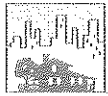


AGENDA
BOARD OF SELECTMEN
September 4, 2018 AT 6:30 PM
TOWN HALL, PAULSEN MEETING ROOM

- I. CALL TO ORDER
- II. CITIZEN COMMENT
- III. SCHEDULED MEETINGS:
 - a. Pembroke Pines Discretionary Easement
 - b. Public Hearing in accordance with RSA 31:95-b III (a)
- IV. OLD BUSINESS:
- V. NEW BUSINESS:
 - a. Sign State MS-1
 - b. Manifest/Abatements
 - c. Minutes 8/20/18
- VI. TOWN ADMINISTRATOR REPORT
- VII. COMMITTEE REPORTS
- VIII. OTHER/CITIZEN COMMENT
- IX. NON PUBLIC SESSION
- X. ADJOURN



CORCORAN CONSULTING ASSOCIATES, INC.

To: Board of Selectmen, Town of Pembroke
David Jodoin, Town Administrator

From: Monica Hurley
Corcoran Consulting Associates

Date: August 20, 2018

RE: Discretionary Conservation Easement Renewal
Pembroke Golf, LLC, aka Pembroke Pines Country Club

Honorable Board Members,

This memorandum will serve to inform this Board that the Discretionary Conservation Easement Deed as granted to the Town of Pembroke by way of RSA 79-c is set to expire on February 15, 2019.

A copy of this deed from 2009 is included for your perusal. This easement includes an area of the golf course that encompasses 164.34 acres. This easement has the Town of Pembroke value those acres at a maximum assessment of \$425.00 per acre, which is the highest value of current use. The agreement requires the Grantor to keep the land as a golf course with no permitted construction during the term of the easement agreement.

This agreement has the option for an additional ten (10) year term. If the Grantor (Pembroke Golf, LLC) and Grantee (Town of Pembroke) do not agree on an additional term, the easement shall terminate, and the Grantor shall pay the Grantee an amount equal to ten percent (10%) of the fair market value of the easement area as of the expiration date (February 15, 2019). This payment is called the Expiration Consideration. In addition to this ten percent (10%) of market value payment, the land will be valued at full fair market value moving forward to the 2019 tax year.

As of the date of this memorandum, the prime building site value in Pembroke is \$80,000 per acre. The backland value in Pembroke is currently \$5,000 per acre. The estimated market value of the 164.34 acres is approximately \$896,700. Currently, the Grantor is paying taxes on an assessed value of \$69,800.

It is the understanding of the Assessing Department that this property is being considered for a future residential subdivision.

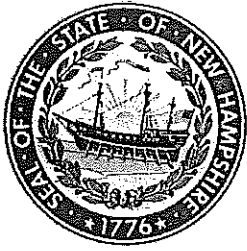
PUBLIC HEARING NOTICE
Town of Pembroke
Board of Selectmen

Notice is hereby given that the Pembroke Board of Selectmen will be holding a Public Hearing on Tuesday September 4, 2018 at 6:30 PM at the Pembroke Town Offices located at 311 Pembroke Street to discuss the following:

Acceptance of FEMA Disaster Monies in accordance with RSA 31:95-b III (a)

For questions, please call the Town Administrator at 485-4747, or email at djodoin@pembroke-nh.com.

Justine M. Courtemanche, Chairman



State of New Hampshire Department of Safety

John J. Barthelmes, Commissioner

Robert L. Quinn, Assistant Commissioner

Richard C. Bailey, Jr., Assistant Commissioner

Homeland Security and Emergency Management

Perry E. Plummer, Director

Jennifer L. Harper, Assistant Director



July 19, 2018

Pembroke, Town of
311 Pembroke Street
Pembroke, NH 03275

COPY

On January 2, 2018 FEMA declared a Major Disaster (FEMA-4355-DR-NH) for the State of New Hampshire due to Severe Weather which occurred on October 29, 2017. This authorized the Public Assistance Grant Program (CFDA # 97.036) for eligible applicants within Belknap, Carroll, Coos, Grafton, and Sullivan counties. The Town of Pembroke currently has two projects under this disaster that have been deemed eligible for reimbursement. A check or direct deposit to your financial account will be sent *separately* for \$22,502.90, representing the federal share of the total approved eligible costs of your awarded projects.

Included in this correspondence are the following documents for your files:

- Award Summary Sheet
- Project Reports:
 - PW 7 – Grants Portal Project 42864
 - PW 22 – Grants Portal Project 44655

Click the link below to complete additional required documentation.

- [Project Certification and Completion Report](#)

— JCO 7/23/18 CA 9:24 A.M.

If there are any questions, please contact Fallon Reed, State Coordinating Officer, for assistance at (603) 223-3628 or fallon.reed@dos.nh.gov. All correspondence should be directed to this office.

Sincerely,

Perry E. Plummer
Director



New Hampshire Department of Safety
Division of Homeland Security and Emergency Management
Public Assistance - CFDA #97.036

Award Summary Sheet

Subrecipient Summary			
Disaster	FEMA-4355-DR-NH	Funding Code	12320000-500574
Subrecipient	Pembroke, Town of	Activity Code	23PA4355
Vendor Code	177458-B003	Total Payment:	\$22,502.90

EMMIE PW #7 v0 Grants Portal Project #42864			
Type of Work	Emergency	Work Category	A – Debris Removal
% Cost Share	75%	CRC Net Cost	\$28,575.11
Invoice Number	4355PA2018P007	Non-Federal Share	\$7,143.78
Type of Project	Small	Federal Share	\$21,431.33

EMMIE PW #22 v0 Grants Portal Project #44655			
Type of Work	Management	Work Category	Z - Direct Administrative Costs
% Cost Share	75%	CRC Net Cost	\$1,428.76
Invoice Number	4355PA2018P022	Non-Federal Share	\$357.19
Type of Project	Small	Federal Share	\$1,071.57



STATEMENT OF REMITTANCE

If you have further payment questions, reference the contact information provided next to the line item in question.

TOTALS:	\$22,502.90
---------	-------------

Questions On Your Payment?

Please use the contact information provided above in the fourth column from the left.

Page 1 of 1

State of New Hampshire

Vendor Payments

Bank of America
Concord, NH

08/23/18

2161564

PAY EXACTLY *V09D V09D V09D V09D V09D V09D V09D V09D*

\$ ****22,502.90

NON-NEGOTIABLE



Pembroke Summary Inventory of Valuation

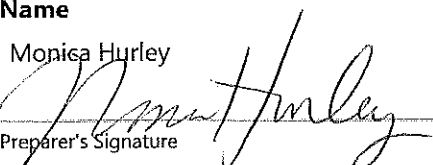
Reports Required: RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon reports prescribed for that purpose.

Note: The values and figures provided represent the detailed values that are used in the city/towns tax assessments and sworn to uphold under Oath per RSA 75:7.

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>

Assessor		
MONICA HURLEY (CORCORAN CONSULTING ASSOCIATES)		

Municipal Officials		
Name	Position	Signature
Justine Courtemanche	Chair, Board of Selectmen	
Vincent Greco	Selectman	
Michael Crockwell	Selectman	
Ann Bond	Selectman	
Sandy Goulet	Selectman	

Preparer		
Name	Phone	Email
Monica Hurley	533-6689	mkchurley@comcast.net
 Preparer's Signature		



New Hampshire
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Land Value Only		Acres	Valuation
1A	Current Use RSA 79-A	8,172.60	\$1,124,636
1B	Conservation Restriction Assessment RSA 79-B	0.00	\$0
1C	Discretionary Easements RSA 79-C	164.34	\$69,800
1D	Discretionary Preservation Easements RSA 79-D		
1E	Taxation of Land Under Farm Structures RSA 79-F		
1F	Residential Land	3,473.60	\$160,363,410
1G	Commercial/Industrial Land	900.80	\$32,474,490
1H	Total of Taxable Land	12,711.34	\$194,032,336
1I	Tax Exempt and Non-Taxable Land	1,010.00	\$9,732,766

Buildings Value Only		Structures	Valuation
2A	Residential		\$344,241,240
2B	Manufactured Housing RSA 674:31		\$2,047,600
2C	Commercial/Industrial		\$93,357,460
2D	Discretionary Preservation Easements RSA 79-D		
2E	Taxation of Farm Structures RSA 79-F		
2F	Total of Taxable Buildings		\$439,646,300
2G	Tax Exempt and Non-Taxable Buildings		\$44,678,600

Utilities & Timber		Valuation
3A	Utilities	\$30,407,800
3B	Other Utilities	\$100,000
4	Mature Wood and Timber RSA 79:5	
5	Valuation before Exemption	\$664,186,436

Exemptions		Total Granted	Valuation
6	Certain Disabled Veterans RSA 72:36-a		
7	Improvements to Assist the Deaf RSA 72:38-b V		
8	Improvements to Assist Persons with Disabilities RSA 72:37-a		
9	School Dining/Dormitory/Kitchen Exemption RSA 72:23-IV		
10A	Non-Utility Water & Air Pollution Control Exemption RSA 72:12		
10B	Utility Water & Air Pollution Control Exemption RSA 72:12-a		
11	Modified Assessed Value of All Properties		\$664,186,436

Optional Exemptions		Amount Per	Total Granted	Valuation
12	Blind Exemption RSA 72:37		4	\$120,000
13	Elderly Exemption RSA 72:39-a,b		6	\$351,100
14	Deaf Exemption RSA 72:38-b			
15	Disabled Exemption RSA 72:37-b			
16	Wood Heating Energy Systems Exemption RSA 72:70			
17	Solar Energy Systems Exemption RSA 72:62			
18	Wind Powered Energy Systems Exemption RSA 72:66			
19	Additional School Dining/Dorm/Kitchen Exemptions RSA 72:23			
20	Total Dollar Amount of Exemptions			\$471,100
21A	Net Valuation			\$663,715,336
21B	Less TIF Retained Value			\$0
21C	Net Valuation Adjusted to Remove TIF Retained Value			\$663,715,336
22	Less Utilities			\$30,407,800
23A	Net Valuation without Utilities			\$633,307,536
23B	Net Valuation without Utilities, Adjusted to Remove TIF Re			\$633,307,536



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Utility Value Appraiser

George Sansoucy

The municipality **DOES NOT** use DRA utility values. The municipality **IS NOT** equalized by the ratio.

Electric Company Name	Valuation
PEMBROKE HYDRO ASSOCIATES LP	\$2,975,500
PSNH DBA EVERSOURCE ENERGY	\$16,931,900
UNITIL ENERGY SYSTEMS INC	\$351,100
	\$20,258,500

Gas Company Name	Valuation
LIBERTY UTILITIES (ENERGYNORTH NATURAL GAS) CORP	\$5,608,700
TENNESSEE GAS PIPELINE COMPANY	\$4,540,600
	\$10,149,300

Other Utility Company Name	Valuation
P F I REAL ESTATE HOLDINGS	\$100,000
	\$100,000



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Veteran's Tax Credits	Limits	Number	Est. Tax Credits
Veterans' Tax Credit RSA 72:28	\$500	260	\$129,500
Surviving Spouse RSA 72:29-a	\$0	0	\$0
Tax Credit for Service-Connected Total Disability RSA 72:35	\$2,000	11	\$22,000
All Veterans Tax Credit RSA 72:28-b	\$0	0	\$0
		271	\$151,500

Deaf & Disabled Exemption Report

Deaf Income Limits		Deaf Asset Limits	
Single	\$0	Single	\$0
Married	\$0	Married	\$0

Disabled Income Limits		Disabled Asset Limits	
Single	\$13,400	Single	\$35,000
Married	\$20,400	Married	\$35,000

Elderly Exemption Report

First-time Filers Granted Elderly Exemption for the Current Tax Year

Age	Number
65-74	1
75-79	
80+	

Total Number of Individuals Granted Elderly Exemptions for the Current Tax Year and Total Number of Exemptions Granted

Age	Number	Amount	Maximum	Total
65-74	1	\$35,000	\$35,000	\$19,000
75-79	2	\$65,000	\$130,000	\$130,000
80+	3	\$125,000	\$375,000	\$202,100
	6		\$540,000	\$351,100

Income Limits	
Single	\$18,400
Married	\$26,400

Asset Limits	
Single	\$35,000
Married	\$35,000

Has the municipality adopted Community Tax Relief Incentive? RSA 79-E

Adopted? No

Number of Structures:

Has the municipality adopted Taxation of Certain Chartered Public School Facilities? RSA 79-H

Adopted? No

Number of Properties:

Has the municipality adopted Taxation of Qualifying Historic Buildings? RSA 79-G

Adopted? No

Number of Properties:



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Current Use RSA 79-A	Total Acres	Valuation
Farm Land	946.65	\$383,905
Forest Land	6,521.10	\$711,487
Forest Land with Documented Stewardship	480.57	\$24,321
Unproductive Land	193.49	\$4,245
Wet Land	30.79	\$678
	8,172.60	\$1,124,636

Other Current Use Statistics

Total Number of Acres Receiving 20% Rec. Adjustment	Acres:	2,994.77
Total Number of Acres Removed from Current Use During Current Tax Year	Acres:	12.11
Total Number of Owners in Current Use	Owners:	209
Total Number of Parcels in Current Use	Parcels:	291

Land Use Change Tax

Gross Monies Received for Calendar Year		\$22,830
Conservation Allocation	Percentage: 100.00	Dollar Amount:
	%	
Monies to Conservation Fund		\$22,830
Monies to General Fund		

Conservation Restriction Assessment Report RSA 79-B	Acres	Valuation
Farm Land		
Forest Land		
Forest Land with Documented Stewardship		
Unproductive Land		
Wet Land		

Other Conservation Restriction Assessment Statistics

Total Number of Acres Receiving 20% Rec. Adjustment	Acres:	
Total Number of Acres Removed from Conservation Restriction During Current Tax Year	Acres:	
Owners in Conservation Restriction	Owners:	
Parcels in Conservation Restriction	Parcels:	



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Discretionary Easements RSA 79-C	Acres	Owners	Assessed Valuation
PEMBROKE GOLF LLC-GOLF COURSE	164.34	2	\$69,800

Taxation of Farm Structures and Land Under Farm Structures RSA 79-F

Number Granted	Structures	Acres	Land Valuation	Structure Valuation
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Discretionary Preservation Easements RSA 79-D

Owners	Structures	Acres	Land Valuation	Structure Valuation
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Map	Lot	Block	%	Description
This municipality has no Discretionary Preservation Easements.				

Tax Increment Financing District	Date	Original	Unretained	Retained	Current
This municipality has no TIF districts.					

Revenues Received from Payments in Lieu of Tax	Revenue	Acres
State and Federal Forest Land, Recreational and/or land from MS-434, account 3356 and 3357		
White Mountain National Forest only, account 3186		

Payments in Lieu of Tax from Renewable Generation Facilities (RSA 72:74)	Amount
This municipality has not adopted RSA 72:74 or has no applicable PILT sources.	

Other Sources of Payments in Lieu of Taxes (MS-434 Account 3186)	Amount
NH United Church of Christ Conference Center	\$13,506
Pembroke Housing for the Elderly	\$29,447
	\$42,953



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Notes

Soucook River TIF district was dissolved at March 2018 Town Meeting effective for 4/1/2018.

**BOARD OF SELECTMEN
TOWN OF PEMBROKE, NH
August 20, 2018 at 6:30 PM**

DRAFT

Present: Chairperson Tina Courtemanche, Selectman Ann Bond, Selectman Vincent Greco,
Selectman Michael Crockwell

Staff: Town Administrator David Jodoin

Excused: Sandy Goulet

I. Call to Order:

Chairman Tina Courtemanche called the meeting to order at 6:30pm.

II. Citizen Comment:

Kerstin Dumas of 318 Beacon Hill Road came forward to discuss the construction on Upper Beacon Hill. Mrs. Dumas and the residents in that area have concerns over the type of grates that the Town is installing. She provided the Board with pictures showing the large openings.

Town Engineer Mike Vignale was invited to the table to discuss. Mike stated that these grates are a Department of Transportation standard and he doesn't personally see an issue with them but does understand the concerns. After a detailed discussion the Board requested that they be changed and provide them with a change order for approval.

III. Scheduled Meetings:

A. Public Hearing Chapter – Smoking Ordinance at Memorial Field

Chairman Courtemanche asked the Board if they had any comments or suggestions. She also asked if the Police weighed in on the ordinance and the response was they did.

Chairman Courtemanche opened the Public Hearing at 6:42 PM and asked if there was anyone who wished to speak. There being no comment the Chairman closed the Public Hearing at 6:43 PM. Motion by Selectmen Greco to accept Town Code Chapter 52 as presented, seconded by Selectmen Bond. Chairman Courtemanche asked when this would go into effect. D. Jodoin stated once it is approved it will become effective. There was a discussion about Old Home Day. The response was that the Police would use this as an educational tool since there will be individuals there from other communities.

Kathy Lawrence, Dudley Hill asked how long the ordinance would be for because at the last meeting there was a discussion of it not being permanent. Chairman Courtemanche responded that the Board had decided that it would be permanent until another Board saw to remove the regulation.

Motion passed 4-0.

Aaron Clouthier (New Scoutmaster) came forward and thanked the Board and asked on what the process would be in the future should the scouts want to do another project. Mr. Clouthier was informed that everything should start with the Selectmen.

IV. Old Business:

NHMA Legislative bulletin was discussed and the Board agreed with their positions.

V. New Business:

Bonding for Class VI Roads

D. Jodoin explained to the Board that in the past the Town required anyone logging in Town was required to post a bond. The State came back and said that if you require the logger to post a bond doing work on a Class V (Paved) road because of weight restrictions then you must treat everyone else the same, i.e., oil trucks, delivery trucks etc. At the time the Board said to stop the practice. If you agree tonight as a Board, you can put restrictions on anyone doing logging or work on a Class VI (Unpaved) Road.

Selectmen Crockwell made a motion that states if any company or individual wishes to access their property for logging, construction and or repairs that they will post a bond with the Town as determined by the Board of Selectmen after recommendations from the Roads Committee, seconded by Selectmen Bond. Motion passed 4-0.

Resignations

Motion by Selectmen Greco, seconded by Selectmen Bond to accept Dan Crean's resignation from the Energy Committee. Motion passed 4-0

Motion by Selectmen Greco to accept Dana and Jocelyn Carlucci's resignation from being the managers of the 4 Union Street property, seconded by Selectmen Bond. Motion passed 4-0.

The Board discussed the maintenance of the building and emergency calls. All calls will be going to Public Works.

Manifest/Abatements:

Action: Selectman Crockwell moved to approve the manifest and abatements as presented. Motion seconded by Selectman Bond. Motion passed 4-0

Minutes

Action: Selectman Greco moved to approve the minutes of 8/6/18 as presented, Selectman Crockwell seconded the motion. Motion passed 4-0.

VI. Town Administrators Report:

1. A brief discussion took place on the wall at the 4 Union Street building. The Building Committee will be getting together for more information.
2. The other item is the Town Clock. The Board will need to decide if they are going to set up a special Capital Reserve Fund to handle future repairs.

VII. Committee Reports:

Selectman Bond – Planning didn't meet. CIP heard about the Town Clock, Town Hall HVAC, and 4 Union Street Wall. Next week is the School.

Selectman Greco-Roads discussed current and future projects. Recreation, leagues, Yoga and concert attendance was discussed.

Selectman Crockwell- Nothing.

Selectman Courtemanche-Nothing.

VIII. General Citizen Comment/Other:

None

The Board went over the picnic.

IX. Adjourn:

Selectman Greco moved to adjourn at 7:16PM. Motion seconded by Selectman Crockwell. Motion passed 4-0.

Justine M. Courtemanche, Chairman

For more detailed information, the meetings are now taped and can be seen on www.townhallstreams.com click on Pembroke NH and look for the day of the meeting under the month.

David Jodoin

From: Rose Galligan <rgalligan02@comcast.net>
Sent: Monday, August 20, 2018 11:32 PM
To: David Jodoin
Subject: Re: signs

A okay. Mention the horseshoe pits

We also have it in our minutes when a scout wants to do a project

Sent from my iPad

On Aug 20, 2018, at 11:15 PM, David Jodoin <djodoin@pembroke-nh.com> wrote:

The board wants everybody to go to them first

Sent from my iPhone

On Aug 20, 2018, at 9:08 PM, Rose Galligan <rgalligan02@comcast.net> wrote:

Great. I had to close the golf course so Sharon went for me. Another scout texted me and he wants to upgrade the horseshoe pits. - That shouldn't be a problem!!! :O)

I like these scouts!!!

Sent from my iPad

On Aug 20, 2018, at 8:23 PM, David Jodoin <djodoin@pembroke-nh.com> wrote:

Rose you can take the covers off the sign the Selectmen approved the ordinance.

David

Memorandum

To: David Jodoin, Town of Pembroke
From: Mike Vignale, KVPartners
Date: August 27, 2018
Re: Weekly Construction Meeting – Roadway Improvement Project
Cc: Attendees, Jim Boisvert, Paulette Malo (Roads Committee)

A weekly construction meeting was held at the site (Beacon Hill Road) on August 14, 2018. In attendance were John Barnes (Advanced), Brent Edmunds, Reno Nadeau (DPW), and Mike Vignale. Following is a summary of the discussions:

- Work was continuing on the 24" cross culverts and on the drainage system at the bottom section of the roadway. It is expected that drainage work will be completed next week and then pavement excavation/construction will begin.
- John suggested that a culvert be installed at the driveway for 310 Beacon Hill Road due to the amount of water that may pass over it. Mike V agreed, and a culvert will be installed.
- As previously noted, concern was expressed about the safety of the Type G grates for pedestrians. The Selectmen agreed to change the castings to concrete Type C basin covers. John worked with the precast company and suggested using standard Type C units. These will fit within the existing basin top depression (for the existing castings) and will be mortared in to prevent movement. One or two that are close to existing driveways will have the back opening bricked in to allow a more gradual grading from the driveway. Others will be opened on both sides.
- As previously noted, the arborvitaes at 332 Beacon Hill Road were discussed. The trees were relocated on Friday (10th) by a landscape company hired by the Town and the property owner was informed that the trees would not be guaranteed since they were so mature. Paulette asked for a letter to be sent to the property owner informing them of this.
- As previously noted, there was still standing water in the sediment basin which should be dry after about 3 days. The pond was dry when constructed but there appears to have a constant flow of groundwater through the basin side slopes contributing to the water in the basin. It is apparent that the pond will not dry out with some modifications. So, the pond will be modified to include a third opening in the outlet structure (lower than the two existing openings) with a perforated pipe that

extends into the basin (length to be determined) and is surrounded with rock. Also, the outlet plunge pool will be filled in with some rock to minimize the depth of water at that location.

- As previously noted, Jim asked if the large dead tree on Upper Beacon could be removed. Matt said the cost would be about \$900 and Jim asked him to reconsider since the tree cutting company needed to remobilize anyway. After checking, the \$900 cost stands and Reno will let them know when to proceed or DPW may arrange to take the tree down independently of this contract.
- As previously noted, Jim explained that one resident expressed concerns about their granite post mailbox (#314 Beacon Hill Road). It is understood that all mailboxes will be reset to their original condition.
- As previously noted, Jim indicated that the owner of 411 East View Road was concerned about her driveway. Mike V has since talked with her (Mrs. Montwill at 608-7658) about her concerns that include cars bottoming out at the new berm location. Apparently, her car did bottom out and now requires some repairs, so her insurance company has been referred to Advanced' insurance company for resolution. Additional driveway repairs have now been completed and Mrs. Montwell's representative said he thinks it is acceptable now.
- Next meeting will be held at **9:00 AM** at Beacon Hill Road on Tuesday August 28th.

Town of Pembroke Roads Committee

311 Pembroke Street, Pembroke, NH 03275

DRAFT

MINUTES

Tuesday, August 7, 2018

Meeting called to order at 6:06 P.M.

1. Attendance: Present: Brian Seaworth, Buddy Curley, Paulette Malo, Victor Ranfos, Tim Goldthwaite

Unavailable: Jay Menard, Doc Greco, James Boisvert

2. Old Business:

- a. Status for Beacon Hill, Eastview & East Meadow project
- b. CNHRP Road Inventory

a. On Eastview/East Meadow waiting for Montwill driveway situation to get resolved. Otherwise the road work has held up with all the rain we have been getting. They will be hydro-seeding the retention pond. The Police were called because the contractors damaged an apple tree when removing another tree. There are also Arborvitae bushes in the town right-of-way that need to be removed. Mike Vignale will be contacting David Jodoin to let him know they are going to be removed and not transplanted unless the home owner moves them back off the right-of-way themselves. They will be starting driveway culverts next week and cross pipes in a couple of weeks.

b. Dean from Central New Hampshire Regional Planning was in to discuss the Road Surface Management Survey. The program was developed by UNH and DOT to survey the conditions of paved roads and how they can best be preserved. Data on cracks, other deterioration factors as well as traffic count and importance of the roads are used to develop a priority list. He brought in maps to review, discuss and get comments on. The scale on the Traffic Map goes from 1-5, 1 equals lowest traffic count up to 5 equals highest traffic volume. Example: Main Street was high traffic so it was assigned a 5. Roads with cul-de-sacs were given a 1, he gave Smith Avenue a 2 but if the town feels the traffic warrants, it could be changed to a 1 or 3 to reflect the actual traffic use. Some roads with lower traffic may be of higher importance because they serve businesses downtown. Dean mentioned the Hazard Mitigation Plan and businesses and 'cut through' roads such as Fourth Range Road which would be used if there was an accident on Rt.

3. These factors can also be used in assigning numbers. The committee brought up that since the traffic light was installed at Bow Lane, the traffic counts have changed and should be a 3 based on volume. Dean said new traffic counts should be out next week. Future developments in town will also affect the traffic count. As things are now, the paving plan starts in 2019 and ends 2028. Paulette mentioned that work on Bow Lane has shifted traffic from Donna Drive to Bow Lane, so Bow Lane should be changed to a 3. Discussion continued on the data used and that future projects can be taken into consideration for this plan. Main Street was discussed in more detail because part of it is State road and part is Town road. Dean wanted verification from the State as

to where their responsibility fell. Discussion continued on how other roads were scaled as listed on the map and how they should be changed. Fourth Range Road was to be changed in his ratings because most of it is a Class 6 road. Dean was to take back the suggested changes and update his records. Then he will develop the maps showing ratings, conditions and priorities.

3. Any Old Business:

a. Crack sealing work update: So far \$25,875.00 has been spent. They have made good progress but VJ and the contractor feels that Borough Road is too far gone to bother crack sealing and should come off the list at this time. If there is enough money the outgoing side of Cross Country Road should be done. They discussed where the truck traffic will be going when the bridge construction starts. North Pembroke Road to Chichester is bad and will be further damaged by that extra traffic.

4. New Business: Planning Board Comments on the Following Projects:

- a. NG Advantage, LLC
- b. Abrasives & Tools of NH, Inc.

a. They are planning on bringing in another skid for the gas to pump gas into the gas line seasonally (winter months) so businesses will have ample fuel. Traffic would increase while they did this but it really does not affect the roads.

b. Located at 49 Sheep Davis, they are planning on making an addition and connecting to town water & sewer. This does not affect the roads.

5. Any New Business:

a. A question posted on facebook a week ago regarding winter maintenance on Buck Street where Dearborn Road comes down and wanting to know if work can be done to avoid winter issues with ice on the road. VJ said that there is a problem with water drainage and some ditching has been done this year and so far drainage has improved. Issues get started because residents fill in the swales so the water cannot properly drain. Another post on facebook mentioned the puddling near the 'Meet Me in Suncook' bench. This is where a home owner had filled in a swale.

6. Accept Minutes:

- a. June 5, 2018
- b. July 10, 2018

Motion: Paulette to accept as written.

Seconded: Brian

Vote: All in favor

Next meeting September 4, 2018 at 6:00 p.m.

7. **Adjourn:** **Motion:** Paulette Malo

Seconded: Brian

Vote: All in favor

Adjourned: 7:10 pm