

AGENDA
BOARD OF SELECTMEN
January 21, 2020 AT 6:30 PM
TOWN HALL, PAULSEN MEETING ROOM

- I. CALL TO ORDER
- II. CITIZEN COMMENT
- III. SCHEDULED MEETINGS:
 - a. Richard Wegenroth – Citizen Petition Take Action on Climate Control
- IV. OLD BUSINESS:
 - a. Enforcement – Water Discharge/Snow Plowing
- V. NEW BUSINESS:
 - a. Approve 2020 Assessment Contract
 - b. Manifest/Abatements
 - c. Minutes 1/6/20; Non Public 12/2/19, 12/16/19
- VI. TOWN ADMINISTRATOR REPORT
- VII. COMMITTEE REPORTS
- VIII. OTHER/CITIZEN COMMENT
- IX. NON PUBLIC SESSION
- X. ADJOURN

David Jodoin

From: Richard Wengenroth <rwengenroth2112@gmail.com>
Sent: Monday, January 13, 2020 1:23 PM
To: djodoin@pembroke-nh.com
Cc: Richard Wengenroth
Subject: Town Warrant Article Petition - Carbon Cash-Back
Attachments: Pembroke Town Warrant Article Petition.docx; CLC Economists Statement.pdf; The Many Co-benefits of a Good Climate Solution.pdf; Energy_Innovation_Act_LetterSize_Branded.pdf; energy-innovation-act-fact-sheet-color.pdf; in-depth-factsheet.pdf

David,

Thanks for speaking to me last week regarding the Town Warrant Article Petition that I plan to present to the Board of Selectmen. Per your request, I have attached the actual petition, along with some supporting material. Please pass these on, as appropriate, for review. I am happy to address any questions and explain more to any who are interested.

In short, this petition is trying to enact a Carbon Fee and Dividend that will help to address Climate Change by putting a fee on Carbon generation at its source. The collected fees will then be dispersed to citizens on an equal basis. This kind of legislation is widely accepted by financial experts as the single biggest lever we have to reduce carbon emissions, while protecting those who are most vulnerable (CLC Economists Statement, attached). The Energy Innovation and Carbon Dividend Act of 2019 is currently on the US House of Representatives floor (HR 763) with 70+ cosponsors and is analogous to this town Warrant Article Petition. Attached are some supporting materials.

I plan to collect 25+ valid signatures, but if the Board of Selectmen decide to get behind this Petition, that would be great! I plan to attend the meeting on January 21st at 6:30pm.

I apologize in advance, I am (very) new to local politics and may not be using the correct terminology.

Thanks again,

Richard Wengenroth
862-268-3300

Warrant Article Petition to the Board of Selectmen of the Town of Pembroke, New Hampshire

We the undersigned registered voters of Pembroke, New Hampshire, hereby petition the Board of Selectmen to include as a Warrant Article at the 2020 Annual Town meeting the following article:

New Hampshire Resolution to Take Action on Climate Pollution

We the town of Pembroke hereby call upon our State and Federal elected representatives to enact carbon-pricing legislation to protect New Hampshire from the costs and environmental risks of continued climate inaction. To protect households, we support a Carbon Fee and Dividend approach that charges fossil fuel producers for their carbon pollution and rebates the money collected to all residents on an equal basis. Enacting a Carbon Cash-Back program decreases long-term fossil-fuel dependence, aids in the economic transition for energy consumers, and keeps local energy dollars in New Hampshire's economy. Carbon Cash-Back has been championed by US economists (Jan 17, 2019 WSJ) as the most effective and fair way to deliver rapid reductions in harmful carbon emissions at the scale required for our safety.

We expect our representatives to lead in this critical moment for the health and well-being of our citizens and for the protection of New Hampshire's natural resources upon which we all rely.

The record of the vote approving this article shall be transmitted by written notice to Pembroke's State Legislators, to the Governor of New Hampshire, to Pembroke's Congressional Delegation, and to the President of the United States, informing them of the instructions from their constituents, by Pembroke's Select Board, within 30 days of this vote.

[illegible]

Energy Innovation AND Carbon Dividend Act

THE BIPARTISAN CLIMATE SOLUTION

H.R. 763

This bill will drive down America's carbon pollution and bring climate change under control. It is:

EFFECTIVE



GOOD FOR PEOPLE



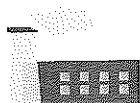
GOOD FOR THE ECONOMY



REVENUE NEUTRAL



Republicans and Democrats agree



Charge a fee on fossil fuels at the source (mine, refinery, or first pipeline)



Return 100% of net revenue to households as a dividend

This benefits people, the economy, and the environment

FAMILIES GET PAID

TODAY

\$0
paid to households
in carbon dividends



THE FUTURE

\$3,456
annual dividend for a family of 4



\$500
average extra
pocket money
per person
each year

The money goes back to households as a monthly carbon dividend.

You choose how to spend it.

Which means...



2.1 million
LOCAL JOBS
across
America

With this policy, most people receive more in carbon dividends than they pay in increased costs for fuel or other products. They will have more money in their wallets to spend in their communities, generating new jobs.

Meanwhile, energy companies and leading industries are motivated to pollute less and save money.

Which means...

JOBS ARE CREATED

TODAY

\$240 billion
in annual costs from
environmental and health
harms of fossil fuels

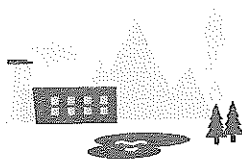


THE FUTURE

2.1 million
jobs created over 10 years
in local communities

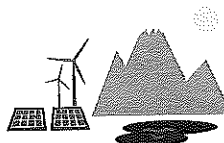


A HEALTHIER ENVIRONMENT



TODAY

114,000 lives lost
each year due to air pollution



THE FUTURE

295,000 lives saved
through 2030 because
of better air quality

40%

less carbon emissions
over the next 12 years

A carbon fee and dividend will create cleaner air and a stable climate for you and your family.

Sources for statistics available at: <https://energyinnovationact.org/data-sources>



Citizens' Climate Lobby

Learn More:
energyinnovationact.org

Take Action:
cclusa.org/energy-innovation-act



@citizensclimate



@CitizensClimateLobby

#bipartisanclimate

As Appeared In

THE WALL STREET JOURNAL.

THURSDAY, JANUARY 17, 2019

Original Co-Signatories Include (full list on reverse):

3500+ U.S. Economists

4 Former Chairs of the Federal Reserve (All)

27 Nobel Laureate Economists

15 Former Chairs of the Council of Economic Advisers

Economists' Statement on Carbon Dividends

Global climate change is a serious problem calling for immediate national action. Guided by sound economic principles, we are united in the following policy recommendations.

I. A carbon tax offers the most cost-effective lever to reduce carbon emissions at the scale and speed that is necessary. By correcting a well-known market failure, a carbon tax will send a powerful price signal that harnesses the invisible hand of the marketplace to steer economic actors towards a low-carbon future.

II. A carbon tax should increase every year until emissions reductions goals are met and be revenue neutral to avoid debates over the size of government. A consistently rising carbon price will encourage technological innovation and large-scale infrastructure development. It will also accelerate the diffusion of carbon-efficient goods and services.

III. A sufficiently robust and gradually rising carbon tax will replace the need

for various carbon regulations that are less efficient. Substituting a price signal for cumbersome regulations will promote economic growth and provide the regulatory certainty companies need for long-term investment in clean-energy alternatives.

IV. To prevent carbon leakage and to protect U.S. competitiveness, a border carbon adjustment system should be established. This system would enhance the competitiveness of American firms that are more energy-efficient than their global competitors. It would also create an incentive for other nations to adopt similar carbon pricing.

V. To maximize the fairness and political viability of a rising carbon tax, all the revenue should be returned directly to U.S. citizens through equal lump-sum rebates. The majority of American families, including the most vulnerable, will benefit financially by receiving more in "carbon dividends" than they pay in increased energy prices.

ORIGINAL CO-SIGNATORIES

As published in the Wall Street Journal on January 17, 2019

George Akerlof

Nobel Laureate Economist

Alan Greenspan

Former Chair, Federal Reserve
Former Chair, CEA

Eric Maskin

Nobel Laureate Economist

William Sharpe

Nobel Laureate Economist

Robert Aumann

Nobel Laureate Economist

Lars Peter Hansen

Nobel Laureate Economist

Daniel McFadden

Nobel Laureate Economist

Robert Shiller

Nobel Laureate Economist

Martin Baily

Former Chair, CEA

Oliver Hart

Nobel Laureate Economist

Robert Merton

Nobel Laureate Economist

George Shultz

Former Treasury Secretary

Ben Bernanke

Former Chair, Federal Reserve
Former Chair, CEA

Bengt Holmström

Nobel Laureate Economist

Roger Myerson

Nobel Laureate Economist

Christopher Sims

Nobel Laureate Economist

Michael Boskin

Former Chair, CEA

Glenn Hubbard

Former Chair, CEA

Edmund Phelps

Nobel Laureate Economist

Robert Solow

Nobel Laureate Economist

Angus Deaton

Nobel Laureate Economist

Daniel Kahneman

Nobel Laureate Economist

Christina Romer

Former Chair, CEA

Michael Spence

Nobel Laureate Economist

Peter Diamond

Nobel Laureate Economist

Alan Krueger

Former Chair, CEA

Harvey Rosen

Former Chair, CEA

Lawrence Summers

Former Treasury Secretary

Robert Engle

Nobel Laureate Economist

Finn Kydland

Nobel Laureate Economist

Alvin Roth

Nobel Laureate Economist

Richard Thaler

Nobel Laureate Economist

Eugene Fama

Nobel Laureate Economist

Edward Lazear

Former Chair, CEA

Thomas Sargent

Nobel Laureate Economist

Laura Tyson

Former Chair, CEA

Martin Feldstein

Former Chair, CEA

Robert Lucas

Nobel Laureate Economist

Myron Scholes

Nobel Laureate Economist

Paul Volcker

Former Chair, Federal Reserve

Jason Furman

Former Chair, CEA

N. Gregory Mankiw

Former Chair, CEA

Amartya Sen

Nobel Laureate Economist

Janet Yellen

Former Chair, Federal Reserve
Former Chair, CEA

Austan Goolsbee

Former Chair, CEA

Energy Innovation AND Carbon Dividend Act

THE BIPARTISAN CLIMATE SOLUTION

H.R. 763

The Energy Innovation and Carbon Dividend Act will drive down America's carbon pollution and bring climate change under control, while unleashing American technology innovation and ingenuity. It's:



Effective

This policy will reduce America's emissions by at least 40% in the first 12 years. It's supported by economists and scientists as simple, comprehensive, and effective.



Good for people

This policy will improve health and save lives by reducing pollution that Americans breathe. Additionally, the carbon dividend puts money directly into people's pockets every month to spend as they see fit, helping low and middle income Americans.



Good for the economy

Will create 2.1 million new jobs, thanks to economic growth in local communities across America.



Bipartisan

Republicans and Democrats are both on board, cosponsoring this bill together. The majority of Americans support Congress taking action on climate change, including more than half of Republicans. Solving climate change is too urgent to get caught up in partisan politics.



Revenue Neutral

The fees collected on carbon emissions will be allocated to all Americans to spend any way they choose. The government will not keep any of the fees collected, so the size of the government will not grow.

Sources for statistics available at: energyinnovationact.org/data-sources

How it Works

1

Carbon Fee

This policy puts a fee on fossil fuels like coal, oil, and gas. It starts low, and grows over time.

2

Carbon Dividend

The money collected from the carbon fee is allocated in equal shares every month to the American people to spend as they see fit.

3

Border Carbon Adjustment

To protect U.S. manufacturers and jobs, imported goods will pay a border carbon adjustment, and goods exported from the United States will receive a refund under this policy.

4

Regulatory Adjustment

This policy preserves effective current regulations, like auto mileage standards, but pauses the EPA authority to regulate the CO₂ and equivalent emissions covered by the fee, for the first 10 years after the policy is enacted. If emission targets are not being met after 10 years, Congress gives clear direction to the EPA to regulate those emissions to meet those targets. The pause does not impact EPA regulations related to water quality, air quality, health or other issues. This policy's price on pollution will lower carbon emissions far more than existing and pending EPA regulations.

See Sponsors List & Learn More

Go to energyinnovationact.org to learn more about the Energy Innovation & Carbon Dividend Act.

Support the Bill

Go to cclusa.org/energy-innovation-act to contact your Congressional Representative



Citizens' Climate Lobby

The Many Co-benefits of a Good Climate Solution

John Gage, Citizen's Climate Lobby's New Hampshire state coordinator

The cheapest and quickest way to reduce climate pollution is to put a price on it and let efficient market forces unleash the investment, innovation, and transition to clean energy required. We can protect household budgets during the transition, protect US businesses from free-polluting foreign competition, and strongly encourage all other countries to follow our lead, with a simple three-part solution:

1. **Carbon Fee:** Charge fossil fuel producers and importers a carbon fee based on the climate pollution generated from their products, starting at \$15 per ton of CO₂e and increasing it by \$10 more each year;
2. **Dividend:** Return all the money collected back to all households each month equally - one share per adult and a half-share per child - to recoup each of us for damages from the pollution; and
3. **Border Carbon Adjustments:** Put a corresponding carbon fee on energy-intensive imports from countries that don't match our carbon price and remove the fee from our exports to keep the US globally competitive.

The Energy Innovation and Carbon Dividend Act of 2019 (HR 763) now in Congress does all that, and the effects are powerful.

Fossil fuel producers will pass their steadily increasing costs down to businesses, incentivizing both to invest in, develop, and use non-polluting energy solutions. Businesses will pass their temporarily higher energy costs down to consumers, and compete to reduce those costs. Consumers cannot pass down their higher costs, but their purchasing power is protected by the dividend. Producers and consumers will make more fully-informed choices and clean energy options will rapidly become less expensive than polluting ones through economies of scale.

Independent studies from Columbia University, Regional Economic Modeling Inc., and the US Treasury have identified many benefits from this climate solution:

It's Effective: Carbon emissions will be reduced by nearly 40% by 2030 and 90% by 2050. This will hold warming below 2°C this century when other countries follow our lead.

It's Bipartisan: Over seventy members of Congress - from both parties - are cosponsors.

It's Good for People: Two-thirds of all households will break even or receive more in their dividend than they spend due to higher prices from the fee. See how you'll do here:
energyinnovationact.org/carbon-dividend-calculator/.

It Cleans the Air and Water: Sulfur dioxide and mercury emissions from the power sector will decline by more than 95 percent and emissions of oxides of nitrogen decline by about 75 percent by 2030 relative to a current policy scenario. This will yield significant health benefits.

It Helps the Poor: The lowest 10% of households by income will get an average of 9% more income by year five simply because they have smaller-than-average carbon footprints. This benefit is available to everyone simply based on their carbon footprint.

It Creates Jobs: 2.1 million new jobs (net) will be created in ten years from the extra spending enabled by low-income households.

It Protects Businesses: The border carbon adjustment will protect US businesses and jobs by putting the cost of pollution into the price of imports and taking it out of exports in trade with countries that haven't yet matched our carbon price.

It Has Global Reach: Forty-six other countries are already using or implementing carbon pricing to reduce their carbon emissions, but most of their prices are too low according to US, IMF, and World Bank economists. The border carbon adjustment provision will strongly incentivize all other countries to match our carbon price, driving global emissions down as required for our safety.

We have an opportunity to reap the economic and job benefits of leading the next big global transition, rapidly reduce pollution, and make great strides towards ensuring a safe climate for our children and life on Earth. To do so, we must unleash the full power of an efficient energy market by putting a sufficient price on climate pollution. This will supercharge the green economy.

The Energy Innovation Act solution has sound science and economics behind it and offers many co-benefits, but Congress cannot do this without our help. Status quo-profiting businesses and politicians supported by them have actively worked against effective policy changes for decades. They got the benefits, we got the pollution and are paying for it. If we want change we must create the political will for it ourselves. By speaking up together for our common interests we can make our democracy work for all of us. Please learn more about it and add your support now. Citizens can write Congress: cclusa.org/energy-innovation-act/. Businesses, organizations, and elected leaders can endorse the bill: energyinnovationact.org/endorse/. Thank you!

Energy Innovation AND Carbon Dividend Act

THE BIPARTISAN CLIMATE SOLUTION

H.R. 763

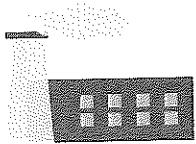
Purpose

To create a healthier, more stable, more prosperous nation by driving down America's carbon pollution and unleashing American technology innovation and ingenuity.

Projected Benefits

- Creates 2.1 million net new jobs over the next 10 years.
- Deploys private capital and American innovation to advance clean energy technologies.
- Reduces U.S. carbon emissions by at least 40% in the first 12 years, and by 90% by 2050.
- Improves health and saves 295,000 lives through 2030 through better air quality.

Major Policy Components



Carbon Fee – A gradually-rising upstream fee on the carbon content of fuels.

- Purpose: Creates market-driven demand for cleaner energy technologies.
Reduces U.S carbon emissions by correcting market distortions.
- Details: Assessed once, upstream. Starts at \$15 per metric ton of CO₂e, increases \$10 each year.
Exemption for military and agricultural fuels and non-emissive uses. Rebate for carbon capture and sequestration.
- Hydrofluorocarbons: Fee also assessed at 10% of Global Warming Potential on fluorinated gases.



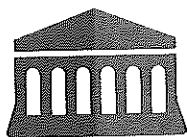
Carbon Dividend – Allocates 100% of net revenues to the American people.

- Purpose: Protects people and stimulates local economies. Maintains revenue neutrality.
Rebate offsets cost increases for most Americans.
- Details: Equal share to adults with SSN or TIN, half share to minors. Administered by Treasury. Admin costs not to exceed 2%. One-month advance payment.



Border Carbon Adjustment – Carbon intensive imported goods and fossil fuels pay border carbon adjustment if country of origin does not price carbon. Exported goods and fossil fuels receive refund.

- Purpose: Ensures competitiveness of American manufacturing, eliminates incentive for companies to move manufacturing overseas. Creates economic incentive for all nations to price carbon.
- Details: Designed for WTO compliance.



Regulatory Adjustment – Prevents additional regulations on covered CO₂ emissions as long as emissions targets are being met. If emission targets are not met after 10 years, then EPA regulatory authority over these emissions would be restored.

- Purpose: To avoid redundant regulation on certain greenhouse gases.
- Details: Selective - affects only certain GHG regulatory authority.
- CAFE vehicle efficiency standards, methane, mercury, and particulate regulations remain in place.
- If cumulative emissions targets aren't hit after 10 years, regulatory authority restored.





Town of Pembroke

Department of Public Works

8 Exchange Street, Pembroke, NH 03275
Phone: (603) 485-4422 Fax: (603) 485-2613

December 23, 2019

Andrea Gleason
8 Brittany Circle
Pembroke, NH 03275

**RE: Water Discharge onto Town Property from 8 Brittany Circle
Map 266, Lot 7-13**

Dear Ms. Gleason:

It has been brought to our attention that water from your above noted property is being discharged onto Brittany Circle. You are hereby directed to immediately stop the discharge of water from the above-mentioned property onto the Town's road. Failure to do so will result in the enforcement of RSA 236:19 and RSA 236:39 (see attached).

Your cooperation in this matter will be greatly appreciated. If you have any questions, please contact me at 603-848-4423.

Sincerely,

James Boisvert
Public Works Director
Highway Foreman

cc: Dana Pendergast, Code Enforcement Officer
David Jodoin, town Administrator
Board of Selectmen

encls.



Town of Pembroke
Department of Public Works

8 Exchange Street, Pembroke, NH 03275
Phone: (603) 485-4422 Fax: (603) 485-2613

December 23, 2019

Karen Battistelli
12 Brittany Circle
Pembroke, NH 03275

**RE: Water Discharge onto Town Property from 12 Brittany Circle
Map 266, Lot 7-11**

Dear Ms. Battistelli:

It has been brought to our attention that water from your above noted property is being discharged onto Brittany Circle. You are hereby directed to immediately stop the discharge of water from the above-mentioned property onto the Town's road. Failure to do so will result in the enforcement of RSA 236:19 and RSA 236:39 (see attached).

Your cooperation in this matter will be greatly appreciated. If you have any questions, please contact me at 603-848-4423.

Sincerely,

James Boisvert
Public Works Director
Highway Foreman

cc: Dana Pendergast, Code Enforcement Officer
David Jodoin, town Administrator
Board of Selectmen

encls.



Town of Pembroke
Department of Public Works

8 Exchange Street, Pembroke, NH 03275
Phone: (603) 485-4422 Fax: (603) 485-2613

December 18, 2019

Dianne L. & Tracey D. Quimby
4 Hillcrest Avenue
Pembroke, NH 03275

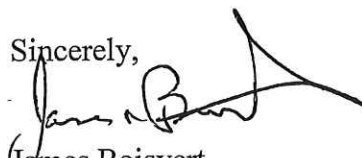
RE: Water Discharge onto Town Property from 4 Hillcrest Avenue
Map: VE, Lot 40

Dear Residents:

It has been brought to our attention that water from your above noted property is being discharged onto Hillcrest Avenue. Because of the winter weather this water is freezing on the street and causing imminent danger to the traveling public. To eliminate this hazard you are hereby directed to immediately stop the discharge of water from the above-mentioned property onto the Town's road. Failure to do so will result in the enforcement of RSA 236:39 (see attached) and the Town will charge you for all expenses incurred by the Town for sanding, salting and removal of all ice generated from said discharge. Additionally you will be held liable for any and all claims of injury and damage that may be a direct or indirect cause of water being discharged from your property onto the Town's road.

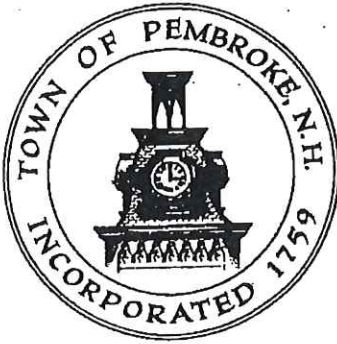
Your cooperation in this matter will be greatly appreciated. If you have any questions, please contact me at 603-848-4423.

Sincerely,


James Boisvert
Public Works Director
Highway Foreman

cc: Dana Pendergast, Code Enforcement Officer
David Jodoin, Town Administrator
Board of Selectmen

encls.



Town of Pembroke
Department of Public Works

8 Exchange Street, Pembroke, NH 03275
Phone: (603) 485-4422 Fax: (603) 485-2613

December 19, 2019

Jeffrey & Julia Desmarais
228 Pembroke Hill Road
Pembroke, NH 03275


RE: Water Discharge onto Town Property from 228 Pembroke Hill Road
Map: 565, Lot 145

Dear Mr. & Ms. Desmarais:

It has been brought to our attention that water from your above noted property is being discharged onto Pembroke Hill Road. Because of the winter weather this water is freezing on the street and causing imminent danger to the traveling public. To eliminate this hazard you are hereby directed to immediately stop the discharge of water from the above-mentioned property onto the Town's road. Failure to do so will result in the enforcement of RSA 236:39 (see attached) and the Town will charge you for all expenses incurred by the Town for sanding, salting and removal of all ice generated from said discharge. Additionally you will be held liable for any and all claims of injury and damage that may be a direct or indirect cause of water being discharged from your property onto the Town's road.

Your cooperation in this matter will be greatly appreciated. If you have any questions, please contact me at 603-848-4423.

Sincerely,


James Boisvert
Public Works Director
Highway Foreman

cc: Dana Pendergast, Code Enforcement Officer
David Jodoin, Town Administrator
Board of Selectmen

encls.

TITLE XX

TRANSPORTATION

CHAPTER 236

HIGHWAY REGULATION, PROTECTION AND CONTROL REGULATIONS

Obstructions and Encroachments

Section 236:19

236:19 Obstructing Water; Penalty. – Any person who shall place, or suffer to be placed or to remain, any logs, earth or other substances within the limits of a highway, or upon land in the vicinity of a highway by which the water in a stream, pond or ditch is turned upon the highway and injures or renders it unsuitable for public travel, shall be guilty of a violation if a natural person, or guilty of a misdemeanor if any other person. If such highway is maintained by the town, the fine shall be for the use of the town and if such highway is maintained by the state, the fine shall be for the use of the department of transportation. Nothing in this section shall be construed as prohibiting the placing of snow within the limits of a highway for the purpose of crossing or recrossing by sleds, logging or farming equipment.

Source. 1881, 50:1. PS 77:12. PL 92:13. 1941, 41:1. RL 108:13. 1945, 188:1, part 19:17. RSA 249:22. 1973, 530:27. 1981, 87:1. 1985, 402:6, I(a)(7).

TITLE XX

TRANSPORTATION

CHAPTER 236

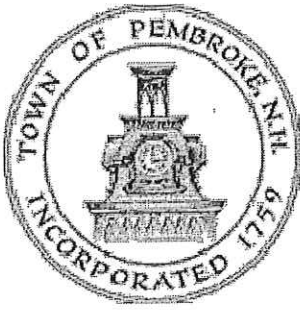
HIGHWAY REGULATION, PROTECTION AND CONTROL REGULATIONS

Liability for Obstruction or Injury to Highway

Section 236:39

236:39 Civil Liability. – If any person, without authority, shall place any obstruction in a highway, or cause any defect, insufficiency, or want of repair of a highway which renders it unsuitable for public travel, he or she shall be liable to the state for all damages to the highway, including replacement costs of protective barriers, when maintained by the state, or to the municipality for all damages to a highway, including replacement costs of protective barriers, when maintained by the municipality, and for all damages and costs which the state or municipality shall be compelled to pay to any person injured by such obstruction, defect, insufficiency, or want of repair as established through an appropriate contribution claim or under the rules of joint and several liability.

Source. RS 59:5. CS 63:5. GS 70:7. GL 72:27; 76:7. PS 77:14. PL 92:15. RL 108:15. 1945, 188:1, part 19:33. RSA 249:38. 1981, 87:1. 2007, 332:1. 2008, 184:1, eff. Jan. 1, 2009.



Town of Pembroke

Department of Public Works

8 Exchange Street, Pembroke, NH 03275
Phone: (603) 485-4422 Fax: (603) 485-2613

December 18, 2019

Joseph Landry
15 Pine Street
Pembroke, NH 03275

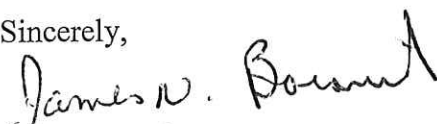
RE: Town Code Violation Notice
Depositing Snow & Ice on Streets and Sidewalks
Map VW Lot 66

Dear Mr. Landry:

It has been brought to my attention that snow from your property is being pushed into the right-of-way of Pine Street. On December 17, 2019, snow was placed or pushed onto the road in front of your property. This violates the Town Code, § 186-15; No person shall throw or place or push or cause to be thrown or placed or pushed and leave any ice or snow on the traveled portion of any public highway or sidewalk within the Town of Pembroke from any private driveway, roadway, parking lot, or sidewalk entering onto any such public highway or sidewalk or from any land adjacent to any such public highway or sidewalk.

This has to stop immediately or further action will be taken. In accordance with Town Code, § 186-16; Any person found to be in violation with the provisions of § 186-15 may be fined not more than one hundred dollars (\$100.00) for each violation.

Sincerely,


James N. Boisvert
Director of Public Works

cc: David Jodoin, Town Administrator
Dana Pendergast, Code Enforcement Officer
Board of Selectmen



Town of Pembroke

Department of Public Works

8 Exchange Street, Pembroke, NH 03275
Phone: (603) 485-4422 Fax: (603) 485-2613

December 19, 2019

Joseph & Jessica Dane
7 Ryan Drive
Pembroke, NH 03275


RE: Town Code Violation Notice
Depositing Snow & Ice on Streets and Sidewalks
Map 870, Lot 1-1-5

Dear Mr. & Ms. Dane:

It has been brought to my attention that snow from your property is being pushed into the right-of-way of Ryan Drive. On December 17-18, 2019, snow was placed or pushed onto the road in front of your property. This violates the Town Code, § 186-15; No person shall throw or place or push or cause to be thrown or placed or pushed and leave any ice or snow on the traveled portion of any public highway or sidewalk within the Town of Pembroke from any private driveway, roadway, parking lot, or sidewalk entering onto any such public highway or sidewalk or from any land adjacent to any such public highway or sidewalk.

This has to stop immediately or further action will be taken. In accordance with Town Code, § 186-16; Any person found to be in violation with the provisions of § 186-15 may be fined not more than one hundred dollars (\$100.00) for each violation.

Sincerely,


James N. Boisvert
Director of Public Works

cc: David Jodoin, Town Administrator
Dana Pendergast, Code Enforcement Officer
Board of Selectmen



Town of Pembroke

Department of Public Works

8 Exchange Street, Pembroke, NH 03275
Phone: (603) 485-4422 Fax: (603) 485-2613

January 3, 2020

Bruce & Kathryn Lacaillade
321 North Pembroke Road
Pembroke, NH 03275


RE: Town Code Violation Notice
Depositing Snow & Ice on Streets and Sidewalks
Map 866, Lot 3

Dear Mr. & Mrs. Lacaillade:

It has been brought to my attention that snow from your property is being pushed into the right-of-way off Academy Road. On January 3, 2020, snow was placed or pushed onto the road in front of your property. This violates the Town Code, § 186-15; No person shall throw or place or push or cause to be thrown or placed or pushed and leave any ice or snow on the traveled portion of any public highway or sidewalk within the Town of Pembroke from any private driveway, roadway, parking lot, or sidewalk entering onto any such public highway or sidewalk or from any land adjacent to any such public highway or sidewalk.

This has to stop immediately or further action will be taken. In accordance with Town Code, § 186-16; Any person found to be in violation with the provisions of § 186-15 may be fined not more than one hundred dollars (\$100.) for each violation.

Sincerely,


James N. Boisvert
Director of Public Works

cc: David Jodoin, Town Administrator
Dana Pendergast, Code Enforcement Officer
Board of Selectmen

ARTICLE II Snow and Ice on Streets and Sidewalks

§ 186-14 Authority

This article is adopted pursuant to the authority granted by RSA 41:11, New Hampshire Revised Statutes Annotated, as amended.

§ 186-15 Depositing snow and ice on streets and sidewalks

No person shall throw or place or push or cause to be thrown or placed or pushed and leave any ice or snow on the traveled portion of any public highway or sidewalk within the Town of Pembroke from any private driveway, roadway, parking lot, or sidewalk entering onto any such public highway or sidewalk or from any land adjacent to any such public highway or sidewalk.

§ 186-16 Penalties

Any person found to be in violation with the provisions of § **186-15** may be fined not more than one hundred dollars (\$100.) for each violation.

ARTICLE III Depositing of Debris on Streets, sidewalks or rights of way, or placing items on or over sidewalks or rights of way.

§ 186-17 Authority

This article is adopted pursuant to the authority granted by RSA 41:11, New Hampshire Revised Statutes Annotated, as amended.

§ 186-18 Depositing of debris on town streets, sidewalks or rights of way, or placing any items on sidewalks or rights of way

No person shall pile or otherwise deposit or leave any property or debris to include leaves, grass, brush or personal items from private properties in or on any street, road, sidewalk, right of way or highway for any purpose which obstructs vehicular or pedestrian travel with the exception of Town service equipment or vehicles or in the case of an emergency situation or approval from the Chief of Police or his designee.

§ 186-19 Penalties

Any person found to be in violation with the provisions of § **186-18** may be fined not more than one hundred dollars (\$100.) for each violation.

September 5, 2017



CORCORAN CONSULTING ASSOCIATES, INC.

**PO Box 1175, Wolfeboro Falls, NH 03896-1175
603-630-8575 or Cell: 603-396-3268**

Prepared for:
Town of Pembroke
311 Pembroke St.
Pembroke, NH 03275

603-485-4747
603-485-3967 fax

Agreement for Assessing Services
&
Cycle Inspections

January 1, 2020 – December 31, 2020

**Contractual Agreement Between the Town of Pembroke, NH
and
Corcoran Consulting Associates, Inc.**

Section 1. Functions/Responsibilities:

The Town of Pembroke agrees to retain Corcoran Consulting Associates, Inc. (Contractor) of Wolfeboro Falls, NH to perform the duties and functions of Assessors Agent and Supervising Town Assessor as provided for in this Agreement.

Section 2. Term:

The term of this Agreement shall be for a period of one year, from January 1, 2020 through December 31, 2020.

Section 3. Termination/Resignation:

Nothing in this Agreement shall prevent, limit or otherwise interfere with the rights of either party to terminate this Agreement subject to the terminating party giving ninety (90) days written notice to the other party, prior to the effective date of separation.

The Selectmen retain the right to dismiss unsuitable personnel employed by the Contractor in connection with the services under this Agreement for any reason. The Contractor shall replace any dismissed employees of the firm with a professional of commensurate qualifications and experience of the dismissed employee.

In the event that any person assigned to the Pembroke project is convicted of any act resulting in personal gain, then the Town shall have no obligation of prior notice, and may immediately terminate this Agreement.

Section 4. Compensation:

The Contractor shall be compensated as an independent contractor under this Agreement. As such, the Contractor shall be responsible for providing F.I.C.A., Workmen's Compensation, Unemployment Compensation & Liability to all employees assigned to the Pembroke project. The Contractor shall file appropriate Certificates of Insurance with the Town and the Department of Revenue Administration.

This contract is for January 1, 2020 through December 31, 2020.

The total amount of the contract is for: \$67,000

Assessing Services: \$42,000

Cyclical Measure and List Year 1: \$25,000

***Compensation is paid based on an hourly rate plus expenses.
To be paid out as stated below:***

Position	2020 Rates
Director	\$85.00 per hour
Sr. Assessor/Sr. Appraiser	\$78.00 per hour
Appraiser	\$67.00 per hour
Sr. Data Collector	\$56.00 per hour
Date Collector	\$54.00 per hour
Data Entry/Office	\$54 to \$56 per hour
Clerical Researcher	\$40.00 per hour

Travel allowance will be billed @ .57 per mile, portal to portal, (one direction), plus mileage incurred while on the job site.

The Contractor shall submit invoices on a monthly basis according to the foregoing rate schedule and terms. The Town shall issue payment no later than ten (15) days after receipt of invoices from the previous month's activities.

Section 5. Work Schedule/Key Personnel Assignment:

All personnel assigned to the Pembroke project shall be certified by the Department of Revenue Administration for the function(s) assigned to each company employee. By mutual agreement between the Contractor and the Town the following personnel and work schedule is hereby established:

Director: Marybeth Walker - will assume general responsibility of all company employees assigned to Pembroke. The directors' hours will remain flexible according to the immediate needs of the department, but will follow general patterns of 4 hours per year for assessing and consultations.

Assessor's Agent: Monica Hurley will assume general oversight of all functions and projects occurring as a result of this agreement. Ms. Hurley's schedule will be three (3) to four (4) days a month and she will remain in communication with the department and management on an ongoing basis to ensure that all projects and tasks are proceeding in a timely and workmanlike manner. Ms. Hurley will also assume all routine and day-to-day supervision of company employees assigned to the Pembroke project.

Data Collectors: Catherine Walker, Brian Hathorn, Jared Hynes and Susan Daniels and/or similarly qualified individuals will assist the Assessor's Agent in the collection of data during annual 'pick-up' work, cycled inspections or similar routine data collections.

Appraisers: Appraisers assigned to Pembroke will include Monica Hurley as supervising appraiser, with Jay Ferreria and/or Ron Doyon assisting as required over the course of the year.

It is understood by both parties that the hours worked by the personnel cited in this Agreement are sufficient to complete the following services:

SCOPE OF SERVICES

Section 6.1. Assessing Supervision:

1. The Assessor's Agent shall be responsible for the general supervision of company employees throughout the course of this Agreement.
2. The Assessor's Agent will review all work completed by company employees to ensure accuracy and completeness of all work product.
3. Assessor's Agent will review all values, regardless of the source, prior to presentation to the Board of Selectmen for authorization through tax warrants;

Section 6.2. Assessing Appraisals:

The Contractor shall:

Sub-section A - Assessing

1. Adequately manage and maintain exemptions and credits, current use management, timber and gravel yield taxes, and other statutory assessing obligations;
2. Perform field inspections to collect data for all new construction and properties with active building permits;
3. Perform field inspections on all properties which have transferred during the contract period, and verify the circumstances surrounding all sales;
4. Perform field inspections and other investigations to review all abatement requests,
5. Develop disposition recommendations to the Selectmen upon all timely filed requests for abatements;
6. Meet with taxpayers wishing to discuss their assessments,
7. Timely produce the MS1 report at year-end.
8. Meet with State officials as required;
9. Meet with the Selectmen upon request.
10. Produce and input the data required for the equalization report for the DRA.
11. MS1: the MS1 will be delivered no later than September 1, 2020.

Sub-section B – Cycled Data Collections

1. Perform cycled inspections on a minimum of 733 properties in 2020 including any commercial and industrial properties if required, ensuring no duplication of visits for new construction, active building permits or sales verifications (such properties are included in the total count for visitations).
2. Contractor to provide appraisal representatives to perform ‘call-back’ inspections by appointment for all properties where the data collectors could not gain entry into the interior of buildings upon the initial visit.
3. Certified appraisers will follow-up with field reviews and data quality checks of the ‘cycled’ properties to ensure consistent application of schedules, physical, functional and economic depreciation factors, and adherence to all procedures regarding the assignment of all subjective appraisal determinations.

Assessing Update:

Given the Town completed an update of values for the 2019 tax year; we are not anticipating an update will be required for the 2020 tax year. However, in being consistent with the Towns’ policy to remain in compliance with RSA 75-8, the Contractor shall provide an analysis as to the status of emerging assessments as they relate to the sales occurring throughout 2020. Should any section or property strata indicate that the ratios are outside acceptable ranges of the Town median ratio as a whole, the Contractor shall provide a report to the Administrator specifying this trend with a recommendation and plan to correct any property strata assessments so that the ratio(s) for the identified strata will fall within acceptable ranges from the median ratio of the Town as a whole. If an update were needed and were to be approved a separate contract or addendum would be necessary. **This contract does not include a Town wide update to values based on market.**

Section 6.3 Litigation:

Appraisal/expert support in the event of formal filings before the Superior Court or NH Board of Tax & Land Appeals will be addressed on a time and materials basis. **Such costs are not included in this contract.** In the event of receipt of appeals through July 1st 2020, the Contractor shall consult with the Town Administrator to inform whether the costs of defense can or cannot be absorbed into the instant contract.

Section 7. Town Responsibilities:

The Town shall be responsible for the costs of labor and for all mailings and scheduling of appointments;

The Town shall be responsible for assessing clerical support including:

- Recordation of transfers in into the CAMA system and Tax Billing systems,
- Subdivision tracking and organization,

- Town to create new parcels in CAMA and forward records to appraisal staff.
- Permit tracking and organization, forward records to appraisal staff;
- Logging and preparing elderly exemptions, veteran credits, and other exemption applications for appraisal staff review,
- Mailings of notices to institutionally exempt properties and follow-up notices as required,
- Recordation of changes in assessed value into the Tax Billing system,
- Running MS1 reports and other billing account information reports as required,
- Reconciliations of CAMA and tax billing system,
- Running and producing spring and fall warrants,
- Maintenance of all incoming abatement applications including tracking logs and development of abatement file systems,
- Calculating recommended abatements as well as statutory interest as required;
- Preparing abatement authorization forms for Selectmen execution.
- Recordation of any current use land changes, keypunching data or changed data into the CAMA system,
- Timely forwarding of all applications and taxpayer requests to the appraisal staff, and,
- forward all appraisal related questions to the appraisal staff.
- The Town shall provide access at all times to the Town's CAMA files and shall acquire and keep current any ancillary programs required of the CAMA system;
- The Town shall ensure that CAMA and/or data files are backed up on a regular basis and will be responsible for the restoration of any 'lost' or corrupted data resulting from system malfunction;
- The Town shall maintain all licensing required to keep the CAMA and digital imagery software current and up to date;
- The Town shall provide access to a copy machine for duplicating relevant documents at no cost to the Contractor;
- The Town shall timely notify the project director of all notifications from the BTLA and/or superior court and will notify the project director immediately upon receipt of any pre-hearing and/or hearing notices, pleadings, deposition scheduling, interrogatories and requests for the production of documents generated from any active appellant;
- The Town will track all dates of schedules and pertinent dates relating to active appeals and will keep the project director timely advised of any impending dates and/or schedules relating to any hearings, appointments and/or requests by appellants for information or the production of documents.
- The Town will advise the Contractor immediately upon receipt of any request under the 91-A (Right to Know) law where the Contractor's assistance is required.

Section 8. Compensation Schedule:

The costs for the services delineated above will be billed on a monthly basis according to the work produced during the billing period. Invoices shall define the personnel assigned during the pay period and will describe the nature of work provided.

Total costs for above 2020 described services will be billed on a cost-not-to-exceed basis, projected to be:

Assessing: \$42,000
Cycled Inspections: \$25,000
Total Not to Exceed: \$67,000

Section 9. Indemnification:

The Contractor will provide certificates of insurance, with the Town as a named party, for the following occurrences:

Comprehensive General Liability:	\$1,000,000 each occurrence, \$2,000,000 aggregate
Automobile Liability:	\$1,000,000 combined single limit, \$500,000 Bodily
Errors & Omissions:	\$2,000,000 aggregate limit; \$1,000,000 single
Workers Compensation:	NH Statutory Limits

The Town shall be notified immediately upon any potential cancellation of any of the above referenced coverage.

Section 10. Signatories:

Town of Pembroke
311 Pembroke St.
Pembroke, NH 03275

603-485-4747
603-485-3967 fax

Tina Courtemanche, Chair

Ann Bond, Vice Chair

Richard Bean, Member

Michael Crockwell, Member

Sandy Goulet, Member

BOARD OF SELECTMEN

BY THE CONTRACTOR:

Marybeth Walker

Marybeth Walker, President

Corcoran Consulting Associates, Inc

PO Box 1175, Wolfeboro Falls, NH 03896-1175

603-630-8575 (office)/ 603-396-3268 (cell)

DATE: January 3, 2020



State of New Hampshire

HOUSE OF REPRESENTATIVES

CONCORD

January 10, 2020

RECEIVED

JAN 13 2020

TOWN OF
PEMBROKE, NH

Dear City Councilors and Town Selectboard members,

48 hours ago, I was informed that a public hearing would be held in front of the NH House Ways & Means Committee on a bill that I am prime sponsor, CACR-17. The hearing is scheduled for January 15 at 10:00 am in the LOB bldg. in room 202.

I sent to the SAU office of which your town/city is a member, a packet of material to be shared with the school board and community members of the reason for CACR-17. I hope that this material was communicated or shared between the SAU office, school board and the city or town elected officials.

CACR-17 is a property tax reduction bill because property taxes in this State are out of control! The State legislative bodies and the Governor's office have been trying for over 20 years to put a "WHALE" (adequate funding for public schools) into a "tub of water." It has affected the security of property for our residents and businesses. It is time to change the framework of taxation and tone of how this state approaches property tax relief.

To sum up all the info that I and Bob Hemenway put together and sent to your SAU, the CACR-17 is proposing a change in the State Constitution by adding Article 6-c which is for the purpose of reducing property taxes mandated by the State/County by the same amount of revenue raised by such a tax and put in a "LOCK BOX". GIVE THE VOTERS A VOICE – not just their State Rep or Senator. The present framework results are thwarting your community's financial well-being.

If CACR-17 passes at the ballot box, the legislature knows that they have the backing of the voters to move forward and establish a tax, hopefully a discretionary one, in which the revenue from the Tax would only be to reduce Property Taxes.

Any of you that can make the hearing on January 15th at 10:00 am in the LOB, Room 202 and express your view on reducing your constituents' property taxes would be appreciated.

NH St Rep Tom Schamberg – House Ways & Means

January 10, 2020

Re: Property tax relief- CACR 17

Dear Town Selectboard members and City Councilors,

It's time for a change on how this state takes on the challenge of the ever- rising property tax increases. In 2009, the average property tax bill in NH was \$18.49. In 2019, the average property tax increased to \$22.98, a \$4.49 (24.25%) increase. At this rate in 2049, the average property tax will have increased 100%.

NH SelectBoard members & City Councilors have done an admirable job of controlling their Municipal tax rate but the other 3 components of the overall tax rate scheme have steadily influenced the tax rate in your community because of the state's inability to find discretionary revenue.

The largest denominator that has victimized your residents is the State Education tax and the Local Education tax requirements. For 20 years the storm clouds have been gathering on whose DUTY it is to adequately fund public education. The NH Supreme Court has stated "encouragement of the literature clause of the State Constitution imposes duty on the State to provide constitutionally adequate education to every educable child in public schools in the state and to guarantee adequate funding." The court goes on to state " The State's constitutional duty to provide constitutionally adequate education and guarantee adequate funding extends beyond mere reading, writing, and arithmetic, but also includes broad educational opportunities needed in present society to prepare citizens for their role as participants and potential competitors in the marketplace of ideas." In 2018/2019, the average cost was \$16,346.45 per student while the State only paid \$3439.20 per student. The result is thwarting your community's financial well-being and security of property.

How do we set a "tone" for security of property for your residents? The legislature must seek a legislative discretionary replacement tax for the state/county mandated property tax requirements and put any discretionary tax in a "LOCK BOX". We do this by changing the State Constitution and add Article 6c which states " Any broad-based tax enacted by the State shall only be for the

purpose of reducing property taxes by the same amount of revenue as raised by such tax."

There have been 2 bills introduced for session 2020 that would like to tax ski lift tickets and electronics. Where will this money go? Into the General Fund where it can be used for legislative wishes vs property tax relief?

The proposed CACR-17 is asking the legislature to give your property tax paying community residents a chance to express through the ballot box if they wish to see the legislature put future discretionary tax monies into a "LOCK BOX" only for reduction of state mandated Property taxes. If the measure passes, it says to the legislature that they have the backing of the voters to move forward.

The CACR- 17 is a replacement tax for property taxes and would not raise new money. It would not be a violation of the Meldrim Thompson pledge. If the voters don't pass this change to the Constitution, there will be no change to our present property taxes and a continuation of mandatory state taxes will see tax rates continue to rise. CACR-17 will be presented to the NH House Ways & Means Committee on Wednesday – JANUARY 15th, at 10:00 AM, LOB – Rm. 202.

Our NH communities, residents, businesses, SAU's and NH's future must see change coming forth or we will continue to see our families and community infrastructure move away. We must find the willingness to compromise. We urge you to let your legislators know your opinion regarding this change to our Constitution. COME AND SPEAK AT THE HEARING ON JANUARY 15, 2020.

Respectfully yours in service to the public and NH,

NH St. Rep Tom Schamberg – NH House Ways & Means Cmt – Towns of Wilmot & Sutton plus Selectboard member of Wilmot and Municipal Budget Committee member for the Kearsarge Regional School District. Email:

tom.schamberg@leg.state.nh.us

Robert Hemenway – Retired County Manager/Nursing Home Administrator of Sullivan County and member of Kearsarge Regional School District Municipal Budget Committee. Email: rah5316@msn.com

David Jodoin

From: cmsmailer@civicplus.com on behalf of Contact form at Town of Pembroke NH
<cmsmailer@civicplus.com>
Sent: Tuesday, January 7, 2020 5:40 PM
To: djodoin@pembroke-nh.com
Subject: [Town of Pembroke NH] Noise ordinance/sidewalk (Sent by Jody Krajcik, jlkrajcik@gmail.com)

Hello djodoin,

Jody Krajcik (jlkrajcik@gmail.com) has sent you a message via your contact form (<https://www.pembroke-nh.com/user/23/contact>) at Town of Pembroke NH.

If you don't want to receive such e-mails, you can change your settings at <https://www.pembroke-nh.com/user/23/edit>.

Message:

I first of all have a safety concern, re: residents being able to set off fireworks of any kind, any time of the year, at any time of the day or night.

I have had them come over my yard, house, vehicles, and over the road, leaving debris in my yard. I feel that fireworks should be left to the professionals and done only on the 4th of July. The noise is very disturbing and disruptive to those who have to get up and work, people who have PTSD, anxiety and trying to get kids to bed, or simply trying to relax in their homes. The fireworks going off over the road (RT3)

is a big safety concern as if this surprises someone driving, a potential for a vehicle crashing through my house or hitting another vehicle. Houses being too close together is another potential for a stray firework to go through someone's house window or yet a car's window who was driving past, or a fire, and personal injury. I feel the town should not allow residents to shoot off any kind of fireworks. Please give this some serious consideration to stop allowing fireworks (for residents) in Pembroke, NH and leave it for the 4th with professionals in a safe area to shoot them off.

My other complaint about noise is my neighbor's 2 dogs who incessantly bark every time they are let out. I have already spoken to them about this in the mid to late summer 2019. They bark at me in my own yard, or while I am sitting on my porch. They go to the property line and bark at the woods. I can see nothing. I understand dogs need to bark but this barking is like they are protecting someone and there is nothing out there. Sometimes this goes on for 10-15 minutes, several times a day. I get woken up sometimes at 6:45am because of their barking at thin air. This is an irritating nuisance, and a health issue for me with the chronic stress it puts on me. I would like to be able to sit in my house and enjoy what I am doing without having to listen to barking.

Plus it gets all the dogs down Terrie drive and surrounding roads barking at times.

I would hope Pembroke officials would follow through and come up with a solution to stop these irritating nuisances.

We all want to be respectful and neighborly. Dogs I believe are supposed to be on a leash or fenced in yard. I do get some dogs from down the road coming in my yard at times.

Should a letter go out to all dog owners?? Again asking for respect and people to be considerate of others.

These noise disturbances fall under the regulations the town has made:

CHAPTER 171 ORDINANCE REGULATING NOISE NUISANCES AND ITINERANT

VENDORS [HISTORY: Adopted March 15, 2008 Town Meeting; Updated March 13, 2009 Town Meeting.] Pursuant to RSA 31:39, The Town of Pembroke hereby adopts the following ordinance: § 171-1 Purpose. It is declared to be the intent of the Town of Pembroke to promote an environment free from excessive noise which unnecessarily

jeopardizes the health and welfare of the citizens of the Town of Pembroke and degrades the quality of life in this community, without unduly prohibiting, limiting or otherwise regulating the function of certain noise producing equipment which is not amendable to such controls yet is essential to the economy and quality of life of the community. The purpose of this ordinance is to establish standards for the control of noise and noise disturbances in the Town of Pembroke by prohibiting specific activities during designated times and by setting maximum permissible sound levels within the confines of the Town. It shall be unlawful for any person to make, continue, or cause to be made or continued any excessive, unnecessarily loud noise or any noise which annoys, disturbs, injures, or endangers the comfort, repose, health, peace or safety of others within the Town of Pembroke.

A suggestion for the maintenance of the side walk. I have talked with Joe Bosivert and he and his crew have done some work, but it could use a bit more. North of Donna Drive. Residents on that side should be responsible for keeping branches and weeds, and grass cut back and not have their gardens or bushes hanging over the walls encroaching in the sidewalk at any height. The sidewalk should be free from debris. If this is not something residents want to do or be responsible for, Can the town or state mow the sides and cut back the brush(top-down) and grass. It is difficult to walk and not get whipped in the face by prickles or branches or leaves/snow being raked/plowed into the side walk(bottom of residents driveways). Would it be easier for mail boxes to be on the other side of the road and allow the snow blower room to do its job. There are a lot of people who run and walk on this sidewalk, it would be nice to have it free of debris and smooth, and be able to walk side by side with someone.

Thank you for your understanding, timely attention and a win/win solution to the above mentioned concerns. Here is to a New Year with Opportunity, Potential, and Positive Outcomes. I look forward to a timely response and solutions to the fore mentioned issues.

The address of the dogs is 438 Pembroke Street. Fireworks are surrounding neighbors on either side, across the street and in back on Terrie drive, and surrounding roads. I personally live at 434 Pembroke Street. I do wish to remain anonymous. I am not trying to be nasty or a complainer. I am just looking for common curiosity and respect. I would hope if I was being a nuisance with noise someone would let me know. Appreciate your time and understanding.

Respectfully,
Jody

**BOARD OF SELECTMEN
TOWN OF PEMBROKE, NH
JANUARY 6, 2020 at 6:30 PM**

DRAFT

Present: Chairman Tina Courtemanche, Selectman Michael Crockwell, Selectmen Richard Bean

Staff: Town Administrator David Jodoin, Recording Secretary Jillian McNeil

Excused: Selectman Sandy Goulet, Selectman Ann Bond

I. Call to Order:

Chairman Tina Courtemanche called the meeting to order at 6:31 pm.

II. Citizen Comment:

None

III. Scheduled Meetings:

None

IV. Old Business:

Upper Beacon Range Road Opening Request

Steve Lewis and William Evans met with the Board to discuss the opening of Upper Beacon Hill Range Road. William Evans shared that from the end of the pavement on Upper Beacon Road they are looking to open 300 feet of the Class VI portion to create access to his 45-acre parcel. Steve Lewis stated that the remainder of the property is being used for the density count and will remain privately owned dedicated open space, however, the open space can be cut off and deeded to the town since it abuts already established conservation land. Steve stated that he is a HUD provider and works with the NH Finance Authority. The units they are proposing will be age restricted for persons who are 62 years and older. Every person who lives in the units will have to be 62 years or older. In order to get the tax credits and the approval, there will be a land use restriction put on the deed stating these units have to stay affordable and have to stay age restricted for 60 - 99 years. Steve explained that NH Finance Authority provides third party verification every year and they will interview residents, look through office files, and complete a financial audit to ensure compliance.

David stated that in the minutes of the Technical Review Committee, it was suggested that Beacon Hill be opened all the way to Route 3 for a second means of

egress and for emergency services to access the property faster. The State of New Hampshire stated that if the road is opened, they would like to be involved because of the work they have done in the area. The State will require market and traffic studies. Steve stated that the Federal Government will also require them to do those studies prior to approval. Steve asks that if the project is approved, that the requirements from the Select Board be detailed and concrete. William Evans has no issue doing a right of way down his side of the property so the road can be wide enough and the existing stone walls can be preserved.

David explained to Steve and William that the Board has two and possibly three spots that will be up for re-election this year. Two of the people carrying on to the next term on the Board are not at the meeting tonight. The Board would like to have a full Board before making any decisions on approving or denying the petition.

Selectman Bean asked what the total distance to get complete the road is. William stated that it would be 600-700 feet to connect both ends of Beacon Hill.

William explained that affordable age restricted housing is in dire need in New Hampshire. These apartments will be filled up.

The Board tabled the vote until the next meeting on February 21st

2020 Curbside Schedules

David stated that Spring Clean weeks were changed to the last week in April and first week in May. They will do double routes on the day after Thanksgiving and the Monday after 4th of July. Selectman Courtemanche asked if they will receive holiday pay. David answered that they receive holiday and overtime for the Day after Thanksgiving.

Selectman Bean made a motion to accept the curbside schedule as presented. Selectman Crockwell seconded the motion. Motion passed 3-0

Enforcement – Water Discharge/Snow Plowing

David stated that letters were sent to residents who were in violation of state law and town ordinances for water discharge and snow plowing violations. David is asking other communities who they use as the actual enforcer of these violations. The state law regarding water discharge is unclear. David has not received responses back yet. This discussion was tabled until the next meeting so more information can be gathered.

V. New Business:

Review/Approve 2020 Warrant Articles

ARTICLE 3 - To see if the town will vote to raise and appropriate the sum of \$30,000 (gross budget) to defray the cost for the purpose of performing asset management for the Town's storm water collection system and public works department, and to authorize the issuance of not more than \$30,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33); and, further, to authorize the Board of Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon; and, to further authorize the Board of Selectmen to offset a portion of said appropriation by applying for Clean Water State Revolving Funds (CWSRF) loan. Repayment of the loan funds will include up to 100% forgiveness of loan principal in an amount up to \$30,000. (2/3 ballot vote required)

ARTICLE 4 – To see if the Town will vote to raise and appropriate the sum of \$462,500 to be deposited into the following Capital Reserve Funds established as indicated below:

Town Equipment Capital Reserve Fund	\$ 90,000
Police Cruiser Capital Reserve Fund	\$ 55,000
Municipal Facilities Capital Reserve Fund	\$ 40,000
Fire Major Equipment Capital Reserve Fund	\$140,000
Fire Small Equipment Capital Reserve Fund	\$ 10,000
Roadway and Infrastructure Capital Reserve Fund	\$ 60,000
Revaluation Capital Reserve Fund	\$ 32,500
Cemetery Capital Reserve Fund	\$ 35,000
	<hr/>
	\$462,500

ARTICLE 5 – To see if the Town will vote to raise and appropriate the sum of \$175,000 to purchase a new Loader and accessories and to authorize the withdrawal of a sum not to exceed \$175,000 from the Town Equipment Capital Reserve Fund.

ARTICLE 6 - To see if the Town will vote to raise and appropriate the sum of \$97,390 for the purpose of purchasing two new Police Cruisers and related equipment and to authorize the withdrawal of a sum not to exceed \$97,390 from the Police Cruiser Capital Reserve Fund.

ARTICLE 7 – To see if the Town will vote to raise and appropriate the sum of \$14,573 for the purpose of repairing the basketball court, installing and repairing fencing at memorial Field and to authorize the withdrawal of a sum not to exceed \$14,573 from the Recreation Capital Reserve Fund.

ARTICLE 13 – To see if the Town will vote to raise and appropriate the Budget Committee's recommended amount of \$8,612,535 for the 2020 municipal operating budget, not including appropriations by special warrant articles and other appropriations voted separately.

Selectman Crockwell made a motion to accept the warrant articles as presented. Selectman Bean seconded the motion. Motion passed 3-0.

Manifests/Abatements

Selectman Crockwell made a motion to approve the manifests and abatements as presented. Selectman Bean seconded the motion. Motion passed 3-0.

Minutes 12/16/19; Non-Public 12/2/19, 12/16/19

Minutes were tabled until the next meeting.

VI. Town Administrator Report:

David stated that there are two cruisers on the warrant this year to be replaced, however, there were two more than were involved in a motor vehicle accident last week. Chief Gilman is working with Primex and it appears that they are leaning towards totaling the K9 vehicle. The Chief's vehicle will need repairs. If the K9 vehicle is totaled, they will need to take the equipment out of the old one and set it up in another SUV they already have but they will need to find another vehicle. The Chief has found some SUV's but the Town will have to purchase them upfront and then be reimbursed through insurance.

The Sewer Department is going to be committed to the town the delinquent sewer balances to add to the tax notices. In the past, the Board has typically waived anything \$1.00 or less. Selectman Crockwell made a motion to abate anything \$1.00 or less on the tax notices. Selectman Bean seconded the motion. Motion passed 3-0.

The Board accepted with regret the resignation of Brent Edmunds from the Planning Board and Conservation Commission.

David stated that DPW sent an email that there are some intersections in town where there was either a light and it was not put back up or no light to begin with. Selectman Bean asked how much the Town saved by converting to LED lights. David stated the budget went from \$44,000 to \$14,000. Selectman Bean stated that for the sake of safety, the lights should go back up. David stated that between the light and the install it will likely cost \$1,000 a light. Selectman Courtemanche asked how many lights are needed. David stated that there are around four; Union Street at High Street, Wellington Way at Robinson Road, Cross Road at Church Road, Turnpike at Millard Street. Selectman Courtemanche asked who would do the install. David answered that he has spoken to both Lightec and Eversource to put them back up. Selectman Crockwell asked if Eversource would install the lights since they are installing the arms and would the warranty still be the same. David stated that Eversource put up the lights in the Village and they were warranted. David will talk with Eversource and get a quote for the installs if they purchase the lights from Lightec.

VII. Committee Reports:

Selectman Bean – Roads Committee, Economic Development Committee and Budget Committee are all meeting this week. Budget Committee will be discussing the warrant articles for the School and then diving into discussions on the School District budget.

Selectman Crockwell – Conservation Commission is meeting next week. Last month, they covered the tire collection program in which they collected 45 tires, the cost of having hazardous waste day more often, land acquisition of 1.5-acre Hillman Property, and a piece of land locked property on 6th Range Road. They are also discussing a possible ordinance for wetlands impediment. David stated he believes the state handle wetlands infractions.

Selectman Courtemanche – None.

VIII. Other/Citizen Comment:

None

IX. Non-Public Session

None

X. Adjourn:

Selectmen Crockwell made a motion to adjourn at 7:29 PM, Selectmen Bean seconded the motion. Motion Passes 3-0.

Justine M. Courtemanche, Chairman

For more detailed information, the meetings are now taped and can be seen on www.townhallstreams.com click on Pembroke NH and look for the day of the meeting under the month.