

**AGENDA**  
**BOARD OF SELECTMEN**  
**July 2, 2018 AT 6:30 PM**  
**TOWN HALL, PAULSEN MEETING ROOM**

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- I. CALL TO ORDER
- II. CITIZEN COMMENT
- III. SCHEDULED MEETINGS:
  - a. Beth McClure -- Strong Foundations
- IV. OLD BUSINESS:
  - a. Center Road Update
- V. NEW BUSINESS:
  - a. Manifest/Abatements
  - b. Minutes 6/18/18
- VI. TOWN ADMINISTRATOR REPORT
- VII. COMMITTEE REPORTS
- VIII. OTHER/CITIZEN COMMENT
- IX. NON PUBLIC SESSION
- X. ADJOURN

## David Jodoin

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**From:** Beth McClure <bmcclure@sfnh.org>  
**Sent:** Thursday, June 14, 2018 10:06 AM  
**To:** David Jodoin  
**Subject:** Community Support  
**Attachments:** Evidence Of Community Support 2018.doc

Dear David,

Thank you for getting me on the agenda for July 2. If a miracle occurs and I can get on the June 18th agenda, please let me know and I will come on June 18th.

I have attached the form that needs to be signed. I can bring a hard copy to the July 2 meeting.

Thank you again!  
Beth

--

*Beth McClure, Principal*

*(603) 225-2715 ~ c. (603) 568-5700*

*Strong Foundations Creates Strong Learners*

The contents of this e-mail are private and confidential and are the property of the sender. The information contained in the material is privileged and is intended only for the use of the individual(s) or entity(ies) named as recipients. If you are not the intended recipient, be advised that any unauthorized disclosure, copying, distribution or taking of any action in reliance on the contents of this communication is directly prohibited and may place you in violation of law. If you have received this communication in error, please contact the sender and delete the misdirected transmission without retaining a copy.

## EVIDENCE OF COMMUNITY SUPPORT

(Provide with USDA-RD application when applicant is a non-profit organization.)

TO:           USDA Rural Development  
              \_\_VT/NH\_\_\_\_\_  
              73 Main Street  
              PO Box 1020  
              Conway, NH 03818

SUBJECT: Community Support for Community Facility Application to  
          USDA Rural Development

Please be advised the Town/City of \_\_\_\_\_Pembroke\_\_\_\_\_ supports the  
application which has been submitted to USDA Rural Development by  
\_\_\_\_Strong Foundations \_\_\_\_\_(applicant) for (brief description of project):

**\_\_\_\_Expanded parking lot with drainage system and four new  
classrooms.**

The applicant/project will provide needed services to the community and is not  
expected to have an adverse impact on other facilities providing similar services or  
on services provided directly by our community (such as police, fire, water, sewer,  
educational, transportation, etc.).

Provision of this certificate in no way commits our community to provide financial  
support for the proposed project.

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_  
Signature: \_\_\_\_\_

*This document should be executed by an authorized official of the governing body  
of the community in which the proposed facility to be financed is located..*

Updated 6/10/08

## David Jodoin

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**From:** Stetson Heiser <harunga1@msn.com>  
**Sent:** Wednesday, June 27, 2018 12:06 PM  
**To:** Steven Whitley  
**Cc:** David Jodoin  
**Subject:** Re: Center Road & Third Range Road

Hi Steven

I just received the new plan from Jim showing that there is no frontage on Center Rd which was the big concern of the BOS and Roads Commission. The land is now accessible from Third Range Road only. There are several other CC lands accessible from Third Range only so I don't see that as a big problem. I will need to view it again and be sure there is some way to park a couple of vehicles.

The CC is still very interested in purchasing this parcel and our hold up is needing the BOS to be on board as well as having your feedback and approval of the plan. All suggestions, concerns, etc are welcome. Jim mentioned that the price would be adjusted accordingly since there are 6 less acres.

Thank you  
Ammy

> On Jun 27, 2018, at 11:15 AM, Steven Whitley <steven@mitchellmunigroup.com> wrote:

>

> David/Ammy,

> Please see below. Could one or both of you update me on the status of this  
> project? Last I knew, the earlier iteration was to go before the road  
> committee, who would provide comments back to the selectboard. David and I  
> had also discussed the town suggesting that the road parcel be included in  
> one or several of the contemplated lots so that it would remain private and  
> the town would not take on obligation to maintain, etc. It appears that  
> suggestion is what he is referring to below, but please confirm.

>

> Thanks,

> Steven

>

> Steven Whitley, Esq.

> Mitchell Municipal Group, P.A.

> 25 Beacon Street East

> Laconia, NH 03246

> Ph.: 603-524-3885

> steven@mitchellmunigroup.com

> www.mitchellmunicipalgroup.com

>

>

>

> -----Original Message-----

> From: James Coughlin Jr [mailto:jemcjr@yahoo.com]

> Sent: Tuesday, June 19, 2018 10:50 AM

> To: steven@mitchellmunigroup.com

> Subject: Center Road & Third Range Road

>

> Steven:

> I forwarded to you by mail today the revised plan showing that none of  
> the Conservation Land is on the access driveway as requested by the town.  
> The access road and tower are now part of Lot 90-3. The maintenance and  
> repair of the access driveway will be shared by a recordable common driveway  
> Agreement between Lots 90-2 and 90-3. Also, I will add to the plan as a note  
> that the town will continue to plow and pick up trash as they have been  
> doing for years. I have also sent copies to Ammy. Please review the plan and  
> attached letter when received and call if any questions.

> Jim Coughlin

>

> Sent from my iPad

>

> ---

> This email has been checked for viruses by AVG.

> <https://www.avg.com>

>



# State of New Hampshire Department of Revenue Administration

109 Pleasant Street  
PO Box 487, Concord, NH 03302-0487  
Telephone (603) 230-5000  
www.revenue.nh.gov



MUNICIPAL AND PROPERTY  
DIVISION  
Stephan W. Hamilton  
Director  
  
Thomas P. Hughes  
Assistant Director

Lindsey M. Stepp  
Commissioner  
  
Carolynn J. Lear  
Assistant Commissioner

**RECEIVED**  
JUN 21 2018  
TOWN OF  
PEMBROKE, NH

June 21, 2018

TOWN OF PEMBROKE  
OFFICE OF SELECTMEN  
311 PEMBROKE STREET  
PEMBROKE NH 03275

Re: PA-28 Inventory of Taxable Property Form for 2019

Dear Assessing Official,

This is our annual request to municipalities to determine whether the municipality will be utilizing the Form PA-28, Taxpayer Inventory Blank in accordance with RSA 74:4 for 2019. If Yes, please check the **"WILL"** Box below and indicate the number of forms needed. If your municipality has elected Not to use the Inventory form, in accordance with RSA 74:4-a, please check the **"WILL NOT"** Box below.

Please return this entire form with the section below completed and **signed** no later than **August 24, 2018** to the Department of Revenue Administration, PO Box 487, Concord, NH 03302-0487 or e-mail to [equalization@dra.nh.gov](mailto:equalization@dra.nh.gov).

If you are electing to use the form, it is our suggestion that you indicate your municipality's telephone number on your return-mailing label, should the taxpayers need to contact your municipality.

Please feel free to contact Cindy Paige at (603) 230-5971 if you require additional information.

Sincerely,

*Linda C. Kennedy*  
Linda C. Kennedy  
Manager

☐ **WILL NOT** be using the PA-28 Form in 2019  
Or

☐ **WILL** be using the PA-28 Form in 2019

Number of PA-28 Forms Requested by the Municipality for 2019 #  
(Our print order is based upon what is needed, so please be sure to order an adequate amount.)

Print Name of Contact Person

Date

Contact Telephone #

Signature of Assessing Official

Date

Signature of Assessing Official

Date

Signature of Assessing Official

Date

TDD Access: Relay NH 1-800-735-2964

Individuals who need auxiliary aids for effective communication in programs and services of the Department of Revenue Administration are invited to make their needs and preferences known to the Department.

## Memorandum

**To:** David Jodoin, Town of Pembroke  
**From:** Mike Vignale, KVPartners  
**Date:** June 25, 2018  
**Re:** Weekly Construction Meeting – Roadway Improvement Project  
**Cc:** Attendees and Paulette Malo (Roads Committee)

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A weekly construction meeting was held at the site (East View) on June 19, 2018. In attendance were John Barnes (Advanced), Jim Boisvert (DPW), Brent Edmunds and Mike Vignale. Following is a summary of the discussions:

- Ledge drilling and blasting has been completed. The ledge excavation quantity is less than anticipated after test pits (about 358 CY). Drainage installation continues and will be completed in about a week. Clearing crews have been working on Beacon Hill Road (now completed) and then work on the stormwater basin will be completed to allow the basin to stabilize before any stormwater flow is directed into it.
- All temporary easements have now been obtained.
- Small widening sections on East View had good gravel underneath and will remain in place. Those areas were excavated only to place reclaimed materials in top 8".
- The existing catch basin at Sta.43+20 LT needs modification to work with new catch basin. Jim B was going to check and see if he had an extra structure available to use in place of the existing structure.
- As previously noted, we discussed the driveway grading and matches into the new pavement surface. Driveway grades will be checked prior to paving.
- As previously noted, testing requirements were discussed. Advanced is responsible for testing costs. Testing is expected to include gradation of reclaim, compaction testing of aggregate materials (gravel, crushed gravel and reclaim mix), compaction testing of trench backfills (if needed) to verify means and methods. Testing must be completed before paving.
- As previously noted, Jim explained that one resident expressed concerns about their granite post

## ***KVPartners LLC***

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P.O. Box 432, New Boston, NH 03070

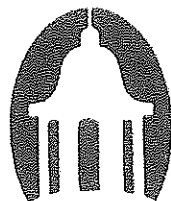
(603) 413-6650

mailbox (#314 Beacon Hill Road). It is understood that all mailboxes will be reset to their original condition.

- Next meeting will be held at 9:00 AM at East View on Tuesday June 26th.



120 Daniel Webster Highway  
Meredith, NH 03253



Municipal Resources  
www.municipalresources.com

tel: 603.279.0352 • fax: 603.279.2548  
toll free: 866.501.0352

June 21, 2018

Mr. David Jodoin  
Town Administrator  
311 Pembroke Street  
Pembroke, NH 03275

RE: Letter Proposal Agreement for Pay and Classification Study

Dear Mr. Jodoin:

Municipal Resources, Inc. (MRI) is pleased to submit this letter proposal/agreement to conduct Pay and Classification Study to update Professional Management Association and Non- Union positions consisting of 46 Classifications in the Town of Pembroke, New Hampshire. Based on our discussions, the parameters of the project are included in this agreement.

#### **SCOPE OF WORK**

The project will commence upon signing of this letter agreement with a duration of approximately three to four months. The work will involve an update of the Pay and Classification Plan. Each position will be classified within a classification plan with a grade and salary schedule. The Salary Schedule will be based on market average and include internal equity based on evaluation of fourteen significant factors. An orientation session will initially be held with employees and managers included in the study. Employees will complete a position analysis questionnaire (PAQ) with some follow-up interviews as needed. Current job descriptions will additionally be reviewed. A salary and benefit survey will be developed and conducted with comparable communities as agreed to. A report will be generated that will include a proposed Pay and Classification Plan recommended along with projected cost impact. The report will be presented to the Board of Selectmen.

#### **FEES AND CHARGES**

Our services for this project will be provided on a lump sum basis that is intended to cover all

professional time and expenses. The process will be completed for a lump sum fee of **\$16,000**; payment to be made as follows:

**\$5,334 upon execution of contract; and**  
**\$5,333 upon submission of the market survey, and**  
**\$5,333 upon submission of the final report**

Payments will be made within thirty (30) days of receipt of the invoice unless otherwise agreed. Invoices not paid within thirty (30) days will accrue interest at the rate of 1.5% per month.

**MRI PERSONNEL IN CHARGE**

I will serve as the Principal-in-charge of this engagement, interfacing directly with the client. Additional team members will be assigned and participate as needed.

Sincerely,

*Carol M. Granfield, ICMA-CM*  
Project Manager, Senior Consultant

**UNDERSTOOD AND APPROVED AS CONTRACT AGREEMENT**

By:



David Jodoin, Town Administrator

Date:

6/22/18



**George E. Sansoucy, PE, LLC**  
Engineers & Appraisers

June 18, 2018

RE: PSNH/NHEC Appeals and Trials at the BTLA for Tax Year 2014, 2015 and 2016

Dear Community Officials:

As you are all aware, the Board of Tax and Land Appeals (BTLA) has scheduled the trial for the Public Service Company of New Hampshire (PSNH) and New Hampshire Electric Cooperative (NHEC) appeals for tax years 2014, 2015 and 2016. It is not clear if the BTLA will consolidate 2017 into this case. We will keep you advised if they do. The scheduling order has been issued by the BTLA and we have begun work on a master report for your valuations similar to the master report that we prepared for your 2010, 2011 and 2012 trial. The towns/cities prevailed and the decisions were upheld at the Supreme Court. All 2013 appeals were withdrawn by PSNH and NHEC. Our communities worked together as a group and we prepared a master group report with the value of each town in it and all facts, figures, and calculations used in the appraisal for all communities were provided in a streamlined report format. The last case involved 42 PSNH and 7 NHEC towns. In the last case you were billed approximately 2% for the work because we valued approximately 50 communities as a group. The total cost was less than \$10,000 for each community over a period of two years.

In this case, we expect the company to utilize new experts and new arguments to advance their position that the value should be no greater than the book value of the property. From our end, we need to build the master report for all 3 years (2014, 2015, 2016) for all towns, including updated market sales of utility property, updated income analyses, updated costs new and updated depreciation rates. The good news for all the communities is that there are more communities that have joined our group in these current appeals than were part of the previous appeals. All bills are split evenly among all contracted clients, which is approximately 66 at this time, or approximately 1.50% per share. Those communities with both PSNH and NHEC appeals will be billed at a double share to account for our work regarding both utilities. It is important to note that NHEC does not report the same as PSNH or other regulated utilities and requires its own independent stand-alone valuation with cost methodologies that are different than the method used for PSNH to ultimately get to the same place.

The current bill is the first bill to the group for the beginning of this trial phase. Your bill is either one share because it is PSNH only, or two shares because it is PSNH and NHEC. At this time, a number of additional communities which are under appeal are reviewing the option of coming into our group. If and when they do, your bills will automatically reflect the reduction in the month of billing that these new communities contract with us.

**George E. Sansoucy, PE, LLC**

7 Greenleaf Woods Drive, Unit 102, Portsmouth, NH 03801 Tel 603.431.7636 Fax 603.431.7115 mail@sansoucy.com  
279 Main Street, Lancaster, NH 03584 Tel 603.788.4000 Fax 603.788.2798 gsansoucy@sansoucy.com

Remittance Address 89 Reed Rd., Lancaster, NH 03584

The following trial schedule has been set by the BTLA. As you can see, this schedule will carry-over from calendar year 2018 into calendar year 2019.

- By June 4, 2018, filing of any motions, requests and/or stipulations for protective orders “regarding the confidentiality of data submitted in these appeals”.
- By June 18, 2018, filing of any stipulations regarding:
  - The assessed values, tax rates and the median equalization ratios in each municipality in each tax year; and
  - The land assessments in each municipality in each tax year and whether the parties stipulate to their proportionality.
- By November 16, 2018, submission to the municipalities of the NHEC and Eversource appraisals, as well as “any other expert disclosures” NHEC and Eversource “plan to use” in their “direct” case presentations.
- By December 14, 2018, compliance with the Tax 203.07 mediation requirements, “including filing reports with” the Board.
- By February 1, 2019 submission of municipality appraisals and any “other expert disclosure(s)” to NHEC and Eversource.
- By February 15, 2019, completion of deposition discovery with respect to the NHEC, Eversource and municipal appraisals (with the further stipulation and agreement that the municipality appraisers will be made available for depositions “during the first two weeks of February 2019” and the representation at the Prehearing Conference that the NHEC and Eversource appraisers will be made available for depositions prior to that time period).
- By March 1, 2019, “exchange of parties’ rebuttal reports, if any.”
- By April 5, 2019, completion of all discovery;
- By April 5, 2019, submission to the Board of an original and three copies of any appraisal or other expert report each party intends to rely on.
- By April 23, 2019, completion of all document exchanges and submittals required by the Board’s rules.
- Tuesday, Wednesday, and Thursday of the weeks of April 30, 2019 – May 23, 2019, the consolidated hearings on the merits of the Eversource and NHEC APPEALS

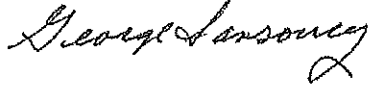
We have previously recommended, and continue to recommend, that the towns budget \$5,000 for each calendar year, but it is very important that the towns carry-over or encumber any of that portion not spent in calendar year 2018 that will be consumed during the trial year of 2019. We are anticipating an estimated budget of \$10,000 per community for the full 2-year period through to completion of trial and final trial briefs. In the last trial, the towns and cities spent \$8,500 per town for the 2-year period. We do anticipate a greater workload due to new experts and an increased deposition schedule and preparation, and a longer trial and trial preparation. Nevertheless, we do not feel that the towns will exceed \$10,000 each over this 2-year period, provided they encumber funds from 2018 into 2019.

Community Officials  
June 18, 2018  
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We look forward to working with you as we have in the past. Please feel free to talk to Linda Thomas at my office or myself if you have any questions about the trial, billings, schedules, if you wish to schedule a meeting with the Board of Selectmen, or for any other questions you have.

Very truly yours,

GEORGE E. SANSOUCY, P.E., LLC

A handwritten signature in cursive script that reads "George Sansoucy".

George E. Sansoucy, P.E.

GES/lt

Enclosure

**BOARD OF SELECTMEN  
TOWN OF PEMBROKE, NH  
June 18, 2018 at 6:30 PM**

Draft \_\_\_\_\_

Present: Chairperson Tina Courtemanche, Selectman David Sheldon, Selectman Ann Bond,  
Selectman Vincent Greco, Selectman Michael Crockwell

Staff: Town Administrator David Jodoin

**I. Call to Order:**

Chairman Tina Courtemanche called the meeting to order at 6:30pm.

**II. Citizen Comment:**

None

**III. Scheduled Meetings:**

- A. Public Hearing-Energy Committee Report and discussion on street light removal and conversion.

Dan Creen from the Energy Committee was present to give a background on the street light conversion and removal. The cost of the conversion before rebates with all the current lights included is approximately \$93,383.00 with \$24,000 in rebates. The Energy Committee however is recommending to remove some street lights as after looking at all of them they found approximately 100 lights that could be removed.

Open Public Hearing at 6:56pm

Kevin Foss from Buck St requested that the light chosen as the replacement be of a warmer color and of at least 3000 lumens as it doesn't reflect off glasses as much.

Close Public Hearing at 6:58pm

The Board would prefer to have the proposed plan for the light removal reviewed by the Police and Fire Departments prior to making a decision.

- B. Public Hearing-Change in Municipal Code Chapter 191-1 B Parking Lot B ( Union Street)

Open Public Hearing at 7pm

Dana Carlucci looked to clarify what the intention of this code change would be. David Jodoin Town Administrator stated that the intentions were to change the parking lot at

Union St to Tennant Parking Only with it no longer being a municipal lot.

Mr. Carlucci went on to state that the Master Plan states in 20 different places that the development and promotion of the downtown businesses is what the residents want. This would include the availability of parking. The following sections of the Master Plan were referenced:

12-18, 12-2, 11-32, 11-8, 10-2, 7-35, 5-24, 6-19, 5-15, 5-4, 5-3, 3-37, 3-29, 3-2, 13-3, 13-4, 13-6, 13-14 (2) sections, 13-15. In addition Mr. Carlucci stated that he has managed the property since 2006 as the building was taken on as a project. Improvements of the building have been made yearly up until this year and feels this building was signed for public use. Therefore he would be against any restricted parking other than by the fence. In addition he encourages the Board of Selectman to speak with the Mike Tardif from Central NH Planning about the parking as he just finished a study on Downtown Development for both Pembroke and Allenstown.

Gerry Belanger-Meet Me in Suncook was present to discuss his concern as there is little to no parking for those that use the Union St Building for Meetings. He states that the signs that are posted state two different things. One that there is no parking from 6am-10pm and one that states no parking from 12pm-6am. Is there only 2 hours of parking available a day? D. Jodoin explained that the 6-10 is reserved for tenant parking only and after 12 midnight anyone can park there as long as they move their cars by 6AM.

Jacques Despres-Jacques Pastries expressed that he felt no one parks in the parking lot even during the day. He at most sees 2-3 cars there at a time wasting other spots. He feels no one will get up at 6am to move their cars.

Concerns were discussed with lifting the restriction completely including but not limited to filling the lot completely not allowing any parking for tenants, cars not moving for snow removal and the liability the town would have if it wasn't cleared and someone got hurt.

Public Hearing closed at 8:13pm, this matter will be continued to July and people should check the website- short recess taken.

Meeting Resumes at 8:17pm

Selectman Bond wanted to know what the next steps for the Energy Committee would be. Selectman Courtemanche states she would like the Police and Fire Department to review the proposed removals before going further. The Board agreed to table until input from the Emergency Personnel is received.

Selectman Greco moved to restrict parking at 4 Union St from 12pm-6am and to otherwise open parking to the public. Selectman Sheldon moved to amend the motion to state that the 4 spaces by the fence be restricted parking for tenants 24 hours per day, in addition there would be one handicap spot that is to be moved from near the fence to an alternative spot. Otherwise allowing the remaining spots to be open to the public first

come first serve.

Before a decision is made the Board made the determination to reach out to the tenants one last time for input and request DPW's input in regards to the maintenance of the lot.

#### IV. Old Business:

##### A. Roads Committee Comments-Center Road

The Roads Committee came back with the recommendation not to take over Center Road. David Jodoin states as it stands the town is not responsible for the maintenance however a questions was posed of what would happen if the road was damaged by a town truck.

Selectman Bond requested to know if the Conservation Commission was still looking to purchase this property. David Jodoin stated that as of right now the Conservation Commission is on hold to see what the property owner comes back with based on the Selectmen's concerns.

#### V. New Business:

##### A. OHRV Grant

Selectman Sheldon moved to authorize Chief Dwayne Gilman to enter into the State of NH Fish and Game OHRV contract on behalf of the Town of Pembroke. Motion seconded by Selectman Greco. Motion passed 5-0

##### B. Execute agreement with KV Partners MS4 Permit

Selectman Sheldon moved to authorize the Town Administrator to sign the MS4 Permit with KV Partners. Motion seconded by Selectman Greco. Motion passed 5-0

##### C. Police Chief requests to expend funds from the small equipment fund

Conversation was had about if these were just bought. David Jodoin to look into and get back to the Board. Motion tabled until next meeting

##### D. Paving Bids

Roads Committee recommends holding off until the construction is done to ensure all funds are available.

##### E. Manifest and Abatements:

Selectman Sheldon moved to approve the manifest and abatements as presented. Motion seconded by Selectman Crockwell. Motion passed 5-0



F. Minutes:

Selectman Greco moved to approve the minutes from 6/4/18 as presented. Motion seconded by Selectman Sheldon.

Discussion: Typo under scheduled meetings 3<sup>rd</sup> line should read to sell

Motion passed as amended 5-0.

VI. Town Administrator Report

- 2018 Unlicensed dog report from the Town Clerk will be going to Police Department tomorrow
- School Board Letter was CC'd to the Town of Pembroke informing everyone in the delay with the 2018 School District Meeting Minutes. These would be from Cindy Menard District Clerk.
- MS4 Storm Water Assistnace

Selectman Sheldon moved to authorize the signature of the MS4 Storm Water Assistance Paperwork. Motion seconded by Selectman Bond. Motion passed 5-0.

- Thank you to Selectman Sheldon for his Service to the Town
- Salary Study-Request to do this for all departments in the Town. Funds could be found in the budget from savings in salary on vacant positions.

Selectman Sheldon moved to move forward with a complete Salary Study and to waive the bid requirements and award the contract to Municipal Resource Inc. out of Meredith NH. Motion seconded by Selectman Crockwell. Motion passed 5-0.

VII. Committee Reports

- Selectman Bond-Didn't make the last meeting
- Selectman Crockwell-None
- Selectman Sheldon-None
- Selectman Courtemanche-None
- Selectman Greco-None

VIII. Other/ Citizen Comments

- Employee Appreciation Luncheon will be August 18<sup>th</sup> at Memorial Field. David Jodoin to confirm with Rose Gilligan on Date and Time.

Motion by Selectmen Sheldon to enter non public session in accordance with RSA 91-A: 3 II (b) HIRING PUBLIC PERSONNEL, seconded by Selectmen Greco.

Roll call Vote:

Chairman Courtemanche	Yes
Selectmen Greco	Yes
Selectmen Sheldon	Yes
Selectmen Crockwell	Yes
Selectmen Bond	Yes

The Board came out of non public session at 9:18 PM.

Motion by Selectmen Sheldon, seconded by Selectmen Greco to authorize the Town Administrator to offer the Full time Highway Driver position to Jason Bouffard. Motion passed 5-0.

Motion by selectmen Sheldon to enter non public session in accordance with RSA 91-A:3 II (c) Matters of which, if discussed in public, would likely effect the reputation of any person, other than a members of the public body itself, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver fee, fine or other levy, if based on inability to pay or poverty of the applicant.

Roll call Vote:

Chairman Courtemanche	Yes
Selectmen Greco	Yes
Selectmen Sheldon	Yes
Selectmen Crockwell	Yes
Selectmen Bond	Yes

The Board came out of non public session at 9:42 PM.

Motion to seal the minutes by Selectmen Sheldon, seconded by Selectmen Greco because it is determined that the divulgence of this information likely would affect adversely the reputation of any person other than a member of this board.

Roll Call Vote to seal the minutes

Chairman Courtemanche	Yes
Selectmen Greco	Yes
Selectmen Sheldon	Yes
Selectmen Crockwell	Yes
Selectmen Bond	Yes

Selectmen Sheldon made a statement that affective immediately he was resigning his position as

Selectmen. The Board thanked him for his years of service to the Town and wished him well.

Motion by Selectmen Crockwell to appoint Sandy Goulet to fill the remainder of Selectmen Sheldons term, seconded by Selectmen Greco. Motion passed 4-0.

Motion to adjourn by Selectmen Crockwell, seconded by Selectmen Greco. Motion passed 4-0

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Justine M. Courtemanche, Chairman