

AGENDA
BOARD OF SELECTMEN
January 19, 2021, AT 6:30 PM
Pembroke Academy Auditorium

- I. CALL TO ORDER
- II. CITIZEN COMMENT
- III. SCHEDULED MEETINGS:
 - a. Deliberations on opening of Upper Beacon Hill Road (Below Are instructions for remote access)
- IV. OLD BUSINESS
 - a. Donald and Jacqueline Zeaman letter
- V. NEW BUSINESS:
 - a. Trust Fund Requests
 - b. Appointments
 - c. Letter from Suncook Methodist
 - d. Manifest/Abatements
 - e. Minutes 1/4/21; 1.11.21; Non Public 12/21; 1/11/21
- VI. TOWN ADMINISTRATOR REPORT
- VII. COMMITTEE REPORTS
- VIII. OTHER/CITIZEN COMMENT
- IX. Non Public Session RSA 91-A:2 I (a)
- X. ADJOURN

Please join my meeting from your computer, tablet or smartphone.
<https://global.gotomeeting.com/join/544651341>

You can also dial in using your phone.
United States (Toll Free): 1 866 899 4679
United States: +1 (571) 317-3116

Access Code: 544-651-341

AIR

TOWN OF PEMBROKE
TRUSTEES OF TRUST FUND

APPLICATION FOR PAYMENT FROM TRUST OR CAPITAL RESERVE ACCOUNT

(All requests for payment must be submitted using this form pursuant to RSA 31:33 I)

Submitted by: Selectmen


(Selectmen, School Board, Water Commissioners, Sewer Commissioners, Library Trustees, Elementary School Principals, Scholarship Award Committee, PALS.)

Date request submitted: 1/19/21

Date payment required: 2/28/21

Printed name of person submitting request: David M. Jodoin

Title of person submitting request: Town Administrator

Signature of person submitting request: 

When approved, funds will be wired to the account on file for your organization.

Special Request for Payment by Check ☐ Reason: _____

Deliver payment to: _____

Request submitted pursuant to:

☒ Action as agent to expend.

☐ Warrant article approved at town/school district annual or special meeting.

☐ This request is for only a portion of the amount authorized by the article.

☐ This request is for the total amount authorized by the article in question or represents the final payment in a series.

Amount of distribution requested: \$792.50

Name of fund from which payment is requested: Police Small Equipment Fund

Date and warrant article number which authorizes this request: _____

or

Date and minutes of meeting by boards & commissions authorizing withdrawal 1/19/21.
(Enter the date of the meeting and attach a copy of approved minutes documenting authorization.)

Signed requests may be sent electronically with supporting documents to PembrokeTTF@Gmail.com.

The Section Below is for Use by Trustees Only:

Trustee poll vote conducted on _____. ☐ Approved ☐ Denied

Request Transmitted to Wealth Management on: _____

VENDOR	Atlantic T	Atlantic Tactical
--------	------------	-------------------

12/22/2020

000076993

PO #	Invoice #	Reference	Inv Date	Invoice Amt	Disc Amt	Payment Amt
	SI-80721471	Safaro;amd V1 External Carrier	12/14/20	2,842.68	0.00	2,842.68
	SI-80721256	Armor Equipment	12/11/20	792.50	0.00	792.50
Check 0000076993 - Total All Invoices: \$3,635.18				\$3,635.18	\$0.00	\$3,635.18

Town of Pembroke

COPY



VENDOR: ATLANTIC TACTICAL
REMIT TO: 3319 Anvil Place, Raleigh, NC 27603

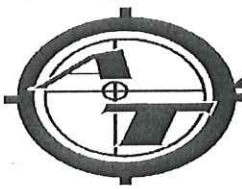
Payment Disposition	
X	MAIL
	PICKUP
	OTHER

COPY


Department Authorization

12/16/2020
Date

Date _____



ATLANTIC TACTICAL™

OUTFITTING AMERICA'S HEROES

379 University Ave, Westwood, MA 02090
Phone: 781-325-4787 • FAX: 781-329-0035

REMIT TO: 3319 Anvil Place, Raleigh, NC 27603

Proforma Invoice

SI-80721256

12/11/2020



Customer		Contact		Ship To				
Pembroke PD (NH) Finance Dept 247 Pembroke St PEMBROKE NH 03275 Tel: (603)-485-4747, (603)-485-9173 Fax: (608)-485-4028				Pembroke PD (NH) Dwayne Gilman 247 Pembroke St PEMBROKE NH 03275 Tel: (603)-485-9173 Fax: (608)-485-4028				
Account	Terms	Due Date	Account Rep		Schedule Date			
249697	Other	1/10/2021	William Jones		10/28/2020			
Sales Order	PO #	Reference	Ship VIA		Page	Printed		
SO-330027065	GILMAN	ARMOR	FDX G Ground		1	12/15/2020 6:35:57 PM		
L	Item	Description	Order	Ship	Price	UM	Discount	Amount
1	QUOTE-SAFNHSC	NH STATE ARMOR/EQUIP #8001970 - SAF	1	1	\$0.00	EA		\$0.00
2								
3	RUSH-LEVEL2	Level 2 Rush-New Hires Need by Date: Multiples: Ship complete or OK to ship partial?	1	1	\$0.00	EA		\$0.00
4								
5	SBA1219784-M	Safariland SX Level II, A7 - Male Panel Set	1	1	\$625.00	EA		\$625.00
6	SBA1219784-U	Cunha, Chris 1812-1814 Safariland SX Level II, A5 - Female Unstructured Panel Set	1	1	\$625.00	EA		\$625.00
7	SBA1348925	Vincent, Kristin U 2212-2213 Safariland M Concealable Carrier, Navy	4	4	\$75.00	EA		\$300.00
8	SBA1220902-58	Safariland Soft Trauma Plate, 5" X 8"	2	2	\$17.50	EA		\$35.00
<div style="font-size: 48px; color: lightblue; opacity: 0.5;">COPY</div>								
Thank you for your purchase. Our Federal ID Number is 23-2082171. DUNS# 09-537-1472. Checks are processed electronically. Originals will be secured for 30 days then destroyed. If you are not satisfied with your purchase, simply return it in its original package with your receipt within 30 days. Products must be in new condition. Guns, special orders, engraved, clearance or altered products may not be returned. All shipping discrepancies must be reported within 30 days of shipment. We may assess a 1.5% per month late fee on all past due invoices. No refunds on shipping.			Tax Details EXEMPT \$0.000			Taxable XXXXXXXXXXXXXXX		\$0.00
X _____ Date: _____			Payment Details 12/15/20 APPLYPMT XXXXXXXXXXXXXXXLIED \$792.50			Total Tax Exempt Total Payment Disc Paid Balance		\$0.00 \$1,585.00 \$1,585.00 \$0.00 \$792.50 \$792.50

MR

TOWN OF PEMBROKE
TRUSTEES OF TRUST FUND

APPLICATION FOR PAYMENT FROM TRUST OR CAPITAL RESERVE ACCOUNT

(All requests for payment must be submitted using this form pursuant to RSA 31:33 I)

Submitted by: Selectmen

(Selectmen, School Board, Water Commissioners, Sewer Commissioners, Library Trustees, Elementary School Principals, Scholarship Award Committee, PALS.)

Date request submitted: 1/19/21

Date payment required: 02/28/21

Printed name of person submitting request: David M. Jodoin

Title of person submitting request: Town Administrator

Signature of person submitting request: [Signature]

When approved, funds will be wired to the account on file for your organization.

Special Request for Payment by Check ☐ Reason: _____

Deliver payment to: _____

Request submitted pursuant to:

☒ Action as agent to expend.

☐ Warrant article approved at town/school district annual or special meeting.

☐ This request is for only a portion of the amount authorized by the article.

☐ This request is for the total amount authorized by the article in question or represents the final payment in a series.

Amount of distribution requested: \$11,158.50

Name of fund from which payment is requested: Town Building Fund

Date and warrant article number which authorizes this request: _____

or

Date and minutes of meeting by boards & commissions authorizing withdrawal 1/19/21.
(Enter the date of the meeting and attach a copy of approved minutes documenting authorization.)

Signed requests may be sent electronically with supporting documents to PembrokeTTF@Gmail.com.

The Section Below is for Use by Trustees Only:

Trustee poll vote conducted on _____. ☐ Approved ☐ Denied

Request Transmitted to Wealth Management on: _____

VENDOR CEN-COM Cen-Com Central Communications Corp.

12/31/2020

000077114

PO #	Invoice #	Reference	Inv Date	Invoice Amt	Disc Amt	Payment Amt
	31743	2nd Half/PO# 10142020951-PPD	10/14/20	10,092.50	0.00	10,092.50
Check 0000077114 - Total All Invoices: \$10,092.50				\$10,092.50	\$0.00	\$10,092.50

Town of Pembroke

DO NOT ACCEPT UNLESS THIS CHECK IS PRINTED WITH A COLOR BACKGROUND, CONTAINS A VOID PANTOGRAPH, MICROPRINTING FACE AND BACK, UV FIBERS AND A WATERMARK ON THE REVERSE SIDE



TOWN OF PEMBROKE
311 Pembroke St.
Pembroke, NH 03275

TD Bank
Concord, NH

54-7/114

CHECK DATE
12/31/2020

CHECK #
000077114

AMOUNT
10,092.50

PAY

Ten thousand ninety-two and 50/100

TO THE
ORDER
OF

Cen-Com Central Communications Corp.
P.O. Box 950
Londonderry NH 03053

Susan Dean Jones

⑈000077114⑈ ⑆011400071⑆ 9243267625⑈

VENDOR CEN-COM Cen-Com Central Communications Corp.

12/31/2020

000077114

PO #	Invoice #	Reference	Inv Date	Invoice Amt	Disc Amt	Payment Amt
	31743	2nd Half/PO# 10142020951-PPD	10/14/20	10,092.50	0.00	10,092.50
Check 0000077114 - Total All Invoices: \$10,092.50				\$10,092.50	\$0.00	\$10,092.50

Town of Pembroke

P.O. Box 950
 Londonderry, NH 03053
 603-432-4313

Invoice

Date	Invoice #
10/14/2020	31743

Bill To
Pembroke Police Department 247 Pembroke Street Pembroke, NH 03275

Ship To
Pembroke Police Department 247 Pembroke Street Pembroke, NH 03275

P.O. No.	Terms
10142020951-PPD	Net 15 days

Item	Description	Qty	Rate	Amount
NVR-6032K-10TB	NVR - 32CH IP 2U RACKMOUNT - 8HDD - IP RESOLUTION UP TO 12MP/30FPS (384MBPS) - 10TB	1	3,176.00	3,176.00
IPEL-B40V-IRW1...	Bullet CAMERA - 4MP IP Indoor/Outdoor Full Size. Varifocal 2.7-12mm Motorized Lens (100Å° - 33Å°). 150 Feet Smart IR. POE Capable. AI (Advanced Intelligence) On-Board Analytics.	10	650.00	6,500.00
IPMX-D40F-IRW2	Vandal Dome Tinted Camera - 4MP IP Indoor/Outdoor Small Size . Fixed 2.8mm Lens (104Å°). 98 Feet Smart IR. POE Capable. AI (Advanced Intelligence) On-Board Analytics.	13	340.00	4,420.00
PWR-EPOE-24	24 Port Full Gigabit ePoE Switch 360W Max.	1	863.00	863.00
IVB-EOC102	Ethernet Over COAX Passive Converters (SOLD IN PAIRS)	23	40.00	920.00
Installation	Complete Installation, 1 year warranty on all parts, (90 day warranty on labor) all parts, training, and final connections. Configurations and technical settings for IP Cameras hardware and software. Using existing coax with Ethernet Over COAX Passive Converters.	1	3,648.00	3,648.00
Lift Rental	Lift Rental for 3 Days	1	658.00	658.00

COPY

Total \$20,185.00

Balance Due \$10,092.50

Fax # 603-437-1969 fhull@cencommh.com

RECEIVED

DEC 16 2020

VENDOR CEN-COM Cen-Com Central Communications Corp.

12/31/2020

000077113

PO #	Invoice #	Reference	Inv Date	Invoice Amt	Disc Amt	Payment Amt
	31838	Town Hall Cameras	12/31/20	1,066.00	0.00	1,066.00
Check 0000077113 - Total All Invoices: \$1,066.00				\$1,066.00	\$0.00	\$1,066.00

Town of Pembroke

DO NOT ACCEPT UNLESS THIS CHECK IS PRINTED WITH A COLOR BACKGROUND, CONTAINS A VOID PANTOGRAPH, MICROPRINTING FACE AND BACK, UV FIBERS AND A WATERMARK ON THE REVERSE SIDE



TOWN OF PEMBROKE
311 Pembroke St.
Pembroke, NH 03275

TD Bank
Concord, NH

54-7/114

CHECK DATE
12/31/2020

CHECK #
000077113

AMOUNT
1,066.00

PAY One thousand sixty-six and xx / 100

TO THE ORDER OF Cen-Com Central Communications Corp.
P.O. Box 950
Londonderry NH 03053

Susan Dean Jones

⑈000077113⑈ ⑆011400071⑆ 9243267625⑈

VENDOR CEN-COM Cen-Com Central Communications Corp.

12/31/2020

000077113

PO #	Invoice #	Reference	Inv Date	Invoice Amt	Disc Amt	Payment Amt
	31838	Town Hall Cameras	12/31/20	1,066.00	0.00	1,066.00
Check 0000077113 - Total All Invoices: \$1,066.00				\$1,066.00	\$0.00	\$1,066.00

COPY

Hold check
per David

Town of Pembroke

P.O. Box 950
Londonderry, NH 03053
603-432-4313

Invoice

Date	Invoice #
12/31/2020	31838

Bill To
Pembroke Town Hall 311 Pembroke Street Pembroke, NH 03275

Ship To
Pembroke Town Hall 311 Pembroke Street Pembroke, NH 03275

		P.O. No.	Terms
			Net 15 days
Description	Qty	Rate	Amount
24" LED Monitor HD -1080p HP HDMI/DVI/VGA	2	298.00	596.00
PC - Display Monitor port to HDMI input adapter with 6ft HDMI cable.	2	43.00	86.00
Complete Installation, 1 year warranty on all parts, (90 day warranty on labor) all parts, training, and final connections. Configurations and technical settings for 2nd Monitor hardware and Remote camera software. Reconfiguring 8 IP cameras to local LAN IP addresses for remote viewing.	1	384.00	384.00
		Total	\$1,066.00
		Balance Due	\$1,066.00

Fax # 603-437-1969 fhull@cencomnh.com

REV

TOWN OF PEMBROKE
TRUSTEES OF TRUST FUND

APPLICATION FOR PAYMENT FROM TRUST OR CAPITAL RESERVE ACCOUNT

(All requests for payment must be submitted using this form pursuant to RSA 31:33 I)

Submitted by: Selectmen


(Selectmen, School Board, Water Commissioners, Sewer Commissioners, Library Trustees, Elementary School Principals, Scholarship Award Committee, PALS.)

Date request submitted: 1/19/21

Date payment required: 2/28/21

Printed name of person submitting request: David M. Jodoin

Title of person submitting request: Town Administrator

Signature of person submitting request: 

When approved, funds will be wired to the account on file for your organization.

Special Request for Payment by Check ____ Reason: _____

Deliver payment to: _____

Request submitted pursuant to:

____ Action as agent to expend.

☒ Warrant article approved at town/school district annual or special meeting.

☒ This request is for only a portion of the amount authorized by the article.

____ This request is for the total amount authorized by the article in question or represents the final payment in a series.

Amount of distribution requested: \$1,133.98

Name of fund from which payment is requested: Town Equipment Fund

Date and warrant article number which authorizes this request: _____

or
Date and minutes of meeting by boards & commissions authorizing withdrawal 3/14/20 #5.
(Enter the date of the meeting and attach a copy of approved minutes documenting authorization.)

Signed requests may be sent electronically with supporting documents to PembrokeTTF@Gmail.com.

The Section Below is for Use by Trustees Only:

Trustee poll vote conducted on _____ . ____ Approved ____ Denied

Request Transmitted to Wealth Management on: _____

VENDOR | Beltronics | Beltronics, Inc.

12/31/2020

000077109

PO #	Invoice #	Reference	Inv Date	Invoice Amt	Disc Amt	Payment Amt
	66367	Volvo Loader Radio & Installation	12/26/20	1,133.98	0.00	1,133.98
Check 0000077109 - Total All Invoices: \$1,133.98				\$1,133.98	\$0.00	\$1,133.98

Town of Pembroke

DO NOT ACCEPT UNLESS THIS CHECK IS PRINTED WITH A COLOR BACKGROUND, CONTAINS A VOID PANTOGRAPH, MICROPRINTING FACE AND BACK, UV FIBERS AND A WATERMARK ON THE REVERSE SIDE



TOWN OF PEMBROKE
311 Pembroke St.
Pembroke, NH 03275

TD Bank
Concord, NH

54-7/114

CHECK DATE
12/31/2020

CHECK #
000077109

AMOUNT
1,133.98

PAY

One thousand one hundred thirty-three and 98 / 100

TO THE
ORDER
OF

Beltronics, Inc.
240 Main Dunstable Road
Nashua NH 03062

Susan Dean Jones

⑈000077109⑈ ⑆011400071⑆ 9243267625⑈

VENDOR | Beltronics | Beltronics, Inc.

12/31/2020

000077109

PO #	Invoice #	Reference	Inv Date	Invoice Amt	Disc Amt	Payment Amt
	66367	Volvo Loader Radio & Installation	12/26/20	1,133.98	0.00	1,133.98
Check 0000077109 - Total All Invoices: \$1,133.98				\$1,133.98	\$0.00	\$1,133.98

COPY

Town of Pembroke

Date _____



240 MAIN DUNSTABLE ROAD
NASHUA, NH 03062

Voice: 603-402-4144
Fax: 603-386-6344

RECEIVED
DEC 30 2020
PEMBROKE DPW

INVOICE

Invoice Number: **66367**
Invoice Date: Dec 26, 2020
Page: 1
Sales Order # 19240
Quote #

Bill To:

Pembroke DPW
8 Exchange St
Pembroke, NH 03275

Ship to:

Pembroke DPW
8 Exchange St
Pembroke, NH 03275

Customer ID	Customer PO	Payment Terms	
Pembroke DPW		Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
Company Account	UPS GROUND		1/25/21

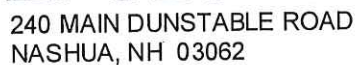
Quantity	Line Item ID	Description	Serial Number	Unit Price	Amount
1.00	Service Call	Service Call Charge		95.00	95.00
4.00	SLBR	SERVICE LABOR General Labor- Installs as listed below. LW KL		105.00	420.00
1.00		Old police Explorer - Install customer radio. Test good.			
1.00	C-EB25-T81-1P	FacePlate TK-7180/8180 NX-700-800		35.00	35.00
1.00	NMOKHFUD25	NMO Cable Kit 25' (Solid Center)		35.00	35.00
1.00	RFU505	UHF CONN, MALE CRIMP FOR RG-58/U, LMR-200,CBL GRP C, C2		9.00	9.00
1.00	MISC PARTS	MISC PARTS- Install kit		6.00	6.00
1.00		2020 Volvo loader - Install TK-D840HV SN#C0310251.			
1.00	ROOF-FT-NITI-M	Flexi-Whip (ANTENNA ONLY--NO CABLE)		54.08	54.08
1.00	MXRK794	THICK ROOF MOUNT,3/4"HOLE,NO CONN		27.90	27.90
1.00	RFU505	UHF CONN, MALE CRIMP FOR RG-58/U, LMR-200,CBL GRP C, C2		9.00	9.00
1.00	425-6639	NX-3720/3820 Series (Dash Mount)			
1.00	MISC PARTS	MISC PARTS- Install kit			

COPY

Check/Credit Memo No:

Subtotal	Continued
Sales Tax	Continued
Freight	
Total Invoice Amount	Continued
Payment/Credit Applied	
TOTAL	Continued

Overdue invoices are subject to LATE CHARGES.



Invoice Number: **66367**
 Invoice Date: Dec 26, 2020
 Page: 2
 Sales Order # 19240
 Quote #

Overdue invoices are subject to LATE CHARGES.

REV

TOWN OF PEMBROKE
TRUSTEES OF TRUST FUND

APPLICATION FOR PAYMENT FROM TRUST OR CAPITAL RESERVE ACCOUNT

(All requests for payment must be submitted using this form pursuant to RSA 31:33 I)

Submitted by: Selectmen

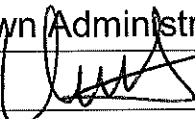
(Selectmen, School Board, Water Commissioners, Sewer Commissioners, Library Trustees, Elementary School Principals, Scholarship Award Committee, PALS.)

Date request submitted: 1/19/21

Date payment required: 2/28/21

Printed name of person submitting request: David M. Jodoin

Title of person submitting request: Town Administrator

Signature of person submitting request: 

When approved, funds will be wired to the account on file for your organization.

Special Request for Payment by Check ☐ Reason: _____

Deliver payment to: _____

Request submitted pursuant to:

☐ Action as agent to expend.

☒ Warrant article approved at town/school district annual or special meeting.

☐ This request is for only a portion of the amount authorized by the article.

☐ This request is for the total amount authorized by the article in question or represents the final payment in a series.

Amount of distribution requested: \$5,665.00

Name of fund from which payment is requested: Recreation Capital Reserve

Date and warrant article number which authorizes this request: _____

or

Date and minutes of meeting by boards & commissions authorizing withdrawal 3/14/20 #7.
(Enter the date of the meeting and attach a copy of approved minutes documenting authorization.)

Signed requests may be sent electronically with supporting documents to PembrokeTTF@Gmail.com.

The Section Below is for Use by Trustees Only:

Trustee poll vote conducted on _____ . ☐ Approved ☐ Denied

Request Transmitted to Wealth Management on: _____

VENDOR American American Fences, Inc.

12/31/2020

000077107

PO #	Invoice #	Reference	Inv Date	Invoice Amt	Disc Amt	Payment Amt
	17131	Little League Gate	12/22/20	1,300.00	0.00	1,300.00
	17130	Fence/Baseball Court	12/22/20	7,800.00	0.00	7,800.00
	17132	Check/Fit all Existing Fences	12/22/20	300.00	0.00	300.00
Check 0000077107 - Total All Invoices: \$9,400.00				\$9,400.00	\$0.00	\$9,400.00

Town of Pembroke

DO NOT ACCEPT UNLESS THIS CHECK IS PRINTED WITH A COLOR BACKGROUND, CONTAINS A VOID PANTOGRAPH, MICROPRINTING FACE AND BACK, UV FIBERS AND A WATERMARK ON THE REVERSE SIDE



TOWN OF PEMBROKE
311 Pembroke St.
Pembroke, NH 03275

TD Bank
Concord, NH

54-7/114

CHECK DATE
12/31/2020

CHECK #
000077107

AMOUNT
9,400.00

PAY Nine thousand four hundred and xx / 100

TO THE
ORDER
OF American Fences, Inc.
1814 Hooksett Road
Hooksett NH 03106

Susan Dean Jones

⑈000077107⑈ ⑆011400071⑆ 9243267625⑈

VENDOR American American Fences, Inc.

12/31/2020

000077107

PO #	Invoice #	Reference	Inv Date	Invoice Amt	Disc Amt	Payment Amt
	17131	Little League Gate	12/22/20	1,300.00	0.00	1,300.00
	17130	Fence/Baseball Court	12/22/20	7,800.00	0.00	7,800.00
	17132	Check/Fit all Existing Fences	12/22/20	300.00	0.00	300.00
Check 0000077107 - Total All Invoices: \$9,400.00				\$9,400.00	\$0.00	\$9,400.00

COPY

* prior request WAS submitted to Trustees
Incorrectly. This is the NET amount
DUE

* 5665

Town of Pembroke



Town of Pembroke

Payment Voucher

Vendor: American Fence

No: _____
(Finance Office Use)

Payment Disposition

- ☐ Mail
- ☐ Pick-up
- ☐ Other

Invoice No.	Date	Account No./Desc.	Description	Amount
-------------	------	-------------------	-------------	--------

1000-49030-00706

Little League Gate

1,300 ✓

1000-49030-00706

fence Ball Court

7,800 ✓

9,100

Need copies

COPY

Vendor Total: \$ 9,100 -

Authorization

12/21/2020
Date

Date

(if required)



American Fences, Inc.
1814 Hooksett Road
Hooksett, NH 03106

Installation Invoice

Date	Invoice #
12/22/2020	17131

www.americanfences.net
info@americanfences.net

Bill To

Town of Pembroke
Accounts Payable
311 Pembroke Street
Pembroke, NH 03275

Ship To

LITTLE LEAGUE FIELD
Memorial Fields
Pembroke, NH 03275

Phone #

(603) 485-7197

Fax #

(603) 485-3300

P.O. Number**Terms**

Net 20

Due Date

1/11/2021

Rep

ALM

Description**Amount Due**

LITTLE LEAGUE FIELD:

For taking down and hauling away one 14' wide single walk gate, for straightening one existing gate post, and for furnishing and installing one new 4' high x 14' wide double drive swing gate with new gate hardware.

1,300.00

No deposit on account.

COPY

Payment	\$0.00
Balance Due	\$1,300.00



American Fences, Inc.
1814 Hooksett Road
Hooksett, NH 03106

Installation Invoice

Date 12/22/2020 Invoice # 17130

www.americanfences.net
info@americanfences.net

Bill To

Town of Pembroke
Accounts Payable
311 Pembroke Street
Pembroke, NH 03275

Ship To

BASKETBALL COURT
Memorial Fields
Pembroke, NH 03275

Phone #	Fax #	P.O. Number	Terms	Due Date	Rep
(603) 485-7197	(603) 485-3300		Net 20	1/11/2021	ALM

Description

Amount Due

BASKETBALL COURT:

For furnishing and installing 68' of 2" x 6 x 8' high and 96' of 2 x 9 x 6' high black vinyl coated chain link fence system, including bottom tension wire.

7,800.00

No deposit on account.

50531

Payment	\$0.00
Balance Due	\$7,800.00



Town of Pembroke

Payment Voucher

Vendor:

America Fence

No:

(Finance Office Use)

Dept Supplies

Payment Disposition

Mail

Pick-up

Other

Invoice No. · Date

Account No./Desc.

Description

Amount

7000

45201

62000

Check all gates
tied Back
fences where
needed

Vendor Total: \$ 300

Department Authorization

Date _____

Purchasing Director (if required)

Date _____



American Fences, Inc.
1814 Hooksett Road
Hooksett, NH 03106

Installation Invoice

Date	Invoice #
12/22/2020	17132

www.americanfences.net
info@americanfences.net

Bill To

Town of Pembroke
Accounts Payable
311 Pembroke Street
Pembroke, NH 03275

Ship To

SAFETY CHECK
Memorial Fields
Pembroke, NH 03275

Phone #

Fax #

P.O. Number

Terms

Due Date

Rep

(603) 485-7197

(603) 485-3300

Net 20

1/11/2021

ALM

Description

Amount Due

SAFETY CHECK:

For replacing one fork latch with a longer latch, for furnishing and installing one drop rod, for adjusting existing gates as needed and for re-tying existing fence as needed.

300.00

\$50.00 - Materials

\$250.00 - Labor: 2 hours @ \$125.00 per hour

No deposit on account.

Payment

\$0.00

Balance Due

\$300.00

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twitter.com/american_fences



Suncook United Methodist Church

Board of Trustee's

152 Main Street, Pembroke NH. 03275

(603) 485-9707

www.suncookumc.org

David Jodoin, Town Administrator

djodoin@pembroke-nh.com

Town of Pembroke, NH

311 Pembroke Street

Pembroke, NH. 03275

January 1, 2021

Dear Mr. Jodoin & Pembroke Board of Selectmen,

The purpose of this letter is to communicate the decision made by the Suncook UMC Board of Trustees regarding the parking spaces on Union Street. After looking at documents that were formed several years ago, it became clear that after the town took steps to maintain and repair the parking spaces, there would be a transfer of ownership to the town. With that, there was an understanding that some sort of limitation, such as on overnight parking or a time limit, would be placed to provide adequate spaces for Sunday worship.

With that understanding, we hope to move forward on this process that was put on pause several years ago, and the Board of Suncook has voted to approve the transfer of ownership.

Thank you for your time and consideration. If you have any questions or concerns, please contact Pastor Dongmyung (David) Shim at suncookchurch@gmail.com or 603.485.9707

Sincerely,

David P. Boucher, Chair

SUMC Board of Trustees

(603) 496-7221

David.p.boucher@gmail.com



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Board of Trustee's

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Sincerely,

David P. Boucher, Chair
SUMC Board of Trustees
(603) 496-7221
David.p.boucher@gmail.com

**BOARD OF SELECTMEN
TOWN OF PEMBROKE, NH
January 4, 2021 at 6:30 PM**

DRAFT,

Present: Chairperson Ann Bond (On Virtually), Selectmen Sandy Goulet, Selectman Richard Bean, Selectman Michael Crockwell, Selectman Karen Yeaton

Staff: Town Administrator David Jodoin

I. Call to Order:

Vice-Chairman Sandy Goulet called the meeting to order at 6:30pm.

II. Citizens Comment:

None

III. Scheduled Meetings

Continued Public Hearing – Request to open a portion of Upper Beacon

Selectman Goulet read a statement that this meeting is for new testimony only.

Selectman Goulet opened the public hearing at 6:32pm

Bob Best, Attorney at Sulloway & Hollis PLLC, representing Bill Evans stated the Selectman need to grant access to road. Bill Evans bought his property when the road was class 5. When the road was changed to a class 6, his access to the parcel was cut off. Changing the road back to a class 5 allows him to access his property. Whether he wanted to build a single-family home or he wanted to build the proposed development, any use of the property would force him to come to the Selectmen.

Cindy Simek, 643 4th Range Road, shared that this is the first time she is seeing anything about this development. Cindy is concerned with access to the development coming off of 4th Range Road. With the recent development being approved on the other end, she is concerned with the impact to the road from construction vehicles and traffic.

Vincent Greco, 211 Beacon Road, shared concerns for changing the road to accommodate a commercial entity. The road is not built to accommodate the traffic that will flow through. He is concerned for the inability to safely turn onto route 3 as it is.

Mark Dumas, 318 Beacon Hill Road, shared that it cost the Town \$1.3M to rebuild Beacon Hill Road and the construction vehicles will ruin it. There were flaws in the

design for water flow and they have already needed to rebuild. Mark stated this is the wrong location for this kind of project.

Stacey Kallelis, 254 Beacon Hill Road, stated the proposed project is not a feasible reason to open the road. Stacey expressed concerns for safety of drivers, motor vehicle accidents, large amount of EMS calls, renters do not pay taxes, and Tri-Town Ambulance Service being inundated with two large senior housing developments in the area.

Dick Nolan 826 Plausawa Hill Road, does not believe the road has ever been open. The residents have said the Town does not want range roads open in the Town Master Plan.

Robert Bowden, 214 Beacon Hill Road, shared he bought his home because they can live on a dead-end road.

Stephen Smith, 561 Pembroke Street, shared concerns for traffic problems and stated that in the March 1990 Town Meeting everything was done properly to change the road to class 6. It was being used as a shortcut to Pembroke Street which is why they wanted it changed. Those problems will still exist today.

Mark Dumas, 318 Beacon Hill Road, stated that it is his understanding that there is a 30-year requirement that the complex be maintained as senior subsidized housing after that it can change hands and become anything it wants.

Bob Best, Attorney for Bill Evans, explained the property will always be senior housing. NHFHA requires it be committed for 99 years but will be essentially forever. Bob clarified that they are not opening a Range Road. Beacon Hill Road is not a Range Road so the master plan concerns do not apply. This plan is similar to one 20 years ago, however, Mr. Evans did not own the property when that proposal came forward. This project is a feasible reason to open the property. The experts for each town board will take a look at the plans and will fix issues during those processes. This is why the sole issue for tonight is access to the property. The Planning Board will look at fiscal studies and traffic review studies. Right now, there is only a conceptual idea for what the property will be used for. The Planning and Zoning Boards have the responsibility to approve the project as a whole.

Stacey Kallelis, 254 Beacon Hill Road, asked if someone can request to open a road to access their property without a reason to accompany it. David Jodoin explained that they submitted a layout petition asking for a few hundred feet be opened with a purpose being general. Selectman only have the responsibility of the road way. The other issues are for the Planning and Zoning Board.

Mark Dumas, 318 Beacon Hill Road, clarified that the neighboring property was actually the one who proposed a development 20 years ago. Regardless of which property owner requested it, the traffic study showed the road is not stable enough for this kind of development.

Vincent Greco, 211 Beacon Hill Road, reiterated concerns for traffic at the intersection of Route 3 and Route 106 specifically during morning rush hour traffic.

Kerstin Dumas, 318 Beacon Hill Road, shared the traffic study completed 20 years ago for the development with the Board. The road conditions from 1990 remain today and are worse. Kerstin as shared concerns for the lack of public transportation, conditions of 4th Range Road, Borough Road turning into one lane during the winter months, fall out for ponds behind complex, and the project not being sensible for the Town.

Angela Touchette, 332 Beacon Hill Road, asked why the Town needs more elderly housing when there is already a complex at the bottom of Pembroke Hill. The recent roadwork on Beacon Hill has led to flooded basements and flooded driveways. Angela also shared concerned for elderly people driving on 4th Range or Beacon Hill Road as they can be dangerous and difficult hills to get up.

Peter Corey, 562 Third Range Road, asked the Board to consider a publication from NHMA titled The Road Less Traveled which discusses policies and procedure to lay out a road. It clearly states that the road has to be done for a public interest and not a private interest. This layout petition appears to be for private interest and not the public and therefore is not appropriate for this purpose.

Kelly O'Brien, 245B Beacon Hill Road, concerns for volume of traffic and the toll it would take on the road.

Selectman Goulet read a letter from Tina Parris, 333 Beacon Hill Road, to the hearing. Tina understands the need to reclassify the road so Mr. Evans can access his property. However, she is opposed to only opening the upper portion of the road. If this development is to proceed, they should open the road in its entirety. This does not mean she supports or opposes the development, just the road only being partially opened.

Wendy Weisiger, 334 Academy Road, asked if there will be a traffic study considering the Flagg/Robinson development. Selectman Goulet explained that the traffic study will be done at the Planning and Zoning Boards and will not be requested at this time. David Jodoin explained that the State of NH will likely want to be involved and require a traffic study.

Nathan Winslow, 352A Beacon Hill Road, concerns for the welfare and wellbeing of the community in the area and the state of the roads.

Holly Blow, 315 Beacon Hill Road, supports her neighbors and their concerns.

Rosemarie Michaud, 340 Beacon Hill Road, asked if the studies would be done before the Selectmen vote to open road. David Jodoin explained the studies will be handled through the Planning and Zoning Board process. Selectman can vote to open the road contingent upon approval from the Planning and Zoning Boards. If they did

not get approval, it would void the vote of the Selectman. Rosemarie is opposed to opening the road.

Stacey Kallelis, 254 Beacon Hill Road, read the ruling from the NH Supreme Court case regarding Wolfeboro which describes what is allowed and should be considered by the Selectmen. Stacey presented the Selectman a traffic study from 2016.

Alison Lemont, lot 5 Beacon Hill Road, purchased lot due to the surrounding nature and land. The community is committed to maintaining that.

Bob Best responded to some of the concerns and explained it is not a possible to build this project if it does not make it through Planning and Zoning. The traffic study done in 2016 was done when the State rebuilt the intersection. All of the residents' concerns will be taken into consideration when they do another traffic study for this project. He stated the number of additional drivers would not warrant a traffic light. The Supreme Court ruling that was read was for a different RSA than the one they are requesting a layout petition under. The estimated value would be more than 10 million dollars which would have a larger tax rate impact than a single-family home. For the question of public benefit, 101 seniors would have an affordable place to live. This project has a public benefit built in. There is an overwhelming need for this kind of development.

Mark Dumas, 318 Beacon Hill Road, stated he is not arguing public benefit however there is no local benefit to opening the road and this housing.

Kerstin Dumas, Beacon Hill Road, stated there is a large tax benefit for investors with this project.

Robert Bowden, 214 Beacon Hill Road, shared concerns for widening of the road and the need to take people's property in order to do that.

Hannah Winslow, 352A Beacon Hill Road, works with this demographic and concerned that the location of the development would be putting them at risk. Patients are calling Ubers rather than ambulances because they cannot afford the high cost of the ambulances. People will be visiting them adding to traffic.

Jacqueline Zeaman 406 4th Range Road, lives across from the Flagg/ Robinson Road development and they studied the impact of traffic down Pembroke Hill and the impact from 4th range to Borough Road but she has not heard of a traffic study down Brickett Hill. If they do a traffic study, they need to include Brickett Hill to Route 3.

Angela Touchette, 332 Beacon Hill Road, understands the need for elderly housing but this is not the location. The roads in the area are dangerous during the winter months.

Sandro Dakalovic, 208 Beacon Hill Road, stated there will be too much congestion and ultimately will be more trouble than it is worth with people speeding and such.

Vincent Greco, 211 Beacon Hill Road, implored the Board to put themselves in the position the residents of Beacon Hill find themselves in.

Paul Simek, 643 4th Range Road, San-Ken threatened with suing and is hoping this case does not end that way.

Selectman Goulet closed public hearing at 7:46pm.

Selectman Goulet does not feel she can make a decision tonight. She would like to take some time and think about all the comments they heard tonight. Selectman Yeaton would like a full board to make the decision and take time to contemplate the comments. Selectman Bean would also like a full board to make the decision. Selectman Crockwell agrees with the other Selectmen. The Board will make a decision on January 19, 2021 regardless if there is a full board. The meeting will likely once again be at the Pembroke Academy Auditorium and also be in person and virtual.

IV. Old Business:

Town Clock

Jim Garvin and Jocelyn Carlucci, Secretary and Vice Chair of Meet Me in Suncook are asking the Board of Selectmen to ask the Budget Committee to create a capital reserve with an annual appropriation of \$5,000. In 1980, American Photographer Magazine wrote an article on Main Street USA and discussed the importance of Main Street and landmarks that bring on that community feeling. The centerfold for the article was the Town Clock. When the Town approved the revitalization of the town clock in the 90's, Meet Me in Suncook received an award for the clock. In 2019, Country Living Magazine and the National Trust for Historic Preservation ran a photo contest called This Place Matters and the number 1 selected entry was our town clock. The Town does not keep up with maintenance and the \$5,000/year appropriation would help with that. David explained that there is \$1,000 in the budget for maintenance and a capital reserve that was set up for when they were selling the minutes for a fundraiser. Money in that fund might be able to be used for the current needed repairs. Gerry Fleury, Trustees of Trust Funds, suggested taking money from that capital reserve fund for the maintenance that needs to be done this year. David Jodoin asked if the building was every boarded up. Jim stated that it was never boarded up but the tower was abandoned. Jim gave a history of how the Meet Me in Suncook group came to exist and projects that they have taken on. Jim explained that any structure built in the 1870's and exposed to the elements will deteriorate and need periodic maintenance. This is why opening a capital reserve and funding it would make sense.

David Jodoin stated there is currently a list of improvements that need to be made totaling around \$6,700. Jocelyn asked when the last renovation was done. David

explained it was on the warrant in 2019. Jim stated that when the big restoration was done, one side was fixed cosmetically but not structurally.

Selectman Yeaton stated that while it is a good idea to create a capital reserve for anything in Town that can be planned for and has known expenses is a good idea, there is concern for spending town money when the Town does not own the building the clock sits on. Before the Town starts investing, they should have an understanding of a 5-10-year plan of costs. Jim explained that they have never done a historic structure report. There is an L-Chip grant available but the L-chip requires an assessment report before they award the grant. The problem is the privately owned building. The tower for the clock runs through the building into the basement. There is no reason to believe the building has any structural distress. The Town is only responsible for the leased portion which is above the roofline. This is not an uncommon situation in New England. Selectman Goulet suggested requesting a building inspection from when the building was sold a few years ago. David does not believe there was one done because it was a private cash transaction between family members. He believes there was a report prepared by the contractor on the clock that was done in 2004 and they discussed creating a capital reserve but the Board at the time wanted all repairs to come to Town Meeting. Selectman Goulet supports creating a capital reserve with a flat appropriation and a master plan. Selectman Crockwell supports setting money aside and creating a master plan for the clock.

Selectman Goulet made a motion to put \$5,000 in a capital reserve fund. Selectman Crockwell seconded the motion. Motion passed 4-0.

V. New Business

Snow and Ice Control Policy

David Jodoin asked what happened this last December on Upper Beacon Road that some of the residents had mentioned during the public hearing. VJ Ranfos, Director of Public Works, answered that after the heavy rain around Christmas, a lot of water was going down the left-hand side and the ditch couldn't handle it and washed out a section of the side of the road. Luckily, it did not undermine the road. Selectman Crockwell asked if it will reoccur. VJ explained it was a combination of the heavy snow storm and the rain. When people plow, they end up blocking culverts. People need to be more aware that they need to keep their driveway culverts clear and open. This is a problem all over town.

VJ discussed the updated Snow and Ice Control Policy. They identified priority roads and sidewalks and deleted buildings that do not need to be taken care of. VJ is concerned for the mailbox policy with a maximum reimbursement of \$25. A granite post was hit while training a new plow driver. The cost for the homeowner was higher than \$25. David explained that the mailbox is technically in the town right of

way but the costs of posts have likely gone up since the policy was created. Selectman Crockwell stated that if it is in the Town right of way and it is hit, then it is not the Town's responsibility to replace it. They will table the reassessment of the \$25.

Selectman Bean made a motion to accept the 2021 Snow and Ice Control Policy as presented. Selectman Goulet seconded the motion. Motion passed 4-0.

Stormwater Asset Managements Services Contract

Selectman Goulet made a motion to accept the Authorize the Town Administrator to sign the contract with Dubois and King Inc. and to authorize the Town Administrator to sign all the necessary documents. Selectman Yeaton seconded the motion. Motion passed 4-0.

Sign Contracts for Encumbrances

Selectman Goulet made a motion to authorize the Town Administrator to sign the contracts as presented. Selectman Yeaton seconded the motion. Motion passed 4-0.

Manifests/Abatements

Selectman Goulet made a motion to accept the manifests and abatements as presented. Selectman Bean seconded the motion. Motion passed 4-0.

Minutes 12/21/20, 12/28/20

Selectman Goulet made a motion to accept the minutes of December 21, 2020 and December 28, 2020 as presented. Selectman Yeaton seconded the motion. Motion passed 3-0. Selectman Yeaton abstained

VI. Town Administrator Report:

David Jodoin explained in the beginning of January, the Tax Collector takes over delinquent sewer bills. Those bills go out mid-January and the tax deeding process begins after that. That is followed by the lien process in March. The smaller bills are typically written off because it costs more to administer the fee than the debt that is due. With the delay in post office, there are some taxes that came in delinquent so David posted them as of the postage date and not the received date. Some of the bills are assessed interest that equals 1.00 or less on their account.

Selectman Crockwell made a motion to waive anyone who owes 7.00 or less on property taxes for this year only. Selectman Goulet seconded the motion. Motion passed 4-0.

VII. Committee Reports:

Selectman Yeaton – Budget Committee is meeting with the School District on Thursday. Solid Waste is meeting virtually on Wednesday.

Selectman Bean – None

Selectman Goulet – None

Selectman Crockwell – None

VIII. Other Citizens Comment:

Donald Zeaman asked if the Board had any thoughts or feedback on the letter they sent. David stated that it will be taken up at the next meeting.

IX. Non-Public Session:

None

X. Adjourn:

Selectman Goulet made a motion to adjourn at 8:59 PM. Selectman Yeaton seconded the motion and it was approved unanimously.

Sandy Goulet, Vice Chairman

For more detailed information, the meetings are now taped and can be seen on www.townhallstreams.com click on Pembroke NH and look for the day of the meeting under the month.

**BOARD OF SELECTMEN
TOWN OF PEMBROKE, NH
January 11, 2021 at 6:30 PM**

Present: Chairperson Ann Bond, Selectman Richard Bean, Selectman Karen Yeaton

Excused: Selectmen Sandy Goulet, Selectmen Michael Crockwell

Staff: Town Administrator David Jodoin

I. Call to Order:

Chairman Bond called the meeting to order at 6:30pm.

II. Motion to go into non public session in accordance with RSA 91-A:2 I (b) Made by Selectmen Bean, Seconded by Selectmen Bond.

Roll Call Vote

Chairman Bond	YES
Selectmen Bean	YES
Selectmen Yeaton	YES

Motion passed 3-0

The Board came out of Non public Session at 7:20

III. Motion to go into non public session in accordance with RSA 91-A:3 II (b) Hiring Made by Selectmen Bean, Seconded by Selectmen Bond.

Roll Call Vote

Chairman Bond	YES
Selectmen Bean	YES
Selectmen Yeaton	YES

Motion passed 3-0

IV. Adjourn:

Selectman Bean made a motion to adjourn at 7:25 PM. Selectman Bond seconded the motion and it was approved unanimously.

Ann Bond, Chairman

For more detailed information, the meetings are now taped and can be seen on www.townhallstreams.com click on Pembroke NH and look for the day of the meeting under the month.

A Nightmare on Main Street – Town Meeting in a Pandemic

By Cordell Johnston, Government Affairs Counsel

A year ago (January/February 2020) I wrote an article for these pages titled “Diary of a First-Time Moderator.” In it I described my experience presiding at the 2019 Henniker town meeting after first being elected moderator the year before. I recounted that despite a few glitches—an “Out of Service” sign on the boys’ room door, a bottle of water spilled on my copy of the warrant—the meeting went smoothly. I ended with this paragraph:

I’m looking forward to the 2020 town meeting; I suspect I’m the only one in town who wishes we had meetings more often than annually. [But] assuming I continue in this office, no doubt there will be more challenges in the future.

“More challenges in the future.” Well, we didn’t have to wait long.

Town moderators were required to oversee five regularly scheduled events in 2020: a presidential primary, two sessions of town meeting, a state primary, and a state election. In retrospect, the earliest of these events—the presidential primary in February and, for SB 2 towns, the deliberative sessions held about a week earlier—now seem quaint. People came into the polling place or meeting room, shook hands, perhaps even hugged, hung around and chatted in small groups, and eventually left with no concerns beyond the election or meeting results. Those were the days.

By town meeting day, March 10, the day on which almost every town was scheduled to hold its election/official ballot voting session, things had started to turn. Coronavirus cases were popping up here and there around the country, with five reported cases in New Hampshire. New phrases like “community spread,” “flattening the curve,” and “social distancing” were creeping into our vocabulary.

In Henniker, we took a few precautions that day—mainly offering hand sanitizer to voters. That almost certainly did

nothing to prevent the spread of disease, but it did succeed in jamming our vote counting machine three times, as people got the sanitizer on their ballots and then tried to put the wet ballots into the machine. (*Don’t get me started on Americans’ obsession with hand sanitizer. Really, don’t.*) We eventually moved the sanitizer to the exit to prevent further problems.

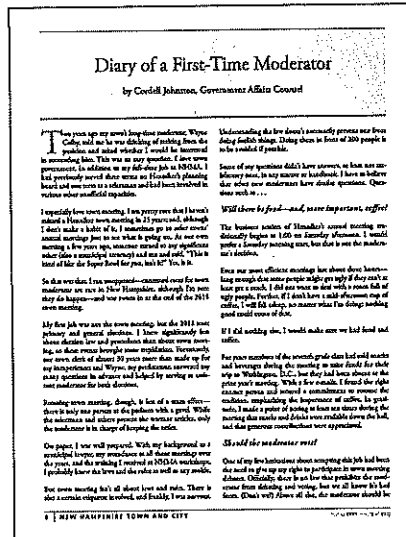
Otherwise, the voting proceeded smoothly. There was less congregating than usual, and elbow bumping replaced hand shaking for many people, but both voters and election officials were still relatively unworried. No one was being advised yet to wear masks, and I don’t recall that anyone did.

Shall we postpone?

Then things got real. On Friday, March 13, states of emergency were declared at both the state and federal levels. There were still only a few confirmed COVID cases in New Hampshire, and none in Henniker, but the numbers were mounting around the country; and with no testing available, no one knew what to expect.

The business session of Henniker’s town meeting was scheduled for the next day, March 14. Under RSA 40:4, II, the moderator may postpone the meeting if “an accident, natural disaster, or other emergency occurs which the moderator reasonably believes may render use of the meeting location unsafe.” On Friday the 13th, the attorney general released a memo implicitly recognizing that the pandemic may constitute an “emergency” that would justify a decision to postpone the meeting. But the decision was still up to local officials.

On the NHMA moderators’ list service, those with meetings scheduled for Friday evening or Saturday were discussing what to do. While some were planning to postpone, a majority intended to proceed. That was my intention as well, and our town administrator put a notice on the town website and Facebook stating that the meeting would proceed as scheduled.



That evening I happened to look at Facebook, where quite a few townspeople were urging postponement of the meeting, some of them rather aggressively. (Never mind that some of the more insistent commentators had never, to my knowledge, actually attended a town meeting.) I reminded myself that Facebook comments do not represent a scientific sampling of opinions, and I went to bed planning for a meeting the next day.

Our meeting was scheduled for 1:00 p.m. on Saturday. At 5:30 a.m. one of the selectmen sent an e-mail suggesting that we postpone the meeting. Facebook comments were continuing to trend in that direction, with some suggesting that we were being indifferent to the concerns of older voters. I e-mailed the selectmen to ask whether they could convene an emergency meeting to discuss the matter. We met at 9:30 a.m.—the five selectmen, the

town clerk, and I. The town administrator, the road agent, and one other resident attended as well.

The statute requires the moderator to consult with the selectmen and the clerk before postponing, but leaves the ultimate decision to the moderator. Two selectmen were firmly in favor of postponing the meeting; two selectmen and the clerk favored proceeding. The fifth selectman was on the fence, and by now, I was, too. I was certain that postponing was the wrong decision—we all knew the situation was going to get worse, not better, in the coming weeks and months—but public sentiment merited some consideration.

Ultimately, and reluctantly, I said we would postpone, and no one argued. We got out our calendars and agreed on April 11 as the new date. We posted notice of the postponement in

several physical and on-line locations. As the announcement circulated, several people thanked us for “doing the right thing,” but I remained unconvinced that we had.

My doubts were soon confirmed. Two days later, March 16, the governor issued an emergency order prohibiting scheduled gatherings of 50 people or more; a week later, the prohibition was tightened to 10 people. A town meeting in the near future would now be not only inadvisable, but illegal.

To make a long story short, we ended up postponing twice more, first to May 9 and then to June 6.

A plan takes shape.

By late May, the prohibition on scheduled gatherings was still in effect—it was now in place through June 15, and it might well be extended again.



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For inquiries please contact Christopher Boldt or Sharon Somers

TOWN MEETING *from page 17*

down the hall to talk to them. Third, when I spoke into the mike in the office, I could hear myself throughout the building on a half-second delay. I don't know about anyone else, but I have trouble talking while someone is repeating every word back to me a half-second later. To focus on what I was saying, I had to talk so slowly that I was sure I sounded drunk. (This was subsequently confirmed.)

A kilt? Why not.

Somehow during this confusion we managed to vote on the proposed budget amendment (defeated soundly) and then vote on the budget as presented (passed easily). But I was already thinking about how our town attorney would defend this in court.

The day was beginning to seem like a bad dream that would never end. Adding to the dreamlike quality, there was now a man in a kilt standing in the hallway outside the office, shouting, "This whole thing has been a sh**show!" at a police officer. (To be fair, he wasn't wrong.) The officer seemed to be restraining him from what I sensed might otherwise have turned into a physical assault on the moderator.

Sometimes there is nothing to do but give up. After a brief consultation with the selectmen, I announced a 15-minute recess and asked everyone to adjourn to the school gym, where the meeting would reconvene—no video conferencing, no laptops, no intercom.

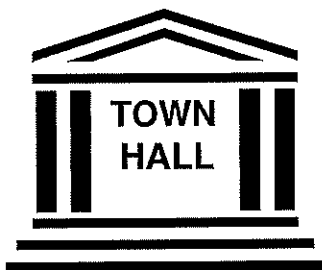
While the kilted man was coaxed away, people began emerging from their rooms and wandering through the hallway maze toward the gym. The scene resembled the aftermath of a week-long air raid, with dazed survivors cautiously exiting their bomb

shelters to see what was left of their city. Or maybe that's just how it felt to me.

As we reassembled in the gym, the obvious question was whether we were now violating the still-active prohibition on "scheduled gatherings" of 10 or more. Although no one challenged me on this, I had two answers ready: (1) This gathering wasn't scheduled; and (2) I don't care—I'll pay the fine. The police chief was there; he could turn me in if he wanted. (He wasn't going to. He gave me a sympathetic fist bump afterward.)

A return to order.

With people sitting on the bleachers or just milling around on the gym floor, we set up a speaker with a hand-held microphone and improvised. Before we could do anything else, one woman angrily demanded that we start the meeting over. I said we were not going to do that, but she made the legitimate point that we had just adopted a budget even though some people were unable to hear the presentation. I then asked whether she would like to move to reconsider the vote on the budget, and she said yes. The motion was seconded, I called for a vote, and the motion to reconsider failed.



With that out of the way, the meeting voted to move forward the other departmental budgets and a few other articles of pressing importance. We dealt with those in rapid-fire manner, approving them all with no debate. In the meantime, having closed the polls on the bond vote, we counted the ballots and announced that it had passed,

A motion to adjourn is always in order.

80-10. Someone then moved to limit reconsideration on all the articles that had been voted on, and that motion passed easily.

At that point I told the selectmen we should adjourn to a later date, and all agreed. A motion was made and seconded, and the meeting was adjourned to July 15 at 6:00 p.m.

As the gym slowly emptied, several people came up to me to express their support for our efforts and their regrets that it had gone so badly. I did hear some complaining, but it was far outweighed by the supportive comments.

I sat down to commiserate with Joe, Matt, and the school facilities manager. We had all poured an enormous amount of work into something that failed entirely, but we still had to plan the July 15 meeting. Matt agreed that we could use the gym, and we decided to leave the details for a time when we could think more clearly.

No one was tarred and feathered, but clearly the "Henniker model" was not going to be the salvation of New Hampshire town meeting.

I recalled the prior year's long but tame meeting, after which I had retired to Daniel's restaurant in Henniker for a leisurely dinner and a manhattan or two. That wasn't going to happen today—under the state of emergency, restaurants were doing take-out only. Nor would a manhattan have sufficed, anyway—the only thing I wanted to mix my bourbon with was more bourbon.

A low-tech finale.

On July 15 the meeting reconvened in the gym without any fancy tech-

nology. The statewide prohibition on large gatherings had expired, and we had set up chairs six feet apart across the entire floor and pulled the bleachers out. The doors to the outside were open to provide ventilation and to allow people to sit outside if they chose. By my recollection, about 60 people attended; most but not all were wearing face masks, and no one chose to sit outside.

I began by summarizing the actions that had been taken on June 6, then I asked whether anyone wanted to reconsider any of those votes. I thought it was important to make this offer—I had imagined sitting in a courtroom with a judge asking, “You’re telling me the meeting adopted a budget when people couldn’t hear?” The defeated motion to reconsider on June 6 probably cured that defect, but I wanted to leave no doubt; and I knew a motion to reconsider wouldn’t pass.

Because we had voted at the earlier session to limit reconsideration, if a motion to reconsider did pass now, the actual reconsideration would have to occur at yet another adjourned session held at least seven days later. I explained this, expecting that it might dampen enthusiasm for such an action; nevertheless, after a short pause, someone did move to reconsider all of the June 6 actions. The motion was seconded, but was overwhelmingly defeated.

After that, and certainly compared to everything that had happened previously, the rest of the meeting was unremarkable. There was a vigorous debate over an expenditure for road improvements, but that was nothing. We finished in under two hours, and Town Meeting 2020 was history.

And then we had the fall elections—a whole other story. They brought unprecedented challenges as well, but after town meeting, nothing seemed difficult.

Lessons.

Notwithstanding the debacle, I still believe our fundamental plan was a good one. If it is possible to divide the meeting into separate rooms with sufficient space but still enable voters to communicate with each other, public health can be protected while preserving the essence of town meeting. How to do it is the issue. Some towns may want to work on that in 2021. I doubt that we’ll try it again.

One obvious lesson—which I have always known but somehow forgot this time—is that one should never, ever assume that any kind of technology is going to work. In the future, any high-tech processes at our meetings will come with a low-tech Plan B.

I also was reminded that (a) there are a

~~Plan A~~ Plan B

few people in every town who are certain that local government does everything wrong and are always happy to tell us about it, but (b) there are plenty more who quietly appreciate the efforts of local officials and employees; and many of the latter will pitch in to help when necessary. The number of people who volunteered their time for both the town meeting and the fall elections was inspiring. Equally inspiring were the support and patience of the selectmen and other town officials who suffered through the ordeal with us.

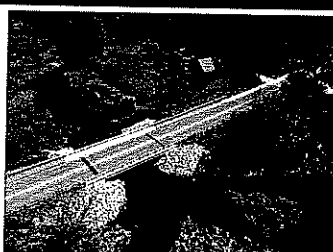
Do I still wish we had town meetings more than once a year? Well, maybe not until the pandemic is over. It will be a relief to get back to a “normal” meeting, whenever that may be possible. I don’t know what will happen in 2021, but I expect it will be less exciting than 2020. And that will be fine.



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