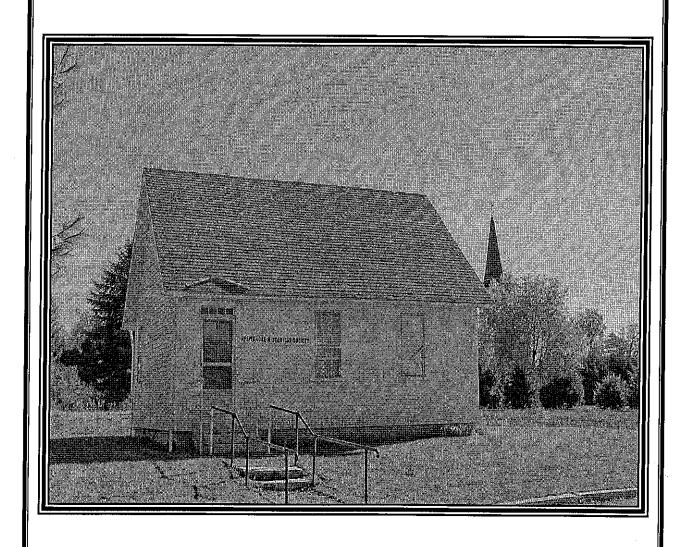
# TOWN OF PEMBROKE ANNUAL REPORT 2007



HISTORICAL SOCIETY

# DEPARTMENT ADDRESSES & PHONE NUMBERS

DEPARTMENT	ADDRESS	PHONE NUMBER
TOWN HALL	311 Pembroke Street	485-4747
Board of Selectmen		Ext. 201
Tax Collector		Ext. 208
Town Clerk		Ext. 206
Town Administration	•	Ext. 201
Planning and Land Use Department		Ext. 213
Zoning Department		Ext. 214
Code Enforcement/Building Inspector		Ext. 214
Assessing Department		Ext. 213
Welfare Assistance		Ext. 204
FIRE DEPARTMENT	247 Pembroke Street	Emergency: 911
		Business: 485-3621
POLICE DEPARTMENT	247 Pembroke Street	Emergency: 911
		Business: 485-9173
PUBLIC WORKS DEPARTMENT	8 Exchange Street	485-4422
SEWER DEPARTMENT	4A Union Street	Emergency: 300-8628
1		Business: 485-8658
SCHOOL DISTRICT		
SAU #53	267 Pembroke Street	485-5187
Pembroke Academy	209 Academy Road	485-7881
Three Rivers School	243 Academy Road	485-9539
Hill School	300 Belanger Drive	485-9000
Village School	30 High Street	485-1807
TOWN LIBRARY	313 Pembroke Street	485-7851
WATER WORKS	212 Main Street	485-3362

## TOWN HALL HOURS OF OPERATION

Monday, Tuesday, Thursday and Friday 8:00 a.m. - 4:00 p.m.

Wednesday Hours
Town Clerk, Tax Collector and Town Secretary 8:00 a.m. – 4:00 p.m.
All other Town Hall Offices 12:00 p.m. – 4:00 p.m.

Evening Hours Town Clerk Only Wednesday 5:00 p.m. - 7:00 p.m.

# ANNUAL REPORT

OF THE

Board of Selectmen and School Board

OF THE

# Town of Pembroke

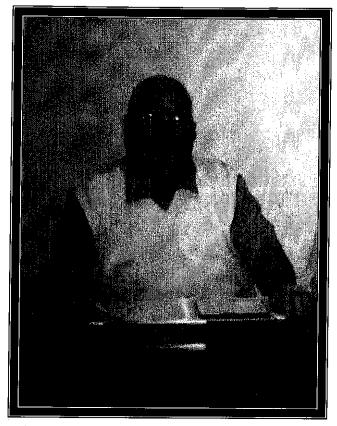
TOGETHER WITH THE REPORTS OF THE

Treasurer, Trustees, Officers and Boards, Committees and Commissions of the Town

FOR THE

YEAR ENDING DECEMBER 31, 2007

### CITIZEN OF THE YEAR



John B. Goff

Moved to Pembroke with wife Sandra and family in August of 1960.

45 years of continuous service to the Town of Pembroke

#### **Town Clerk**

Elected March 12, 1963 and served until December 09, 1988. Served one term as President of the City and Town Clerk's Association

#### Selectman

Elected March 14, 1989 and served until March 09, 2004.

#### **Town Treasurer**

Elected March 09, 2004 and is still currently serving.

### State Representative

Elected November, 1968 for a two year term and Elected November, 1972 for a two year term

School bus driver from the early sixties until the early eighties and one of the few drivers to drive school trips into Boston, also trained many other Pembroke bus drivers.

VFW ambulance driver during the sixties and seventies.

# 2007 Pembroke Annual Report

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### **TOWN OFFICIALS**

### **Board of Selectmen**

Brian B. Tufts, Chair (2008); Fred L. Kline, Vice Chair (2009) Larry J. Preston (2008); Cynthia A. Lewis (2010); David A. Sheldon, Jr. (2010)

> Town Treasurer John B. Goff (2008)

**Deputy Treasurer** 

Charles L. Connor

Town Clerk James F. Goff (2008)

Town Moderator Thomas E. Petit (2008)

Assistant Town Moderator Charles Mitchell

### **Supervisors of the Checklist**

Patricia Crafts, Chair (2008); Roland Young, Jr. (2012); Chelsey D. Goff (2010)

#### **Library Trustees**

Frank Davis, Chair (2009); Cynthia Menard (2010); Theresa Caplette (2008); Patricia Fowler, (2008); Peggy Topliff (2010); Rosemary Nunnally (2010); Joyce Heinrich, Alt. (2010)

#### **Trustees of Trust Funds**

Gerard E. Fleury, Chair (2008); Normand Provencher (2009); Jan Edmonds (2010)

#### Sewer Commission

Harold Thompson, Chair (2010); Paulette Malo (2008); Jules Pellerin (2009)

#### Water Commission

Edward Lavallee, Chair (2012); Maurice Lavoie, (2009); Kevin Brasley (2010); Chris Culberson (2008); Louise Petit Roberts (2011)

#### TOWN DEPARTMENTS AND OFFICES

#### **Town Administration Department**

Geoff Ruggles, Town Administrator Muriel Previe, Welfare Director Linda A. Williams, Municipal Secretary Nataliya Gapanova, Accounts Clerk

#### **Emergency Management**

Thomas E. Petit, Director Larry W. Young, Sr., Deputy Director

#### Fire Department

Harold Paulsen, Fire Chief
John Theuner, Assistant Fire Chief
Paul Gagnon, Deputy Fire Chief
Erik Paulsen, Captain
Robert Farley, Captain
Terrance Judge, Lieutenant
Brian Lemoine, Lieutenant
Charles Schmidt, Lieutenant
Jeff Cyr, Lieutenant

#### **Health Department**

Dr. Vincent E. Greco, Health Officer

#### **Tax Collection**

Nancy B. Clifford, CTC, Tax Collector Linda A. Williams, Deputy Tax Collector

#### Planning and Land Use Department

Everett Hodge, Code Enforcement Officer Elaine Wesson, Planning and Land Use Clerk

#### **Police Department**

Scott J. Lane, Chief of Police Dwayne Gilman, Lieutenant Michael Crockwell, Sergeant Glenn S. Northrup, Sergeant Dawn Shea, Detective

#### **Department of Public Works**

James Boisvert, Director Reno Nadeau, Foreman Victor Ranfos, Foreman

# **BOARDS, COMMITTEES AND COMMISSIONS**

#### **BUDGET COMMITTEE**

8008

David Freeman-Woolpert, Chair - 2008; Tina Courtemanche, Vice Chair - 2009; Charles Connor - 2010; Joe Crowley - 2008; Michael Connor - 2009; Mark LePage - 2010; Barbara Natalizio - 2010; Ken Plourde - 2008; Gerard Fleury - 2009; Larry J. Preston, Board of Selectmen Representative; Fred L. Kline, Board of Selectmen Representative Alt.; Tom Serafin, School Board Representative; Pat Crafts, Recording Clerk

### CAPITAL IMPROVEMENT PROGRAM COMMITTEE

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William Stanyan, Chair – 2009, Rosemarie Michaud – 2008; Tina Courtemanche, Vice Chair and Budget Committee Representative; Gerry Fleury – 2010; Roland Lemoine, Planning Board Representative; Thomas Serafin, School Board Representative; Larry J. Preston, Board of Selectmen Representative; Fred L. Kline, Board of Selectmen Alt.

#### **CEMETERY COMMISSION**

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David Richards, Chair – 2009; James Garvin, - 2010; Marilyn Ross–2010; Nancy Foster – 2008; Patricia Bonenfant - 2010

#### **CONSERVATION COMMISSION**

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Ammy Heiser, Chair - 2008; Stetson Heiser - 2008; Kevin Gagne - 2009; Carol Bertsimas, Vice Chair - 2010; Ayn Whytemare - 2008; Lee Ann Atwell-2009; David Baril, Alt. -2010; Jeff Abbe, Alt.-2010 Todd Terrien, Planning Board Representative;

Brian Tufts, Board of Selectmen Representative.

### ECONOMIC DEVELOPMENT COMMITTEE

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John Payne, Chair – 2008; Dana Carlucci – 2010; Jocelyn Carlucci – 2009; - 2008; Michael Loso – 2009; Jacques Despres - 2009; Floyd Smith-2010; Cynthia Lewis – Planning Board Representative; Fred Kline, Board of Selectmen Representative

#### FACILITIES AND GROUNDS COMMITTEE

മാരു

Dana Carlucci - 2008; Tom Hebert - 2010; Larry J. Preston., Board of Selectmen Representative

# BOARDS, COMMITTEES AND COMMISSIONS

#### PLANNING BOARD

#### 8008

Roland Lemoine, Chair – 2009; Robert E. Bourque, Vice Chair – 2008; Alan Topliff-2010; Mark Zydel-2010; Kevin Foss-2008; Todd Terrien - 2008; Kevin Krebs, Alt. - 2010; Kathy Cruson, Alt. – 2009; Cynthia Lewis, Board of Selectman Representative; Jocelyn Carlucci, Recording Secretary

#### RECREATION COMMISSION

#### 8008

Rose Galligan, Chair - 2008; David Seavey - 2010; Michelle Carvalho - 2009; Susan Seidner - 2009; ; Karen Meisenheimer, Alt. - 2009; David Sheldon, Board of Selectmen Representative

#### ROADS COMMITTEE

#### જીલ્થ

Burton Curley, Chair – 2009; Maurice Lavoie-2010; Henry Malo, Alt. – 2010; Floyd Smith-2010; Paulette Malo, Alt. - 2010; Oscar Plourde – 2008; Roland Lemoine, Planning Board Representative; James Boisvert, Dept. of Public Works Representative; Fred Kline, Board of Selectmen Representative

### ZONING BOARD OF ADJUSTMENT

#### **8008**

William Bonney, Chair - 2010; Bruce Kudrick, Vice-Chair - 2010; Dana Carlucci – 2008; Thomas Hebert – 2009; Thomas LoPizzo – 2008; Stephanie Burnham, Alternate-2009; Mick Pinard, Alternate-2008; Paul Paradis, Alternate-2010; Susan Gifford, Secretary

#### SOLID WASTE COMMITTEE

#### മാരു

Sally Hyland; Gerard Fleury; Roland Lemoine; Brian B. Tufts, Board of Selectmen Representative

# PEMBROKE HILL ROAD ADVISORY COMMITTEE

#### 80C8

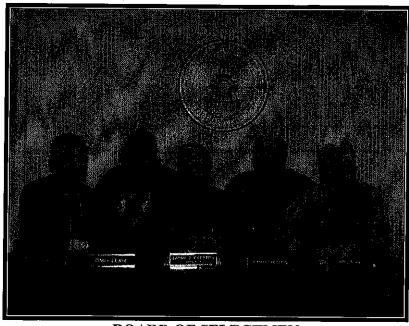
Jane Swanson; Kennard "Butch" Ayles; Normand Provencher; Larry J. Preston, Board of Selectmen Representative

# TAX INCREMENT FINANCING (TIF) ADVISORY BOARD

#### 80C8

Duane D'Agnese; Michael Bourgoine; Dick Anagnost; Michael Girard; Dan Scott; Dana Carlucci, Economic Development Committee Representative; Larry J. Preston; Board of Selectmen Representative

# **BOARD OF SELECTMEN'S REPORT**



BOARD OF SELECTMEN

Brian B. Tufts, Cynthia A. Lewis, Larry J. Preston, David A. Sheldon, Fred L. Kline

2008 was a challenging year, not only for the Board of Selectmen, but for many Pembroke residents as well. Spring saw the return of heavy rains and overflowing rivers which flooded homes, washed out roads, and straining resources to the limits. FEMA once again stepped in assisting the town with over \$56,000 in funds to offset most of the cleanup and repair costs.

Summer saw the Public Works Department shift into high gear finishing up a number of projects from 2006 and completing almost all of the projects scheduled for 2007. They worked extensively with paving crews to get as much road paved as possible with the funds available. In addition, they kept up with other road and sidewalk maintenance from weed and brush control to shoulder work.

Fall saw the closing of the North Pembroke Road Bridge again, this time for eight weeks in order to make more extensive and permanent repairs, inconveniencing motorists and detouring many vehicles down rural residential streets. The police department sent Officer Ian Nickerson over to the schools, assigning him to the newly created School Resource Officer position.

Winter came early this year with a series of storms producing the snowiest December on record, keeping Public Works crews busy plowing, salting, and sanding.

A number of personnel turnovers kept the Selectmen and Departments busy recruiting to fill the positions. The Board would like to welcome Jim Boisvert, hired in March, as Public Works Director; Everett Hodge, hired in August, as the Code Enforcement Officer; and Geoff Ruggles, promoted in November, as Town Administrator; as well as Karl Hanson, Chris Cunha, and Gary Gasket in the Police Department; and Larry Madden, Bruce Marden, Mike Healy, and Kyle Bruso in Public Works. While almost fully staffed at the end of the year, the Board is still in search of a Town Planner.

Respectfully submitted, Pembroke Board of Selectmen

## MINUTES OF THE ANNUAL TOWN MEETING TOWN OF PEMBROKE, NH MARCH 13, 2007

The meeting was opened by Moderator Thomas E. Petit at 11:00 a.m.

A motion was made to dispense with the reading of the warrant and to begin voting on Ballot Articles #1 and #2 today, and the rest of the articles to be acted upon on Saturday, March 17<sup>th</sup> at 10:00 a.m. at the Pembroke Academy Auditorium.

**MOVED:** Chester Martel

SECONDED: Charles Mitchell

**VOTE ON MOTION: YES** 

MOTION PASSED

Moderator Petit opened the polls at 11:05 a.m.

**ARTICLE 1** - To choose all necessary officers for the ensuing year.

#### • Denotes elected

TOWN CLERK for one year Vote for not more than one James F. Goff 454\*

TOWN TREASURER for one year Vote for not more than one John B. Goff 426\*

SELECTMAN for three years Vote for not more than two Richard Bilodeau 43 Roger "Jay" Bilodeau 34 Roland Lemoine 135 Cindy Lewis 258\* David A. Sheldon, Jr. 209\* Larry W. Young, Sr. 183 **SEWER COMMISSIONER for three years** Vote for not more than **one** 

Harold Thompson 423\*

WATER COMMISSIONER for five years Vote for not more than one Edward Lavallee 433\*

LIBRARY TRUSTEE for three years
Vote for not more than two
Peggy A. Topliff 377\*
Cynthia E. Menard 393\*

TRUST FUND TRUSTEE for three years
Vote for not more than one
Janice W. Edmonds 423\*

### ARTICLE 2 – AMEND ZONING ORDINANCE

Are you in favor of adopting the following amendments to the existing Zoning Ordinance of the Town of Pembroke as proposed by the Planning Board?

#### Amendment #1

Are you in favor of the adoption of Amendment # 1 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

To amend §143-68 Aquifer Conservation District (D) Prohibited Uses to define solid waste as defined in NH RSA 149-M:4,XXII; and to prohibit the following: the outdoor storage of unenclosed or uncovered sand/salt mixtures; the dumping of snow containing de-icing chemicals if they are from off-site; the storage of hazardous waste, as defined in NH RSA 147-A:2,VII; and the storage of hazardous materials unless such material is pre-packaged for retail sale prior to storage on the site

To amend §143-68 Aquifer Conservation District (F) Special Exceptions (4), to require Planning Board input to the ZBA only if subsequent action by the Planning Board is not required.

To amend §143-11(B), Zoning Map, to change the map reference to be consistent with the provisions of the Aquifer Conservation District Ordinance that was adopted at the 2006 Town Meeting.

To amend §143-8 Definitions, to change the definition of **Hazardous or Toxic Materials and Waste** to the definition provided in NH RSA 147-A:2,VII and to amend the definition of **Solid Waste** to include reference to NH RSA 149-M:4,XXII.

YES 348 NO 78

#### AMENDMENT #1 PASSED

#### Amendment #2

Are you in favor of the adoption of Amendment # 2 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

To amend §143-72 (D) Wetlands Protection District, to add a provision that no structure shall be located closer that 20 feet measured horizontally from any wetland and that wetlands buffer markers shall be placed every 25 feet along the perimeter of a delineated 20 foot wetland buffer.

To remove section 143-21 (K), Dimensional and Density Regulations, which duplicates language listed above.

#### YES 356 NO 93 AMENDMENT #2 PASSED

#### Amendment #3

Are you in favor of the adoption of Amendment # 3 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

To amend §143-44, Agricultural Retail Outlets – (B) Farm Stand (Roadside Stand), to remove the requirement for Site Plan Review by the Planning Board and only require a Special Use Permit, if they operate more than 4 months out of the year; to define farm stands as a Temporary Agricultural Retail Outlet if they operate less than 4 months out of the year; to amend the requirement that setbacks shall be 30 feet from abutting ROW lines to 15 feet; to remove the restriction on the average yearly dollar of products purchased and resold; and to amend the requirement that over 50% of the products sold must be grown on site to 35%.

To amend §143-19, Table of Dimensional Regulations (Agricultural), to allow agricultural retail outlets to be a permitted use in all Zoning Districts except B2; to remove temporary agricultural retail outlets from the table of dimensional regulations; to allow by right the raising and/or keeping of livestock, horses, poultry, sheep, swine, or other farm animals for personal use in all districts except B2 and C1; and to allow by Special Exception the raising and/or keeping of livestock, horses, poultry, sheep, swine, or other farm animals for commercial use in all districts except B2 and C1.

To amend §143-8, Definitions, to change the definition of **Agriculture** to be consistent with the definition provided in NHRSA 21:34-a,II; to change the definition of **Farmers Market** to be consistent with the definition provided in NH RSA 21:34-a,I; to change the definition of **Farm** to be consistent with the definition provided in NH RSA 21:34-a,I; and to add a definition for **Commercial Greenhouses.** 

**YES 347** 

NO 95

**AMENDMENT #3 PASSED** 

#### Amendment #4

Are you in favor of the adoption of Amendment # 4 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

To amend §143-38, Private Day Care or Kindergarten, to remove the distinction of private day care from other forms of day care; to add preschools to the ordinance; to remove the outside play area space requirement; to remove the requirement for parking areas to be screened; to remove the reference to accessory use or principal use of a structure by a day care or kindergarten; to remove the provision for signage; to remove the requirement for licensing; and to clarify that accessory uses shall follow §143-18 and require a Special Exception and that principal uses require Site Plan Review.

To amend §143-19 Table of Dimensional Regulations (Retail and Service) to allow day care, preschools, and kindergarten as a permitted use in all Zoning Districts.

YES 256

NO 189

AMENDMENT #4 PASSED

#### Amendment #5

Are you in favor of the adoption of Amendment # 5 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

To delete § 143-25, Licensing, from the Zoning Ordinance and to delete the references to the licensing requirement from §143-32K, §143-34A, §143-34B(10), §143-34B(11), and §143-42A.

YES 277

NO 127

AMENDMENT #5 PASSED

#### Amendment #6

Are you in favor of the adoption of Amendment # 6 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

To amend §143-32, Manufactured Housing Park, to remove the requirement that the parcel of land be at least 10 times the minimum lot size for the zoning district it is located in; to remove the requirement that the site plan show the manufactured home sites; and add a requirement that parks must contain a minimum of at least 3 homes sites and they must have frontage along park roadways.

**YES 247** 

NO 182

AMENDMENT #6 PASSED

#### Amendment #7

Are you in favor of the adoption of Amendment # 7 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

To amend Article IXA - Soucook River Development District, §143-72.7, Baseline Dimensional Requirements, to make the minimum open space requirement consistent with changes in the Aquifer Conservation District which were approved at the 2006 Town Meeting.

To amend Article IXA - Soucook River Development District, §143-72.8(3), Open Space/Impervious Surface Requirements, to change the amount of open space allowed.

YES 355 NO 80

AMENDMENT #7 PASSED

#### Amendment #8

Are you in favor of the adoption of Amendment # 8 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

To amend §143-19, Table of Dimensional Regulations (Community Facilities), to remove item #(3) public parks, conservation area and open spaces, including areas for passive recreation, as a permitted use category.

To amend §143-19, Table of Dimensional Regulations (Community Facilities), to add language to item #(7) that town buildings, fire stations, police stations, public libraries, and town equipment garages are allowed in all Zoning Districts as long as the facilities are in compliance with the provisions outlined in Article IX, Overlay Districts.

YES 312

NO 133

AMENDMENT #8 PASSED

#### Amendment #9

Are you in favor of the adoption of Amendment # 9 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

To amend §143-39, (C)Temporary Office Trailer or Storage Trailer, so that if the temporary trailer will be used for less than 12 months, the special use permit can be issued by the Code Enforcement Officer instead of by the Planning Board.

YES 355

NO 96

AMENDMENT #9 PASSED

#### Amendment #10

Are you in favor of the adoption of Amendment # 10 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

To amend §143-8, Definitions, to change the definition for **Common Area** to include the language "open space subdivision, manufactured housing park, and condominium development".

YES 320

NO 113

AMENDMENT #10 PASSED

#### Amendment #11

Are you in favor of the adoption of Amendment # 11 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

To amend §143-35 (A), Automotive Repair and Service, to fix a typo to say "side lines" instead of "ride lines".

YES 386

NO 53

AMENDMENT #11 PASSED

#### Amendment #12

Are you in favor of the adoption of Amendment # 12 as proposed by the Citizen Petition and supported by the Planning Board for the Town Zoning Ordinance as follows:

To add a section to the Zoning Ordinance entitled §143-18.1, Accessory Dwelling Units, which would allow, by Special Exception, one accessory attached dwelling unit per single family dwelling residence in the R1, R3, and B1 Zoning Districts. The accessory unit shall not exceed 675 sqft in size; may not be a rental unit; will share the electric, water and sewer/septic with the primary residence; must be within or attached to the primary residence with an interior connecting door or access; have off street parking; and the exterior construction shall be uniform and compatible with the single-family dwelling unit.

YES 311 NO 138

AMENDMENT #12 PASSED

### TOWN OF PEMBROKE, NH DELIBERATIVE SESSION MARCH 17, 2007

Because of inclement weather, the start of the deliberative session was postponed until 12:30 p.m.

At 12:25 p.m., Moderator Petit read the results of the election held on Tuesday, March 13, 2007.

Moderator Petit opened the meeting at 12:30 p.m. with the Pledge of Allegiance.

Selectman Larry Preston read the dedication of the Town Report to former Police Chief Wayne Cheney.

Wayne Cheney graciously accepts.

There was a motion made to waive the reading of the warrant to start the meeting.

MOVED: Larry Preston SECONDED: Joe Crowley

VOTE: YES MOTION PASSED

ARTICLE 3 – To see if the Town will vote to amend the Municipal Code of the Town of Pembroke by rescinding Chapter 75 – Public Entertainment Ordinance and any amendments thereto, and adopting in its place a Large Gathering Ordinance, as posted with this warrant, in accordance with RSA Chapter 286 and RSA 31:39. The new Large Gathering Ordinance requires a license from the Board of Selectmen for any festival, exhibition, amusement show, fair, theatrical performance, music concert, parade, or other activity at which 200 or more people are expected to be present for a period of at least two (2) hours. An application for such a license shall be reviewed by Police Chief, Fire Chief, Health Officer and other relevant Town Officials who shall make recommendations to the Selectmen about the adequacy of the facilities to safely handle the planned gathering.

MOVED: Fred Kline SECONDED: Bill Stanyan

THERE WAS A MOTION MADE TO AMEND ARTICLE #3 WHICH READS: "I move to amend Article 3 so that the Large Gathering Ordinance which is adopted is amended to add a new exemption under §XX-4, as follows:

""Facilities which have received site plan approval from the Pembroke Planning Board which allows large gatherings of the type that would otherwise require a license under this ordinance shall be exempt from the need to obtain such license, unless the proposed large gathering: (a) is expected to exceed the number of attendees permitted under the site plan approval; and (b) two hundred (200) or more people are reasonably expected to be present.""

MOVED: Fred Kline

**SECONDED: Larry Preston** 

Peter Bonanno of Grace Capital Church questioned whether this is specifically for safety reasons.

Town Administrator Troy Brown stated that this is for safety reasons targeted to large gatherings such as the back yard concert held last year and the annual event held by the Amoskeag Rowing Club down by memorial field. This will give the Board of Selectmen time to review any request with the police, fire and other public safety officials well before any requests for a large gathering is approved. The amendment will protect anybody that has already gone through the site design and planning approval process from having to get a license from the Board of Selectmen.

Peter Bonanno stated that he supports the amendment.

Pentti Aalto stated that he felt that this article interferes with the people's right to assemble.

Town Administrator Brown explained that there would be two choices, one would be to locate a facility that has already gone through the site plan/planning approval process or go through this licensing process.

After much discussion, there was a motion made to vote on the amendment.

**MOVED:** Chester Martel

**VOTE: YES** 

MOTION PASSED

**VOTE ON AMENDMENT TO ARTICLE #3: NO** 

AMENDMENT FAILED

There was a motion made: "I move to amend Article #3 so that the Large Gathering Ordinance which is adopted is amend to add a new exemption under §XX-4, as follows:

""Facilities which have received site plan approval from the Pembroke Planning Board which allows large gatherings of the type that would otherwise require a license under this ordinance shall be exempt.""

MOVED: Larry Preston

SECONDED: Vincent Greco

Chester Martel stated that he would have liked them to add the wording that the existing site plan facility capacity not be exceeded.

Peter Bonanno stated that his assumption is that it is automatically assumed the people already

know what their capacity and occupancy is.

**VOTE ON AMENDMENT TO ARTICLE #3: YES** 

VOTE ON ARTICLE #3 AS AMENDED: YES

#### ARTICLE #3 PASSED AS AMENDED

**ARTICLE 4** – To see if the Town will vote to amend the Municipal Code of the Town of Pembroke Chapter 36 – Pembroke Recreation Commission, as posted with this warrant, pursuant to RSA 35-B. The purpose of the amendments is to define the general purpose and objectives of the Recreation Commission and to clarify its powers, duties, and responsibilities.

**MOVED: Larry Preston** 

SECONDED: Roland Lemoine

**VOTE: YES** 

ARTICLE #4 PASSED

**ARTICLE 5** – To see if the Town will vote to change the percentage of revenues generated by the Land Use Change Tax automatically deposited into the Conservation Fund pursuant to RSA 79-A from 100% to 75%. If adopted this article shall take effect April 1, 2007 and shall remain in effect until altered or rescinded by a future vote of town meeting.

MOVED: William Stanyan SECONDED: Roland Lemoine

Ayn Whytemare of the Conservation Commission stated that she is against taking 25% of land use change tax from the conservation commission for the recreation commission. She also stated that the money they have now does not go very far in today's market and feels that using the land use change tax which is highly unpredictable is a poor source of funding for the recreation commission.

Selectman Brian Tufts stated that per RSAs, the money could not go directly to the recreation commission, that it would have to go to the Town's general fund first and then the next year the town could vote to use it for recreation purposes.

Janet Fortnam, Diane Schuett, Gregg Chadwick, Anne Marie Heiser and Vincent Greco spoke in opposition of Article #5.

Roland Lemoine spoke in favor of Article #5.

VOTE: NO

**ARTICLE #5 FAILED** 

**ARTICLE 6** - To see if the Town will vote to raise and appropriate the sum of \$20,000.00 from the Soucook River Tax Increment District Fund to pay costs and administrative expenses incurred in connection with the Soucook River Tax Increment Financing District Plan. **Recommended by Board of Selectmen** 

Recommended by Budget Committee

MOVED: William Stanyan SECONDED: Roland Lemoine

**VOTE: YES** 

ARTICLE #6 PASSED

**ARTICLE 7 -** To see if the Town will vote to create an expendable trust fund under the provisions of RSA 31:19-a, to be known as the Pembroke 250<sup>th</sup> Anniversary Expendable Trust Fund, for the purpose of promoting and financing events and activities for the celebration of the Town's 250<sup>th</sup> Anniversary in 2009 and to raise and appropriate a sum of \$2,500.00 for said fund; further, to designate the Board of Selectmen as agents to expend.

Recommended by Board of Selectmen Recommended by Budget Committee

MOVED: Normand Provencher SECONDED: William Nunnally

**VOTE: YES** 

ARTICLE #7 PASSED

**ARTICLE 8** – To see if the Town will vote to authorize the Board of Selectmen to sell town land created by the Church Road Realignment Project to abutting property owners on such terms and conditions as the Board of Selectmen deem appropriate; provided, however, that each abutting landowner will pay the town \$500.00. This article amends the authority granted to the Selectmen by the adoption of Article 20 at the 2005 town meeting.

MOVED: William Stanyan SECONDED: Laurent Perron

Shannon Michaels and Dave Plante spoke in favor of the article.

Mark Dumas spoke in opposition of the article.

There was a motion made to vote on the article.

MOVED: Harold Paulsen SECONDED: Normand Provencher

VOTE: YES MOTION PASSED

**VOTE ON ARTICLE #8: YES ARTICLE #8 PASSED** 

**ARTICLE 9** – To see if the Town will vote to raise and appropriate a sum of \$17,000.00 for the purpose of conducting a training exercise on weapons of mass destruction for Fire, Police, Emergency Management personnel and other public employees and local officials. This appropriation shall be funded by Federal Homeland Security Grants, with no amount to be raised by taxes.

Recommended by Board of Selectmen Recommended by Budget Committee

# MOVED: William Stanyan SECONDED: Roland Lemoine

Jim Parker asked if the funds can be used for something that might actually happen.

Town Administrator Troy Brown explained it would be for a tabletop training program with school, municipal and state agencies, and then three months later they would go through a full scale training exercise.

VOTE: YES ARTICLE #9 PASSED

**ARTICLE 10** – To see if the Town will vote to allow \$50,000.00, raised and appropriated in 2005 (article 18) as non-lapsing funds for the purpose of improving the intersection of Route 3 and Pembroke Hill Road, to lapse into the general fund.

Recommended by Board of Selectmen Recommended by Budget Committee

MOVED: Anthony Gagnon SECONDED: Normand Provencher

**VOTE: YES** 

ARTICLE #10 PASSED

**ARTICLE 11** - To see if the Town will vote to raise and appropriate the sums set forth below to be placed in capital reserve funds previously established.

Town Equipment Capital Reserve Fund	\$150,000.00
Major Fire Equipment Capital Reserve Fund	\$125,000.00
Police Cruiser Capital Reserve Fund	\$ 48,000.00
Police Small Equipment Capital Reserve Fund	\$ 5,000.00
Municipal Facilities Capital Reserve Fund	\$ 15,000.00
Recreation Facilities Capital Reserve Fund	\$ 50,000.00
Sidewalk Capital Reserve Fund	\$ 30,000.00
Bridge Repair and Replacement Capital Reserve Fund	\$ 30,000.00

Total \$453,000.00

Recommended by Board of Selectmen Recommended by Budget Committee

MOVED: Roland Lemoine SECONDED: Paulette Malo

**VOTE: YES** 

**ARTICLE #11 PASSED** 

**ARTICLE 12** - To see if the Town will vote to raise and appropriate a sum not to exceed \$36,000.00 to purchase an asphalt pothole patcher / reclaimer and to authorize the withdrawal of a sum not to exceed \$36,000.00 from the Town Equipment Capital Reserve Fund created for this purpose.

Recommended by Board of Selectmen Recommended by Budget Committee

MOVED: Brian Tufts SECONDED: Floyd Smith

VOTE: YES ARTICLE #12 PASSED

**ARTICLE 13** - To see if the Town will vote to raise and appropriate a sum not to exceed \$35,775.00 to purchase and equip a truck cab and chassis with service body and to authorize the withdrawal of a sum not to exceed \$35,775.00 from the Town Equipment Capital Reserve Fund created for this purpose.

Recommended by Board of Selectmen Recommended by Budget Committee

MOVED: Larry Preston SECONDED: Brian Tufts

Roland Lemoine spoke in opposition to the article stating that he thought it was a luxury item.

Selectman Fred Kline stated that this would replace an old Ford Crown Victoria that is being used to transport tools and workers.

Road Agent Emile Lacerte stated that the Crown Victoria that this vehicle will replace is used by the town mechanic to transport tools when they have a breakdown in any of the other highway department vehicles. There were times during the winter when plow trucks broke down and the mechanic found it hard to get to the stranded vehicles in the four door sedan being used to transport his tools.

VOTE: YES

ARTICLE #13 PASSED

**ARTICLE 14** - To see if the Town will vote to raise and appropriate a sum not to exceed \$34,000.00 to repair and reconstruct sidewalks and to authorize the withdrawal of a sum not to exceed \$34,000.00 from the Sidewalk Capital Reserve Fund created for this purpose.

Recommended by Board of Selectmen Recommended by Budget Committee

MOVED: Paulette Malo SECONDED: William Stanyan

VOTE: YES ARTICLE #14 PASSED

**ARTICLE 15** - To see if the Town will vote to raise and appropriate a sum of \$49,668.00 to purchase and equip two (2) police vehicles and to authorize the withdrawal of a sum not to exceed \$49,668.00 from the Police Cruiser Capital Reserve Fund created for this purpose.

Recommended by Board of Selectmen Recommended by Budget Committee

MOVED: Rob Farley SECONDED: Charles Schmidt

VOTE: YES ARTICLE #15 PASSED

**ARTICLE 16** - To see if the Town will vote to raise and appropriate the amount of \$5,244,208.00 for the 2007 Municipal operating budget, not including appropriations by special warrant articles and other appropriations voted separately.

Recommended by Board of Selectmen Recommended by Budget Committee

MOVED: David Freeman-Woolpert SECONDED: Larry Preston

There was a motion made to increase the budget by \$25,919 for the purpose of increasing the Town Library budget.

# MOVED: William Nunnally SECONDED: Marie Brezosky

Library Director Cindy Stosse spoke of some of the accomplishments of the library in the past year i.e. outreach program, more books, additional hours, 42% increase in circulation, developed the Friends of the Library with 40 members, increased the average age of the collection from 1989 to 1992, and also made the part-time Assistant Library Director full-time by the end of the year. This was accomplished with help from grants and donations. She went on to state that their proposed budget for 2007 was cut to over six thousand dollars less than the 2006 budget, if you add in payroll step increases and cola increases that figure actually changes to a fifteen thousand dollar cut in the rest of the budget. This amendment would bring their budget back up to what the Library Trustees had originally proposed.

Budget Committee member Barbara Natalizio spoke in opposition to this amendment stating that she thought three additional part-time workers could be added instead of creating a full-time position with the additional benefits.

Cindy Stosse stated that the Assistant Library Director was made full time at the end of the year when her own benefit package changed from family to two member and the Library Trustees justified the change to full time for the Assistant Library Director because of the savings in the benefits package for the Director. The Library's budget is approved at the bottom line and its up to the Trustees, who are elected, to distribute it as they see fit.

Moderator Petit asked if the Assistant Director is full time as of right now.

Cindy Stosse stated that she is right now but if this amendment is not passed, the Assistant Library Director will go back to part time.

Library Trustee Cindy Menard stated that the whole \$25,919.00 figure is not just for making the Assistant Director full time. The selectmen approved a budget for 2007 that is \$7,678.00 less than what was approved for 2006. The library, under state and federal law, can disperse their funds as they see fit per state mandate #202a:6. During the summer last year, they had someone out with a terminal illness, did not use their substitute workers as much as they needed to, looked at the overall picture as to how much they had grown, what the town was asking for in services and while trying to make the library more of a community based center, decided that they really needed the Assistant Library Director to be full time. They were able to do this and still come in under budget.

After much discussion there was a vote taken on the amendment.

# YES 65 NO 70 AMENDMENT FAILED

There was a motion made to amend Article #16 to add \$6,947.00 to the Pembroke Library Budget.

# MOVED: William Nunnally SECONDED: Marie Brezosky

Larry Preston, Rosemary Michaud and Gerard Fleury spoke in opposition to the amendment.

VOTE ON AMENDMENT

YES 63 NO 66 AMENDMENT FAILED

There was a motion made: "I wish to amend Article #16 to read as follows: Add \$9,000 to the operating budget for the purchase of acquiring & moving a used generator from Federal surplus property, provided the generator will meet the needs of the Town".

# MOVED: Harold Paulsen SECONDED: William Stanyan

Harold Paulsen explained that the generator would cost \$8,000.00 to purchase and about \$1,000.00 to move it. They were going to present a request for a generator to the CIP Committee in the coming year, but this one became available now. They have a hold on it, they will inspect it and if it suits the town's needs, they will purchase, move and store it until next year. Then they will come to the town next year with figures to install.

VOTE: YES AMENDMENT TO ARTICLE #16 PASSED

**VOTE ON ARTICLE #16 AS AMENDED: YES** 

#### ARTICLE #16 PASSED AS AMENDED

**ARTICLE 17 -** To see if the Town will vote to raise and appropriate the amount of \$788,744.00 for the 2007 Pembroke Water Works operating budget. This amount is to be funded by user fees and requires no property tax support. Unexpended funds shall remain in the water fund and shall not lapse into the general fund.

Recommended by Water Board Commissioners Recommended by Budget Committee

MOVED: William Stanyan SECONDED: Roland Lemoine

VOTE: YES ARTICLE #17 PASSED

**ARTICLE 18** - To see if the Town will vote to raise and appropriate the amount of \$702,814.00 for the 2007 Pembroke Sewer Commission operating budget. This amount is to be funded by user fees and requires no property tax support. Unexpended funds shall remain in the sewer fund and shall not lapse into the general fund.

Recommended by Sewer Board Commissioners Recommended by Budget Committee

MOVED: Fred Kline

SECONDED: Larry Preston

**VOTE: YES** 

**ARTICLE #18 PASSED** 

**ARTICLE 19 -** To see if the Town will to vote authorize the Board of Selectmen to investigate the feasibility of various alternatives to the current situation regarding the Allenstown wastewater treatment facility and to cooperate with the Pembroke Sewer Commission, regional municipalities and the State and Federal governments with respect to such facility investigation.

MOVED: Larry Preston SECONDED: Fred Kline

There was a motion made: "I move to amend Article #19 to read as follows:

ARTICLE #19 – To see if the Town will to vote authorize the Board of Selectmen to work in **cooperation with the Pembroke Sewer Commission** to investigate the feasibility of various alternatives to the current situation regarding the Allenstown wastewater treatment facility and to cooperate with the Pembroke Sewer Commission, regional municipalities and the State and Federal governments with respect to such facility investigation.

Existing Text = normal font New Test = **bold font** Deleted text = strikethrough font"

MOVED: Fred Kline SECONDED: Brian Tufts

Sewer Commissioner Harold Thompson stated that the sewer commissioner is in favor of this amendment to Article #19.

# **VOTE ON AMENDMENT: YES**

#### AMENDMENT TO ARTICLE #19 PASSED

Chester Martel raised the question as to if the meeting now has to vote on the article as amended.

Moderator Petit stated that the amendment was a substitution of the article and the amendment passed, he declared Article #19 as amended passed.

**ARTICLE 20 -** To see if the Town will go on record in support of effective actions by the President and the Congress to address the issue of climate change which is increasingly harmful to the environment and economy of New Hampshire and to the future well being of the people of Pembroke.

#### These actions include:

- 1. Establishment of a national program requiring reductions of U.S. greenhouse gas emissions while protecting the U.S. economy.
- 2. Creation of a major national research initiative to foster rapid development of sustainable energy technologies thereby stimulating new jobs and investments.

In addition, the town of Pembroke encourages New Hampshire citizens to work for emission reductions within their communities, and we ask our Selectmen to consider the appointment of a voluntary energy committee to recommend local steps to save energy and reduce emissions. The record of the vote on this article shall be transmitted to the New Hampshire Congressional Delegation, to the President of the United States, and to declared candidates for those offices.

Submitted by petition

MOVED: William Nunnally SECONDED: Vincent Greco

**VOTE: YES** 

ARTICLE #20 PASSED

ARTICLE 21 - To transact any other business that may legally come before said meeting.

Celeste Borgman of the Pembroke-Allenstown Old Home Day Committee thanked everyone who has helped with the Old Home Day, this year it will be held on August 25<sup>th</sup> and they are always looking for more volunteers.

Sally Hyland of the Pembroke Recycling Committee talked about the new expanded recycling program at the Pembroke Transfer Station.

Bethany Chase brought up the problem of an overabundance of ducks and geese on the Suncook River around the Buck Street, Glass Street, Turnpike Street intersection and the health hazards that it is posing for the residents that live in that area.

There was a motion made to adjourn.

MOVED: William Nunnally SECONDED: William Stanyan

**VOTE: YES** 

THE MEETING WAS ADJOURNED AT 3:06 P.M.

Respectfully submitted:

James F. Goff Town Clerk Pembroke, NH

**TOWN SEAL** 

# TREASURER'S REPORT

(cash basis - preliminary unaudited)

<b>OPERATING ACCOUNT</b>		-
Beginning Balance 1/1/07 Deposits Other Bank Credits Disbursements Other Bank Debits	\$ 16,417,303 202,486 (17,535,704)	\$ 5,287,257
Ending Balance 12/31/07		\$ 4,371,342
ESCROW ACCOUNT		
Beginning Balance 1/1/07 Deposits Other Bank Credits Disbursements Other Bank Debits	\$ 52,244 112 (84,413)	\$ 58,734
Ending Balance 12/31/07		\$ 26,677
CONSERVATION ACCOUNT		
Beginning Balance 1/1/07  Deposits  Other Bank Credits  Disbursements  Other Bank Debits	\$ 394,129 912 (100)	\$ 268,719
Ending Balance 12/31/07		\$ 663,660

# **TOWN OF PEMBROKE**

# 2007 Balance Sheet

(preliminary unaudited)

Account			Balance
ASSETS			
Cash		\$	4,371,161
Taxes Receivable (net of uncollectables)		Ψ	993,856
Accounts Receivable			2,966
Due from Other Governments			76,695
Due from Other Funds			9,464
Prepaid Expenses			9,008
	Total Assets	\$	5,463,151
LIABILITIES			
Accounts Payable			600
Accrued Payroll Payable			(1,165)
Retainage Payable			9,396
Due to School District			2,413,009
Due to Other Funds			377,191
	Total Liabilities	\$	2,799,031
EQUITY			
Reserved for Encumbrances			213,018
Unreserved Fund Balance			2,451,102
	Total Equity	\$	2,664,120
TOTAL LIABILITIES AND EQUITY		<u></u> \$	5,463,151

# TOWN OF PEMBROKE STATEMENT OF EXPENDITURES For the Year Ending June, 2005

INSTRUCTION	Juite, A	2003	
Regular Education Programs	\$	6,985,083.30	
Special Education Programs	4	2,285,896.67	
Vocational Programs		776,311.56	
Other Instructional Programs		349,637.45	
_			\$ 10,396,928.98
SUPPORT SERVICES			
Student Services		2,215,679.62	
Instructional Staff		221,557.39	
General Administration		419,012.94	
School Administration		964,270.75	
Operation/Maintenance of Plant		1,394,331.94	
Student Transportation		433,681.55	
Central		10,474.36	-
			5,659,008.55
DISTRICT WIDE EXPENDITURES			
Facilities Acquisition & Construction		63,144.74	-
OTHER BINANGING TIGEG			63,144.74
OTHER FINANCING USES		004 000 60	
Debt Service – Principal Debt Service – Interest		924,992.68	
Debt Service – Interest		310,762.45	1 005 755 10
FUND TRANSFERS			1,235,755.13
Trust/Agency Funds		125,000.00	
1100011801197 1 01100		125,000.00	125,000.00
SPECIAL REVENUE EXPENDITURES-INSTRUCT	TON		123,000.00
Regular Education Programs		281,320.13	
Vocational Programs		19,547.64	
, and the second			300,867.77
SPECIAL REVENUE EXPENDITURES-SUPPORT	SERV.	ICES	,
Student Services		322.88	
Instructional Staff		32,380.94	
General Administration		13,385.58	
Operation/Maintenance of Plant		210.35	
			46,299.75
FOOD SERVICE FUND			
Food Service		525,510.71	
CARTEAL PROTECTO			525,510.71
CAPITAL PROJECTS		0.77	
Building Acquisition/Construction		872.51	0=0 44
TRUST FUNDS			872.51
		26.206.04	
Buildling Renovation		36,296.94	26.206.04
OTHER EXPENDABLE FUNDS			36,296.94
Facilities Maintenance/Repair		20.252.20	
r admitted mantionance/repair		29,252.30	20.252.20
· ·		-	29,252.30
TOTAL EXPENDITURES			¢ 10 410 027 20
TOTAL PAI ENDITURES		=	\$ 18,418,937.38

# TOWN OF PEMBROKE STATEMENT OF REVENUES

For the Year June 30, 2005

REVENUES FROM LOCAL SOURCES Current Appropriation	\$ 6,568,246.00	
TUITION		
TUITION FROM INDIVIDUALS		
Regular School Day	4,069.65	
TUITION FROM OTHER LEAS WITHIN NH	,	
Regular School Day	4,299,474.89	
Special Education	540,453.28	
Vocational	7,640.32	
OTHER LOCAL REVENUES		
Earnings on Investments	18,089.55	
Food Service	394,743.72	
Rentals	43,854.64	
Other Local Revenue	25,035.53	
TOTAL LOCAL REVENUES		11,901,607.58
REVENUE FROM STATE SOURCES		
Adequacy Aid (Grant)	3,913,995.00	
Adequacy Aid (State Tax)	1,357,650.00	
School Building Aid	393,013.90	
Catastrophic Aid	112,026.76	
Vocational Education (Tuition)	3,656.58	
Vocational Education (Transportation)	8,560.86	
Child Nutrition	6,093.17	
Public Inter Agencies	19,547.64	
TOTAL STATE REVENUE		5,814,543.91
REVENUE FROM FEDERAL SOURCES		
Elementary/Secondary - Title I	54,319.64	
Elementary/Secondary - Other	275,805.66	
Child Nutrition Program	116,600.95	
Medicaid Distributions	152,851.70	
TOTAL FEDERAL REVENUE		599,577.95
OTHER FINANCING SOURCES		
Transfer from General Fund	125,000.00	
Transfer from Capital Projects Funds	872.51	
Transfer from Capital Reserve Fund	33,892.44	
Transfer from Other Expendable Trust Funds	29,252.30	
TOTAL OTHER FINANCING SOURCES	_	189,017.25
TOTAL REVENUES		\$ 18,504,746.69

# TAX COLLECTOR'S REPORT

# FISCAL YEAR ENDING DECEMBER 31, 2007

	<u>2007</u>	<u>2006</u>
Uncollected Taxes Beginning of Year Property Land Use Change Yield	\$ - - -	\$ 698,512.25 18,500.00 459.97
Taxes Committed This Year Property Land Use Change Yield Earth Excavation @ \$.02/yd	13,748,356.00 127,700.00 24,142.05 6,691.51	- - -
Overpayment Property	15,778.00	6,915.00
Interest Interest	7,202.48	34,931.51
TOTAL DEBITS	<u>\$13,929,870,04</u>	<u>\$ 759,318.73</u>

# TAX COLLECTOR'S REPORT

# FISCAL YEAR ENDING DECEMBER 31, 2007

	<u>2007</u>	<u>2006</u>
Remitted to Treasurer		
Property	\$13,108,884.34	\$ 705,427.25
Land Use Change	45,700.00	18,500.00
Yield	24,142.05	459.97
Earth Excavation @ \$.02/yd.	6,691.51	_
Interest	7,202.48	34,931.51
Abatements		
Property	7,699.65	-
Uncollected Revenue – End of Year		
Property	647,550.01	_
Land Use Change	82,000.00	<del>-</del>
TOTAL CREDITS	<u>\$13,929,870.04</u>	<u>\$ 759,318.73</u>

# TAX COLLECTOR REPORT

# SUMMARY OF TAX LIEN ACCOUNTS FISCAL YEAR ENDING DECEMBER 31, 2007

Unredeemed Taxes at	<u>2006</u>	<u>2005</u>	<u>2004</u>	<u>Prior</u>
Beginning of Year	\$ -	\$ 187,875.59	\$ 48,035.10	\$ 12,190.47
Liens Executed During Year	369,155.60	-	<b>←</b>	-
Interest and Cost Collected After Lien Execution	5,851.84	26,053.66	<u>17,852.91</u>	
TOTAL DEBITS	<u>\$ 375,007.44</u>	<u>\$ 213,929.25</u>	<u>\$ 65,888.01</u>	<u>\$ 12,190.47</u>
Remittance to Treasurer: Redemptions	\$ 132,378.85	\$ 42,504.52	\$ 45,029.25	\$ -
Interest and Costs After Lien Execution	5,851.84	26,053.66	17,852.91	-
Abatements of Unredeemed Taxes	351.55	350.43	336.28	-
Liens Deeded to Town	0	0	. 0	~
Unredeemed Liens Balance End of Year	236,425.20	145,020.64	2,669.57	12,190.47
TOTAL CREDITS	<u>\$ 375,007.44</u>	<u>\$ 213,929.25</u>	<u>\$ 65,888.01</u>	<u>\$ 12,190.47</u>

### 2007 TAX RATE CALCULATIONS

Appropriations \$ 7,392,709 Less: Revenues 4,146,261 Less: Shared Revenues 33,052 Add: Overlay 124,074 Add: War Service Credits 173,000

Net Town Appropriations

\$ 3,510,470

Approved Town Tax Effort

\$ 3,510,470

TOWN RATE

\$ 5.98

**SCHOOL PORTION** 

Net Local School Budget 13,718,568 Less: Adequate Education Grant (4,805,559) Less: State Education Taxes (1,372,833)

Approved School Tax Effort

LOCAL 7,540,176 SCHOOL RATE

\$ 12.83

STATE EDUCATION TAXES

Equalized Valuation (no utilities)

x 612,871,995

Divided by Local Assessed Valuation (no utilities)

569,952,944

1,372,833 **S**C

STATE SCHOOL RATE

\$ 2.41

**COUNTY PORTION** 

Due to County
Less: Shared Revenues

1,441,730 (7,395)

2.24

1,434,335

**COUNTY RATE** 

\$ 2.44

TOTAL RATE

<u>\$23.66</u>

Total Property Taxes Assessed
Less: War Service Credits
Total Property Tax Commitment

13,857,814

\$13,684,814

# TOWN OF PEMBROKE

# LONG TERM INDEBTEDNESS

	R	te 3/106 Exten	sion	]	Refinanced Bo	ond
Year	Principal	Interest	Total	Principal	Interest	Total
2008	210,396.50	32,884.97	243,281.47	150,000.00	67,600.00	217,600.00
2009	210,396.50	24,663.73	235,060.23	150,000.00	62,725.00	212,725.00
2010	210,396.50	16,442.49	226,838.99	100,000.00	57,850.00	157,850.00
2011	210,396.55	8,221.25	218,617.80	100,000.00	54,600.00	154,600.00
2012				100,000.00	51,100.00	151,100.00
2013				100,000.00	47,350.00	147,350.00
2014				100,000.00	43,350.00	143,350.00
2015	!			100,000.00	39,350.00	139,350.00
2016				100,000.00	35,350.00	135,350.00
2017				100,000.00	31,200.00	131,200.00
2018				100,000.00	26,950.00	126,950.00
2019				100,000.00	22,600.00	122,600.00
2020				100,000.00	18,150.00	118,150.00
2021				100,000.00	13,650.00	113,650.00
2022				100,000.00	9,150.00	109,150.00
2023				100,000.00	4,600.00	104,600.00
Totals	1,683,172.05	295,964.77	1,979,136.82	2,560,000.00	923,087.50	3,483,087.50

# TOWN OF PEMBROKE

# LONG-TERM INDEBTEDNESS

			All Debt
Year	Principal	Interest	Total
2008	360,396.50	100,484.97	460,881.47
2009	360,396.50	87,388.73	447,785.23
2010	310,396.50	74,292.49	384,688.99
2011	310,396.55	62,821.25	373,217.80
2012	100,000.00	51,100.00	151,100.00
2013	100,000.00	47,350.00	147,350.00
2014	100,000.00	43,350.00	143,350.00
2015	100,000.00	39,350.00	139,350.00
2016	100,000.00	35,350.00	135,350.00
2017	100,000.00	31,200.00	131,200.00
2018	100,000.00	26,950.00	126,950.00
2019	100,000.00	22,600.00	122,600.00
2020	100,000.00	18,150.00	118,150.00
2021	100,000.00	13,650.00	113,650.00
2022	100,000.00	9,150.00	109,150.00
2023	100,000.00	4,600.00	104,600.00
Totals	4,243,172.05	1,219,052.27	5,462,224.32

# State Aid Grant Revenue Revolving Loan Fund Route 3/106 Sewer Extension

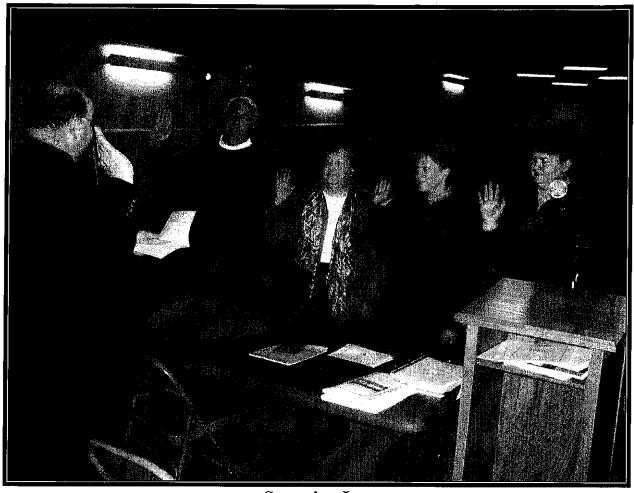
<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2008	41,640	6,508	48,148
2009	41,640	4,881	46,521
2010	41,640	3,254	44,894
2011	41,640	1,627	43,267
Totals	\$ 166,560	\$ 16,270	\$ 182,830

# SUMMARY INVENTORY OF PROPERTY

Net Assessed Valuation Comparison 2004 - 2007 Town of Pembroke, NH

		2004	2005	2006	2007
LAND			•		
Current Use		1,179,707	1,065,690	1,022,316	1,060,328
Conservation Restriction A	∖ssess	1,151	1,151	1,126	1,126
Discretionary Easement		69,845	698,845	60,806	60,806
Residential		140,294,200	147,000,000	147,898,200	148,421,700
Commercial/Industrial		22,291,700	22,043,800	23,350,186	23,863,964
Land Total		163,836,603	170,180,486	172,332,634	173,407,924
BUILDINGS					
Residential		299,976,100	310,767,200	324,778,700	330,316,300
Manufactured Housing		2,405,100	2,263,500	2,287,700	2,384,800
Commercial/Industrial		42,702,200	44,510,700	63,714,630	65,821,420
Buildings Total		345,083,400	357,541,400	390,781,030	398,522,520
PUBLIC UTILITIES					
Gas		4,352,900	4,407,500	4,093,600	4,639,200
Electric		7,622,900	9,932,000	10,890,600	12,900,900
Utilities Total		11,975,800	14,339,500	14,984,200	17,540,100
	_				
	Gross	500 005 000	<b>7</b> 40 004 000		
	Valuation Less	520,895,803	542,061,386	578,097,864	589,470,544
	Exemtptions <b>Net</b>	1,340,000	2,127,500	1,975,000	1,970,000
	Valuation	519,555,803	\$539,933,886	576,122,864	587,500,544
	Net				
	Increase	256,378,778	20,378,083	36,188,978	

# **TOWN OF PEMBROKE**



**Swearing In** 

L-R Tom Petit, Moderator; David Sheldon, Selectman; Jan Edmonds, Trustee of Trust Funds; Peggy Topliff, Library Trustee; Cynthia Lewis, Selectperson

"You must give some time to your fellow men. Even if it's a little thing, do something for others - something for which you get no pay but the privilege of doing it".

Albert Schweitzer French philosopher & physician (1875 - 1965)

TOWN OWNED PROPERTY						Land	Total	Total	Total
	,			Street	i	Area	Land	Bldg	Parcel
Owner(s) Name	Map	Fot	Onit	Number	Street Name	in Acres	Value	Value	Value
PEMBROKE, IOWN OF	VE			172	MAIN ST	0.119995	39900	0	39900
PEMBROKE WATER WORKS	VE	62		212	MAIN ST	0.25	58400	231000	291200
	VE	165			CENTRAL ST	0.744789	46300	0	46300
PEMBROKE, TOWN OF	VE	195			GLASS ST	1.499564	63200	0	63200
PEMBROKE, TOWN OF	ΛM	58	<del>,</del>		LINDY ST - OFF	0.069995	3700	0	3700
PEMBROKE, TOWN OF	ΛM	113	L	116	MAIN ST	0	0	24900	24900
PEMBROKE TOWN OF	ΛM	117		4	UNION ST	0.26	45500	199700	245200
PEMBROKE, TOWN OF	ΛM	118		9	UNION ST	0.1132	39400	0	39400
PEMBROKE, TOWN OF	ΛM	129	1	5	COLONIAL DR	0.141253	20700	0	20700
PEMBROKE, TOWN OF	ΛM	168	-		SIMPSON AVE	0.101171	4300	0	4300
PEMBROKE, TOWN OF	ΛM	175			HIGH ST	0.05	3500	0	3500
PEMBROKE, TOWN OF	ΛM	184			EXCHANGE ST	2.509137	78300	0	78300
PEMBROKE, TOWN OF	ΛM	186			EXCHANGE ST	0.249564	5300	0	5300
PEMBROKE, TOWN OF	ΛM	188		45	PLEASANT ST	29.99828	322900	0	415400
PEMBROKE SEWER COMMISSION	ΜΛ	188	2-P		MEMORIAL FIELD	0	0	26400	27000
PEMBROKE, TOWN OF	ΛM	189		8	EXCHANGE ST	4.349564	93800	524500	639000
PEMBROKE, TOWN OF	ΛM	190			PLEASANT ST	0.094008	3800	0	3800
PEMBROKE, TOWN OF	MΛ	203		28	PLEASANT ST	0.089991	18900	0	18900
PEMBROKE, TOWN OF	ΛM	227		-	BRIDGE ST EXT	0.201354	22700	0	22700
PEMBROKE SEWER COMMISSION	ΛM	227	Д	_	BRIDGE ST EXT	0	0	30200	30500
PEMBROKE, TOWN OF	ΛM	228		2	EXCHANGE ST	0.399564	54300	53300	107600
PEMBROKE, TOWN OF	256	10	2	865	DOVER RD	0.410009	56700	0	56700
PEMBROKE, TOWN OF	256	24		814	RICKER RD	1.439991	75800	0	75800
PEMBROKE, TOWN OF	258	3	3	627	ROBINSON RD	1.15	00/9	0	00/9
FRENCH CEMETERY	258	CM	6		CEMETERY - FRENCH	0.089991	42100	0	42100
RICHARDSON CEMETERY	260	CM	∞		CEMETERY-RICHARDSON	0.060009	19900	0	19900
PEMBROKE, TOWN OF	262	-	-	358	PEMBROKE HILL RD	0.060009	19900	0	19900
PEMBROKE, TOWN OF	262	23	_	438	CROSS COUNTRY RD	17.49656	137800	0	137800
PEMBROKE, TOWN OF	262	27		543	CROSS COUNTRY RD	14	1370	0	1370
PEMBROKE HILL CEMETERY	262	CM	4		CEMETERY-PEMBROKE HL	0.489991	29400	0	29400
PEMBROKE, TOWN OF	264	32	-	244	ACADEMY RD	7.27741	103300	0	103300
	264	79		346	PEMBROKE HILL RD	0.319995	27300	0	27300
PEMBROKE, TOWN OF	566	7		34-36	MASON AVE	10.65914	11100	0	11100
PEMBROKE, TOWN OF	266	24			BROADWAY	1.359137	26500	0	56500
PEMBROKE SAFETY CENTER	266	40		247	PEMBROKE ST	1.819146	77200	1071800	1178700

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EVERGREEN CEMETERY	266	CM	2		CEMETERY - EVERGREEN	9.57741	114000	0	114000
PEMBROKE, TOWN OF	266	171		171-173	BUCK ST	0.241414	2600	C	2600
PEMBROKE, TOWN OF	559	11		825	NO PEMBROKE RD	0.3	31300	0	31300
PEMBROKE, TOWN OF	559	13			SOUCOOK RIVER	3.996556	104100	0	104100
PEMBROKE SEWER COMMISSION	561	17	-i -	147	SHEEP DAVIS RD	0	c	C	0006
PEMBROKE, TOWN OF	561	34		402-408	BOROUGH RD	6	122500	0	122500
ABBOTT CEMETERY	561	CM	7		CEMETERY - ABBOTT	0.130005	22500	0	22500
PEMBROKE, TOWN OF	563	22	1-1	502-516	THIRD RANGE RD	26.62	17900	0	17900
PEMBROKE WATER WORKS	563	39		226	BRICKETT HILL RD	0.917998	72800	0	357900
	563	70		475	PEMBROKE ST	1.52741	0092	0	7600
	563	94		305-325	BRICKETT HILL RD	28.47654	196700	0	196700
PEMBROKE, TOWN OF	565	59		59	WHITE SANDS RD	1.279132	70900	0	70900
PEMBROKE, TOWN OF	565	81	A		BOW LANE	0.649128	32300	0	32300
PEMBROKE, TOWN OF	565	81	В		WHITE SANDS RD	31.63914	197700	0	197700
PEMBROKE, TOWN OF	565	81	С	444	PEMBROKE ST	34.29913	203300	0	203300
PEMBROKE, TOWN OF	565	81	19	410	NADINE RD	0.549128	32000	0	32000
PEMBROKE SEWER COMMISSION	565	81	B-P	55	WHITE SANDS RD	0	0	16300	17800
PEMBROKE, TOWN OF	565	95		27	WHITTEMORE RD	5.019995	50400	0	50400
PEMBROKE STREET CEMETERY	565	CM	3		CEMETERY-PEMBROKE ST	2.379132	67400	0	67400
PEMBROKE, TOWN OF	565	256		311	PEMBROKE ST	2.987833	00266	988400	1130900
PEMBROKE HISTORICAL SOC.	565	256	В	311B	PEMBROKE ST	0	0	43500	43500
PEMBROKE, TOWN OF	565	257	6-1		CHURCH RD	0.430005	5700	0	5700
PEMBROKE, TOWN OF	267				MERRIMACK RIVER BANK	2.95	8700	0	8700
PEMBROKE WATER WORKS	632	3		635-655	PEMBROKE ST	12	189800	76400	267000
PEMBROKE SEWER COMMISSION	632	8	I-P	702	KEITH AVE	0	0	29400	31300
PEMBROKE WATER WORKS	632	81	12	142	SHEEP DAVIS RD	14.93999	224600	0	232900
PEMBROKE, TOWN OF	634	46		572	PEMBROKE ST	0.105992	47600	39200	88800
PEMBROKE SEWER COMMISSION	634	46	Ь	572	PEMBROKE ST	0	0	28800	31600
BUCK STREET CEMETERY	898	C			CEMETERY - BUCK ST	2.501768	95500	0	95500
PEMBROKE, TOWN OF	870	34		662	THOMPSON RD	0.130005	40600	c	40700
OLD NORTH PEMBROKE CEMETERY	935	CM	ď		CEMETERY-OLD NO PEMB	0 460009	28900	, .	00000
NEW NORTH PEMBROKE CEMETERY	937	S	9		CEMETEDV NEW NO BEAD	20000		> (	00697
PEMBROKE, TOWN OF	939	19	,	501-623	KIMBALL RD	133 0966	20100		2/100
						ממלמיררי	200700	2	208900

# TOWN OF PEMBROKE

HOURLY WAGE SCHEDULE

Hourly	Min	nimum	Maximum
Grade 5		\$10.56	\$13.39
_	Custodian		
	Library Clerk		
Grade 6		\$11.19	\$14.21
_	Recording Secretary		
	Laborer		
<u>Grade 7</u>		\$11.88	\$15.08
	Librarian		
Grade 8		\$12.61	\$16.02
	Probationary		
	Firefighter		, , <u>, , , , , , , , , , , , , , , , , </u>
Grade 9		\$13.36	\$16.98
-	Municipal Secretary		
_	Account Clerk		
_	Secretary		
	Truck Driver/Equip.		
	Operator		
<u>Grade 10</u>	~	\$14.17	\$18.00
-	Collections Clerk		
	Truck Driver/Equip. Operator		
Grade 11	Operator	Ø15.02	Φ10.10
Grade 11	i Welfare	\$15.03	\$19.10
	Administrator		
-	Planning & Land Use Clerk		
-	Police Administrative Secretary		
-	Fire Fighter		
Grade 12		\$15.96	\$20.26
	Fleet Mechanic	Ψ13.50	\$20.20
-	Sewer Administrator		
Grade 13		\$16.93	\$21.49
	Police Officer - Certified	Ψ10.55	Φ21.49
-	Highway Foreman		
-	Fire Engineer		
Grade 14	The Digitali	¢17.05	#00 TO
Graue 14	Fire Lieutenant	\$17.95	\$22.78
Grade 15	1 no Dioutenant	\$10.00	#0.4.10
Graue 13	Highway Supposints dant	\$19.06	\$24.18
Cuado 14	Highway Superintendent	man a1	
<u>Grade 16</u>	Codo Enforcement OCC	\$20.21	\$25.64
-	Code Enforcement Officer		
	Police Sergeant		

# TOWN OF PEMBROKE SALARY WAGE SCHEDULE

	Salary	Minimum	Maximum
Grade 13		\$35,148	\$44,529
	Tax Collector		
	Town Clerk		
<del> </del>	Library Director		
<u>Grade 14</u>		\$37,288	\$47,239
Grade 15		\$39,559	\$50,116
Grade 16	Police Sergeant Fire Captain	\$41,969	\$53,169
Grade 17		\$44,525	\$56,407
Grade 18		\$47,236	\$59,843
	Planning & Land Use Dire	ector	
	Police Lieutenant		
	Deputy Fire Chief		
<u>Grade 19</u>		\$50,113	\$63,487
	Finance Director		
	Assistant Fire Chief		
<u>Grade 20</u>		\$53,164	\$67,352
	Police Chief		
	Fire Chief		
	Public Works Director		
<u> Grade 21</u>		\$56,402	\$71,453
C 1 22	Town Administrator		
Grade 22		\$59,836	\$75,805
Grade 23		\$63,481	\$80,421

Town of Pembroke 2007 Wages and Benefits

				Gross	Social		HN	•	
Name	Base Pay	Base Pay Overtime	Other	Wages	Security	Medicare	Retirement	Life	Disability
Allen, Gary	\$38,172.93	\$3,617.15	\$802.09	\$42,592.17		\$587.74	\$4 410 02		\$788 EA
Alley, Annette	\$34,147.12	\$143.76		\$34,290.88	\$1,955.25	\$457.91	1	\$38 40	\$460.20
Alley, Eric	\$28,551.32	\$3,436.86		\$31,988.18	\$1,983.27	\$463.83	\$2,365.34	\$38.40	\$342.24
Alley, Tiffany	\$1,246.50			\$1,246.50	\$77.28	\$18.07		) ;	! !
Amell, Darrell	\$40,688.24	\$4,408.97		\$45,097.21	\$2,721.95	\$636.61	\$3,335.65	\$38.40	\$600 60
Amyot, Stacy	\$596.33			\$596.33	\$36.97	\$8.65			) )
Barker, Carl	\$8,811.75			\$8,811.75	\$546.33	\$127.77		\$3.20	\$27.72
Bean. Jessica	\$2,676.00			\$2,676.00	\$165.91	\$38.80			1
Berthiaume, David	\$401.70			\$401.70	\$24.91	\$5.82			
Berthiaume, Michael	\$257.50			\$257.50	\$15.97	\$3.73			
Bilodeau, Richard	\$3,478.99			\$3,478.99	\$215.70	\$50.45			
Blais, Melinda	\$621.30			\$621.30	\$38.52	\$9.01			
Boilard, David	\$25,749.52	\$2,126.84		\$27,876.36	\$1,673.39	\$391.35	\$2,026,41	\$38.40	\$332 64
Boisvert, James	\$41,365.42			\$41,365.42	\$2,478.56	\$579.67	\$3,184,48	\$22.40	\$498.75
Brezosky, Marie	\$80.00			\$80.00	\$4.96	\$1.16		<u> </u>	2
Brown, Troy	\$53,725.64			\$53,725.64	\$3,214.83	\$751.85	\$3,736,12	\$25.60	\$641.68
Carlucci, Jocelyn	\$3,780.27			\$3,780.27	\$234.38	\$54.81			
Caton, Robin	\$322.00			\$322.00	\$19.96	\$4.67			
Chamberlin, Michael	\$2,277.23			\$2,277.23	\$134.02	\$31.35	\$155.08	\$3.20	833 03
Cheney, Jennifer	\$463.50			\$463.50	\$28.74	\$6.72	)	) !	<b>→</b>
Clark, Bonnie	\$80.00			\$80.00	\$4.96	\$1.16			
Clark, Ryan	\$206.00			\$206.00	\$12.77	\$2.99			
Clark, William	\$305.55			\$305.55	\$18.94	\$4.43			
Cotnoir, Carol	\$1,575.00			\$1,575.00	\$97.65	\$22.84			
Cotnoir, Mathew	\$777.65			\$777.65	\$48.21	\$11.28			
Crafts, Patricia	\$569.74			\$569.74	\$35.32	\$8.26			
Crean, Daniel	\$362.50			\$362.50	\$22.48	\$5.26			
Crockwell, Michael	\$51,426.51		\$4,203.83	\$65,490.59		\$935.07	\$6.792.14	\$38 40	\$675.84
Cunha, Christopher	\$9,576.00	\$622.44		\$10,198.44		\$164.87	\$1,207,50	\$6.40	00 888
Cyr, Jeffrey	\$4,746.23			\$4,746.23	\$294.27	\$68.82		) ;	2
David, Jonathan	\$654.00			\$654.00	\$40.55	\$9.48			
Duquette, Roger	\$27,836.32			\$27,836.32	\$1,663.65	\$389.06		\$38.40	\$374.04
Edmunds, James	\$969.93			\$969.93	\$60.14	\$14.06			

		\$101.79	\$421.00	) !				\$42.98	96.3	<b>\$656.16</b>	2			863636	000				\$290 50	<b>*</b> 530.30							\$386.82		\$636.36	\$250.25	\$855 12							
		09 68	\$38.40	) ;				\$3.20	21:0	\$38.40	) ) )			\$38.40	) ) )				\$22.40	0t - <b>1</b>							\$28.80		\$38.40	\$16.00	\$38.40	•						
		\$677.92	1				\$141.59	\$945.42	<u> </u>	\$5 713 38				\$3.424 50					\$2 183 90	200	\$96.38	•		\$1,315,80			\$3,195.88		\$3,403.03	\$1,596.96	\$7,502.84	-					÷	
\$43.32	\$69.52	\$138.75	\$445.88	\$2,00	\$112.81	\$44.63	\$448.28	\$109.75	\$26.48	\$758 76	\$21.60	\$39.80	\$1.74	\$626.56	\$43.50	\$10.98	\$117.17	\$18.49	\$268.32	\$2.84	\$15.99	\$14.90	\$16.19	\$218.30	\$6.96	\$22.93	\$435.18	\$21.03	\$648.72	\$3,326.43		\$2.24	\$53.60	\$56.46	\$170.39	\$7.17	\$15.77	\$4.48
\$185.23 \$89.42	\$297.28	\$593.30	\$1,906.50	\$8.55	\$482.35	\$190.83	\$1,917.01		\$113.22		\$92.35	\$170.17	\$7.44	\$2,679.44	\$186.00	\$46.94	\$500.99	\$79.05		\$12.16	\$68.37	\$63.68	\$69.23	\$933.42	\$29.78	\$98.03		\$89.90	\$2,774.03	\$1,395.85		\$9.58	\$229.19	\$241.41	\$728.55	\$30.65	\$67.43	\$19.16
\$2,987.64	\$4,794.76	\$9,954.59	\$31,752.90	\$137.93	\$7,779.83	\$3,077.89	\$30,919.04	\$7,985.11	\$1,826.12	\$55,035.57	\$1,489.48	\$2,744.66	\$120.00	\$45,923.20	\$3,000.00	\$757.05	\$8,080.51	\$1,275.00	\$20,173.44	\$196.20	\$1,102.74	\$1,027.00	\$1,116.64	\$15,055.20	\$480.25	\$1,581.06	\$32,094.74	\$1,450.00	\$45,899.20	\$23,449.90	\$71,853.54	\$154.50	\$3,696.69	\$3,893.67	\$11,750.84	\$494.40	\$1,087.50	\$309.00
										\$2,029.85																	\$240.26				\$5,950.25							
		\$156.64	\$2,007.18				\$105.00	\$643.51											\$383.04		\$58.74						\$2,209.42											
\$2,987.64 \$1,442.19	\$4,794.76	\$9,797.95	\$29,745.72	\$137.93	\$7,779.83	\$3,077.89	\$30,814.04	\$7,341.60	\$1,826.12	\$53,005.72	\$1,489.48	\$2,744.66	\$120.00	\$45,923.20	\$3,000.00	\$757.05	\$8,080.51	\$1,275.00	\$19,790.40	\$196.20	\$1,044.00	\$1,027.00	\$1,116.64	\$15,055.20	\$480.25	\$1,581.06	\$29,645.06	\$1,450.00	\$45,899.20	\$23,449.90	\$65,903.29	\$154.50	\$3,696.69	\$3,893.67	\$11,750.84	\$494.40	\$1,087.50	\$309.00
Ellioft, Steven Engwer, Andrew	Farley, Robert	Fifield, Michael	Frechette, Gerald	Freeman, Adam	Gagnon, Paul	Galligan, Rose	Gaponova, Nataliya	Gaskell, Gary	Gifford, Susan	Gilman, Dwayne	Ginn, Joshua	Girard, Corey	Goff, Chelsea	Goff, James	Goff, John	Goss, Cameron	Grandmaison, Mary	Greco, Vincent	Hanson, Karl	Hardy, Joshua	Healy, Michael	Hill, Rose Mary	Hill, Timothy	Hodge, Everett	Hurley, Jason	Judge, Terrance	Kitson, Robert	Kline, Fred	Kurinskas, Nancy	Lacerte, Emile	Lane, Scott	LaPlume, Molly	Lemoine, Brian	Lemoine, Tyrel	Leroux, Denis	Levasseur, Sarah	Lewis, Cynthia	L'Heureux, Kimberly

# Town of Pembroke 2007 Wages and Benefits

f	ş		,	Gross	Social		HN		
ase	Base Pay	Overtime	Other	Wages	Security	Medicare	Retirement	Life	Disability
\$1,404.85	1.85			\$1,404.85	\$87.10	\$20.37			6
\$525.30	90			\$525.30	\$32.57	\$7.62			
\$583.40	40			\$583.40	\$36.17	\$8.46			
\$19,209.64	64	\$2,085.27		\$21,294.91	\$1,279.66	\$299.29	\$1,450.04	\$22.40	\$237.51
\$40,471.20	50		\$1,000.00	\$41,471.20	\$2,392.31	\$559.52	\$3,099.13	\$38.40	\$517.92
\$9,474.30	30	\$744.04		\$10,218.34	\$595.30	\$139.22	\$893.08	\$9.60	\$105.30
\$3,278.10	9			\$3,278.10	\$203.24	\$47.53		•	) ) )
\$33,300.83	83			\$33,300.83	\$1,940.38	\$453.70	\$2,465.48	\$38.40	\$460.20
\$880.00	8			\$880.00	\$54.56	\$12.76		) ; ;	
\$463.50	20			\$463.50	\$28.74	\$6.72			
\$27,844.60	90	\$4,463.36		\$32,307.96	\$1,944.88	\$454.86	\$2,391,12	\$38.40	\$332 28
\$309.54	54			\$309.54	\$19.19	\$4.49		) )	2:300
\$100.00	8			\$100.00	\$6.20	\$1.45			
\$42,587.69	69	\$4,771.29		\$47,358.98	\$2,768.45	\$647.45	\$3,493,69	\$38.40	\$600.24
\$27,617.78	28	\$2,078.72		\$29,696.50	\$1,673.38	\$391.33		\$38.40	\$396.84
\$41,623.34	34	\$4,616.52	\$3,551.12	\$49,790.98		\$698.77	\$5.162.74	\$38.40	\$549.48
\$104.00	00			\$104.00	\$6.45	\$1.51			
\$51,150.48	84	\$5,745.34	\$5,601.17	\$62,496.99		\$877.14	\$6,490.82	\$38.40	\$675.84
\$22,606.94	4	\$2,736.39		\$25,343.33	\$1,571.29	\$367.48	\$1,825.40	\$38.40	\$341.04
\$36,636.95	92	\$5,600.48	\$6,725.47	\$48,962.90		\$695.45	\$5,115,91	\$38.40	\$515.76
\$278.10	9			\$278.10	\$17.24	\$4.03	-	•	) ; ;
\$6,698.94	94			\$6,698.94	\$415.33	\$97.13			
\$12,434.48	48			\$12,434.48	\$770.94	\$180.30			
\$458.01	5			\$458.01	\$28.40	\$6.64			
\$1,000.00	00			\$1,000.00	\$62.00	\$14.50			
\$12,921.60	90			\$12,921.60	\$784.39	\$183.44	\$880.00	\$16.00	\$262 45
\$2,246.17	77			\$2,246.17	\$139.26	\$32.57		) ; ;	1
\$1,115.53	53			\$1,115.53	\$69.16	\$16.18			
\$530.00	8			\$530.00	\$32.86	\$7.69			
\$1,600.00	8			\$1,600.00	\$99.20	\$23.20			
\$19,822.87	87			\$19,822.87	\$1,229.02	\$287.43			
\$6,635.25	25			\$6,635.25	\$411.39	\$96.21			
\$34,992.65	65	\$3,868.62		\$38,861.27	\$2,513.98	\$587.92	\$2,991.53	\$38.40	\$433.68
\$463.50	20			\$463.50	\$28.74	\$6.72			

84.8 80.8 80.8	\$855.12		\$553.23	\$691.44		\$533.52	020.70	\$140 08	9	\$517.92 \$433.68	\$460.20
\$38 <b>4</b> 0	\$38.40		\$28.80	\$38.40		\$38.40	<del>3</del> 0 0	\$12.80	) i -	\$38.40	\$38.40
\$2,680.39	\$4,971.08		\$2,978.35	\$5,584.02		\$5,131.90	, , , , , , , , , , , , , , , , , , ,	\$513.66		\$2,937.05 \$2,452.57	\$2,453.39
\$28.09 \$6.72 \$7.17 \$495.56	\$58.83 \$908.07	\$30.38 \$5.82 \$57.35	\$597.76 \$16.64	\$828.92 \$15.77	\$19.03 \$0.58	\$682.91	\$41.84 \$85.91	\$18.85 \$345.48	\$21.75 \$31.62	\$542.03 \$455.16	\$464.70 \$1.74 \$5.26
\$120.11 \$28.74 \$30.65 \$2,097.13	\$251.56 \$3,882.94	\$129.90 \$24.91 \$245.22	\$2,556.08 \$71.15	\$67.43	\$81.36 \$2.48	\$2 215 73	\$178.91	\$80.60 \$1,476.93	\$93.00 \$135.18	\$2,317.46 \$1,946.18	\$1,986.93 \$7.44 \$22.48
\$1,937.25 \$463.50 \$494.40 \$36,185.62	\$4,057.45 \$66,521.25	\$2,095.21 \$401.70 \$3,955.13	\$41,998.48 \$1,147.63	\$53,527.44 \$1,087.50	\$1,312.22 \$39.96	\$49,262.32 \$37.741.30	\$2,885.60 \$5,924.68	\$1,300.00 \$24,549.50	\$1,500.00 \$2,180.35	\$39,382.82 \$33,163.81	\$33,049.20 \$120.00 \$362.50
			71. 01. 00.	<b>\$</b> 2,476.73		\$3,151.09					
\$356.02			\$ 200 07	\$0,000.0¢		\$5,804.66				\$1,118.66	
\$1,937.25 \$463.50 \$494.40 \$35,829.60	\$4,057.45	\$401.70 \$401.70 \$3,955.13	\$41,147.63 \$4,147.63	\$1,087.50	\$1,312.22 \$39.96	\$40,306.57 \$37,741.30	\$2,885.60 \$5,924.68	\$1,300.00 \$24,549.50	\$1,500.00 \$2,180.35	\$32,045.15	\$33,049.20 \$120.00 \$362.50
Rapazza, Alane Reynolds, Kory Reynolds, Kristopher Ricciotti, Maryanne	Robertson, Bradley Ruggles, Geoffrey	Schaefer, Ashley Schmidt, Charles	Selleck, Benjamin Shea Dawn	Sheldon, David	Smart, Aaron Stauffacher, Dan	Stone, Joshua Stosse, Cynthia	Stromvall, Eric Theuner, John	Thompson, Harold Tiddes, Heather	Tufts, Brian Walker, Katrina	Wesson, Elaine Williams, Linda	Yeaton, Peggy Young Jr., Roland Young, Sr., Larry

Total Medical Benefits Total Dental Benefits

\$357,360.76 \$30,252.58

# TOWN CLERK REPORT

January 1, 2007 to December 31, 2007

Motor Vehicle Registrations	9555\$1,161,924.00
Title Application Filing Fees1,729	@ \$2.00 ea\$3,458.00
Municipal Agent Fees8,759	@ \$2.50 ea\$21,897.50
Dog Licenses1,2	211\$7,502.00
Dog Fines	\$295.00
Marriage Licenses43 @	\$45.00 ea\$1,935.00
Civil Union Licenses4 @ \$	\$45.00 ea\$180.00
Vital Record Fees170 @ \$12.00 e	a & 38 @ \$8.00 ea\$2,344.00
UCC State Fees	2,085.00
Tax Lien Filing Fees	5.00 ea\$15.00
Election Filing Fees	\$1.00 ea\$10.00
Articles of Agreement2 @ \$	5.00 ea\$10.00
Pole & Wire Permits6 @ \$1	0.00 ea\$60.00
Wetlands Application Filing Fees2 @ \$1	0.00 ea plus postage\$35.70

<u>\$1,201,751.20</u>

**TOTAL TOWN CLERK DEPOSITS – 2007** 



Professional Association/Accountants & Auditors

193 North Main Street. Concord. New Hampshire. 03301-5063 • 603-225-6996 • FAX-224-1380

### INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen Town of Pembroke Pembroke, New Hampshire

We have audited the accompanying financial statements of the Town of Pembroke as of and for the fiscal year ended December 31, 2006 as shown on pages 2 through 7. These financial statements are the responsibility of the Town of Pembroke's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

Management has not implemented Governmental Accounting Standards Board (GASB) Statement No. 34, Basic Financial Statements and Management's Discussion and Analysis -for State and Local Governments. Therefore these financial statements are presented following the principles that were in effect prior to GASB Statement No. 34. Management has not presented government-wide financial statements to display the financial position and changes in financial position of its governmental activities and business-type activities. The financial statements presented do not contain separate statements for governmental, proprietary and fiduciary fund types, nor are major and non major funds separately identified and classified. The financial statements presented report expendable and nonexpendable trust funds, some of which should be reported as special revenue and permanent funds under the new reporting model. The financial statements also present a general long-term debt account group which should not be reported as such, but the information contained therein should be included in the government-wide financial statements were they presented. Also, the financial statements do not contain any information on capital assets because the government has not maintained historical cost records of such assets. Management has not presented a management's discussion and analysis as required. The amounts that would be reported in the missing statements and required supplementary information, and the effects of reclassifying and properly reporting the information presented are not reasonably determined.

In our opinion, because of the effects of the matters discussed in the preceding paragraph, the financial statements referred to above do not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the Town of Pembroke as of December 31,2006, or the changes in its financial position or its cash flows, where applicable, for the year then ended.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Pembroke's basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. For reasons stated in the third paragraph of this report, we expressed an opinion that the financial statements of the Town of Pembroke do not fairly present financial position, results of operations, and cash flows in conformity with accounting principles generally accepted in the United States of America. Therefore, we do not express an opinion on the accompanying combining and individual fund schedules.

Pladzik & Sanderson Professional association

November 14, 2007

# Exhibit A TOWN OF PEMBROKE, NEW HAMPSHIRE Combined Balance Sheet - All Fund Types and Account Group

# December 31,2006

		Governmen	ntal Fund Types	
·	General	Special Revenue	Capital Projects	Debt Service
ASSETS AND OTHER DEBITS			210,000	
Assets:				
Cash and cash equivalents	\$4,593,550	\$ 795,199	\$ 209,472	\$ 50,317
Investments		81,538		
Receivables, net of allowances for uncollectible:				
Taxes	909,989	18,500		
Accounts	4,337	198,099		
Intergovernmental	63,070			
Interfund receivable	19,114	50,249		
Inventory				
Prepaid items	9,685			
Fixed assets				
Accumulated depreciation				
Other debits:				
Amount to be provided for retirement of general long-term debt				
Total assets and other debits	\$5,599,745	\$1,143,585	\$ 209,472	\$ 50,317
LIABILITIES AND EQUITY				<del> </del>
Liabilities:				
Accounts payable	\$ 46,034	\$ 1,674	\$ 2,758	\$
Accrued interest payable	Ψ 40,054	Φ 1,074	\$ 2,730	Ψ
Retainage payable	9,396			
Intergovernmental payable	3,072,095		i i	
Interfund payable		17.070		
Escrow and performance deposits	50,249	17,868		
Deferred tax revenue	12.015			
	12,915	25.512		
Other deferred revenue	2,241	26,643		
General obligation bond payable - current				
General obligation bond note payable				
Compensated absences payable				
Accrued landfill closure and post closure care costs				
Total liabilities	3,192,930	46,185	2,758	
Equity:				
Contributed capital				
Retained earnings:				
Reserved				
Unreserved				
Fund balances:				
Reserved for debt service				50,317
Reserved for encumbrances	213,018			
Reserved for endowments				
Reserved for special purposes		•	206,714	
Unreserved:				
Designated for special purposes		1,097,400		
Undesignated	2,193,797			
Total equity	2,406,815	1,097,400	206,714	50,317
TotaIliabilities and equity	\$5,599,745	\$1,143,585	\$ 209,472	\$ 50,317

	Fiduciary	Account Group	
Proprietary	Fund Types	General	— Total
Fund Type	Trust And	Long-Term	(Memorandum
Enterprise	Agency	Debt	Only)
\$ 305,018	\$1,784,423	\$	\$ 7,737,979
25,363	681,484		788,385
			928,489
85,802			288,238
			63,070
60 ==0			69,363
22,779			22,779
14,708			24,393
3,744,302			3,744,302
(1,739,059)			(1,739,059)
		3,428,605	3,428,605
\$2,458,913	\$2,465,907	\$ 3,428,605	\$ 15,356,544
\$ 16,253	\$	\$	\$ 66,719
1,354			1,354
			9,396
	594,336		3,666,431
	1,246		69,363
1,000	30,569		31,569
			12,915
20.000			28,884
20,000 40,000		0.051.000	20,000
40,000		2,951,982 80,290	2,991,982
		396,333	80,290 396,333
78,607	626,151	3,428,605	7,375,236
		-,,,,,,,,,	
652,396			652,396
156,111			156, III
1,571,799			1,571,799
			50,317
		•	213,018
	642,509		642,509
	1,197,247		1,403,961
			1,097,400
			2,193,797
2,380,306	1,839,756		7,981,308
\$2,458,913	\$2,465,907	\$ 3,428,605	\$ 15,356,544

Exhibit B TOWN OF PEMBROKE, NEW HAMPSHIRE

Combined Statement of Revenues, Expenditures and Changes in Fund Balances All Governmental Fund Types And Expendable Trust Funds

For the Fiscal Year Ended December 31,2006

Fiduciary

	-	Governmental Fund Types	Fund Types		Fund Type	Total
		Special	Capital	Debt	Expendable	(Memorandum
	General	Revenue	Projects	Service	Trust	Only)
Revenues:						
Taxes	\$ 3,226,057	\$ 55,150	€	\$ 50,613	<b>.</b>	\$ 3,331,820
Licenses and permits	1,258,386	1	,	•	•	1,258,386
Intergovernmental	708,838	•	1	1	•	708,838
Charges for services	196,290	659,400	1	1	1	855,690
Miscellaneous	218,700	38,890	1	ı	25,704	283,294
Total revenues	5,608,271	753,440	1	50,613	25,704	6,438,028
Expenditures:						
Current:						
General government	1,050,949	•	•	1	•	1,050,949
Public safety	1,161,999	3,422	r	•	•	1,165,421
Highways and streets	687,491	•	•	•	•	687,491
Sanitation	456,676	483,657	•	1	•	940,333
Health	2,641			i	1	2,641
Welfare	92,534	1	ı	1	•	92,534
Culture and recreation	3,779	256,205	. 1	•	,	259,984
Conservation	574	6,912	•	Ī	•	7,486
Economic development	2,831	1		1	•	2,831
Debt service	540,324	1	ı	•	•	540,324
Capital outlay	1,250,935	97,581	4,755	•	1	1,353,271
Total expenditures	5,250,733	847,777	4,755	r	•	6,103,265
Excess (deficiency) of revenues over (under) expenditures	357,538	(94,337)	(4,755)	50,613	25,704	334,763
Other financing sources (uses):						
Interfund transfers in	315,562	298,876	1	1	525,169	1,139,607
Interfund transfers out	(730,864)	(51,016)	•	•	(357,727)	(1,139,607)
Total other financing sources and uses	(415,302)	247,860	•		167,442	
Net change in fund balances	(57,764)	153,523	(4,755)	50,613	193,146	334,763
Fund balances, beginning	2,464,579	943,877	211,469	(296)		4,484,467
Fund balances, ending	\$ 2,406,815	\$ 1,097,400	\$ 206,714	\$ 50,317	\$ 1,057,984	\$ 4,819,230

The notes to the financial statements are an integral part of this statement.

&hzbztC TOWN OF PEMBROKE, NEW HAMPSHIRE

Combined Statement of Revenues, Expenditures and Changes in Fund Balances Budget and Actual (Non-GAAP Budgetary Basis)

General And Special Revenue Funds For the Fiscal Year Ended December 31,2006

		General Fund		Annually Bud	Annually Budgeted Special Revenue Funds	enue Funds	Total (Memorandum Only)	ıdum Only)
	'		Variance Positive					Variance
	Budget	Actual	(Negative)	Budget	Actual	Rudoet	Actual	(Negative)
Revenues:	•				1	12 San	Vota 1	(Iveganive)
Taxes	\$ 3,119,627	\$ 3,226,057	\$ 106,430	i 69	69	\$ 3,119,627	\$ 3.226.057	\$ 106 430
Licenses and permits	1,186,250	1,258,386	72,136	•		1,186,250	1.258.386	
Intergovernmental	573,394	679,772	106,378		, ,	573,394	679.772	106 378
Charges for services	147,200	196,290	49,090	684.296	.618.622	831 496	814 912	(16.584)
Miscellaneous	108,000	218,700	110,700		35,399	108.000	254.099	146 099
Total revenues	5,134,471	5,579,205	444,734	684,296	654,021	5,818,767	6.233,226	414,459
Expenditures:								
Current:				÷				
General government	1,053,940	1,050,949	2.991			1.053.940	1.050.040	2 001
Public safety	1,194,680	1,136,183	58,497	•	•	1 194 680	1,136,193	50 407
Highways and streets	768,579	687,491	81,088	•		768 579	687,401	104,00
Sanitation	445,697	456,676	(10,979)	684.296	483.657	1 129 993	940 333	180,460
Health	3,538	2,641	897			3.538	2,533	162,000
Welfare	86,619	92,534	(5,915)			86,619	02 534	(5 015)
Culture and recreation	4,650	3,779	871	198.595	218 737	20,212	22,234	(10,71)
Conservation	800	574	226	,		008	574	(1/2,61)
Economic development	11,138	2,526	8,612	•		11 138	2.506	8 612
Debt service	540,325	540,324	<del>гч</del>			540.325	540 324	6,012
Capital outlay	881,326	835,811	45,515	1	97,581	881,326	933,392	(52.066)
Total expenditures	4,991,292	4,809,488	181,804	882,891	799,975	5,874,183	5,609,463	264.720
Excess (deficiency) of revenues								
over (under) expenditures	143,179	769,717	626,538	(198,595)	(145,954)	(55.416)	623.763	626 126
Other financing sources (uses):								
Interfund transfers in	321,516	315,562	(5,954)	198,595	298.876	520,111	614 438	707 704
Interfund transfers out	(714,695)	(730,864)	(16,169)		(51,016)	(714.695)	(781,880)	(67.185)
Total other financing sources and uses	(393,179)	(415,302)	(22,123)	198,595	247,860	(194,584)	(167,442)	27.142
Net change in fund balances	(250,000)	354,415	604,415	•	101,906	(250,000)	456,321	706,321
Unreserved fund balances, beginning	1,839,382	1,839,382	•	295,668	295,668	2,135,050	2,135,050	
Unreserved fund balances, ending	\$ 1,589,382	\$ 2,193,797	\$ 604,415	\$ 295,668	\$ 397,574	\$ 1,885,050	\$ 2,591,371	\$ 706,321

The notes to the financial statements are an integral part of this statement.

# Exhibit D TOWN OF PEMBROKE, NEW HAMPSHIRE

Combined Statement of Revenues, Expenses and Changes in Retained Earnings / Fund Balances All Proprietary Fund Types and Nonexpendable Trust Funds

For the Fiscal Year Ended December 31, 2006

				Fiduciary		
		Proprietary		Fund Type		Total
		Fund Type	N	onexpendable	- (	Memorandum
		Enterprise		Trust		Only)
Operating revenues:						
Charges for sales and services:						
User charges	5	487,238	\$		\$	487,238
Job works		34,054				34,054
Miscellaneous		138,454				138,454
Interest and dividends				25,176		25,176
Net increase in fair value of investments				106,199		106,199
Total operating revenues		659,746		131,375		791,121
Operating expenses:						<u> </u>
Costs of sales and services		435,040				435,040
Administration		60,615				60,615
Depreciation		107,321				107,321
Trust income distributions				20,841		20,841
Total operating expenses		602,976		20,841		623,817
Operating income		56,770		110,534		167,304
Nonoperating revenues (expenses):						<u> </u>
Interest revenue		10,770				10,770
Interest expense		(2,744)				(2,744)
Total nonoperating revenues		8,026				8,026
Net income		64,796		110,534		175,330
Retained earnings/fund balances, beginning		1,663,114		671,238		2,334,352
Retained earnings/fund balances, ending	\$	1,727,910	\$	781,772	\$	2,509,682

### Exhibit E TOWN OF PEMBROKE, NEW HAMPSHIRE

# Combined Statement of Cash Flows

### All Proprietary Fund Types and Nonexpendable Trust Funds For the Fiscal Year Ended December 31,2006

				Fiduciary		
		Proprietary Fund Type	No	Fund Type	_ (	Total Memorandun
		Enterprise		Trust		Only)
Cash flows from operating activities:						
Cash received from customers	\$	654,892	\$		\$	654,892
Cash received as interest and dividends				25,176		25,176
Cash paid to suppliers and employees		(489,595)				(489,595)
Cash paid as trust income distributions				(20,841)		(20,841)
Net cash provided by operating activities		165,297		4,335		169,632
Cash flows from capital and related financing activities:						
Proceeds from sales of fixed assets		3,925				3,925
Capital contributions and advances		78,000				78,000
Principal paid on bonds		(20,000)				(20,000)
Acquisition and construction of capital assets		(223,188)				(223,188)
Interest paid		(3,194)				(3,194)
Net cash used by capital and related financing activities		(164,457)				(164,457)
Cash flows from investing activities:						
Purchase of investments		(1,044)		(34,304)		(35,348)
Interest received		6,845				6,845
Net cash provided (used) by investing activities		5,801		(34,304)		(28,503)
Net increase (decrease) in cash		6,641		(29,969)		(23,328)
Cash, beginning		298,377		130,257		428,634
Cash, ending	\$	305,018	\$	100,288	\$	405,306
Reconciliation of C	perating	Income				
to Net Cash Provided by	) Operati	ing Activities				
Operating income	\$	56,770	\$	110,534	\$	167,304
Adjustments to reconcile operating income to net cash						
provided by operating activities:						
Net increase in fair value of investments				(106,199)		(106,199)
Depreciation expense		107,321		(,,		107,321
Increase in accounts receivable		(4,854)				(4,854)
Decrease in inventory		1,404				1,404
Increase in prepaid items		(2,349)				(2,349)
Increase in accounts payable		7,005				7,005
Total adjustments		108,527		(106,199)		2,328
Net cash provided by operating activities	\$	165,297	\$	4,335	\$	169,632



# PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street. Concord. New Hampshire. 03301-5063.603-225-6996. FAX-224-1380

# INDEPENDENT AUDITOR'S COMMUNICATION OF CONTROL DEFICIENCIES AND OTHER MATTERS

To the Members of the Board of Selectmen Town of Pembroke Pembroke, New Hampshire

In planning and reporting our audit of the financial statements of the Town of Pembroke as of and for the fiscal year ended December 31, 2006, in accordance with auditing standards generally accepted in the United States of America, we considered the Town of Pembroke's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town of Pembroke's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town of Pembroke's internal control.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Town of Pembroke's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the Town of Pembroke's financial statements that is more than inconsequential will not be prevented or detected by the Town of Pembroke's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the Town of Pembroke's internal control.

Our consideration of internal control was for the limited purpose described in the first paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control that we consider to be material weaknesses, as defined above.

We do however, want to discuss the following other issues that we do not consider to be significant deficiencies.

### Sewer Department Fund

As we have noted in the past two years, the accounting for the sewer department fund is not maintained under the Town's finance department with the other funds of the Town, but is maintained separately by the sewer commissioners. We recommend that the records of the sewer department be maintained by the finance department under the direction of the Town's finance director.

### Applicable Reporting Standard

During June of 1999, the Governmental Accounting Standards Board (GASB) issued Statement No. 34, Basic Financial Statements and Management S Discussion and Analysis -for State and Local Governments. This statement drastically changes the way in which financial statements are prepared and requires additional information to be reported in order for the financial statements to be in compliance with accounting principles generally accepted in the United States of America. Statement No. 34 took effect for the Town of Pembroke beginning with the fiscal year ended December 31, 2004.

Town 0/ Pembroke Independent Auditor's Communication o/Control Deficiencies and Other Matters

The Town has not implemented GASB Statement No. 34, but has presented the financial statements following the format that was in effect prior to GASB Statement No. 34. While we have conducted our audit following generally accepted auditing standards as we have in past years, we have issued an adverse opinion again this year because the financial statements are not presented following the model established by Statement No. 34. As described more fully in our audit opinion, the financial statements are missing several required statements and supplementary information, and the format presented does not follow Statement No. 34. The opinion does not mean to imply that the figures presented are incorrect, but that they are not presented in accordance with generally accepted accounting principles.

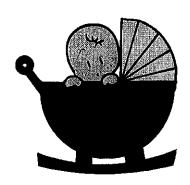
This communication is intended solely for the information and use of management, the board of selectmen, others within the organization, and state and federal agencies, and is not intended to be and should not be used by anyone other than these specified parties.

November 14,2007

Pladzik & Sanderson Professional Association

# PEMBROKE RESIDENT BIRTH REPORT

Child's Name	DOB P	lace of Birth	Father's Name	Mother's Name
Dumas, Alexander David	Jan 15	Concord	Dumas, David	Dumas, Carole
Learned, Kayla Marie	Jan 26	Manchester	Learned, John	Roy, Jennifer
Bray, Jocelyn Rose	Feb 12	Concord	Bray, Daniel	Bray, Jacqueline
Keller, Zachary Aiden	Feb 16	Concord	Keller, Robert	Keller, Penny
Legro, Emily Alexandra	Feb 19	Concord	Legro, Keith	Legro, Patricia
Moran, Alex J	Feb 20	Concord	Moran, Joseph	Moran, Tammy
Gioseffi, Gwen Olivia	Mar 01	Concord	Gioseffi, Anthony	Bochinski-Gioseffi, Kimberley
Bryson, Olivia Corinne	Mar 06	Concord	Bryson, Danny	Lonigro, Lisa
Brochu, Madelyn Rose	Mar 09	Manchester	Brochu, John	Brochu, Colleen
Renna, Dylan James	Mar 12	Concord	Renna, James	Renna, Jennifer
Chatterjee, Preesha	Mar 29	Concord	Chattopadhyay, Pradip	Chatterjee, Madhumita
Odonal, Keegan Tyler	Apr 10	Concord	Odonal, Tyler	Bourke, Amber
Laliberte, Margo Ann	Apr 11	Concord	Laliberte, Steve	Laliberte, Lindsey
Abelli, Evelyn Rose	Apr 12	Concord	Abelli, Richard	Abelli, Tanya
Doucette, Briana Milagros	Apr 16	Concord	Morales, Adrian	Doucette, Jaclyn
Doucette, Kailyn Elizabeth	Apr 16	Concord	Morales, Adrian	Doucette, Jaclyn
Graziano, Maddison Leigh	Apr 18	Concord	Graziano, Scott	Graziano, Stacey
Chase, Katherine Victoria	Apr 23	Concord	Chase, Ryan	Chase, Bethany
Rabbitt-Zalenzki, Hunter M	Apr 25	Concord	Zalenski, Lucas	Rabbitt, Jennifer
Ladd, Jaylin Rose	May 03	Concord	Ladd, Mark	Ladd, Nikki
Harrington, Merric Roger	May 10	Concord	Harrington, Mitchell	Harrington, Amy
Wall, Zander Philip	May 17	Concord	Wall, Matthew	Wall, Melissa
Horne, Brendan Michael	May 28	Concord	Horne, Travis	Horne, Dita
Boisvert, Brady Michael	May 29	Concord	Boisvert, Scott	Boisvert, Shyla
Sapounas, Dominick George	Jun 08	Manchester	Sapounas,Peter	Sapounas, Fallyn



# PEMBROKE RESIDENT BIRTH REPORT

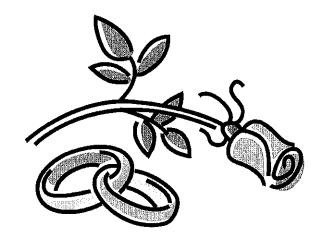
Child's Name	DOB 1	Place of Birth	Father's Name	Mother's Name
Ring, Ethan Thomas	Jun 12	Concord	Ring, William	Ring, Elizabeth
Bartlett, Taylor May	Jun 14	Concord	Bartlett, Michael	Dassing, Mitzi
Shoemaker, Natalie Jane	Jun 15	Concord	Shoemaker, Eric	Shoemaker, Kathryn
Teasck, Madeline Marie	Jun 23	Concord	Teasck, Darren	Teasck, Elizabeth
Hamel, Emerson Grace	Jun 23	Manchester	Hamel, David	Hamel, Melissa
Quillin, Morgan Elizabeth	Jun 30	Concord	Reardon, Michael	Quillin, Kimberly
Jordan, Riley Andrea	Jul 09	Concord	Enderwick, Adam	Jordan, Jennifer
Azar, Leila Toni	Jul 12	Concord	Azar, Tony	Gerios, Abir
Howe, Anderson Michael	Jul 25	Concord	Howe, Matthew	Howe, Carla
Howe, Connor Matthew	Jul 25	Concord	Howe, Matthew	Howe, Carla
Harrington, Samuel Allerton	Jul 31	Concord	Harrington, John	Harrington, Rachel
Townsend, Alexandra Ann	Aug 16	Concord	Townsend, Michael	Townsend, Erin
Stevens, Owen William	Aug 22	Concord	Stevens, Michael	Stevens, Rachel
Wirtz, Allison Ann	Aug 29	Concord	Wirtz, Steven	Wirtz, Jennifer
Lamy, Ellery Grace	Sep 13	Concord	Lamy, Thomas	Lamy, Stacey
Patrick, Makaelah Alexia	Sep 17	Concord	Patrick, Jeffrey	Patrick, Linda
Nicholls, Madeline Jane	Sep 20	Concord	Nicholls, Mackenzie	Nicholls, Jillian
Mccormack, Jessey Dae	Sep 21	Concord	Mccormack, Jeremy	Mccormack, Beryl
Dagostino, Autumn Elisabeth	Sep 21	Concord	Dagostino, Christopher	Dagostino, Kelly
Mcalpine, Camden Edward	Sep 21	Concord	Mcalpine, Mark	Mcalpine, Alycia
Servitelli, Angelica May	Oct 02	Concord	Servitelli, Thomas	Servitelli, Donna
Watts, Jacob Drummond	Oct 03	Concord	Watts, Keith	Watts, Laurie
Craig, Connor Daniel	Oct 09	Manchester	Craig, Daniel	Craig, Jillian
Morrissette, Marcus James	Oct 27	Concord	Morrissette, John	Morrissette, Marcy
Guyette, Morgan Rachel	Nov 17	Concord	Guyette, Dustin	Guyette, Nikki
Joubert, Owen Riley	Nov 29	Lebanon	Joubert, Shane	Joubert, Holly
Ryan, Aleah Serwaa	Dec 01	Concord	Ryan, Patrick	Woode, Karin
Bussiere, Nathaniel Jeffrey	Dec 06	Concord	Bussiere, Richard	Bussiere, Jessica
Malfy, Mia Dianne	Dec 07	Lebanon	Malfy, John	Kirwin, Kelly
Williamson, Shayne Hadley	Dec 12	Concord	Williamson, Steven	Morin, Amanda
Connor, Adam Cornelius	Dec 23	Manchester	Connor, Thomas	Connor, Christina

# PEMBROKE RESIDENT MARRIAGE REPORT

Groom	Residence	Bride	Residence	Place	Date
Simpson, Harold J.	Conc. NH	Goldoff, Karen D.	Pemb. NH	Pembroke	Jan 13
Dube, David A.	Pemb. NH	Morin, Deirdre A.	Pemb. NH	Pembroke	Jan 27
Bohaker, Benjamin M.	Pemb. NH	Soung, Sarah M.	Pemb. NH	Concord	Jan 27
Talbot, Roger G.	Pemb. NH	Swan, Elizabeth A.	Pemb. NH	Bradford	Feb 03
Boivin, Christopher P.	Pemb. NH	Barker, Nissa L.	Pemb. NH	Pembroke	Feb 05
Patterson, Ryan J.	Pemb. NH	Carter, Samantha R.	Pemb. NH	Concord	Feb 05
Calimeri, James F.	Pemb. NH	Sutherland, Laura J.	Pemb. NH	Manchester	Feb 13
Bary, Matthew F.	Raym. NH	Roberts, Christine A.	Pemb. NH	Concord	Feb 17
Lofstedt, Eric C.	Pemb. NH	Weatherbee, Vanessa L.	Pemb. NH	Manchester	Feb 24
Tower, Alan R.	Pemb. NH	Joy, Amy J.	Pemb. NH	Pembroke	Mar 18
Wilson, Joseph E.	Pemb. NH	Oliver, Cheryl L.	Pemb. NH	Londonderry	Apr 07
Hon, Aaron J.	Pemb. NH	Myers, Elizabeth A.	Bow NH	Concord	Apr 20
Bonner, David S.	Pemb. NH	Mills, Elaine S.	Pemb. NH	Pembroke	Apr 21
Haszard, Kevin T.	Pemb. NH	Cesana, Katie J.	Pemb. NH	Plymouth	May 02
Whitson, Kyle D.	Manc. NH	Lavoie, Rachel A.	Pemb. NH	Manchester	May 05
Sweatt, Jason D.	Pemb. NH	Edwards, Cassandra L.	Pemb. NH	Pembroke	May 05
Peaslee, Steven M.	Pemb. NH	Sennott, Erica-Lee	Pemb. NH	Pembroke	May 26
Deno, Jason S.	Pemb. NH	McClintock, Brandy L.	Pemb. NH	Pembroke	Jun 14
Wolfe, Jesse M.	Conc. NH	Spinner, Sarah K.	Pemb. NH	Pembroke	Jun 17
Oetinger, Thomas J.	Pemb. NH	Silvestri, Michelle C.	Gilm. NH	Pembroke	Jun 20
Mulcahy, Richard J.	Pemb. NH	Senechal, Tiffany R.	Pemb. NH	Epsom	Jun 23
Robichaud, Andrew L.	Pemb. NH	Didado, Krista E.	Pemb. NH	Chichester	Jun 24
Ruiz, Jorge L.	Pemb. NH	Magarian, Angela R.	Pemb. NH	Allenstown	Jun 30
Hill, Timothy J.	Pemb. NH	Simpson, Rosemary	Pemb. NH	Milford	Jul 07
Beaton, Gary A.	Loud. NH	Batza, Rebecca A.	Pemb. NH	Laconia	Jul 07
Harmon, Michael J.	Pemb. NH	Pelletier, Renee L.	Pemb. NH	Manchester	Jul 07
Brogna, Gino M.	Pemb. NH	Bresette, Diane R.	Pemb. NH	Hampstead	Jul 21
Lambert, Gary C.	Pemb. NH	Belanger, Barbara J.	Pemb. NH	Concord	Aug 04
Nichols, Jeffrey S.	Pemb. NH	Tweed, Laura A.	Dover NH	Suncook	Aug 04
Burt, Wayne A.	Pemb. NH	Chapman, Susan J.	Pemb. NH	Durham	Aug 19
Sullivan, Daniel R.	Conc. NH	Moody, Crystal L.	Pemb. NH	Sunapee	Aug 26

# PEMBROKE RESIDENT MARRIAGE REPORT

Groom	Residence	Bride	Residence	Place	Date
Michaud, James R.	Pemb. NH	Ormsbee, Amanda J.	Pemb. NH	Concord	Aug 28
Kean, Timothy M.	Pemb. NH	Crateau, Sarah R.	Pemb. NH	Strafford	Sep 01
Parent, Daniel E.	Pemb. NH	Jennings, Cassy A.	Pemb. NH	Concord	Sep 01
Croteau, Ryan	Barn. NH	Labonte, Jessica	Pemb. NH	Pembroke	Sep 16
Abbe, Jeffrey L.	Pemb. NH	Lee, Judith I.	Pemb. NH	Pembroke	Sep 22
Swirko, Francis W.	Pemb. NH	Morrison, Suzanne B.	Pemb. NH	Pembroke	Sep 29
Simard, Mark A.	Manc. NH	Clark, Linda S.	Pemb. NH	Allenstown	Sep 29
Cossette, Lawrence T.	Pemb. NH	Maclean, Jennifer A.	Pemb. NH	Chichester	Sep 30
Lounsbury, Robin D.	Pemb. NH	Omogrosso, Laura T.	Pemb. NH	Bedford	Oct 07
McClintock, Christopher	Pemb. NH	Morrison, Dawn A.	Pemb. NH	Bretton Wds	Oct 10
Gauntt, Nathan D.	Pemb. NH	Hanson, Charilyn P.	Pemb. NH	Pembroke	Oct 13
Larkowich, Peter	Pemb. NH	Wilson-Decatur, Rosemary	Pemb. NH	Pembroke	Oct 20
Spofford, Richard L.	Pemb. NH	Busch, Ginny L.	Pemb. NH	Pembroke	Oct 20
Kurinskas, Bruce L.	Manc. NH	Clifford, Nancy B.	Pemb. NH	Portsmouth	Oct 27
Gagne, William R.	Pemb. NH	Springman, Robin L.	Hook. NH	Pembroke	Oct 27
Michaud, David M.	Conc. NH	Hopps, Lisa A.	Pemb. NH	Pembroke	Nov 03
Smith, Michael D.	Pemb. NH	Philbrook, Cassandra L.	Pemb. NH	North Conway	Nov 03
Weber, Neil A.	Pemb. NH	Gonsalves, Tanya M.	Pemb. NH	Concord	Dec 01
Clark, Eric M.	Conc. NH	Kelloway, Avree D.	Pemb. NH	Concord	Dec 22



# PEMBROKE RESIDENT DEATH REPORT

Name	Date	Place	Father's Name	Mother's Name
Chamer Boul	I 00	O1	4 1.01	Tr. o. C. Di
Charron, Paul	Jan 02	Concord	Armand Charron	Yvette St. Pierre
Clark, Robert	Jan 08	Pembroke	Joseph Clark	Margaret Mahar
Mikan, Mary	Feb 12	Concord	John Moore	Catherine Rossiter
Connor, Evelyn	Feb 13	Concord	Charles Tilden	Muriel Feineman
Beauchesne, Rita	Feb 18	Concord	Philippe Plourde	Delphine Boudreau
Mahon, Colleen	Feb 19	Pembroke	David Mahon	Genevieve Stewart
Gobeil, Daniel	Mar 03	Pembroke	Lionel Gobeil	Sylvia Luoma
Pike, Dorothy	Mar 06	Concord	John Sullivan	Dorothy O'Sullivan
Osborne, Henry	Mar 13	Concord	Frank Osborne	Lillian Gates
Lavalley, Lucille	Apr 15	Concord	Exenepha Letendre	Anna Fleury
Cole, Allan	Apr 22	Concord	Allan Cole	Nancy Peabody
Couture, Matthew	May 09	Concord	George Couture	Melissa Rich
Ruchti, Jr., Theodore	May 16	Pembroke	Theodore Ruchti, Sr.	Georgia Chesley
Babb, William	Jun 26	Concord	William Babb	Christabel Chamberlain
Hammer, Jr., Kenneth	Jul 14	Weare	Kenneth Hammer, Sr	Dorothy Price
Perron, Arthur	Jul 20	Pembroke	George Perron	Melina Harnois
Ferdinand, Bridget	Jul 28	Concord	James Kelliher	Bridget McTernan
Chasse, Maureen	Aug 04	Pembroke	Ralph French	Eileen Sullivan
Hillman, Agnes	Aug 06	Concord	William Miller	Sarah McDonald
Fleury, Walter	Aug 23	Tilton	Charles Fleury	Lena Desmarais
Rogers, Patricia	Aug 26	Pembroke	Keith Rogers	Helen Freeman
Ducey, Richard	Aug 30	Concord	William Ducey	Eleanor Aucoin
Rodgers, George	Sep 14	Concord	Thomas Rodgers	Mildred Morrill
Glaude, Florence	Oct 03	Concord	Wilfrid Hamel	Flora Goupil
Mcallister, Shirley	Oct 07	Concord	Harold Miner	Dora Wingate
Letendre, Chester	Oct 11	Concord	Lucien Letendre	Odena Bertrand
Meadows, Gary	Oct 25	Concord	Edmund Meadows	Jeanne Dube
Maslanka, Carol	Nov 04	Concord	Andrew Maslanka	Linda Baroudy
Osborne, Evelyn	Nov 13	Concord	George Carleton	Bessie Blood
Dowst, Emery	Nov 16	Concord	Ernest Dowst	Martha Fowler
Paquette, Maurice	Nov 29	Concord	Alphonse Paquette	Cecile Belcourt
Brochu, Paul	Dec 05	Boscawen	Joseph Brochu	Marjorie Bulmer
Berry, Howard	Dec 10	Concord	Worcester Berry	Mildred Rand
Nickerson, Wayne	Dec 10	Concord	Weston Nickerson	Mary Phillips
Jason, Richard	Dec 22	Concord	Armand Poirier	Catherine Auger
Simpson, Karen	Dec 30	Pembroke	Norman Goldoff	Marguerite Jellow

### PEMBROKE FIRE DEPARTMENT

Your fire department responded to 420 different types of calls for service in 2007. The types of calls are summarized below:

Type of Call	Number	<b>Dollar Loss</b>
Residential Fire	7	\$ 335,000
Other Structures	3	5,000
Miscellaneous Fires	6	
Rescue & Medical	92	
Alarm Activations & False Alarms	84	
Hazardous Materials	42	
All Other	186	

Many of the 186 other type of calls were related to the April flooding in Town as we were called on to assist and/or assess water problems at many locations.

In addition to answering calls for service from the public your fire department members continue their regular training schedule throughout the year and donated countless hours in projects within the department. Although we take it for granted and willingly donate our time the Citizens of Pembroke should be aware that all these hours are un-paid hours.

Below are the members of your Fire Department:

Chief Harold Paulsen Assistant Chief John Theuner Deputy Chief Paul Gagnon Captain Erik Paulsen Captain Robert Farley

<u>LIEUTENANTS</u>	<b>ENGINEERS</b>
Terrance Judge	Rick Bilodeau
Brian Lemoine	Steve Elliott
Chuck Semidt	Steve Ludwick
Jeff Cyr	Brad Robertson
Chester Martel	Eric Stromvall

### **FIREFIGHTERS**

Stacy Amyot	Patrick Maccini
Joe Eagle	Casey Pearl
Jim Edmunds	Mike Perron
Andy Engwer	Steven Perron
Josh Ginn	Colin Roach
Corey Girard	David Sartorelli
Tim Hill	Aaron Smart
Rosemary Hill	Katrina Walker
Tyrel Lemoine	

# REPORT OF FOREST FIRE WARDEN AND STATE FOREST RANGER

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests & Lands work collaboratively to reduce the risk and frequency of wildland fires in New Hampshire. To help us assist you, please contact your local Forest Fire Warden or Fire Department to determine if a permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning unless the ground is completely covered with snow. The New Hampshire Department of Environmental Services also prohibits the open burning of household waste. Citizens are encouraged to contact the local fire department or DES at 1-800-498-6868 or <a href="www.des.state.nh.us">www.des.state.nh.us</a> for more information. Safe open burning requires diligence and responsibility. Help us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nhdfl.org.

Fire activity was very busy during the spring of the 2007, particularly late April into early May. As the forests and fields greened up in later May the fire danger decreased. However, a very dry late summer created very high fire danger again from August into September, with fire danger reaching very high on Labor Day weekend. Even with the dry conditions, the acreage burned was less than half that of 2006. The largest forest fire during the 2007 season burned approximately 26 acres on the side of Wantastiquet Mountain in Chesterfield during the month of May. Our statewide system of 16 fire lookout towers is credited with keeping most fires small and saving several structures this season due to their quick and accurate spotting capabilities. Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2007 season threatened structures, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at <a href="https://www.firewise.org">www.firewise.org</a>. Please help Smokey Bear, your local fire department and the state's Forest Rangers by being fire wise and fire safe!

### 2007 FIRE STATISTICS

(All fires reported as of November 8, 2007) (figures do not include fires in the White Mountain National Forest)

COUNTY STATISTICS			
County	Acres	# of Fires	
Belknap	30	95	
Carroll	11	53	
Cheshire	44	36	
Coos	6	15	
Grafton	4	30	
Hillsborough	61	71	
Merrimack	16	73	
Rockingham	16	22	
Strafford	19	32	
Sullivan	5	10	

<b>CAUSES OF FIRE</b>	S REPORTED	<u>Total</u>	Fires	Total Acres
Arson	5	2007	437	212
Debris	197	2006	500	473
Campfire	38	2005	546	174
Children	22	2004	482	147
Smoking	41	2003	374	100
Railroad	5			
Equipment	3			
Lightning	7			
Misc.*	119 (*Misc.: power lines,	fireworks, electric fen	ices, etc.)	

ONLY YOU CAN PREVENT WILDLAND FIRE

### 2007 REPORT

The profession of law enforcement has struggled with retention issues for several years now. As a result, a common theme during this annual report has been the coming and going of police officers. In 2007 we saw one officer move on, two new arrivals, and the return of a familiar face. These changes bring the department to full staff for the first time in nearly 8 years.

Off. Robert Kitson left in February to pursue an opportunity with the Merrimack County Sheriffs Office. Off. Kitson was a highly motivated employee who received the departments 2006 Wayne A. Cheney Excellence in Physical Fitness Award. He also distinguished himself by making over 100 custody arrests that year. We wish him the best of luck in his new endeavor.

Off. Karl Hanson joined the department in April. Off. Hanson worked for the State of NH Lottery Commission since 1989. He is an Army Reservist holding the rank of Drill Sergeant. He is a veteran of the Afghanistan conflict, being stationed there from 2004-2005. For recreation he enjoys martial arts, scuba diving, and parachuting. He is a past member of the United States Air Force Bobsled Team.

Off. Chris Cunha joined us in September. Off. Cunha is a native of Allenstown, NH. He is a graduate of Pembroke Academy. He graduated from the University of New Hampshire at Durham in 2005 with a concentration in Psychology and a minor in Justice Studies. He currently lives in Pembroke. In Chris's off duty time he enjoys music. He brings a level of excitement to the job that is contagious.

I was very pleased to have Off. Gary Gaskell rejoins our ranks this fall. Off. Gaskell started his law enforcement career here in Pembroke in 1998. He received the departments first Motor Vehicle Enforcement Award in 1999. He left in 2002 to work for the Hooksett Police Department. While there he rose to the rank of Lieutenant in charge of the Patrol Division. Gary is a graduate of Pembroke Academy and is a Pembroke resident. He brings a wealth of experience and training with him and will be a great resource for the town in the years to come.

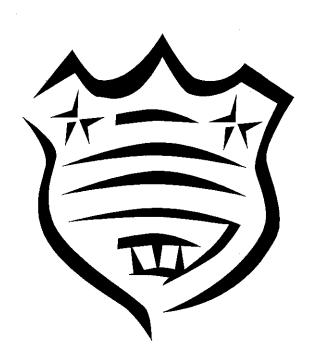
The police department continues to seek grant funding whenever possible. The department recently received nearly \$45,000 worth of police cruiser equipment through the Car 54 Technology Program. This federally funded program provides state of the art light-bars, sirens, laptop computers, and radar instruments at no local cost. The program integrates all of these components with voice activated software that allows patrol officers to concentrate more on the operation of their police cruiser than fumbling with safety equipment when under stress.

Pembroke developed its first Neighborhood Watch Program in 2007. Several organizational meetings were held as well as an educational workshop on Child Predators. In 2008 we will be presenting a workshop on Internet Safety. The most positive aspects of the group have been the establishment of an e-mail group. This allows the police department to get valuable information out to the public quickly. If you would like to have your e-mail address added to the list drop me a note at <a href="mailto:slane@pembroke-nh.com">slane@pembroke-nh.com</a>

I would like to thank the members of the department for their dedication, commitment and hard work. The people of Pembroke are fortunate to have an outstanding group of police officers at the ready to serve them. I am also grateful for the continued support of town Administration, the Board of Selectmen, the Budget Committee, and the citizens of Pembroke. We remain committed to providing the best possible services, ever mindful of the financial impact our services have to the tax payer. Please do not hesitate to contact us if you have any questions or concerns. We are here to serve you.

Respectfully submitted,

Scott J. Lane, Chief of Police



# TABLE OF ORGANIZATION

# **CHIEF OF POLICE**

Scott J. Lane Serving since 1985

# LIEUTENANT

Dwayne R. Gilman Serving since 1992

PATROL DIVISION	SERV	VING SINCE
Sgt. Glenn Northrup Sgt. Michael Crockwell Off. Ian Nickerson	1989 1990 2003	Accident Reconstructionist Field Training Officer, Firearms Instructor
O11. Idii IVICACISOII	2003	Firearms Instructor, Drug Recognition Expert, D.A.R.E Officer, School Resource Officer
Off. Joshua Stone	2003	Web-Site Master, Drug Recognition Expert
Off. Gary Allen	2005	Accident Reconstructionist, Drug Recognition Expert
Off. Jesus "JR" Ostolaza, Jr.	2006	Patrol Officer
Off. Karl Hanson	2007	Patrol Officer
Off. Christopher Cunha	2007	Patrol Officer
Off. Gary Gaskell	2007	Patrol Officer, Firearms Instructor
CRIMINAL DIVISION Det. Dawn Shea	2002	Defensive Tactics Coordinator, Field Training Officer
ADMINSTRATIVE DIVISION		
Mary Ann Ricciotti Annette Alley	1993 1997	Administrative Assistant Receptionist
SUPPORT SERVICES Rev/Lt. Dan Stauffacher Roger Duquette Dennis Leroux Rick Bilodeau		Department Chaplain Building Maintenance Building Maintenance Radio Repair

### CAREER DEVELOPMENT

Career development continues to be one of the most important functions of the police department. The commitment a police department makes to its training program is a direct reflection on how the agency values the growth and development of its employees. It is an important consideration for police officer candidates who want to work for an agency that values them. Additionally, well trained officers reduce liability as the likelihood of poor performance is reduced. Proper training allows the officer to perform more efficiently and helps them bring the best possible services to the residents of the town.

The department's officers completed over 110 individual training courses this past year, logging over 400 hours of training.

Some of the courses completed are listed below.

Preventing Work Place Harassment
Background Investigation
Conducting Physical Fitness Testing
Workplace Ergonomics
Street Survival Seminar
Intro. to Computer Crimes
DARE Officer Instructor
Enforcing Underage Drinking Laws
Forensic Interviewing
Gaze Nystagmus/DWI
Simunitions
School Safety and Security
Police Mt. Bike School
Conflict Resolution

DUI Detection and Enforcement
Statement Analysis
ATV Training
East Coast Gang Investigation
Remote Case Viewing
Cyber Crime Fundamentals\
Basic Police Prosecutor
Intoxilyzer Operator
Basic Straight Baton
Drug Recognition Expert
Outlaw Motorcycle Gangs
Police Rifle Instructor
Contemporary Gangs
Firearms Basic Skills Builder

### CRIMINAL DIVISION REPORT

The majority of Crime today against property and people is generally drug related. These days' drug users are out of money, do not wish to work or cannot work which forces them to steal for their needs.

A drug user or thief no longer has to utilize pawnshops or actively sell the stolen property taken from you. Drug dealers trade the property for the drugs. To protect themselves pawnshops now require identification and keep accurate records on any individual that pawns items. Obviously that's concerning for thieves that have your property.

The drugs of choice in the area are Cocaine, Heroin, prescription medication and Marijuana. Larger quantities purchased from out of state cities are transported to our town. Confirmed areas of Massachusetts and recent investigations in New York disclose that there is an association between them and our town.

### POLICE DEPARTMENT

Although this year's statistical information numbers appear low, the Pembroke Police Department takes all information seriously and any number is of concern. Comparisons in area communities reveal that the Pembroke Police Patrol and Criminal Divisions continue to make your community safe.

Property Crimes	2006	2007
Burglary/ residential and commercial	19	22
Attempted Burglary	02	07
Robbery	02	01
Willful Concealment	01	02
Shoplifting	01	02
Thefts from a building	14	08
Forgery (Checks)	03	. 07
Issuing Bad Checks	22	18
Motor Vehicle related		
Thefts from a Motor Vehicle	23	15
Theft of a Motor Vehicle	06	07

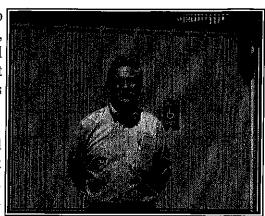
# 2007 Activity Report

CALLS FOR SERVICE	2007	2006	2005	2004
	9,703	12,630	9,228	11,16
Dispatch Calls Received	ĺ	,	,	7
Station Calls Received	9,845	XX	XX	XX
911 Calls	109	137	166	180
Citizen Assist	477	782	561	562
Assist other Agency/Police/Fire/Ambulance	555	894	507	550
Building/House Check	579	323	293	480
Juvenile Involved	232	304	232	244
Alarm Calls	335	300	359	369
Domestic Disturbance/Related Calls	89	112	101	133
Animal Complaints	239	261	237	295
Motor Vehicle Stops	2,137	2506	1653	2596
Defective Equipment Tags	393	364	229	335
Parking Tickets	622	716	553	960
Motor Vehicle Warnings	1,276	969	605	1188
Motor Vehicle Summons	481	651	520	750
Motor Vehicle Collisions	176	140	147	181
Juvenile Missing/Runaway	36	12	51	38
Driving While Intoxicated	30 -	28	18	21
Liquor Law Violations	34	37	21	25
Simple Assault	60	61	67	58
Sexual Assault/Related	7	10	15	12
Aggravated Assault	5	1	3	8
Intimidation/Harassment/Stalking/Criminal	40	31	52	57
Threatening				
Criminal Mischief/Vandalism	121	141	83	103
Criminal Trespass	21	16	11	17
Drug Possession/Use/Sale	61	55	50	39
False Pretence/Fraud/Attempted Fraud/Theft of	38	40	49	35
Services				
Forgery/Theft by deception	7	5	18	21
Armed Robbery	1	2	1	0
ACTIVITY STATISTICS				
Total Offenses Committed	966	1079	845	981
Total Crime Related Incidents	602	777	522	626
Total Felonies	97	96	119	105
Total Non Crime Incidents	49	61	56	114
On view Arrests	169	199	135	153
Arrest on Warrants	139	217	159	169
Summons Arrests	23	52	9	15
Protective Custody	29	28	23	43
Juvenile Arrests	82	121	50	104

### DEPARTMENT OF PUBLIC WORKS

The Department of Public Works has been given tasks to manage the Town's roads, sidewalk, storm sewer, solid waste, cemeteries, municipal buildings and fleet. To accomplish all these tasks the department employs 13 full time and 3 part time employees with 17 pieces of major equipment that has been organized into the following divisions:

Administrative Division: This division manages and administers all department activities which include project assignments, priority setting, emergency response, performance evaluations, budget administration, material and equipment acquisitions, responses to residents inquiries and requests, payroll processing, project co-ordination with other Town departments and civic groups, as well as interaction with various State and Federal agencies. This division is also responsible for the safety, efficiency and effectiveness of all the divisions in the department.



Director of Public Works

James Boisvert

This division also performed the following tasks:

Activities	Amount	Unit
1. Facility Permits Issued	1493	Each
2. Inquiries/Transfer Station	206	Each
3. Inquiries/Rubbish Route	198	Each
4. Inquiries/Road Conditions	88	Each
5. Payment Vouchers Processed	873	Each

**Highway Division:** The Highway Division which is responsible for the maintenance and repair of approximately 82 miles of road, 11 miles of sidewalk, storm sewers which include 607 catch basins, cross culverts, street signs, line striping, and tree removal and trimming.

In addition to these projects, the Highway Division also provided routine maintenance which included sidewalk sweeping, brush cutting along the country road shoulders, cold patching pot holes and replacing missing or damaged street signs. Private contractors were also used to sweep 24.79 miles of Town roads, clean 481 catch basins, paint 72,973 LF of roadway center lines, grade 13 miles of gravel roads and cut down 19 large trees.

There were 30 snow/ice storm events that occurred during 2007 which required 1,344.5 man hours, 1,254.33 tons of sand, 1,283.27 tons of salt. Snow removal from downtown and the municipal parking lots required 212 man hours. Shoveling snow from around the 362 town fire hydrants required 72 man hours and plowing about 7 miles of sidewalks each storm expended 48 man hours.

In April during the flooding the Town suffered three major road losses, various washouts and collapsed culverts. North Pembroke Road, Church Road, and Borough Road suffered the most damage. Bachelder Road was also hit hard and the Public Works Department removed quite a bit of debris. The Public Works crew with the help of Advanced Excavation & F.L. Merrill Construction worked very hard to rebuild the roads so they could be opened in a timely manner. Our Department met with FEMA representatives on multiple occasions and we would like to thank our Public Works Secretary for all the hours that she worked with the FEMA representative recovering a total of \$53,287.13 for all departments during the emergency flood response.

In September the State of New Hampshire and the City of Concord assisted the Town to replace the upper deck of the North Pembroke Road Bridge. After the deck was completely replaced the bridge was hot topped and reopened to all traffic.

The lower deck of the Double Decker Bridge was open to traffic in late fall and this project should be completed in the spring of 2008.

Additionally there were a few tasks recommended to us from the Board of Selectmen and the Roads Committee: Church Road has now been upgraded and paved, Whittemore Road was reclaimed and paved, a new culvert was installed on Woodlawn Ridge Road and it was shimmed and overlaid. Other Roads that were also shimmed and overlaid were Pembroke Hill Road, Fourth Range Road, Brickett Hill Road, Riverview Way, and Smith Ave. The shim and overlay was completed by Brox Industries & Suburban Paving. The sidewalks in Town that also received a shim and overlay were Main Street, Pembroke Street, Kimball Street, Riverview Way, and Middle Street. This work was completed by Suburban Paving.

Other tasks performed by this division consisted of the following:

1. Road side ditching	4,345	Linear Feet
2. Cold patching pot holes	15.75	Tons
3. Hot topping pavement repairs	8,202.68	Tons
4. Road wash out repairs	1,735	Linear Feet
5. Sweeping Sidewalks	9	Miles
6. Storm sewer pipe cleaning	12.5	Man Hours
7. Road side mowing	127	Miles
8. Road side brush cutting	105	Linear Feet
9. Sign Maintenance & Replacements	44	Each
10. Complaints	20	Each
11. Inquiries	80	Each
12. Assist Solid Waste Division	988	Man Hours
13. Assist Fleet Division	232	Man Hours
14. Assist Parks & Recreation Division	39.5	Man Hours
15. Assist Cemetery Division	5.5	Man Hours

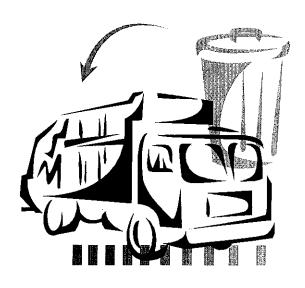
The Highway Division also assisted community groups in setting up and clean up for Old Home Day as well as Christmas in the Village.

Solid Waste Division: This division is headed by Reno Nadeau, and is responsible for the collection of residential solid waste from individual homes through out the Town on a weekly basis and the operation of the Transfer Station. Residents who wish to can bring their trash for disposal to the Transfer Station at 8 Exchange Street on Tuesdays and Saturdays from 7:30 a.m. to 3:30 p.m. Besides residential trash the Transfer Station accepts appliances, demolition materials, tires and recyclables such as #1 PETE Plastic Bottles (i.e. soda bottles, no caps), #2 HDPE Plastic Bottles (i.e. milk jugs, laundry detergent bottles, no caps), Tin Cans (i.e. food/pet food cans), Glass (i.e. jars, bottles, of any color) aluminum cans, mixed paper (i.e. cardboard, egg cartons, junk mail, newspapers, magazines, etc.) waste oil, antifreeze, scrap metal, leaves, brush, auto batteries, cell phones, PDA's, rechargeable batteries, ink jet cartridges, textiles, and propane gas cylinders. Fees are charged for some items such as appliances, gas cylinders and tires. For 2007 a total of 4,905.87 tons of solid waste was generated from Pembroke and disposed of at the incinerator in Penacook, NH. With the addition in 2007 of the Town's commingled recycling container at the Transfer Station the total tonnage of solid waste taken to the incinerator in 2007 was 278.82 tons less than the total tonnage taken in 2006. This division also performed curbside pickup of leaves from residents during spring cleanup.

The following is a tabulation of solid waste that was collected and disposed of in 2007:

## 1. Curbside Pickup

a.	Rubbish	2,453.59	Tons
b.	Leaves	115	Bags
c.	Brush chipped from Spring cleanup	51	Cubic Yards
d.	Refuse Tags Issued	71	Each
e.	Christmas Trees	88	Each
f.	Inquiries	113	Each
g.	Complaints	19	Each



### 2. Transfer Station Activity

a.	Rubbish	530.32	Tons
b.	Non-Burnables	376.17	Tons
c.	Burnables	225.1	Tons
d.	Mixed Paper	51.97	Tons
e.	Commingled	12.04	Tons
f.	Scrap Metal	120.41	Tons
g.	Aluminum Cans	1,680	Lbs.
h.	Refrigerator/Freezer	70	Each
i.	Air Conditioners	61	Each
j	Brush	1,020	Cubic Yards
k.	Christmas Trees	96	Each
1.	Leaves	1,998	Cubic Yards
m.	Propane Tanks	91	Each
n.	Waste Oil	1,685	Gallons
0.	Waste Antifreeze	160	Gallons
p.	Batteries	170	Each
q.	Tires	241	Each
r.	Complaints	35	Each
S.	Inquiries	133	Each
t.	Hazardous Waste Refused	80	Each
u.	Commercial/Yearly Permit	1	Each
v.	Commercial/Intermittent Permit	4	Each
w.	Video Displays	56	Each
X.	C&D Debris	102	Loads
у.	School	128	Cubic Yards
z.	Resident visits to the Transfer Station	28,378	Each

**Public Properties Division:** Foreman Reno Nadeau operates this division which is responsible for the daily maintenance and repairs to all town buildings which include the Town Hall, Library, Safety Center, Public Works Garage, Town Clock Tower, and the Perry Eaton Building.

Cemetery Division: This division, headed by VJ Ranfos, is responsible for the operation, maintenance and record keeping of the 9 Town owned cemeteries which include Pembroke Hill, French Family, Richardson, Evergreen, North Pembroke Road, Buck Street, Pembroke Street, Blueberry Hill and Abbot Cemeteries. This division works very closely with the Cemetery Commission and the local funeral homes to insure all needs are met with courtesy, dignity, and respect. The cemetery lawns are maintained by a private landscaper and all burials are performed by a private contractor under the Town's supervision. For the year 2007 there were 5 full burials, 6 cremation burials and 18 cemetery plots sold.

**Fleet Division:** This division is headed by the Fleet Mechanic Darrell Amell and is responsible for the maintenance and repair of <u>all</u> town vehicles which consist of 38 major vehicles and 16 minor pieces of equipment.

For the year of 2007 this division performed 68 safety inspections and 172 routine maintenance tasks on the town's fleet. In addition, there were 340 major repairs performed on this equipment. The following is a summary of maintenance and repairs performed on vehicles by department:

Department	Total # Vehicles	# of Preventative Maintenance	# of Repairs	Total Hours of Work	% of Repairs
Highway	333	83	250	1,125	60.6%
Solid Waste	39	14	25	325	17.5%
Fleet	2	2	0	2	0.1%
Police	80	49	31	142	7.7%
Fire	49	22	27	234	12.6%
Sewer	3	1	2	2	0.1%
Code Enforcement	2	1	1	2	0.1%
Parks & Recreation	4	0	4	24	1.3%
Totals	512	172	340	1856.00 Hours	100%
Fleet Division Administration			105		
-		Total Hours		1961.00	

A computer controlled maintenance program called Fleetwise VB is used to keep track of the mileage or hours on each major town vehicle to allow the Fleet Mechanic to schedule maintenance accordingly.

In closing, I would like to commend the employees of the Department of Public Works for their patience, understanding the task at hand this year, and a job well done. Thank you.

Respectfully submitted,

James Boisvert

## PEMBROKE TOWN LIBRARY

#### LIBRARY TRUSTEES AND DIRECTOR REPORT

"Whatever the cost of our libraries, the price is cheap compared to that of an ignorant nation."

- Walter Cronkite

The library's circulation continues to grow. In 2006, it increased by 42%. In 2007 though, the circulation increased by another 18 % with the month of July surpassing 3,500 items checked out – a first.

The collection increased by almost 4,000 volumes though over 1,000 volumes were removed from the collection due to losses, damage and replacements. This addition came from funds raised through book sales, monetary donations from the Friends and the public, material donations from the public, Scholastic Book Fairs.

There have been changes at the library during 2007. As a strong believer in term limits, Marie Brezosky stepped down from the board to allow others to serve. Marie was such an asset to the trustees, but she has continued to represent the public during our meetings and has been available for consultation in her always gracious way. The library hours changed to better serve the needs of the community. This change added another hour into the schedule during the summer. Roger Duquette, our custodian, has retired to spend more time traveling with his wife. We wish him the best.

Two computers were added this year to the six that were already serving the community, one for the adult public's use for the internet and one as a stand alone for individuals to use to create documents – without internet access. The need for additional computers continues to grow and it is our plan for next year to add at least one more computer station and upgrade the terminals in need of improvements.

The library's webpage is now under construction. During 2007, a Blog was started that can be accessed through <a href="www.pembrokelibrary.wordpress.com">www.pembrokelibrary.wordpress.com</a> as well as through our webpage. To see the most recently added books, Heather has also created list at <a href="www.librarything.com">www.librarything.com</a> with user name: pembrokelibrary and password: booksrus.

A new story time was added for the very small children -15 months to age three. It is designed as a lapsit with adult and child enjoying stories and music. Each program is introduced by Toadie, the story time mascot. There is also a story time for 4-5 year olds with stories and crafts. The summer reading theme this past summer was "Road trip USA" with children traveling throughout the country in story, crafts and family programs. The children also have had special programs for after school including a scavenger hunt and the annual Polar Express party.

A book group meets monthly – reading a book chosen by the group and discussed. In addition, on Thursday a group meets to play/learn bridge. Each month a French film is shown, in cooperation with Gens-Unis du Richelieu – a French Club for adults. The library has also co-sponsored programs with the historical society as well as other special programs.

### PEMBROKE TOWN LIBRARY

The annual Book Sale, as well as other smaller sales are coordinated by Lorraine Good and Pat Crafts. These two volunteers work tirelessly throughout the year sorting books, pricing books, setting up the sales and putting it all away. The funds raised help to purchase new materials for the library.

Friends of the Library have really made a difference at the library beginning with the bake sale at the annual book sale in June and continuing with a photo challenge during the summer reading program, organizing an Old Home Day booth, a huge yard sale, a pumpkin painting contest, holiday baskets raffle and an end of year celebration, the group has been just a little bit busy. Each month the Friends of the Library helped the library to be a bigger part of the community as well as purchasing the books nominated for the Lady Bug Award and the Great Stone Face.

There is a wonderful crew of volunteers. Some come in weekly to help process the books, students who have their community service commitment to attain help out, others to help with shelving and many, many miscellaneous chores and our book sale group. During the month of June, over 100 hours of volunteering was recorded.

The library has continued its partnership with the schools. The wonderful footprints which lead from both Village and Hill Schools to the library and a school-wide art show was held again this year with a reception for the families who came to see this wonderful display. A welcoming letter was sent to each student attending Three Rivers and Pembroke Academy to introduce the students and their families to the library. A monthly newsletter is given to the students of Village and Hill Schools from the library in cooperation with the school district to keep these students informed of the library activities and additions to the library that they need to be made aware. These students and their families are to be commended on a year long helping hand program where donations were collected at the library to help neighbors in need. One monthly collection aided our homeless pets with food. A cooperative program with PALs has been started with the development of the Birthday Book Club and a quarterly literacy evening.

The staff has made a great effort to conserve energy. Electricity usage is down enough to make a difference even with increases in prices.

Respectfully submitted,

Frank Davis, Chairperson of the Trustees Cynthia Stosse, Library Director

Trustees: Terri Caplette Pat Fowler Cindy Menard Peggy Topliff

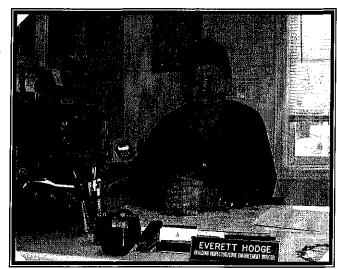
Alternate Trustees: Joyce Heinrich Rosemary Nunnally

# PLANNING AND LAND USE DEPARTMENT

#### **CODE ENFORCEMENT**

My name is Everett Hodge and I started as Pembroke's Code Enforcement Officer on August 13<sup>th</sup>. I bring over 20 years of experience in the construction field and code enforcement to this position.

My first challenge, when I started, was the Pembroke Crossing development and finalizing the construction of the Meat House. I look forward to the opening of the new Dunkin Donuts and further development of this site.



The Town of Pembroke is currently using the

2006 International Building Code, 2006 International Mechanical Code, 2006 International Plumbing Code, and 2005 National Electrical Code. This year will see the introduction of the 2008 National Electrical Code with new changes for new construction and renovations.

I also process applications for the Zoning Board of Adjustment, attend their meetings, and enforce the Zoning Regulations as they apply to new and existing structures.

For assistance with building permits, zoning questions, fire and rental inspections, please don't hesitate to contact my office. I am in the office from 8 a.m. to 9 a.m. and 12 p.m. to 4 p.m. except for Wednesday when the Planning Department doesn't open until 12 p.m. I schedule inspections from 9 a.m. to 12 p.m. Monday through Friday.

Below is the permit activity for 2007.

2007 Statistics

	Type of Permit	Number	Construction Value	Permit Cost
	Commercial	31	\$1,410,405.00	\$ 4,547.00
	New Dwellings	8	\$1,665,330.00	\$10,065.20
	Signs	12	\$ 8,270.00	\$ 404.00
-	Residential	276	\$2,332,228.08	\$18,389.79
	Totals	327	\$5,416,233.08	\$33,405.99

Respectfully Submitted

Everett Hodge Code Enforcement Officer

# PLANNING AND LAND USE DEPARTMENT

#### ZONING BOARD OF ADJUSTMENT REPORT

The Zoning Board of Adjustment is comprised of five regular members, and up to three alternates. Currently, the Zoning Board has a full board of regular and alternate members. The Zoning Board, after hearing all information regarding each case, is charged with granting or denying Variances, Special Exceptions, and Equitable Waivers. In addition the Zoning Board hears Appeals from Administrative Decisions.

As mentioned in last years' report, a warrant article was proposed to allow in-law apartments to be constructed. This was approved with certain guidelines for construction.

The Zoning Board is proposing other changes to the Zoning Ordinance this year, but the changes are minor and only apply to the addition of language that will clarify the roles and responsibility of the Zoning Board

The 2007 Zoning Board of Adjustment hearing are broken down as follows

Variances12	Granted 10 / 2 Denied
Use Variances7	Granted 5 / 2 Denied
Area Variance5	Granted 5 / 0 Denied
Special Exception6	Granted 5 / 1 Denied
Equitable Wavier1	Granted 1 / 0 Denied
Administrative Decision1	Granted 0 / 1 Denied

I would like to take this opportunity to thank all of the board members for their hard work throughout the year and dealing with the issues in a fair decisive manner.

Respectfully submitted,

William R. Bonney, Chairman Zoning Board of Adjustment

#### TOWN OF PEMBROKE

#### **GENERAL ASSISTANCE**

Per RSA 165:1 - Whenever a person in any town is poor and unable to support himself, he shall be relieved and maintained by the overseers of public welfare of such town, whether or not, he has residence there. For the purpose of this chapter the term "residence" shall have the same definition as in RSA 21:6-a.

Total applications for general assistance:	<u> 2007</u>	<u>2006</u>
	273	227
<ul><li>2007 – 19 did not follow thru with the application process</li><li>3 were denied for various reasons</li></ul>		
<ul><li>2006 - 21 did not follow thru with the application process</li><li>3 were denied for various reasons</li></ul>		
Total of families received general assistance in:	129	114
Assistance Given		
Rent	\$34,505.04	\$35,074.96
Shelter/Motel	1,970.00	485.00
Electric	159.65	559.94
Gas/Oil	1,437.60	1,777.61
Prescriptions	11,641.75	936.81
Food/Maintenance	224.78	1,588.58
Gasoline	486.50	267.00
Burial	0.00	1,500.00
TOTAL	<u>\$50,425.32</u>	<u>\$42,189.90</u>

In addition to the Town relieving and maintaining those individuals who were unable to meet their basic living needs, many referrals to other agencies were utilized: The Community Action Program (CAP) for fuel assistance and the Electric Assistance Program, State of N. H. Emergency Assistance Program for families receiving Temporary Assistance to Needy Families (TANF), the Prescription Assistance Programs, The Allenstown and Pembroke Interfaith Food Pantry just to name a few.

Respectfully submitted,

Muriel Previe Welfare Director

#### **CEMETERY COMMISSION**

The Cemetery Commission is pleased to welcome Patricia Bonenfant and Marilyn G. Ross as new members in 2007. They are joined by Victor J. Ranfos, Jr., of the Pembroke Public Works Department, who serves at the request of James Boisvert, Director of Public Works and Superintendent of Cemeteries.

As required by state statutes, the Commission has been working for several years to rebuild the front wall or fence at Evergreen Cemetery on Buck Street. The Commission hopes to utilize some of the accumulated interest money earned from the perpetual care trust fund for the reconstruction. Such use of the accumulated funds must be authorized by probate court, which must determine what percentage of the town's total accumulated interest has been generated by perpetual care funds that are specifically dedicated to lots in Evergreen Cemetery. David Richards, acting chairman of the Commission, has painstakingly developed this information by correlating named perpetual care funds with listed burials at Evergreen Cemetery. The Commission hopes that this tabulation will eventually allow the court to free a portion of the accumulated funds for reconstruction of the wall.

The Commission is also beginning to study the possibility of landscaping the forested rear portion of Evergreen Cemetery and preparing it for interments, and has received the valued advice of Pembroke native and professional horticulturist Jeff Good.

The Commission will replace flags on veterans' graves before Memorial Day, May 26, 2008, and will appreciate knowing of any veteran's grave that is not currently being marked with a flag.

The Commission solicits contributions or bequests to the Cemetery Improvement Fund, administered by the Trustees of Trust Funds. Enlargement of the fund through gifts will provide an endowment for cemetery upkeep and improvement. Such an endowment will relieve the town's cemeteries from dependence on fluctuating town budgets and will keep our historic burial places a source of pride and beauty for the community. Gifts or bequests should be made care of the Pembroke Trustees of Trust Funds and designated for the Cemetery Improvement Fund.

Respectfully submitted,

Patricia Bonenfant
Nancy Foster
James Garvin, Secretary
David Richards, Acting Chairman
Marilyn G. Ross
James Boisvert, Director of Public Works and
Superintendent of Cemeteries
Victor J. Ranfos, Jr., Public Works Department

#### PEMBROKE ECONOMIC DEVELOPMENT COMMITTEE

The Pembroke Economic Development Committee (PEDC) continues to have a dedicated group of volunteers and the support of other town boards and committees. The goal of the PEDC is to promote and retain business development, while maintaining a sense of "community" within the Town.

With the completion of the Main Street Bridge, our downtown area is certainly abuzz with activity. Many businesses have gone through changes to encourage a stronger patron atmosphere. The Downtown is taking shape to be a solid and resourceful area. This being still one of our many focuses to the PEDC.

Our goals for the up and coming year will also include the acknowledgement of our existing businesses; these businesses are what Pembroke is all about. This will be accomplished through utilizing the new businesses directory and personally surveying and awarding these establishments with certificates of achievement. To reiterate EDC's objectives of promoting new and existing businesses; is to assist in reducing tax burden on residents; and to increase employment opportunities.

This past year, EDC has continued to support other town committees and boards in projects benefiting our town such as Pembroke Woman's Club's flag display along Pembroke Street, Meet Me In Suncook's Plan NH application, and supporting the Tax Increment Finance Advisory Board (TIFF) in its development of the Soucook River Commercial District area.

EDC has continued to host public information meetings such as the Department of Resources and Economic Development held in November.

The PEDC encouraged the Town to keep the 4 Union St. property (former police and fire department) two years ago. The intent was to lease portions of the building to businesses which would provide complimentary uses to the existing business district of Suncook Village and to maintain a meeting room for Town committees. The property has realized significant upgrades. It now houses the Pembroke Sewer Department as well as Inspiration Investments which specialize in multiple businesses. Volunteer boards and committees such as Pembroke Economic Development Committee, Meet Me In Suncook, Pembroke Historic Society, Pembroke Woman's Club, Pembroke and Allenstown Old Home Day Committee, and Board of Selectmen have been using the meeting area. The building has opened its doors to the Christmas in Suncook Village event, the Suncook Village Historic District Art Exhibit, and Pembroke Woman's Club Regatta preparations. We are pleased that the building is generating revenue and are anxious to follow the effects it will have on other businesses in the area.

# PEMBROKE ECONOMIC DEVELOPMENT COMMITTEE

Updating of the Business Directory served as a great opportunity for EDC members to speak to Pembroke business owners. It will be available soon for distribution and will contain contact information for Pembroke businesses.

The business development in the C1, B1, B2, and overlay districts seem to be improving and stable.

We encourage all area businesses and members of the public to contact us at any time. We welcome suggestions and are here to serve the community. Meetings are held every third Thursday of the month, beginning at 7 p.m. With the new lease at the Perry Eaton building on union St. we are excited to be able to use this space for our meetings, bringing us closer to the village and a greater community feeling.

We appreciate the assistance of town hall staff as well as the support of other committees and will continue to make Pembroke a place where "Business Thrives and Families Prosper."

Respectfully submitted, John C . Payne Chairman PEDC

#### **RECREATION COMMISSION**

The Recreation Commission oversees the maintenance of Gamelin Memorial Field. Facilities at the park include: four ball fields (one lighted) for baseball, softball, and soccer; beach volleyball; fitness course; playground; picnic area; pavilion; horseshoes; and a boat launch area.

Each year the Commission sponsors a summer recreational program, summer swim lessons, biddy basketball (boys and girls - grades 3-6), men's recreational basketball league, and tennis lessons. The Commission supports: a soccer league for children (grades kindergarten - 6), Little League Baseball and Softball, Men's softball league, summer recreational basketball grades (7-12), annual fishing derby sponsored by the Rod and Gun Club, Amoskeag Rowing Club's NH Regatta Championship, Old Home Day activities, and various groups or individuals from Pembroke who use the park facilities for gatherings.

Jess Bean directed our summer recreation program for children in grades 2-7. Ninety-nine children registered for the five week program. The cost was \$115.00 plus the cost of field trips. Scholarships were made available for families with financial difficulties. Jess was assisted by Carol Cotnoir, and teenage counselors. Throughout the summer, the children were involved in sport activities, arts and crafts, and weekly field trips. Children in grades 7-8 were encouraged to attend the summer camp offered by the Suncook Boys and Girls Club.

Billy Haubrich Jr., a student at University of Connecticut, conducted tennis lessons for adults and children at Pembroke Academy's tennis courts. Twenty-eight people signed up and paid a modest fee for the eight lessons.

Southern New Hampshire University hosted our swim program. Sue Danault directed the program for the ninth year. The program is offered at a cost of \$30 for the eight lessons. Thirty-seven children registered for the lessons. The Commission would like to thank Ray Prouty at SNHU for his continued support of this worthwhile program.

The program for senior citizens, called M & M's, (motivated and moving), is coordinated by the team of Helen Fryer, Evelyn Morrison, Barbara Payne, Marilyn Ross, Janet Anderson, Reggie Baxter, Joyce Demirjian, Jan Edmonds, and Fran Schapperly. Residents, age 55 and older, have the opportunities to attend many events and programs with speakers, potluck luncheons, and special trips throughout the year. Lorraine Racette coordinates the "Lunch-Out" Group. The Commission commends those individuals for their willingness in planning programs and informing residents by sending out newsletters to promote participation in the various activities offered. New members and new ideas are always welcomed.

Old Home Day Committee had beautiful weather and another successful day for their annual event. The Recreation Commission thanks the committee for the picnic tables that they donated to the park. The Amoskeag Rowing Club used the facility for their annual New England Regatta Championship. The event went very well. People attended from all over New England and they raved about the "quaint little town and the beautiful river." The Pembroke Recreation Commission sincerely appreciates the great care both groups took in the using the park and their outstanding cleanup after their events.

#### **RECREATION COMMISSION**

Last year we purchased a new, larger set of swings for the playground and repaired many areas from the flood damage that happened throughout the park.

Next year we plan to initiate a Special Olympics Program for elementary students, repair the roof of the recreation building, pave under the pavilion, repair fireplaces and damaged physical fitness signs, and invest into a security system to monitor the park.

To close, we can not thank Jim Boisvert and the highway department enough for all their support last year - another year of unusual flooding. We also want to thank the many leagues and residents who used the park and cooperated in keeping the park clean - one that residents can be proud of.

Respectfully submitted,

Rose Galligan, Chairperson Michele Carvalho, Secretary David Seavey Sue Seidner Dave Sheldon Karen Misenheimer



# REPORT OF THE SUPERVISORS OF THE CHECKLIST

The Supervisors held all required and published sessions for correction, additions, deletions, and party changes. Additional work sessions were held as needed for verification of checklist entries and other preparation for posting of the checklist. The Supervisors were present at the following:

School District Meeting - March 10, 2007 Town Election Day - March 13, 2007 Town Deliberative Session - March 17, 2007

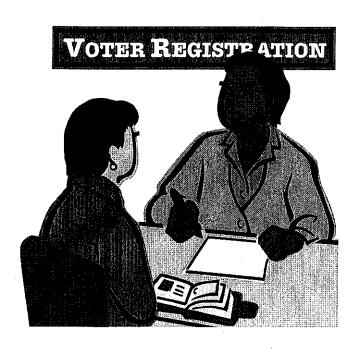
Throughout the year the Supervisors have continued to attend training sessions pertaining to implementing and maintaining the Statewide Voter Registration System. Much time has been spent updating voter information in the town's checklist and working with other town supervisors to improve the statewide voter registration data base.

Qualified residents may register to vote at the Town Clerk's Office in the Town Hall during regular business hours, at required Supervisor sessions, and at the polls on voting days. Each person desiring to register to vote must fill out a standard Voter Registration Form. The Supervisors of the Checklist must determine whether the applicant is legally qualified to vote in the community. To qualify, a person must provide evidence that he/she is at least eighteen years of age, a citizen of the United States (either born in the U.S. or naturalized), and is domiciled in the community in which he/she seeks to register.

We wish to thank Jim Goff, Town Clerk, Linda Williams, Municipal Secretary, and other Town staff for their continued help and support.

Respectfully submitted;

Patricia Y. Crafts Chelsea Goff Roland Young



# SOLID WASTE AND RECYCLING COMMITTEE

During 2007, the Selectmen of Pembroke recognized that the Town's need to address solid waste handling was not going to be a one-time or short-term event. As a result it moved to approve the formation of a permanent Solid Waste and Recycling Committee to succeed the ad hoc group that had preceded it. This is the first annual report of the new Solid Waste and Recycling Committee created earlier this year.

The Committee worked with the staff of the Public Works Department on Transfer Station issues throughout the year, and helped to facilitate two public hearings on fee changes that were subsequently approved and enacted. In conjunction with the fee changes, a special waste program, which was designed to comply with new state environmental standards on certain types of electronic goods such as televisions sets and computer monitors, was implemented, along with comingled container recycling. While a number of noteworthy milestones were reached in 2007, the real work is just beginning, and much still needs to be done in order to posture the Town for effective and efficient solid waste management in the decade to come.

The Committee continues the planning process for solid waste and recycling collection services. Within a few years, the methods of waste disposal presently in place will rise dramatically in cost and increase in restrictions. To help prepare for these coming changes, the Solid Waste and Recycling Committee worked collaboratively with the CIP Committee and the Public Works Department to plan future equipment needs, explored the option of curbside pickup of recyclables and automated trash pickup, visited "single stream" materials recycling facilities, and consulted with other municipalities and the regional solid waste cooperative in order to understand how surrounding communities plan to address these issues. The Committee prepared an advisory warrant article for the 2008 Town Meeting to create awareness of the issues that will face Pembroke in just a few years, so that residents may begin to think about solid waste disposal in slightly different terms.

The Committee is seeking broad support for its plans and intends to become a more visible entity across the community by making project presentations and holding informational sessions throughout 2008. The Committee's message is clear, the old days of just placing all your trash in a bag by the roadside is quickly coming to an end, and more expensive options will prevail. Citizen participation in recycling and revised solid waste handling procedures can be the cost efficient way to keep Pembroke clean and compliant in the years to come. All we need is your support.

#### Committee Members:

Jim Boisvert, Director of Public Works
Gerry Fleury
Sally Hyland, Chair
Roland Lemoine
Geoff Ruggles, Town Administrator (until August, Troy Brown)
Brian Tufts, Board of Selectmen

# SOUCOOK RIVER TAX INCREMENT FINANCING DISTRICT

#### 2007 ANNUAL REPORT

The Soucook River Tax Increment Financing District (TIF) encompasses nine (9) properties consisting of approximately 250 acres located around the intersection of Route 3 and Route 106. The purpose of the Tax Increment Financing District is to create employment opportunities for Pembroke residents and stimulate commercial growth to increase Pembroke's commercial tax base and stabilize local property taxes.

The Tax Increment Financing Plan is administered by the Town Administrator and implemented by the Board of Selectmen / Town Meeting. In 2006, the Board of Selectmen established an Advisory Board to assist with planning, construction and implementation of the TIF Plan. The Advisory Board is comprised of five (5) members, of which, a majority of the members are property owners or occupants of property located within or adjacent to the TIF District. The Advisory Board met periodically to continue discussions on the development projects in progress, Pembroke 600 and Pembroke Crossing.

Pembroke Crossing development completed most of the preliminary site work and construction of a Dunkin' Donuts and The Meathouse butcher shop. Pembroke 600 continued discussion with the State of New Hampshire for approval to construct a road/entrance at the intersection of Routes 3 and 106, which it received in December.

# TIF FINANCIAL SUMMARY For the year ended December 31, 2007

#### INCREMENT CALCULATION:

April 1, 2004 assessment	\$6,333,912.00
April 1, 2007 assessment	<u>\$27,601,067.00</u>
Total assessment increase	\$21,267,155.00
TIF captured assessed value	\$ 21.267.00

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BEGINNING FUND BALANCE: (\$305.00
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#### **PROJECT REVENUES:**

2007 tax increment	<u>\$50,318.00</u>
Total Revenues	\$50,318.00

#### **PROJECT COSTS:**

Expense	<u>\$ 0.00</u>
Total Costs	\$ 0.00

ENDING	TIME	DAT	A NICE.	\$50.013.00
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# SENATE PRESIDENT SYLVIA B. LARSEN District 15

As your State Senator, I am honored to serve you and wanted to report from the New Hampshire Senate on important state issues affecting you, as residents of Pembroke.

Last session, I concentrated on several key issues important to the citizens of New Hampshire: helping New Hampshire's working families by increasing the minimum wage; protecting New Hampshire citizens' health by implementing a smoking ban in restaurants and bars, increasing access to health care by supporting expanded eligibility to health insurance, protecting New Hampshire's special places and open spaces by increasing funding of the Land and Heritage Investment Program, adopting foreclosure protections for consumers, and reducing the high school dropout rate by ensuring attendance to age 18.

I also continued to work on long time policy priorities such as improving access to affordable prescription drugs and improving education and opportunities for college savings for New Hampshire families.

As a member of the Senate Finance Committee I am proud that we passed a fiscally responsible state budget for the FY 2008-2009 biennium that meets the needs of our most vulnerable citizens. The budget included the following assistance to the residents of Pembroke:

FY 2007 State Aid to Pembroke

Tyme of Aid				
Type of Aid	Amount			
Special Education	\$ 223,225			
School Building Aid	\$ 353,617			
School Breakfast	\$ 1,351			
School Lunch	\$ 12,497			
Driver Education	\$ 28,800			
Tuition & Transportation	\$ 16,531			
Adequate Education Grants	\$ 5,615,366			
Retirement Contribution - Teachers	\$ 165,020			
Water Pollution Control	\$ 51,403			
Meals & Rooms Distribution	\$ 284,546			
Revenue Sharing	\$ 88,616			
Retirement Contribution - Police & Fire	\$ 28,724			
Highway Block Grant	\$ 136,331			
TOTAL	\$ 7,006,027			

This session, I will be concentrating on several key issues important to the citizens of New Hampshire: costing an adequate education, implementing kindergarten in the communities that don't yet offer it, strengthening our laws to improve internet safety for our children, protecting the future of the New Hampshire Retirement System and addressing highway funding and our statewide highway infrastructure. I am also committed to addressing climate change by implementing a cap and trade program (to reduce carbon dioxide emissions).

As a long time advocate of improving opportunities for affordable housing, I continue to support legislative efforts aimed at increasing workforce housing. I look forward to working with State Representatives from the Pembroke area on this and wide range of opportunities to support a healthy business climate in our state

If you wish to contact me about these or any other matters I might help you with, please call me at (603) 271-2111, or email me at <a href="mailto:sylvia.larsen@leg.state.nh.us">sylvia.larsen@leg.state.nh.us</a>.

# PEMBROKE AND ALLENSTOWN OLD HOME DAY

SLOGAN: Hands across the Water THEME: It's a Wonderful World!

In spite of high temperatures, turn out for Pembroke and Allenstown Old Home Day on August 25, 2007 was impressive. The day began with pre-parade entertainment downtown. "It's a Wonderful World" was the theme that inspired parade floats relating to Africa, Australia, Canada, Holland, Ireland, Italy, Rwanda, USA, Pembroke Around the World, and FIRST Around the World. Individuals, businesses, churches, and other organizations poured their hearts and souls into creating these rolling displays. Other participants were Police, Selectmen, Citizens of the Year, American Legion, VFW, Boy Scouts, Girl Scouts, bands, clowns, a stilt walker, antique and classic cars, tractors, fire trucks, horses, and so many others.

Events at Memorial Field included, but were not limited to, free parking; free door prize; petting zoo; foam, robotics, sports, and wildlife demonstrations; balloon artists; live music; face painting; pony rides; hay rides; children's games; dunking booth; crafts; sweets, treats, hot food and drinks. The finale of outstanding fireworks, compliments of AG New England, began a few minutes early for the safety and well-being of observers due to a thunderstorm threat.

The OHD Committee hopes the citizens of Pembroke and Allenstown and surrounding communities, along with visiting friends and relatives, took as much pleasure in participating in Old Home Day as our members enjoyed organizing this event. As Chairperson, I wish to thank all fellow OHD Committee members and volunteers for their tireless efforts and dedication to another successful Old Home Day. It is a privilege and honor to work with each of you.

Other areas of thankful recognition are to be directed toward both towns of Allenstown and Pembroke, Police Officers, Firefighters, Tri-Town Ambulance, churches, merchants, non-profit organizations, schools, and individuals. Thank you all for monetary donations, gifts, prizes, volunteer help, equipment and property use. The OHD Committee couldn't have done it without you.

As always, our committee is understaffed and in need of additional help, and we strongly encourage feedback. Our meetings are open to the public on the last Monday of each month from February to September. If you would like to be part of our team, please contact Steve at 224-7324.

In closing, thank you everyone for partaking in Old Home Day in whatever forms it took. Every one of you is a vital key to its success. Keep in mind next year's theme, "Old Home for the Holidays." Mark Saturday August 23, 2008 on your calendar for the upcoming Pembroke and Allenstown Old Home Day celebration!

Stephen L. Fowler, Chairperson Pembroke and Allenstown Old Home Day Committee

# PEMBROKE AND ALLENSTOWN OLD HOME DAY

# 2007 Income Statement

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Business Donations	\$10,228
Town of Allenstown	2,000
Town of Pembroke	2,000
Concessions	1,716
Crafts	655
Raffle Sales	1,086
Rides	1,024
Interest	14
Pony Rides	120
Children's Games	250
50-50	193
Total Income	19,286
Expense:	
Fireworks	5,500
Parade	4,136
Entertainment	3,850
Insurance	1,044
Parking	300
Sanitation Rentals	370
Postage	138
Capital Improvements	1,380
Children's Games	446
Rides	1,500
Miscellaneous	480
Total Expense	19,144
Net Income	<u>\$</u> 142