Payment Amt
	092119PB	Reval	10/4/19	6,106.21	0.00	6,106.21
Check 0000075178 - Total All Invoices: \$6,106.21				\$6,106.21	\$0.00	\$6,106.21

Town of Pembroke

DO NOT ACCEPT UNLESS THIS CHECK IS PRINTED WITH A COLOR BACKGROUND, CONTAINS A VOID PANTOGRAPH, MICROPRINTING FACE AND BACK, UV FIBERS AND A WATERMARK ON THE REVERSE SIDE



TOWN OF PEMBROKE  
311 Pembroke St.  
Pembroke, NH 03275

TD Bank  
Concord, NH

54-7/114

CHECK DATE  
10/22/2019

CHECK #  
000075178

AMOUNT  
6,106.21

PAY Six thousand one hundred six and 21 / 100

TO THE ORDER OF Corcoran Consulting Associates, Inc.  
PO Box 1175  
Wolfeboro Falls NH 03896

*Susan Dean Jones*

⑈000075178⑈ ⑆011400071⑆ 9243267625⑈

VENDOR CorcoranCo Corcoran Consulting Associates, Inc.

10/22/2019

000075178

PO #	Invoice #	Reference	Inv Date	Invoice Amt	Disc Amt	Payment Amt
	092119PB	Reval	10/4/19	6,106.21	0.00	6,106.21
Check 0000075178 - Total All Invoices: \$6,106.21				\$6,106.21	\$0.00	\$6,106.21

COPY

Town of Pembroke

Date \_\_\_\_\_



CORCORAN CONSULTING ASSOCIATES, INC.

October 4, 2019

David M. Jodoin, Administrator  
Pembroke Town Hall  
311 Pembroke Street  
Pembroke, NH 03275

RE: Assessing Services  
**Invoice # 09219PB – September 2019 Services**

Dear Mr. Jodoin,

Please accept and process our agency invoice for various assessing services rendered during the time-frame specified above. The following is a breakdown of time charged to the Town for this invoice:

Monica Hurley: 44.50 hours @ Assessor Rate (\$78.00 per hour), +  
166 miles @ \$.575 per mile (\$95.45);  
Jay Ferreira: 8.50 hours @ Sr. Appraiser Rate (\$78.00 per hour), +  
61 miles @ \$.575 per mile (\$35.08);  
Ben Lafond: 26.00 hours @ Appraiser Rate (\$67.00 per hour), +  
69 miles @ \$.575 per mile (\$39.68);  
Jannine Cameron: 1.50 hours @ Researcher Rate (\$40.00 per hour), +  
00 miles @ \$.575 per mile (\$0.00);

**\$6,106.21**

Our activity logs are attached for your review. Please don't hesitate to contact us with any concerns.

Sincerely,  
*Wil Corcoran*  
Wil Corcoran  
Principal Consultant

REF: #09219PB  
encl\activity log

**COPY**



## Activity Log for Pembroke, NH

Name	Hours	Activities
<b>Monica Hurley</b>		
9/3/2019	8.00	Hearing preparation/General administration
9/12/2019	8.00	Prepare for hearings/General administration/Start draft MSI
9/16/2019	8.00	Hearings
9/17/2019	4.00	Hearings
9/20/2019	8.00	Hearing reviews
9/23/2019	8.50	Hearing changes/2 <sup>nd</sup> notices/MSI 2019
<b>Jay Ferreira</b>		
9/17/2019	8.50	Hearings
<b>Ben Lafond</b>		
9/16/2019	8.75	Hearings
9/19/2019	8.75	Hearings
9/20/2019	8.50	Hearings
<b>Jannine Cameron</b>		
9/18/2019	1.50	Monthly MLS/Comp Searches

COPY



VENDOR CorcoranCo Corcoran Consulting Associates, Inc.

11/19/2019

000075290

PO #	Invoice #	Reference	Inv Date	Invoice Amt	Disc Amt	Payment Amt
	09319PB	General & Reval	11/6/19	2,669.18	0.00	2,669.18
Check 0000075290 - Total All Invoices: \$2,669.18				\$2,669.18	\$0.00	\$2,669.18

Town of Pembroke

DO NOT ACCEPT UNLESS THIS CHECK IS PRINTED WITH A COLOR BACKGROUND, CONTAINS A VOID PANTOGRAPH, MICROPRINTING FACE AND BACK, UV FIBERS AND A WATERMARK ON THE REVERSE SIDE



TOWN OF PEMBROKE  
311 Pembroke St.  
Pembroke, NH 03275

TD Bank  
Concord, NH

54-7/114

CHECK DATE  
11/19/2019

CHECK #  
000075290

AMOUNT  
2,669.18

PAY Two thousand six hundred sixty-nine and 18 / 100

TO THE ORDER OF Corcoran Consulting Associates, Inc.  
PO Box 1175  
Wolfeboro Falls NH 03896

*Susan Dean Jones*

⑈000075290⑈ ⑆011400071⑆ 9243267625⑈

VENDOR CorcoranCo Corcoran Consulting Associates, Inc.

11/19/2019

000075290

PO #	Invoice #	Reference	Inv Date	Invoice Amt	Disc Amt	Payment Amt
	09319PB	General & Reval	11/6/19	2,669.18	0.00	2,669.18
Check 0000075290 - Total All Invoices: \$2,669.18				\$2,669.18	\$0.00	\$2,669.18

COPY

124812  
Reval

Town of Pembroke



# Town of Pembroke

## Payment Voucher

Vendor: Corcoran Consulting

No: \_\_\_\_\_  
(Finance Office Use)

### Payment Disposition

\_\_\_\_ Mail  
\_\_\_\_ Pick-up  
\_\_\_\_ Other  
\_\_\_\_\_

Invoice No.	Date	Account No./Desc.	Description	Amount
09319PB	11/6/19	1000-41522-31200 Assessing	General	\$ 1,421.18 ✓
09319PB	11/6/19	1000-13250-00000 Due from trust funds	reval	\$ 1,248.00 ✓

COPY

Need  
copy

Vendor Total: \$ 2,669.18

Department Authorization

11/8/19

Date

Purchasing Director (if required)

Date



CORCORAN CONSULTING ASSOCIATES, INC.

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November 6, 2019

David M. Jodoin, Administrator  
Pembroke Town Hall  
311 Pembroke Street  
Pembroke, NH 03275

RE: Assessing Services  
**Invoice # 09319PB – October 2019 Services**

Dear Mr. Jodoin,

Please accept and process our agency invoice for various assessing services rendered during the time-frame specified above. The following is a breakdown of time charged to the Town for this invoice:

Monica Hurley: 32.50 hours @ Assessor Rate (\$78.00 per hour), +  
129 miles @ \$.575 per mile (\$74.18);  
Jannine Cameron: 1.50 hours @ Researcher Rate (\$40.00 per hour), +  
00 miles @ \$.575 per mile (\$0.00);

**\$2,669.18**

Our activity logs are attached for your review. Please don't hesitate to contact us with any concerns.

Sincerely,

*Wil Corcoran*  
Wil Corcoran *by JL*  
Principal Consultant

REF: #09319PB  
encl\activity log

COPY

### Activity Log for Pembroke, NH

Name	Hours	Activities
<b>Monica Hurley</b>		
10/4/2019	8.00	General administration
10/8/2019	4.00	Utility Values
10/18/2019	4.00	General administration/2019 equalization
10/22/2019	8.00	General administration/2019 equalization
10/29/2019	8.50	General administration
<b>Jannine Cameron</b>		
10/11/2019	1.50	Monthly MLS/Comp Searches

COPY

14 HRS  
Rept

TOWN OF PEMBROKE  
TRUSTEES OF TRUST FUND

APPLICATION FOR PAYMENT FROM TRUST

(All requests for payment must be submitted using this form pursuant to RSA 31:33 I)

Selectmen

Submitted by: \_\_\_\_\_  
(Selectmen, School Board, Water Commissioners, Sewer Commissioners, Library Trustees, Elementary School Principals, Scholarship Award Committee, PALS.)

Date request submitted: 12/16/19 Date payment required: 12/31/19

Printed name of person submitting request: David M. Jodoin

Title of person submitting request: Town Administrator

Deliver payment to: 311 Pembroke Street  
Pembroke, NH 03275

Signature of person submitting request: 

Submitted pursuant to:

☐ Action as agent to expend.

☒ Warrant article approved at town/school district annual or special meeting.

☐ This request is for only a portion of the amount authorized by the article.

☐ This request is for the total amount authorized by the article in question or represents the final payment in a series.

Amount of distribution requested: \$7,024.00

Name of fund from which payment is requested: Town Equipment Capital Reserve Fund

Date and warrant article number which authorizes this request: Art.#9 3/16/19 TM

or  
Date and minutes of meeting by boards & commissions authorizing withdrawal \_\_\_\_\_.  
(Enter the date of the meeting and attach a copy of approved minutes documenting authorization.)

All payments will be made by check unless special arrangements have been made in advance with the trustees of trust funds. Trust requests are received by the trustees on Thursdays. Allow 5 to 12 business days for delivery of payment.



VENDOR McDonnell A.L. McDonnell Co., Inc.

09/17/2019

000075032

PO #	Invoice #	Reference	Inv Date	Invoice Amt	Disc Amt	Payment Amt
	8-25	Electrical Work for Air Compressor	8/25/19	850.00	0.00	850.00
Check 0000075032 - Total All Invoices: \$850.00				\$850.00	\$0.00	\$850.00

Town of Pembroke

*For 10 MBK  
Per Jimmy  
6/29/19*

Vendor Total: \$ 850.00

James A. Bunt  
Department Authorization

8-25-19  
Date

Purchasing Director (if required)

Date





Holder  
Position  
Date  
9/18/10

2019

No: \_\_\_\_\_  
(Finance Office Use)

### Payment Disposition

## Mail

### Pick-up

Other

[illegible]

**Vendor Total:      \$      850.00**

James A. Bunt  
Department Authorization

8-25-19  
Date

Purchasing Director (if required)

Date \_\_\_\_\_

A. L. McDonnell Co., Inc.  
P.O. Box 179  
Pembroke, N.H. 03275  
PHONE 603-485-9201  
FAX 603-485-2208

8/25/19

Proposal Submitted TO:

Pembroke Highway  
Air Compressor

Pembroke Highway Department  
ATTN: Reno

WE PROPOSE TO DO THE FOLLOWING ELECTRICAL WORK:

1. Relocate Existing 60 AMP Air Compressor Circuit To New Location.

QUOTE : \$850.00

This Quote Is Good For 30 Days

---

David Murray

**PLEASE READ CAREFULLY**

In consideration of A.L. McDonnell Co., Inc. extending credit to the undersigned or to the corporation which they represent, the following terms are accepted: Payments for invoices will be made within fifteen days of invoice dates, in the event of default the undersigned agrees to pay interest or service charge at the rate of 2% per month on all unpaid or delinquent accounts together with reasonable attorney's fees and cost of collection.

**ACCEPTANCE OF PROPOSAL** - The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work and payments will be made as outlined above.

Date Of Acceptance \_\_\_\_\_

Signature \_\_\_\_\_

Signature \_\_\_\_\_

VENDOR Ingersoll Ingersoll Rand

09/17/2019

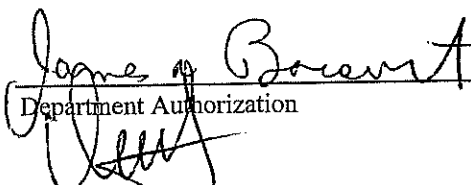
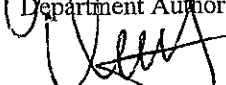
000075026

PO #	Invoice #	Reference	Inv Date	Invoice Amt	Disc Amt	Payment Amt
	8-8	Air Compressor/Freight of \$350.00	8/8/19	6,901.60	0.00	6,901.60
Check 0000075026 - Total All Invoices: \$6,901.60				\$6,901.60	\$0.00	\$6,901.60

Town of Pembroke

Px  
 10/29/19  
 Per Jimmy

Vendor Total: \$ 6,901.60

  
 Department Authorization  
  
 Purchasing Director (if required)

8-8-19  
 Date  
 9/10/19  
 Date





■ Presented To:  
Cory Heath  
cheath@pembroke-nh.com  
603-670-8628  
Town of Pembroke  
8 Exchange Street  
Pembroke, NH 03275

■ Prepared By:  
Victor Menendez  
victor\_menendez@irco.com  
362 Elm St  
Marlborough, MA 01752  
Direct: (508) 573-1524  
Fax: (508) 573-1550  
Cell Phone: (781) 330-3929

Prepared On: 8/8/2019

This proposal is valid until 8/31/2019. After that date the quote and terms in the proposal may need to be revised.





## Rotary Screw Air Compressor UP6-7.5TAS SSR

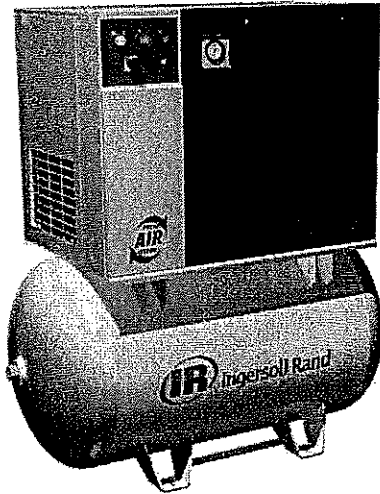


Image for reference only

### Technical Information:

#### Capacity:

- 26.3 cfm @ 125 psig (UP6-7TAS-125)
- 23.1 cfm @ 150 psig (UP6-7TAS-150)
- 16.0 cfm @ 210 psig (UP6-7TAS-210)

#### Maximum Operating Pressure:

- 125 psig (UP6-7TAS-125)
- 150 psig (UP6-7TAS-150)
- 210 psig (UP6-7TAS-210)

#### Weight:

- 725 lbs. Baseplate
- 1000 lbs. 80 Gallon Tank
- 1035 lbs. 120 Gallon Tank

#### Connection Size: 3/4" NPT

#### Dimensions (L x W x H):

- 41" x 28.9" x 36" Baseplate
- 70" x 29" x 57" 80 Gallon Tank
- 74.7" x 28.9" x 60.7" 120 Gallon Tank

*Additional Engineering Data available upon request*

### Product Description:

The Ingersoll Rand Rotary screw compressor, 5-15 HP utilizes a high efficiency integrated compression module and an innovative package design to maximize efficiency and performance. The Total Air System adds an air dryer and dual filter to remove oil, water and particles from the compressed air stream.

The design features of this package deliver unsurpassed reliability, ease of maintenance and flexibility in placement and application. The addition of the Total Air System increases the life and enhances performance of down stream tools and equipment.

### Key Features & Benefits:

- Cycling Refrigerated Dryer
- Ultra Coolant
- Auto Start/ Stop and Constant Speed Control
- 80 Gallon Tank
- Coalescing and Particulate Filters
- Low Sound Enclosure (69 dba)
- Full Voltage Starter

### Key Options Available:

- Baseplate on 120 Gallon Tank
- Outdoor Modification
- Power Outage Restart Option
- Maintenance Indication



Visit the Ingersoll Rand website for further information <http://www.ingersollrandproducts.com>





## Quote Summary

Quote #: 1-763L1Y3

All amounts are displayed in USD

Product Description	Qty	Unit Price	Extended Price	Sub Total
UP6-7.5 125 PSI Rotary Screw Air Compressor Single Phase		\$6,051.60	\$6,051.60	
UP6-7.5 125 PSI Rotary Screw Air Compressor	1	\$0.00	\$0.00	
230/1/60 Open Drip Proof Motor	1	<del>\$156.00</del>	<del>\$156.00</del>	N/C
80 Gallon Receiver	1	<del>\$160.80</del>	<del>\$160.80</del>	N/C
Pre-Filter	1	\$0.00	\$0.00	
230/1/60 Starter	1	\$0.00	\$0.00	
Hourmeter	1	\$0.00	\$0.00	
Manual Drain Valve	1	\$0.00	\$0.00	
Start-Up Kit (Ultra Coolant)	1	<del>\$66.00</del>	<del>\$66.00</del>	N/C
Ultra Coolant	1	\$0.00	\$0.00	
Optional				
47 Pt Inspection Start Up & Commissioning	1	\$500.00	\$500.00	
Total Quote Price: \$6,551.60				
Delivery : 3-5 Days				
Payment Terms : Net 30 On Account				
FOB : Campbellsville-KY				
Freight Terms : Pre Pay & Add				
Freight : \$350.00				
Pricing and availability is subject to change without notice.				

Total Quote Price: \$6,551.60 does not include freight



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Upon submission of your order, please include the following information: payment terms, preferred payment method, purchase order number, tax status (if exempt please include a copy of your tax exemption certificate with your order). For US, please remit all payments to Ingersoll Rand, 15768 Collections Center Drive, Chicago, IL, 60693. For Canada, please remit all payments to Faire Remise A, C/O T10223C PO Box 4918 STN A, Toronto, ONTARIO M5W 0C9, Canada. Also, please be aware that Ingersoll Rand accepts payment via credit card, and EFT.



## STANDARD TERMS AND CONDITIONS OF SALE

1. General Any written or oral order received from Buyer by Ingersoll-Rand Company ("Company") is governed by the Standard Terms and Conditions of Sale outlined herein ("Terms"). COMPANY'S ACCEPTANCE OF BUYER'S ORDER IS EXPRESSLY CONDITIONED ON BUYER'S ACCEPTANCE OF THESE TERMS. Company rejects any terms and conditions inconsistent with these Terms and to any other terms proposed by Buyer in accepting Company's proposal. No agreement, oral or written, in any way claiming to modify these Terms and Conditions will be binding on Company unless agreed to in writing by an authorized representative of Company.

2. Taxes Prices do not include any present or future Federal, State, or local property, license, privilege, sales, use, excise, gross receipts or other like taxes or assessments applicable to this order ("Taxes"). All Taxes will be itemized separately. Buyer will be responsible for the payment of any Taxes to Company unless Buyer provides a valid exemption certificate. If the exemption certificate is not recognized by the governmental taxing authority, Buyer will reimburse Company for any Taxes, including any interest or penalty assessed against Company.

3. Title and Risk of Loss Title and risk of loss or damage to equipment will pass to Buyer upon tender of delivery FOB Company facility, except that Buyer grants Company a lien on and a purchase money security interest in and to all of the right, title, and interest of Buyer in the equipment purchased hereunder until full payment has been made.

### 4. Credit Terms

a. Payment. Buyer shall pay the amounts due and owing to Company identified on each invoice in full and in accordance with the terms specified on each invoice.

b. Invoice Disputes. Buyer shall notify Company in writing of any dispute with any invoice (along with substantiating documentation) prior to the invoice due date. Invoices for which no such timely notification is received shall be deemed accepted by Buyer as true and correct. The parties shall seek to resolve all such disputes expeditiously and in good faith. Should any dispute arise with respect to any goods delivered by Company to Buyer, Buyer shall nevertheless pay all invoices covering goods not in dispute, without setoff, defense or counter-claim.

c. Late Payments. On any invoice not paid when due, Buyer shall pay a late charge from the due date to the date of actual payment at the lesser of the simple interest rate of 12% per annum calculated monthly or the highest rate permissible under applicable law. Buyer shall reimburse Company for all costs incurred in collecting any late payments, including, without limitation, attorneys' fees. In addition to all other remedies available under these Terms and Conditions or at law (which Company does not waive by the exercise of any rights hereunder), Company shall be entitled to suspend the delivery of any goods if Buyer fails to pay any amounts when due.

d. Acceleration. Should Buyer fail to make any payment required hereunder, Company may, without notice, declare all obligations of Buyer to Company ("Obligations") immediately due and payable, whether or not such late charges are included in any statement of account rendered by Company to Buyer.

e. No Partial Payments. Buyer irrevocably agrees that it will not, without Company's prior written consent in each instance, tender any payments for less than the full amount of the invoices to which said payment applies ("Partial Payments"). Any Partial Payments tendered by or for the account of Buyer shall not extinguish or otherwise affect any unpaid portion of the subject invoices, despite any notation on or accompanying said payment such as "in full payment," "in full satisfaction," or words of similar effect.

f. Sufficient Funds. Buyer represents that all checks issued to Company will be honored by the drawee bank, and that no checks will be so issued unless Buyer then has funds on deposit in an amount sufficient to cover all checks issued by Buyer. Buyer acknowledges that this representation will be materially relied upon by Company in extending credit to Buyer.

g. Right to Set Off. Any payment received by Company from Buyer may be applied by Company against any obligation owing by Buyer to Company, regardless of any statement appearing on or referring to such payment, without discharging Buyer's liability for any additional amounts owing by Buyer to Company. The acceptance by Company of such payment shall not constitute a waiver of Company's right to pursue any remaining balance. With respect to any monetary obligations of Company to Buyer, including

without limitation, volume rebates and advertising rebates, Company may, at any time, setoff and appropriate and apply such amounts against any sums that are, or will become, owing, due or payable to Company by Buyer under these Terms and Conditions or any other agreement.

### 5. Financial Condition of Buyer

a. Receipt of Goods While Insolvent. In the event that Buyer receives any goods from Company while Buyer is insolvent (as such term is used in §2-702 of the Uniform Commercial Code, United-States of America), this writing and the invoices received from Company relating to such goods shall constitute Company's demand for reclamation of such goods.

b. Withdraw of Credit Approval. Company reserves the right before shipment of any goods ordered by Buyer from Company, to require that all or a portion of the purchase price relating thereto be paid to Company, in good funds, prior to shipment.

c. Material Adverse Change in Financial Condition. Notwithstanding the stated due date of any obligations, all Obligations shall become immediately due and payable, without notice, in the event that Company determines there to have been a material adverse change in the financial condition or business affairs of Buyer so that in Company's reasonable judgment Buyer's ability to pay the Obligations has become impaired.

d. Verification of Credit References. Company is authorized to contact any credit references provided by Buyer, and to disclose any information reasonably necessary to determine Buyer's credit worthiness. Company is also authorized to obtain personal credit reports on any partner, principal, officer, or potential guarantor in determining Buyer's creditworthiness. Company may also disclose any information concerning its relationship with Buyer which is requested by anyone identifying themselves as an existing or potential creditor of Buyer.

e. Disclosure of Buyer's Right to a Statement of Reasons for Action. If this application is not approved in full or if any other adverse action is taken with respect to Buyer's credit, Buyer has the right to request within 60 days of Company's notification of such adverse action, a statement of specific reasons for such action, which statement will be provided within 30 days of said request.

6. Delivery Company will deliver goods within a reasonable time after receipt of Buyer's order and in no event will delivery dates be construed as falling within the meaning of "time is of the essence."

7. Force Majeure Company will not be liable for any loss or damage due to delays arising from causes beyond the reasonable control of Company, including but not limited to any acts of God, fire, flood, earthquake or explosion, strikes or other labor difficulties, wars, riots, terrorist threats, national emergencies, or acts of governments. In such events, Company will have additional time within which to deliver or perform as may be reasonably necessary under the circumstances. If Buyer requires drawings, procedures, standards or similar material for approval, delivery schedules will be calculated from the time such approvals are received by Company. Any hold points, witness points, or Buyer inspection requirements must be identified by Buyer at the time of quotation and/or order placement. Additional inspection or testing required by Buyer will extend delivery dates accordingly.

8. Storage Fee If Buyer is not able to accept delivery on the date agreed to by the parties, Buyer will pay Company a storage fee equivalent to one and one half percent (1.5%) of the total order value per calendar month or fraction thereof (calculated and charged on a per day basis) until the date of delivery ("Storage Fee"). Additionally, if Company is performing installation services and at the time of delivery Buyer's location is not ready or is unsafe for installation, Company reserves the right to postpone or to discontinue work. In such event, Company may charge Buyer an amount equivalent to the Storage Fee until such time that the location is ready and safe for installation, as determined by Company.

9. Warranty Company warrants that the equipment manufactured by it and services provided by it will be free from defects in material and workmanship, for the duration of the specified Warranty Period. For new equipment, a period of twelve (12) months from the date of initial operation not to exceed eighteen (18) months from shipment, whichever first occurs; for parts and services, six (6) months from the date of shipment; for services, six (6) months from the date of installation, inclusive of transportation and installation costs if installed by Company or six (6) months from the date of delivery exclusive of transportation and



installation costs if not installed by Company (each a "Warranty Period"). Equipment or parts manufactured by others are warranted only to the extent of the original manufacturer's warranty to Company.

If equipment, parts or services are nonconforming, Buyer must provide prompt written notice to Company within the Warranty Period, and Company will, at its option, correct such nonconformity by suitable repair or replacement to equipment or part or correction to defective workmanship. If repair or replacement is not feasible, Company will, at its option, refund the full purchase price for such equipment, part or service.

Company will have no responsibility to repair or replace defective equipment, parts or service resulting from Buyer's failure to store, install, maintain, or operate the equipment according to Company's specific recommendations or in accordance with good industry practices. Company will not be liable for any repairs, replacements or adjustments or any costs of labor performed by Buyer or any third-party without Company's prior written approval. This warranty will not apply to any non-standard component which Buyer directs Company to use or add to the equipment. The effects of corrosion, erosion, deterioration occasioned by chemical and abrasive action or excessive heat, and normal wear and tear are specifically excluded from the warranty.

COMPANY MAKES NO OTHER WARRANTY OR REPRESENTATION OF ANY KIND, EXPRESS OR IMPLIED, EXCEPT THAT OF TITLE, AND ALL IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE ARE HEREBY DISCLAIMED.

Correction of defects whether patent or latent, in the manner and for the duration of the Warranty Period, will constitute fulfillment of all Company's liabilities for such defects with respect to or arising out of equipment, parts, or services provided hereunder. Warranty work does not assure uninterrupted operation of equipment.

10. Order Cancellation If Buyer cancels an order, Buyer will pay a cancellation fee to Company in an amount equal to Company's direct out of pocket costs incurred plus a percentage of the order value to cover sales and administrative expenses. The percentage is based on the proportion of time which has elapsed from the date the order is placed to the originally scheduled shipment date as follows:

Percent of time elapsed from PO date to scheduled ship date	Cancellation fee % of PO Value
0-10%	5%
11-20%	15%
21-30%	25%
31-40%	35%
41-50%	45%
51-60%	55%
61-70%	65%
71-80%	75%
81-90%	85%
91-100%	95%

11. Compliance with Laws Company will comply with all applicable laws and regulations in effect in the location of manufacture on the date an order is placed. Compliance with any local governmental laws or regulations relating to location, use, or operation of the equipment, or its use in conjunction with other equipment, will be the sole responsibility of Buyer. Equipment purchased hereunder is produced in accordance with all applicable requirements of Section 6, 7, and 12 of the Fair Labor Standards Act as amended and of regulations and orders of the United States Department of Labor issued under Section 14 thereof. Where applicable, the Federal Equal Credit Opportunity Act prohibits creditors from discrimination against credit applicants on the basis of race, color, religion, national origin, sex, marital status, or age (provided that the applicant has the capacity to enter into a binding contract); because of all or part of the applicant's income derives from any public assistance programs; or because the applicant has in good faith exercised any right under the Consumer Protection Act. The federal agency that administers compliance with this law concerning the creditor is the Federal Trade Commission, Washington, D.C.

12. Export Control Buyer agrees not to disclose or export, either directly or indirectly, any Company technology or information, or the direct product thereof, to any destination or person if such disclosure or export is

prohibited by U.S. laws and regulations. In particular, Buyer will not use and will not permit any third party to use Company technology or information in connection with the design, production, use or storage of chemical, biological or nuclear weapons or missiles of any kind. This paragraph will survive the termination of this contract.

13. Patent Indemnity Company will defend Buyer against any proceeding based upon a claim that the equipment manufactured by Company infringes any U.S. patent, provided that Company is promptly notified in writing and given authority, information, and assistance for defense of the same. If any claim materially interferes with Buyer's use of the equipment, Company will, at its option, procure for Buyer the right to continue to use such equipment, modify it so that it becomes non-infringing, replace it with non-infringing equipment, or will remove the equipment and refund the purchase price. Company does not accept any liability whatsoever in respect to patents claiming more than the equipment furnished hereunder or claiming methods or processes to be carried out with the aid of such equipment. The foregoing states the entire liability of Company with regard to patent infringement.

14. Limitation of Liability THE REMEDIES OF BUYER SET FORTH HEREIN ARE EXCLUSIVE, AND THE TOTAL LIABILITY OF COMPANY WITH RESPECT TO THIS CONTRACT, WHETHER BASED ON CONTRACT, WARRANTY, NEGLIGENCE, INDEMNITY, STRICT LIABILITY OR OTHERWISE, WILL NOT EXCEED THE PURCHASE PRICE FOR THE EQUIPMENT, PART OR SERVICE THAT IS THE BASIS FOR THE CLAIM.

IN NO EVENT WILL COMPANY BE LIABLE TO BUYER, ANY SUCCESSORS IN INTEREST, OR ANY BENEFICIARY OR ASSIGNEE OF THIS CONTRACT FOR ANY CONSEQUENTIAL, INCIDENTAL, INDIRECT, SPECIAL, OR PUNITIVE DAMAGES, OR LOST PROFITS OR REVENUE ARISING OUT OF THIS CONTRACT OR ANY BREACH THEREOF, OR ANY DEFECT IN, OR FAILURE OF, OR MALFUNCTION OF THE EQUIPMENT, PART OR SERVICE HEREUNDER, WHETHER OR NOT SUCH LOSS OR DAMAGE IS BASED ON CONTRACT, WARRANTY, NEGLIGENCE, INDEMNITY, STRICT LIABILITY, OR OTHERWISE.

15. Assignment Buyer will not assign or transfer this contract without the prior written consent of Company, and such consent will not be unreasonably withheld. Additionally, Buyer will not sell all or a substantial portion of its assets to another entity (the "Successor") without the prior written consent of Company. In the event that Buyer does not provide such notice to Company and the business previously conducted by Buyer is or may be continued by the Successor, Buyer shall be liable for and shall pay on demand the amount of all accounts receivable due by Successor to Company arising from the date of such sale of assets to the date Company learns of such asset sale.

16. No Waiver No waiver by Company of any of the provisions of this Contract is effective unless explicitly set forth in writing and signed by Company. No failure to exercise, partial exercise, or delay in exercising, any right, remedy, power or privilege arising from this Contract operates, or may be construed, as a waiver thereof.

17. Governing Law The rights and obligations of the parties will be governed by the laws of the State of North Carolina excluding any conflict of law provisions. The United Nations Convention on Contracts for the International Sale of Goods will not apply to this contract.

18. No Reference Required Buyer and Company agree that each order shall constitute a separate contract, the performance of which will be governed exclusively by these Terms. This Agreement shall govern an order regardless of whether or not this document is attached to or referenced in the order. Excluded from applicability to an order include, but are not limited to: (i) any other terms and conditions contained in the order, including terms contained on the reverse side of the order; (ii) any reference in an order to Buyer's Internet site for terms and conditions; (iii) any reference in an order to any other agreement, document or terms unless agreed to in writing by the Parties. In the event of a conflict between any terms and conditions of an order (except (iii) above), Terms shall prevail and govern the order.



## Ingersoll-Rand Company Proposal for Equipment Sales

Americas Region

**TERMS AND CONDITIONS OF SALE:** This proposal and any resulting order shall be governed by Ingersoll-Rand Company Standard Terms and Conditions of Sale, attached hereto and incorporated by reference. Unless previously agreed to in writing, any different Terms & Conditions appearing on the PO, including preprinted terms, shall not be accepted and may cause delays in acceptance of the Purchase Order.

**TERMS OF PAYMENT:** For Orders \$99,999 and below: Net 30 days from date of shipment.

For Orders \$100,000 and Over:

30% of order value invoiced on Ingersoll Rand acceptance of Purchase Order.

30% of order value invoiced 8 weeks from Ingersoll Rand Acceptance of Purchase Order

40% of order value invoiced on Shipment of Equipment

All invoices are due Net 30. All payments are to be made in the agreed upon currency (see proposal). Above percentages apply to the entire PO value. Pro rata payments on the last milestone to apply as shipments are made. Progress Payments on any special installations will be included in our proposal. Please include specific Progress Payments on your Purchase Order. Missing or different Payment Terms on the Purchase Order may cause delays in acceptance of the Purchase Order.

**SHIPMENT:** Shipments will be made in (see proposal) weeks after acceptance of the PO by Ingersoll Rand and receipt of complete information necessary for manufacturing. All Shipments are FOB Shipping Point. Freight will be charged at the rate quoted if shown on a separate line on the Purchase Order. Otherwise, freight will be added to the PO value on each shipment invoice. Any different shipment or freight terms on the Purchase Order may cause delays in acceptance of the Purchase Order.

**DRAWINGS:** Drawings will be submitted in (see proposal) weeks after acceptance of the PO by Ingersoll Rand and receipt of complete information necessary for manufacture.

**PRICE POLICY:** Prices are firm for shipments scheduled not more than 360 days from date of order. If shipment is scheduled beyond 360 days from the date of order, escalation is required. (For current escalation policies refer to your local Ingersoll Rand representative).

All Proposals are valid for a period not to exceed 60 days from the date of Proposal. The Company reserves the right to amend such Proposals at any time. All orders are considered taxable unless a valid tax exemption certificate is supplied at the time of order.

**SCOPE CHANGES:** Price and lead time are based on the accompanying quote. Changes to this scope either at time of order or any time before delivery may result in changes to price and / or lead time.

**CANCELLATION & ORDER HOLDS:** as specified in the Ingersoll-Rand Company Standard Terms and Conditions of Sale.

Please reference the quotation number and revision level provided by Ingersoll Rand on your PO.

TOWN OF PEMBROKE  
TRUSTEES OF TRUST FUND

APPLICATION FOR PAYMENT FROM TRUST

(All requests for payment must be submitted using this form pursuant to RSA 31:33 I)

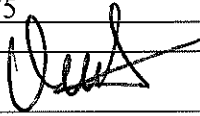
Submitted by: Selectmen  
( Selectmen, School Board, Water Commissioners, Sewer Commissioners, Library Trustees, Elementary School Principals, Scholarship Award Committee, PALS.)

Date request submitted: 12/16/19 Date payment required: 12/31/19

Printed name of person submitting request: David M. Jodoin

Title of person submitting request: Town Administrator

Deliver payment to: 311 Pembroke Street  
Pembroke, NH 03275

Signature of person submitting request: 

Submitted pursuant to:

☐ Action as agent to expend.

☒ Warrant article approved at town/school district annual or special meeting.

☒ This request is for only a portion of the amount authorized by the article.

☐ This request is for the total amount authorized by the article in question or represents the final payment in a series.

Amount of distribution requested: \$92,620.00

Name of fund from which payment is requested: Town Equipment Capital Reserve Fund

Date and warrant article number which authorizes this request: Art.#7 3/16/19 TM

or  
Date and minutes of meeting by boards & commissions authorizing withdrawal \_\_\_\_\_.  
( Enter the date of the meeting and attach a copy of approved minutes documenting authorization.)

All payments will be made by check unless special arrangements have been made in advance with the trustees of trust funds. Trust requests are received by the trustees on Thursdays. Allow 5 to 12 business days for delivery of payment.

VENDOR LIBERTYIN Liberty International Trucks of NH, LLC

10/08/2019

000075108

PO #	Invoice #	Reference	Inv Date	Invoice Amt	Disc Amt	Payment Amt
	P20043-04	2020 HV507 Truck	10/2/19	92,620.00	0.00	92,620.00
Check 0000075108 - Total All Invoices: \$92,620.00				\$92,620.00	\$0.00	\$92,620.00

Town of Pembroke

TOWN OF PEMBROKE  
311 Pembroke St.  
Pembroke, NH 03275TD Bank  
Concord, NH

54-7/114

CHECK DATE  
10/08/2019CHECK #  
000075108**Non-Negotiable**AMOUNT  
ELECTRONIC

PAY

\*\*\*\*\* Non-Negotiable \*\*\*\*\*

TO THE  
ORDER  
OFLiberty International Trucks of NH, LLC  
1400 South Willow Street  
Manchester NH 03103-4024

Customer Account #: 4608

*Jim took copy  
10/9/19 of this*

VENDOR LIBERTYIN Liberty International Trucks of NH, LLC

10/08/2019

000075108

PO #	Invoice #	Reference	Inv Date	Invoice Amt	Disc Amt	Payment Amt
	P20043-04	2020 HV507 Truck	10/2/19	92,620.00	0.00	92,620.00
Check 0000075108 - Total All Invoices: \$92,620.00				\$92,620.00	\$0.00	\$92,620.00

Town of Pembroke



Purchasing Director (if required)

**INTERNATIONAL®**

Financial Summary  
2020 HV507 SFA (HV507)

April 11, 2019

(US DOLLAR)

Description

Price

Net Sales Price:

\$92,620.00

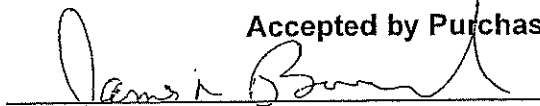
Please feel free to contact me regarding these specifications should your interests or needs change. I am confident you will be pleased with the quality and service of an International vehicle.

Approved by Seller:

  
Official Title and Date

Mini Sales  
Authorized Signature

Accepted by Purchaser:

  
Firm or Business Name

 4-17-19  
Authorized Signature and Date

This proposal is not binding upon the seller without Seller's Authorized Signature

  
Official Title and Date

The TOPS FET calculation is an estimate for reference purposes only. The seller or retailer is responsible for calculating and reporting/paying appropriate FET to the IRS.

The limited warranties applicable to the vehicles described herein are Navistar, Inc.'s standard printed warranties which are incorporated herein by reference and to which you have been provided a copy and hereby agree to their terms and conditions.

**INTERNATIONAL®**

Financial Summary  
2020 HV507 SFA (HV507)

April 11, 2019

(US DOLLAR)

Description

Price

Net Sales Price:

\$92,620.00

Please feel free to contact me regarding these specifications should your interests or needs change. I am confident you will be pleased with the quality and service of an International vehicle.

Approved by Seller:

  
Official Title and Date

Mini Salas  
Authorized Signature

Accepted by Purchaser:

  
Firm or Business Name

James R. Brown 4-17-19  
Authorized Signature and Date

This proposal is not binding upon the seller without Seller's Authorized Signature

  
Official Title and Date

The TOPS FET calculation is an estimate for reference purposes only. The seller or retailer is responsible for calculating and reporting/paying appropriate FET to the IRS.

The limited warranties applicable to the vehicles described herein are Navistar, Inc.'s standard printed warranties which are incorporated herein by reference and to which you have been provided a copy and hereby agree to their terms and conditions.

TOWN OF PEMBROKE  
TRUSTEES OF TRUST FUND

APPLICATION FOR PAYMENT FROM TRUST

(All requests for payment must be submitted using this form pursuant to RSA 31:33 I)

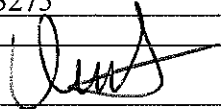
Submitted by: Selectmen  
( Selectmen, School Board, Water Commissioners, Sewer Commissioners, Library Trustees, Elementary School Principals, Scholarship Award Committee, PALS.)

Date request submitted: 12/16/19 Date payment required: 12/31/19

Printed name of person submitting request: David M. Jodoin

Title of person submitting request: Town Administrator

Deliver payment to: 311 Pembroke Street  
Pembroke, NH 03275

Signature of person submitting request: 

Submitted pursuant to:

☒ Action as agent to expend.

☐ Warrant article approved at town/school district annual or special meeting.

☐ This request is for only a portion of the amount authorized by the article.

☐ This request is for the total amount authorized by the article in question or represents the final payment in a series.

Amount of distribution requested: \$9,950.00

Name of fund from which payment is requested: Cemetery Improvements Capital Reserve

Date and warrant article number which authorizes this request: \_\_\_\_\_

or

Date and minutes of meeting by boards & commissions authorizing withdrawal 12/16/19.  
( Enter the date of the meeting and attach a copy of approved minutes documenting authorization.)

All payments will be made by check unless special arrangements have been made in advance with the trustees of trust funds. Trust requests are received by the trustees on Thursdays. Allow 5 to 12 business days for delivery of payment.

VENDOR NH Monume Donald Cotnoir

11/19/2019

000075309

PO #	Invoice #	Reference	Inv Date	Invoice Amt	Disc Amt	Payment Amt
	19131	Repaired Headstone Pem Hill Cem (Heath)	11/6/19	750.00	0.00	750.00
	19129	Multiple Monument Repairs/Pembroke St C	10/21/19	6,100.00	0.00	6,100.00
Check 000075309 - Total All Invoices: \$6,850.00				\$6,850.00	\$0.00	\$6,850.00

Town of Pembroke

DO NOT ACCEPT UNLESS THIS CHECK IS PRINTED WITH A COLOR BACKGROUND, CONTAINS A VOID PANTOGRAPH, MICROPRINTING FACE AND BACK, UV FIBERS AND A WATERMARK ON THE REVERSE SIDE



TOWN OF PEMBROKE  
311 Pembroke St.  
Pembroke, NH 03275

TD Bank  
Concord, NH

54-7/114

CHECK DATE  
11/19/2019

CHECK #  
000075309

AMOUNT  
6,850.00

PAY

Six thousand-eight hundred fifty and xx / 100

TO THE  
ORDER  
OF

Donald Cotnoir  
NH Monuments  
449 Micol Road  
Pembroke NH 03275

*Susan Dean Jones*

⑈000075309⑈ ⑆011400071⑆ 9243267625⑈

VENDOR NH Monume Donald Cotnoir

11/19/2019

000075309

PO #	Invoice #	Reference	Inv Date	Invoice Amt	Disc Amt	Payment Amt
	19131	Repaired Headstone Pem Hill Cem (Heath)	11/6/19	750.00	0.00	750.00
	19129	Multiple Monument Repairs/Pembroke St C	10/21/19	6,100.00	0.00	6,100.00
Check 000075309 - Total All Invoices: \$6,850.00				\$6,850.00	\$0.00	\$6,850.00

Town of Pembroke

10-21-19  
Date

11/14/19  
Date





# NH MONUMENTS

449 Micol Rd  
Pembroke, NH 03275  
603-738-5312

## Invoice

Date	Invoice #
10/21/2019	19129

Bill To

Pembroke Cemetery commission  
8 Exchange St  
Pembroke, NH 03275

COPY

P.O. No.	Terms	Due Date	Account #	Project
		10/21/2019		
Description	Qty	Price	Amount	
Clean and repair headstones in Pembroke St cemetery. All stones will be cleaned and drilled and pinned with carbon fiber rods and epoxied. Cracks will be filled with specialized mortar to minimize break.	0	0.00	0.00	
Sarah- Daughter of John and Margaret Thompson-12"x30". Broken at base with no base in ground. Utilized unused base in cemetery, cleaned and reset stone in base.		750.00	750.00	
Joseph Emery-18"x36"-One break towards bottom of stone and base to be releveled.		750.00	750.00	
Mr. Thomas Brodkell-12"x30"-One break at base of stone and base to be releveled.		750.00	750.00	
Josiah Bailey-20"x24"-One break in middle of stone and base to be releveled.		750.00	750.00	
Hannah. Stone previously repaired, found broken in 2 pieces and crooked. Seems to have been hit due to chips on side		900.00	900.00	
Moore Obelisk- Middle of stone corner shelf broken in 3 pieces. Top of Obelisk broken off, and 2 cracks in upright portion of Obelisk. Base needs to be releveled as it is leaning backwards and also needs to be turned slightly to be square in cemetery.		1,450.00	1,450.00	
Total				
Payments/Credits				
Balance Due				

Thank you for your business!





# NH MONUMENTS

449 Micol Rd  
Pembroke, NH 03275  
603-738-5312

## Invoice

Date	Invoice #
10/21/2019	19129

Bill To

Pembroke Cemetery commission  
8 Exchange St  
Pembroke, NH 03275

COPY

P.O. No.	Terms	Due Date	Account #	Project
		10/21/2019		
Description	Qty	Price	Amount	
Daniel Mitchell- Broken at bottom and base to be releveled		750.00	750.00	
			<b>Total</b>	\$6,100.00
			<b>Payments/Credits</b>	\$0.00
			<b>Balance Due</b>	\$6,100.00

Thank you for your business!

Date \_\_\_\_\_



## NH MONUMENTS

449 Micol Rd  
Pembroke, NH 03275  
603-738-5312

## Invoice

Date	Invoice #
11/6/2019	19131

Bill To

Pembroke Cemetery commission  
8 Exchange St  
Pembroke, NH 03275

P.O. No.	Terms	Due Date	Account #	Project
		11/6/2019		
Description	Qty	Price	Amount	
Repair STEPHEN HEATH 4' x 20" marble headstone in Pembroke Hill Cemetery. One break in middle repaired with 2 carbon fiber rods and epoxied together. Mortar will be applied to fill in gaps left from original break to minimize appearance of repair line. Stone had been previously repaired having used steel pins which eventually rusted and epoxy failed.		750.00	750.00	
<div style="position: absolute; top: 50%; left: 50%; transform: translate(-50%, -50%) rotate(-45deg); font-size: 4em; opacity: 0.5;">COPY</div>				<b>Total</b>
				\$750.00
				<b>Payments/Credits</b>
				\$0.00
				<b>Balance Due</b>
				\$750.00

Thank you for your business!



VENDOR JadeStone Brendan Fish

11/19/2019

000075301

PO #	Invoice #	Reference	Inv Date	Invoice Amt	Disc Amt	Payment Amt
	Cemeterty Wall Repair	Phase 2	11/12/19	3,100.00	0.00	3,100.00
Check 000075301 - Total All Invoices: \$3,100.00				\$3,100.00	\$0.00	\$3,100.00

COPY

Town of Pembroke

DO NOT ACCEPT UNLESS THIS CHECK IS PRINTED WITH A COLOR BACKGROUND, CONTAINS A VOID PANTOGRAPH, MICROPRINTING FACE AND BACK, UV FIBERS AND A WATERMARK ON THE REVERSE SIDE



TOWN OF PEMBROKE  
311 Pembroke St.  
Pembroke, NH 03275

TD Bank  
Concord, NH

54-7/114

CHECK DATE  
11/19/2019

CHECK #  
000075301

AMOUNT  
3,100.00

PAY

Three thousand one hundred and xx / 100

TO THE  
ORDER  
OF

Brendan Fish  
Jade Stone & Landscape  
445 Micol Rd  
Pembroke NH 03275

*Susan Dean Jones*

⑈000075301⑈ ⑆01140007⑆ 9243267625⑈

VENDOR JadeStone Brendan Fish

11/19/2019

000075301

PO #	Invoice #	Reference	Inv Date	Invoice Amt	Disc Amt	Payment Amt
	Cemeterty Wall Repair	Phase 2	11/12/19	3,100.00	0.00	3,100.00
Check 000075301 - Total All Invoices: \$3,100.00				\$3,100.00	\$0.00	\$3,100.00

Town of Pembroke



# Town of Pembroke Public Works

## Payment Voucher

Vendor: Jade Stone and Landscape

445 Micol Road, Pembroke, NH 03275

No: \_\_\_\_\_  
(Finance Office Use)

### Payment Disposition

\_\_\_\_ Mail

\_\_\_\_ Pick-up

\_\_\_\_ Other  
\_\_\_\_\_

Invoice No.	Date	Account No./Desc.	Description	Amount
11/12/19	11/12/19	1000-13250-00000 Cemetery-Cap Res Fund	Pembroke Cemetery Wall	\$ 3,100.00 ✓

COPY

Need  
copy

Vendor Total: \$ 3,100.00

James A. Bout  
Department Authorization

Walt  
Purchasing Director (if required)

11-12-19  
Date

11/15/19  
Date

# Jade Stone and Landscape

PERSONAL. CUSTOM. QUALITY.

INVOICE

445 Micol Road

DATE: November 12, 2019

Pembroke, NH 03275

603 591 9169

brendan445@comcast.net

V.J. Ranfos

COPY

## **Pembroke Cemetery Wall Repair Phase 2**

- Repaired 3 of 5 damaged sections of wall a long perimeter of cemetery.
- Started by deconstructing large loose boulder wall sections, and re-establishing a solid base.
- Large trees have pushed wall sections to lean over and fall.
- We reconstructed the wall and the large trees with their continued growth in mind.
- For example, lean wall slightly into trees so as they continue to grow the wall will be pushed plumb.
- This method can be done only around the two very large white pine trees.
- Other sections were reconstructed as normal by stacking large rocks and boulders to proper height.
- Reinstalling large granite cap stones in line with others is going to be challenge as well as working around the large trees.
- Much more manual labor will be involved with this project which is reflected in the cost over phase one.
- Walked through entire cemetery perimeter, and adjusted any stones that looked unsafe at no charge.

**Total: \$6,200.00**

**Total Billed: \$3,100.00 (Other half billed next year 2020)**

**NOTE: Half of project was reconstructed and the other half will be reconstructed and billed in 2020.**

TOWN OF PEMBROKE  
TRUSTEES OF TRUST FUND

APPLICATION FOR PAYMENT FROM TRUST

(All requests for payment must be submitted using this form pursuant to RSA 31:33 I)

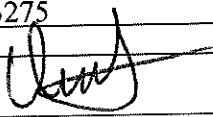
Submitted by: Selectmen  
( Selectmen, School Board, Water Commissioners, Sewer Commissioners, Library Trustees, Elementary School Principals, Scholarship Award Committee, PALS.)

Date request submitted: 12/16/19 Date payment required: 12/31/19

Printed name of person submitting request: David M. Jodoin

Title of person submitting request: Town Administrator

Deliver payment to: 311 Pembroke Street  
Pembroke, NH 03275

Signature of person submitting request: 

Submitted pursuant to:

☒ Action as agent to expend.

☐ Warrant article approved at town/school district annual or special meeting.

☐ This request is for only a portion of the amount authorized by the article.

☐ This request is for the total amount authorized by the article in question or represents the final payment in a series.

Amount of distribution requested: \$5,400.00

Name of fund from which payment is requested: Municipal Facilities Capital Reserve

Date and warrant article number which authorizes this request: \_\_\_\_\_

or  
Date and minutes of meeting by boards & commissions authorizing withdrawal 12/16/19  
( Enter the date of the meeting and attach a copy of approved minutes documenting authorization.)

All payments will be made by check unless special arrangements have been made in advance with the trustees of trust funds. Trust requests are received by the trustees on Thursdays. Allow 5 to 12 business days for delivery of payment.



VENDOR	Pemb Sewer	Pembroke Sewer Commission
--------	------------	---------------------------

11/05/2019

000075252

PO #	Invoice #	Reference	Inv Date	Invoice Amt	Disc Amt	Payment Amt
	Garage Repairs	Due from Trust Funds	11/2/19	5,400.00	0.00	5,400.00
Check 0000075252 - Total All Invoices: \$5,400.00				\$5,400.00	\$0.00	\$5,400.00

Town of Pembroke

DO NOT ACCEPT UNLESS THIS CHECK IS PRINTED WITH A COLOR BACKGROUND, CONTAINS A VOID PANTOGRAPH, MICROPRINTING FACE AND BACK, UV FIBERS AND A WATERMARK ON THE REVERSE SIDE



TOWN OF PEMBROKE  
311 Pembroke St.  
Pembroke, NH 03275

TD Bank  
Concord, NH

54-7/114

CHECK DATE  
11/05/2019

CHECK #  
000075252

AMOUNT  
5,400.00

PAY

Five thousand four hundred and xx / 100

TO THE  
ORDER  
OF

Pembroke Sewer Commission  
4 Union Street  
Pembroke NH 03275-1416

*Susan Dean Jones*

⑈000075252⑈ ⑆011400071⑆ 9243267625⑈

VENDOR	Pemb Sewer	Pembroke Sewer Commission
--------	------------	---------------------------

11/05/2019

000075252

PO #	Invoice #	Reference	Inv Date	Invoice Amt	Disc Amt	Payment Amt
	Garage Repairs	Due from Trust Funds	11/2/19	5,400.00	0.00	5,400.00
Check 0000075252 - Total All Invoices: \$5,400.00				\$5,400.00	\$0.00	\$5,400.00

COPY



# Town of Pembroke

## Payment Voucher

Vendor: Pembroke Sewer Commission

No: \_\_\_\_\_  
(Finance Office Use)

### Payment Disposition

\_\_\_\_ Mail  
\_\_\_\_ Pick-up  
\_\_\_\_ Other  
\_\_\_\_\_

Invoice No.	Date	Account No./Desc.	Description	Amount
		1000-10810-20120		
		Sewer Rents Rec.		
	10/16/19	1000-41940-43005		
		rep/Maint - P. Eaton		
		1000-41940-43003		
		Rep/Maint - Town Hall		
		1000-13114-00000	Garage repairs	\$ 5,400.00 ✓
	11/2/19	Due From Trust Funds		

Need  
copies

COPY

Vendor Total: \$ 5,400.00

  
Department Authorization

11/2/19  
Date

Purchasing Director (if required)

Date

## David Jodoin

---

**From:** Paulette Malo <Pembroke.NH-Sewer@hotmail.com>  
**Sent:** Friday, October 25, 2019 7:36 AM  
**To:** David Jodoin  
**Subject:** Re: letter to selectmen

Here is what you sent me back in July

Paulette sent from my iPhone

On Jul 8, 2019, at 4:24 PM, David Jodoin <[djodoin@pembroke-nh.com](mailto:djodoin@pembroke-nh.com)> wrote:

#1 Assumption language – I would suggest that you have your Attorney draft up language so that the Commission is comfortable with it rather than the Town doing it and then needing your Attorneys review.

#2 I will process the \$5400 reimbursement in the next manifest and hold it until the building closes. I would rather not take anything out of closing so that I can show the full amount received agreeing with the HUD statement.

#3 At closing the Town will give the purchaser the remaining rents that the sewer has prepaid.

#4 It will be the Commissions responsibility to design a trust fund with the proper language. I suggest working on this before Gerry Fleury leaves office. I would also suggest that you start discussing at CIP.

David

COPY

TOWN OF PEMBROKE  
TRUSTEES OF TRUST FUND

APPLICATION FOR PAYMENT FROM TRUST

(All requests for payment must be submitted using this form pursuant to RSA 31:33 I)

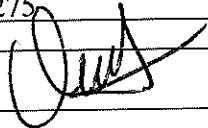
Submitted by: Selectmen  
( Selectmen, School Board, Water Commissioners, Sewer Commissioners, Library Trustees, Elementary School Principals, Scholarship Award Committee, PALS.)

Date request submitted: 12/16/19 Date payment required: 12/31/19

Printed name of person submitting request: David M. Jodoin

Title of person submitting request: Town Administrator

Deliver payment to: 311 Pembroke Street  
Pembroke, NH 03275

Signature of person submitting request: 

Submitted pursuant to:

☐ Action as agent to expend.

☒ Warrant article approved at town/school district annual or special meeting.

☒ This request is for only a portion of the amount authorized by the article.

☐ This request is for the total amount authorized by the article in question or represents the final payment in a series.

Amount of distribution requested: \$3,657.06

Name of fund from which payment is requested: Police Cruiser Replacement Capital Reserve F

Date and warrant article number which authorizes this request: Art.#8 3/16/19 TM

or  
Date and minutes of meeting by boards & commissions authorizing withdrawal \_\_\_\_\_.  
( Enter the date of the meeting and attach a copy of approved minutes documenting authorization.)

All payments will be made by check unless special arrangements have been made in advance with the trustees of trust funds. Trust requests are received by the trustees on Thursdays. Allow 5 to 12 business days for delivery of payment.

000074353

PO #	Invoice #	Reference	Inv Date	Invoice Amt	Disc Amt	Payment Amt
	012458102	Rechargeable Spotlight	4/11/19	287.10	0.00	287.10
	012458099	Stinger DS LED HL-NIMH	4/11/19	147.15	0.00	147.15
Check 0000074353 - Total All Invoices: \$434.25				\$434.25	\$0.00	\$434.25

Town of Pembroke

Vendor Total: \$ 434.25

Department Authorization Dwayne Bel

Date 4/29/2019

Purchasing Director (if required)

Date \_\_\_\_\_



## Payment Voucher

No. \_\_\_\_\_  
(Finance Office Use)

Payment Disposition	
X	MAIL
	PICKUP
	OTHER

[illegible]

Vendor Total:       \$       434.25

Rayne C  
Department Authorization

4/29/2019  
Date

Purchasing Director (if required)

Date \_\_\_\_\_



## INVOICE

BILLING INQUIRIES

(866) 286-1358

PO Box 54430  
Lexington, KY 40555-4430

Billing Questions: AR@Galls.com

ACCOUNT NUMBER 5468151  
TERMS NET 30  
INVOICE NUMBER 012458102  
INVOICE DATE 04/11/2019  
DUE DATE 05/11/2019  
SHIP VIA FEDEX Ground  
PO # GASKELL

SALES ORDER 12874080  
F.O.B. Shipping Point

Page 1 of 1

44 1 MB 0.428 E0032 10055 D4720294558 S2 P6334668 0002:0002



PEMBROKE POLICE DEPT  
247 PEMBROKE ST  
PEMBROKE NH 03275-1359

SHIP TO: LT. GARY GASKELL  
PEMBROKE POLICE DEPT  
247 PEMBROKE ST  
PEMBROKE NH 03275

ITEM	ITEM DESCRIPTION	WHS	QTY	PRICE	TOTAL
FH306 BLK DC	STINGER DS LED HL -NIMH	LEX	1	137.15	137.15
FH192 BLK	WAYPOINT AC RECHARGEABLE SPOTLIGHT	LEX	1	139.95	139.95

RECEIVED

APR 26 2019

040579973474036

SUBTOTAL: 277.10  
SHIPPING: 10.00  
TAX: 0.00  
CREDITS/PREPAYMENTS: 0.00  
TOTAL CHARGES CURRENT SHIPMENT: \$287.10

To ensure proper payment application, please write your account number  
on your check, and include the attached coupon with your payment.



INVOICE DATE 04/11/2019  
ACCOUNT NUMBER 5468151

Bill To:

PEMBROKE POLICE DEPT  
247 PEMBROKE ST  
PEMBROKE NH 03275-1359

DUE DATE 05/11/2019  
AMOUNT DUE \$287.10  
INVOICE NUMBER 012458102

Payable To:

GALLS, LLC  
P.O. BOX 71628  
CHICAGO, IL 60694-1628

1 000005468151 0000012458102 0 0000028710 0000028710 0





1340 Russell Cave Road  
Lexington, KY 40505  
1-800-477-7766  
www.galls.com

Regular



ORDER NO: 12874080-1

3011449822

LT. GARY GASKELL  
PEMBROKE POLICE DEPT  
247 PEMBROKE ST  
PEMBROKE NH 03275

Pkt Ctrl Nbr  
3011449822

PEMBROKE POLICE DEPT  
LT. GARY GASKELL  
247 PEMBROKE ST  
PEMBROKE NH 03275

**EXPORT RESTRICTIONS:**

This transaction may contain commodities restricted by the United States International Trade Regulations. If, at a later date, you, your business or agency decide these commodities will be exported from the United States, then please reference the United States Department of Commerce Bureau of Industry and Security Export Administration Regulations (15CFR 730 - 774), the United States Department of State International Traffic in Arms Regulations (22 CFR 120-130), as well as any other applicable laws. These laws apply to private, commercial and government agency export transactions. As an exporter, you, your business or agency, will be responsible for compliance with all U.S. laws relating to the export of these items.

WFL	QTY	ITEM NUMBER	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
01GA07CC01	1.00	FH306 BLK DC	STINGER DS LED HL -NIMH	137.15	137.15
01JB08CC02	1.00	FH192 BLK	WAYPOINT AC RECHARGEABLE SPOTLIGHT	139.95	139.95

896

Capital Vehicles & Equipment

New  
Cruiser  
a

SEE REVERSE SIDE FOR RETURN FORM

01FO0119ASD

Galls  
1340 Russell Cave Road  
Lexington, KY 40505  
1-800-477-7766  
www.galls.com  
galls.com/pages/returns

1 OF 1 PAGES

Net Product \$	277.10
Tax	0.00
P & H	10.00
Total Shipment \$	287.10
	287.10

Cust. Phone#:5555555555

04/11/2019

04/11/2019 14:56:25

1904117533 LEX

PEMBROKE POLICE DEPT

PEMBROKE NH 03275

Order: 12874080-1  
PO #: GASKELL

VENDOR: Quill Corporation

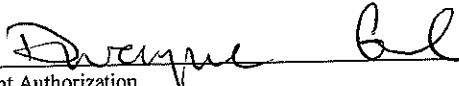
05/21/2019

000074453

PO #	Invoice #	Reference	Inv Date	Invoice Amt	Disc Amt	Payment Amt
	7111494	1-Surgace Pro6 i5 8 GB 128GB	5/6/19	899.00	0.00	899.00
	5637160	1-Dozen Quill Brand 3x3 Sticky Notes	5/13/19	1.00	0.00	1.00
Check 000074453 - Total All Invoices: \$900.00				\$900.00	\$0.00	\$900.00

Town of Pembroke

Vendor Total: \$ 900.00

  
Department Authorization

5/14/2019  
Date

Purchasing Director (if required)

Date



**VENDOR: *QUILL CORPORATION***

No:

(Finance Office Use)

Payment Disposition	
X	MAIL
	PICKUP
	OTHER

[illegible]

Vendor Total: \$ 900.00

Department Authorization

Date \_\_\_\_\_

Purchasing Director (if required)

Date \_\_\_\_\_



328:  
Order Date : 05/03/2019  
Ship Date : 05/06/2019  
InvoiceDate : 05/06/2019  
TIN : 04-2896127

P.O. Box 37600 Philadelphia, PA 19101-0600  
Customer Service: 1-800-789-1331

0004444 01 MB 0.425 \*\*AUTO T2 0 1693 03275-135947 -C01-P04446-I  
Sold To:

Pembroke Police Dept

247 Pembroke St  
Pembroke NH 03275-1359



Ship To:  
Pembroke Police Dept

247 Pembroke St  
Pembroke NH 03275



1893-01-00-0004444-0001-0006632

Customer PO : 950a-5319 Order# : 124567171 Invoice# : 7111494 Account# : C5637160

Item Number	Description	Color	Qty shipped	Price/UM	Extended
901-24373700	Surface pro6 i5 8Gb 128Gb plat		1	\$899.00/each	\$899.00

RECEIVED

MAY 14 2019

Remember you can check your order status & tracking, print invoices and more in the Manage My Account section on Quill.com.

To ensure proper payment, detach the invoice stub below and return it along with your check to the address shown. Please include your Account Number on the check. If you're paying multiple check, if you're paying multiple invoices at one time, include all the invoice stubs that you would like your payment applied to.

Mdse Total: \$899.00  
Tax: \$0.00  
Shipping: Free

☺ Always happy to help

☎ 800.982.3400 ✉ solutions@quill.com 💬 Chat

Visit Quill.com/FAQ for frequently asked questions.

Amount Due: \$899.00  
Due Date: 06/05/2019

Customer is responsible for collection fees, court costs and reasonable attorney fees to collect unpaid accounts

Payment Coupon: Please detach and enclose this portion with your payment. Please do not staple. Thank You.

Account Number: C5637160  
Pembroke Police Dept



Invoice Number: 7111494  
Invoice Date: 05/06/2019  
Amount Due: \$899.00  
Payable in U.S. Dollars

Payable to:

Quill Corporation  
P.O. Box 37600  
Philadelphia, PA 19101-0600

0011000000071114940005637160210000000899008



Order: 0124567171  
Purchase Order: 0124567171

Order Date: 05/03/2019

Shipped Via: FedEx-NE

Delivery PEMBROKE POLICE DEPT  
Address: 247 PEMBROKE ST  
PEMBROKE, NH 03275-1359

Billing PEMBROKE POLICE DEPT  
Address: 247 PEMBROKE ST  
PEMBROKE, NH 03275-1359

Item No.	Name/Model No.	Qty. Ordered	Qty. Shipped
----------	----------------	--------------	--------------

LGP00001	Surface Pro6 i5 8GB 128GB Plat	1	1
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Your order may arrive in multiple shipments. Check the status of your order anytime by visiting [Quill.com/myaccount](http://Quill.com/myaccount).

Need to return something?

100% satisfaction is guaranteed. Go to [Quill.com/myaccount](http://Quill.com/myaccount).

Questions about your order?

If there is anything we can do, please visit [quill.com/ContactUs](http://quill.com/ContactUs).

Thank You For Your Order

VENDOR Quill Quill Corporation

07/02/2019

000074682

PO #	Invoice #	Reference	Inv Date	Invoice Amt	Disc Amt	Payment Amt
	8070337	1-Surface Pro Tablet Cover & Cover/Unit9	6/14/19	260.98	0.00	260.98
	784919	Flash Sale-Scotch Tape Dispenser	5/3/19	0.25	0.00	0.25
Check 0000074682 - Total All Invoices: \$261.23				\$261.23	\$0.00	\$261.23

① 130 49 EA

Town of Pembroke

Unit # 9

Vendor Total: \$ 260.98

Department Authorization

Date

6/18/2019

Purchasing Director (if required)

Date

**Town of Pembroke  
Police**

## Payment Voucher

**VENDOR: *QUILL CORPORATION***

**No:**

(Finance Office Use)

Payment Disposition	
X	MAIL
	PICKUP
	OTHER

[illegible]

Vendor Total:       \$       260.98

Department Authorization

Date \_\_\_\_\_

Purchasing Director (if required)

Date \_\_\_\_\_



P.O. Box 37600 Philadelphia, PA 19101-0600  
Customer Service: 1-800-789-1331

0:  
Order Date : 06/14/2019  
Ship Date : 06/14/2019  
InvoiceDate : 06/14/2019  
TIN : 04-2896127

Sold To:  
Pembroke Police Dept  
  
247 Pembroke St  
Pembroke NH 03275-1359

Ship To:  
Pembroke Police Dept  
  
247 Pembroke St  
Pembroke NH 03275

Customer PO : 952-061419      Order# : 125836026      Invoice# : 8070337      Account# : C5637160

Item Number	Description	Color	Qty shipped	Price/UM	Extended
901-24254421	Gk300001		2	\$130.49/each	\$260.98

Your coupon savings of \$55.00 is reflected in the item prices on this invoice

RECEIVED

JUN 19 2019

Remember you can check your order status & tracking, print invoices and more in the Manage My Account section on Quill.com.

To ensure proper payment, detach the invoice stub below and return it along with your check to the address shown. Please include your Account Number on the check. If you're paying multiple check. If you're paying multiple invoices at one time, include all the invoice stubs that you would like your payment applied to.

Mdse Total:	\$260.98
Tax:	\$0.00
Shipping:	Free

😊 Always happy to help

☎ 800.982.3400    ✉ solutions@quill.com    💬 Chat

Visit Quill.com/FAQ for frequently asked questions.

Amount Due:	\$260.98
Due Date:	07/14/2019

Customer is responsible for collection fees, court costs and reasonable attorney fees to collect unpaid accounts

Payment Coupon: Please detach and enclose this portion with your payment. Please do not staple. Thank You.

Account Number: C5637160  
Pembroke Police Dept



Invoice Number: 8070337  
Invoice Date: 06/14/2019  
Amount Due: \$260.98  
Payable in U.S. Dollars

Payable to:

Quill Corporation  
P.O. Box 37600  
Philadelphia, PA 19101-0600

00110000000080703370005637160210000000260984

Place an "X" above \_\_\_\_\_ if you include any comments, suggestions and/or address changes on the back of this payment slip.



Mary Ann Ricciotti

From: confirmation@quill.com  
Sent: Friday, June 14, 2019 1:47 PM  
To: mricciotti@pembroke-nh.com  
Subject: Quill Order Confirmation



- [Reorder](#)
- [Coupons](#)
- [Specials](#)

Office Supplies | Ink & Toner | Coffee & Snacks | Cleaning | Furniture | Technology

Thank you for shopping at Quill.com, Pembroke Police Dept!

Your order contains 1 shipment(s). If multiple shipments, each will be delivered separately and be assigned its own order number. If a shipment contains multiple cartons, they may be delivered separately as well. We'll send a detailed shipment notification when your order ships.

The information below details each order and estimated delivery date.

#### Order Information

Order Number: 125836026  
Order Date: 06/14/2019  
PO Number: 952-061419  
Account Number: 5637160

#### Billing Information

Pembroke Police Dept  
247 Pembroke St  
Pembroke, NH 03275  
(603)485-9173  
Open Account

#### Delivery Information


Pembroke Police Dept  
247 Pembroke St  
Pembroke, NH 03275

Delivery Method: UNITED PARCEL SERVICE

#### Order Details



Shipment 1 | Order: 125836026 | Expected Delivery: 06/19/2019 - 06/20/2019 by UNITED PARCEL SERVICE  
[Track Order](#)

Item Number	Product Description	Quantity	Price	Points	Total
 901-24254421	Microsoft Surface Pro 4 Tablet Cover With Fingerprint ID, Black	2 EA	\$157.99 \$130.49	0	\$260.98

Subtotal: \$260.98  
Delivery: FREE  
Estimated Tax: \$0.00  
Shipment Total: \$260.98

#### Order Summary

**Your order has been submitted.**

RECAP NUMBER: 85458591  
ORDER DATE: 06/14/2019 13:08:59 PM EST  
ACCOUNT NUMBER: 5637160  
ORDER CONFIRMATION will be sent to: mricciotti@pembroke-nh.com  
P.O. Number: 952-061419

<b>Billing Information</b> PEMBROKE POLICE DEPT 247 PEMBROKE ST PEMBROKE, NH, 03275 Payment Method: Invoice Quill Account	<b>Delivery Information</b> PEMBROKE POLICE DEPT 247 PEMBROKE ST PEMBROKE, NH, 03275
---	---

This order will display in your order history within 2 business hours. **Monday - Friday 7 A.M. to 9 P.M. (CT) and Saturday 7:30 A.M. to 4 P.M. (CT)**

**Expected delivery (1 items): 3 to 4 Business Days**

**ORDER DETAILS**

Microsoft Surface Pro 4 Tablet Cover With Fingerprint ID, Black  
Item # 901-24254421

QUANTITY	PRICE	TOTAL
2 ( Each )	\$130.49	\$260.98

**Coupons Applied**

\$40 off when you spend \$200 on your overall order - Excludes Hot Buy Paper, Select Tech products, Gift Cards & Biofreeze  
\$15 off when you spend \$75 on your overall order - Excludes Hot Buy Paper, Select Tech products, Gift Cards & Biofreeze

**Order Summary**

Merchandise Total: \$260.98  
Shipping: Free  
Handling: Free  
Estimated Tax: NONE  
Total: \$260.98

You saved \$55.00 today!  
**Coupons & Manufacturer's Rebates**  
Coupon\* Summary \$55.00

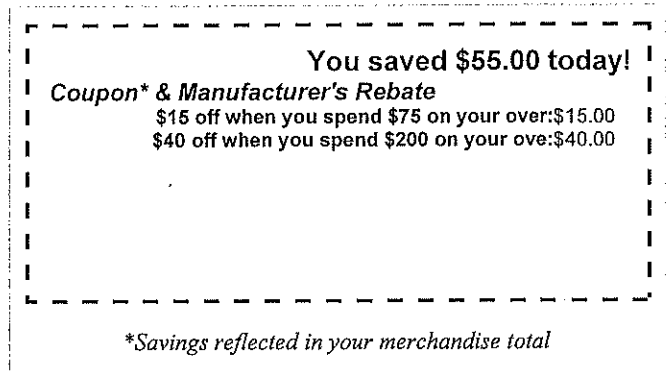
Merchandise Total: \$260.98

Handling: FREE

Delivery: FREE

Estimated Tax: \$0.00

Total: \$260.98



### Thanks again for shopping at Quill.com!

If we can do anything to increase your satisfaction, please reply to this email or call us at 800-789-1331 .

We reserve the right to revise prices, limit quantities, correct printing/pricing errors & refuse orders from distributors, dealers, warehouse stores, individuals or entities outside the scope of specific offers whether made in print or electronically. Coupons cannot be combined with any other offer, discount, or sale item and are non-transferable. Quill.com may refuse to redeem any coupon code which it believes in good faith to be fraudulently or improperly obtained. Premiums are subject to availability; a substitution of equal or greater value may be made.

\*Savings reflected in your merchandise total.

Handling is free on orders of \$45 or more for qualified customers. A \$9.99 handling fee will be applied on orders less than \$45 for non-qualified customers. Tax will be charged in every state except those that do not have sales tax: Alaska, Delaware, Montana, New Hampshire and Oregon. For tax-exempt status, mail or fax us your tax-exempt letter. Our fax number is 800.499.8805.

VENDOR | OSSIPPEEM | Ossipee Mountain Electronics, Inc.

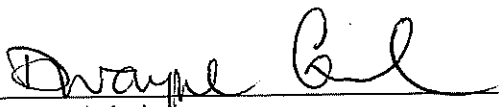
08/06/2019

000074837

PO #	Invoice #	Reference	Inv Date	Invoice Amt	Disc Amt	Payment Amt
	077947	Cable, Filter, Remote, Radio Programming	7/10/19	2,255.47	0.00	2,255.47
	INVO78065	Battery Packs	7/23/19	330.80	0.00	330.80
Check 0000074837 - Total All Invoices: \$2,586.27				\$2,586.27	\$0.00	\$2,586.27

Town of Pembroke

Vendor Total: \$ 2,255.47

  
 Department Authorization

7/15/2019  
 Date

Purchasing Director (if required)

Date



**VENDOR: OSSIPPEE MOUNTAIN ELECTRONICS, INC.**

No:

(Finance Office Use)

Vendor Total: \$ 2,255.47

Department Authorization

Date \_\_\_\_\_

Purchasing Director (if required)

Date \_\_\_\_\_



Ossipee Mountain Electronics, Inc.

Invoice INV077947  
Date 7/10/2019  
Page 1 of 1  
Service Call

Bill To

Pembroke Police Dept  
247 Pembroke St  
Pembroke, NH 03275

Ship To

Pembroke Police Dept  
247 Pembroke St  
Pembroke, NH 03275

PO Number	Customer No.	Salesperson	Shipping Method	Payment Terms	Order No.
2020 PIU	PEM060	Mark Dionne	Northfield Pickup	Net 30	ORD075244

Ordered	Shipped	B/O	Item Number	Description	Unit Price	Ext Price
1.00	1.00	0.00	TK5710HBGK10FHSH	Mobile, P25 VHF, 100W Full Frt, Sgl Head Rer <u>erial Numbers:</u> B9530035	2,129.58	2,129.58
1.00	1.00	0.00	KCT-18	Ignition Sense Cable 7150/8150	9.59	9.59
1.00	1.00	0.00	KLF-2	25 Amp Noise Filter 25dB	29.40	29.40
1.00	1.00	0.00	L-1028	Package, Dash, Single Head, Remote	11.90	11.90
1.00	1.00	0.00	PROGRAMMING	Radio Programming	75.00	75.00
					Subtotal	2,255.47
					Additional Discount	0.00
					Freight	0.00
					Payment Received	0.00
					Total	2,255.47

Ossipee Mountain Electronics, Inc. • PO Box 950 • 832 Whittier Highway • Moultonboro, NH 03254

TEL: (603) 476-5581 • Toll Free: (800) 639-5081 • Fax: (603) 476-5587

[www.omesbs.com](http://www.omesbs.com)

If payment is not received within 30 days of the invoice date, a finance charge of 2% per month will be assessed on all past due invoices. If purchaser fails to pay within 60 days of invoice date, purchaser shall be responsible for all reasonable Attorney's fees and collection fees incurred in the collection of all past due invoice and interest charges. WORK PERFORMED ON ALL REPAIRS WILL BE WARRANTED FOR 30 DAYS.

VENDOR Anstey Jeffrey M. Anstey

09/04/2019

000074932

PO #	Invoice #	Reference	Inv Date	Invoice Amt	Disc Amt	Payment Amt
	062916	Ticket #942865	8/8/19	85.00	0.00	85.00
Check 0000074932 - Total All Invoices: \$85.00				\$85.00	\$0.00	\$85.00

Town of Pembroke

Fired 12 rounds tested ok with new  
follower

Vendor Total: \$ 85.00

Department Authorization

Date

8/28/2019

Purchasing Director (if required)

Date





**VENDOR: ANSTEY ARMS GUNSMITHING**

Payment Disposition	
X	MAIL
	PICKUP
	OTHER

Vendor Total:       \$       85.00

Date \_\_\_\_\_

Date \_\_\_\_\_

JEFFREY ANSTEY  
ANSTEY ARMS GUNSMITHING

CUSTOMER'S ORDER NO. 149 Ben Hill Rd  
BELMONT, NH 03220

603-455-4239

DATE 8/8/19

NAME Pembroke PD

ADDRESS 247 Pembroke St.

CITY/STATE, ZIP Pembroke, NH 03275. 603-485-9173.

SOLD BY CASH C.O.D. CHARGE ON ACCT. MOISE RETD. PAID OUT  
(Contact) Mike Foster 603-717-5163

QUANTITY	DESCRIPTION	PRICE	AMOUNT
1			
2	5/23/19 Ticket # 942865.		
3	Remington 870 exp. ser # B306099 M		
4	cal 12 ga		
5			
6	Drilled and tapped two holes for rear sight,		
7	then epoxied front sight to barrel over bead.		
8	Removed magazine dimples for extension tube		
9	to function. Assembled and safety checked OK		
10	and fired 1200s tested OK with new follower.		
11			
12			
13			
14			
15			
16			
17			
18			
Labor total.			
RECEIVED BY			

8/15/19

885-

TOWN OF PEMBROKE  
TRUSTEES OF TRUST FUND

APPLICATION FOR PAYMENT FROM TRUST

(All requests for payment must be submitted using this form pursuant to RSA 31:33 I)

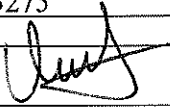
Submitted by: Selectmen  
( Selectmen, School Board, Water Commissioners, Sewer Commissioners, Library Trustees, Elementary School Principals, Scholarship Award Committee, PALS.)

Date request submitted: 12/16/19 Date payment required: 12/31/19

Printed name of person submitting request: David M. Jodoin

Title of person submitting request: Town Administrator

Deliver payment to: 311 Pembroke Street  
Pembroke, NH 03275

Signature of person submitting request: 

Submitted pursuant to:

☐ Action as agent to expend.

☒ Warrant article approved at town/school district annual or special meeting.

☐ This request is for only a portion of the amount authorized by the article.

☐ This request is for the total amount authorized by the article in question or represents the final payment in a series.

Amount of distribution requested: \$13,242.00

Name of fund from which payment is requested: Police Cruiser Replacement Capital Reserve

Date and warrant article number which authorizes this request: \_\_\_\_\_

or

Date and minutes of meeting by boards & commissions authorizing withdrawal Art.#8 3/16/19 T1

( Enter the date of the meeting and attach a copy of approved minutes documenting authorization.)

All payments will be made by check unless special arrangements have been made in advance with the trustees of trust funds. Trust requests are received by the trustees on Thursdays. Allow 5 to 12 business days for delivery of payment.

VENDOR	2-Way	2-Way Communications
--------	-------	----------------------

12/03/2019

000075367

PO #	Invoice #	Reference	Inv Date	Invoice Amt	Disc Amt	Payment Amt
	63380	Unit #9, Equipment & Installation	11/26/19	13,242.00	0.00	13,242.00
Check 000075367 - Total All Invoices: \$13,242.00				\$13,242.00	\$0.00	\$13,242.00

Town of Pembroke

DO NOT ACCEPT UNLESS THIS CHECK IS PRINTED WITH A COLOR BACKGROUND, CONTAINS A VOID PANTOGRAPH, MICROPRINTING FACE AND BACK, UV FIBERS AND A WATERMARK ON THE REVERSE SIDE



TOWN OF PEMBROKE  
311 Pembroke St.  
Pembroke, NH 03275

TD-Bank  
Concord, NH

54-7/114

CHECK DATE  
12/03/2019

CHECK #  
000075367

AMOUNT  
13,242.00

PAY Thirteen thousand two hundred forty-two and xx / 100

TO THE  
ORDER  
OF

2-Way Communications  
23 River Road  
Newington NH 03801

*Susan Dean-Jones*

⑈000075367⑈ ⑆011400071⑆ 9243267625⑈

VENDOR	2-Way	2-Way Communications
--------	-------	----------------------

12/03/2019

000075367

PO #	Invoice #	Reference	Inv Date	Invoice Amt	Disc Amt	Payment Amt
	63380	Unit #9, Equipment & Installation	11/26/19	13,242.00	0.00	13,242.00
Check 000075367 - Total All Invoices: \$13,242.00				\$13,242.00	\$0.00	\$13,242.00

Town of Pembroke



**VENDOR: 2-WAY COMMUNICATIONS SERVICE, INC.**

No:

(Finance Office Use)

Payment Disposition	
X	MAIL
	PICKUP
	OTHER

Invoice No.	Date	Account No./Desc.	Description	Amount
63380	11.26.19	1000-49020-00053	CAPITOL VEHICLES AND EQUIPMENT	\$ 13,242.00
			Unit 9 equipment and Installation	

Need  
copies

Vendor Total: \$ 13,242.00

  
Department Authorization

11.26.2019  
Date

Purchasing Director (if required)

Date \_\_\_\_\_

COPY



2-Way Communications Service, Inc.  
23 River Road  
Newington, NH 03801



# Invoice

63380

Date: 11/26/2019

Bill To:

Phone : 603-436-2954

COPY

E-mail us : [automotivetailors@ne-vo.com](mailto:automotivetailors@ne-vo.com)

Pembroke Police Department  
247 Pembroke Street  
Pembroke, NH 03275

P.O. Number:	Terms:
G. Gaskell	Net 15

2-Way Communications Service, Inc. Fleet Division is now doing business as New England Vehicles Outfitters!

Quantity	Item	Description	Amount
		2020 Ford Interceptor Utility: Provide & Install Public Safety Equipment	
4	Lighting	Front Lighting	500.00
1	SSFPOS	Whelen I2J Ion DUO Super LED Red/Blue Solid State Headlight/Grille Light Flasher, 2 Outlet, 160 Watts Per Outlet, 7 Flash Patterns	75.00
1	Lighting	Side / Intersection Lighting	405.00
2	Lighting	Whelen VMFX11BB Mirror-Beam™ ION™ V-Series™ Mirror Mounted Super-LED® Series Lightheads Whelen I2J Ion DUO Super LED Red/Blue	250.00
2	IONB	Rear Lighting ION™ Series Super-LED Universal Light , w/Universal Mount, Scan-Lock™ Flash Patterns and a 4-wire Pig Tail (BLUE) Black Housing	210.00
2	VTX609B	Vertex™ Super-LED® HAW Lamp. Self Contained. Blue (Single Unit)	180.00
2	VTX609R	Vertex™ Super-LED® HAW Lamp. Self Contained. Red (Single Unit)	180.00
1	TLIB	Rear Hatch Lighting ION T-SERIES LINEAR LT BLUE	100.00
1	Lighting	Whelen TLI2K ION T SERIES LINEAR RED/BLUE	120.00
1	Lighting	Lightbar Promo Package Whelen 54" Legacy II Duo Lightbar Package With CenCom Carbide With OBDII Interface Port, Mounting Feet, Siren Speaker / Mounting Bracket	3,600.00
1	CCSRNT5	Amplifier Control Module with CANport™ OBDII Interface Module with Traffic Advisor™ Module	0.00
1	GB2SP3BT	LEGACY WC54" BW/BW/BW/BW	0.00
1	SA315P	123dB Siren Speaker, Nylon Composite.	0.00
1	SAK1	SA315P Universal Mounting Bracket.	0.00
1	Lighting	Whelen CANEM16 Expansion Module For Carbide	175.00
2	Lighting	Interior Lighting Whelen PELCB Perimeter Enhancement Light, Super-LED®, Steady White	300.00
1	C-VS-1012-INUT	Console Area 2020 Ford Utility - 22" Angled Low Profile Console	500.00
1	C-EB25-XTL-1P	Equipment Mounting Bracket (Moto)	0.00
1	C-EB40-CCS-1P	Equipment Mounting Bracket (Whelen)	0.00

**Subtotal**

Thank you for choosing NEVO!

**Sales Tax (0.0%)**

Please make all checks payable to 2-Way Communications Service, Inc.

**Total**



2-Way Communications Service, Inc.  
23 River Road  
Newington, NH 03801



# Invoice

63380

Date: 11/26/2019

Bill To:

Phone : 603-436-2954

Pembroke Police Department  
247 Pembroke Street  
Pembroke, NH 03275

E-mail us : [automotivetailors@ne-vo.com](mailto:automotivetailors@ne-vo.com)

COPY

P.O. Number:	Terms:
G. Gaskell	Net 15

2-Way Communications Service, Inc. Fleet Division is now doing business as New England Vehicles Outfitters!

Quantity	Item	Description	Amount
1	C-CUP2-I	Dual internal cup holder	45.00
1	C-ARM-103	Molded Armrest with Hinged Cushion	105.00
1	C-MCB	Mic-clip Bracket	15.00
1	MMCLIP	Magnetic Mic Clip	40.00
1	TM-5126-PIU	Computer Mounting Hint Mount TM-5126-PIU-20 On-Dash Tablet and Keyboard Mount. Tablet Mount with Single Arm, Double Pivot, and G.R.I.P. Tilt/Swivel with Adaptor Plate. Keyboard Mount with Double Articulated Arm, G.R.I.P. Tilt/Swivel and Keyboard Tray for Ford POLICE INTERCEPTOR UTILITY	675.00
1	Computer	Hint Mounts TH-387 Adjustable Tablet Holder with Tamper Resistant Cam Lock for 10" to 13" Tablets	150.00
1	Prisoner Transport	Prisoner Transport Setina PT0185ITU20 Flat Panel Partition Transfer Kit	300.00
1	Prisoner Transport	Setina WK0514ITU20 Vertical Steel Window Bar	250.00
2	Santa Cruz SC-917-5	Weapon Locks Santa Cruz Model SC-917-5 Rapid Adjust Weapon Lock with XL Lock & Handcuff Key Override	450.00
2	Timer	Adjustable Gun Lock Timer	80.00
1	Radar System	Interior Accessories Kustom Signals 849 Raptor RP-1, Dual Ka-Band Antenna, Directional & Same Lane Mode	1,975.00
1	Interior Accessories	44911 - Streamlight Waypoint Rechargeable Spotlight	175.00
1	PB47UJINT20HD	Exterior Accessories ProGard PB47UJINT20HD Heavy Duty Push Bumper, 2020 Ford Interceptor Utility	415.00
1	60605	Antenna System (For Customer Supplied Radio) Heavy Duty 1/4 w/Spring 132-525MHz .	43.00
1	3080384M48	NMO Mount 17' Antenna Cable	18.00
1	2880324A75	Crimp on PL259 connector	6.00
1	HP8	Installation & Materials Hardware Package, Wire, Loom, ZipTies, Fuses, Fuse Holders, Fasteners, etc.	250.00
1	PWRDST	Power Distribution Module	55.00

**Subtotal**

Thank you for choosing NEVO!

**Sales Tax (0.0%)**

Please make all checks payable to 2-Way Communications Service, Inc.

**Total**

2-Way Communications Service, Inc.  
23 River Road  
Newington, NH 03801



# Invoice

63380

Date: 11/26/2019

Bill To:

Phone : 603-436-2954

Pembroke Police Department  
247 Pembroke Street  
Pembroke, NH 03275

E-mail us : [automotivetailors@ne-vo.com](mailto:automotivetailors@ne-vo.com)

COPY

P.O. Number:	Terms:
G. Gaskell	Net 15

2-Way Communications Service, Inc. Fleet Division is now doing business as New England Vehicles Outfitters!

Quantity	Item	Description	Amount
1	Add Remote Mount Radio	Installation of Remote Mounted Radio at Time of Vehicle Upfit	100.00
1	SUV Upfit - Mid Size	Labor Frontline SUV Upfit With Carbide Programming	1,500.00
1	NEVO TERMS	<p>TERMS AND CONDITIONS:</p> <p>By signing this proposal you agree to the following terms and conditions:</p> <p>1. You will be invoiced for the equipment on this proposal as soon as the equipment order is received in full at our Fleet Facility</p> <p>2. Some special order items may require full or partial payment at time of order. Please note that special order items may take 4-6 weeks for delivery from the manufacturer. This includes (but is not limited to); Lightbars (interior &amp; exterior), Command/Storage Cabinets, Non-Inventory Lightheads, Partitions, and Vinyl Graphics</p> <p>3. Labor and additional equipment will be invoiced upon completion of work</p> <p>4. Payment for all invoices is due within customer's established terms from date of invoice</p> <p>5. Returned goods and/or canceled orders may be subject to a restocking fee of up to 25%</p> <p>6. There are NO RETURNS on special-order items</p> <p>7. Additional products or services provided outside of the scope of this proposal shall be subject to additional charges</p> <p>8. Customer shall have any vehicles, and equipment requiring service accessible for their scheduled appointment time. Delays due to unavailability may incur additional labor charges</p> <p>9. Delays caused by other vendors, including vehicle manufacturers and delivery delays may effect scheduling</p> <p>10. Services will be performed during 2-Way's normal business hours (Mon-Fri 8:00-4:30) unless otherwise noted</p>	0.00

**Subtotal** \$13,242.00

Thank you for choosing NEVO!

**Sales Tax (0.0%)** \$0.00

Please make all checks payable to 2-Way Communications Service, Inc.

**Total** **\$13,242.00**

<u>Company Name</u>	<u>Amount</u>	<u>Account Charged</u>
EDR Engin./City of Concord	380,000.00	1000-59093-73002
EDR Engin./City of Concord	50,000.00	1000-49093-73002
Richard Bartlett	9,100.00	1000-41302-31200
KV Partners	7,812.60	1000-59093-73002
KV Partners	4,100.40	1000-59093-73002
Irwin Motors	32,389.00	1000-49020-00053

North Pembroke Bridge  
 Bridge Est. Cost increase  
 Survey Work Howard St.  
 Main Street Eng.  
 Storm Water  
 Cruiser

483,402.00



# INVOICE

59 Bisson Ave  
Laconia NH 03246  
603-581-2945 FAX: 603-528-2485  
steve.pouliot@irwinzone.com

QUOTE #001  
DATE: 12/12/19

TO  
PEMBROKE PD

FOR: 2020 FORD POLICE INTERCEPTOR UTIL  
VIN: 1FM5K8AB8LGB23440

Description	Amount
3.3L V6 / 10-SPEED AUTO TRANS	31424.00
86P PRE-DRILLED HEADLAMPS	Std
43D DARK CAR FEATURE	25.00
51R DRIVER'S SIDE UNITY LED SPOOT	395.00
BLUETOOTH	STD
68G REAR DOOR HANDLES AND LOCKS INOP	75.00
85R REAR CONSOLE PLATE	45.00
59B KEYED ALIKE	50.00
76R REVERSE SENSING	275.00
60R NOISE SUPPRESSION BONDS	100.00
BASED ON STATE OF NH BID	
SUBTOTAL	32389.00
FEES	0.00
REBATES	0.00
TOTAL	32389.00

Quote good for 30 days

THANK YOU FOR YOUR BUSINESS!

## **KVPartners LLC**

P.O. Box 432, New Boston, NH 03070

(603) 413-6650

December 5, 2019

Mr. David Jodoin, Town Administrator  
Town Hall  
311 Pembroke Street  
Pembroke, New Hampshire 03275

Re: **Financial Status of Ongoing Projects**

Dear Mr. Jodoin:

As requested, we have prepared the following financial status for these projects:

**1. Main Street Road Improvement Project**

Current Contract Amount:	\$25,800.00
Amount Expended to Date:	\$17,987.40
<b>Remaining Amount:</b>	<b>\$7,812.60</b>

**2. Stormwater Master Plan**

Current Contract Amount:	\$20,500.00
Amount Expended to Date:	\$16,399.60
<b>Remaining Amount:</b>	<b>\$4,100.40</b>

If you have any questions or require additional information, please feel free to call me at 413-6650 or e-mail me at [mvgignale@kvpllc.com](mailto:mvgignale@kvpllc.com).

Sincerely,

**KVPartners LLC**



Michael S Vignale, P.E.  
Principal Engineer

# **RICHARD D. BARTLETT & ASSOCIATES, LLC**

LICENSED LAND SURVEYORS  
214 NORTH STATE STREET  
CONCORD, N.H. 03301

Tel. (603)225-6770

Fax (603)224-6261

E-mail: [info@richarddbartlett.com](mailto:info@richarddbartlett.com)

<http://www.richarddbartlett.com>

MARK C. SARGENT, L.L.S.

DANIEL J. MULLEN, L.L.S.

Est. 1973

- BOUNDARY SURVEYS
- SUBDIVISIONS
- DESIGN AND LAYOUT
- ON-SITE SANITARY SEWAGE SYSTEMS
- GPS CONTROL

December 2, 2019

Mr. David Jodoin  
Town Administrator  
311 Pembroke Street  
Pembroke, NH 03275

Re: Land Surveying Services—Howard Street

Dear Dave;

Thank you for consulting with our firm on the land surveying services needed on Howard Street. It is our understanding the Town requires an existing conditions survey of 6 Howard Street and the determination of the right-of-way of Howard Street from Broadway to the terminus at 202 Pembroke Street. To complete this work, we have prepared the following scope of services and estimate of cost.

## **Scope of Services**

- Research of Town, County and State records to ascertain current abutters, previous surveys, highway right-of-way data, utility records and development of deed histories on the subject premises, all abutting parcels and all parcels abutting Howard Street.
- Field reconnaissance and survey locating and measuring boundary monumentation, buildings, roads and driveways, pavement markings, curbing, fences, stone walls, visible utilities, signs, retaining walls, topographic relief, landscape features and other important natural and man-made features within the project area.
- Office reduction of field data, plotting of field located features, calculation of boundary and calculation of topography at a two-foot contour interval.
- Preparation of final plat, in a form suitable for recording at the Registry of Deeds, depicting all field located features, the boundary of the subject premises and the right-of-way of Howard Street.
- Monumentation of missing property corners.

## **Limitations**

The above scope of services does not include the resolution of a boundary line agreement, should one or more be necessary. We are, however, able to provide this service if needed.

## **Compensation**

We have estimated the cost to complete the work outlined above to be \$8,200.00 plus the cost to monument any new or missing property corners at the following rate:

- Monumentation                      \$150.00 per steel pin set or  
   \$225.00 per concrete bound or granite set



Mr. Jodoin  
Page Two

**Schedule**

Once written authorization to proceed is received from you, the project will be placed on our schedule accordingly.

**Terms and Conditions**

Billing for this project shall be made monthly. Payment for each portion of the work completed shall be due upon receipt of the invoice. If no payment is received, all work shall cease until payment has been received. In the event of failure to pay balance within 30 days of invoice, Richard D. Bartlett & Associates, LLC reserves the right to charge interest on the unpaid balance at the rate of 1.5% (18% annually). This interest shall continue to accrue even after the institution of any lawsuit for collections of sums due.

In the event that the Customer fails to pay the amount invoiced, Customer shall be liable for the cost of collection, including reasonable attorney's fees.

As acceptance of our proposal and authorization for us to begin work, a copy of this letter should be signed by you and returned to this office.

Should the scope of services change during the course of this project, which would cause us to exceed the estimated fee by more than 10 %, we will notify you before proceeding with any additional work.

Thank you for considering our firm and we look forward to providing assistance to you on this project.

For: Town of Pembroke  
Name David M Jodoin  
Title Town ADM.  
Signature [Signature]

Date 12/3/19

Invoice Address:

311 Pembroke St

Pembroke MA 03275

Telephone 485-4747 X202

For: Richard D. Bartlett and Associates, LLC

[Signature]  
Mark C. Sargent, LLS

Date 12/2/19

[Signature]  
Daniel J. Mullen, LLS

Date 12/2/19

# James R. St. Jean

## A U C T I O N E E R S

December 11, 2019

Town of Pembroke  
David M. Jodoin, Town Administrator  
311 Pembroke Street  
Pembroke, NH 03275

**RE: 2-4 PROSPECT STREET, PEMBROKE, NH - Proposed Single Site Auction Proposal**

Dear David,

The following is a breakdown of advertising and the fee structure for the sale of the tax deeded property located at 2-4 Prospect Street in Pembroke, NH. Please note that this budget & fee structure is based on the premise that the property will be sold subject to a reserve bid yet to be established by The Town of Pembroke. St. Jean Auctioneers recommends a \$5,000.00 deposit on the day of sale with a closing to be held within 30 days from the date of sale.

<u># Of Ads</u>	<u>Publication</u>
2	Manchester Union Leader
2	Concord Monitor
2	Suncook Valley Sun
**	Auction Sign Posted on Property

In addition to the above advertisements, a two-color, one-page E-blast brochure detailing the auction property will be produced and forwarded electronically to over 7,500 individuals on our E-mail list who have expressed interest in similar auction properties. The brochure will also be mailed via first class mail to the abutters of this property.

**TOTAL APPROXIMATE ADVERTISING: \$1,850.00**

### FEE STRUCTURE

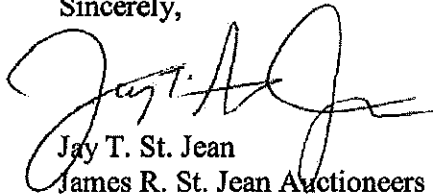
- A. Third party bids and closes on the property:
  - 1. 10% buyer's premium charged to buyer.
  - 2. All expenses and advertising paid by St. Jean Auctioneers.
  - 3. **NO FEES OR EXPENSES CHARGED TO THE TOWN**
- B. High bid fails to reach town minimum bid at sale:
  - 1. Flat fee of \$500.00 paid to St. Jean
  - 2. Advertising paid by the Town of Pembroke (not to exceed \$1,850.00)

- C. Third party bids and fails to close on property:
1. Town retains bidder's deposit
  2. Fee of 50% of retained deposit paid to St. Jean Auctioneers
  3. Advertising cost split 50/50 between town and St. Jean Auctioneers
- D. Town of Pembroke cancels sale or owner redeems property once marketing efforts commence:
1. Flat fee of \$500.00 charged to Town of Pembroke
  2. All incurred advertising expenses paid by the Town of Pembroke (not to exceed \$1,850.00)

**SERVICES PROVIDED FOR AUCTION INCLUDE:**

- auction posted on our website: [www.jsjauctions.com](http://www.jsjauctions.com) for three weeks prior to sale
- showing property as requested by potential bidders
- marking boundary lines on property if permitted
- brochure mailed to all abutters
- signs displayed on property
- copies of Agreement and Deposit Receipt, brochures and plot plan properly displayed at auction sale
- outstanding real estate taxes including interest and cost through day of sale made available (if applicable)
- voice recording of sale

Sincerely,



Jay T. St. Jean  
James R. St. Jean Auctioneers

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

For: **TOWN OF PEMBROKE**

**MITCHELL MUNICIPAL GROUP, P.A.**

ATTORNEYS AT LAW  
25 BEACON STREET EAST  
LACONIA, NEW HAMPSHIRE 03246  
[www.mitchellmunicipalgroup.com](http://www.mitchellmunicipalgroup.com)

WALTER L. MITCHELL  
LAURA A. SPECTOR-MORGAN  
STEVEN M. WHITLEY  
NAOMI N. BUTTERFIELD  
JUDITH E. WHITELAW (OF COUNSEL)

TELEPHONE (603) 524-3885

December 4, 2019

Scott Hilliard, Sheriff  
Merrimack County Sheriff's Office  
333 Daniel Webster Hwy  
Boscawen, NH 03303


Re: Town of Pembroke v. Heger: Service of Writ of Possession  
Docket No. 447-2019-LT-00082

Dear Sheriff Hilliard:

I enclose for execution on the defendants the original and a copy of the Landlord and Tenant Writ of Possession in the above captioned matter. Would you please arrange for execution upon Todd & Tyler Heger, at 2-4 Prospect Street, Pembroke, as soon as possible. Prior to executing the writ, please contact David Jodoin, Pembroke Town Administrator, at 485-4747, to arrange for a date/time for the town to be present for execution of the writ.

Please then indicate your execution *on the original* and forward the same to me along with an invoice for your services, which I will pay promptly. Thank you for your assistance, and please do not hesitate to contact me with any questions or concerns regarding the enclosed.

Sincerely,



Steven M. Whitley  
[steven@mitchellmunigroup.com](mailto:steven@mitchellmunigroup.com)

Enc.

cc: David Jodoin, Town Administrator, w/oenc.

**THE STATE OF NEW HAMPSHIRE  
JUDICIAL BRANCH  
NH CIRCUIT COURT**

6th Circuit - District Division - Hooksett  
101 Merrimack St.  
Hooksett NH 03106

Telephone: 1-855-212-1234  
TTY/TDD Relay: (800) 735-2964  
<http://www.courts.state.nh.us>

**WRIT OF POSSESSION**

Case Name: **Town of Pembroke v. Todd Heger, Adult Occupant, Tyler Heger**  
Case Number: **447-2019-LT-00082**

To the Sheriff of any County or to his Deputy or to any Law Enforcement Officer:

**WHEREAS** the plaintiff on the November 27, 2019, by order of the court, has recovered judgment against the defendant(s) for possession of the premises described as:

2-4 Prospect St  
Pembroke, NH 03275

and court costs of \$ 229.

WE COMMAND YOU, THEREFORE, that without delay you cause the said plaintiff to have possession of said premises.

Make return of this Writ to the court within ninety days from the date thereon.

November 11, 2019

Witness, David D King, Administrative Judge  
New Hampshire Circuit Court

*Nancy E. Ringland*  
\_\_\_\_\_  
Nancy E. Ringland, Clerk of Court

**RETURN OF SERVICE**

\_\_\_\_\_ COUNTY

Date: \_\_\_\_\_

I have caused the above named plaintiff to be put into possession of the within described premises.

**FEES:** Service: \$ \_\_\_\_\_

\_\_\_\_\_  
Deputy Sheriff

Travel: \_\_\_\_\_

\_\_\_\_\_  
Signature

Other: \_\_\_\_\_

\_\_\_\_\_  
Title

TOTAL: \$ \_\_\_\_\_

\_\_\_\_\_  
Agency

STATE OF NEW HAMPSHIRE  
Executive Council

THEODORE L. GATSAS  
EXECUTIVE COUNCILOR  
DISTRICT FOUR



STATE HOUSE ROOM 207  
107 NORTH MAIN STREET  
CONCORD, NH 03301  
WWW.NH.GOV/COUNCIL  
(603) 271-3632

December 4, 2019

RECEIVED  
DEC - 6 2019  
TOWN OF  
PEMBROKE, NH

Board of Selectmen  
Town of Pembroke  
311 Pembroke Street  
Pembroke, NH 03275

Dear Government Official,

As you know, one of the responsibilities delegated to the Executive Council is our participation, along with Commissioner Sheehan of the Department of Transportation, on the Governor's Advisory Commission on Intermodal Transportation, otherwise known as (GACIT.) In accordance with New Hampshire State Law, the Department of Transportation is required to propose a plan for improvements to our State transportation system every two years, ultimately creating the Ten Year Plan, which combines State and Federal funds for transportation improvement projects.

We have reached the conclusion of a series of meetings that have taken place throughout the various Council districts. Included along with this letter is our final GACIT letter, with the list of project proposals that was approved on November 25, 2019. This final letter and the project proposals will now be submitted to the Governor and then to the Legislature. Please review the letter and project proposals and contact me with any questions, I may be reached at: (603) 623-0211.

For further information about GACIT, I encourage you to visit:

<https://www.nh.gov/dot/org/projectdevelopment/planning/typ/index.htm>

Sincerely,

A handwritten signature in blue ink that reads "Ted".

Theodore L. Gatsas  
Executive Councilor  
District Four

# STATE OF NEW HAMPSHIRE

## Executive Council

STATE HOUSE ROOM 207

CONCORD, NEW HAMPSHIRE 03301

(603) 271-3632 FAX: 271-3633



CHRISTOPHER T. SUNUNU, GOVERNOR

EXECUTIVE COUNCILORS:

MICHAEL J. CRYANS  
THEODORE L. GATSAS

ANDRU VOLINSKY  
DEBORA B. PIGNATELLI

RUSSELL E. PRESCOTT

November 25, 2019

His Excellency, Christopher T. Sununu  
Governor of New Hampshire  
State House  
107 North Main Street  
Concord, NH 03301

Dear Governor Sununu:

Pursuant to RSA 228:99 and RSA 240 of the Laws of New Hampshire, enclosed are two copies of the draft 2021-2030 Ten Year Transportation Improvement Plan (Ten Year Plan) for the State of New Hampshire.

The Department met with the Governor's Advisory Commission on Intermodal Transportation (GACIT) on June 19, 2019 and July 31, 2019 to begin the development of the 2021-2030 Ten Year Plan and to receive strategic direction on a number of policy issues regarding funding, prioritization of investments, financial constraint and unfunded needs. Based on discussions with and direction received from GACIT over multiple meetings, the DOT developed the Draft Ten Year Plan. It addressed financial constraint assuming level federal funding when the federal Fixing America's Surface Transportation (FAST) Act expires with continued reliance on turnpike toll credits in lieu of State hard match to the federal highway program. The draft plan addressed the highest priorities developed by each Regional Planning Commission. The result was a financially constrained document identifying the needs that best aligned with the priorities of communities, Regional Planning Commissions and the DOT. The DOT prepared and presented a financially constrained Draft Ten Year Plan for 2021-2030 to GACIT on August 14, 2019. Proposed strategies for the Draft Ten Year Plan included completion of I-93 improvements and increased funding for Exit 4A, financially constraining the Ten Year Plan, bonding to complete major bridge projects, and continued prioritization of preservation by increasing investment in bridge projects and resurfacing programs to mitigate the impact of inflation.

GACIT held twenty (20) public hearings throughout the state in September and October, with the final hearing held on October 28, 2019. Written comments were accepted through November 12, 2019. In addition, new to this GACIT phase, an online transportation survey was made available to anyone with access to the internet, and the survey was open for use until November 12, 2019.

### DISTRICT ONE

MICHAEL J. CRYANS  
P.O. Box 999  
HANOVER, NH 03755  
TELEPHONE: 443-1901

### DISTRICT TWO

ANDRU VOLINSKY  
488 SHAKER ROAD  
CONCORD, NH 03301  
TELEPHONE: 491-0376

### DISTRICT THREE

RUSSELL E. PRESCOTT  
50 LITTLE RIVER ROAD  
KINGSTON, NH 03848  
CELL: 603-231-7822

### DISTRICT FOUR

THEODORE L. GATSAS  
P.O. Box 6655  
MANCHESTER, NH 03108  
TELEPHONE: 623-0211

### DISTRICT FIVE

DEBORA B. PIGNATELLI  
22 APPLE TREE GREEN  
NASHUA, NH 03062  
TELEPHONE: 888-5245

Over 400 comments were expressed through the Hearing process: the need to expand travel options (transit, bicycle, pedestrian and other non-vehicle efforts) was heard the most, and the need to address infrastructure condition including pavements, bridge, safety and congestion were important themes. Also, many attending the public hearings advocated for advancing projects or increasing project funding. The purpose of the on-line survey was to gather public feedback on ten-year plan strategies. The majority of the 1600 survey respondents affirmed the need to address infrastructure condition, safety and congestion as the most important transportation investment priorities; expanding travel options was important, and there was some support expressed for addressing resiliency.

On November 6, 2019, NHDOT met with GACIT to present a summary of the online survey findings, to present specific requests heard at the 20 GACIT Hearings and the DOT's recommendations on how best to address those requests, as well as to present a recommendation on funding new CMAQ projects as part of the recent application process. Also, concurrence was given to the DOT to move forward with all of the DOT's proposed recommendations in updating the draft Ten Year Plan.

The modified plan includes \$78M in additional GARVEE bonds to be issued to bring the total new issuance to \$158M. This will allow the Department to accelerate the construction of existing red list bridge projects, increase funding for projects that were identified as being underfunded like projects on US Route 2 in Jefferson and NH16 in Dummer, and add a new project to construct Phase 3 of NH106 improvements in Loudon.

The DOT then met with each of the GACIT members individually to review their comments and for the Councilors to provide direction to the DOT on final changes to be made to the draft 2021-2030 Ten Year Plan.

Due to the current low interest rates on financing, GACIT directed the DOT to utilize \$44M in General Obligation (GO) 10-year bonds issued in SFY22 to advance the construction of thirty-six municipal bridge projects 1 to 5 years. The State Aid Bridge (SAB) Program is presently subscribed until 2028 and bonding would allow much needed and deferred municipal bridges to be replaced or rehabilitated by 2024. Present day interest rates on 10-year Bonds are at exceptionally low levels with rates estimated at 1.8%. Annual debt service is estimated to be approximately \$4.8M per year and amounts to approximately 70% of the SB367 revenue set aside for the SAB program.

As this Draft Ten Year Plan was developed, it became evident that there are several challenges that will need to be addressed in future Ten Year Plans. Following is a list of additional items that GACIT desires to bring to the attention of the Governor and Legislature.

- Advocate for NH's fair share of existing federal funding

*Encourage the Governor, Legislature and Federal Delegation to continue to advocate in Washington for NH to receive its fair share of Federal Surface Transportation Funding as NH receives the lowest total amount nationally. In FY2020, NH is scheduled to receive \$41.5M and \$58.9M less in federal formula apportionment than fellow New England states Vermont and Rhode Island, respectively. This seriously impacts NH's ability to maintain its roads and bridges in fair and good condition.*



- Advocate for additional state funding in 2026 to close the revenue gap created by the sunset of TIFIA rural roads and bridges pledge

*Encourage the Legislature to identify a new revenue source to replace \$23M in SB367 funding allocated annually to the TIFIA State Owned Rural Roads and Bridges pledge that will sunset in state fiscal year 2025. This investment has contributed to the improved conditions of rural roads and bridges on the state system. Continuing this level of investment will assist in minimizing the number of red list bridges and maintaining Tier 3 and 4 roads in good or fair condition, of which 1100 miles are ineligible for federal aid.*

- Address inequity that some communities face when traveling on certain portions of the Turnpike system.

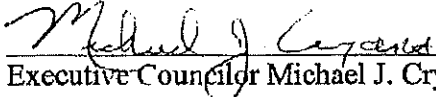
*Due to the location of toll plazas, certain commuters travel through multiple toll plazas traveling to and from work (e.g. residents of Rochester and surrounding communities). The Governor and Legislature should collaborate to review the rates, location of toll plazas and commuter discount programs in the next version of the Ten Year Plan and consider, in the interim, legislative responses that may be put in place more timely. Revenue implications must also be considered.*

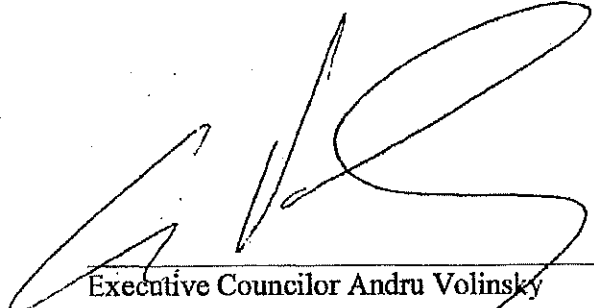
- Progression of the Capital Corridor Rail Project

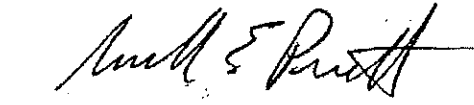
*With the passage of SB241, the next phase of the capital rail corridor has been included in the Draft Ten Year Plan. Timely progression and completion of the project development phase will identify a preferred alternative, complete the environmental assessment and provide a detailed financial plan. GACIT considers the timely development of the Capital Corridor Rail Project an important part of the Draft Ten Year Plan.*

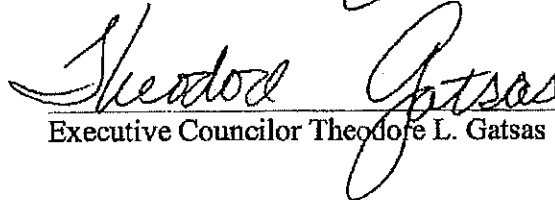
We believe this completes the Commission's work. The Governor's Advisory Commission on Intermodal Transportation (GACIT) hereby presents this recommended update to the Ten Year Plan for 2021-2030. A summary of the changes to the August 14<sup>th</sup> version of the Draft Ten Year Plan is attached to this letter for your reference. As you review the Plan document and other supporting information, we are available for any input you feel is needed, and we stand ready to assist you in completing the next step in the Plan.

Sincerely,

  
Executive Councilor Michael J. Cryans

  
Executive Councilor Andru Volinsky

  
Executive Councilor Russell E. Prescott

  
Executive Councilor Theodore L. Gatsas

  
Executive Councilor Debora B. Pignatelli

  
Commissioner Victoria F. Sheehan

Enclosures

1. GACIT Adopted 2021-2030 Ten Year Plan
2. Summary list of changes to August 14<sup>th</sup> Draft Ten Year Plan
3. Summary of GACIT process & testimony

cc: William J. Cass, Assistant Commissioner, NH Department of Transportation  
Christopher M. Waszczuk, Deputy Commissioner, NH Department of Transportation  
Peter E. Stamnas, Director of Project Development, NH Department of Transportation  
William E. Watson, Administrator, Bureau of Planning and Community Assistance, NHDOT  
GACIT members

## Corridor Study Projects

Project Name	Project Number	Request	Recommendation
Bedford		Add to the Corridor Study Program - NH 114/New Boston Rd corridor study - priority #2 for SNHRPC	Recommended 19-28 TYP
Berlin-Dummer-Error		Add to the Corridor Study Program - Berlin-Dummer-Error - Route 16	Recommended 19-28 TYP
Epping - Rochester		Add to the Corridor Study Program - Route 125	Recommended 19-28 TYP
Epsom-Lee		Add to the Corridor Study Program - Route 4	Recommended 19-28 TYP
Hillsborough - Hopkinton		Add to the Corridor Study Program - Route 9	Recommended 19-28 TYP
Keene Project		Add to the Corridor Study Program - Swansey Factory Road-Route 101 project	Recommended 19-28 TYP
Kingston-Epping		Add to the Corridor Study Program - Route 125 - Corridor study (South of 101 interchange)	Recommended 19-28 TYP
Madbury		Add to the Corridor Study Program - Route 155	Recommended 19-28 TYP
Merrimack-Bedford	New	Add to the Corridor Study Program - Corridor study (Rt 3 for congestion relief)	Approve Request
Newfields - Newmarket		Add to the Corridor Study Program - Route 108	Recommended 19-28 TYP
Northwood		Add to the Corridor Study Program - Route 4 Corridor study (business district)	Recommended 19-28 TYP
Swansey - Peterborough		Add to the Corridor Study Program - Route 101	Recommended 19-28 TYP

Scenario 7 - \$158M GARVEE Bonding for Hinsdale-Brattleboro, Lebanon-Hartford, I-89 4R Projects in Warner-Sutton-New London, Loudon-Canterbury, Bow-Concord & Concord  
 \$63M 2021 Issuance for Hinsdale-Brattleboro 12210C NH119 over Connecticut River, Lebanon-Hartford 16148 I-89 over Connecticut River, Warner-Sutton 15747 I-89 4R, Sutton 42419 I-89 4R, Sutton-New London 40511 I-89 4R  
 \$95M 2026 Issuance for Bow-Concord 13742 Bridges, Concord 41468 I-93 over Merrimack River, Loudon-Canterbury NH106 Phase 3

	FFY 11	FFY 12	FFY 13	FFY 14	FFY 15	FFY 16	FFY 17	FFY 18	FFY 19	FFY 20	FFY 21	FFY 22	FFY 23	FFY 24	FFY 25	FFY 26	FFY 27	FFY 28	FFY 29	FFY 30	FFY 31-FFY 30
Bond Debt Service (in millions)																					Toml
2011 GARVEE Issue (RZEDB and BAB)	2.9	3.6	3.6	3.6	3.6	3.6	3.6	3.6	3.6	7.8	17.9	17.7	17.4	17.1	16.7						126.5
Subsidy credit-45% RZEDB and 55% BAB 2011 Issue	(1.22)	(1.55)	(1.48)	(1.44)	(1.44)	(1.44)	(1.44)	(1.44)	(1.44)	(1.44)	(1.39)	(1.19)	(0.93)	(0.69)	(0.36)						(18.9)
2012 GARVEE Issue (Tax Exempt)		1.1	1.5	1.5	1.5	1.5	1.5	1.5	1.5	11.3	3.3	3.4	3.4	3.3	3.3	3.2	11.9	10.8	10.6	10.4	121.2
2021 GARVEE Issue - \$65M																	1.9	10.5	10.5	10.5	62.7
2026 GARVEE Issue - \$95M																	5.1	21.5	21.5	21.1	43.9
Total Bond Debt Service	1.6	3.2	3.7	3.7	3.7	3.7	3.7	3.7	3.7	17.7	19.8	19.9	19.8	19.7	19.7	3.1	21.5	21.5	21.1	20.9	335.4
Federal Reimbursements	160.0	160.0	160.0	160.0	160.0	167.5	171.1	174.8	178.7	183.0	183.0	183.0	183.0	183.0	183.0	183.0	183.0	183.0	183.0	183.0	183.0
GARVEE Debt Service as % of Reimbursements	1.8%	3.0%	12.0%	12.0%	12.0%	11.4%	11.2%	11.0%	10.7%	10.5%	11.6%	11.5%	11.4%	11.1%	10.9%	2.8%	11.7%	11.6%	11.5%	11.4%	11.4%

## DOT Administrative Update - Project Adjustments

Project Name	Project Number	Request	Recommendation
Bedford	41859	Change scope to increase limits - no change in project cost. Change project name to Bedford-Goffstown increased project limits extend into Goffstown	Approve request
Henniker - Hopkinton	40633	Advance Construction from 2026 to 2025. Recommendation is from the Draft 2019-2028 TYP - Recommendation is from the Draft 2019-2028 TYP	Approve request
Keene	41590	Modify scope description to end at Branch Road	Approve request
Madison-Conway	11339J	Remove \$1 as place holder	Recommend in a future TYP cycle
Madison-Conway	11339T	Remove \$1 as place holder	Recommend in a future TYP cycle
Madison-Conway	11339U	Remove \$1 as place holder	Recommend in a future TYP cycle
Merrimack	10136D	Modify Scope to Intersection Improvements only	Approve request
North Haverhill	40579	Remove project - Project was withdrawn (Airport Improvements) and replaced with 41409	Approve request
Program	CART5307	Remove CART5307 - This project is being consolidated with MTAS307 (CART is now a subdivision of MTA)	Approve request
Program	CART 5310	Remove CART5307 - This project is being consolidated with MTAS310.	Approve request
Program	CART 5339	Remove CART5307 - This project is being consolidated with MTAS339.	Approve request
Program	CMAQ	Change scope to " Congestion Mitigation and Air Quality (CMAQ) (Annual Project)" remove "Must be in Non-Attain Areas."	Approve request

### GACIT Hearing Comments - Project Cost Increase & Constraint Adjustments

Project Name	Project Number	Request	Recommendation
Dummer-Cambridge-Erral	16304B	Widening and rehabilitation NH16 in Cambridge	Increase Const Funding \$3M FY22
Franconia-Sugar Hill-Bethlehem	42436	Adjust cash flow for constraint	Move \$11M from FY29 to FY30
Hampton	40797	Increase funding to Ocean Blvd to complete preliminary design	Add \$1M PE in FY21
Jefferson-Randolph	13602C	Improvements from NH 115 to Jefferson/Randolph Townline	Add \$5M CON FY23 & FY24
Wolfeboro	29615	Adjust for cash flow	Move \$2M from FY24 to FY25

### GARVEE Bond - Project Recommendations to GACIT

Recommended Issuance	Recommended GARVEE Total	Recommended Projects to be Funded with GARVEE Bonds	Debt Service Payments
2021	\$63M	Hinsdale-Brattleboro 12210C NH119 over Connecticut River; Lebanon-Hartford 16148 I-89 over Connecticut River; Warner-Sutton 15747 I-89 4R; Sutton 42419 I-89 4R; Sutton-New London 40511 I-89 4R	\$3.2M to \$11.00M
2026	\$95M	Bow-Concord 13742 Bridges; Concord 41468 I-93 over Merrimack River; Loudon-Canterbury NH106 Phase 3	\$1.9M to \$10.5M
Total Proposed GARVEE		\$158M	\$5.1M to \$21.5M

### GACIT Hearing Comments - CMAQ Funding

Project Name	Project Number	Request	Recommendation
CMAQ-FTA	CMAQ-FTA	Transfer 25% of CMAQ program annually to FTA to support transit needs	Create a programmatic project that allocates 25% of CMAQ funds to FTA
CMAQ	CMAQ	Allocate 50% of CMAQ program annually to grant rounds	Approve request
CMAQ	CMAQ	Allocate 25% of CMAQ program annually to FHWA funding categories to support transportation infrastructure needs	Approve request

### GACIT Hearing Comments - Project Advancements

Project Name	Project Number	Request	Recommendation
Andover	40392	US 4 RL Bridge #11	Advance from FY22 to FY21
Amherst	41413	NH 122 RL Bridge #83	Advance from FY23 to FY21
Antrim	42579	NH31 RL Bridge #78	Advance from FY30 to FY29
Bennington	29486	South Bennington Road RL Bridge #79	Advance from FY23 to FY21
Bethlehem	41575	NH142 RL Bridge #48	Advance from FY29 to FY27
Bristol	41579	Bristol Lake St Bike Improvements	Advance CON from FY27 to FY26, ROW from FY27 to FY23, PE from FY27 to FY21
Bristol	40636	NH 104 Widening for Bike Shoulders	Advance PE from FY23 to FY21
Gilford	42577	NH11 RL Bridge #61	Advance from FY30 to FY28
Londonderry	41593	Rt 28/128 Intersection	Advance from FY28 to FY27
Madbury	41596	Study NH155/Madbury Rd	Advance from FY28 to FY27
Manchester	41414	Huse Road RL Bridge #75	Advance from FY23 to FY21
Merrimack	41588	US 3 / Wire Road Intersection Improvements	Advance PE from FY27 to FY23
Rollinsford-Dover	42578	Oak St RL Bridge #70	Advance from FY28 to FY27
Stratham	41711	Rt 108/Bunker Hill Intersection	Advance from FY28 to FY27
Stratham	41711	Rt 108/Bunker Hill Intersection	Add \$150k for PE and for Right Turn Lane in FY 2021

# GACIT Hearing Comments - Transportation Alternative (TA) Program - Project Adjustments

Project Name	Project Number	Request	Recommendation
Hinsdale	41365	Currently funded in 2021, previously funded in 2019	Leave project in 2021, also place project On-shelf in 2020 based on readiness.
Merrimack	40300	Request to advance TAP project - currently funded in 2024, previously funded in 2019	Advance project from 2024 to 2021. Also place project On-shelf in 2020 based on readiness
Northumberland	42510	Request to advance TAP project to coincide with paving project - TAP project currently funded in 2027, new project	Advance project from 2027 to 2024
Colebrook	40640	Request to adjust funding (TA Main St Colebrook), currently funded in 2024, previously funded in 2020	Advance project TA funding from 2024 to 2021
Lebanon	41366	Request to advance TAP Project - currently funded in 2023, previously funded in 2020	Leave project in 2023, also place project On-Shelf in 2022
Londonderry	42508	Request to advance TAP Project - currently funded in 2025, new project	Advance project from 2025 to 2024
Manchester	40428	Request to advance TAP project - currently funded in 2023, previously funded in 2019	Advance project from 2023 to 2021
Manchester	41361	Request to advance TAP project, currently funded in 2021, previously funded in 2021	Advance project from 2021 to 2020 based on project readiness
Manchester	42509	Request to advance TAP project - currently funded in 2026 - new project	Advance project from 2026 to 2025
Nashua	42516	Request to advance TAP project - currently funded in 2026 - new project	Advance project from 2026 to 2025
Somersworth	41363	Currently funded in 2024, previously funded in 2020	Advance project from 2024 to 2021
Hillsborough	41368	Currently funded in 2022, previously funded in 2021	Advance project from 2022 to 2021
Exeter	40436	Currently funded in 2023	Advance project from 2023 to 2022
Berlin	41367	Currently funded in 2022, previously funded in 2021	Leave project in 2022, also place project On-Shelf in 2021
Littleton	41362	Currently funded in 2022, previously funded in 2021	Leave project in 2022, also place project On-Shelf in 2021
Dover	41373	Currently funded in 2023, previously funded in 2020	Advance project from 2023 to 2022
Franklin	42513	Currently funded in 2024, new project	Advance project from 2024 to 2023
New Castle	42517	Currently funded in 2024, new project	Advance project from 2024 to 2023
Jaffrey	42512	Currently funded in 2025, new project	Advance project from 2025 to 2023
Swansey	42511	Currently funded in 2025, new project	Advance project from 2025 to 2024
Keene	42515	Currently funded in 2026, new project	Advance project from 2026 to 2024

Note: Added \$3.0M in FY20 of unspent contract authority to advance TAP projects based on readiness

Lebanon	24222	Advance SAB Project - Bonded Construction Start 2022 previously Draft TYP (2021-2030) Construction Start 2024	Advance from 2024 to 2022
Madbury	41462	Advance SAB Project - Bonded Construction Start 2023 previously Draft TYP (2021-2030) Construction Start 2026	Advance from 2026 to 2023
Manchester	15837	Advance SAB Project - Bonded Construction Start 2023 previously Draft TYP (2021-2030) Construction Start 2028	Advance from 2028 to 2023
Manchester	24212	Advance SAB Project - Bonded Construction Start 2023 previously Draft TYP (2021-2030) Construction Start 2026	Advance from 2026 to 2023
Manchester	24206	Advance SAB Project - Bonded Construction Start 2023 previously Draft TYP (2021-2030) Construction Start 2028	Advance from 2028 to 2022
Merrimack	29174	Advance SAB Project - Bonded Construction Start 2022 previously Draft TYP (2021-2030) Construction Start 2024	Advance from 2024 to 2022
New Boston	15505	Advance SAB Project - Bonded Construction Start 2023 previously Draft TYP (2021-2030) Construction Start 2025	Advance from 2025 to 2023
New Boston	14771	Advance SAB Project - Bonded Construction Start 2023 previously Draft TYP (2021-2030) Construction Start 2028	Advance from 2028 to 2023
Pittsfield	14972	Advance SAB Project - Bonded Construction Start 2023 previously Draft TYP (2021-2030) Construction Start 2027	Advance from 2027 to 2023
Richmond	29056	Advance SAB Project - Bonded Construction Start 2022 previously Draft TYP (2021-2030) Construction Start 2023	Advance from 2023 to 2022
Rumney	27162	Advance SAB Project - Bonded Construction Start 2022 previously Draft TYP (2021-2030) Construction Start 2023	Advance from 2023 to 2022
Sandown	41412	Advance SAB Project - Bonded Construction Start 2023 previously Draft TYP (2021-2030) Construction Start 2027	Advance from 2027 to 2023
Sugar Hill	24218		Changed funding to MOBRR - Advance from 2022 to 2021
Swansey	41403	Advance SAB Project - Bonded Construction Start 2022 previously Draft TYP (2021-2030) Construction Start 2024	Advance from 2024 to 2022
Weare	14338	Advance SAB Project - Bonded Construction Start 2023 previously Draft TYP (2021-2030) Construction Start 2026	Advance from 2026 to 2023
Webster	40810	Advance SAB Project - Bonded Construction Start 2022 previously Draft TYP (2021-2030) Construction Start 2024	Advance from 2024 to 2022
Wilton	15768	Advance SAB Project - Bonded Construction Start 2023 previously Draft TYP (2021-2030) Construction Start 2027	Advance from 2027 to 2023



# GACIT Hearing Comments - State Aid Bridge (SAB) Program - Project Adjustments

Project Name	Project Number	Request	Recommendation
Alstead	40661	Advance SAB Project - Bonded Construction Start 2022 previously Draft TYP (2021-2030) Construction Start 2023	Advance from 2023 to 2022
Amherst	40654	Advance SAB Project - Bonded Construction Start 2022 previously Draft TYP (2021-2030) Construction Start 2023	Advance from 2023 to 2022
Amherst	40657	Advance SAB Project - Bonded Construction Start 2023 previously Draft TYP (2021-2030) Construction Start 2025	Advance from 2025 to 2023
Andover	41407	Advance SAB Project - Bonded Construction Start 2023 previously Draft TYP (2021-2030) Construction Start 2026	Advance from 2026 to 2023
Antrim	14942	Advance SAB Project - Bonded Construction Start 2022 previously Draft TYP (2021-2030) Construction Start 2023	Advance from 2023 to 2022
Auburn	29316	Advance SAB Project - Bonded Construction Start 2022 previously Draft TYP (2021-2030) Construction Start 2023	Advance from 2023 to 2022
Barrington	41410	Advance SAB Project - Bonded Construction Start 2023 previously Draft TYP (2021-2030) Construction Start 2026	Advance from 2026 to 2023
Bow	24223	Advance SAB Project - Bonded Construction Start 2023 previously Draft TYP (2021-2030) Construction Start 2026	Advance from 2026 to 23
Bow	24224	Advance SAB Project - Bonded Construction Start 2023 previously Draft TYP (2021-2030) Construction Start 2027	Advance from 2027 to 2023
Brookline	41408	Advance SAB Project - Bonded Construction Start 2023 previously Draft TYP (2021-2030) Construction Start 2026	Advance from 2026 to 2023
Canaan	26704	Advance SAB Project - Bonded Construction Start 2022 previously Draft TYP (2021-2030) Construction Start 2023	Advance from 2023 to 2022
Canaan	41406	Advance SAB Project - Bonded Construction Start 2022 previously Draft TYP (2021-2030) Construction Start 2024	Advance from 2024 to 2022
Colebrook	40655	Advance SAB Project - Bonded Construction Start 2022 previously Draft TYP (2021-2030) Construction Start 2023	Advance from 2023 to 2022
Conway	41402	Advance SAB Project - Bonded Construction Start 2023 previously Draft TYP (2021-2030) Construction Start 2025	Advance from 2025 to 2023
Eaton	41404	Project requested by Town to be advanced, project is in Final Design	Advance from 2023 to 2021
Enfield	13592	Advance SAB Project - Bonded Construction Start 2023 previously Draft TYP (2021-2030) Construction Start 2028	Advance from 2028 to 2023
Goffstown	41597	Advance SAB Project - Bonded Construction Start 2023 previously Draft TYP (2021-2030) Construction Start 2025	Advance from 2025 to 2023
Harrisville	16114	Advance SAB Project - Bonded Construction Start 2023 previously Draft TYP (2021-2030) Construction Start 2027	Advance from 2027 to 2023
Keene	40653	Advance SAB Project - Bonded Construction Start 2022 previously Draft TYP (2021-2030) Construction Start 2023	Advance from 2023 to 2022
Lancaster	22192	Advance SAB Project - Bonded Construction Start 2023 previously Draft TYP (2021-2030) Construction Start 2026	Advance from 2026 to 2023
Lebanon	24221	Advance SAB Project -currently funded in 2022 previously funded in 2022	Advance to 2022

# 2021 - 2030 Ten Year Plan Project & Program Updates

## Requests and Recommendations

### GACIT to Governor w/ GO Bonds

12/2/2019

#### GACIT Hearing Comments - Projects in Draft Ten Year Plan

Project Name	Project Number	Request	Recommendation
Bedford	40664	Extend work on US3 south to Bedford Rd	Work with NRPC to define study and scope within budget
Nashua-Merrimack-Bedford	13761	Add sound walls to project & remove tolls	Consider need for soundwalls during design phase in accordance w/ <u>NHDOT Policy and Procedural Guidelines for the Assessment and Abatement of Highway Traffic Noise for Type I &amp; II Highway Projects</u> . Toll removal is under the purview of the Legislature
Nashua-Merrimack-Bedford	13761	Add emergency access road for EMS (North of Bedford Road)	Consider opportunities to accommodate emergency access during design phase
Somersworth	40646	Request to delay project to align start of PE of CMAQ project 41741 - Blackwater-Indio Road	Recommendation to leave schedule as planned and evaluate outcome prior to implementing project 40646
Walpole-Rockingham	41720	Request to identify 50% Other funding source (Vilas Bridge)	Continue to work with VT and communities to identify funding
Alton	40624	Request to raise bridge 8"-12" for larger boats as part of PE	Assess during design phase within scope and budget
Wilton-Milford-Amherst-Bedford	13692D	Advance Rt 101 project	Construction scheduled in 2022
Portsmouth	29640	US1 improvements (to include sidewalks)	Assess during design phase within scope and budget
Rochester	40647	Request to remove Rochester 40647 (Rt 125/Lowell St) and add funds (\$2.1M 2026) to Rochester 42625(Rt 125/Charles St/Old Dover Roads) project funded in 2030	Consider in next TYP round w/consideration of regional priorities

**BOARD OF SELECTMEN  
TOWN OF PEMBROKE, NH  
DECEMBER 2, 2019 at 6:30 PM**

**DRAFT**

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Present: Chairman Tina Courtemanche, Selectman Ann Bond, Selectmen Richard Bean

Staff: Town Administrator David Jodoin

Excused: Selectman Sandy Goulet and Selectman Michael Crockwell

**I. Call to Order:**

Chairman Tina Courtemanche called the meeting to order at 6:30 pm.

**II. Citizen Comment:**

None

**III. Scheduled Meetings:**

Library Trustees – Little Library Program

Sue Whitbeck, Co-Chair of the Library Trustees, and Tim Sheehan, Library Director, discussed the little library program with the Board. Sue stated they are looking for permission to put a little library at the park on the corner of Broadway and Route 3. The little library would be positioned closer to Broadway to discourage people from pulling over on Route 3. The library trustees and staff would monitor and take care of the little library. There have not been any known issues with vandalisms at existing little libraries in surrounding towns but if vandalism should happen, they will take care of it. Tim stated that he drives by everyday on his way to work and will monitor it closely.

Selectman Bean stated that in the pricing of the little library seemed very reasonable. Sue shared that the old principal of Three Rivers School built the library and did not charge for it.

Selectman Bond asked if it will be on a free-standing pole. Sue stated that it will be a pole with braces.

Selectman Bean clarified that this will be a book exchange where people can go and put a book in and take one out. Sue and Tim agreed that it is.

Selectman Courtemanche stated that it is a great idea as long as it does not become the responsibility of DPW. Sue stated that they will just need their help putting in the pole.

Selectman Bean made a motion to move forward with the little library. Selectman Bond seconded the motion. Motion passed 3-0.

#### **IV. Old Business:**

##### Upper Beacon Range Road Opening

Bill Evans met with the Board to discuss the opening of approximately 300 feet of Upper Beacon Road that is currently Class VI. Selectman Courtemanche asked if anyone had a chance to go up and look at the property. Selectman Bean stated that he had and it was clearly marked with flags. Bill clarified that it is not marked with flags but with two stakes in the ground that are painted orange and the stone wall is also marked in orange. Selectman Courtemanche saw the same flags as well so they will go back up and look for the correct markers. Bill stated that towards the bottom of Beacon Hill after the curve the first stake in the ground is approximately 140 feet after the pavement ends and the second stake is a little further down to mark what would be the entrance to the development.

David asked if there is any other way he would use to get onto the property rather than opening that amount of the Class VI portion of the road. Bill stated that if he was to enter off Third Range Road, he would still need to open a portion of the class VI section of the road. He would like to leave the balance of the land to conservation and not develop more than necessary or break it up with long winding roads. Selectman Bean asked how much property would be donated to the Conservation Commission. Bill stated that it would be an estimated 22 acres. Selectman Bean asked if he would be able to create a double driveway at the stake that is 140-feet from the pavement so they wouldn't have to open as much of the road. Bill stated that he could look into that.

Bill shared that when the land was purchased in 1985 the road was a class IV road and was closed during a town meeting in the late 80's. David stated that it was closed in 1990 at Town Meeting for unknown reasons. The Board thinks that it was likely due to the reconfiguring of Route 106.

Selectman Courtemanche stated that she would rather wait to vote on accepting the petition until there is a full board and until they have a chance to go look at the correct stakes.

David asked Bill what kind of time frame he is looking for for the process to begin. Bill stated that he would like to get the ball rolling on the road issue with the Selectman so he can move on to the next steps of the process.

**V. New Business:**

Selectman Bond made a motion to accept the manifests and abatements as presented. Selectman Bean seconded the motion. Motion passed 3-0.

Minutes of November 18, 2019 were tabled until the December 16, 2019 meeting.

**VI. Town Administrator Report:**

Selectman Bond made a motion authorize the Board to sign the Eversource/PSNH utility settlement agreement for all tax years except 2018 and 2019. Selectman Bean seconded the motion. Motion passed 3-0.

David presented the Selectman with a Notice of Default on the tax deeded property.

David received a letter regarding land for sale at 245 Pembroke Hill Road. The land could be used for future expansion at the Hill School. The letter was also sent to the School District.

David met with the City of Concord regarding the North Pembroke Road bridge. The costs came in higher than expected. The City has to go back and look at their CIP to see if they are able to fund anymore of the project. Selectman Bean asked what the cost split is. David stated that the State is paying 80% and the remaining 20% is split between Concord and Pembroke. Pembroke and Concord agreed that Concord would manage the project and take care of all the documents and contribute \$40,000. Pembroke agreed to fund the remaining \$330,000. The costs then went up \$380,000. The Town has already \$380,000 set aside, however, now the cost is looking to be \$40-50,000 higher than that. The project has not been put out to bid yet so the final costs have not been solidified. They are looking to have the bids go out in March/April and the work to begin in the fall of 2020.

David received a quote from Richard D. Bartlett & Associates, LLC for the survey and pinning of Howard Street and the Town owned property. The quote is \$8,200 for the survey and \$150 per steel pin and \$225 per granite post. It could be done by January 31, 2020. Selectman Courtemanche asked if there is money in the budget for it. David stated that there is still money in the contracted services line and the bottom line of the budget would be fine. David stated that other communities set aside money to survey an area of the town every year and that may be something to consider moving forward, especially with Conservation land or roadway questions.

Selectman Bean made a motion to accept the proposal and to waive bid requirements and authorize David to sign an agreement with Richard D. Bartlett & Associates, LLC for the survey and pinning of Howard Street to Broadway and the Town owned land. Selectman Bond seconded the motion. Motion passed 3-0.

Library and Police are coming to Budget Committee on Thursday to discuss their budgets.

## **VII. Committee Reports:**

Selectman Bean – Roads Committee is meeting tomorrow night.

Selectman Bond – Planning Board discussed the San-Ken Homes project and it was determined to be a development of regional impact so they did not discuss it further. They will be contacting the surrounding towns. Selectman Bond attended a Zoning Board meeting and they discussed the sewer agreement with Allenstown. David suggested sitting down with the Sewer Commission to see exactly what the agreement says.

Selectman Courtemanche – Budget Committee met with the Fire Department and Tri-Town Ambulance. Selectman Bond asked if the new ambulance came in. David stated that the older vehicle was refurbished and on the road.

## **VIII. Other/Citizen Comment:**

None

## **IX. Non-Public Session**

Selectman Bond made a motion to go into non-Public Session in Accordance with RSA 91-A:3 II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted at 7:28 pm. Selectman Bean seconded the motion.

Roll Call Vote:

Selectman Bean  
Selectman Bond  
Selectman Courtemanche

The Board came out of non-public session at 8:04 PM

The Board reviewed the Town Clerks merit request. The Board felt that since this was budgeted and approved by the voters it did not require the Board to vote.

**X. Adjourn:**

Motion by Selectmen Bond, seconded by Selectmen Bean to adjourn at 8:05 PM.  
Motion Passes 3-0.

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Justine M. Courtemanche, Chairman

For more detailed information, the meetings are now taped and can be seen on [www.townhallstreams.com](http://www.townhallstreams.com) click on Pembroke NH and look for the day of the meeting under the month.



DRAFT

**BOARD OF SELECTMEN  
TOWN OF PEMBROKE, NH  
NOVEMBER 18, 2019 at 6:30 PM**

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Present: Chairman Tina Courtemanche, Selectman Ann Bond, Selectman Sandy Goulet,  
Selectmen Michael Crockwell

Staff: Town Administrator David Jodoin

Excused: Selectman Richard Bean

**I. Call to Order:**

Chairman Tina Courtemanche called the meeting to order at 6:31 pm.

**II. Citizen Comment:**

None

**III. Scheduled Meetings:**

Tammy Webb 2018 Audit Presentation

Tammy Webb, Vachon Clukay & Company, presented the 2018 Audit Report. The Town was given an unmodified opinion on all reporting units which is the highest ranking an entity can receive.

Tammy gave an overview of the overall audit process. The risk based unpredictable testing focus was on areas of the financial statements that are at a higher risk for material misstatement and fraud. The three general areas of testing are a control over major financial transactions, review of all journal entries recorded applicable to current calendar year, and a review of all credit card transactions. Selectman Goulet asked if they review transactions in a certain time frame or various transactions throughout the year. Tammy answered that the credit card transactions and journal entries are for the entire year but other transactions are from different points throughout the year.

Tammy stated that areas of high concern for Selectmen revolve around the budget. In the general fund, there is an actual and budgetary comparison of revenues and expenditures. The total revenues exceeded estimated revenues by \$462,500 and that equates to about 7.1%. The largest majority of excess revenue was in the area of motor vehicle permit fees which is consistent with what is being seen around the State. It is unpredictable revenue and an estimate is all that can be done. Over the

last few years, more people are purchasing and leasing newer cars which is leading to everyone seeing higher numbers than anticipated. On expenditures, the total for the year was less than the final budgeted amount by \$508,000 which equates to about 7.1%. This means the Town did an excellent job managing their budget for the year.

The unassigned fund balance at December 31, 2018 was \$5.63 Million. The unassigned fund balance are funds that are available for the town to use to reduce the tax rate. \$5.63M is a very healthy fund balance. In accordance with the fund balance policy, there needs to be a minimum amount retained equal to at least 2 months of general fund expenditures and taxes raised for school and county. Looking at 2018, to meet the fund balance policy the town would have had to have \$3.3 Million Dollars. The Town has met their fund balance policy. In 2018, \$400,000 was used to keep the tax rate down. The 2019, \$540,000 was applied to offset the tax rate.

The highlights from the past audit, GASB 75 or accounting and financial reporting for post employer benefits other than pensions (OPEB). Was adopted and implemented for 2018. There are two components to this pronouncement 1) a cost sharing plan and 2) the single employer plan. Part of these liabilities involved the Water Fund which had its own evaluation done because they have a different arrangement for health insurance and benefits. The Water Department went back and forth on whether or not they were going to have a valuation done which lead to a delay in the audit being finalized. Vachon Clukay could not give a clean opinion without this valuation completed.

Along with the financial statements that are issued, there is also a governance letter that is an overall summary of the audit. The key items included where the adoption and implementation of GASB 75, the fact that the delay was due to the water fund actuarial valuation, a separate listing of material audit listings with majority pertaining to the sewer fund with two adjustments for the town which is not unusual.

Tammy stated that a separate management letter was issued for three particular items. They happened to select a person for payroll testing that was in the Police Department and there was questioning as to why they were paid a certain amount. The Police Department has a separate set of policies pertaining to payroll because the Police Department is 24 hours and they work holidays. The wording was confusing because the police say their policy is within the towns policy. The firm just asked the Town and Police Department to clarify their respective payroll policies. Another item was credit card disbursements for the Welfare Department and the overall weak documentation. Confidentiality was ultimately the reason behind the weak reporting. Tammy sat down with David and the Welfare Director to come up with a plan going forward as to how to document what items are purchased for and how to tie it to a case by case number. The last items addressed pertain to collateralization of town funds. The investment policy states that all funds have to be insured and collateralized. When looking at work papers, it was discovered that they had uninsured funds. This is the first time that this has happened and it was

discovered that because the Treasurer for the Town is the same as the one for the Water and Sewer Departments, the Water and Sewer Departments didn't realize they were included in the same FDIC insured \$250,000 deposit coverage limit as each other as well as the general fund. The Treasurer is going to be working with the Water and Sewer Departments to ensure the monies are either collateralized or moved to other accounts.

#### **IV. Old Business:**

##### Continued Public Hearing Chapter 191

Selectman Courtemanche opened the hearing at 6:54pm.

Jim Boisvert, Director of Public Works, and Chief Dwayne Gilman, Pembroke Police Department, joined the hearing. Selectman Courtemanche asked if the garbage truck was able to turn around on Howard Street. Jim stated that the trial went well. They are able to drive up and turn around in a circle and go back down the street. The challenge will be in the winter time with the snow. The signage for the street should be no parking Wednesday 7am-2pm. He did talk to the owner of 81 Broadway and talked with him about the parking situation that was brought up at the last hearing. Jim discussed the issues they are having with plowing and asked if he could either move his cars further onto his property by 6-8 feet or park on Broadway. The homeowner felt that it was a reasonable request. Roads Committee looked into the ordinances for anything regarding homeowners parking on their own property and there was nothing found. Selectman Goulet stated that if the homeowner has agreed to move his vehicles, that this should be the end of the discussion. Selectman Goulet also stated that she drove up the road and there were vehicles parked on the road and she wanted to know if there would be enough clearance if vehicles were parked there. Jim stated that he went up on trash day and also on an unannounced Tuesday and there were no cars parked on the road. Once the ordinance is approved no cars will be able to park on the road on trash days or during the winter parking ban. Chief Gilman asked if the Town knows how much of the road the Town actually owns. David stated that they would need to do a real survey to figure that out. Chief stated that they need to figure who owns what at the end of the road where residents are parking. Jim stated that there is a granite marker but there is no official survey to say that the marker is the official property line. Selectman Goulet asked what it would cost for a survey. David stated that he is unsure. Jim stated that there is a surveyed deed at 81 Broadway that could be looked at for reference. Selectman Crockwell asked if a survey was done in order to run the gas line up the road. Selectman Bond stated that they do not need to do one for a gas line. Chief Gilman asked if there are two cars parked at the end of the road and Jim needs to get a truck up there, does the Police Department need to move them. Jim stated that they do on Wednesday from 7am-2pm. Chief Gilman reiterated that the Town needs to figure out if they own the end of the Road so he knows what to enforce.

David asked where they would like the sign that says no parking on Wednesdays from 7am-2pm to go. Jim Boisvert stated that it should go on the right-hand side near the bottom so it is seen going up. Chief Gilman asked to clarify whether it is going to be no parking on the whole street or just the 7am-2pm on Wednesdays. David stated that if there is no parking on the street at all then there isn't a reason for the 7am-2pm sign but if they do not know if they own the whole street, they shouldn't tell people they cannot park there. David stated that he will look into what it would cost to have the road surveyed and the lot at 6 Howard pinned. David asked Jim whether or not he will need the whole lot at 6 Howard. Jim stated that he needs  $\frac{3}{4}$  of the lot to make the turn around. David doesn't think the lot is big enough to possibly sell the remaining quarter of the lot. The Selectman need to decide if they want to put a warrant article up this year to retain the whole property as town property. Jim stated that a lot of roads in Town are surveyed but many of the older ones are not. Chief Gilman stated that the Town map they currently have is detailed and states that the Town property goes all the way to the end of the road and he would have no concerns about posting the 6 Howard Street property however the Town wants as well as the no parking 7am-2pm on Wednesdays.

Selectman Bond stated that ordinance 191-9, Prohibited Stopping, Standing, or Parking (2) (d) states no parking within 30 feet upon the approach to any flashing beacon, stop sign, or traffic control located on the side of the roadway. Jim stated that is correct however, the homeowner parking his cars on the side of Howard is on his own property and not town property.

Chief Gilman made a suggestion to move the parking ordinances regarding Trash Day from the Chapter 133 Solid Waste Management into Chapter 191 Vehicles and Traffic. David stated that he would make a note in one section to reference the other section in order to make the ordinances easier to locate.

Jim Boisvert stated that after looking at Middle Street, he had the area dig safe' d and they can put no parking signs on both sides of the street. Chief Gilman stated that he needs to put them facing the driving direction on each side of the street. David shared concerns if there is not parking at the Middle/Front Street intersection, that it will cause a ripple effect on other intersections in Town. Selectman Crockwell stated that those streets are heavily used in the summer time with the fields being right there and it can be difficult to see cars coming if turning left. Chief Gilman stated that they will monitor the situation and report back to the Selectmen. Selectman Courtemanche asked if there is striping on the corner because 191-9, Prohibited Stopping, Standing, or Parking (2) (g) states that there no parking within 25 feet of a street corner or intersection, except when designated by striping. David stated that there is not. Chief Gilman shared that state law is 20 feet. Selectman Crockwell suggested only posting no parking signs where they are going to enforce it or if there is a safety issue. Chief Gilman stated that he has never seen an accident on the corner of Middle and Front Street. David stated that the Selectmen have already voted on the Middle Street sign for not parking. Jim just needs to know the

exact wording of the sign to order it and to monitor the situation on the corners for now and if there is a need for more signs, they can have another public hearing.

Selectman Courtemanche closed the public hearing at 7:37pm.

Selectman Goulet made a motion to include in Chapter 133 Solid Waste Management, no parking 7am-2pm on Wednesdays on Howard Street. Selectman Bond seconded the motion. Motion passed 4-0.

Selectman Goulet made a motion to include in section 191-17 schedule 3, parking prohibited at all times on the town owned property at 6 Howard Street at all times. Selectman Bond seconded the motion. Motion passed 4-0.

Selectman Goulet made a motion for David to get quotes for a survey of Howard Street and the 6 Howard Street lot. Selectman Bond seconded the motion. Motion passed 4-0.

#### Striping of Roads

David stated that there are many streets in the Village that are striped. Jim Boisvert provided the striping contract and stated that the only change to the list of streets and lots being striped is any reference to 4 Union Street. Selectman Crockwell asked when they normally do the striping in Town. Jim stated that it is around the end of August - beginning of September when they start.

#### Fairway Acceptance

David stated that in the provided 2006 letter it stated that they were waiting for the warranty deed before formally accepting the road. The warranty deed came in and the Town has been plowing and maintaining the road since. David found a drainage easement from 2006 that is signed by the developer without signatures from the town and he is unsure if anything was ever officially recorded. David is going to check with the Town lawyer and registry of deeds. The road was eventually accepted and the Town does officially own the road.

#### North Pembroke Road Bridge Repair

David received an email from the City of Concord and the total estimated project costs are \$2,119,388.46. They are looking at April 2020 for public bid on the project. Pembroke is responsible for 20% of the total costs which equates to \$423,000. The state is going to pay 80%. Concord was supposed to set money aside in their CIP to fund their portion. Pembroke is going to pay \$380,000 and Concord was going to make up the rest of the \$423,000. There is a new engineer on the project and David will need to follow up with him.

#### Elderly Exemptions – Proposed Changes

David stated that elderly exemptions would be a warrant article. It is raising it up to the amount of money social security increases from 2004 to current. Single Income right now is \$18,400 and that minimum would go up to \$23,750, Married would change from \$26,400 to \$34,000, and assets would change up \$10,000. The disabled exemption would change from \$105,000 to \$36,750. Disabled single would change from \$13,400 to \$17,300, married would change from \$24,000 to \$26,300, and assets would change by \$10,000. Selectman Goulet clarified that this is for a tax exemption on property taxes for the elderly. David answered that it is. For example once the person turns 65, if they are single, they cannot make more than \$18,400 to qualify for a \$35,000 exemption. All of the exemptions are remaining the same just the income qualifications are changing.

Selectman Crockwell made a motion to proceed with the elderly exemptions warrant article. Selectman Bond seconded the motion. Motion passed 4-0.

#### Grange Building

David stated that the School District does not seem to have any interest in putting it on the historical registry. Selectman Bond stated that the school had concerns that it appears as though the Grange may have registered the building with the historical registry, however, it was not their building to register. David stated that it does not appear that it was ever finalized. The State sent an email that they would need updated photographs and owner consent to list it on the registry. It is ultimately up to the School to decide what they want to do with the building.

### **V. New Business:**

#### Petition to Open Class VI Roadway, Tax Map 563, Lot 15

David shared that this is the 200-300 feet of Beacon Hill Class VI Road for the 3-building development that was presented a few meetings ago. David stated that at the TRC meeting, Emergency Services stated that they would like to see the entire road opened. David informed the Board that the property is marked if they have a chance to go up and look. Selectman Courtemanche stated that she would like to have a full board before discussing the petition.

#### Lottery Sports Book Option

Selectman Goulet stated that the vendor is the one who will choose establishments. NH Lottery decided they are only going to have ten sports books in the entire state. City of Franklin put it on their ballot just in case they were selected. Originally Bob Cavanaugh was not interested in having it at Kimball's Cavern but if he was selected by the vendor, he would now be interested. Selectman Goulet stated that it would be good to put it on the ballot just in case. It could be positive for the economy of Pembroke as well as Kimball's should Pembroke be chosen. Selectman Bond stated

that she believed it was the brick and mortar establishments that were limited to ten. Selectman Goulet stated that there are three channels; an app, electronic system through their Keno software, and brick and mortar.

Selectman Bond made a motion to draft a warrant article stating that the Town of Pembroke would allow operations of sports book retail locations within the town. Selectman Crockwell seconded the motion. Motion passed 4-0.

#### Pole License Agreements

The Board signed pole license agreements.

#### 2020 Meeting Schedule

David presented the Board with the 2020 meeting schedule.

Selectman Goulet made a motion to accept the manifests and abatements as presented. Selectman Bond seconded the motion. Motion passed 4-0.

Selectman Bond made a motion to appoint Matt Roan, Bob Cavanaugh, Steve Boucher, Jason Mayeu, Jenna Culberson, and Linda Manter to the Economic Development Committee. Selectman Goulet seconded the motion. Motion passed 4-0.

Selectman Goulet made a motion to accept the amended minutes of November 4, 2019 with the correction of Fairview to Fairway under the Town Administrator Report heading. Selectman Crockwell seconded the motion. Motion passed 4-0.

### **VI. Town Administrator Report:**

David stated that Ambulance and Fire are coming to Budget Committee on Thursday to discuss their budgets.

Jim Boisvert sent a letter thanking June Mendoza for helping out with household hazardous waste day.

### **VII. Committee Reports:**

Selectman Goulet – Economic Committee met for an introductory meeting. The next meeting is on December 11<sup>th</sup> at 6:00.

Selectman Bond – Budget Committee went over the Town Budget with David. Selectman Bond went to the NHMA annual conference and there is a company called Freedom and they have offered to come in and present to the Energy Committee and Selectmen. What they do is biopower. Eversource would still be the carrier but they would be the supplier. They get their money off the bids for the



energy. If residents already have their own supplier they do not have to go with Freedom. David asked if this is like what the Town does with Direct Energy. Selectman Bond stated that it is and they would base rates on how many people the town has and then they would go out to bid with that information. David asked if they would need the commitment before going out to bid. Selectman Bond answered that they would. David shared that the Town is locked into contract with Direct Energy for four years. Selectman Bond stated that they can take the residents without the municipality. Selectman Courtemanche asked if they could come in when there is a full board and invite the Energy Committee to that meeting.

Selectman Bond also got a copy of the census at the NHMA conference. They said they will be hiring 13,000 people from NH to go out and secure the census. They would be willing to come to the Town meeting to discuss the importance of the census. The first mailing is March 3-16, March 24<sup>th</sup> will be a follow up mailing, and April 1<sup>st</sup> they will start going door to door. Everything has to be completed by December 31, 2020. No extensions.

Selectman Bond wanted to know if someone would be interested in soliciting for flowers for the signs in Town rather than the Town purchasing them. David stated that Women's Club takes care of the flowers at the Welcome to Pembroke signs and at town hall. Rose Galligan has someone do the ones down at the field.

Selectman Bond shared that Planning Board reviewed their warrant articles at their last meeting.

Selectman Courtemanche – None

Selectman Crockwell – None

#### **VIII. Other/Citizen Comment:**

None

#### **IX. Non-Public Session**

Motion by Selectman Bond to enter non-public session in accordance with RSA 91-A:3 II (c) Seconded by Selectman Crockwell. 8:23pm

Roll Call Vote:

Chairman Courtemanche  
Selectman Bond  
Selectman Crockwell  
Selectman Goulet

The Board came out of non-public session at 8:52 PM.

Selectmen Goulet made a motion to seal the minutes, seconded by Selectmen Bond, because it is determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board.

Roll Call Vote:

Chairman Courtemanche  
Selectman Bond  
Selectman Crockwell  
Selectman Goulet

Motion passed 4-0

**X. Adjourn:**

Motion by Selectmen Goulet, seconded by Selectmen Crockwell to adjourn at 8:53 PM. Motion Passes 4-0.

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Justine M. Courtemanche, Chairman

For more detailed information, the meetings are now taped and can be seen on [www.townhallstreams.com](http://www.townhallstreams.com) click on Pembroke NH and look for the day of the meeting under the month.