

AGENDA
BOARD OF SELECTMEN
January 7, 2019 AT 6:30 PM
TOWN HALL, PAULSEN MEETING ROOM

- I. CALL TO ORDER
- II. CITIZEN COMMENT
- III. SCHEDULED MEETINGS:
 - a. Village School Re-Use Committee
 - b. Conservation Commission – Public Hearing in accordance with RSA 36-A:4 I
- IV. OLD BUSINESS:
 - a. Street Light Conversion
- V. NEW BUSINESS:
 - a. Roof Bids DPW
 - b. Tax Lien process
 - c. 2019 Proposed warrant Articles
 - d. Ratify Vote on Encumbrances
 - e. Acceptance of Donation from Amoskeag Rowing Club
 - f. Sign Legal agreement with Donahue, Tucker and Ciandella
 - g. Manifest/Abatements
 - h. Minutes 12/17/18
- VI. TOWN ADMINISTRATOR REPORT
- VII. COMMITTEE REPORTS
- VIII. OTHER/CITIZEN COMMENT
- IX. NON PUBLIC SESSION
- X. ADJOURN

PUBLIC HEARING NOTICE
Town of Pembroke
Board of Selectmen

Notice is hereby given that the Pembroke Board of Selectmen will be holding a Public Hearing on Monday January 7th at 6:30 PM at the Pembroke Town Offices located at 311 Pembroke Street to discuss the following:

Acceptance of Conservation land in accordance with RSA 36-A:4 I.

For questions, please call the Town Administrator at 485-4747, or email at djodoin@pembroke-nh.com.

Justine M. Courtemanche, Chairman

Return to:

WARRANTY DEED

Keystone Pembroke, LLC, a New Hampshire limited liability company with a mailing address of 17 Bridge Street, Suite 103, Billerica, County of Middlesex and Commonwealth of Massachusetts 01821 (the "Grantor"), for consideration paid grants to the Town of Pembroke, a municipal corporation with an address of 311 Pembroke Street, Pembroke, County of Merrimack, and State of New Hampshire 03275 (the "Grantee") with warranty covenants:

A certain tract of land, located in Pembroke, Merrimack County, New Hampshire, being shown as the hatched area designated "Easement Area: 1,451,070 Sq. Ft. (33.3+/- Ac.)" on a plan entitled "Subdivision and Lot Line Adjustment Plat, The Lodges at Pembroke Pines" Map 634, Lot 1, 31-39 Whittemore Road, Pembroke, New Hampshire, Sheets 10 and 11 of 23, dated June 15, 2017, as most recently revised July 3, 2018, and recorded in the Merrimack County Registry of Deeds as Plan No. _____ (the "Plan"), being more particularly described on Exhibit A attached hereto and incorporated herein by reference.

This grant is made for conservation purposes to be managed and controlled in perpetuity by the Pembroke Conservation Commission, pursuant to RSA 36-A:4.

Meaning and intending to convey a portion of the premises conveyed to the within Grantor by Deed recorded in the Merrimack County Registry of Deeds at Book 3503, Page 1355.

Subject to the following matters:

- (a) All matters shown on the Plan and other plans of record.
- (b) Current Use Taxation recorded in said Registry at Book 1801, Page 0532.

This conveyance is exempt from transfer taxes pursuant to NH RSA 78-B:2, I.

[Signature Page Follows]

IN WITNESS WHEREOF, Keystone Pembroke, LLC has caused this instrument to be executed this ____ day of _____, 2018.

Keystone Pembroke, LLC

Witness

By: _____
Robert MacCormack, Manager

STATE OF NEW HAMPSHIRE
COUNTY OF HILLSBOROUGH

The foregoing instrument was acknowledged before me this ____ day of _____, 2018, by Robert MacCormack, the duly authorized Manager of Keystone Pembroke, LLC, a New Hampshire limited liability company, on behalf of the company.

Justice of the Peace/Notary Public
My Commission expires _____

EXHIBIT "A"

A certain tract of land situated in Pembroke, County of Merrimack and State of New Hampshire, being shown as the hatched area designated "Easement Area: 1,451,070 Sq. Ft. (33.3+/- Ac.)" on a plan entitled "Subdivision and Lot Line Adjustment Plat, The Lodges at Pembroke Pines" Map 634, Lot 1, 31-39 Whittemore Road, Pembroke, New Hampshire, Sheets 10 and 11 of 23, dated June 15, 2017, as most recently revised July 3, 2018, and recorded in the Merrimack County Registry of Deeds as Plan No. _____, being more particularly bounded and described as follows:

Commencing at a 5/8" rebar found at the northeasterly corner of Map 565, Lot 81-133, as shown on said plan; thence running

1. S 49° 34' 38" W along the northerly sideline of Map 565, Lot 81-133, a distance of 242.02 feet to a 3/8" rebar found; thence turning and running
2. S 34° 12' 49" E along the westerly sideline of Map 565, Lot 81-133, a distance of 100.00 feet to a point; thence continuing
3. S 34° 13' 58" E along the westerly sideline of Map 565, Lot 81-132, a distance of 99.96 feet to a 3/8" rebar found; thence continuing
4. S 34° 16' 08" E along the westerly sideline of Map 565, Lot 81-131, a distance of 109.95 feet to a 3/8" rebar found; thence continuing
5. S 34° 03' 45" E along the westerly sideline of Map 565, Lot 81-130, a distance of 32.33 feet to a 3/8" rebar found; thence continuing
6. S 33° 17' 33" E still along the westerly sideline of Map 565, Lot 81-130, a distance of 88.09 feet to a 3/8" rebar found; thence continuing
7. S 33° 23' 42" E along the westerly sideline of Map 565, Lot 81-129, a distance of 120.23 feet to a 3/8" rebar found; thence turning and running
8. S 53° 53' 02" W, along the northerly sideline of Map 565, Lot 81-128, a distance of 100.24 feet to a 3/8" rebar found; thence continuing
9. S 53° 48' 00" W, along the southerly line of Map 643, Lot 1, a distance of 1799.87 feet to the Merrimack River; thence turning and running
10. Northwesterly along the high water mark of said Merrimack River, approximately 1355.49 feet (tie-line), to a 4 1/2" coffee can bound found at the southwesterly corner of Map 636, Lot 8; thence turning and running
11. N 35° 04' 20" E along the southerly sideline of Map 636, Lot 8, a distance of 109.62 feet to a 4 1/2" coffee can bound found; thence turning and running

12. N 51° 18' 31" E along the southerly line of Map 634, Lot 2, a distance of 196.11 feet to a 3/8" rebar found; thence turning and running
13. S 50° 54' 40" E along the westerly sideline of Map 634, Lot 2, a distance of 400.22 feet to an iron pipe to be set; thence turning and running
14. N 52° 32' 46" E, along the southerly line of Map 634, Lot 2, a distance of 1043.02 feet to a point; thence turning and running
15. N 52° 03' 49" E along the new conservation area tract line, a distance of 930.81 to an iron pipe to be set at the southwesterly corner of Map 634, Lot 1; thence turning and running
16. N 53° 48' 00" E along the southerly line of Map 634, Lot 1, a distance of 647.29 feet to a point; thence continuing
17. N 53° 53' 02" E still along the southerly line of Map 634, Lot 1, a distance of 76.42 feet to a point; thence turning and running
18. N 33° 55' 40" W along the easterly sideline of Map 634, Lot 1, a distance of 548.78 feet to a point; thence turning and running
19. N 49° 32' 01" E along the southerly line of Map 634, Lot 1, a distance of 271.53 feet to a point on the westerly line of a proposed right-of way; thence turning and running
20. Southeasterly, along said proposed right-of way on a curve to the right, having a radius of 125.00 feet, and a length of 16.40 feet to a point; thence continuing
21. S 28° 20' 52" E along said proposed right-of-way, a distance of 6.04 feet to a point on the existing boundary line of Map 634, Lot 1 and the existing right-of-way of Nadine Road; thence turning and running
22. S 49° 34' 38" W along the northerly sideline of the existing right-of-way of said Nadine Road, a distance of 3.24 feet to the point of beginning.

David Jodoin

From: Ann Bond <anbond007@me.com>
Sent: Sunday, December 30, 2018 9:16 PM
To: David Jodoin
Subject: Street lights

Hello

There are a number of light issues I am working with Ron at Light Tech.

Lights in question- Bank owns light on Glass Street pointed into the Banks parking lot.

School owns light on Route 3 pointed into the School parking lot.

Light at Rosedale and Haleighs Court was removed due to my error. Ron will work with Eversource to add back.

Glass Street has a number of issues (wrong lights removed) Corner of Glass and Church, and Glass and Village -Ron will work these out with Eversource

3 Metal pole lights removed (state owned) Route 3 and Bow Lane, and two at Academy Road and Route 3- Ron will work with Eversource to add back

Broadway- top of Broadway was removed but it wasn't close to the intersection. Ron is working with Eversource on a metal pole to be installed at the stop light due to the other intersections with a stop light have state metal poles with light. (Rte 3 and Bow Lane, Rte 3 and Academy, Rte 3 and Rte 106)

Out of the 3 lights at Memorial Field, only one was a street light and it was converted, but the other 2 are floods and Light Tech didn't order floods and will get price info.

There is a question on the decorative light poles on Alexander and Peaslee. Light Tech did not have the right lights to convert them. Do we still want them? My thought, is that the new developments will ask for these decorative post and not do the regular street lights like the rest of the town. Ron can get the cost from Eversource to remove them. What are your thoughts or do we bring the cost to the next Selectmen's meeting.

I will keep you updated as I continue to work with Ron and Eversource on getting the corrections done.

Ann Bond

David Jodoin

From: LOUIS/MICHELLE COTE <lpc3@comcast.net>
Sent: Friday, December 28, 2018 12:05 PM
To: Dave Jodoin
Subject: Re: Rosedale Lane Street Light

Hello David,

I think I saw you or a member of the Selectman's office last night out looking at our streetlight. Just wanted to say thank you for a prompt response on this.

Have a great New Year,

Lou

On December 27, 2018 at 12:43 PM LOUIS/MICHELLE COTE <lpc3@comcast.net> wrote:

Hello Mr. Jodoin,

I'm writing to inform you that the street light assembly on Rosedale Lane, at the intersection of Rosedale Lane and Haleigh's Court has been removed from the phone pole.

My understanding was that street lights at intersections would not be removed during the conversion to LED's. We would appreciate if the Town would reconsider the removal of the light and install a LED light. If possible, a low-lumen light that would not shine brightly into our neighboring houses would be appreciated.

Thank you,

Lou Cote

434 Rosedale Lane

Pembroke

603-491-5971 (cell)

"Taking Your Home to New Heights"

Kyle Jensen

NEW HEIGHTS

Roofing and Construction, LLC

P.O Box 344
Concord, N.H 03302-0344

(603) 548-4484

Estimate

Jim

Pembroke Public Works

WACCO building Roof

8 Union street Pembroke NH

603-848-4423

JBOISVERT@pembroke-NH.com

Metal Roof Wacco Building

1. Install new wall flashing on main wals where roof meets
 2. Tear down main chimney and main stack pipe below roof line and close in
 3. Strap whole roof with 1x4 hemlock 2' on center
 4. Install new 3" black metal drip edge on all eaves and rakes
 2. -Install 26--29 gauge Master rib Union corrugated 40 yr paint metal roofing on over
Color----Charcoal Black
 3. -Install new 20" wide metal ridge cap to match metal
 4. clean up ground of all debris and haul to the dump
-

5yr Workmanship Warranty Given
40 yr metal paint warranty

Total Labor and Materials

1. Install New 29G Union Metal roofing
---charcoal black metal.....\$9,900

Add for 26 gauge metal (thicker).....\$2,000

Down Payment60%

Balance due 40%

Non-payment (and/or later payments)-failure on the customer/ Authorized party to make all payments on time as described to be due within contract shall result in finance charge of 2% per month (24% per year), on any unpaid balances of any late payment. The Customer/ Authorized party shall be liable for all attorney fees and legal fees necessary to collect any unpaid balances or late payments.

Estimated By:

Kyle L. Jensen (Owner)

Date: October 21, 2018

Customer/Authorized Signature:

Date: _____

Date: 12-19-18

MA. Reg. Contractor #177046



**272 Tilton Road • Suite 8
Northfield, NH 03276
1-855-870-ROOF (7663)**

Complete Building & Remodeling • Vinyl Siding • Replacement Windows • Metal Roofing • Additions

PROPOSAL

Proposal submitted to:

Reno Nadeau

8 Exchange Street

Pembroke, NH 03275

Work to be performed at:

SAME

- Install synthetic underlayment (must have or warranty is void) and strap

- Install Everlast Lynx II Metal Roofing w/40 year warranty on paint finish.

- Full custom trim package, including rake, drip edge and ridge cap.

- Flash and butyl seal all necessary areas for added protection.

- Remove all rubbish and debris upon completion.

- Remove vent pipe and chimney

- Cut in ridge vent or \$800 less

- Price for above garage: \$32385

*Work to be performed by experienced work crews with the highest quality and professionalism.

*Includes extended labor warranty - 5 years with Forever Metal Roof Company from time of completion.

3 Day Right of Rescission

Cancellations must be received in writing within 72 hours to P.O. Box 714, Epsom, NH 03234

All materials guaranteed to be used as specified, and the above work is to be performed in accordance with specifications submitted for above work in a substantial workmanlike manner for the sum of: \$ 32,385.

Deposit of \$ 10,795 upon signing of contract; \$ 10,795 upon start of job; and \$ 10,795

to be paid in full on completion.

Make all checks payable to **Forever Metal Roof Company**.

Any alteration or deviation from the above specifications involving extra costs will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, and delays beyond our control. Owner to carry home owners insurance on the property above. Public liability insurance on above work to be taken out by Patrick M. Hayes, Sr.

Respectfully submitted,

Steve Lospennato

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

SIGNATURE: _____ DATE: _____

Note: We may withdraw this proposal if not accepted within 7 days.

AMOSKEAG ROWING CLUB
C/O MANCHESTER YMCA
30 MECHANIC STREET
MANCHESTER, NH 03101

2609

TD BANK
America's Most Convenient Bank
54-7/114

Security features. Details on back.

\$ 1,000.00

DOLLARS

MEMO
Town of
Pembroke
Town and
Pembroke
2012

AUTHORIZED SIGNATURE
Raymond

9241233686

Town of Pembroke - Recreation De

This Donation is to support
upkeep of Memorial Field and
thanks for the use of the s
for the NH Championship Regs

Thank you!
Junio Vanderlinck
Amoskeag Rowing Club



CELEBRATING OVER 30 YEARS OF SERVICE TO OUR CLIENTS

ROBERT D. CIANDELLA
LIZABETH M. MACDONALD
JOHN J. RATIGAN
DENISE A. POULOS
ROBERT M. DEROSIER
CHRISTOPHER L. BOLDI
SHARON CUDDY SOMERS
DOUGLAS M. MANSFIELD
KATHERINE B. MILLER
CHRISTOPHER T. HILSON
HEIDI J. BARRETT-KITCHEN
JUSTIN L. PASAY
ERIC A. MAHER
AMELIA G. SRETER
AUSTIN M. MIKOLATIES
BRENDAN A. O'DONNELL

SENIOR COUNSEL
MICHAEL J. DONAHUE

RETIRED
CHARLES F. TUCKER
NICHOLAS R. AESCHLIMAN

PLEASE RESPOND TO THE MEREDITH OFFICE

Effective December 18, 2018

VIA EMAIL TO: JMCourtemanche2@gmail.com

Justine M. Courtemanche, Chair
Board of Selectmen
Town of Pembroke
311 Pembroke Street
Pembroke, NH 03275

**Re: Representation for the Town of Pembroke ("the Town") in the case of
PSNH/Eversource v. the Town for Tax Years 2014-2016 as applicable**

Good Morning Madam Chair:

This letter marks the engagement of Donahue, Tucker & Ciandella, PLLC to act as Co-counsel with Walter Mitchell, Esq. of Mitchel Municipal Group to the Town of Pembroke in connection with the tax abatement appeal of PSNH pending at the Board of Tax and Land Appeals ("BTLA"). This engagement extends to any appeals taken from that BTLA matter. If the Firm is engaged by other municipalities for work involving PSNH tax assessment matters during the pendency of this engagement, then there will be a proration wherever possible, which will include such municipalities from the date of their engagement. Our fees for this engagement, described below, will be prorated among Pembroke and any other municipalities facing appeals from PSNH who have joined the "group" for billing purposes, where appropriate, for common work involving this engagement. If the Firm is engaged by other municipalities for work involving PSNH tax assessment matters during the pendency of this engagement who decide to join the "group", then the proration will include such municipalities from the date of their engagement. Of course, some municipalities may choose not to join the "group" and their fees for defense of their separate matter may be higher or lower than the corresponding share in the "group" may be.

DONAHUE, TUCKER & CIANDELLA, PLLC

16 Windsor Lane, P.O. Box 630, Exeter, NH 03833-4924

111 Maplewood Avenue, Suite D, Portsmouth, NH 03801

Towle House, Unit 2, 164 NH Route 25, Meredith, NH 03253

83 Clinton Street, Concord, NH 03301

1-800-566-0506

www.dtcclawyers.com

The characterization of our role as Co-counsel for this matter means that our Firm will not be working on other matters relating to the Town by this engagement. As you may know, under the rules which govern our profession, our engagement as Co-counsel for the limited purpose described above does not preclude us from being engaged in other matters relating to the Town and representing other interests which have business with the Town in unrelated matters. It is important that the Town be aware of the character of our relationship because there are other matters with which this firm has been and continues to be involved, notably land use matters, which involve the Town. We trust you will consult with the regular Town Counsel with respect to this aspect of our engagement should you have any questions or concerns.

OUR FIRM/RESPONSIBLE ATTORNEY

Our litigation team which will be working on this matter consists of myself, our Partner Eric Maher, our Associate Brendan O'Donnell and our Litigation Paralegal Jennifer LaRhette. Since there may be an occasion when each member of the team is in court, has a prior commitment, or happens to be away from the office, it may be necessary for another attorney in the Firm to meet with you or to handle an aspect of your matters. When you engage our Firm, you engage all attorneys in the Firm and, therefore, matters will be assigned within the Firm to the attorney with the requisite expertise. By engaging our Firm, we feel that you benefit from the shared knowledge and expertise of all its members. There may be cases where the expertise of two or more attorneys will be very valuable to you.

Our office hours are from 8:00 a.m. to 5:00 p.m. Please ask for me, Eric, Brendan or Jennifer, when calling. In my absence, Eric and/or Jennifer will assist you as much as possible. In an emergency in my absence, Jennifer may also refer your call to an available attorney in the Firm.

CONFLICT OF INTEREST

A conflict may arise whenever the interests of a current client might affect, or be affected by, the personal, business, financial or professional interests of a lawyer, a professional or business associate or relative of the lawyer, another current client, or a former client. When there are such multiple interests, there is always a possibility for the existence to interfere with the lawyer's ability to serve one set of interests without adversely affecting other interests. Whenever such interests become conflicting, it is necessary for the lawyer to withdraw from all attorney-client relationships affected by such conflict and it is then necessary for each person to hire a new lawyer.

That being said, we are aware of no such conflict related to this representation at this time.

YOUR RIGHTS

As we work on your matters, we will keep you advised of their progress by forwarding to you copies of all correspondence. Please feel free to call at any time to inquire as to the status of any matter.

If at any time you become dissatisfied with our handling of your matters, you should not hesitate to tell me immediately so we can discuss and resolve the problem. It is essential to your representation that we maintain a good relationship throughout. You may terminate our representation at any time. In the event of termination, you will be responsible for payment of any fees earned or expenses incurred. We may terminate this representation only as permitted or required by law and regulations. Failure to pay fees or expense or make deposits when due, will be cause for such termination.

At the conclusion of this matter, you will be given an opportunity to request the return of any original documents related to your case. However, we are obligated to retain certain matters for up to twenty (20) years. Accordingly, if you do request that your files be returned to you prior to the expiration of such time period, then you agree to pay this Firm's standard copying charges (currently ten cents per page) for copying your files so that the originals can be returned to you. If you do not request that these documents be sent to you, they will be stored with your closed file. Although this Firm will not keep your closed file permanently, we will store it for as long as is necessary to protect your foreseeable interest. We will be certain to maintain confidentiality throughout our entire involvement with this matter including the storage and eventual destruction of your file.

YOUR RESPONSIBILITIES

To achieve the best possible representation, you will need to cooperate with us fully and provide us with all the information we need to assist you. So that we may maintain continuous contact with you throughout the representation, please notify us immediately if there is any change in your address or telephone number.

It is important that we make our fee arrangements clear to you. Legal fees for this engagement will be billed at One Hundred Ninety Dollars (\$190.00) per hour for Partner time, One Hundred Sixty Dollars (\$160.00) per hour for Associate time, and One Hundred Dollars (\$100.00) per hour for paralegal time.

To the extent our work involves tasks which are common to other municipality engagements, we will prorate our fees and expenses among the other municipalities of the "group". Moreover, given the potential complexity of this matter and the size of Pembroke, we will be flexible on the timing of payment of our bills, taking account of the Town's budgetary cycles and constraints.

The rates quoted above shall remain fixed for the first year of the representation. Thereafter, rates may be adjusted to ensure comparability with our standard, new client billing rates for similar work.

We will provide you with itemized statements on a monthly basis. In addition to paying our legal services, it is agreed that you will reimburse the Firm for all costs and expenses incurred in your case. This includes, if applicable, sheriff's service fees, investigative fees, BTLA/court filing fees, special postage fees such as certified mail or large mailings, mileage (\$.55/mile), large photocopying projects and any other similar out-of-pocket expenses. Furthermore, outside paralegal services at a stated hourly rate or project rate for title searches and similar projects.

It is also agreed that fees for legal services and expenses will be paid promptly upon presentation of statements, unless other mutually satisfactory arrangements have been made with us. As noted above, we will work with the Town to ensure that payment does not create an undue budgetary burden.

Should our Firm be disengaged by you before conclusion of any matter, or should you be unable to make timely payment of our statements, we shall retain a lien on any sums on deposit with the Firm (including trust deposits), for attorney's fees and for all costs and expenses incurred. You also agree to pay us all attorneys' fees and costs incurred if we are required to undertake collection of any sum you owe us.

While this agreement is intended to prevent any confusion of the terms of my representation, should a fee dispute arise you are agreeing, pursuant to this paragraph, to submit any fee dispute between us to Fee Dispute Arbitration with the New Hampshire Bar Association. You understand that you have the right to use other court forums to address fee disputes, but we are both agreeable to compromising those rights to submit to binding arbitration. Any decision made by the arbitration panel, whether for you or us, will be final and non-appealable. It has the same effect and enforceability as if rendered by a court of law. The New Hampshire Bar Association selects the panel from among a list of volunteers who have agreed to hear fee disputes. There are no costs associated with the panelists. You are encouraged to seek independent legal counsel on this issue before agreeing to this provision.

If you have any questions about any of the foregoing, please do not hesitate to call to discuss them or to consult with independent counsel. If the terms of this letter are acceptable to you, please sign a copy and return it to us.

We look forward to representing the Town of Pembroke. While we cannot guarantee success in all cases, I want to personally assure you that our Firm will use its best efforts on your behalf. Once again, thank you for choosing our Firm.

Very truly yours,
DONAHUE, TUCKER & CIANDELLA, PLLC



Christopher L. Boldt, Esq.
cboldt@DTClawyers.com

cc: Walter Mitchel, Esq. (via email)

The undersigned hereby accepts and agrees to the terms and conditions disclosed in the foregoing Representation Agreement.

Town of Pembroke

Date: _____

By: Justine M. Courtemanche, Chair
Title: Chair, Board of Selectmen

David Jodoin

From: richardbean@comcast.net
Sent: Friday, December 28, 2018 1:36 PM
To: David Jodoin
Cc: a.topliff@comcast.net; 'Carolyn Cronin'; vgreco72@gmail.com; anbond007@me.com
Subject: Planning Board Resignation

Dear David

It is with regret that I tender my resignation from the Pembroke Planning Board effective December 31, 2018.

I am grateful for having the Board of Selectmen appoint me and afford me the opportunity to serve on the board for the past number of years

I offer my best wishes to its continued success.

Sincerely,

Richard F Bean



Richard F Bean

Office: 603.226.4300 Ext. 14

Cell: 603.496.0369

RichardBean@Comcast.net



December 19, 2018

Board of Selectmen
Town of Pembroke
311 Pembroke Street
Pembroke, NH 03275



Re: MGM TV Channel Updates

Dear Chairman and Members of the Board:

We are committed to keeping you and our customers informed of Xfinity TV changes and a writing to inform you MGM TV has terminated its contract with Comcast for distribution of MGM HD and Impact effective February 1, 2019.

As a result, we must remove this programming from our line-up and our on-demand library on January 31, 2019. We are also notifying our impacted customers of this change.

Please do not hesitate to contact me at 603-224-1871, ext. 202 should you have questions.

Very truly yours,

Bryan Christiansen

Bryan Christiansen, Sr. Manager
Government Affairs

David Jodoin

From: mmanh@googlegroups.com on behalf of Russ Dean <rdean@exeternh.gov>
Sent: Friday, December 14, 2018 10:25 AM
To: MMANH
Subject: [MMANH] Elderly LSR

All,

One of our state reps has filed an LSR that would extend the eligibility to qualify for an elderly property tax exemption from 3 years to 10 years residence in NH.

The idea would be to offer the program but require a longer term of residency rather than have people move here and then in 3 years be eligible. So skin in the game, if you will.

If you have any reps that may be interested in co-sponsoring if you would pass along their information and I could pass through to our rep.

There's a belief here that this makes a lot of sense instead of having people gear up to retire here, maybe move in 3 years prior, and then pay a vastly reduced tax. Perhaps this may appeal to younger legislators, I don't know.

Thanks all,

Russ

72:39-a Conditions for Elderly Exemption. –

I. No exemption shall be allowed under RSA 72:39-b unless the person applying therefor:

- (a) Has resided in this state for at least 3 consecutive years preceding April 1 in the year in which the exemption is claimed.
- (b) Had in the calendar year preceding said April 1 a net income from all sources, or if married, a combined net income from all sources, of not more than the respective amount applicable to each age group as determined by the city or town for purposes of RSA 72:39-b. Under no circumstances shall the amount determined by the city or town be less than \$13,400 for a single person or \$20,400 for married persons. The net income shall be determined by deducting from all moneys received, from any source including social security or pension payments, the amount of any of the following or the sum thereof:
 - (1) Life insurance paid on the death of an insured;
 - (2) Expenses and costs incurred in the course of conducting a business enterprise;
 - (3) Proceeds from the sale of assets.
- (c) Owns net assets not in excess of the amount determined by the city or town for purposes of RSA 72:39-b, excluding the value of the person's actual residence and the land upon which it is located up to the greater of 2 acres or the minimum single family residential lot size specified in the local zoning ordinance. The amount determined by the city or town shall not be less than \$35,000. A city or town may set a combined net assets amount for married persons in such greater amount as the legislative body of the city or town may determine. "Net assets" means the value of all assets,

tangible and intangible, minus the value of any good faith encumbrances. "Residence" means the housing unit, and related structures such as an unattached garage or woodshed, which is the person's principal home, and which the person in good faith regards as home to the exclusion of any other places where the person may temporarily live. "Residence" shall exclude attached dwelling units and unattached structures used or intended for commercial or other nonresidential purposes.

II. Additional requirements for an exemption under RSA 72:39-b shall be that the property is:

- (a) Owned by the resident; or
- (b) Owned by a resident jointly or in common with the resident's spouse, either of whom meets the age requirement for the exemption claimed; or
- (c) Owned by a resident jointly or in common with a person not the resident's spouse, if the resident meets the applicable age requirement for the exemption claimed; or
- (d) Owned by a resident, or the resident's spouse, either of whom meets the age requirement for the exemption claimed, and when they have been married to each other for at least 5 consecutive years.

III. Upon the death of an owner residing with a spouse pursuant to subparagraph II(b) or II(d), the combined net asset amount for married persons determined by the city or town shall continue to apply to the surviving spouse for the purpose of the exemption granted under RSA 72:39-b until the sale or transfer of the property by the surviving spouse or until the remarriage of the surviving spouse.

Source. 1996, 140:1. 2003, 299:14, 15. 2004, 238:3. 2006, 212:1, eff. June 1, 2006.

--

You received this message because you are subscribed to the Google Groups "Municipal Management Association of New Hampshire." To reduce the number of e-mails sent to MMANH members, please reply only to the original sender of the message unless you believe your response will benefit the majority of readers or you are adding to a group discussion. Please refrain from sending personal messages or well wishes to the entire MMANH group.

Access to this list serve is only available to current full members of MMANH (membership application available at www.mmanh.org). If you have any other questions, e-mail group administrator Karen Anderson <KAnderson@greenland-nh.com>.

You received this message because you are subscribed to the Google Groups "Municipal Management Association of New Hampshire" group.

To unsubscribe from this group and stop receiving emails from it, send an email to mmanh+unsubscribe@googlegroups.com.

To post to this group, send email to mmanh@googlegroups.com.

Visit this group at <https://groups.google.com/group/mmanh>.

For more options, visit <https://groups.google.com/d/optout>.

David Jodoin

From: Jim Goff <jgoff@pembroke-nh.com>
Sent: Thursday, November 29, 2018 3:20 PM
To: 'David Jodoin'
Subject: FW: question for the group

Hey Dave, It looks like the town can provide one free registration for Purple Heart plates if voted on at town meeting. Do you want to bring this up with the BOS.

Jim

From: Clerk [mailto:clerk@newportnh.gov]
Sent: Thursday, November 29, 2018 3:15 PM
To: Denise Gonyer <dgonyer@gilfordnh.org>; Diane Trippett <dtrippett@merrimacknh.gov>; Pat Waterman <townclerk@wolfeboronh.us>; Linda Guyette <Lguyette@peterboroughnh.gov>; Clerk <townclerk@enfield.nh.us>; Barbara Clark <bclark@EASTKINGSTONNH.GOV>; Kelli L. Barnaby <klbarnaby@cityofportsmouth.com>; 'Julie Seymour' <Jseymour@hinsdalenh.org>; Betty Ramspott <betty@town.sunapee.nh.us>; Christine Dupere <cdupere@townofcandia.org>; Grantham <TCTC@granthamnh.net>; townclerk@hamptonnh.gov; Kathy Seaver <tctc@metrocast.net>; Marguerite Morgan <mmorgan@greenland-nh.com>; Mary Jackson <townclerk@bethlehemnh.org>; Milford <joan.dargie@milford.nh.gov>; Raymah Simpson <rsimpson@townofbristolnh.org>; Sue McKinnon <suemckinnon@newfieldsnh.gov>; Tina Wright <townclerk@whitefieldnh.org>; Todd Rainier <trainier@hooksett.org>; Acworth <atclerk@sover.net>; Albany <townclerk@albanynh.org>; Alexandria <alexctxcoll@metrocast.net>; Allentown <kpelissier@allentownnh.gov>; Alstead <alsteadtownclerk@comcast.net>; Alton <townclerk@alton.nh.gov>; Amherst <ndemers@amherstnh.gov>; Andover <tctc@andover-nh.gov>; Antrim <antrimatc@tds.net>; Ashland <ptucker@ashland.nh.gov>; Atkinson <rcavalear@atkinson-nh.gov>; Auburn <townclerk@townofauburnnh.com>; Barnstead <Taxcollect@barnstead.org>; Barrington <townclrk@metrocast.net>; Bartlett <townclerk@townofbartlettnh.org>; Belmont <tctc@belmontnh.org>; Bennington <townclerk@townofbennington.com>; Benton <mstiebitz@att.net>; Berlin Tax <pchase@berlinnh.gov>; Boscawen (nhoyt@townofboscawen.org) <nhoyt@townofboscawen.org>; Bow <mnaik@bownh.gov>; Bradford <tc@bradfordnh.org>; Brentwood <townclerk@brentwoodnh.gov>; Bridgewater (Bridgewaterclerk1@gmail.com) <Bridgewaterclerk1@gmail.com>; Brookfield <brookfieldnhtc@hotmail.com>; Brookline <patti@brookline.nh.us>; Campton <toc.hj@camptonnh.org>; Canaan <vmcalister@canaannh.org>; Canterbury <bbynum@canterbury-nh.org>; Carroll <townclerk@townofcarroll.org>; Center Harbor <chtownclerk@metrocast.net>; Chatham <mpitman@myfairpoint.net>; Cheryl Hebert <chebert@laconianh.gov>; Chester <enewnan@chesternh.org>; Chichester <townclerk@chichesternh.org>; Clarksville <twncclark@yahoo.com>; Colebrook <sbeauchemin@myfairpoint.net>; Columbia <towncolumbia@myfairpoint.net>; Concord <mjache@concordnh.gov>; Conway <linkell@conwaynh.org>; Cornish <cornishtownclerk@comcast.net>; Croydon <croydon@myfairpoint.net>; Dalton <town.clerk@townofdaltontown.com>; Danbury <danburycclerk@comcast.net>; Danville <townclerk@townofdandville.org>; Deerfield <twndep@townofdeerfieldnh.com>; Deerfield Town Deputy <twndep@townofdeerfieldnh.com>; Deering <townclerk@deering.nh.us>; Derry <dawnenwright@derrynh.org>; Dorchester <town.clerk@townofdorchester.net>; Dublin <townclerk@townofdublin.org>; Dunbarton <townclerk@dunbartonnh.org>; Durham <lpitt@ci.durham.nh.us>; Easton <eastonnhclerk@gmail.com>; Eaton <eatonnhclerk@gmail.com>; Effingham <effinghamdeanna@roadrunner.com>; Elaine Riendeau <eriendeau@berlinnh.gov>; Ellsworth <dobellsworth@gmail.com>; Epping <clerkandtax@townofepping.com>; Epsom <dawnepsom@metrocast.net>; Errol <erroltownclerk@gmail.com>; Exeter <akohler@exeternh.gov>; Fitzwilliam <fitzclerk@fitzwilliam-nh.gov>; Franchestown <townclerk@franchestownnh.org>; Franconia <townclerk@franconianh.org>; Freedom <freedomtownclerk@yahoo.com>; Fremont <fremontclerk@comcast.net>; Gilmanton <tctx@gilmantonnh.org>; Goffstown <cball@goffstownNH.gov>; Goshen <townofgoshen@goshennh.org>; Grafton <graftontc2008@hotmail.com>; Greenville <clerk-collector@comcast.net>; Groton <townclerk@grotonnh.org>; Gwendolyn Melcher <cityclerk@claremontnh.com>; Hampstead <townclerk@hampsteadnh.us>; Hampton Falls

<townclerk@woodstocknh.org>; Barrington Tax Collector <taxcollr@metrocast.net>; Bath <bathnh@myfairpoint.net>; Charlestown <patricia@charlestown-nh.gov>; Chesterfield <chesterfieldtownclerk@yahoo.com>; Colebrook, NH <tmckinnon@colebrooknh.org>; Gilsum <robin03448@comcast.net>; Gorham <cporter@gorhamnh.org>; Greenfield <greenfieldnh@myfairpoint.net>; Jennifer Collins <Jennifer@alton.nh.gov>; Kim Colbert <k.colbert@newbostonnh.gov>; Linda Newcomb <lnewcomb@pelhamweb.com>; New Durham <ndclerk@newdurhamnh.us>; New Ipswich <townclerk@townofnewipswich.org>; Nicole Bottai <NBottai@windhamnh.gov>; Pembroke <jgoff@pembroke-nh.com>; Raymond <swalls@raymondnh.gov>; Seabrook <cbowen@seabrooknh.org>; South Hampton <townclerk@townsh.comcastbiz.net>

Subject: Re: question for the group

We have a May town meeting so we were able to get this on our 2018 Warrant. Our article was worded as follows:

To see if the Town will vote, in accordance with RSA 261:157-a, to adopt an ordinance waiving the fee to be charged for a permit to register one motor vehicle owned by any person who was captured and incarcerated for 30 days or more while serving in a qualifying war or armed conflict as defined in RSA 72:28, V, and who was honorably discharged, provided the person has provided the city or town clerk with satisfactory proof of these circumstances.

I hope this helps...

Liselle Dufort, CTC

Town Clerk

15 Sunapee St. Newport NH 03773

PH 603.863.2224 FX 603.863.8008

Mon-Fri 8am-4:30pm

www.newportnh.gov

Email: clerk@newportnh.gov

E-mail sent to and from this address is subject to NH RSA 91-A (the NH Public Records Law) and may, subject to certain exemptions, be subject to disclosure to third parties. This e-mail message and any attachments may contain information that is confidential and/or legally privileged in accordance with applicable laws or regulations. It is intended only for the use of the person and/or entity identified as recipient(s) in the message. If you are not an intended recipient of this message, please notify the sender immediately and delete the material. Do not print, deliver, distribute, or copy this message, and do not disclose its contents or take any action in reliance on the information it contains unless authorized to do so. Thank you.

From: Denise Gonyer <dgonyer@gilfordnh.org>

Sent: Thursday, November 29, 2018 1:14 PM

To: Diane Trippett; Pat Waterman; Linda Guyette; Clerk; Barbara Clark; Kelli L. Barnaby; 'Julie Seymour'; Betty Ramspott; Christine Dupere; Grantham; townclerk@hamptonnh.gov; Kathy Seaver; Clerk; Marguerite Morgan; Mary Jackson; Milford; Raymah Simpson; Sue McKinnon; Tina Wright; Todd Rainier; Acworth; Albany; Alexandria; Allenstown; Alstead; Alton; Amhearth; Andover; Antrim; Ashland; Atkinson; Auburn; Barnstead; Barrington; Bartlett; Belmont; Bennington; Benton; Berlin Tax; Boscawen (nhoyt@townofboscawen.org); Bow; Bradford; Brentwood; Bridgewater (Bridgewaterclerk1@gmail.com); Brookfield; Brookline; Campton; Canaan; Canterbury; Carroll; Center Harbor; Chatham; Cheryl Hebert; Chester; Chichester; Clarksville; Colebrook; Columbia; Concord; Conway; Cornish; Croydon; Dalton; Danbury; Danville; Deerfield; Deerfield Town Deputy; Deering; Derry; Dorchester; Dublin; Dunbarton; Durham; Easton; Eaton; Effingham; Elaine Riendeau; Ellsworth; Epping; Epsom; Errol; Exeter; Fitzwilliam; Frankestown; Franconia; Freedom; Fremont; Gilmanton; Goffstown; Goshen; Grafton; Greenville; Groton; Gwendolyn Melcher; Hampstead; Hampton Falls; Hancock; Hanover; Hanover Assist Town Clerk; Harrisville; Harts Location; Haverhill; Hebron; Henniker; Hill; Hillsborough; jseymour@hinsdalenh.org; tctc@holderness-nh.gov; Hollis; Hopkinton; Hudson; Jackson; Jefferson; Karen Lavertu; Katie Gargano; Keene Tax; Kelly Rollins; Kelly Walters (kelly.walters@rochesternh.net); Kensington; Kingston; Lancaster; Landaff; Langdon; Lee; Lempster; Lincoln; Lisbon; Litchfield; Littleton; Londonderry; Lori Radke; Loudon; Lyman; Lyme; Lyndeborough; Madbury; Madison; Manchester Tax; Marlborough; Marlow; Mason; Matthew

Central New Hampshire Regional Planning Commission

28 Commercial Street ♦ Concord, NH 03301

Telephone: (603) 226-6020 ♦ Fax: (603) 226-6023 ♦ www.cnhrpc.org



December 21, 2018

David Jodoin, Town Administrator
Town of Pembroke
311 Pembroke Street
Pembroke, NH 03275

RE: Invitation to Suncook Valley Trails Visioning Session on Wednesday, January 16, 2019

Dear David,

The CNHRPC is working to develop a new project, the Suncook Valley Trails Plan, to tie together the history and culture of the Suncook area to potential economic development and recreational opportunities as expressed by local Master Plans. The Suncook Valley Trails Plan is anticipated to evaluate trails and trail usage along and connecting to the former Suncook Valley Railroad running through Pembroke, Allenstown, Epsom, Chichester and Pittsfield. See the attached map of the historical Suncook Valley railroad alignment.

In order to accomplish this, we would like to ascertain interest in developing one or more Suncook Valley Trails Committees and seek to begin coordination while setting a forum for information gathering. The CNHRPC is requesting your assistance in identifying people on the Town's Boards or Committees who may be interested in this endeavor and is extending an invitation to the Board of Selectmen members to attend an opening, five-Town Visioning Session about the potential for Suncook Valley Trails.

This Visioning Session is scheduled for Wednesday, January 16 at 6:00 PM at the Epsom Public Library.

This brief Visioning Session will enable each community to discuss trail identification and improvement opportunities in the vicinity of the former Suncook Valley Railroad. Several of our goals for the project include identifying existing trails and usages, identifying projects of local importance for improvement, discussion of advantages to promotion of trails, and encouraging the formation of local Trails Committees and one or more regional Suncook Valley Trails Committees. We will soon be contacting various individuals and Board or Committee members in Pembroke to invite to the Visioning Session already known to us as having an interest in Town trails.

We would appreciate your support of this planning effort and CNHRPC requests the Board notify others in Pembroke about this preliminary Suncook Valley Trails Visioning Session. Please consider attending this meeting during which we will discuss the Suncook Valley Trails Plan project in greater detail.

If you have any questions or need additional information, please contact our office at 603.226.6020. Thank you.

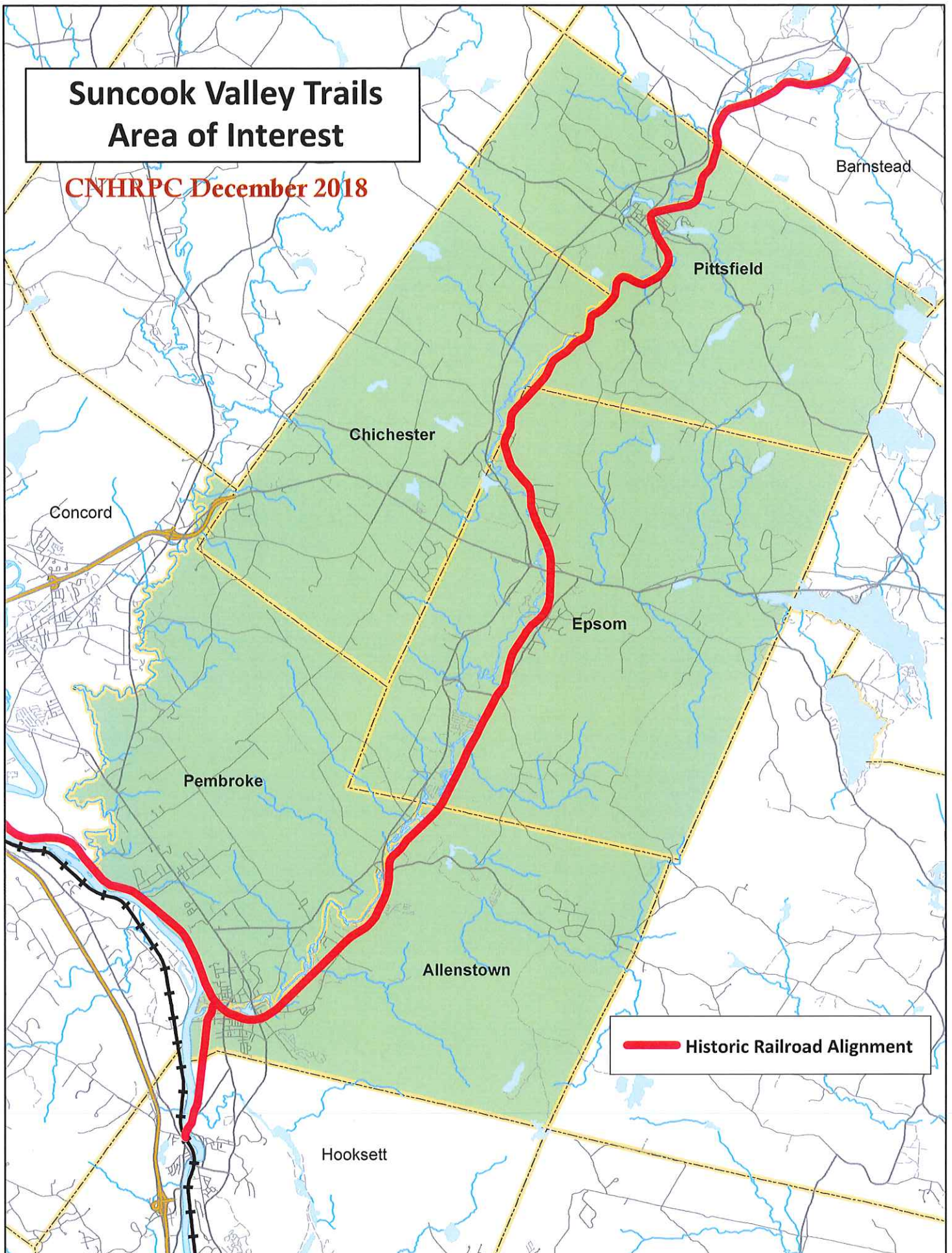
Sincerely,

Stephanie Alexander, CNHRPC Senior Planner

Attachment: Map of the Suncook Valley Railroad Historical Alignment
cc: CNHRPC Commissioners

Suncook Valley Trails Area of Interest

CNHRPC December 2018



LEGISLATIVE BULLETIN

Welcome to the 2019 Legislative Bulletin!

The NHMA *Legislative Bulletin* is a weekly publication designed primarily to communicate with municipal officials, but it also serves to keep legislators, the governor's office, and the media informed about municipal legislative priorities. The *Bulletin* will be published next on Friday, January 4, and each Friday after that until the legislative session ends in June. The *Bulletin* generally contains:

- A brief analysis of key legislative developments during the past week;
- An update on any action on NHMA policy bills;
- The legislative calendar, listing municipal bills to be heard in the next two weeks;
- A call for action on critical legislation when municipal input is necessary; and
- Periodic updates of federal issues of interest to municipal officials.

Early editions of the *Legislative Bulletin*, including this one, will also contain a brief description of bills introduced for the session that we have identified as being of municipal interest, along with the name of the prime sponsor and the committee to which the bill has been referred.

To serve our members more efficiently, we post the *Legislative Bulletin* on our website (www.nhmunicipal.org) each Friday and send an e-mail notice and link when it is posted, to provide it electronically to as many as we can. However, local officials and legislators may choose to receive the *Bulletin* by U.S. mail if they prefer. (See the article on page 2 for more on this subject.)

This publication is designed to inform and update. If you have ideas about providing information in a different format or a more understandable fashion, please let us know. You can reach us at governmentaffairs@nhmunicipal.org or the phone number on the *Legislative Bulletin* letterhead.

Invite Your Legislators to Your Next Meeting!

If you want to have a positive effect on municipal legislation in 2019, one of the best things you can do *right now* is to invite your legislative delegation to your next board of selectmen/council/aldermen meeting. This applies whether your legislators are veterans, rookies, or a combination of the two.

Bulletin 01, 2019 Session

December 27, 2018

INSIDE THIS ISSUE

House and Senate to Meet	2
Bulletin-Mail or Email?	3
Committees Announced	3
New Bills	8
NHMA Webinars & Workshops	10

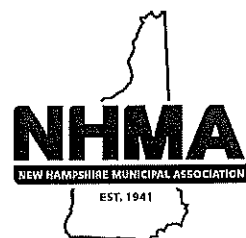
GOVERNMENT AFFAIRS CONTACT INFORMATION

Judy A. Silva, Executive Director

Cordell A. Johnston, Government
Affairs Counsel

Barbara T. Reid, Government
Finance Advisor

Timothy W. Fortier, Communica-
tions & Member Services Coordinator



25 Triangle Park Drive
Concord NH 03301
Tel: 603.224.7447
governmentaffairs@nhmunicipal.org
Website: www.nhmunicipal.org

Over the next several months, there will be occasions when we will ask you to contact your legislators (or you will want to contact them, even without being asked) to discuss pending legislation. Making a cold call to someone you've never met is no fun for even the hardest extrovert, and for many people it is downright intimidating.

That is why it makes sense to invite your legislators to a meeting *now*, before you need to call them to ask for support on a particular issue. If you have a get-acquainted session with your legislators, in which you talk generally about legislative priorities and concerns without asking anything specific of them, you will feel much more comfortable, and will almost certainly get a better reception, when you call them in a few weeks or months to ask them to support or oppose a particular bill.

Here are a few suggestions:

- Invite all of your representatives and your senator. (If you don't know who they are, go to [this page](#) and click on your county, then your city or town—or call us.)
- Set aside time at the meeting for all of the legislators and all members of your governing body to introduce themselves.
- Make it a two-way exchange. Share your concerns with them, but also ask them about their priorities and what they expect from this year's legislature.
- Mention NHMA's legislative policies, which you can find [here](#) and in the November/December issue of *Town & City*. We will be sending the legislative policies to all legislators in early January, and we will inform you about our policy bills in upcoming issues of the *Bulletin*.
- Remember that municipal issues are mostly non-partisan. You do not have to share your legislators' views on international trade, immigration, or U.S. Supreme Court nominees in order to find common ground on issues that affect your city or town.
- Exchange contact information, and ask them what is the best way to contact them: phone, e-mail, or something else.
- Remember that they work for you, and with rare exceptions, they *do* want to hear from their local government leaders.

House and Senate to Meet January 2; Committees to Follow

The House and Senate will meet (separately) in session at 10:00 a.m. on Wednesday, January 2. They are likely to be short sessions, where each chamber will introduce bills and attend to various administrative details. The House and Senate will meet in joint session at 11:15 a.m. on Thursday, January 3, for the inauguration of the Governor.

Legislative committees will begin meeting the week of January 7; meetings that week will likely be limited to committee orientations. We expect that hearings on bills will begin the week of January 14.

How Do You Take Your Legislative Bulletin?

Each week last year we sent an electronic link to the *Legislative Bulletin* to over 800 recipients, and sent over 300 paper copies by U.S. mail. Some municipal officials received both the hard copy and the electronic version.

We want to make sure the *Bulletin* is being sent to you in the most effective way. Our primary concern is that you get to read the *Bulletin* in a timely way and have an opportunity to contact your legislators on matters that are important to your municipality and local government. The e-mailed *Bulletin* gets to you on Friday, while the hard copy will not arrive until Saturday or even Monday. This can make a big difference, given that the *Bulletin* usually provides notice of events that will occur the following Tuesday through Thursday. Sending the *Bulletin* electronically also avoids the cost of postage. With those thoughts in mind, please consider switching from a hard copy to the electronic version.

For those who still prefer to receive a hard copy, we want to make sure we have your best mailing address. If elected municipal leaders receive their hard copy of the *Bulletin* at the town or city hall, they may not actually see it for a week or more after it's distributed. Again, the whole point of the *Bulletin* is timeliness.

Therefore, if you would be willing to have the *Bulletin* mailed to your home so that you can receive it more promptly, we hope you will give us your home mailing address. If you choose to receive the *Bulletin* at your home, it will not change where you receive other NHMA mailings.

Your preference. With that background, please take a moment to consider how you are currently receiving the *Bulletin* and whether you want to change how it is distributed to you.

If you would like to make a change in the delivery of your *Bulletin*, whether it is to go from hard copy to electronic or to change the address to which we mail your *Bulletin*, please contact us by calling or e-mailing Pam Valley at 1-800-852-3358 ext. 3375 or governmentaffairs@nhmunicipal.org.

New Bills, New Committees

Before yesterday, only a handful of bills for the 2019 session had been released, but the floodgates opened just as this *Bulletin* was going to press. The first few bills of municipal interest are listed below (after the committee assignments). When the dust settles, it appears that there will be around 1,000 bills filed this year. All of them will become available on the legislature's website, www.gencourt.state.nh.us, as they are completed and released. As they are released, we will publish lists of the bills of municipal interest in the *Bulletin*.

Committee assignments have been made in both the House and the Senate, and you can find the complete listing on the legislative website. Below are the committees that are of particular interest to municipal officials. (This is not to suggest that other committees are any less important—they are just less likely to deal with municipal issues.) If you know, or have a special relationship with, any of the members of these committees, please let us know. Making connections is an important way to make sure municipal interests are understood and taken into account. Please contact the Government Affairs staff at governmentaffairs@nhmunicipal.org.

Note: The House Finance Committee roster appears to be incomplete. Check the legislature's website in a few days, as we expect there will be an updated list.

House Standing Committees

ELECTION LAW	
David Cote, Chairman	Connie Lane
Wayne Moynihan, Vice Chairman	David Morrill
Gerald Ward	Kathleen Hoelzel
William Pearson	Betty Gay
Edith DesMarais	Timothy Lang
Richard Komi	Katherine Prudhomme-O'Brien
Paul Bergeron	Peter Hayward
Catt Sandler	Timothy Merlino
Heidi Hamer	Becky Owens
Peg Higgins	Abigail Rooney

EXECUTIVE DEPARTMENTS & ADMINISTRATION	
Jeffrey Goley, Chairman	Gary Merchant
Dianne Schuett, Vice Chairman	Roderick Pimentel
Jean Jeudy	Carol McGuire
Peter Schmidt	John Sytek
Kristina Schultz	Steve Beaudoin
Kathy Desjardin	Mark Proulx
Sallie Fellows	Reed Panasiti
Timothy Fontneau	Stephen Pearson
Samantha Fox	Terry Roy
Jaci Grote	Michael Yakubovich

FINANCE	
Mary Jane Wallner, Chairman	Lynne Ober
David Huot, Vice Chairman	David Danielson
Thomas Bucu	Peter Spanos
Peter Leishman	Erin Hennessey
Katherine Rogers	Richard Barry
Mary Beth Walz	Frank Kotowski
Kate Murray	Werner Horn
Kenneth Weyler	Keith Erf

JUDICIARY	
Marjorie Smith, Chairman	Diane Langley
Sandra Keans, Vice Chairman	Deb Stevens
Paul Berch	Gary Hopper
Timothy Horrigan	Michael Sylvia
David Woodbury	Kurt Wuelper
Debra Altschiller	Edward Gordon
Charlotte DiLorenzo	Jason Janvrin
Anita Burroughs	Barbara Griffin
Wendy Chase	Mark McLean
Cam Kenney	Joe Alexander

LABOR, INDUSTRIAL & REHABILITATIVE SERVICES	
Brian Sullivan, Chairman	Brett Hall
Timothy Soucy, Vice Chairman	Harrison Kanzler
Benjamin Baroody	Jack Flanagan
Michael Cahill	Brian Seaworth
Linda DiSilvestro	Lino Avellani
Janice Schmidt	John O'Day
Dan Toomey	Andrew Renzullo
William Bordy	John Callum
Donald Bouchard	Jonathan Mackie
Manny Espitia	Rene Nunez

MUNICIPAL & COUNTY GOVERNMENT	
Clyde Carson, Chairman	Laurel Stavis
Bruce Tatro, Vice Chairman	James Belanger
Marjorie Porter	Vincent Paul Migliore
Susan Treleaven	Max Abramson
Julie Gilman	Tom Dolan
Timothy Josephson	Derek Kittredge
David Meader	John MacDonald
Paul Dargie	Mona Perreault
Jim Maggiore	Tony Piemonte
Donna Mombourquette	Kevin Pratt

PUBLIC WORKS & HIGHWAYS	
John Cloutier, Chairman	Ivy Vann
Michael Edgar, Vice Chairman	John Graham
Karen Ebel	Walter Kolodziej
Martin Jack	Franklin Tilton
Michael Abbott	David Milz
Barry Faulkner	John Janigian
Sue Newman	Paul Somero
Daniel Eaton	Jim Fedolfi
Michael Pedersen	James Allard
Joshua Query	Richard Beaudoin
Matthew Towne	

RESOURCES, RECREATION & DEVELOPMENT	
Suzanne Smith, Chairman	Wendy Thomas
Kevin Maes, Vice Chairman	Andrew Renzullo
Judith Spang	Linda Gould
Henry Parkhurst	James Horgan
Yvonne Thomas	George Feeney
Chuck Grassie	Michael Gunski
Patricia Bushway	Robert Harb
Bruce Cohen	Deborah Hobson
Henry Noel	Gates Lucas
Rosemarie Rung	James Whittemore

SCIENCE, TECHNOLOGY AND ENERGY	
Robert Backus, Chairman	George Saunderson
Howard Moffett, Vice Chairman	Kenneth Wells
Jacqueline Cali-Pitts	Michael Harrington
John Mann	Jeanine Notter
Lee Oxenham	Glen Aldrich
Peter Somssich	Douglas Thomas
Kenneth Vincent	Troy Merner
Chris Balch	Russell Ober
Kat McGhee	James Webb
Rebecca McWilliams	Fred Plett

WAYS & MEANS	
Susan Almy, Chairman	Tom Loughman
Richard Ames, Vice Chairman	Jerry Stringham
David Karrick	Norman Major
Thomas Southworth	Mary Griffin
Dennis Malloy	Jordan Ulery
Thomas Schamberg	Patrick Abrami
Edith Tucker	Charles Burns
Lisa Bunker	Alan Bershtein
Jennie Gomarlo	Fred Doucette
Willis Griffith	Jess Edwards

Senate Committees

ELECTION LAW AND MUNICIPAL AFFAIRS	
Melanie Levesque, Chairman	Regina Birdsell
Tom Sherman, Vice Chairman	James Gray
Jon Morgan	

ENERGY & NATURAL RESOURCES	
Martha Fuller Clark, Chairman	Jeb Bradley
Dan Feltes, Vice Chairman	Bob Giuda
David Watterrs	

EXECUTIVE DEPARTMENTS & ADMINISTRATION	
Sharon Carson, Chairman	Shannon Chandley
Kevin Cavanaugh, Vice Chairman	John Reagan
Cindy Rosenwald	

FINANCE	
Lou D'Allesandro, Chairman	Jay Kahn
Dan Feltes, Vice Chairman	John Reagan
Cindy Rosenwald	Bob Giuda

JUDICIARY	
Martha Hennessey, Chairman	Sharon Carson
Shannon Chandley, Vice Chairman	Harold French
Melanie Levesque	

WAYS & MEANS	
Dan Feltes, Chairman	Chuck Morse
Lou D'Allesandro, Vice Chairman	Bob Giuda
Jeanne Dietsch	

New 2019 House Bills

Note: Each entry shows the bill number, a description of the bill, the name and municipality of the prime sponsor, and the committee to which the bill has been assigned.

HB 101 allows a school district to adopt and enforce a policy regulating the use, possession, and transportation of firearms and knives within its jurisdiction. Rep. Cali-Pitts of Portsmouth; **EDUC-H**.

HB 102 permits towns to adopt bylaws to regulate the distribution of single-use plastics. Rep. Bartlett of Concord; **M&CG**.

HB 103-FN-A establishes the office of the right-to-know ombudsman and authorizes the filing of right-to-know complaints with the ombudsman as an alternative to bringing suit in superior court. Rep. Ober of Hudson; **JUD-H**.

HB 104-FN establishes a housing appeals board in the attorney general's office to hear appeals of final decisions of municipal boards, committees, and commissions regarding questions of housing and housing development. Rep. Ober of Hudson; **JUD-H**.

HB 105-FN modifies the definition of domicile for voting purposes, modifies forms and procedures for voter registration, and removes the requirement that the secretary of state conduct post-election voter registration inquiries. Rep. Horrigan of Durham; **EL**.

HB 106 amends the general statutory definitions of "resident or inhabitant" and "residence or residency" to include an intent to maintain a principal place of physical presence for the indefinite future. Rep. Horrigan of Durham; **EL**.

HB 110-FN-A requires that the administrative and professional cost of the fiscal analysis of proposed legislation done by the retirement system be reimbursed from general funds not otherwise appropriated. Rep. Rogers of Concord; **ED&A**.

HB 116-FN modifies the procedure for changes to the job classification and group under the state retirement system for state agency positions and for political subdivision positions. Rep. McGuire of Epsom; **ED&A**.

HB 125 allows the county convention and the county commissioners to choose their officers by secret ballot and adds an exemption to the right-to-know law for secret ballots for the election of officers. Rep. Marsh of Brookfield; **M&CG**.

HB 128 enables municipalities to adopt a 100 percent property tax exemption for veterans who have been determined by the United States Department of Veterans Affairs to have a 100 percent, service-connected, total and permanent disability. Rep. Comtois of Barnstead; **M&CG**.

HB 129 enables municipalities to establish a cap on the state and local education property tax for residents aged 65 and older. Rep. Comtois of Barnstead; **M&CG**.

HB 130-LOCAL clarifies the property tax exemption for certain permanently and totally disabled veterans by adopting the definition of permanent total disability in the federal regulations. Rep. Panasiti of Amherst; **M&CG**.

HB 133-FN repeals the licensing requirement for open-air shows and repeals the laws related to the keeping of billiard tables, pool tables, and bowling alleys. Rep. Seaworth of Pembroke; **ED&A**.

HB 135 requires the commissioner of the department of transportation to notify a municipality of the lease of any state-owned rail property and requires the lease of state-owned rail property to meet the same municipal regulatory and safety requirements as private property owners. Rep. Abel of Lebanon; **PW**.

HB 136 increases the period within which a zoning board of adjustment must hold a public hearing. Rep. Tanner of Sunapee; **M&CG**.

HB 142 provides that, if the owner of property subject to a tax deferral dies, the mortgage holder must pay all deferred taxes before selling the property in a foreclosure proceeding. Rep. Belanger of Hollis; **M&CG**.

HB 143 prohibits any person from serving on two municipal boards or committees at the same time if decisions of one board or committee are appealable to the other. Rep. Belanger of Hollis; **M&CG**.

HB 144 requires municipalities to notify property owners of annual changes in assessed value made pursuant to RSA 75:8, and to state the basis for the adjustment and provide notice of the appeal procedure. Rep. Belanger of Hollis; **M&CG**.

HB 145 provides that a ballot cast at town meeting shall not be disregarded for failure to follow instructions if the voter's intent is clear. Rep. Belanger of Hollis; **M&CG**.

HB 146 modifies recount procedures for towns and village districts. Rep. Belanger of Hollis; **M&CG**.

HB 147 extends the period for a candidate to appeal an election recount. Rep. Belanger of Hollis; **EL**.

HB 148 defines and regulates electric bicycles. Rep. Gould of Bedford; **TRANS-H**.

HB 149 permits the apportionment formula for a cooperative school district to be subject to review 5 years after an article to continue the current formula was passed. Rep. Belanger of Hollis; **EDUC-H**.

HB 151 allows a farm to raise livestock with an intent to sell such livestock and still be considered within the definition of agriculture. Rep. O'Connor of Derry; **E&A**.

HB 153 makes certain disciplinary records concerning law enforcement officers subject to the right-to-know law. Rep. Berch of Westmoreland; **JUD-H**.

HB 154 renders void and unenforceable a nondisclosure agreement that is part of a settlement involving a state officer or employee, or a public agency or body. Rep. Berch of Westmoreland; **JUD-H**.

HB 155 requires a determination of whether information in a police officer's personnel file constitutes exculpatory evidence and allows a police officer who has information determined to be exculpatory evidence in his or her personnel file to have an opportunity to challenge the disciplinary finding. Rep. Berch of Westmoreland; **CJ&PS**.

HB 184-FN increases funding for pupils attending full-day kindergarten programs and repeals prorated kindergarten funding based on Keno revenue. Rep. Luneau of Hopkinton; **EDUC-H**.

HB 186 establishes a state minimum wage of \$9.50 per hour and provides for annual readjustment of the minimum wage. Rep. Moffett of Canterbury; **LABOR**.

HB 187 establishes new state representative districts for Hudson and Pelham. Rep. Horrigan of Durham; **EL**.

2019 Upcoming Workshops and Webinars for Members:

Jan 8, 9, and 23: NHMA Webinars

Jan 12 and Feb 16: NHMA Moderators Workshops

Jan 16: NHMA Right-to-Know Law Workshop for Law Enforcement

Please register online through our website www.nhmunicipal.org. (Scroll down on left to Calendar of Events and click View the Full Calendar)

**BOARD OF SELECTMEN
TOWN OF PEMBROKE, NH
DECEMBER 17, 2018 at 6:30 PM**

DRAFT

Present: Chairperson Tina Courtemanche, Selectman Ann Bond, Selectman Sandy Goulet, Selectmen Vincent Greco, Selectmen Michael Crockwell

Staff: Town Administrator David Jodoin, Recording Secretary Jillian McNeil

I. Call to Order:

Chairman Tina Courtemanche called the meeting to order at 6:30pm.

II. Citizen Comment:

None

III. Scheduled Meetings:

Charles Cleary, Wadleigh Law, presented the Discretionary Conservation Easement documents to the Board on behalf of Pembroke Golf, LLC. The easement is for a term of 10 years with an option to extend for an additional 10 years. The easement consists of an area approximately 164.34 acres with 5.57 acres of land marked for other improvements. The remainder of the property is forest land in current use. David Jodoin, stated that after the last presentation to the Selectmen, the document went to the town attorney, the attorney reviewed it, had some comments and changes, the changes were made and sent to Monica Hurley the Town Assessor. She compared the assessment maps to the actual language. The original maps on file didn't correlate to current maps so an updated map was completed. After the update, the document went back to Monica for a final review. The document as presented has passed both legal and assessing. David stated that the original easement was for 20 years, then it changed to 10 years in 2009, and going forward it will be for 10 years.

Selectman Goulet made a motion to approve the Discretionary Conservation Easement Pursuant to RSA 79-C. Selectman Greco seconded the motion. Selectman Bond opposed the motion. Motion passed 4-1

Charles gave David the warranty deed for the conservation land donation to the Town by Pembroke Pines Golf, LLC. Legal and the Conservation Commission have approved the document and the Planning Board would like the Selectman to vote on whether or not to accept the donation. Selectman Bond asked for clarification if this piece of land is going with the development of 33 acres. Charles stated that it is the section at the bottom of the development. Selectman Crockwell stated that

Conservation will control the property. Selectman Greco made a motion to accept the warranty deed from Keystone Pembroke, LLC. Selectman Goulet seconded the motion. The motion passed 5-0

IV. Old Business:

None

V. New Business

The Roads Committee is asking the Selectman to add a \$20,000 budget line for crack sealing. Selectman Goulet asked if this was for a specific road. Selectman Courtemanche explained that this is how the budget was done and over the years it has changed and the Roads Committee would like it to change back and be shown as a separate line item. Selectman Bond stated that because it hasn't been its own line item, other projects have taken priority and crack sealing isn't getting done. David stated that he had tentatively put it into the 2019 budget and hasn't impacted the proposed tax rate. Selectman Goulet made a motion to put the \$20,000 into the Highway Department capital outlay budget. Selectman Bond seconded the motion. Motion passed 5-0

David presented the bid from Advanced Excavating and Paving for the culvert on Nadine Drive in the amount of \$43,833. The Roads Committee is recommending they be awarded the bid. The other bid came in at \$93,000. Selectman Bond asked if the whole culvert is being replaced. David stated that it is. Selectman Courtemanche asked why it is being replaced and if it due to the development. David stated that it is caving in and the traffic for the new development will be going through there. Selectman Crockwell made a motion to approve the bid to Advanced Excavating in the amount of \$43,833. Selectman Goulet seconded the motion. Motion passed 5-0

David stated that the Roads Committee had some uncompleted projects and they wanted to finalize that the remaining funds in the budget would be encumbered to next year. Based on what they currently have for funds, they would be able to do the final portion of Union Street and a small portion of Pleasant Street. After the final portion of Union Street is completed, the top coat for the Union Street parking lot would have to come from the Town Building/Maintenance Capital Reserve Fund. Selectman Sandy made to award the final paving bid of 2018 to Advanced Excavating in the amount of \$23,392 and to encumber the funds to 2019. Selectman Greco seconded the motion. Motion passed 5-0

David presented the fiduciary deed for the Heiser land donation that was accepted at the November 19, 2018 meeting. Carol Bertsimas, Pembroke Conservation Commission, was also present to sign the document. Selectman Bond asked if the boundary lines would be marked. Carol stated at this point it is not well marked. The survey of the property was done a few years ago but a piece of the property was not surveyed yet. She stated that for now, residents should refer to the town maps for

guidance. Selectman Bond asked if the Rod and Gun Club would be angry if residents were on their property that abuts this parcel. David stated that he believes the pond is there and they do not believe land connects along the backside. Karen will discuss the boundaries with Ammy and Stetson Heiser. There are +/- 31.5 acres on the tax maps for parcel 941-42. Selectman Bond asked if it clear to the public which piece of the property is the homeowner and which is public use. Carol stated that there is a shared driveway that has a small parking area on left and residents would have to head out onto the property keeping off toward the left. They will work on trying to make the markings more obvious.

Selectman Courtemanche stated that it was brought up at the Budget Committee meeting that the Town should consider an advisory warrant article for disposing of the Perry Eaton Building also known as 4 Union Street.

Selectman Goulet asked would the Town still need to fix the wall if the decision was to sell the building. Selectman Greco stated that it depends on the buyer, it is possible to sell it without fixing the wall. David explained that they are currently out doing the surveying and the engineering study will likely be done in the beginning of January. There will be a warrant article this year for repairing the wall. David suggested putting the advisory warrant article for retaining the building first and if the voters vote to keep the building, they would then move to the next warrant article for repairing the wall. The Board agreed with the structuring of the warrant articles.

David discussed the \$34,420 warrant article for the repairing of the Town Clock. Selectman Bond asked how much is currently in the budget line for repairs. David stated that the \$34,420 would come out of taxation and not out of the capital reserve fund. In the past, the cost of fixing the clock has been offset with surplus at tax rate setting time. David asked the Board if they would like an advisory warrant for retaining the rights to the clock as well. Selectman Bond asked what the consequences are for breaking the lease. David said the Town would likely have to pay the remaining balance of the lease which is a cost of around \$80.00. Selectmen Crockwell asked how much the clock has cost the town in the last 15 or so years. David said the number is substantial and he will work to have a figure for Town Meeting.

Selectman Bond moved to approve the Manifest/Abatements. Selectman Greco seconded the motion. Motion passed 5-0.

Selectman Greco moved to approve the minutes of December 3, 2018 as presented. Selectman Goulet seconded the motion. Motion passed 4-0. Selectman Crockwell abstained.

VI. Town Administrator Report:

David reported that Public Service is currently out taking care of the streetlights. Lightech sent an email stating that their electrical contractor will begin work on December 26 or December 27, 2018. Eversource will also begin their work this week.

David presented a spreadsheet of the total revenues and expenditures of 4 Union Street (Perry Eaton Building) from 2005 – 2018. The Town is still in the black by \$3,359.16, however, that does not include any employee time that was spent at the building by Public Works. That time was never tracked. Next year, the income projected is over \$27,000 and expenditures, including employees time, at around \$17,000. However, this does not include repairing the wall which may cost upwards of \$125,000.

David stated that he went to DPW with a Code Enforcement Officer to look at the green storage building (Waco) that the POD would be replacing. The building will need a new roof but overall, it is still structurally sound. Once the building is cleaned out, it will create a storage space for some of the Town Clerk's records that are in the Town Hall and continue to store the election items. If the roof is fixed and the building is cleaned out, then the money for the POD would be taken out of the budget.

David stated that the law firm that represents the Town in the pending utility cases is down in employee staffing and they are transferring a portion of their utility cases to Attorneys that work for Donahue, Tucker & Ciandella, PLLC. They are familiar with our utility cases and are currently working on other utility cases. Selectman Goulet made a motion to authorize the Town Attorneys to transfer their cases and assistance to Donahue, Tucker, & Ciandella PLLC. Selectman Greco seconded the motion. Motion passed 5-0

David discussed the lawsuit levied against Tri-Town Ambulance. The Town has received papers regarding the suit. The Town took over Tri-Town in 2013, the incident was prior to 2013. Selectman Goulet clarified that Tri-Town was a 5013C entity at that time. David answered that they were indeed a non-profit. The Town has filed the paperwork with the insurance company. There were charges leveled against the current board or a current employee of Tri-Town.

VII. Committee Reports:

Selectman Goulet - None

Selectman Bond – There is a petition coming to the Planning Board to change the zoning of Silver Hills Drive to Commercial. Selectman Goulet asked why they are petitioning for this. Selectman Bond said it zoned for residential. David stated that whenever any company wants to build out their commercial entity, they have to get approval from the Zoning Board before going to Planning Board. This has been a discussion for 20+ years.

Selectman Greco – The Roads Committee met last week and a rep from Central New Hampshire Regional Planning presented a map of all of the roads in Pembroke. They discussed the importance of regular maintenance. They also discussed the traffic patterns of the roads and which ones will be used more heavily in the future with the different developments happening. The Committee also discussed the crack ceiling and paving bids. There will not be a meeting in January and the next meeting is February 5, 2019.

Selectman Courtemanch – The Budget Committee met last week and heard the Water and Sewer 2019 Budgets. There was discussion on insurance for Sewer and there will be no changes in plans for the upcoming year.

Selectman Crockwell – There will be a piece of the hydro dam taken out at the bridge downtown to ensure a more natural water flow. Conservation wanted to know what the status was of the lot behind the Chaput Property. David stated the lots have no sold and they are still owned by the Town. On 7th Range Road an abutter put in a bid that was rejected by the Town. The owner of the Chaput property offered the land to the Conservation Commission, Ammy stated that the Commission did not want it, the owner then wanted to know what the process was since he owed back taxes. He decided to donate the land to Conservation. The ATV club that met with the Selectmen looking to maintain the Range Roads met with the Commission. David spoke with the Chief of Police to get in touch with someone from Fish and Game to get their schedule so the Town can schedule a public hearing an have a rep there.

VIII. Other/Citizen Comment:

None

IX. Non-Public Session

Motion by Selectman Goulet to enter non-public session in accordance with RSA 91-A:3 II (B). The hiring of any person as a public employee at 7:13 PM.
Seconded by Selectman Bond.

Roll Call Vote:

Selectman Goulet
Selectman Bond
Selectman Greco
Chairman Courtemanche
Selectman Crockwell

The Board came out of non-public session at 7:22 PM.

X. Adjourn:

Motion by Selectmen Crockwell, seconded by Selectmen Goulet to adjourn at 7:23 PM Motion passed.

Justine M. Courtemanche, Chairman

For more detailed information, the meetings are now taped and can be seen on www.townhallstreams.com click on Pembroke NH and look for the day of the meeting under the month.