

**AGENDA**  
**BOARD OF SELECTMEN**  
**June 15, 2020 AT 6:30 PM**  
**TOWN HALL, PAULSEN MEETING ROOM**

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***Due to COVID-19 social distancing orders made by the Governor and recommendations by the CDC, the Town of Pembroke, following a Declaration of Emergency by the Board of Selectmen Chair, is providing meeting participation via teleconference in the interest of public health and safety.***

***Instructions to access the meeting via telephone:***

Phone Number: 1-877-309-2073

Access Code: 793-864-853

***Instructions to access the meeting via computer, tablet, or smartphone:***

<https://global.gotomeeting.com/join/793864853>

**Declaration of Emergency**

- I. CALL TO ORDER
- II. CITIZEN COMMENT
- III. SCHEDULED MEETINGS:
  - a. Public Hearings Town Code revisions; Chapter 160-5 Burial Fees; Chapter 193 Welfare Guidelines; Chapter 191-10; Conservation of Land, Chapter 66-5.1
- IV. OLD BUSINESS:
  - a. Discussion of Opening Memorial Field
- V. NEW BUSINESS:
  - a. Approval of Letter of Credit
  - b. Trust Fund Applications for Payment
  - c. Appointments
  - d. Resignation

- e. Manifest/Abatements
- f. Minutes 6/1/20, 6/8/20, Non Public 6/8/2020

VI. TOWN ADMINISTRATOR REPORT

VII. COMMITTEE REPORTS

VIII. OTHER/CITIZEN COMMENT

IX. Non Public Session

RSA 91-A:3 II (b) The hiring of any person as a public employee

X. ADJOURN

Residents can watch the meeting live by accessing the Town's website at [www.pembroke-nh.com](http://www.pembroke-nh.com). Go to recorded meetings and click on Pembroke NH. If anyone has questions while the meeting is going on you can email the Town Administrator [djodoin@pembroke-nh.com](mailto:djodoin@pembroke-nh.com).

While we are complying with the Governors order of no more than 10, we are doing our best to still allow for public input.

- C. Daily log copy; twenty-four-hour period: \$10 (five pages or under); \$1 per page over five.
- D. Letter of conduct/record check: no charge (residents); \$10 (nonresidents).
- E. Written request to research traffic studies, criminal statistics: \$25. (five pages or under); \$1 per page over five
- F. Copies of statistics compiled monthly/yearly: \$10 each.
- G. Motor vehicle accident report copy: \$15 (up to 10 pages); \$1 per page over 10.
- H. Motor vehicle accident photograph copy: \$10 each photo.
- I. Pistol permit: \$10.
- J. Fingerprint service: no charge (residents); \$15 (nonresidents).
- K. Dog kennel fee for dogs housed at police station: \$20 per day.

**§ 160-5 Cemetery fees.**

**[Amended 10-4-2010 Board of Selectmen]**

As provided for in Chapter 155, Cemeteries, of the Code of the Town of Pembroke, the following cemetery fees are hereby established:

- A. Sale of single burial plot: \$400.
- B. Sale of double burial lot: \$700.
- \* | C. Regular grave openings: ~~\$450~~550, weekdays; ~~\$550~~700, weekends and holidays.
- | D. Cremation grave openings: ~~\$175~~200, weekdays; ~~\$275~~300, weekends and holidays.

\* New Language

## David Jodoin

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**From:** James Garvin <james@jamesgarvin.net>  
**Sent:** Thursday, May 21, 2020 4:53 PM  
**To:** David Jodoin  
**Cc:** Ellen Paulsen; fledayoung@comcast.net; nhchases@ymail.com; VJ Ranfos  
**Subject:** Cemetery Burial Fees  
**Attachments:** Burial Fees Letter 2020.docx

Dear David:

At its meeting last night, the Pembroke Cemetery Commission voted to draw the attention of the Board of Selectmen to the new burial fees that were posted by Dignified Cemetery Services on January 1, 2020.

These fees are higher than those charged by the Town of Pembroke, meaning that the town pays Dignified Cemetery Services more than the town collects in burial fees.

The Cemetery Commission voted to recommend that the Board of Selectmen adopt a new fee schedule for burials, as explained in the attached letter. The Commission will appreciate your presenting this issue to the Selectmen at the next appropriate time.

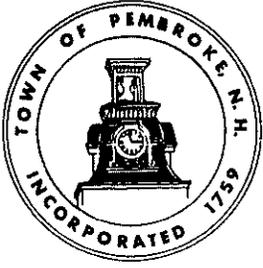
Sincerely,

Jim Garvin

James L. Garvin, Secretary

Pembroke Cemetery Commission

Farrington House  
30 South Main Street  
Building 1, Suite 201  
Concord, NH 03301  
james@jamesgarvin.net  
<http://www.james-garvin.com>



# TOWN OF PEMBROKE

TOWN HALL • 311 PEMBROKE STREET • PEMBROKE, NH 03275

May 21, 2020

Board of Selectmen  
Town of Pembroke  
Town Hall—311 Pembroke Street  
Pembroke, New Hampshire, 03275

Re : Burial fees, Pembroke Cemeteries

Ladies and gentlemen:

Dignified Cemetery Services, the contractor employed by the Town of Pembroke for interments in municipal cemeteries, raised their rates on January 1, 2020. The new Dignified Cemetery Services rates are higher than those presently charged by the Town of Pembroke under Chapters 155 and 160 of the Pembroke Town Code, resulting in a potential deficit to the town for every future burial. Current town rates, new Dignified Cemetery Services rates, and proposed new town rates are as follows:

<u>Current Town Rates</u>		<u>New Dignified Cemetery Services Rates, Jan. 1, 2020</u>		<u>Proposed new Town Rates</u>	
<u>Regular grave openings</u>					
Weekdays	\$450	Weekdays	\$550	Weekdays	\$550
Weekends/holidays	\$550	Saturdays	\$600	Weekends/ holidays	\$700
		Sun./holidays	\$700		
<u>Cremation grave openings</u>					
Weekdays	\$175	Weekdays	\$200	Weekdays	\$200
Weekends/holidays	\$275	Saturdays	\$250	Weekends/ holidays	\$300
		Sun./holidays	\$300		

At its meeting on May 20, 2020, the Pembroke Cemetery Commission voted to recommend to the Board of Selectmen that the town adopt the proposed new rates shown in the right-hand column above.

Cc: Ellen Paulsen, Chair  
Pembroke Cemetery Commission

Respectfully submitted,  
James L. Garvin, Secretary  
Pembroke Cemetery Commission

# TOWN OF PEMBROKE WELFARE ASSISTANCE GUIDELINES

## MONTHLY ALLOWABLE EXPENSES

<u>Family Size</u>	<u>Shelter Allowance</u>	<u>Food (F.S.)</u>	<u>Maintenance &amp; Hygiene</u>
1	\$ 850.00	\$ 194.00	\$40.00
2	* \$ 900.00	\$ 355.00	\$45.00
3	\$ 950.00	\$ 509.00	\$50.00
4	\$1,000.00	\$ 646.00	\$55.00
5	\$1,100.00	\$ 768.00	\$60.00
6	\$1,200.00	\$ 921.00	\$65.00
7	\$1,300.00	\$1,018.00	\$70.00
8	\$1,300.00	\$1,164.00	\$75.00

(add \$146.00 each add'l.)

\* This is for a 2 bedroom apartment. Under certain circumstances (i.e. husband and wife or same sex parent and child 3 years of age and under) the Town may apply the 1 bedroom rate as the allowable expense in determining eligibility.

Shelter rates are based on HUD fair market factors, or local market factors, whichever is less for the Town of Pembroke.

Food rates coincide with the State of NH Food Stamp allowances.

Heat and utilities are determined by the average rates for similar rental units and are subject to constant change. Only current actual usage is calculated as an allowable expense. Heating costs will not be an allowable expense from May 1<sup>st</sup> thru October 31st.

OLD

# TOWN OF PEMBROKE WELFARE ASSISTANCE GUIDELINES

## MONTHLY ALLOWABLE EXPENSES

<u>Family Size</u>	<u>Shelter Allowance</u>	<u>Food (F.S.)</u>	<u>Maintenance &amp; Hygiene</u>
1	\$ 750.00	\$ 192.00	\$35.00
2 *	\$ 800.00	\$ 352.00	\$40.00
3	\$ 850.00	\$ 504.00	\$45.00
4	\$ 900.00	\$ 640.00	\$50.00
5	\$1,000.00	\$ 760.00	\$55.00
6	\$1,100.00	\$ 913.00	\$60.00
7	\$1,200.00	\$1,009.00	\$65.00
8	\$1,200.00	\$1,153.00	\$70.00

(add \$144.00 each add'l.)

\* This is for a 2 bedroom apartment. Under certain circumstances (i.e. husband and wife or same sex parent and child 3 years of age and under) the Town may apply the 1 bedroom rate as the allowable expense in determining eligibility.

Shelter rates are based on HUD fair market factors, or local market factors, whichever is less for the Town of Pembroke.

Food rates coincide with the State of NH Food Stamp allowances.

Heat and utilities are determined by the average rates for similar rental units and are subject to constant change. Only current actual usage is calculated as an allowable expense. Heating costs will not be an allowable expense from May 1<sup>st</sup> thru October 31<sup>st</sup>.

C. Litter: deposit, drop or leave any debris, refuse or other litter of any kind except in receptacles as may be provided for this purpose.

D. Vehicles: Without written permission it shall be prohibited to operate on or bring onto any public conservation land any vehicle, including but not limited to motorized vehicles or off-highway vehicles as defined by RSA 269-C:1 and RSA 259:1, and sleighs drawn by motorized vehicle or animal.

E. Solicit money: solicit money, subscription, alms or contributions for any purpose, sell concessions or charge people for access to public conservation lands.

#### § 66-5 Regulated uses.

[Amended BOS Meeting 5/21/12]

The following uses are considered regulated uses and are prohibited except as permitted under the conditions stated below:

A. Camping. It shall be unlawful for any person, except by permit, to remain upon any public conservation land for the purpose of overnight camping.

B. Setting of fires. It shall be unlawful for any person on any public conservation land to set a fire without a permit.

#### § 66-5.1 Regulated activity: White Sands Conservation Area.

[Added 3-16-1996 Town Meeting Article No. 13; Amended BOS Meeting 5/21/12]

In addition to the other provisions provided in this Article, the following regulations shall also apply specifically to the White Sands Conservation Area:

A. Hours of use: The area is open from 6:00 a.m. to 9:00 p.m. The area is closed to all users from 9:00 p.m. to 6:00 a.m. Persons found to be within the area during this time will be considered trespassing and will be prosecuted.

\* | B. Parking: Motor vehicle parking shall be limited to vehicles owned by Town of Pembroke residents, ~~which displaying~~ a valid Town of Pembroke Facility permit sticker. Permit stickers shall be affixed to the inside front left windshield of the vehicle, in plain view. Permit stickers may be obtained from the Department of

\* New language



Public Works. Residents must present a valid motor vehicle registration in order to receive a permit sticker. No vehicles shall be parked in any other location in the area other than the designated parking area. Any vehicle found to be parked in undesignated areas or without a valid permit will be subjected to a fine of and to being towed from its place and stored, the expenses of both to be paid by the owner of the vehicle before reacquiring same. ~~\$50 per occurrence and or towing of the vehicle. The storage and towing expense is the responsibility of the owner of the vehicle.~~

C. Alcoholic beverages: No person shall bring onto, possess or consume any alcoholic beverages within the area as per State law

**§ 66-6 Authority of Commission.**

In order to provide for the controlled and equitable use of designated public conservation lands and to protect the safety of users and to preserve the natural environment, the Conservation Commission may issue rules and regulations that:

- A. Fix times: fix the times when the public conservation lands shall be open to public use, whenever such restrictions are necessary to protect the public or the lands.
- B. Restrict use: restrict the use of public conservation lands or parts thereof for any use which may be determined by the Conservation Commission to be detrimental to forest, conservation or recreation management.
- C. Lay out uses: Lay out proper public conservation land uses in accordance with the open space plan and other management studies dealing with these designated public conservation lands.

**§ 66-7 Permits.**

The Conservation Commission shall establish guidelines for any necessary permits for uses allowed by this Article. Permits shall be issued through the Conservation Commission. Any permit issued shall be followed with strict accordance with the written terms and conditions thereon. Any violation of any law or ordinance, rule or regulation shall constitute grounds for revocation of the permit. In the case of revocation, monies paid shall be forfeited and the violator shall be liable for all damages, including prosecution, under the applicable legal jurisdiction.

§ 66-8 Appeals.

Any person aggrieved by a decision made by the Conservation Commission may, within five (5) working days of receipt of that decision, file a written appeal with the Board of Selectmen setting forth the reasons why the appellant is aggrieved. The decision of the Board of Selectmen shall be final.

§ 66-9 Violations and penalties.

The penalty for each violation of this Article shall not be in excess of two hundred dollars (\$200.).

Parking Permit Violation fines shall fall under Town Code Chapter 191-10 (f) and be subject to a fine of \$20

6/15/205/22/2012

## EXHIBIT # 3

§ 66-5.1 Regulated activity: White Sands Conservation Area. [Added 3-16-1996 Town Meeting Article No. 13] In addition to the other provisions provided in this Article, the following regulations shall also apply specifically to the White Sands Conservation Area:

A. Hours of use: The area is open from 6:00 a.m. to 9:00 p.m. The area is closed to all users from 9:00 p.m. to 6:00 a.m. Persons found to be within the area during this time will be considered trespassing and will be prosecuted.

B. Parking: Motor vehicle parking shall be limited to vehicles owned by Town of Pembroke residents, displaying a valid Town of Pembroke Facility permit sticker. 4 Permit stickers shall be affixed to the inside front left windshield of the vehicle, in plain view. Permit stickers may be obtained from the Public Works Department. Residents must present a valid motor vehicle registration in order to receive a permit sticker. No vehicles shall be parked in any other location in the area other than the designated parking area. Any vehicle found to be parked in undesignated areas shall be subject to a fine and to being towed from its place and stored, the expenses of both to be paid by the owner of the vehicle before reacquiring same.

C. Alcoholic beverages: No person shall bring on to, possess or consume any alcoholic beverages within the area.

66-9 Violations and penalties. The penalty for each violation of this Article shall not be in excess of two hundred dollars (\$200.)

Parking Permit Violation fines shall fall under Town Code 191-10 -F and be subject to a fine of 20.00 Dollars.

Chapter 191-10

(d) Any vehicle parked leaking hazardous material or fluids on town owned property, including roadways shall be subject to being towed and all cleanup costs. [Amended BOS 11/4/19]

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(e) In the town municipal parking lot, between the hours of 12:01 a.m. and 6:00 a.m. without a valid town facility permit. [Amended 5/19/2014 BOS](2) The following shall be Class II parking violations:

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\* (f) At the Town White Sands parking area between the hours of 6:00 am and 9:00 pm without a valid Pembroke Use of Facility decal affixed to a Pembroke registered motor vehicle

(a) On a sidewalk.

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(b) Obstructing a public or private driveway.

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(c) Within 20 feet of a crosswalk at an intersection, except where designated by striping.

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(d) Within 30 feet upon the approach to any flashing beacon, stop sign or traffic control signal located at the side of the roadway.

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(e) Alongside or opposite any street excavation or obstruction when stopping, standing or parking would obstruct traffic.

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(f) More than 12 inches from a curb.

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(g) Within 25 feet of a street corner or intersection, except where designated by striping.

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h) (Reserved)

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i) (Reserved)

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(j) On any roadway, or in any Town municipal parking lot when parking so as to occupy more than one space. [Amended 10-15-2001 by Ordinance No. 01-07; 12-20-2004]

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(k) Wrong way on street against the flow of traffic.

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(l) Any vehicle parked at any time upon any of the streets or parts thereof described in Schedule III (§ 191-17), attached to and made a part of this chapter.

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(m) Any vehicle parked between the hours specified in Schedule IV (§ 191-18) of any day, unless otherwise indicated, upon any of the

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\* New language

streets or parts of streets described in said Schedule IV (§ 191-18), attached to and made a part of this chapter.

(n) Any place where official town signs prohibit stopping or parking.

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(o) Any truck, truck tractor, trailer semitrailer, or any combination thereof, or any commercial vehicle designed for or capable of carrying a load in excess of two thousand pounds (one ton) on any street or roadway within the town at any time except in the case of an emergency. This shall not apply to any vehicle which is parked for purposes of making retail deliveries, picking up or discharging household goods or furnishings or vehicles parked for the purpose of performing maintenance, construction or repair services at a property in the immediate vicinity.

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(p) Any house trailer, camping trailer, homemade trailer or any similar trailer, licensed or unlicensed, designed to be towed by a vehicle, parked on any street or public property for a period longer than 24 hours, shall be subject to being towed at the owners expense[Amended BOS 11/4/19]

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Fines for all other violations will be \$30 per occurrence. [Amended BOS 11/4/19]

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(3) The following shall be Class III parking violations:

- (a) On a crosswalk.
- (b) On the roadway side of any vehicle stopped or parked at the edge of the curb of a street (double-parked).
- (c) Within an intersection.
- (d) (Reserved)
- (e) (Reserved)
- (f) In a designated and signed fire lane.
- (g) Within 20 feet of the driveway entrance to any fire station and on the side of the street opposite the entrance of any fire station within 75 feet of such entrance (when properly signposted).
- (h) Upon any bridge or other elevated structure upon a highway.

Fines for above violations will be \$50 per occurrence.

## EXHIBIT 2

### § 191-9 Prohibited stopping, standing or parking

A. No person shall stop, stand, park or operate any self-propelled machinery or equipment designed for personal use or travel on any sidewalk for any purpose (exception: any and all handicap self-propelled devices to accommodate disability needs.)

(1) The following shall be Class I parking violations per section 191-10:

(a) Any vehicle parked for longer than the time limit shown in Schedule V (§ 191-19) at any time between the hours listed in said Schedule V of any day, unless otherwise indicated, upon any of the streets described in said Schedule V (§ 191-19), attached to and made a part of this chapter.

(b) Parking in any Town municipal parking lot for a period of time longer than 24 consecutive hours, without moving the vehicle. Movement of the vehicle is defined as actually moving the car off the lot or moving it to another location within the same lot. Movement is not considered to be rolling the vehicle back and forth to remove the marking. [Amended 12- 20-2004]

(c) Any vehicle parked at any time upon any roadway or sidewalk, or in any municipal parking lot, for the purpose of displaying such vehicle for sale or washing, greasing, or repairing such vehicle, except repairs necessitated by emergency. [Amended 12-20-2004] 6

(d) Any vehicle parked leaking hazardous material or fluids on town owned property, including roadways shall be subject to being towed and all cleanup costs. [Amended BOS 11/4/19]

(e) In the town municipal parking lot, between the hours of 12:01 a.m. and 6:00 a.m. without a valid town facility permit. [Amended 5/19/2014 BOS]

(f) At the town White Sands parking area between the hours of 6:00 am and 9:00 pm without a valid Pembroke Use of Facility decal affixed to a Pembroke registered motor vehicle.

# Pembroke Police Department

## Memo

**To:** Board of Selectman  
**From:** Chief Dwayne Gilman  
**CC:** Dave Jodoin Town Administrator  
**Date:** June 15 2020  
**Re:** Nadine Rd and Micol Rd Stop Signs

Select board,

Growing concerns to the area of Nadine and Micol Road pertaining to stop signs guided me to drive into the area. I noted an area of Micol Road that had a stake in the ground showing a potential location for a stop sign. This location would allow traffic to enter onto Nadine from Micol in a safe manner.

A conversation with some of the board members opened up a discussion for a three way stop intersection. (See attached Photo from Google Maps) I have identified the areas of the stop signs on the suggested streets in black marker.

The letter "A" is the location I discussed above in this memo. The letter "B" location is where traffic would have to stop as they enter from the new residential area into the residential area that already exist. I believe that speed will be an issue in this intersection as traffic moves from one area to the next. A stop sign would control the speed of traffic from one location to another.

**\*\* Problem to consider\*\*** The only location to place the stop sign that would accommodate the three way stop sign is directly in front of a residence and the front of their house. Traffic would be stopping and starting in front of their house.

The letter "C" location would be traveling from the West direction on Nadine and stopping at the intersection of Micol Rd.

Attached you will see our Town Code 191-15 that outlines the intersections and adjacent roads with the geographical direction. I have added the names of the streets with the intersecting road and its geographical direction to be added to the list. The names of the streets should be added in alphabetical order as the other street names.

(c) All sums legally due for any Town of Pembroke parking citations issued and outstanding against such vehicle in lieu of the above; or

(d) A bond with a surety company, authorized to do business in this state, in an amount sufficient to cover the charges specified in Subsection **C(1)(a), (b) and (c)** above.

(2) No such vehicle shall be released until the owner or a duly authorized person has established his or her identity and right to possession and has signed a proper receipt therefore.

D. Any person who, after having had his or her vehicle towed, removes such vehicle without complying with Subsection **C** shall, in addition to the charge provided for in said subsection, be subject to a fine of not more than \$100.

**§ 191-12 (Reserved)**

**§ 191-13 (Reserved)**

**§ 191-14 (Reserved)**

ARTICLE IV Schedules 191-15 — § 191-23)

**§ 191-15 Schedule I: Stop Intersections**

[Amended 7-6-1992]

In accordance with the provisions of Article II, § 191-6, the following described intersections are hereby designated as stop intersections, and stop signs shall be installed as follows:

<b>Stop Sign on</b>	<b>Direction of Travel</b>	<b>At Intersection of</b>
Alexander Drive [Added 6-18-2001 by Ord. No. 01-4]	North	Academy Road
Appleton Street	North	Pleasant Street
Appleton Street	South	Union Street
Bachelor Road [Added 6-26-1995 by Ord. No. 95-2]	East	North Pembroke Road
Beacon Hill Road	East	Fourth Range Road
Belfry Court	North	Church Road
Borough Road	East	North Pembroke Road
Brickett Hill Road	East	Fourth Range Road
Bridge Street	North	Pleasant Street
Bridge Street	South	Front Street
Bridge Street Extension	North	Front Street

<b>Stop Sign on</b>	<b>Direction of Travel</b>	<b>At Intersection of</b>
Broadway	South	Main Street
Buck Street [Repealed 6-26-1995 by Ord. No. 95-2]		
Central Street	East	Church Street
Central Street	West	Main Street
Chappelle Street	East	Rowe Avenue
Chapelle Street	West	Perley Avenue
Church Street	North	Main Street
Church Street	South	Glass Street
Church Street Extension	North	Glass Street
Clough Mill Road	South	Borough Road
Colonial Drive	South	Fairview Avenue
Cooperative Way	East	Pembroke Street
Cooperative Way	North	AGNE Driveway
Crescent Street	North	Central Street
Crescent Street	South	Glass Street
Cross Country Road [ <b>Amended 5/19/14 BOS</b> ]	North	North Pembroke Road
Cross Country Road	West	Fourth Range Road
Cross Country Road [Added 7-9-2001 by Ord. No. 01-6]	West	Sixth Range Road
Cross Road	North	Church Road
Dearborn Road	East	Buck Street
Deerpath Lane (2)	South	Pembroke Hill Road
Donald Avenue	South	Fairview Avenue
Donald Avenue [Added 1-27-1997 by Ord. No. 97-2]	West	Mason Avenue
Donna Drive	West	Nadine Road
Donna Drive [Added 11-1-2006 by Res. No. 2006-02]	West	Ross Drive
Donna Drive [Added 11-1-2006 by Res. No. 2006-02]	West	Terrie Drive
East Meadow Lane	West	Dudley Hill Road
East View Drive	West	Dudley Hill Road
Eley Lane	South	Borough Road
Elm Street [Added 7-11-1994 by Ord. No. 94-2]	East	Grandview Avenue
Elm Street	South	Pembroke Hill Road
Exchange Street	North	Pleasant Street
Exchange Street	South	Pleasant Street
Fourth Range Road	North	Borough Road
Front Street	East	Main Street
Girard Avenue	South	Elm Street

Stop Sign on	Direction of Travel	At Intersection of
Girard Avenue	South	Pembroke Hill Road
Glass Street	West	Main Street
Grandview Avenue	South	Pembroke Hill Road
Hardy Road	East	North Pembroke Road
High Street	South	Front Street
Kimball Street	North	Main Street
Kimball Street	South	Glass Street
Lindy Street	West	High Street
Maple Street	West	Broadway
Maple Street	East	Prospect Street
Maple Street	West	High Street
Mason Avenue [Added 1-27-1997 by Ord. No. 97-2]	North	Donald Avenue
Mason Avenue [Added 6-26-1995 by Ord. No. 95-2]	North	Fairview Avenue
Mason Avenue [Added 1-27-1997 by Ord. No. 97-2]	South	Donald Avenue
Melissa Drive	East	Terrie Drive
Melissa Drive	West	Nadine Drive
Micol Road	South	Melissa Drive
Middle Street	South	Front Street
Millard Street	East	Turnpike Street
Millard Street	West	Kimball Street
Nixon [Added 5/19/14 BOS]	North	Buck Street
<i>MAJINE RD</i>		
Old Borough Road	North	Clough Mill Road
Old Borough Road	South	Borough Road
Peaslee Drive [Added 8-19 2002 by Ord. No. 02-02]	East	Pembroke Street
Pembroke Hill Road	East	Third Range Road
Pembroke Hill Road	West	Third Range Road
Perley Avenue	North	Pembroke Hill Road
Pheasant Run	North	Buck Street
Pine Street	East	Broadway
Pine Street	West	High Street
Pleasant Street	Both	High Street
Pleasant Street	East	Broadway
Pleasant Street	West	Exchange Street
Pleasant Street	West	Prospect Street
Prospect Street	North	Pine Street

\* \*



ADDED

*MAJINE RD*  
*MAJINE RD*  
*MAJINE RD*

*NORTH*  
*12*  
*EAST*  
*WEST*

*MAJINE RD*  
*MICOL RD*  
*MIDL RD*

Stop Sign on	Direction of Travel	At Intersection of
Prospect Street	South	Union Street
Rebecca Way [Added 7-9-2001 by Ord. No. 01-6]	East	Sixth Range Road
Renarl Avenue [Added 6-26-1995 by Ord. No. 95-2]	North	Fairview Avenue
Renarl Avenue [Added 1/19/16 BOS]	South	Renarl Ave Apartments
Riverwood Drive [Added 5/19/14 BOS]	West	Sheep Davis Road
Rosedale Lane	North	Borough Road
Ross Road	North	Melissa Drive
Ross Road	South	Donna Drive
Rowe Avenue	North	Pembroke Hill Road
Simpson Avenue	East	High Street
Simpson Avenue Extension [Repealed 6-26-1995 by ord. No. 95-2]		
Sixth Range Road [Amended 7-9-2001 by Ord. No. 01-6]	North	Cross Country Road
Sixth Range Road [Added 7-9-2001 by Ord. No. 01-6]	South	Cross Country Road
Smith Avenue	North	Dearborn Road
Smith Avenue	South	Buck Street
Terrace Lane	East	Main Street
Third Range Road	Both	Pembroke Hill Road
Third Range Road	North	Brickett Hill Road
Thompson Road [Added 6-26-1995 by Ord. No. 95-2]	South	Buck Street
Tina Drive (2)	West	Smith Avenue
Turnpike Street [Added 4-1-1996 by Ord. No. 96-17]	North	Main Street
Turnpike Street	South	Buck Street
Union Street	East	Main Street
Union Street	West	High Street
Wellington Way [Added 8-19-2002 by Ord. No. 02-02]	East	Robinson Road
West View Terrace	East	Dudley Hill Road
White Sands Road [Added 6-26-1995 by Ord. No. 95-2]	East	Bow Lane
Whittemore Road	East	Woodlawn Ridge Road
Wilkins Avenue	South	Buck Street
Woodlawn Ridge Road	South	Whittemore Road



Legend

**NADINE ROAD/ MICOL ROAD**

LETTER "A" Micol onto Nadine

LETTER "B" Nadine new residential to older residential area.

LETTER "C" Nadine Rd Westerly at Micol.

Google Earth

© 2020 Google

5.82 ft



# Enterprise Bank

## IRREVOCABLE LETTER OF CREDIT

Letter of Credit #45324

Expiration Date: June 1, 2021

Pembroke Town Planner  
346 Pembroke Street  
Pembroke, NH 03275

Reference:                   Subdivision / Site Plan: Village at Pembroke Pines Development  
Location: 31-39 Whittemore Road, Pembroke, NH

Dear Town Officials:

By this document, the Enterprise Bank (hereinafter "Issuer") hereby issues an Irrevocable Letter of Credit in the amount of \$90,000 to the Town of Pembroke on behalf of Robert MacCormack and Keystone Pembroke, LLC (hereinafter "Developer"). This Irrevocable Letter of Credit is issued to guarantee completion of all improvements required by the Pembroke Planning Board Regulations in conjunction with a Subdivision / Site Plan Village at Pembroke Pines Development dated June 15, 2017 and last revised on July 3, 2018 and approved by the Pembroke Planning Board on May 22, 2018.

It is understood that the improvements guaranteed by this Irrevocable Letter of Credit include, but are not limited to, the following: general improvements as described in escrow worksheet.

It is agreed and understood by the issuer of the Letter of Credit that it shall be issued for a period of twelve months. If all improvements, guaranteed by this Letter of Credit are not completed by June 1, 2021 and if a certificate indicating completion of all improvements has not been issued by the Town Building Inspector, then this Letter of Credit shall be automatically extended without amendment for an additional period of one (1) year from the present or each future expiration date, unless Enterprise Bank notifies the Town of Pembroke in writing by certified mail, with a return receipt requested, not less than sixty (60) days before such expiration date, that Enterprise Bank elects not to renew this letter of credit.

Without further action of the Town of Pembroke or its Planning Board, Enterprise Bank shall forward a check in the amount of \$90,000 to the Treasurer of the Town of Pembroke. The funds so forwarded to the Town Treasurer shall be used exclusively for the purpose of completing the improvements, which are guaranteed by this Letter of Credit. Any funds not needed by the Town to complete improvements required by the Subdivision /Site Plan referred to above shall be returned to the Bank.

Date: 5/29/2020

*Mark D Owen*

Mark D. Owen, Senior Vice President  
Construction Lending



REV

TOWN OF PEMBROKE  
TRUSTEES OF TRUST FUND

APPLICATION FOR PAYMENT FROM TRUST OR CAPITAL RESERVE ACCOUNT

(All requests for payment must be submitted using this form pursuant to RSA 31:33 I)

Submitted by: Selectmen

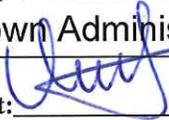
(Selectmen, School Board, Sewer Commissioners, Library Trustees,  
Elementary School Principals, Scholarship Award Committee, PALS.)

Date request submitted: 6/15/20

Date payment required: 7/15/20

Printed name of person submitting request: David M. Jodoin

Title of person submitting request: Town Administrator

Signature of person submitting request: 

When approved, funds will be wired to the account on file for your organization.  
TD Bank

Special Request for Payment by Check  Reason: \_\_\_\_\_

Deliver payment to: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Request submitted pursuant to:

Action as agent to expend.

Warrant article approved at town/school district annual or special meeting.

This request is for only a portion of the amount authorized by the article.

This request is for the total amount authorized by the article in question or represents  
the final payment in a series.

Amount of distribution requested: \$7,954.00

Name of fund from which payment is requested: Fire Major Capital reserve Fund

Date and warrant article number which authorizes this request: 2019 TM #7

or

Date and minutes of meeting by boards & commissions authorizing withdrawal \_\_\_\_\_.  
(Enter the date of the meeting and attach a copy of approved minutes documenting authorization.)

Signed requests may be sent electronically with supporting documents to PembrokeTTF@Gmail.com.

The Section Below is for Use by Trustees Only:

Trustee poll vote conducted on \_\_\_\_\_ .  Approved  Denied

Request Transmitted to Wealth Management on: \_\_\_\_\_

VENDOR Seagrave Seagrave Fire Apparatus LLC

02/19/2020

000075725

PO #	Invoice #	Reference	Inv Date	Invoice Amt	Disc Amt	Payment Amt
	119621	Build Modifications	1/27/20	7,954.00	0.00	7,954.00
Check 0000075725 - Total All Invoices: \$7,954.00				\$7,954.00	\$0.00	\$7,954.00

Town of Pembroke

DO NOT ACCEPT UNLESS THIS CHECK IS PRINTED WITH A COLOR BACKGROUND, CONTAINS A VOID PANTOGRAPH, MICROPRINTING FACE AND BACK, UV FIBERS AND A WATERMARK ON THE REVERSE SIDE



TOWN OF PEMBROKE  
311 Pembroke St.  
Pembroke, NH 03275

TD Bank  
Concord, NH

54-7/114

CHECK DATE	CHECK #
02/19/2020	000075725

AMOUNT
7,954.00

PAY Seven thousand nine hundred fifty-four and xx / 100

TO THE ORDER OF Seagrave Fire Apparatus LLC  
7285 Solutions Center  
Chicago IL 60677-7002

COPY

*Susan Dean Jones*

⑈000075725⑈ ⑆011400071⑆ 9243267625⑈

VENDOR Seagrave Seagrave Fire Apparatus LLC

02/19/2020

000075725

PO #	Invoice #	Reference	Inv Date	Invoice Amt	Disc Amt	Payment Amt
	119621	Build Modifications	1/27/20	7,954.00	0.00	7,954.00
Check 0000075725 - Total All Invoices: \$7,954.00				\$7,954.00	\$0.00	\$7,954.00

Town of Pembroke



49150-00051



**SEAGRAVE FIRE APPARATUS, LLC**

205 E. 12th ST. CLINTONVILLE, WI 54929-1518  
 PHONE (715) 823-2141/ FAX (715) 823-5767  
 E-MAIL parts@seagrave.com



**INVOICE**

F.O.B. CLINTONVILLE, WI  
 UNLESS OTHERWISE SPECIFIED

INVOICE 0119621	PAGE 1
--------------------	-----------

<b>SOLD TO</b>			
PEMBROKE FIRE DEPARTMENT			
247 PEMBROKE STREET			
PEMBROKE	NH	03275	

<b>CUST NO.</b>	<b>DATE</b>
058440	01-27-20

DROP SHIP PO# 78K44

<b>PLEASE REMIT TO:</b>
SEAGRAVE FIRE APPARATUS, LLC
7285 SOLUTIONS CENTER
CHICAGO, IL 60677-7002

**SHIP TO** 01 058440  
 PEMBROKE FIRE DEPARTMENT  
 247 PEMBROKE STREET  
 PEMBROKE NH 03275

**SAME AS SOLD TO UNLESS SHOWN**

REFERENCE NO. 78K44	SHIP VIA DRIVE AWAY	ORDER NO. 128341-00	SLS NO. 20646	TERMS: NET CASH UPON RECEIPT
------------------------	------------------------	------------------------	------------------	---------------------------------

ITEM NUMBER	DESCRIPTION	UM	QUANTITY	PRICE	AMOUNT
	ONE SEAGRAVE CAPITOL 1500 GPM PUMPER MODEL NO. DB50CT WITH MISC EQUIPMENT CHASSIS # 78K44 VIN: 1F9EN28T7KCST2052 MOTOR ID: 75084372				
	CONTRACT AMOUNT			699,976.00	
	SALES UPDATE 1			7,954.00	
	LESS: ADVANCE PAYMENT			(690,929.00)	
	LESS: DISCOUNT FOR ADV PAY			(9,047.00)	
	TOTAL DUE			\$7,954.00	
CHASSIS-PM	CHASSIS-PUMPERS	EA	1	707930.00	707930.00
ADV PAY	ADVANCE PAYMENT	EA	1		690929.00-
DISCOUNT	DISCOUNT ALLOWED	EA	1		9047.00-
	SUB TOTAL				7954.00
	FINAL TOTAL				7954.00

**NOTICE**

NO MATERIAL WILL BE ACCEPTED FOR CREDIT UNLESS AUTHORITY HAS BEEN GRANTED BY SEAGRAVE FIRE APPARATUS, LLC PRIOR TO RETURNING THE MATERIAL WHICH MUST HAVE OUR CLAIM NUMBER ATTACHED

**ORIGINAL**

**REVISED**

REV

TOWN OF PEMBROKE  
TRUSTEES OF TRUST FUND

APPLICATION FOR PAYMENT FROM TRUST OR CAPITAL RESERVE ACCOUNT

(All requests for payment must be submitted using this form pursuant to RSA 31:33 I)

Submitted by: Selectmen

(Selectmen, School Board, Sewer Commissioners, Library Trustees,  
Elementary School Principals, Scholarship Award Committee, PALS.)

Date request submitted: 6/15/20

Date payment required: 7/15/20

Printed name of person submitting request: David M. Jodoin

Title of person submitting request: Town Administrator

Signature of person submitting request: 

When approved, funds will be wired to the account on file for your organization.  
TD Bank

Special Request for Payment by Check  Reason: \_\_\_\_\_

Deliver payment to: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Request submitted pursuant to:

Action as agent to expend.

Warrant article approved at town/school district annual or special meeting.

This request is for only a portion of the amount authorized by the article.

This request is for the total amount authorized by the article in question or represents the final payment in a series.

Amount of distribution requested: \$84,700

Name of fund from which payment is requested: Town Equipment Capital Reserve Fund

Date and warrant article number which authorizes this request: 2019 TM #6

or  
Date and minutes of meeting by boards & commissions authorizing withdrawal \_\_\_\_\_.  
(Enter the date of the meeting and attach a copy of approved minutes documenting authorization.)

Signed requests may be sent electronically with supporting documents to PembrokeTTF@Gmail.com.

The Section Below is for Use by Trustees Only:

Trustee poll vote conducted on \_\_\_\_\_ .  Approved  Denied

Request Transmitted to Wealth Management on: \_\_\_\_\_

VENDOR Fairfield HP Fairfield

03/31/2020

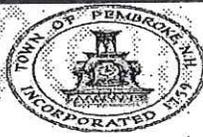
000075896

PO #	Invoice #	Reference	Inv Date	Invoice Amt	Disc Amt	Payment Amt
	6967572	Dump Body,Plow,Wing,Hitch,Sander,Har	3/20/20	84,700.00	0.00	84,700.00
Check 000075896 - Total All Invoices: \$84,700.00				\$84,700.00	\$0.00	\$84,700.00

COPY

Town of Pembroke

DO NOT ACCEPT UNLESS THIS CHECK IS PRINTED WITH A COLOR BACKGROUND, CONTAINS A VOID PANTOGRAPH, MICROPRINTING FACE AND BACK, UV FIBERS AND A WATERMARK ON THE REVERSE SIDE



TOWN OF PEMBROKE  
311 Pembroke St.  
Pembroke, NH 03275

TD Bank  
Concord, NH

54-7/114

CHECK DATE 03/31/2020	CHECK # 000075896
--------------------------	----------------------

PAY

Eighty-four thousand seven hundred and xx / 100

AMOUNT 84,700.00
---------------------

TO THE ORDER OF  
HP Fairfield  
P.O. Box 277213  
Atlanta GA 30384-7213

*Susan Dean Jones*

Customer Account # PEMBR1

⑈000075896⑈ ⑆011400071⑆ 9243267625⑈

VENDOR Fairfield HP Fairfield

03/31/2020

000075896

PO #	Invoice #	Reference	Inv Date	Invoice Amt	Disc Amt	Payment Amt
	6967572	Dump Body,Plow,Wing,Hitch,Sander,Har	3/20/20	84,700.00	0.00	84,700.00
Check 000075896 - Total All Invoices: \$84,700.00				\$84,700.00	\$0.00	\$84,700.00

Town of Pembroke



# Town of Pembroke Public Works

## Payment Voucher

Vendor: H.P. Fairfield, LLC 2020

No: \_\_\_\_\_  
(Finance Office Use)

Payment Disposition	
<input type="checkbox"/>	Mail
<input type="checkbox"/>	Pick-up
<input type="checkbox"/>	Other
<input checked="" type="checkbox"/>	SEPARATE CHECK

Invoice No.	Date	Account No./Desc.	Description	Amount
6967572	3/20/20	1000-59020-00050 PWD Equipment -carryover	Dump body, plow, wing, hitch, sander, hardware	\$ 84,700.00 ✓

COPY

Need copy of invoice

Vendor Total: \$ 84,700.00

*James Bond*  
Department Authorization

*[Signature]*  
Purchasing Director (if required)

3-20-2020  
Date

3/31/20  
Date



**NEW HAMPSHIRE**  
 554 Maple Street  
 Hopkinton, NH 03229  
 P: (603) 225-9576  
 F: (603) 228-5246

**IMPORTANT:** All invoices are due and payable in U.S. Dollars in Guadalupe County, Texas, or where indicated below. No goods to be returned without our written permission. Goods must be returned transportation charges pre-paid. A handling charge will be made on all returned goods.  
**LATE CHARGE:** A late charge of 1.5% of any past due balance of the dealers account as of the last day of the month will be billed as of the 15th day of the following month if payment has not been received by that date.

<b>CUSTOMER NO</b>	827342	<b>TERRITORY</b>	393	<b>PAGE 1 of 1</b>
<b>INVOICE NO</b>	6967572	<b>CUSTOMER PO</b>	79328KAULBACH	
<b>INVOICE DATE</b>	03/20/2020	<b>SHIPPED VIA</b>		
<b>SALES ORDER</b>	5376699 - S3	<b>FREIGHT TERMS</b>	FCA FACTORY- FRT ARRANGED & PREPAID, TRANSFER AT ORIGIN	
<b>ORDER DATE</b>	07/16/2019	FC1		
<b>PAYMENT TERMS</b>	Net 30 Days from Invoice Date	<b>CODE</b>	002	
<b>DELIVERY &amp; INSTRUCTIONS:</b>				
			<b>REQUESTED SHIP DATE</b>	10/18/2092

**SOLD TO:**  
 TOWN OF PEMBROKE CHP  
 8 EXCHANGE ST  
 PEMBROKE NH 03275-1408

RECEIVED  
 MAR 21 2020  
 PEMBROKE DPW

**SHIP TO:**  
 TOWN OF PEMBROKE CHT  
 311 PEMBROKE ST  
 PEMBROKE NH 03275-3234

DESCRIPTION/REMARKS							
3HAEDTAR4LL554086							
ITEM NUMBER	BRANCH	DESCRIPTION	PICK SLIP#/ LOT/SERIAL	QUANTITY SHIPPED	LIST PRICE	DISC %	EXTENDED AMOUNT
INSTALLHPF	9958	PEMBROKE - CH	5523776 5333534	1	84,700.00	0	84,700.00
3911PISAHPF	9958	3911PISA POLY REV PLOW EXT OSC	5523776 IQ17259	1			
10DRAHPF	9958	10DRA LEVELING WING RH	5523776 IQ19152	1			
2201-001-PEMHPF	9958	QUICK DETACH HITCH (PEMBROKE S	5523776 6275	1			
1000-99-PEMHPF	9958	LOW MOUNT DETACHABLE	5523776 6276	1			
EV1001056SS- STOCKHPF	9958	PEMBROKE HOPPER 10X56 STAINLESS STEEL	5523776 0519-9634	1			
KBS10D2636-H3- 5376699HPF	9958	EVEREST 10 KBS DUMP BODY 1/4	5523776 IQ19119	1			

COPY

<b>R E M A R K S</b>	<b>NET DUE</b>	<b>CASH DISC.</b>	<b>IF PAID BY</b>	<b>SUB-TOTAL</b>	84,700.00
	84,700.00	0.00	04/19/2020	<b>FREIGHT &amp; HANDLING</b>	0.00
	<b>FINAL DUE DATE</b>		04/19/2020	<b>SALES TAX</b>	0.00
				<b>TOTAL(USD)</b>	84,700.00
				<b>PREPAID AMOUNT</b>	0.00

**IMPORTANT:** Alamo Group or affiliates (Alamo Group) shall not be liable to any person for any claim for injuries or damages which claim for injuries or damages arises out of or which results from the repair of this product by a person or firm other than Alamo Group. Repair parts are intended for use only on equipment manufactured or sold by Alamo Group.

**ORIGINAL INVOICE**

**PLEASE DETACH AND RETURN  
 THIS PORTION WITH REMITTANCE.  
 Make Check Payable in USD Funds to:**

Howard P. Fairfield, LLC  
 PO Box 277213  
 Atlanta, GA 30384-7213

Pay online at <https://www.termsync.com/invoiceassist/CHP>

**Acct Name**  
**Acct No**  
**Invoice No**  
**Invoice Date**  
**Invoice Total**

TOWN OF PEMBROKE CHP	
827342	
6967572	
03/20/2020	
84,700.00	

**Amount Paid**  
**Disc Taken**  
**Check#**


AIR

TOWN OF PEMBROKE  
TRUSTEES OF TRUST FUND

APPLICATION FOR PAYMENT FROM TRUST OR CAPITAL RESERVE ACCOUNT

(All requests for payment must be submitted using this form pursuant to RSA 31:33 I)

Submitted by: Selectmen  
(Selectmen, School Board, Sewer Commissioners, Library Trustees,  
Elementary School Principals, Scholarship Award Committee, PALS.)

Date request submitted: 6/15/20

Date payment required: 7/15/20

Printed name of person submitting request: David M. Jodoin

Title of person submitting request: Town Administrator

Signature of person submitting request: David M. Jodoin Digitally signed by David M. Jodoin  
Date: 2020.06.08 12:45:31 -04'00'

When approved, funds will be wired to the account on file for your organization.  
TD Bank

Special Request for Payment by Check  Reason: \_\_\_\_\_

Deliver payment to: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Request submitted pursuant to:

Action as agent to expend.

Warrant article approved at town/school district annual or special meeting.

This request is for only a portion of the amount authorized by the article.

This request is for the total amount authorized by the article in question or represents the final payment in a series.

Amount of distribution requested: \$1,716.00

Name of fund from which payment is requested: Property Revaluation Capital reserve Fund

Date and warrant article number which authorizes this request: \_\_\_\_\_  
or

Date and minutes of meeting by boards & commissions authorizing withdrawal June 15, 2020.  
(Enter the date of the meeting and attach a copy of approved minutes documenting authorization.)

Signed requests may be sent electronically with supporting documents to PembrokeTTF@Gmail.com.

The Section Below is for Use by Trustees Only:

Trustee poll vote conducted on \_\_\_\_\_ .  Approved  Denied

Request Transmitted to Wealth Management on: \_\_\_\_\_

VENDOR | CorcoranCo | Corcoran Consulting Associates, Inc.

12/31/2019

000075557

PO #	Invoice #	Reference	Inv Date	Invoice Amt	Disc Amt	Payment Amt
	09519PB	General & Reval	1/8/20	3,350.73	0.00	3,350.73
				<b>\$3,350.73</b>	<b>\$0.00</b>	<b>\$3,350.73</b>

Check 000075557 - Total All Invoices: \$3,350.73

*AKC*  
*1092.2*

Town of Pembroke

DO NOT ACCEPT UNLESS THIS CHECK IS PRINTED WITH A COLOR BACKGROUND, CONTAINS A VOID PANTOGRAPH, MICROPRINTING FACE AND BACK, UV FIBERS AND A WATERMARK ON THE REVERSE SIDE



TOWN OF PEMBROKE  
311 Pembroke St.  
Pembroke, NH 03275

TD Bank  
Concord, NH

54-7/114

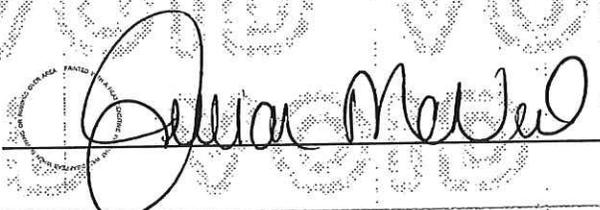
CHECK DATE  
12/31/2019

CHECK #  
000075557

PAY Three thousand three hundred fifty and 73 / 100

AMOUNT  
3,350.73

TO THE ORDER OF Corcoran Consulting Associates, Inc.  
PO Box 1175  
Wolfeboro Falls NH 03896



⑈000075557⑈ ⑆011400071⑆ 9243267625⑈

VENDOR | CorcoranCo | Corcoran Consulting Associates, Inc.

12/31/2019

000075557

PO #	Invoice #	Reference	Inv Date	Invoice Amt	Disc Amt	Payment Amt
	09519PB	General & Reval	1/8/20	3,350.73	0.00	3,350.73
				<b>\$3,350.73</b>	<b>\$0.00</b>	<b>\$3,350.73</b>

Check 000075557 - Total All Invoices: \$3,350.73

**COPY**

Town of Pembroke





January 8, 2020

David M. Jodoin, Administrator  
Pembroke Town Hall  
311 Pembroke Street  
Pembroke, NH 03275

RE: Assessing Services  
**Invoice # 09519PB – December 2019 Services**

Dear Mr. Jodoin,

Please accept and process our agency invoice for various assessing services rendered during the time-frame specified above. The following is a breakdown of time charged to the Town for this invoice:

Monica Hurley: 35.00 hours @ Assessor Rate (\$78.00 per hour), +  
83 miles @ \$.575 per mile (\$47.73);  
Susan Daniels: 8.75 hours @ Sr. Data Collector Rate (\$56.00 per hour), +  
40 miles @ \$.575 per mile (\$23.00);  
Jannine Cameron: 1.50 hours @ Researcher Rate (\$40.00 per hour), +  
00 miles @ \$.575 per mile (\$0.00);

**\$3,350.73**

Our activity logs are attached for your review. Please don't hesitate to contact us with any concerns.

Sincerely,

*Wil Corcoran*  
Wil Corcoran *by JL*  
Principal Consultant

REF: #09519PB  
encl\activity log

## Activity Log for Pembroke, NH

<b>Name</b>	<b>Hours</b>	<b>Activities</b>
<b>Monica Hurley</b>		
12/10/2019	5.00	General administration/New condos
12/17/2019	8.00	General administration
12/19/2019	3.00	USPAP report
12/26/2019	4.00	USPAP report
12/27/2019	4.00	USPAP report
12/30/2019	3.00	USPAP report
12/31/2019	8.00	General administration
<b>Susan Daniels</b>		
12/2/2019	8.75	Clerical/Filing
<b>Jannine Cameron</b>		
12/10/2019	1.50	Monthly MLS/Comp Searches

VENDOR CorcoranCo Corcoran Consulting Associates, Inc.

12/17/2019

000075443

PO #	Invoice #	Reference	Inv Date	Invoice Amt	Disc Amt	Payment Amt
	09419PB	General & Reval	12/4/19	5,596.26	0.00	5,596.26
Check 000075443 - Total All Invoices: \$5,596.26				\$5,596.26	\$0.00	\$5,596.26

*AK*

*copy*

**COPY**

Town of Pembroke

DO NOT ACCEPT UNLESS THIS CHECK IS PRINTED WITH A COLOR BACKGROUND, CONTAINS A VOID PANTOGRAPH, MICROPRINTING FACE AND BACK, UV FIBERS AND A WATERMARK ON THE REVERSE SIDE



TOWN OF PEMBROKE  
311 Pembroke St.  
Pembroke, NH 03275

TD Bank  
Concord, NH

54-7/114

CHECK DATE	CHECK #
12/17/2019	000075443

AMOUNT
5,596.26

PAY Five thousand five hundred ninety-six and 26 / 100

TO THE ORDER OF Corcoran Consulting Associates, Inc.  
PO Box 1175  
Wolfeboro Falls NH 03896

*Susan Dean Jones*

⑈000075443⑈ ⑆011400071⑆ 9243267625⑈

VENDOR CorcoranCo Corcoran Consulting Associates, Inc.

12/17/2019

000075443

PO #	Invoice #	Reference	Inv Date	Invoice Amt	Disc Amt	Payment Amt
	09419PB	General & Reval	12/4/19	5,596.26	0.00	5,596.26
Check 000075443 - Total All Invoices: \$5,596.26				\$5,596.26	\$0.00	\$5,596.26

Town of Pembroke



# Town of Pembroke

# Payment Voucher

Vendor: Corcoran Consulting

**Payment Disposition**

- Mail
- Pick-up
- Other

No: \_\_\_\_\_  
(Finance Office Use)

Invoice No.	Date	Account No./Desc.	Description	Amount
09419PB	12/4/19	1000-41522-31200 Assessing	General	\$ 4,972.26
09419PB	12/4/19	1000-13250-00000 Due from trust funds	reval	\$ 624.00

*COPY*

*Need copy of Bill*

Vendor Total: \$ 5,596.26

  
Department Authorization

12/11/19  
Date

\_\_\_\_\_  
Purchasing Director (if required)

\_\_\_\_\_  
Date



December 4, 2019

David M. Jodoin, Administrator  
Pembroke Town Hall  
311 Pembroke Street  
Pembroke, NH 03275

RE: Assessing Services  
**Invoice # 09419PB – November 2019 Services**

Dear Mr. Jodoin,

Please accept and process our agency invoice for various assessing services rendered during the time-frame specified above. The following is a breakdown of time charged to the Town for this invoice:

Marybeth Walker: 1.00 hours @ Director Rate (\$85.00 per hour), +  
00 miles @ \$.57 per mile (\$0.00);  
Monica Hurley: 15.00 hours @ Assessor Rate (\$78.00 per hour), +  
51 miles @ \$.575 per mile (\$29.33);  
Ron Doyon: 6.50 hours @ Appraiser Rate (\$67.00 per hour), +  
51 miles @ \$.575 per mile (\$29.33);  
Jared Hynes: 62.00 hours @ Sr. Data Collector Rate (\$56.00 per hour), +  
548 miles @ \$.575 per mile (\$315.10);  
Jannine Cameron: 1.50 hours @ Researcher Rate (\$40.00 per hour), +  
00 miles @ \$.575 per mile (\$0.00);

**\$5,596.26**

Our activity logs are attached for your review. Please don't hesitate to contact us with any concerns.

Sincerely,

*Wil Corcoran*  
by *jc*  
Wil Corcoran  
Principal Consultant

REF: #09419PB  
encl\activity log

### Activity Log for Pembroke, NH

Name	Hours	Activities
<b>Marybeth Walker</b>		
11/27/2019	1.00	Veteran credit research/Memo to Selectmen
<b>Monica Hurley</b>		
11/5/2019	8.00	General administration/USPAP report
11/14/2019	7.00	General administration
<b>Ron Doyon</b>		
11/20/2019	6.50	Permits
<b>Jared Hynes</b>		
11/12/2019	8.50	Permits
11/13/2019	9.25	Permits
11/14/2019	9.00	Permits
11/15/2019	7.50	Permits
11/18/2019	9.00	Permits
11/20/2019	7.25	Permits
11/21/2019	7.50	Permits
11/22/2019	4.00	Permits
<b>Jannine Cameron</b>		
11/8/2019	1.50	Monthly MLS/Comp Searches

COPY

REN

TOWN OF PEMBROKE  
TRUSTEES OF TRUST FUND

APPLICATION FOR PAYMENT FROM TRUST OR CAPITAL RESERVE ACCOUNT

(All requests for payment must be submitted using this form pursuant to RSA 31:33 I)

Submitted by: Selectmen  
(Selectmen, School Board, Sewer Commissioners, Library Trustees,  
Elementary School Principals, Scholarship Award Committee, PALS.)

Date request submitted: 6/15/20

Date payment required: 7/15/20

Printed name of person submitting request: David M. Jodoin

Title of person submitting request: Town Administrator

Signature of person submitting request: 

When approved, funds will be wired to the account on file for your organization.  
TD Bank

Special Request for Payment by Check  Reason: \_\_\_\_\_

Deliver payment to: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Request submitted pursuant to:

Action as agent to expend.

Warrant article approved at town/school district annual or special meeting.

This request is for only a portion of the amount authorized by the article.

This request is for the total amount authorized by the article in question or represents the final payment in a series.

Amount of distribution requested: \$32,389

Name of fund from which payment is requested: Police Cruiser Capital Reserve Fund

Date and warrant article number which authorizes this request: 2019 TM #8

or  
Date and minutes of meeting by boards & commissions authorizing withdrawal \_\_\_\_\_.  
(Enter the date of the meeting and attach a copy of approved minutes documenting authorization.)

Signed requests may be sent electronically with supporting documents to PembrokeTTF@Gmail.com.

The Section Below is for Use by Trustees Only:

Trustee poll vote conducted on \_\_\_\_\_ .  Approved  Denied

Request Transmitted to Wealth Management on: \_\_\_\_\_

VENDOR | Irwin A | Irwin Automotive Group

04/07/2020

000075939

PO #	Invoice #	Reference	Inv Date	Invoice Amt	Disc Amt	Payment Amt
	127396	2020 Ford Exp AWD 4 Door/Unit #9	3/21/20	32,389.00	0.00	32,389.00
Check 0000075939 - Total All Invoices: \$32,389.00				\$32,389.00	\$0.00	\$32,389.00

Town of Pembroke

DO NOT ACCEPT UNLESS THIS CHECK IS PRINTED WITH A COLOR BACKGROUND, CONTAINS A VOID PANTOGRAPH, MICROPRINTING FACE AND BACK, UV FIBERS AND A WATERMARK ON THE REVERSE SIDE



TOWN OF PEMBROKE  
311 Pembroke St.  
Pembroke, NH 03275

TD Bank  
Concord, NH

54-7/114

CHECK DATE 04/07/2020	CHECK # 000075939
AMOUNT 32,389.00	

PAY Thirty-two thousand three hundred eighty-nine and xx / 100

TO THE ORDER OF Irwin Automotive Group  
59 Bisson Avenue  
Laconia NH 03247



⑈000075939⑈ ⑆011400071⑆ 9243267625⑈

VENDOR | Irwin A | Irwin Automotive Group

04/07/2020

000075939

PO #	Invoice #	Reference	Inv Date	Invoice Amt	Disc Amt	Payment Amt
	127396	2020 Ford Exp AWD 4 Door/Unit #9	3/21/20	32,389.00	0.00	32,389.00
COPY				\$32,389.00	\$0.00	\$32,389.00
Check 0000075939 - Total All Invoices: \$32,389.00				\$32,389.00	\$0.00	\$32,389.00

Town of Pembroke



# Town of Pembroke Police

Vendor: **IRWIN AUTOMOTIVE GROUP**  
REMIT TO: **59 BISSON AVENUE, LACONIA, NH 03246**  
No: \_\_\_\_\_  
(Finance Office Use)

### Payment Disposition

Mail

Pickup

Other

Invoice No.	Date	Account No. / Desc.	Description	Amount
127396	3/21/20	1000-49020-00053	(1) 2020 FORD EXP AWD 4 DOOR CAPITAL VEHICLES /EQUIPMENT -PD VIN: 1FM5K8AB8LGB23440 UNIT #9	\$ 32,389.00 <sup>P</sup>

ORDERED

Received

*Need  
copy of  
invoice*

**Vendor Total:** \$ 32,389.00

[Signature]  
Department Authorization

Purchasing Director (if required)

3/31/2020

Date

3/31/20

Date

**COPY**

## Marlene Marion

---

**From:** Mary Ann Ricciotti <mricciotti@pembroke-nh.com>  
**Sent:** Tuesday, March 31, 2020 12:56 PM  
**To:** mmarion@pembroke-nh.com  
**Subject:** INVOICE, VOUCHER -NEW CAR #9  
**Attachments:** VOUCHER -IRWIN AUTOMOTIVE GROUP.pdf; IRWIN INV PPD.pdf

Marlene:  
Attached is the Voucher and Invoice for IRWIN Automotive Group.  
I believe the correct line item number has been entered for this purchase.  
Mary Ann

Mary Ann Ricciotti, Administrative Assistant  
PEMBROKE POLICE DEPARTMENT  
247 Pembroke Street  
Pembroke, NH 03275  
603.485.9173 Extension 2203  
[mricciotti@pembroke-nh.com](mailto:mricciotti@pembroke-nh.com)



This electronic message and any attachments may contain information that is confidential and/or legally privileged in accordance with NH RSA 91-A and other applicable laws or regulations. It is intended only for the use of the person and/or entity identified as recipient(s) in the message. If you are not an intended recipient of this message, please notify the sender immediately and delete the material. Do not print, deliver, distribute or copy this message, and do not disclose its contents or take any action in reliance on the information it contains unless authorized to do so. Thank you.

COPY

DEAL#: 116671

CUST#: 100633



**Irwin Toyota | Ford | Lincoln**  
 59 Bisson Avenue Laconia, NH  
**Irwin Hyundai**  
 446 Union Avenue Laconia, NH  
 603-524-4922 / www.irwinzone.com

SOLD TO PEMBROKE POLICE DEPT  
 247 PEMBROKE ST  
 PEMBROKE, NH 03275-1359

YEAR	MAKE	MODEL	NEW OR USED	VEHICLE IDENT. OR SERIAL NO.
2020	FORD	EXPLORER	F	1FM5K8AB8LGB23440
SALESMAN: POULIOT, STEVE				

INSURANCE COVERAGE INCLUDES  
 FIRE & THEFT  
 COLLISION - AMT. DEDUCTIBLE  
 PUBLIC LIABILITY - AMT.  
 PROPERTY DAMAGE - AMT.

GROUP	DESCRIPTION	PRICE	
OPTIONAL EQUIPMENT AND ACCESSORIES			
<p><b>DISCLAIMER OF WARRANTIES:</b>                      Unless a separate written document showing the terms of any dealer warranty or service contract is furnished by the seller to the buyer, the seller, IRWIN MOTORS INC., makes no warranties, either express or implied, with regard to this vehicle. Therefore, with respect to the seller, the vehicle is sold "as is" and the entire risk as to quality or performance of the vehicle is with the buyer and/or the manufacturer if a manufacturer supplied warranty is in effect. If the vehicle proves defective after purchase, the buyer (and/or manufacturer) and not the seller, shall assume the entire cost of repair.</p>			
YEAR	MAKE	MODEL	VEHICLE IDENT. OR SERIAL NO.
USED CAR TRADED			

COPY

DATE	INVOICE NO.	STOCK NO.
21 MAR 2020	127396PT151	
	SALESMAN NUMBER	
	481	
DESCRIPTION		
N. CAR - TOYOTA SALES N. TRK. - TOYOTA SALES N. FORD - CAR SALES N. LINCOLN-MERCURY CAR SALES N. FORD TRK. SALES N. CAR TRANSFERS - FORD N. TRK. TRANSFERS - FORD N. CAR TRANSFERS - TOYOTA N. TRK. TRANSFERS - TOYOTA N. HYUNDAI SALES U. CAR - RETAIL WHLSE. U. TRUCK - RETAIL WHLSE.		
SALES TAX		
LICENSE AND TITLE		
DISCOUNT		
TOTAL CASH PRICE		
32389.00		
FINANCING		
PAY-OFF		
TOTAL TIME PRICE		
32389.00		
DEPOSIT		
CASH ON DELIVERY (CAR ACCTS. RECEIVABLE)		
REBATE		
USED CAR ALLOWANCE PAYMENTS		
MONTHS		
DOLLARS		
PER MONTH		
TOTAL		
32389.00		

*Always Bring Your  
 Vehicle Here For  
 Factory Authorized  
 Service*

AIR

TOWN OF PEMBROKE  
TRUSTEES OF TRUST FUND

APPLICATION FOR PAYMENT FROM TRUST OR CAPITAL RESERVE ACCOUNT

(All requests for payment must be submitted using this form pursuant to RSA 31:33 I)

Submitted by: Selectmen  
(Selectmen, School Board, Sewer Commissioners, Library Trustees,  
Elementary School Principals, Scholarship Award Committee, PALS.)

Date request submitted: 6/15/20

Date payment required: 7/15/20

Printed name of person submitting request: David M. Jodoin

Title of person submitting request: Town Administrator

Signature of person submitting request: 

When approved, funds will be wired to the account on file for your organization.  
TD Bank

Special Request for Payment by Check  Reason: \_\_\_\_\_

Deliver payment to: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Request submitted pursuant to:

Action as agent to expend.

Warrant article approved at town/school district annual or special meeting.

This request is for only a portion of the amount authorized by the article.

This request is for the total amount authorized by the article in question or represents the final payment in a series.

Amount of distribution requested: \$738.40

Name of fund from which payment is requested: Police Cruiser Capital Reserve

Date and warrant article number which authorizes this request: 2019 TM #8

or  
Date and minutes of meeting by boards & commissions authorizing withdrawal \_\_\_\_\_  
(Enter the date of the meeting and attach a copy of approved minutes documenting authorization.)

Signed requests may be sent electronically with supporting documents to [PembrokeTTF@Gmail.com](mailto:PembrokeTTF@Gmail.com).

The Section Below is for Use by Trustees Only:

Trustee poll vote conducted on \_\_\_\_\_ .  Approved  Denied

Request Transmitted to Wealth Management on: \_\_\_\_\_

VENDOR AdvSigns Advantage Signs Inc

12/31/2019

000075505

PO #	Invoice #	Reference	Inv Date	Invoice Amt	Disc Amt	Payment Amt
	Quote 6000	Car 9,Install Graphics Design	12/23/19	738.40	0.00	738.40
Check 0000075505 - Total All Invoices: \$738.40				\$738.40	\$0.00	\$738.40

*AKR*

Town of Pembroke

DO NOT ACCEPT UNLESS THIS CHECK IS PRINTED WITH A COLOR BACKGROUND, CONTAINS A VOID PANTOGRAPH, MICROPRINTING FACE AND BACK, UV FIBERS AND A WATERMARK ON THE REVERSE SIDE



TOWN OF PEMBROKE  
311 Pembroke St.  
Pembroke, NH 03275

TD Bank  
Concord, NH

54-7/114

CHECK DATE  
12/31/2019

CHECK #  
000075505

PAY Seven hundred thirty-eight and 40/100

AMOUNT  
738.40

TO THE ORDER OF  
Advantage Signs Inc  
128 Hall St, Suite C  
Concord NH 03301

*Susan Dean Jones*

⑈000075505⑈ ⑆011400071⑆ 9243267625⑈

VENDOR AdvSigns Advantage Signs Inc

12/31/2019

000075505

PO #	Invoice #	Reference	Inv Date	Invoice Amt	Disc Amt	Payment Amt
	Quote 6000	Car 9,Install Graphics Design	12/23/19	738.40	0.00	738.40
Check 0000075505 - Total All Invoices: \$738.40				\$738.40	\$0.00	\$738.40

*COPIY*

Town of Pembroke



Advantage Signs  
128 Hall St., Suite C, Concord, New Hampshire, 03301  
Primary Phone: 603-224-7446



ADVANTAGESIGNS.NET  
NHWRAPS.COM

# Quote 6000

## 2020 Ford Interceptor Utility

SALES REP INFO  
Beth Shaw  
beth.advantagesigns@gmail.com

QUOTE DATE  
01/23/2019  
QUOTE DUE DATE  
01/24/2019  
QUOTE EXPIRY DATE  
03/24/2019  
TERMS  
50% deposit

ORDERED BY  
Pembroke NH Police Department  
247 Pembroke Street  
Pembroke, NH, 03275, United States

CONTACT INFO  
Gary Gaskell  
ggaskell@pembroke-nh.com  
603-485-9173  
Mobile: 9440711

#	ITEM	QTY	UOM	U.PRICE	TOTAL (EXCL. TAX)
1	<b>Interceptor Black &amp; White Reflective Graphics</b> ***The graphic town seal inside should not reflect 250th Anniversary*** *****CAR 9***** Includes : Design, production and professional install of 3M Reflective graphics. Includes roof number. Production (Lamination and Printing), Vehicle Surface Preparation and professional installation. Sides: 1	1	Each	\$738.40	\$738.40

COPY

If you would like to move forward with this order please sign this quote and return via email. You must review & sign a proof prior to your order moving into production along with a 50% deposit. Please note once you sign off on the proof you accept full responsibility for the accuracy of your signage.

PLEASE NOTE: ALL ARTWORK MUST BE EITHER IN VECTOR, .EPS, .AI OR HIGH RESOLUTION .JPG, .PDF

Subtotal: \$738.40  
Sales Tax (0%): \$0  
Total: \$738.40

SIGNATURE:

DATE:

AKR

TOWN OF PEMBROKE  
TRUSTEES OF TRUST FUND

APPLICATION FOR PAYMENT FROM TRUST OR CAPITAL RESERVE ACCOUNT

(All requests for payment must be submitted using this form pursuant to RSA 31:33 I)

Submitted by: Selectmen  
(Selectmen, School Board, Sewer Commissioners, Library Trustees,  
Elementary School Principals, Scholarship Award Committee, PALS.)

Date request submitted: 6/15/20

Date payment required: 7/15/20

Printed name of person submitting request: David M. Jodoin

Title of person submitting request: Town Administrator

Signature of person submitting request: 

When approved, funds will be wired to the account on file for your organization.  
TD Bank

Special Request for Payment by Check  Reason: \_\_\_\_\_

Deliver payment to: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Request submitted pursuant to:

Action as agent to expend.

Warrant article approved at town/school district annual or special meeting.

This request is for only a portion of the amount authorized by the article.

This request is for the total amount authorized by the article in question or represents the final payment in a series.

Amount of distribution requested: \$5,052.60

Name of fund from which payment is requested: Fire Small Equipment Capital reserve Fund

Date and warrant article number which authorizes this request: \_\_\_\_\_

or  
Date and minutes of meeting by boards & commissions authorizing withdrawal June 15, 2020.  
(Enter the date of the meeting and attach a copy of approved minutes documenting authorization.)

Signed requests may be sent electronically with supporting documents to PembrokeTTF@Gmail.com.

The Section Below is for Use by Trustees Only:

Trustee poll vote conducted on \_\_\_\_\_ .  Approved  Denied

Request Transmitted to Wealth Management on: \_\_\_\_\_

VENDOR | OSSIPPEEM | Ossipee Mountain Electronics, Inc.

04/07/2020

000075951

PO #	Invoice #	Reference	Inv Date	Invoice Amt	Disc Amt	Payment Amt
	80093	Radio Antenna Install	3/18/20	287.10	0.00	287.10
	80061	UHF Radio	3/16/20	998.50	0.00	998.50
	80073	VHF Radio	3/17/20	3,767.00	0.00	3,767.00
Check 000075951 - Total All Invoices: \$5,052.60				\$5,052.60	\$0.00	\$5,052.60

Town of Pembroke :

DO NOT ACCEPT UNLESS THIS CHECK IS PRINTED WITH A COLOR BACKGROUND, CONTAINS A VOID PANTOGRAPH, MICROPRINTING FACE AND BACK, UV FIBERS AND A WATERMARK ON THE REVERSE SIDE



TOWN OF PEMBROKE  
311 Pembroke St.  
Pembroke, NH 03275

TD-Bank  
Concord, NH

54-7/114

CHECK DATE	CHECK #
04/07/2020	000075951

AMOUNT
5,052.60

PAY Five thousand fifty-two and 60/100

TO THE ORDER OF  
Ossipee Mountain Electronics, Inc.  
PO Box 950  
832 Whittier Highway  
Moultonboro NH 03254

*Susan Dean Jones*

⑈000075951⑈ ⑆011400071⑆ 9243267625⑈

VENDOR | OSSIPPEEM | Ossipee Mountain Electronics, Inc.

04/07/2020

000075951

PO #	Invoice #	Reference	Inv Date	Invoice Amt	Disc Amt	Payment Amt
	80093	Radio Antenna Install	3/18/20	287.10	0.00	287.10
	80061	UHF Radio	3/16/20	998.50	0.00	998.50
	80073	VHF Radio	3/17/20	3,767.00	0.00	3,767.00
Check 000075951 - Total All Invoices: \$5,052.60				\$5,052.60	\$0.00	\$5,052.60

COPY

Town of Pembroke



Ossipee Mountain Electronics, Inc.

Invoice **INV080061**  
 Date **3/16/2020**  
 Page **1 of 1**  
 Service Call **200129-0003**

Bill To
Pembroke Fire Dept 247 Pembroke St Pembroke, NH 03275

Ship To
Pembroke Fire Dept Attn: Chief Harold Paulsen 247 Pembroke St Pembroke, NH 03275

PO Number	Customer No.	Salesperson	Shipping Method	Payment Terms	Order No.
RBF191220	PEM020	Brian Vastine	INSTALL	Net 30	ORD077535

Ordered	Shipped	B/O	Item Number	Description	Unit Price	Ext Price
1.00	1.00	0.00	NX3820HGK	Mobile, NexEdge or DMR, 45W, 512CH, 450-! <b>erial Numbers:99B11122</b>	595.00	595.00
1.00	1.00	0.00	KCT-60M	Cable, Adaptor, DB15-to-15pin Molex, TK-73	29.00	29.00
1.00	1.00	0.00	KCT-18	Cable, Ignition Sense TK7150/8150	13.70	13.70
1.00	1.00	0.00	KLF-2	25 Amp Noise Filter 25dB	36.55	36.55
1.00	1.00	0.00	ROOF-FT-NITI-M	Antenna STICO Flexi-Whip, 136mhz-1Ghz, Mi	49.00	49.00
1.00	1.00	0.00	CPL259-01	Crimp On PL259 RG58 (RFU-505)75476	5.25	5.25
1.00	1.00	0.00	PROGRAMMING	Programming - (1) NX-3820 mobile	0.00	0.00
1.00	1.00	0.00	MISC-	Wire, wire ties, fuses, fuse holders, loom, etc	30.00	30.00
1.00	1.00	0.00	LABOR	LABOR	240.00	240.00
				Install a new UHF dash mount mobile into Engine 2.		
2.48	2.48	0.00	LABOR	GREG	0.00	0.00

COPY

Program (1) new NX3820HGK mobile radio.	Subtotal	998.50
	Additional Discount	0.00
	Freight	0.00
	Payment Received	0.00
	Total	998.50

Ossipee Mountain Electronics, Inc. • PO Box 950 • 832 Whittier Highway • Moultonboro, NH 03254

TEL: (603) 476-5581 • Toll Free: (800) 639-5081 • Fax: (603) 476-5587

[www.omesbs.com](http://www.omesbs.com)

If payment is not received within 30 days of the invoice date, a finance charge of 2% per month will be assessed on all past due invoices. If purchaser fails to pay within 60 days of invoice date, purchaser shall be responsible for all reasonable Attorney's fees and collection fees incurred in the collection of all past due invoice and interest charges.  
 WORK PERFORMED ON ALL REPAIRS WILL BE WARRANTED FOR 30 DAYS.

3/18/20	Ossipee Mountain Electronics	80093	Radio Antenna Install	42202-74001	287.10
3/16/20	Ossipee Mountain Electronics	80061	UHF Radio	<del>42202-</del>	998.50
3/17/20	Ossipee Mountain Electronics	80073	VHF Radio	<del>42202-</del>	3,767.00
3/21/20	Comcast	032120	IP Address	42904-34100	148.35

Small Equip  
Small Equip  
CR

Payment Approved by: 

\* 1000-1300-0000

COPY

Need copies  
of Invoice



Ossipee Mountain Electronics, Inc.

**Invoice**            **INV080073**  
**Date**                **3/17/2020**  
**Page**                 **1 of 1**  
**Service Call**        **200131-0001**

Bill To
Pembroke Fire Dept 247 Pembroke St Pembroke, NH 03275

Ship To
Pembroke Fire Dept Attn: Chief Harold Paulsen 247 Pembroke St Pembroke, NH 03275

PO Number	Customer No.	Salesperson	Shipping Method	Payment Terms	Order No.
RBF191220	PEM020	Brian Vastine	INSTALL	Net 30	ORD077464

Ordered	Shipped	B/O	Item Number	Description	Unit Price	Ext Price
1.00	1.00	0.00	VM7730HBF-P	Mobile, VM7000, Deck Only, Hi Pwr, VHF Prin <del>erial Numbers</del> X73006932230082	2,170.00	2,170.00
1.00	1.00	0.00	KCH-20RV	Control Head, Enhanced Remote, Viking	490.00	490.00
1.00	1.00	0.00	KCT-71M3	Cable, Remote Control Head, 25'	57.40	57.40
1.00	1.00	0.00	KMC-65M	Microphone, Std. Mobile 7160/7302/7360, 8	37.10	37.10
1.00	1.00	0.00	KCT-23M4	Cable, DC Power, 90 Series High Power	32.20	32.20
1.00	1.00	0.00	KMB-36	Mounting Bracket, Hi Pwr Deck, VM7000	53.90	53.90
1.00	1.00	0.00	KCT-18	Cable, Ignition Sense TK7150/8150	9.80	9.80
1.00	1.00	0.00	KES-5A	Extension Speaker, 40 W, VM-T	42.90	42.90
1.00	1.00	0.00	597539077901	Cable, USB Micro A-B	0.00	0.00
1.00	1.00	0.00	KCT-72M	Cable, External Accessory Conn, NX5*00/NX'	25.90	25.90
1.00	1.00	0.00	8322000002	Software, P25 Digital Conventional, Viking Se	245.00	245.00
1.00	1.00	0.00	8326000006	Viking, 1024 Ch's	0.00	0.00
1.00	1.00	0.00	8326000002	MDC1200 / GE-Star Signaling	35.00	35.00
1.00	1.00	0.00	PROGRAMMING	Programming - (1) VM7000 mobile w/Ign Ser	85.00	85.00
1.00	1.00	0.00	BB132R	Antenna, HD 132-512MHz, 1/4Wave, Black, F	56.05	56.05
1.00	1.00	0.00	CPL259-01	Crimp On PL259 RG58 (RFU-505)75476	5.25	5.25
1.00	1.00	0.00	MISC-	Wire, wire ties, fuses, fuse holders, loom, etc	10.00	10.00
1.00	1.00	0.00	LABOR	LABOR	360.00	360.00
				Install a new high power remote mount single head mobile & antenna into a new fire engine. No interface.		
1.00	1.00	0.00	EB25-NX3-1P	Equipment Bracket, NX-3*20 Ser, 2.5"	25.75	25.75
1.00	1.00	0.00	EB30-KNX-1P-A	Bracket, Equipment 3" Angled Kenwood NX5:	25.75	25.75
7.50	7.50	0.00	LABOR	CHUCK	0.00	0.00
2.00	2.00	0.00	LABOR	MARK	0.00	0.00
3.10	3.10	0.00	LABOR	GREG	0.00	0.00

Vehicle Make/Model: Seagrave	Vehicle # or ID: ENGINE 2	
Program (1) new VM7730HBF-P mobile radio.		Subtotal            3,767.00
Install single head VM7730 VHF radio and dash mount NX3820 UHF radio system in new fire truck		Additional Discount            0.00
		Freight                            0.00
		Payment Received            0.00
		<b>Total                            3,767.00</b>

Ossipee Mountain Electronics, Inc. • PO Box 950 • 832 Whittier Highway • Moultonboro, NH 03254  
 TEL: (603) 476-5581 • Toll Free: (800) 639-5081 • Fax: (603) 476-5587  
[www.omesbs.com](http://www.omesbs.com)

If payment is not received within 30 days of the invoice date, a finance charge of 2% per month will be assessed on all past due invoices. If purchaser fails to pay within 60 days of invoice date, purchaser shall be responsible for all reasonable Attorney's fees and collection fees incurred in the collection of all past due invoice and interest charges. WORK PERFORMED ON ALL REPAIRS WILL BE WARRANTED FOR 30 DAYS.

3/18/20	Ossipee Mountain Electronics	80093	Radio Antenna Install	42202-74001	287.10
3/16/20	Ossipee Mountain Electronics	80061	UHF Radio	<del>42202-</del>	998.50
3/17/20	Ossipee Mountain Electronics	80073	VHF Radio	<del>42202-</del>	3,767.00
3/21/20	Comcast	032120	IP Address	42904-34100	148.35

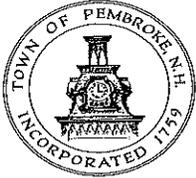
Small Equip  
Small Equip  
CR

Payment Approved by: 

COPY

\* 1000-1300-0000

Need copies of invoice



# Volunteer Interest Form for Town Boards, Committees and Commissions

Name: Richard Wengenroth Date: May 22<sup>nd</sup>, 2020

Address: 475 N. Pembroke Rd

Home Phone: CELL 862-268-3300 E-mail: rwengenroth2112@gmail.com

Work Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Occupation: Engineer

Summary of Background Experience (please list any education, professional experience and volunteer experience): \_\_\_\_\_

- BE in Mechanical Engineering
- ME in Systems Engineering
- Former Facilities/Operations Engineer at Commercial Properties
- Currently doing Systems Engineering in Product Development (Defense)
- Volunteer/Member: Citizens Climate Lobby, Protect our Winters, r350NH

Have you previously served on any Town board, committee or commission? [ ] Yes [X] No  
If yes, which one(s)? \_\_\_\_\_

Signature: [Handwritten Signature]

Please rank your top three choices of interest in order with "1" being the committee for which you are most interested in volunteering.

- |   |                                |
|---|--------------------------------|
| ___ Budget Committee                            | ___ Planning Board             |
| ___ Conservation Committee                      | ___ Zoning Board of Adjustment |
| ___ Recreation Commission                       | ___ Roads Committee            |
| ___ Cemetery Commission                         | <u>1</u> Energy Committee      |
| ___ Capital Improvement Program (CIP) Committee | ___ Other: _____               |

**Return to:**  
Board of Selectmen  
Pembroke Town Hall  
311 Pembroke Street  
Pembroke, NH 03275



# Volunteer Interest Form for Town Boards, Committees and Commissions

Name: Jackie Wengenroth Date: 5/27/2020

Address: 475 North Pembroke Road

Home Phone: 207-446-5320 E-mail: jacquelinerriddle30@gmail.com

Work Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Occupation: Engineer

Summary of Background Experience (please list any education, professional experience and volunteer experience): B.E. in Mechanical Engineering, Engineer at a Consulting Firm (GDS Associates) working in the Energy Efficiency and Renewables Department, 5 years experience performing ASHRAE level 1-3 energy audits, energy saving analysis on commercial & industrial buildings, working with municipalities, performing measurement and verification, physical needs assessments & more.

Have you previously served on any Town board, committee or commission? [ ] Yes [X] No  
If yes, which one(s)? \_\_\_\_\_

Signature: Jackie M Wengenroth

Please rank your top three choices of interest in order with "1" being the committee for which you are most interested in volunteering.

- |   |                                   |
|---|-----------------------------------|
| <u>Budget Committee</u>                             | <u>Planning Board</u>             |
| <u>2</u> <u>Conservation Committee</u>              | <u>Zoning Board of Adjustment</u> |
| <u>3</u> <u>Recreation Commission</u>               | <u>Roads Committee</u>            |
| <u>Cemetery Commission</u>                          | <u>1</u> <u>Energy Committee</u>  |
| <u>Capital Improvement Program (CIP) Committees</u> | <u>Other: _____</u>               |

**Return to:**  
Board of Selectmen  
Pembroke Town Hall  
311 Pembroke Street  
Pembroke, NH 03275

## David Jodoin

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**From:** Samson, Robert <Robert.Samson@bankerslife.com>  
**Sent:** Tuesday, June 2, 2020 5:09 PM  
**To:** David Jodoin  
**Subject:** Re: Selectmen's Meeting 6/1  
**Attachments:** mg\_info.txt

Hello David

After considerable thought and discussion with Brad, I've decided not to continue with the Energy Committee at this time.

I've been working from home since mid March and expect it to continue for the much of this year. With a compromised immune system, that seems to be most prudent course.

I've also been frustrated by the lack of leadership and direction by the group.

Thank you to the BOS for their appointment.

Hope you're doing well and staying safe.

Sincerely,

Bob Samson

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On: 02 June 2020 15:41,  
"David Jodoin" <[djodoin@pembroke-nh.com](mailto:djodoin@pembroke-nh.com)> wrote:

Good Afternoon,

The Board met last night and proceeded to award the paving bid for North Pembroke Road to GMI Paving. The Board also approved the reclamation and stabilization bid to All States Asphalt.

The remaining roads on the list will not be done at this time and the Board will re-visit at a later date.

The Board had a discussion with Ammy Heiser on a proposed donation of land to the Conservation Commission. The land would be a subdivided piece of land from the Whittemore Homestead and it abuts the River. After a lengthy discussion the Board agreed that Conservation could proceed.

Ammy Heiser was also asked about the Poirier closing costs/abatement on the Center Road property. This item will be discussed on June 8<sup>th</sup>.

The Board reviewed several proposed changes to the Town Code. The Board will be looking at doing a Public Hearing on June 15<sup>th</sup> remotely.

**BOARD OF SELECTMEN  
TOWN OF PEMBROKE, NH  
JUNE 1, 2020 at 6:30 PM**

**DRAFT**

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Present: Chairman Ann Bond, Selectman Mike Crockwell, Selectmen Richard Bean, Selectman Karen Yeaton

Staff: Town Administrator David Jodoin

Excused: Selectman Sandy Goulet

**I. Call to Order:**

Selectman Bond called the meeting to order at 6:32 pm.

**II. Citizen Comment:**

None

**III. Scheduled Meetings:**

None

**IV. Old Business:**

Road Paving Bids

David shared information regarding the Highway Block Grant Aid. The aid is money from the State of New Hampshire based on the amount of road miles the town has. It is recorded in the budget as a revenue item. The State recommends that the Towns should spend the equivalent of what they are receiving in aid on road maintenance and repair. This year the estimate is \$175,000 that will be disbursed in 4 quarterly payments.

The Roads Committee currently has \$285,300 in the current Town budget. The work on North Pembroke Road will come to around \$242,000.

Selectman Bean made a motion to award the road paving bid for North Pembroke Road in the amount of \$160,000 to GMI Asphalt LLC and the reclamation and asphalt stabilization of North Pembroke Road in the amount of \$80,022 to All States Asphalt, Inc. Selectman Crockwell seconded the motion. Motion passed 4-0.

**V. New Business:**

## Donation of Land

Ammy Heiser, Conservation Commission, called into the meeting to discuss the donation of land at the Whittemore Homestead on Route 3. The current owners of the property have concerns for the land by the river and the current use by residents. Ammy shared that when prioritizing land, the Commission prioritizes land that abuts the river. This parcel in particular also encompasses the rail trail. The land would need to be legally subdivided so the conservation land can be town owned. The current owner is aware and has had the property surveyed and plans drawn up to subdivide 10 acres along the Merrimack River. It is 1,750 feet of river frontage that would annex the Richard Conservation land which is approximately 3 acres and also encompasses the rail trail and has river frontage. The Commission currently has 692 acres in conservation which is 4.7% of the overall land in town. Selectman Bond asked if the Conservation Commission is going to pay all the application fees. Ammy answered that they would only if the town does not want to. The amount come to around \$1,400. Selectman Bond questioned if they are also asking the town to pay for the fee to the Registrar of Deeds. Ammy answered they are but it is only about \$30. David explained that the deed will need to be changed from the current owner's name to the Town's name and will not legally be subdivided off until April of 2021. It will appear on his tax bill and he will need to file for an abatement and he is aware of this process. Selectman Bean asked where it is in the rail trail. Ammy answered that it is in the middle of the proposed rail trail and the issues the Rail Trail Committee is having particularly with Pembroke is negotiating easements with so many different land owners. The Town right now has 91 acres along the river. Ammy stated that there is the possibility of the Town receiving some funding to assist with this because it is the last hold out for completing the rail trail. Selectman Bean asked what the Town receives in tax revenue from the parcel. Ammy stated that she is unsure. The parcel is a little over 100 acres in total. Selectman Bond stated that she would like to do a site walk. Ammy stated that Ayn Whytemare would be happy to do a site walk with anyone who wants it. Selectman Yeaton asked how Pembroke residents would access the land. Ammy answered that people go down the White Sands Road and they can walk to it from there. There is not a designated parking area at this time. Selectman Yeaton asked if there are any concerns with non-Pembroke residents accessing the parcel. Ammy states that is always a concern. The area of White Sands was closed off because of people from out of town going to the area and abusing it. Since gating it, people have to walk in and people are not as willing to walk in. Selectman Yeaton asked if the property boundaries would be clearly marked. Ammy stated they will put up signs with the Conservation land rules and they will multiple so when people are coming in from every angle they will know.

Selectman Bean shared support for accepting the land in order to complete the rail trail. Selectman Yeaton shared concerns for if the property is opened up, will they will be dealing with a lot of the same issues that are happening on the Range Roads. Selectman Crockwell stated that they would likely have more security down there because of the usage.

Selectman Bean asked what the Conservation Commission has in current funds. Ammy answered that it is between \$40,000 and \$50,000. Selectman Bond suggested waiving the Planning Board fees but having the Conservation Commission pay for the Registrar of Deeds. Selectman Yeaton asked what the Planning Board fees cover. David answered that it covers the certified mail for abutters, newspaper posting fees for the public hearing, and items like that. The Whittemore Family has outlaid money paying for legal fees, surveyors, and engineering costs. Selectman Yeaton asked if the Conservation Commission would split the \$1,460.00 Planning Board Costs with the Town.

Selectman Crockwell made a motion to authorize the Conservation Commission to proceed with the purchase and acquisition of the subdivided lot at tax map 565-57. Selectman Yeaton seconded the motion. Motion passed 4-0.

Selectman Bean made a motion to split the Planning Board fees with the Conservation Commission. Selectman Yeaton seconded the motion. Motion passed 4-0.

#### Town Code Proposals

The Cemetery Commission would like to raise the burial fees to be in line with the Dignified Cemetery Services fees that were raised as of January 1, 2020. To change town code the Selectman would need to hold a public hearing. Selectman Yeaton asked if this is a service that the Town goes out to bid on. David answered that it is a contracted service but they use they same company year after year. An item has to go out to bid if it goes over \$5,000 and the contract never goes close to that. David will work to have the public hearing on June 15<sup>th</sup>. It will need to be done remotely.

The proposed welfare guidelines were last updated in 2019. Rates are based on fair market values and local market factors such as the marketplace for rentals. This would also have to be discussed at the public hearing on June 15<sup>th</sup>.

Public Works submitted a recommendation to place a stop sign at the Micol Road/Nadine Road intersection. Mike Vignale sent an email stating that there was nothing indicated on the original drawing that requires the developer to add the stop sign. However, now that the road goes through to Whittemore, a stop sign is appropriate and should be installed. Selectman Bean feels it should be a three way stop sign. Selectman Bond suggest waiting until the road is open to put up stop signs rather than doing one now and adding two more at a future date. Selectman Bean expressed frustrations that the development is not what was presented to the Planning Board. Selectman Crockwell suggested adding another three way stop sign at the bottom of Donna Drive. This will go to public hearing.

David explained that due to Covid-19, Public Works was not handing out stickers to residents. The Police Department is having issues tagging cars parked at White Sands with an inconsistent and vague fee schedule. The Chief would like to make

the Town Code clearer. The Selectman decided to move the discussion to the June 15<sup>th</sup> Public Hearing.

Matt Monahan from Central New Hampshire Regional Planning Commission sent an email regarding the Illicit Discharge Ordinance that would need to be adopted for the MS4. Matt is working with Mike Vignale on an ordinance specific to Pembroke. David would like to discuss this further with Matt before they move it to a public hearing. It will go on the agenda for the June 15<sup>th</sup> meeting but will likely be moved to the July 6<sup>th</sup> meeting.

#### Discussion on Opening Memorial Field

David explained that if a park is going to open with restrictions, it may become a large issue for the Police Department. Selectman Yeaton explained that she did some research into opening the park. She looked at surrounding towns and all of them have their parks open. Each town has different conditions for different parks being open. Selectman Yeaton expressed support to open the park without restrictions and allow people to follow the guidelines on their own and manage their own risks. David expressed concerns for the level of involvement in monitoring the park by the Police Department to make sure people are following guidelines. Right now, two of the tennis courts have been opened. The others have some repairs that need to be done. David shared other concerns for opening the park and allowing use of the pavilion. Selectman Yeaton explained that the other towns with parks open are not scheduling events. Selectman Yeaton supported allowing events after July. Selectman Bean shared that people are using the park right now and using the equipment and the pavilion. Selectman Bean supports opening the park but closing off the point and removing the swings and the tables. Selectman Bond supports adding signage that the playground is for use at your own risk. David read an email from Rose Galligan stating that leagues cannot use dugouts, people are using the park by walking down, and the tables are chained together. David explained that any signage could be submitted to the State for reimbursement for Covid-19 expenses. Selectman Crockwell suggests opening the park but cancelling large gathering events.

Selectman Bean made a motion to cancel the annual regatta. Selectman Bond seconded the motion. Motion passed 3-1.

The Selectman will go down to the park as well as talk with the Chief of Police and Rose Galligan and make the decision whether or not to open the park at the next meeting.

#### Manifests/Abatements

Selectman Crockwell made a motion to approve the manifests and abatements as presented. Selectman Yeaton seconded the motion. Motion passed 4-0.

Minutes 5/18/20 and 5/27/20

Selectman Yeaton made a motion to approve the minutes of May 18, 2020 as presented. Selectman Bean seconded the motion. Motion passed 4-0.

Selectman Bean made a motion to approve the minutes of May 27, 2020 as presented. Selectman Yeaton seconded the motion. Motion passed 4-0.

Non-Public Minutes 5/18/20 and 5/27/20

Selectman Yeaton made a motion to approve the non-public minutes of May 18, 2020 as presented. Selectman Bean seconded the motion. Motion passed 4-0.

Selectman Yeaton made a motion to approve the non-public minutes of May 27, 2020 in accordance with RSA 91-A:3II(b) hiring or firing of personnel and RSA 91-A:3II(e) consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the public body as presented. Selectman Crockwell seconded the motion. Motion passed 4-0.

**VI. Town Administrator Report:**

Richard and Jackie Wegneroth have expressed interest in joining town committees. David will speak with them further about which committees specifically.

Corcoran Consulting sent a letter to the Department of Revenue regarding the 2019 Mass Appraisal Review Report. They have a few follow questions for the Town.

Primex did a DPW Fire Safety Audit on the public works building and made some recommendations.

Capital Improvement Committee may not meet this summer because there may not be any requests for 2021. There will also be difficulty meeting since it will go over the 10-person limit.

The Budget Committee will likely meet on June 11<sup>th</sup> to get an update on the budget and the effects of COVID-19.

Mike Tardiff emailed that the Town Master Plan is ready for a public hearing in August.

David shared that the Zoning Board Ordinances need to be reviewed. The Planning Board should take the lead on this after the Master Plan is completed but they may need to hire someone to go through them and make suggestions

NHMA sent a message through the managers listserv with updates to the Governor's Executive Orders.

Old Home Day has officially been cancelled. The Committee put out a notice to residents on May 18<sup>th</sup>.

**VII. Committee Reports:**

Selectman Yeaton – None.

Selectman Bean – Recreation met and voted to not hold the summer camp this year.

Selectman Bond – Planning met with San-Ken Homes and they asked for an independent hydrologist.

Selectman Crockwell – None.

**VIII. Other/Citizen Comment:**

None.

**IX. Non-Public Session**

None

**X. Adjourn:**

Motion by Selectman Crockwell, seconded by Selectmen Bean to adjourn at 8:29 PM. Motion Passes 4-0.

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Ann Bond, Chairman

For more detailed information, the meetings are now taped and can be seen on [www.townhallstreams.com](http://www.townhallstreams.com) click on Pembroke NH and look for the day of the meeting under the month.

**BOARD OF SELECTMEN  
TOWN OF PEMBROKE, NH  
JUNE 8, 2020 at 6:00 PM**

**DRAFT**

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Present: Chairman Ann Bond, Selectman Mike Crockwell, Selectmen Richard Bean, Selectman Karen Yeaton

Absent: Selectman Sandy Goulet

Staff: Town Administrator David Jodoin

**I. Call to Order:**

Selectman Bond called the meeting to order at 6:00 pm.

**II. Non-Public Session**

Motion by Selectman Yeaton to enter non-public session in accordance with RSA 91-A:3 II (b) The hiring of any person as a public employee. Seconded by Selectman Bean at 6:37pm.

Roll Call Vote:

Chairman Bond	Yes
Selectman Yeaton	Yes
Selectman Bean	Yes
Selectmen Goulet	Yes
Selectman Crockwell	Yes

The Board came out of non-public session at 6:19 PM

**III. Adjourn:**

Motion by Selectman Crockwell, seconded by Selectmen Yeaton to adjourn at 6:21 PM. Motion Passes 5-0.

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Ann Bond, Chairman

For more detailed information, the meetings are now taped and can be seen on [www.townhallstreams.com](http://www.townhallstreams.com) click on Pembroke NH and look for the day of the meeting under the month.

Motor Vehicle permits

<u>MONTH</u>	<u>YEAR</u> <u>2019</u>	<u>YEAR</u> <u>2020</u>	<u>OVER/</u> <u>(UNDER)</u>
January	126,211.00	145,820.00	19,609.00
February	125,877.83	112,139.00	-13,738.83
March	141,144.00	112,228.00	-28,916.00
April	117,471.00	115,325.50	-2,145.50
May	144,055.00	127,186.33	-16,868.67
June			0.00
July			0.00
August			0.00
September			0.00
October			0.00
November			0.00
December			0.00
Totals	654,758.83	612,698.83	-42,060.00

Interest Income

<u>MONTH</u>	<u>YEAR 2019</u>	<u>YEAR 2020</u>	<u>OVER/ (UNDER)</u>
January	9,261.59	11,453.21	2,191.62
February	9,567.31	10,655.92	1,088.61
March	7,435.73	8,712.31	1,276.58
April	7,535.72	5,595.02	-1,940.70
May	6,269.24	1,405.67	-4,863.57
June			0.00
July			0.00
August			0.00
September			0.00
October			0.00
November			0.00
December			0.00
Totals	40,069.59	37,822.13	-2,247.46

# INTERNATIONAL UNION OF OPERATING ENGINEERS LOCAL 98, AFL-CIO

PHILIP C. CHAFFEE  
BUSINESS MANAGER/PRESIDENT



40 HUDSON DRIVE, P.O. BOX 1290  
SOUTHWICK, MA 01077  
PHONE 413-998-3230

June 1, 2020

RECEIVED  
JUN - 4 2020  
TOWN OF  
PEMBROKE, NH

Town of Pembroke  
David Jodoin, Town Administrator  
311 Pembroke Street  
Pembroke, NH 03275

David,

In accordance with the terms of our Agreement, notice is hereby given of our desire to change the terms and conditions of our present Agreement. Please contact me at 413-374-6763 to make arrangements for negotiations.

Respectfully,

Keith Hancock  
Contract Representative

KH/hlt

Town of Pembroke  
Board of Selectman  
311 Pembroke Road  
Pembroke, New Hampshire 03275

RECEIVED  
JUN - 4 2020  
TOWN OF  
PEMBROKE, NH

Dear Select Board:

My name is David A. Croft and I am running for election as your next Merrimack County Sheriff. I would like to share my experience with you and why I am passionate about further service to our county and local communities.

From 1977 to 1983 I proudly chose to serve our country as a United States Marine, finishing my tour of duty as a Sergeant and mentor to young men and women wishing to become Marines. Enjoying my service, but missing home, I chose to serve my country and community locally, leading me to begin a career in NH Law Enforcement, first as a Correctional Officer with the Merrimack County Department of Corrections and then in 1984, becoming a part-time Police Officer for the Town of Boscawen, NH. I worked hard in Boscawen, eventually moving into a full-time position, becoming a Sergeant, and then being chosen to be Boscawen's Chief of Police in 1997, proudly serving the town for over two decades.

After retiring in 2007, I have worked as the Director of the Alternative-to-Sentencing Program assigned to the Merrimack County Attorney's Office, I also simultaneously became and remain today a Deputy with the Merrimack County Sheriff's Office. As Director of the Diversion Program I have been able to utilize my skills learned from years of serving our communities to design and implement programs that assist adults in the criminal justice system. These programs are customized to individual needs and act as a critical component in each individual's rehabilitation. One of my programs received the National Association of Counties award in 2013.

Both as Chief of Police and in my current role, I have had the opportunity to work with all of the towns and cities in Merrimack County, providing expertise and/or assistance to many other town and government officials over the years. Becoming Sheriff would be a natural extension of these years of work and experience and would be an easy conversion for me as I continue to support and assist citizens in the communities of Merrimack County.

Having been the Police Chief of a small New England town for many years I understand the difficulties and strains that come with this responsibility. Being a natural fiscal conservative, I have always worked hard to stretch every dollar while remaining within a budget. The challenge is to give the taxpayers (You!) the services which they rely on and pay for. In my experience, this takes fortitude, focus, intelligence and mostly, years of experience honed by working with communities and taxpayers, experience that I firmly believe I bring to the Office of Sheriff.

First and foremost, the day to day services that the Merrimack County Sheriff's Office must provide would be scrutinized daily, to ensure that each dollar raised by our taxpayers is appropriately spent to perform the important Constitutional duties of the Office of Sheriff. As your Merrimack County Sheriff I will make sure that your hard earned dollars are spent appropriately and toward the future of a safer and stronger county.

I also feel that it is time to look at other ways to hold minor offenders accountable without them having to receive the heavy burden of a conviction. Empowering them with the tools and education they need to become responsible, contributing citizens, would, in turn, save countless tax dollars.

My office would continue to serve and assist our towns and communities in whatever, it is that they are in need of-whether it may be an investigation or as simple as helping with traffic enforcement, while helping to keep taxpayer costs down through teamwork, bulk equipment purchasing, and working together for the good of Merrimack County.

In closing, my family and I along with our 3 dogs, live in the beautiful town of Salisbury. We enjoy the outdoors and take pride in our roots in the great state of New Hampshire. I look forward to earning the position of Merrimack County Sheriff and working closely with its citizens to provide the best possible law enforcement services.

Your assistance in partnering with me on this endeavor would be greatly appreciated. I welcome your questions. I can be contact via e-mail at [dcroft4@msn.com](mailto:dcroft4@msn.com). Or by phone at 648-6230

Thank You!

Respectfully Yours,



David A. Croft

## David Jodoin

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**From:** Ann Bond <anbondpembrokeselectmen@gmail.com>  
**Sent:** Monday, June 8, 2020 6:00 PM  
**To:** David Jodoin  
**Subject:** Re: Noise Ordinance

On Fri, Jun 5, 2020 at 9:32 PM Holli Germain <[holli.russell77@gmail.com](mailto:holli.russell77@gmail.com)> wrote:  
Good evening,

Since Memorial Day weekend, someone in Suncook Village has been shooting off fireworks daily well past what one would consider a respectable time frame. As someone who not only has to work, but also has two young children trying to sleep shooting off fireworks on a weekday at 9pm or later is just not neighborly. In review of our town ordinance, they legally can do this until 10pm on weekdays and 12am on weekends. I think this needs to be re-reviewed by the board of selectmen and wondering how I can request such an item.

Thank you for your time.

Respectfully,  
Holli Germain  
127 Glass St