

**AGENDA**  
**BOARD OF SELECTMEN**  
**February 16, 2021 AT 6:30 PM**  
**Town Hall, Paulsen Meeting Room**

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- I. CALL TO ORDER
- II. CITIZEN COMMENT
- III. SCHEDULED MEETINGS:
  - a. Conservation Commission – Discussion on Range Roads
- IV. OLD BUSINESS
  - a.
- V. NEW BUSINESS:
  - a. 2017/2018 Tax Deeds
  - b. Acceptance of State MS-737
  - c. Signing of Town Warrant for posting
  - d. Casella support letter
  - e. Manifest/Abatements
  - f. Minutes 1/19/21;1/27/21; 2/1/21 Non Public 12/21
- VI. TOWN ADMINISTRATOR REPORT
- VII. COMMITTEE REPORTS
- VIII. OTHER/CITIZEN COMMENT
- IX. Non Public Session in accordance with RSA 91-A:3 II (a)
- X. ADJOURN

OWNERS UNKNOWN	VW-114-1	MAIN ST	2017 2018	159.08 160.36
OWNERS UNKNOWN	266-27-2	PEMBROKE ST (OFF)	2017 2018	325.88 282.67
OWNERS UNKNOWN	VE-15-1	BROADWAY	2017 2018	243.63 247.86
PAUL, DAVID A & SUZANNE L	565-196	243 PEMBROKE HILL RD	2018	8,686.30
RICHARD, GEORGE & LORETTA A	941-1	313 BUCK ST	2017 2018	5,646.89 8,887.43
THC REALTY TRUST	VE-179-2	MAIN ST - OFF	2017 2018	2,466.13 1,974.63
TREMBLAY, LANCE	266-73	307-2 DEARBORN RD	2017 2018	2,759.12 3,142.26
WEBSTER FALLS, INC	VE-179-1	MILL FALLS - OFF	2017 2018	276.12 253.14

# 2021 TOWN MEETING WARRANT

## TOWN OF PEMBROKE, NH

**To the inhabitants of the Town of Pembroke in the County of Merrimack in said State qualified to vote in town affairs. Voters are hereby notified to meet at the Pembroke Academy Gymnasium at 209 Academy Road in Pembroke, NH on Tuesday March 9, 2021 from 11:00 a.m. until 7:00 p.m. for the casting of ballots. Voters are further notified to meet at Pembroke Academy Gymnasium at 209 Academy Road in Pembroke, NH on Saturday March 13, 2021, at 10:00 a.m., to discuss, amend and act upon the following articles, proposed 2021 budget and all other matters to come before the meeting.**

**MARCH 9, 2021 – FIRST SESSION OF ANNUAL TOWN MEETING**  
(Official Ballot Voting)

**ARTICLE 1 – To choose all necessary officers for the ensuing year.**

OFFICE	TERM/Years
<b>Town Clerk</b>	<b>1 yr</b>
<b>Treasurer</b>	<b>1 yr</b>
<b>Selectman</b>	<b>3 yrs</b>
<b>Sewer Commissioner</b>	<b>3 yrs</b>
<b>Water Commissioner</b>	<b>5 yrs</b>
<b>Library Trustee</b>	<b>3 yrs</b>
<b>Trust Fund Trustee</b>	<b>2 yrs</b>
<b>Trust Fund Trustee</b>	<b>3 yrs</b>
<b>Supervisor of the Checklist</b>	<b>1 yr</b>
<b>Supervisor of the Checklist</b>	<b>3 yrs</b>
<b>Supervisor of the Checklist</b>	<b>5 yrs</b>

### **ARTICLE 2 – AMEND ZONING ORDINANCE**

#### **Amendment #1**

Are you in favor of the adoption of Amendment #1, as proposed by the Planning Board, for the Pembroke Zoning Ordinance to repeal, in its entirety, Article X, Open Space Development, and further to delete "Open Space Development" references from §143-19 Table of Use Regulations and §143-8 Definitions.

#### **Amendment #2**

Are you in favor of the adoption of Amendment #2, as proposed by the Planning Board, for the Pembroke Zoning Ordinance to amend §143-53 Driveways to prohibit shared driveways.

### **Amendment #3**

Are you in favor of the adoption of Amendment #3, as proposed by the Planning Board, for the Pembroke Zoning Ordinance to amend §143-72 Wetlands Protection, to regulate wetland buffer impacts through special use permit, in the same way wetlands are regulated, rather than through a variance.

### **Amendment #4**

Are you in favor of the adoption of Amendment #4, as proposed by the Planning Board, for the Pembroke Zoning Ordinance as follows: adopt a Municipal Separate Storm Sewer System (MS4) Post-Construction Stormwater Management Ordinance which creates a Stormwater Management Overlay District and sets performance specifications for stormwater practices and measures for projects requiring Planning Board approval. The Planning Board may waive the application of the ordinance to any project which disturbs less than 10,000 square feet and may allow deviation from the standards by special use permit. The ordinance also permits, but does not require, staff to inspect and repair, at the landowner's expense, stormwater systems after they are installed.

## ***MARCH 13, 2021 – SECOND SESSION OF ANNUAL TOWN MEETING (Deliberative)***

**ARTICLE 3** – To see if the Town will vote to raise and appropriate the Budget Committee's recommended amount of \$8,712,950 for the 2021 municipal operating budget, not including appropriations by special warrant articles and other appropriations voted separately.

Recommended by the Board of Selectmen  
Recommended by the Budget Committee

**ARTICLE 4** - To see if the town will vote to approve the costs items included in the collective bargaining agreement reached between the Board of Selectmen and the International Union of Operating Engineers Local 98 regarding Public Works Employees; which calls for the following increases in salaries and benefits at the current staffing level:

<u>Fiscal Year</u>	<u>Estimated Increase</u>
2021	\$7,310
2022	\$6,926
2023	\$7,174
2024	\$8,240

And further to raise and appropriate the sum of \$7,310 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels in accordance with the most recent collective bargaining agreement.

Recommended by the Board of Selectmen  
Recommended by the Budget Committee

**ARTICLE 5** – To see if the Town will vote to raise and appropriate the sum of \$610,000 to be deposited into the following Capital Reserve Funds established as indicated below: The sum to come from 2021 Fund Balance/surplus and no amount will be raised by taxation.

Town Equipment Capital Reserve Fund	\$150,000
Police Cruiser Capital Reserve Fund	\$ 55,000
Municipal Facilities Capital Reserve Fund	\$100,000
Fire Major Equipment Capital Reserve Fund	\$140,000
Fire Small Equipment Capital Reserve Fund	\$ 10,000
Roadway and Infrastructure Capital Reserve Fund	\$100,000
Revaluation Capital Reserve Fund	\$ 30,000
Cemetery Capital Reserve Fund	\$ 10,000
Police Small Equipment Capital Reserve Fund	\$ 10,000
Town Clock Fund	\$ 5,000
	<hr/>
	\$610,000

Recommended by the Board of Selectmen  
Recommended by the Budget Committee

**ARTICLE 6** – To see if the Town will vote to raise and appropriate the sum of \$320,000 to purchase a new Split body trash and recycling truck with accessories. This sum to come from 2021 Fund Balance/Surplus and no amount will be raised from taxation.

Recommended by the Board of Selectmen  
Recommended by the Budget Committee

**ARTICLE 7** – To see if the Town will vote to raise and appropriate the sum of \$87,000 to purchase a new 1 Ton truck and accessories and to authorize the withdrawal of a sum not to exceed \$87,000 from the Town Equipment Capital Reserve Fund.

Recommended by the Board of Selectmen  
Recommended by the Budget Committee

**ARTICLE 8** – To see if the Town will vote to raise and appropriate the sum of \$19,000 to purchase a new Service body to be installed on a currently owned 1 Ton truck and to authorize the withdrawal of a sum not to exceed \$19,000 from the Town Equipment Capital Reserve Fund.

Recommended by the Board of Selectmen  
Recommended by the Budget Committee

**ARTICLE 9** - To see if the Town will vote to appoint the Selectmen to act as agents to expend from the previously created Sidewalk Building & Repair Fund.

## **ARTICLE 10 – By Petition**

We the undersigned registered voters of Pembroke, New Hampshire, hereby petition the Board of Selectmen to include as a Warrant Article at the 2021 Annual Town meeting the following article:

### **New Hampshire Resolution to Take Action on Climate Pollution**

We the town of Pembroke hereby call upon our State and Federal elected representatives to enact carbon pricing legislation to protect New Hampshire from the costs and environmental risks of continued climate inaction. To protect households, we support a Carbon Fee and Dividend approach that charges fossil fuel producers for their carbon pollution and rebates the money collected to all residents on an equal basis. Enacting a Carbon Cash-Back program decreases long-term fossil-fuel dependence, aids in the economic transition for energy consumers, and keeps local energy dollars in New Hampshire's economy. Carbon Cash-Back has been championed by US economists (Jan 17, 2019 WSJ) as the most effective and fair way to deliver rapid reductions in harmful carbon emissions at the scale required for our safety.

We expect our representatives to lead in this critical moment for the health and well-being of our citizens and for the protection of New Hampshire's natural resources upon which we all rely.

The record of the vote approving this article shall be transmitted by written notice to Pembroke's State Legislators, to the Governor of New Hampshire, to Pembroke's Congressional Delegation, and to the President of the United States, informing them of the instructions from their constituents, by Pembroke's Select Board, within 30 days of this vote.

**ARTICLE 11 - To transact any other business that may legally come before said meeting.**

Given under our hands and seal this 16th day of **February** 2021.

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Ann Bond, Chairman

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Sandy Goulet, Vice Chairman

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Michael Crockwell

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Richard Bean

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Karen Yeaton

Board of Selectmen  
Town of Pembroke, NH

# **TOWN MEETING WARRANT FOR PEMBROKE, NEW HAMPSHIRE**

## **Posting Certification**

We hereby certify that we gave notice to the inhabitants within named, to meet at the time and place and for the purpose within mentioned, by posting an attested copy of the attached Warrant at the Pembroke Town Hall, Pembroke Library, and Pembroke Academy on the 17th day of February, 2021.

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Ann Bond, Chairman

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Sandy Goulet, Vice Chairman

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Michael Crockwell

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Richard Bean

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Karen Yeaton

Board of Selectmen  
Town of Pembroke, NH



**BOARD OF SELECTMEN  
TOWN OF PEMBROKE, NH  
JANUARY 19, 2021 at 6:30 PM**

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Present: Selectman Sandy Goulet, Selectman Richard Bean, Selectman Karen Yeaton

Selectman Ann Bond participated via Go To Meeting

Excused: Selectman Michael Crockwell

Staff: Town Administrator David Jodoin

**I. Call to Order:**

Vice-Chairman Sandy Goulet called the meeting to order at 6:34pm.

Selectman Goulet motion to proceed and authorize Selectman Bond to participate in the meeting RSA 91-A:2 III, Selectman Yeaton seconded the motion. Motion passed 3-0.

**II. Citizens Comment:**

Stacey Kallelis, 254 Beacon Hill Road, stated she established a petition to maintain the status of class 6 road on Lower Beacon Hill Road. The petition has 280 signatures and was presented the Selectmen.

**III. Scheduled Meetings**

Deliberations on opening of Upper Beacon Hill Road

Selectman Goulet read a prepared statement to the meeting "As a Board member it is our job and responsibility to review a layout petition in accordance with state laws and Town regulations. No matter how compelling it may be to listen to the emotional side, we cannot let that affect our judgement.

A town resident has the right to follow the State Laws and request that a road be opened up as a public highway in accordance with RSA 231:8, just like they have a right to use their property in accordance with the Town regulations. Regardless if it's a sub-division, a large-scale complex or a single-family home, the layout process is the same.

The only item that the Board is acting on is the request to open a portion of Beacon Hill Road. Other planning or zoning relevant items such as is this an appropriate use of the lot, traffic, wetlands etc. all come under the purview of other Boards, and we cannot veer into their jurisdiction over those matters. In other words, our job is to be

laser focused on only the question of whether to make this part of Beacon Hill Road Class V.

When discussion starts on this item, it will be a discussion among Board members. Audience questions and answers ended when the public hearing was closed and the Board will not entertain any new comments or testimony on the issue.

I will now ask each of the Board to give their comments on the matter before us. At the end of our deliberation, I will ask for a vote from the members”.

The following criteria was used in the determination of “occasion” when considering a layout petition:

Public Interest Factors:

1. Integration within existing road system
2. Ease of existing traffic flow
3. Improvement to convenience of travel
4. Facilitation of transportation of school children
5. Improved accessibility to business district and employment centers
6. Improved accessibility for fire, emergency, and police
7. Whether it would benefit a significant portion vs. small fraction of town’s tax base or year-round residents
8. Anticipation frequency of road use.

Town Burden Factors:

1. Anticipated construction costs to bring road to town standards
2. Ongoing maintenance costs for the road itself
3. Impact on town’s infrastructure due to town’s growth. Should not consider impact from any potential future development proposed for this property if the layout is approved.

Selectman Bond gave her reasoning based on the above criteria for public interest factors:

1. The project would integrate into the current road system. The resident lives on the section would have access to build on their property. For individuals to develop their property.
2. Could not make a determination of yes or no because there is nothing there currently
3. Yes, approving this would allow resident able to build on his property.
4. Found this was not applicable to this project.
5. Found this was not applicable to this project.
6. Yes, the application would have access to whatever is built on properties.
7. Yes, year-round residents will live on property
8. Yes, residents would be able to travel.

Selectman Bond gave her reasoning based on the above criteria for Town burden factors:

1. The applicant will pay for construction.
2. On-going maintenance would be the Town's responsibility
3. There is not impact as of today on the Town's infrastructure.

Selectman Yeaton gave her reasoning based on the above criteria for three additional interests to be balanced against each other:

1. The public convenience and public necessity. Reclassifying 300 feet of Beacon Hill as a convenience or necessity. This is cause to vote against.
2. The financial burden to be imposed upon for the Town's taxpayers for construction and maintenance. There is no burden to the Town for construction. This is cause to vote for.
3. The rights of owners, if any, whose land would have to be taken for the public ROW. At the time the road was re-classified to a class 6, it rendered his property undevelopable which removed a significant amount of value. This is a cause to vote for.

Balancing these three items, Selectman Yeaton came to a 2-1 decision to vote for the road opening.

Selectman Yeaton gave her reasoning based on the above criteria for public interest factors:

1. There are no integration impacts to consider. This is cause to vote for.
2. This petition does not cause a connection of roads or roadways. Impacts to ease of existing traffic flow is non. This is cause to vote for.
3. Found this was not applicable to this project.
4. Found this was not applicable to this project.
5. Found this was not applicable to this project.
6. Found this was not applicable to this project.
7. This petition only benefits a small fraction of the Town's tax base. This is cause to vote against.
8. Road use will be restricted to the approved use of the lot. While the Town has not approved as use for this yet, this question asks them to consider the proposed use of the property. This is cause to vote against.

Balancing these eight items, Selectman Yeaton came to a 2-4-2 decision to vote for the road opening.

Selectman Yeaton gave her reasoning based on the above criteria for Town burden factors:

1. The petitioner will assume construction costs. This cause to vote for.
2. This project will be around 1/16 of a mile which is insignificant. This is cause to vote for.
3. The 300 feet of reclassification does not impact Town growth and infrastructure. This is cause to vote for.

Balancing these three items, Selectman Yeaton came to a 3-0 decision to vote for the road opening

Based on this assessment, Selectman Yeaton votes to approve the petition to reclassify 300 feet of Beacon Hill Road.

Selectman Bean stated he is not in favor of opening the road based on the following reasons for public interest factors:

1. No positive significance
2. There will be an impact on Upper Beacon Hill Road
3. Does not see that with the number of people who will be in the development that there will be an improvement to the convenience of travel.
4. No one in complex will have a child.
5. No improved accessibility to the business district.
6. Found this was not applicable to this project.
7. Will not benefit a significant portion of the tax base.
8. Up to two people in each apartment, there will be an increase in the frequency of the road use.

Selectman Bean gave his reasoning based on the above criteria for Town burden factors:

1. He is unsure
2. There will be maintenance costs.
3. There will absolutely be an impact.

Selectman Goulet gave her reasoning based on the above criteria for public interest factors:

1. It will integrate with the existing road way.
2. Will not ease existing traffic flow.
3. There is no improvement to convenience of travel.
4. Found this was not applicable to this project.
5. Found this was not applicable to this project.
6. Yes.
7. Will not benefit anyone to open the road.
8. Yes.

Selectman Goulet gave her reasoning based on the above criteria for Town burden factors:

1. The petitioner is taking care of the costs.
2. Yes, there will be an increase in costs to the Town.
3. Yes.

Selectman Goulet will be voting no to opening the road.

Selectman Goulet made a motion to approve the applicants lay out request to re-classify a portion of Upper Beacon Hill Road to a class 5 and to open 300 feet of roadway. Selectman Yeaton seconded the motion. Motion failed 2-2.

The roll call vote is as follows:

Selectman Bond - Yes

Selectman Yeaton – Yes

Selectman Bean - No

Selectman Goulet - No

#### **IV. Old Business:**

##### Donald and Jacqueline Zeaman Letter

The Board has drafted a letter to the Zeamans. Selectman Goulet read the letter aloud to the meeting. The letters explained that the Town has a limited obligation and cannot provide any assurances they seek in regards to their well.

#### **V. New Business**

##### Trust Fund Requests

Selectman Bean made a motion to request the following transfers; \$792.50 from Police Small Equipment Fund, \$11,158.50 from the Town Building Fund, \$1,133.98 from the Town Equipment Fund, and \$5,665 from the Recreation Capital Reserve Fund. Selectman Yeaton seconded the motion. Motion passed 3-0.

##### Appointments

Selectman Bean made a motion to appoint Dwayne Gilman as the Emergency Management Director and Paul Gagnon as the Fire Chief. Selectman Yeaton seconded the motion. Motion passed 3-0.

Selectman Goulet made a motion to appoint the Forest Fire Wardens as presented. Selectman Yeaton seconded the motion. Motion passed 3-0.

##### Letter from Suncook Methodist Church

The Selectman received a letter from the Suncook Methodist Church. It appears that after the Town took steps to maintain and repair the parking spaces on Union Street, there was supposed to be a transfer of ownership to the Town. That deed transfer never took place. The letter is asking the Town to perform the deed transfer. David stated the Police Chief and Public Works Director will come to the next meeting to talk about this further.

##### Manifests/Abatements

Selectman Goulet made a motion to accept the manifests and abatements as presented. Selectman Bean seconded the motion. Motion passed 3-0.

Minutes 1/4/21, 1/11/21; Non-Public 12/21/20, 1/11/21

Selectman Goulet made a motion to accept the minutes of 1/4/21 Selectman Yeaton seconded the motion. Motion passed 3-0.

The minutes of 1/11/21 and the non-public minutes of 1/11/20 were tabled until the next meeting.

Selectman Goulet made a motion to approve the December 21, 2020 as presented. Selectman Yeaton seconded the motion. Motion passed 2-0. Selectman Yeaton abstained

**VI. Town Administrator Report:**

Tom Serafin, Town Moderator, joined the meeting to discuss the upcoming Town Elections. Budget Committee is working on the public hearing and will finalize the method on Thursday. Tom talked with Jim and town elections will proceed normally. Delaying town meeting to warmer weather. Moderator has the ability to delay the meeting and it should be done in conjunction with the school district. Selectman Yeaton delaying deliberative but having the normal elections on schedule. There are options to delay due to covid we would need to upgrade technology to allow for social distances and will need to have a virtual meeting. They would need to hold to virtual meeting and drive by voting. People seem far more comfortable with that option. Selectman Yeaton stated the average for the town is 120 people and the average for the school is 250-300. The PA gymnasium would be large enough to physically hold a socially distanced meeting. Have they discussed this as an option? David, Josh did the numbers and 175 is max in the gymnasium. Tom asked concern for waiting. Selectman Goulet people not being around and meeting potentially be less than they already are. Selectman Yeaton the burden is on why change it and not why not to change it. Tom strong sentiment that whatever is done for the town it should be the same for the school. Tom concerns that the school is asking for a significant increase and there are a lot of older folks in town that would not feel comfortable and we want to make sure all voices that want to be heard are heard. Sandy Goulet clarified it is ultimately toms decision when to hold the meeting. David it is up to the different boards to set the dates but the moderator has the ability to delay it. David they hold elections on date, they hold the date and delay until May. Tom would like to hear what the consensus of the Selectboard is.

**VII. Committee Reports:**

Selectman Yeaton – The Budget Committee met with the School District and the Committee began to opine on the budget. There are concerns for the amount of the increase. The School Board members are taking suggestions on ways they may reduce things.

Selectman Bean – Solid Waste Committee met with the haulers to talk about the changing permit process. The haulers did not have any objections. They will meet again in February and then they will come before the Board of Selectman for approval of the changes.

Selectman Goulet – None

**VIII. Other Citizens Comment:**

None

**IX. Non-Public Session:**

Selectman Goulet made a motion to enter into non-public session in accordance with RSA 91-A:2 I(a) Strategy or negotiations with respect to collective bargaining, seconded by Selectman Yeaton at 7:43pm

Roll Call Vote:

Selectman Goulet	Yes
Selectman Bean	Yes
Selectman Yeaton	Yes

The Board came out of non-public session at 7:48 PM.

**X. Adjourn:**

Selectman Bean made a motion to adjourn at 7:49 PM, Selectman Yeaton seconded the motion and it was approved unanimously.

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Sandy Goulet, Vice Chairman

For more detailed information, the meetings are now taped and can be seen on [www.townhallstreams.com](http://www.townhallstreams.com) click on Pembroke NH and look for the day of the meeting under the month.

**BOARD OF SELECTMEN  
TOWN OF PEMBROKE, NH  
January 27, 2021 at 6:30 PM**

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Present: Chairperson Ann Bond, Selectmen Sandy Goulet (Via Phone), Selectman Richard Bean, Selectman Michael Crockwell, Selectman Karen Yeaton

Staff: Town Administrator David Jodoin

**I. Call to Order:**

Chairman Bond called the meeting to order at 6:30pm.

**II. Non Public Session RSA 91-A:2 I (b) Consultation with legal counsel**

Motion by Selectmen been to enter non public session in accordance with RSA 91-A I (b)

Roll Call

Chairman Bond	YES
Selectman Crockwell	YES
Selectmen Bean	YES
Selectman Yeaton	YES

The Board came out of non public session at 6:55 PM

Motion by Selectman Crockwell to enter into non public session in accordance with RSA 91-A:2 I (a) Strategy or negotiations with respect to collective bargaining

Roll Call

Chairman Bond	YES
Selectmen Crockwell	YES
Selectmen Bean	YES
Selectman Yeaton	YES

The Board came out on non public session at 7:39 PM

**III. ADJOURN**

Motion by Selectman Bean to adjourn at 7:40 PM, seconded by Selectman Yeaton.

Motion passed 4-0



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Ann Bond, Chairman

For more detailed information, the meetings are now taped and can be seen on [www.townhallstreams.com](http://www.townhallstreams.com) click on Pembroke NH and look for the day of the meeting under the month.

**BOARD OF SELECTMEN  
TOWN OF PEMBROKE, NH  
February 1, 2021 at 6:30 PM**

**DRAFT,**

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Present: Selectman Richard Bean, Selectman Michael Crockwell, Selectman Karen Yeaton,  
Chairman Ann Bond

Staff: Town Administrator David Jodoin

Excused: sandy Goulet

**I. Call to Order:**

Chairman Ann Bond called the meeting to order at 6:33pm.

**II. Citizens Comment:**

None

**III. Scheduled Meetings**

Discussion of Church Parking on Union Street

Dave Boucher, David Shim and Barbara Cameron join the meeting remotely. Pastor Dave Shim explained the Town was willing to take care of the parking spots, pave paint them and then ownership was to be transferred over. That did not happen so they are here to follow up with those plans. Dwayne Gilman, Pembroke Police Chief, and VJ Ranfos, Public Works Director, and Dana Carlucci all expressed support for the Town taking this over those spots. It would then be like all the other municipal lots. Residents would need to be a sticker to park overnight and the cars would need to move every 24 hours. There are concerns that church parishioners would not have spots for Sunday worship. David Jodoin explained there currently is an easement for the sidewalk in front of the church and there would be some costs associated with finalizing the contracts. Pastor Dave asked if the out-of-Town parishioners would need a sticker to park there. David Jodoin explained the stickers are for overnight parking which is required in municipal lots. Pastor Dave asked if they would have to cover the costs of the transfer. David Jodoin stated the Town took over the expense when the process was started back in 1999. The Selectman will need to decide if they want to absorb the costs to finalize the contract. The Town Attorney is suggesting the Church grant an easement to the Town rather than the Town taking complete ownership. Dave Boucher asked if the church could be issued some temporary parking passes in the event that a non-resident needs to be there at night. Chief Gilman has concerns for issuing temporary passes. Selectman Bond stated they could use their parking lot in the back of the church for overnight parking. Pastor Dave thinks it would be rare that they would need an additional spot.

They do have the lot behind the church but sometimes those spots are taken by residents because there are no other open spots. Selectman Yeaton clarified that in 1999 there was a move to transfer ownership of the spots from the church to the town. David Jodoin explained that part of the economic development of the Village was recognizing the need for additional parking. Dana Carlucci and others approached the church for the additional space. The church had the space and made an agreement for the Town to put in a parking lot on the church property. The spaces were supposed to be transferred to the Town but that did not come to fruition. The only thing transferred was the easement for the sidewalk.

Selectman Yeaton asked why the church is motivated to transfer the property to the Town. David Jodoin explained the church can choose to keep the lot or the Town could choose to reject the proposal but there is an issue with the Town continuing to do the clean-up. Pastor Dave explained their motivation is to follow through on agreements made in years past that fell through as leadership changed. There is an increasing need in the Town for parking. Outside of Sunday Worship, the church does not regularly need to have ownership over those spaces and would be happy to grant them to the town. They have been having issues with getting residents to move in times of plowing or other needed times where they needed their spaces. They would rather give the spaces over to the Town for the residents to use. David Jodoin explained the Town has enforcement issues because they do not own the lot. Dave Boucher explained 95% usage is for residents rather than for church uses.

Selectman Yeaton asked if there will be a cost to transferring the property to the Town. David Jodoin stated there is. There will be legal and recording fees and a possibility of engineering fees. Selectman Yeaton asked what the benefit is for the Town in obtaining the property. Chief Gilman explained there is no place to park down in the Village. This will give the Town 8-10 spaces. It will also give the Town enforcement and control abilities. Selectman Crockwell asked if the engineering was done years ago, what are the additional engineering costs. David Jodoin explained that the preliminary plans were drawn up but the meets and bounds were not and you need those in the drafted deed and I'm not sure what those would be.

Selectman Bond asked how many businesses and residents park there now. Pastor Dave explained that during the day there is a few but overnight it is a free for all. Chief Gilman stated the lot is full every night. It is private property so they do not enforce who is parking there. David Jodoin explained these diagonal spots would be subject to municipal code. David Jodoin asked when they normally have church supper. Pastor Dave stated the first Saturday of the month, AA meetings on Mondays, and another meeting on Thursdays. David Jodoin sent the easement on the sidewalk to the attorney and David will get further information on the costs associated with taking over this lot.

#### **IV. Old Business:**

##### Town Meeting Discussion

David Jodoin explained the School District deliberative session has been moved to May 1<sup>st</sup>. The Budget Committee public hearing will be virtual on February 4<sup>th</sup>. Tom Serafin, Town Moderator, sent a letter recommending town voting to be held on the regularly scheduled day using the same guidelines as the November elections. Tom stated concerns for an in person deliberative session on the scheduled date of March 13<sup>th</sup> as limited capacity in any available venue to ensure social distancing, a needed back-up plan should the number of residents attend reach capacity, technical difficulties, residents who do not want to be delegated to a remote location, senior and vulnerable residents would likely not be able to attend and participate, the inability to shield residents from each other, inability to enforce mask mandates and the shared air exchange in the gymnasium. All concerns are mitigated if the election is changed to date that it can be held outside. Changing the date sends the message that the Town wants everyone to participate who wants to participate in an accessible safe and comfortable manner. Not changing sends the message that the Town values tradition over the health, safety, and wellness of our citizens.

Selectman Bond asked for the number of people who attended the last town meeting. Selectman Yeaton stated over the last three years the average was 100-120 residents. David Jodoin stated Josh Coughlin, Facilities Director for the School District, stated they can social distance a max of 175 residents. Selectman Yeaton stated that as leaders in the community they need to help guide the community back to normalcy in a safe and responsible way. The gym provides the space to do that with the recommended guidelines. Selectman Yeaton disagrees that driving towards that creates an unsafe environment. Looking at the budget, there is nothing controversial that would lead to large increase in residents attending. If they are in the gymnasium, they could set one side of the gym for extra social distancing.

Selectman Bond asked if the Committee and Board members would feel comfortable sitting closer than 6 feet apart if they were wearing masks. David Jodoin shared there are some plexiglass partitions they can use to put in between people.

Selectman Bean stated that people will likely be too fearful to attend and they will likely have less numbers. David Jodoin stated the majority of people who go are the individuals who are likely senior residents. Selectman Yeaton asked about audio concerns at the School Board meetings. David answered that they do have concerns with audio being outside. They are looking into other technology options for an indoor or outdoor meeting. Selectman Bean supports keeping the meeting as scheduled in March. Selectman Crockwell also supports keeping the meeting as scheduled in March.

Selectman Yeaton made a motion to set the date for the Town Deliberative Session for March 13<sup>th</sup> at the Pembroke Academy Gymnasium. Selectman Bond seconded the motion. Motion passed 4-0.

## **V. New Business**

### Letter from Target New England (Town Clock)

David explained the Selectmen encumbered the funds for the \$6,375 bid in December. At that time, the Board wanted to make a plan for on-going maintenance. The company submitted a response that in order to get onto a 5-year plan they would need to do a spring inspection and it will cost \$2,500. There is a \$1,000 in the Government Building budget line for maintenance of the town clock. The \$2,500 would be charged to that line.

VJ Ranfos explained that there are future costs coming down the line to bring the clock up to the 21<sup>st</sup> century so they do not have manually change the time every time there is a daylight savings time. Selectman Crockwell asked if the Town does that or do, they call a company every time. VJ explained it is a combination of both.

Selectman Bean made a motion to proceed with the \$6,375. Selectman Yeaton seconded the motion. Motion passed 4-0.

Selectman Yeaton made a motion to move forward with the site inspection with Target New England in the amount of \$2,500. Selectman Crockwell seconded the motion. Motion passed 4-0.

### Resignation from Planning Board

Effective March 1<sup>st</sup> Holli Germain will be resigning from the Planning Board. Right now, there are 6 members with no alternates. There is also a need for a Recording Secretary for Planning, Zoning, and Library Boards.

### Execute Cartographic Contract

Crockwell Motion to authorize the town administrator to sign the tax maintenance proposal with Cartographics. Selectman Yeaton seconded Motion passed 4-0

### Manifests/Abatements

Selectman Crockwell made a motion to accept the manifests and abatements as presented. Selectman Bean seconded the motion. Motion passed 4-0.

### Minutes 1/11/21, 1/19/21; Non-Public 12/21/20, 1/11/21, 1/28/21

Selectman Bond made a motion to accept the minutes of 1/11/21 Selectman Yeaton seconded the motion. Motion passed 3-0. Selectman Crockwell abstained.

The minutes of 1/19/21 and the non-public minutes of 12/21/20 and 1/28/20 were tabled until the next meeting.

Selectman Bond made a motion to approve the non-public minutes of January 11, 2021, as presented. Selectman Yeaton seconded the motion. Motion passed 4-0.

**VI. Town Administrator Report:**

TD Bank sent a letter regarding their closure.

**VII. Committee Reports:**

Selectman Yeaton – Budget Committee finished the School Budget. The school came with a reduction \$334,000 out of operational budget and cuts to the amount warrant articles totally around \$600,000. The School budget and warrant articles were approved. The Town CBA was approved and the warrant articles were approved the week before. The Budget Committee remote public hearing will be held on WebEx and Andy Camidge will run the meeting.

Selectman Bean – Solid Waste has not met since the last Selectman's meeting and Economic Development Committee has not met since COVID began.

Selectman Bond – Planning Board approved the new club house at the Pembroke Pines Country Club. They are looking to put in a crosswalk because the new club house will be across the street and set back into the wooded area.

**VIII. Other Citizens Comment:**

None

**IX. Non-Public Session:**

Selectman Bond made a motion to enter into non-public session in accordance with RSA 91-A:3 II(a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the requests shall be granted. seconded by Selectman Yeaton at 1:28pm

Roll Call Vote:

Selectman Yeaton	Yes
Selectman Bean	Yes

Selectman Crockwell	Yes
Selectman Bond	Yes

The Board came out of non-public session at 9:15 PM

**X. Adjourn:**

Selectman Bean made a motion to adjourn at PM. Selectman Yeaton seconded the motion and it was approved unanimously.

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Ann Bond, Chairman

For more detailed information, the meetings are now taped and can be seen on [www.townhallstreams.com](http://www.townhallstreams.com) click on Pembroke NH and look for the day of the meeting under the month.



Casella Waste Systems, Inc is a regional solid waste resource management company serving more than 50,000 households, and 5,000 businesses across 150 towns and cities in New Hampshire, through collection, transfer, recycling, and waste disposal operations. We are proud to directly employ more than 175 people across our New Hampshire operations, providing an annual payroll that exceeds \$10 million.

There is a significant decline in available disposal capacity for New Hampshire. There will be a shortfall in available capacity in nine years and a 21 million -ton capacity shortfall projected over 20 years if there is no new capacity permitted. **This shortfall will result in an increased carbon impact as trucks will be travelling much further to disposal sites, including out of state. In addition, the costs to NH communities will be significantly increased as NH will become dependent on out of state sites and their own inevitable disposal issues.**

Casella is proposing to develop an integrated waste management system for New Hampshire that includes construction of a landfill in Dalton, New Hampshire and a Materials Recycling Facility (MRF) in southern New Hampshire to satisfy both the long-term capacity need as well as remove waste from landfills to preserve future capacity.

Casella has provided safe disposal and recycling services to the state of New Hampshire for over 40 years, and we are proud to support the residents of the Granite State in protecting its natural beauty. Proper and affordable disposal is paramount to securing environmental protection and sanitation for the state and its residents. We hope you can join us by supporting our efforts.

**I support Casella's efforts to keep NH self-sufficient handling it's solid waste disposal.**

**(Signature)**\_\_\_\_\_

**(Title)**\_\_\_\_\_

\_\_\_\_\_

**(Date)**\_\_\_\_\_