

# TOWN OF PEMBROKE ANNUAL REPORT 2011



## **DEPARTMENT ADDRESSES & PHONE NUMBERS**

<b><u>DEPARTMENT</u></b>	<b><u>ADDRESS</u></b>	<b><u>PHONE NUMBER</u></b>
<b>TOWN HALL</b>	311 Pembroke Street	485-4747
Board of Selectmen		Ext. 201
Tax Collector		Ext. 201
Town Clerk		Ext. 206
Town Administration		Ext. 201
Planning and Land Use Department		Ext. 213
Zoning Department		Ext. 214
Code Enforcement/Building Inspector		Ext. 214
Assessing Department		Ext. 213
Welfare Assistance		Ext. 204
<b>FIRE DEPARTMENT</b>	247 Pembroke Street	Emergency: 911 Business: 485-3621
<b>POLICE DEPARTMENT</b>	247 Pembroke Street	Emergency: 911 Business: 485-9173
<b>PUBLIC WORKS DEPARTMENT</b>	8 Exchange Street	485-4422
<b>SEWER DEPARTMENT</b>	4A Union Street	Emergency: 300-8628 Business: 485-8658
<b>SCHOOL DISTRICT</b>		
SAU #53	267 Pembroke Street	485-5187
Pembroke Academy	209 Academy Road	485-7881
Three Rivers School	243 Academy Road	485-9539
Hill School	300 Belanger Drive	485-9000
Village School	30 High Street	485-1807
<b>TOWN LIBRARY</b>	313 Pembroke Street	485-7851
<b>WATER WORKS</b>	346 Pembroke Street	485-3362

### **TOWN HALL HOURS OF OPERATION**

Monday - Friday 8:00 a.m. – 4:00 p.m.

#### **Evening Hours**

Town Clerk Only  
Thursday 5:00 p.m. - 7:00 p.m.

## CITIZENS OF THE YEAR



Steve and Pat Fowler

Steve and Pat Fowler have been fixtures in Pembroke for so many years. They have been involved in the local family business Lavallee Oil for all of their adult lives. Over 25 years ago they resurrected the Old Home Day Committee celebration after it had been disbanded for years. Year after year they devote countless volunteer hours to keep the tradition going. Without Steve and Pat, there is a great possibility that Old Home Day would have long become a memory in everyone's eyes.

Their enthusiasm, passion and commitment is so contagious that once they ask for your help, they have you hooked for life.

Long after everyone else has burnt out Steve and Pat are still going strong. Their hard work and commitment to keeping the Old Home Day event alive for our community should be recognized. In addition to working with Old Home Day, both Pat and Steve have also been active on many various Boards and Committees in Town, hence our reason to award them Pembroke's Citizens of the year for 2011.



# **ANNUAL REPORT**

OF THE

Board of Selectmen and School Board

OF THE

## **Town of Pembroke**

TOGETHER WITH THE REPORTS OF THE

Treasurer, Trustees, Officers and  
Boards, Committees and Commissions  
of the Town

FOR THE

YEAR ENDING DECEMBER 31, 2011





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**2012 TOWN MEETING WARRANT & PROPOSED TOWN BUDGET ..... (Blue Pages)**

**2012 SCHOOL DISTRICT WARRANT & PROPOSED SCHOOL BUDGET .. (Blue Pages)**





## **TOWN OFFICIALS**

### **Board of Selectmen**

Fredrick L. Kline, Chair (2012);  
Justine “Tina” Courtemanche, Vice Chair (2014);  
David A. Sheldon, Jr. (2013); John Duggan, Jr. (2013);  
Robert G. Samson (2014)

### **Town Treasurer**

Charles L. Connor (2012)

### **Deputy Treasurer**

Peggy Topliff

### **Town Clerk**

James F. Goff (2012)

### **Town Moderator**

Thomas E. Petit (2012)

### **Assistant Town Moderator**

Charles Mitchell

### **Supervisors of the Checklist**

Patricia Crafts, Chair (2014);  
Roland Young, Jr. (2012); Linda A. Williams (2016)

### **Library Trustees**

Joyce Heinrich (2012); Ann Hasbany (2013);  
Lynn M. Lamy (2013); Patricia Crafts (2014);  
Susan Whitbeck (2014); Dianna Mafucci (2012);  
Rosemary Nunnally, Alt. (2012); Marie Brezosky, Alt. (2012);

### **Trustees of Trust Funds**

Gerard E. Fleury, Chair (2014);  
Normand Provencher (2012); Daniel Crean (2013)

### **Sewer Commission**

Harold Thompson, Chair (2013);  
Paulette Malo (2014); Jules Pellerin (2012)

### **Water Commission**

Edward Lavallee, Chair (2012);  
Maurice Lavoie, (2014); Kevin Brasley (2015);  
Chris Culberson (2013); Louise Petit Roberts (2016)

## **TOWN DEPARTMENTS AND OFFICES**

### **Town Administration Department**

David M. Jodoin, Town Administrator  
Muriel Previe, Welfare Director  
Linda A. Williams, Municipal Secretary  
Nataliya Gapanova, Accountant  
Christine G. Addington, Accounts Clerk

### **Emergency Management**

Fire Chief Harold Paulsen, Director  
Larry Young, Sr., Deputy Director

### **Fire Department**

Harold Paulsen, Fire Chief  
John C. Theuner, Assistant Fire Chief  
Paul M. Gagnon, Deputy Fire Chief  
Erik S. Paulsen, Captain  
Robert B. Farley, Captain  
Brian A. Lemoine, Lieutenant  
Charles R. Schmidt, Lieutenant  
Jeff B. Cyr, Lieutenant  
Chester R. Martel, Lieutenant

### **Health Department**

Dr. Vincent E. Greco, Health Officer  
Larry Young, Sr., Deputy Health Officer

### **Tax Collection**

David M. Jodoin, Tax Collector  
Linda A. Williams, Deputy Tax Collector

### **Planning and Land Use Department**

Stephanie Verdile, Planner  
Everett Hodge, Code Enforcement Officer  
Elaine Wesson, Planning and Land Use Clerk

### **Police Department**

Dwayne Gilman, Chief of Police  
Gary Gaskell, Lieutenant  
Dawn Shea, Detective Sergeant

### **Department of Public Works**

James Boisvert, Director  
Reno Nadeau, Foreman  
Victor Ranfos, Foreman

## **BOARDS, COMMITTEES AND COMMISSIONS**

### **BUDGET COMMITTEE**



Mark LePage, Chair; Michael Connor; Brian Seaworth; Marie Chouinard;  
Daniel D. Crean; Steve Abbott; Sandy Hogan; Sue Whitbeck;  
Gerard Fleury, CIP Representative;  
Tina Courtemanche, Board of Selectmen Representative;  
David Sheldon, Board of Selectmen, Alt.;  
Tom Serafin, School Board Representative;  
Alane Rapazza, Recording Clerk

### **CAPITAL IMPROVEMENT PROGRAM COMMITTEE**



Rosemarie Michaud, Vice Chair ; Bryan Christensen ;  
Dianne Schuett; William Hamilton,  
Tina Courtemanche, Board of Selectmen Representative  
David Sheldon, Board of Selectmen Alt.;  
Ron Nowe, Planning Board Representative;  
Gerry Fleury, Budget Committee Representative;  
Tammy Boucher, School Board Representative

### **CEMETERY COMMISSION**



David Richards, Chair ; James Garvin;  
Patricia Bonenfant; Roland Young, Jr.

### **CONSERVATION COMMISSION**



Ammy Heiser, Chair; Carol Bertsimas, Vice Chair;  
Ayn Whytemare; Brian Mrazik  
Kevin Krebs, Planning Board Representative;  
Christie Rice, John French

## **BOARDS, COMMITTEES AND COMMISSIONS**

### **PLANNING BOARD**



Alan Topliff, Chair; Brian Seaworth, Vice Chair; Robert E. Bourque;  
Kevin Krebs; Kathy Cruson; Larry Young, Sr.; Ron Nowe, Alt.  
John Duggan, Jr., Board of Selectmen Representative;  
Justine M. “Tina” Courtemanche, Board of Selectmen Alt.  
Jocelyn Carlucci, Recording Secretary

### **RECREATION COMMISSION**



Rose Galligan, Chair; Michelle Carvalho;  
Karen Meisenheimer ; Christine Robinson;  
Robert G. Samson, Board of Selectmen Representative

### **ROADS COMMITTEE**



Oscar Plourde, Chair; Burton Curley, Vice Chair  
Paulette Malo; Henry Malo, Alt.;  
Brian Seaworth, Planning Board Representative;  
James Boisvert, Dept. of Public Works Representative;  
Fredrick L. Kline, Board of Selectmen Representative

### **ZONING BOARD OF ADJUSTMENT**



William Bonney, Chair ; Bruce Kudrick, Vice-Chair;  
Dana Carlucci ; Thomas Hebert; Thomas LoPizzo;  
Mick Pinard, Alt.; Paul Paradis, Alt; Mark Simard, Alt.;  
Susan Gifford, Recording Secretary

## BOARD OF SELECTMEN'S REPORT



### BOARD OF SELECTMEN

*L-R:* David Sheldon, Justine “Tina” Courtemanche, John Duggan, Jr.,  
Fred Kline, Robert Samson



By far, the largest project this year was the re-construction of lower Broadway and associated roads. Although there were a few bumps along the way, we were able to complete the project on budget and were able to reduce the bond rate from 3.99 to 1.25% for a savings to the taxpayers.

In addition to Broadway, we were able to complete approximately 90% of the long standing work to the transfer station that started in 2004, including hot top and the building of the salt shed. Final pavement will take place in 2012 along with the final top coat of paving on Broadway.

2011 also brought some changes to our Police Department. Both Chief Lane and Sgt Crockwell retired after lengthy careers here in Pembroke. In addition to congratulating them both, we are pleased to have promoted Lt. Gilman to Chief and Sgt. Gaskell to Lt. Please join us in congratulating all of them.

We had some changes in our Planning Department. Jeff Gaeta left to take on an exciting career opportunity with the Army Corp of Engineers, but we were lucky enough to find Stephanie Verdile to take his place. Stephanie has many years of experience and comes to us from the Town of Gilford.

## **BOARD OF SELECTMEN'S REPORT**

We have been working hard on the “inter municipal agreement” with the Allenstown Selectmen to provide continued ambulance service with Tri-Town and have made a lot of progress and hope to continue the open lines of communication between both communities..

We also want to thank the dedicated staff and department heads and want to acknowledge how existing staff has absorbed extra duties and responsibilities at a savings to the community. Thank you.

In addition to our fine staff, we are blessed with many dedicated and caring volunteers who contribute so much to the function of our town.

If you have interest in serving on a committee, feel free to stop in to Town Hall and fill out a volunteer form. We are always looking for help.

Please remember, In the event of a winter parking ban, be sure to tune in to WMUR Channel 9, WJYY 105.5, or go to the Towns website, and remember that your trash will not be picked up during snow emergencies. For holiday's, please refer to the calendar on your annual newsletter.

Looking ahead to 2012, the Board will be starting their assessment updates to comply with the States requirement for recertification in 2014. The assessors will be out and about measuring and listing properties and leaving off cards to access the home. Please make sure to contact them so that the assessment card can be reflected properly.

Finally, we would like to call to your attention that due to new Accounting standards, the annual audit report is not listed in this report, only the Auditors comments. New regulations state that if the report is printed, that the entire report must be included. To include the entire report would double the size of the Town report as well as the cost. The report is available on the Towns website or copies can be obtained at Town Hall.

Respectfully submitted,

Pembroke Board of Selectmen.

## MINUTES OF THE ANNUAL TOWN MEETING

TOWN OF PEMBROKE, NH  
MARCH 8, 2011

The meeting was opened by Moderator Thomas E. Petit at 11:00 a.m.

A motion was made to act on Articles #1 and #2 and to act on the remaining articles at the deliberative session on March 12, 2011 at the Pembroke Academy Auditorium.

**MOVED: Chester Martel**

**SECONDED: Charles Mitchell**

**VOTE: YES**

**MOTION PASSED**

**ARTICLE #1:** To choose all necessary officers for the ensuing year.

\*Denotes elected

Town Clerk for one year:  
vote for not more than one  
James F. Goff

\*522

Sewer Commissioner for three years:  
vote for not more than one  
Paulette Malo

\*461

Treasurer for one year:  
vote for not more than one  
Charles L. Connor

\*491

Water Commissioner for five years:  
vote for not more than one  
Louise Petit Roberts

\*465

Selectman for three years:  
vote for not more than two  
Robert Samson  
Justine "Tina" Courtmanche  
Dana J. Dexter  
Cindy Lewis

\*288

\*343

85

240

Library Trustee for three years:  
vote for not more than two  
no one filed

Patricia Crafts

\*59 write-in votes

Trust Fund Trustee three years:  
vote for not more than one  
Gerard Fleury

\*467

Selectman for one year:  
vote for not more than one  
Larry Preston  
Richard Bilodeau  
Fred Kline

96

83

\*329

**5436 names on checklist**  
**551 ballots cast**



## MINUTES OF THE ANNUAL TOWN MEETING

### ARTICLE 2 – AMEND ZONING ORDINANCE

Are you in favor of adopting the following amendments to the existing Zoning Ordinance of the Town of Pembroke?

#### Amendment #1

Are you in favor of the adoption of Amendment #1 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

To amend § 143-8 Definitions, to amend the definition of dwelling unit to include what constitutes cooking facilities and to replace the definition of wetlands to reference the State of New Hampshire's definition of wetlands (as stated in NH RSA 482-A:2, X.)

**YES 363 NO 143 AMENDMENT #1 PASSED**

#### Amendment #2

Are you in favor of the adoption of Amendment #2 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

To amend § 143-22 Accessory Buildings, to allow accessory buildings in the Limited Office (LO) District and to allow reductions in the minimum rear yard depth to 15 feet as it is in the R1, B1, and B2 districts.

**YES 329 NO 178 AMENDMENT #2 PASSED**

#### Amendment #3

Are you in favor of the adoption of Amendment #3 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

To amend § 143-39 Temporary office trailer or storage trailer to include storage pods, to require a permit from the Code Enforcement Officer, with fees established by the Selectmen, for a period less than 12 months, to require a special use permit from the Planning Board for a period more than 12 months, and to require that the placement of trailers and/or pods adhere to the setback requirements of the district they are to reside in.

**YES 293 NO 217 AMENDMENT #3 PASSED**

#### Amendment #4

Are you in favor of the adoption of Amendment #4 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

To amend § 143-62 Dimensional Table of Signs, § 143-63 Special Conditions for specific types of signs, and § 143-66 Number of signs to remove any mention of the Home Business district and to replace all mentions of minor and major home occupations with minor and major home businesses.

**YES 280 NO 193 AMENDMENT #4 PASSED**

## MINUTES OF THE ANNUAL TOWN MEETING

### **Amendment #5**

Are you in favor of the adoption of Amendment #5 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

To replace the existing § 143-72 Wetlands Protection District ordinance with a new § 143- 72 Wetlands Protection ordinance.

**YES 327 NO 154 AMENDMENT #5 PASSED**

### **Amendment #6**

Are you in favor of the adoption of Amendment #6 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

To add a section to the Zoning Ordinance entitled § 143-35.1, Private Sales and Related Outdoor Display, which would regulate the private sale and related outdoor display of items to three items per calendar year per lot, require notification to the Code Enforcement Officer for each item to be displayed, and provide a 90-day display period for each item from the date of notification. Approved commercial sales, such as equipment and motor vehicle dealerships, with prior site plan approval from the Pembroke Planning Board, as well as yard sales, are exempt from the provisions of this article.

**YES 261 NO 233 AMENDMENT #6 PASSED**

### **Amendment #7**

Are you in favor of the adoption of Amendment #7 as proposed by a Citizen Petition for the Town Zoning Ordinance as follows:

To add a section to the Zoning Ordinance entitled § 143-35.1, Private Sales and Outdoor Display, which would regulate the private sale and outdoor display of items to three items per calendar year per lot, allow only one item to be offered for sale at any one time, require a no-cost permit from the Code Enforcement Officer for each item to be displayed, allow only one permit per item per calendar year (additional permits for unsold items will not be granted in one calendar year), and provide a 90-day display period for each item from the date the permit is granted. Approved commercial sales, such as equipment and motor vehicle dealerships, with prior site plan approval from the Pembroke Planning Board, as well as yard sales, are exempt from the provisions of this article. This amendment is not supported by the Pembroke Planning Board.

**YES 144 NO 350 AMENDMENT #7 FAILED**

**MINUTES OF THE ANNUAL TOWN MEETING  
TOWN OF PEMBROKE, NH  
DELIBERATIVE SESSION  
MARCH 12, 2011**

Moderator Thomas E. Petit opens the meeting at 10:00 a.m. and reads the results of the ballot vote taken on March 8, 2011. He then calls the meeting to order at 10:18 a.m.

Selectperson Cindy Lewis read the proclamation from the 2010 Pembroke Town Report naming Benjamin "Ben" Talford Citizen of the Year.

Diane Schuett explains that the award is given posthumously and she also has an award to be presented to Ben's widow, Jeanne Talford. The award is a 2010 Spirit of NH Award Certificate of Appreciation given to Ben Talford as an acknowledgment of exemplary contribution to volunteerism and to the betterment of life in NH. Signed by Lisa Michaud, Chairman of the Board of Volunteer NH and also signed by John H. Lynch, Governor of NH.

**Dan Crean made a motion to dispense with the reading of the full warrant and proceed with the meeting.**

**MOVED: Dan Crean**

**SECONDED: Thomas Serafin**

**VOTE: YES**

**MOTION ACCEPTED**

**ARTICLE #3:** To see if the Town will vote to raise and appropriate the sum of \$1,400,000 for the Roadway Improvement and reconstruction project for the following streets; Broadway, Pine, Maple, Prospect and Pleasant, and to authorize the issuance of not more than \$1,400,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon; (2/3 ballot vote required)

Recommended by Board of Selectmen  
Recommended by Budget Committee

**MOVED: Normand Provencher**

**SECONDED: Gerard Fleury**

***Selectperson Cindy Lewis gave an overview of the project.***

Water Commissioner Christopher Culberson gave an overview of the work that needs to be done with respect to the water line infrastructure for that same project. This will be acted upon in Article #4. He then made a motion to vote on Article #3 and Article #4 at the same time.

**MOVED: Christopher Culberson**

**SECONDED: Dave Sheldon**

**VOTE: YES**

**MOTION ACCEPTED**

## MINUTES OF THE ANNUAL TOWN MEETING

**ARTICLE #4:** To see if the Town will vote to raise and appropriate through water fees (bond will be paid for by users not through property taxes) the sum of \$450,000 for the Water line infrastructure replacement for the following streets; Broadway, Pine, Maple, Prospect and Pleasant, and to authorize the issuance of not more than \$450,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Water Commissioners to issue and negotiate such bonds or notes and to determine the rate of interest thereon; (2/3 ballot vote required)

Recommended by Board of Selectmen

Recommended by Budget Committee

*Town Administrator David Jodoin explained that by contracting the full project all in one year, the cost would be about \$1,400,000. If they broke it up into three phases over three years, the projected cost would be about \$1,800,000.*

*Adrien Morales stated that he thought that having angled parking would produce a safety problem.*

Charles Albee asked if there was any state or federal funds for this project.

David Jodoin stated that there was no stimulus money available for this.

Thomas Serafin asked if there will be any sewer line work done at the same time.

Sewer Commissioner Harold Thompson stated that the sewer commission has no intention of doing any upgrades to the sewer as they feel that the lines are fine in that area.

**Moderator Thomas E. Petit opens the polls for voting on Articles #3 and #4 at 10:56 a.m.**

The Moderator continues with the meeting.

**ARTICLE #5:** To see if the Town will vote to raise and appropriate the sum of \$301,000 for the purchase of a parcel of land located adjacent to 553 Buck Street (Hillman property), said parcel is 46.3 +/- acres as described in the survey plan completed by Henry Amsden plan # 19590; and to further authorize the Conservation Commission to withdraw the sum not to exceed \$301,000 from the Conservation Fund for this purchase; and to further authorize the transfer of a conservation easement on the above noted property to Five Rivers Land Trust, a non profit organization dedicated to protecting open space lands in Central NH to preserve the natural landscape of NH communities. (This article has no impact on taxes)

Not Recommended by Board of Selectmen

Not Recommended by Budget Committee

**MOVED: William Nunnally**

**SECONDED: Larry Preston**

## MINUTES OF THE ANNUAL TOWN MEETING

There was a motion made to amend "Five Rivers Land Trust" to "Five Rivers Conservation Trust"

**MOVED: Ammy Heiser**

**SECONDED: James Garvin**

**VOTE: YES**

**MOTION PASSED**

There was an informational presentation made by Conservation Commission members Carol Bertsimas, Ammy Heiser and Brian Mrazik.

After much discussion, there was a petition presented to the Moderator signed by: Larry Preston, John Duggan, Trevor Kole, Norm Provencher, Brian Lemoine and Glenda Lemoine calling for a ballot vote on Article #5.

After all the registered voters in attendance who wished to cast a ballot on Article #5 had done so, the Moderator Petit closed the polls for Article #5. The ballots were counted and the Moderator read the results.

**YES 187**

**NO 54**

**ARTICLE #5 ADOPTED**

**There was a motion made to apply RSA 40:10 on Article #5**

**MOVED: Ammy Heiser**

**SECONDED: Carol Bertsimas**

**VOTE: YES**

**MOTION ACCEPTED**

**ARTICLE #6:** To see if the Town will vote to approve the cost items included in the collective bargaining agreement reached between the Board of Selectmen and the International Union of Operating Engineers Local 998 regarding Public Works Employees; which calls for the following increases in salaries and benefits at the current staffing levels:

<u>Fiscal Year</u>	<u>Estimated Increase</u>
2011	\$11,712
2012	\$12,803
2013	\$15,039

And to further raise and appropriate the sum of \$11,712 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels in accordance with the most recent collective bargaining agreement.

Recommended by Board of Selectmen  
Recommended by Budget Committee

**MOVED: David Sheldon**

**SECONDED: Larry Preston**

**VOTE: YES**

**ARTICLE #6 ADOPTED**

## MINUTES OF THE ANNUAL TOWN MEETING

**ARTICLE #7:** To see if the Town will vote to raise and appropriate the sums set forth below to be placed in the Capital Reserve Funds previously established.

Town Equipment Capital Reserve Fund	\$ 75,000
Police Cruiser Capital Reserve Fund	\$ 55,000
Police Small Equipment Capital Reserve Fund	\$ 13,500
Municipal Facilities Capital Reserve Fund	\$ 10,000
Fire Major Equipment Capital Reserve Fund	\$170,000
Fire Small Equipment Capital Reserve Fund	\$ 40,000
Revaluation Update Capital Reserve Fund	\$ 32,500
Library Reference Media Capital Reserve Fund	\$ 3,500
	-----
	\$399,500

Recommended by Board of Selectmen  
Recommended by Budget Committee

**MOVED: Rob Farley**

**SECONDED: David Sheldon**

**VOTE: YES**

**ARTICLE #7 ADOPTED**

**ARTICLE #8:** To see if the Town will vote to raise and appropriate the sum not to exceed \$66,901 to purchase and equip one (1) Police cruiser and (1) Police Admin vehicle and to authorize the withdrawal of a sum not to exceed \$66,901 from the Police Cruiser Capital Reserve Fund created for this purpose.

Recommended by Board of Selectmen  
Recommended by Budget Committee

**MOVED: William Nunnally**

**SECONDED: Marc Chevette**

**VOTE: YES**

**ARTICLE #8 ADOPTED**

**ARTICLE #9:** To see if the Town will vote to raise and appropriate the sum not to exceed \$12,000 for repairs and improvements at Memorial Field to include the following items; Men's softball backstop, Pavilion and stage and to authorize the withdrawal of a sum not to exceed \$12,000 from the Recreation Capital Reserve Fund created for this purpose.

Recommended by Board of Selectmen  
Recommended by Budget Committee

**MOVED: Larry Preston**

**SECONDED: Marc Chevette**

**VOTE: YES**

**ARTICLE #9 ADOPTED**

## MINUTES OF THE ANNUAL TOWN MEETING

**ARTICLE #10:** Shall the Town adopt the provisions of RSA 31:95-c to restrict all of the revenues received by the town from N.H. Fish and Game statute and Town of Pembroke OHRV fines and forfeitures, to expenditures for the purpose of OHRV enforcement? Such revenues and expenditure shall be accounted for in a special revenue fund to be known as the Police Department OHRV Enforcement Fund, separate from the general fund. Any surplus in the said fund shall not be deemed part of the general fund and shall be expended only after a vote by the legislative body to appropriate a specific amount from said fund for a special purpose related to the purpose of the fund or source of the revenue. (Ballot vote required)

**MOVED: David Sheldon**

**SECONDED: March Chevette**

Police Chief Scott Lane explains the intent of this article.

Moderator Petit opens the polls for voting on Article #10.

After all registered voters in attendance who wished to vote had done so, the Moderator closes to polls for voting on Article #10. The ballots are counted and the results are as follows:

**YES 154**

**NO 19**

**ARTICLE #10 ADOPTED**

### **ARTICLE #3 AND #4 RESULTS:**

At this point in the meeting the polls for Articles #3 and #4 had been open for more than 1 hour and after the moderator determines that all registered voters who wished to vote on each article had done so, the moderator closes the polls for voting on Articles #3 and #4 at 12:05 p.m.. The ballots were counted and the results are as follows:

**ARTICLE #3: 2/3 ballot vote required**

**YES 193**

**NO 52**

**78% in favor ARTICLE #3 ADOPTED**

**ARTICLE #4: 2/3 ballot vote required**

**YES 198**

**NO 50**

**80% in favor ARTICLE #4 ADOPTED**

**ARTICLE #11:** Shall the Town vote to discontinue a portion of Ricker Road as noted below and annex said description to Map 256, Lot 21 as follows; Commencing at a point on the southerly sideline of Ricker Road, said point being the following courses, as measured along the sideline of Ricker Road, from the center of a stone headwall marking the northwesterly most corner of land now or formerly of John and Christine Beausoleil; N25°49'10"E a distance of 11.59 feet to a point; thence along a curve to the right having a central angle of 17°29'04" and a radius of 100.50 feet a distance of 30.67 feet to the true point of beginning, thence commencing from the point of beginning N37°35'10"E a distance of 465.45 feet to a point; thence by a curve to the left, having a central angle of 19°14'09" and a radius of 200.50 feet a distance of 67.31 feet to a point; thence S14°14'10"W a distance of 98.06 feet to a point; thence by a curve to the right, having a central angle of 44°28'30" and a radius of 199.50' a distance of 154.86 feet to a point; thence S58°42'40"W a distance of



## MINUTES OF THE ANNUAL TOWN MEETING

142.75 feet to a point; thence by a curve to the left, having a central angle of 15°24'26" and a radius of 100.50 feet a distance of 27.03 feet to the point of beginning, containing 17,892 square feet or 0.41 acres. This discontinuance of this area will be at no cost to the Town.

**MOVED: David Sheldon**

**SECONDED: John Duggan**

**VOTE: YES**

**ARTICLE #11 ADOPTED**

**ARTICLE #12:** (By Petition) We, The undersigned residents and registered voters of the Town of Pembroke do hereby submit the following petition for Town Meeting vote: To see if the Town will vote to register and disseminate to all concerned its objection, opposition and commitment to stop the construction of any new portion of the high voltage transmission line that deviates from the alignment of the present existing right of ways in the Town of Pembroke NH as presently proposed by Northeast Utilities, NStar and Hydro- Quebec since such a huge scar constructed and erected through and above the town's treasured residential and scenic private properties will cause inestimable damage to the orderly economic development of the Town, and the health and wellbeing of its residents; or to take any other action relative thereto.

**MOVED: Charles Schmidt**

**SECONDED: Rob Farley**

There was a motion made to amend Article #12 to now read: We, The undersigned residents and registered voters of the Town of Pembroke do hereby submit the following petition for Town Meeting vote: To see if the Town will vote to register and disseminate to all concerned its objection, opposition and commitment to stop the construction of any new High Voltage Transmission Line in the Town of Pembroke NH as presently proposed by Northeast Utilities, NStar and Hydro-Quebec, since such a huge scar constructed and erected through and above the Town's treasured residential and scenic private properties will cause inestimable damage to the orderly economic development of the Town, and the health and wellbeing of its residents; or to take any other action relative thereto.

**MOVED: Marc Chronis**

**SECONDED: John French**

After much discussion, a vote was taken on the amendment.

**VOTE: YES**

**AMENDMENT PASSED**

**There was a motion made to add "advisory only." at the end of this article.**

**MOVED: Larry Preston**

**SECONDED: David Sheldon**

**VOTE ON AMENDMENT: YES**

**AMENDMENT PASSED**

After much discussion on the effects that this will have on the Town of Pembroke and the loss of property values, a vote was taken on Article #12 as amended.

**VOTE: YES**

**ARTICLE #12 PASSED AS AMENDED**

## MINUTES OF THE ANNUAL TOWN MEETING

**ARTICLE #13:** (By Petition) To see if the Town will vote to appropriate the sum of \$100,000 from the paving budget to finish the paving of Cross Country Road. The Town has \$600,000 for paving in the budget and there will be no impact on your taxes. (This article is advisory only)

**MOVED: Harold Paulsen**

**SECONDED: Chester Martel**

Marc Chronis asked which section of Cross Country Road this article pertains to.

Steven Abbott explained that it is the dirt section north of North Pembroke Road and that there is a maintenance and dust issue.

Larry Preston speaks in opposition to the article.

**VOTE: NO**

**ARTICLE #13 FAILS**

**ARTICLE #14:** To see if the Town will vote to raise and appropriate the Budget Committee's recommended amount of \$7,019,322 for the 2011 Municipal operating budget, not including appropriations by special warrant articles and other appropriations voted separately. The Board of Selectmen recommend raising and appropriating the sum of \$7,045,493 as the 2011 municipal operating budget.

**Budget Committee Recommends \$7,019,322**

**Board of Selectmen Recommends \$7,045,493**

Chairman of the Budget Committee, Mark Lepage gives an overview of the budget and how the budget committee came up with their recommendation.

**MOVED: Mark Lepage**

**SECONDED: Gerard Fleury**

**VOTE: YES**

**ARTICLE #14 ADOPTED**

Town Administrator, David Jodoin acknowledges Nancy Kurinskas for her many years of service to the Town of Pembroke as tax collector. Nancy recently retired after 29 years with the Town.

Sally Hyland of the Recycling Committee stated that the program has been doing really well. The town has about a 28% recycling rate and thanked the Public Works Department for all the hard work and effort they have provided.

## **MINUTES OF THE ANNUAL TOWN MEETING**

**There was a motion made to Adjourn.**

**MOVED: William Nunnally**

**SECONDED: Nancy Kurinskas**

**VOTE: YES**

**MEETING ADJOURNED AT 1:56 p.m.**

Respectfully submitted:

James F. Goff  
Town Clerk  
Town of Pembroke

TOWN SEAL

## TREASURER'S REPORT

### 2011 Treasurer's Report (Cash Basis - Preliminary, Unaudited)

#### Operating Account

Beginning Balance 1/1/2011		\$ 5,796,728
Deposits	\$ 20,827,925	
Disbursements	<u>\$ (19,666,199)</u>	
Deposits in Excess of Disbursements		<u>\$ 1,161,726</u>
Ending Balance 12/31/2011		<u><u>\$ 6,958,454</u></u>

#### Escrow Account

Beginning Balance 1/1/2011		\$ 36,512
Deposits	\$ 16,247	
Disbursements	<u>\$ (28,717)</u>	
Disbursements in Excess of Deposits		<u>\$ (12,470)</u>
Ending Balance 12/31/2011		<u><u>\$ 24,042</u></u>

#### Conservation Account

Beginning Balance 1/1/2011		\$ 831,746
Deposits	\$ 6,518	
Disbursements	<u>\$ (280,025)</u>	
Disbursements in excess of Deposits		<u>\$ 273,507</u>
Ending Balance 12/31/2011		<u><u>\$ 558,239</u></u>

**TOWN OF PEMBROKE****BALANCE SHEET****2011 Balance Sheet  
(Unaudited)**

<b>Account</b>	<b>Balance</b>
<b><u>ASSESTS</u></b>	
Cash	\$ 6,959,909
Taxes Receivable (net of uncollectables)	1,070,015
Accounts Receivable	17,127
Due from Other Governments	
Due from Other Funds	
Prepaid Expenses	16,665
<b>Total Assests</b>	<b>\$ 8,063,716</b>
<b><u>LIABILITIES</u></b>	
Accounts Payable	117,212
Due to Others	555
Due to School District	4,519,188
Due to Other Funds	617,110
<b>Total Liabilities</b>	<b>\$ 5,254,065</b>
<b><u>EQUITY</u></b>	
Reserved for Encumbrances	47,673
Unreserved Fund Balance	2,761,978
<b>Total Equity</b>	<b>\$ 2,809,651</b>
<b><u>TOTAL LIABILITIES AND EQUITY</u></b>	<b>8,063,716</b>

## STATEMENT OF EXPENDITURES

### 2011 Expenditures (Unaudited)

Account		Expended/		
Code	Description	Appropriation	Encumbered	Remaining
<b><u>GENERAL GOVERNMENT</u></b>				
4130-4139	Executive	\$ 312,404	\$ 300,488	\$ 11,916
4140-4149	Election, Reg. & Vital Statistics	116,214	108,982	7,232
4150-4151	Financial Administration	59,735	34,393	25,342
4152	Revaluation of Property	65,000	52,451	12,549
4153	Legal Expense	30,000	28,556	1,444
4155-4159	Personnel Administration			-
4191-4193	Planning & Zoning	222,997	211,080	11,917
4194	General Government Buildings	147,060	131,721	15,339
4195	Cemeteries	19,950	18,215	1,735
4196	Insurance	123,755	115,557	8,198
		<b>\$ 1,097,115</b>	<b>\$ 1,001,443</b>	<b>\$ 95,672</b>
<b><u>PUBLIC SAFETY</u></b>				
4210-4214	Police	1,191,385	1,143,890	47,495
4215-4219	Ambulance	126,023	126,023	-
4220-4229	Fire	228,800	219,017	9,783
4290-4298	Emergency Management	4,881	2,904	1,977
4299	Other	27,144	27,300	(156)
		<b>\$ 1,578,233</b>	<b>\$ 1,519,134</b>	<b>\$ 59,099</b>
<b><u>HIGHWAYS &amp; STREETS</u></b>				
4311	Administration			-
4312	Highways & Streets	932,663	890,630	42,033
4313	Bridges			-
4316	Street Lighting	32,000	39,338	(7,338)
4319	Other	11,712	10,291	1,421
		<b>\$ 976,375</b>	<b>\$ 940,259</b>	<b>\$ 36,116</b>
<b><u>SANITATION</u></b>				
4321	Administration			-
4323	Solid waste Collection	334,080	308,231	25,849
4324	Solid Waste Disposal			-
		<b>\$ 334,080</b>	<b>\$ 308,231</b>	<b>\$ 25,849</b>

## STATEMENT OF EXPENDITURES

Account		Expended/		
Code	Description	Appropriation	Encumbered	Remaining
	<b><u>HEALTH/WELFARE</u></b>			
4411	Administration	2,692	2,692	-
4415-4419	Health Agencies & Hosp. & Other	19,882	19,882	-
4441-4442	Administration & Direct Assist.	82,721	75,014	7,707
		<b>\$ 105,295</b>	<b>\$ 97,588</b>	<b>\$ 7,707</b>
	<b><u>CULTURE &amp; RECREATION</u></b>			
4520-4529	Parks & Recreation	29,048	27,401	1,647
4550-4559	Library	197,348	197,348	-
4583	Patriotic Purposes	200	200	-
4589	Other Culture & Recreation	6,233	6,041	192
		<b>\$ 232,829</b>	<b>\$ 230,990</b>	<b>\$ 1,839</b>
<b>4651-4659</b>	<b><u>CONSERVATION</u></b>			
	Administration	\$ 1,175	\$ 508	\$ 667
	Other Conservation	\$ 301,000	\$ 301,000	\$ -
<b>4651-4659</b>	<b><u>ECONOMIC DEVELOPMENT</u></b>	<b>\$ 2,591</b>		<b>\$ 2,591</b>
	<b><u>DEBT SERVICE</u></b>			
4711	Princ.- Long Term Bonds & Notes	310,397	310,397	0
4721	Interest-Long Term Bonds & Notes	62,822	62,821	1
4723	Int. on Tax Anticipation Notes	1		1
		<b>\$ 373,220</b>	<b>\$ 373,218</b>	<b>\$ 2</b>
	<b><u>CAPITAL OUTLAY</u></b>			
4901	Land	12,000	9,689	2,311
4902	Machinery, Vehicles & Equipment	75,401	67,899	7,502
4903	Buildings	35,394	20,372	15,022
4909	Other Improvements -	645,000	499,824	145,176
		<b>\$ 767,795</b>	<b>\$ 597,784</b>	<b>\$ 170,011</b>
	<b><u>OPERATING TRANSFERS OUT</u></b>			
4912	To Special Revenue Fund			-
4913	To Capital Projects Fund			-
4914	To Enterprise Fund			-
	Sewer-	890,362	890,362	-
	Water-	750,865	750,865	-
4915	To Capital Reserve Fund	399,500	399,500	-
4919	To Agency Funds			-
		<b>\$ 2,040,727</b>	<b>\$ 2,040,727</b>	<b>\$ -</b>
		<b>\$ 7,810,435</b>	<b>\$ 7,410,881</b>	<b>\$ 399,554</b>



## STATEMENT OF REVENUES

### 2011 Revenues

(Unaudited)

Account Code	Description	Budgeted	Actual	Over/(Under) Collected
<b><u>TAXES</u></b>				
3110	Net Property Tax	\$ 3,324,737	\$ 3,291,099	\$ (33,638)
3120	Land Use Change Tax			-
3185	Timber Tax	2,500	3,703	1,203
3186	Payment in Lieu of Taxes	35,523	35,523	0
3187	Excavation Tax	2,900	3,127	227
3190	Interest & Penalties on Taxes	125,000	214,068	89,068
		<b>\$ 3,490,660</b>	<b>\$ 3,547,519</b>	<b>\$ 56,859</b>
<b><u>LICENSES, PERMITS &amp; FEES</u></b>				
				-
3220	Motor Vehicle Permit Fees	1,051,852	1,082,061	30,209
3230	Building Permits	20,000	27,954	7,954
3290	Other Licenses, Permits & Fees	23,000	40,075	17,075
		<b>\$ 1,094,852</b>	<b>\$ 1,150,090</b>	<b>\$ 55,238</b>
3311-3319	<b><u>FROM FEDERAL GOVERNMENT</u></b>	<b>\$ 50,147</b>	<b>\$ 8,318</b>	<b>\$ (41,829)</b>
<b><u>FROM STATE</u></b>				
				-
3352	Meals & Rooms Tax Distribution	317,819	317,819	-
3353	Highway Block Grant	170,565	170,565	0
3354	Water Pollution Grant	43,267	43,267	-
3359	Other		3,038	3,038
		<b>\$ 531,651</b>	<b>\$ 534,689</b>	<b>\$ 3,038</b>
<b><u>CHARGES FOR SERVICES</u></b>				
3401-3406	Income from Departments			
	General		7,752	7,752
	Recreation		500	500
	Planning & Land Use	12,000	27,525	15,525
	Cemeteries	1,000	9,850	8,850
	Public Works	105,000	170,440	65,440
	Police	21,000	23,530	2,530
	Fire	1,000	3,210	2,210
		<b>\$ 140,000</b>	<b>\$ 242,807</b>	<b>\$ 102,807</b>
<b><u>MISCELLANEOUS REVENUES</u></b>				
3501	Sale of Municipal Property	1,900	6,603	4,703
3502	Interest on Investments	25,000	32,213	7,213
3503	Facilities Rental	11,350	13,615	2,265
3509	Other	1,000	67,300	66,300
		<b>\$ 39,250</b>	<b>\$ 119,731</b>	<b>\$ 80,481</b>

## STATEMENT OF REVENUES

<b><u>OPERATING TRANSFERS IN</u></b>				
3912	From Special Revenue Funds	301,000	301,000	-
3913	From Capital Projects Funds			-
3914	From Enterprise Funds			-
	Sewer - (Offset)	890,362	890,362	-
	Water - (Offset)	750,865	750,865	-
3915	From Capital Reserve Funds	117,648	90,754	(26,894)
				-
		<b>\$ 2,059,875</b>	<b>\$ 2,032,981</b>	<b>\$ (26,894)</b>
<b><u>OTHER FINANCING SOURCES</u></b>				
3934	Proc. from Long Term Bonds & Notes	-	-	-
	Amounts VOTED From Fund Bal.	-	-	-
	Fund Balance to Reduce Taxes	404,000	404,000	-
		<b>\$ 404,000</b>	<b>\$ 404,000</b>	<b>\$ -</b>
		<b>\$ 7,810,435</b>	<b>\$ 8,040,135</b>	<b>\$ 229,700</b>

**TAX COLLECTOR'S REPORT**

For the Municipality of Pembroke

Year Ending 12/31/2011

**DEBITS**

UNCOLLECTED TAXES BEG. OF YEAR*		Levy for Year of this Report	PRIOR LEVIES (PLEASE SPECIFY YEARS)			
			2010			
Property Taxes	#3110		854,041.72			
Resident Taxes	#3180					
Land Use Change	#3120		1,225.00			
Yield Taxes	#3185		1,028.38			
Excavation Tax @ \$.02/yd	#3187		325.00			
Utility Charges	#3189					
Property Tax Credit Balance**		-1,848.85				
Other Tax or Charges Credit Balance**						
TAXES COMMITTED THIS YEAR			For DRA Use Only			
Property Taxes	#3110	16,048,460.00				
Resident Taxes	#3180					
Land Use Change	#3120	1,320.00				
Yield Taxes	#3185	3,702.85				
Excavation Tax @ \$.02/yd	#3187	3,126.58				
Betterment		15,112.18				
Utility Charges	#3189					
Added		9,189.16				
OVERPAYMENT REFUNDS						
Property Taxes	#3110	8,757.30				
Resident Taxes	#3180					
Land Use Change	#3120					
Yield Taxes	#3185					
Excavation Tax @ \$.02/yd	#3187					
Interest - Late Tax	#3190	8,120.17	56,563.35			
Resident Tax Penalty	#3190					
TOTAL DEBITS		16,095,939.39	913,183.45	\$	\$	

\*This amount should be the same as the last year's ending balance. If not, please explain.

\*\*Enter as a negative. This is the amount of this year's amounts pre-paid last year as authorized by RSA 80:52-a.

\*\*The amount is already included in the warrant & therefore in line #3110 as positive amount for this year's levy.

MS-61

**TAX COLLECTOR'S REPORT****For the Municipality of Pembroke****Year Ending 12/31/2011****CREDITS**

REMITTED TO TREASURER	Levy for Year of This Report	PRIOR LEVIES (PLEASE SPECIFY YEARS)		
		2010		
Property Taxes	15,226,244.75	854,041.72		
Resident Taxes				
Land Use Change	1,320.00	1,225.00		
Yield Taxes	3,702.85	1,028.38		
Interest (include lien conversion)	8,120.17	56,563.35		
Penalties				
Excavation Tax @ \$.02/yd	3,126.58	325.00		
Betterment	2,273.38			
Conversion to Lien (principal only)				
Added				
<b>DISCOUNTS ALLOWED</b>				
<b>ABATEMENTS MADE</b>				
Property Taxes	25,078.00			
Resident Taxes				
Land Use Change				
Yield Taxes				
Excavation Tax @ \$.02/yd				
Utility Charges				
<b>CURRENT LEVY DEEDED</b>	1,053.00			
<b>UNCOLLECTED TAXES - END OF YEAR #1080</b>				
Property Taxes	814,030.71			
Resident Taxes				
Land Use Change				
Yield Taxes				
Excavation Tax @ \$.02/yd				
Betterment	12,838.80			
Property Tax Credit Balance**	-1,848.85			
Other Tax or Charges Credit Balance**	< >			
<b>TOTAL CREDITS</b>	16,095,939.39	913,183.45	\$	\$

\*\*Enter as a negative. This is the amount of taxes pre-paid for next year as authorized by RSA 80:52-a  
(Be sure to include a positive amount in the appropriate taxes or charges actually remitted to the treasurer).

**MS-61**  
**Rev. 10/10**

**TAX COLLECTOR'S REPORT****For the Municipality of Pembroke****Year Ending 12/31/2011****DEBITS**

\*\*\*

	Last Year's Levy	PRIOR LEVIES (PLEASE SPECIFY YEARS)		
	2010	2009	2008	Prior
Unredeemed Liens Balance - Beg. Of Year		375,969.21	251,309.44	29,130.27
Liens Executed During Fiscal Year	506,939.41			
Interest & Costs Collected (After Lien Execution)	18,101.52	66,925.42	81,487.67	1,594.42
<b>TOTAL DEBITS</b>	525,040.93	442,894.63	332,797.11	30,724.69

**CREDITS**

REMITTED TO TREASURER		Last Year's Levy	PRIOR LEVIES (PLEASE SPECIFY YEARS)		
Redemptions		293,947.80	279,454.90	239,925.35	1,473.88
Interest & Costs Collected (After Lien Execution)	#3190	18,101.52	66,925.42	81,487.67	1,594.42
Abatements of Unredeemed Liens		17,268.30	1,169.85	844.00	1,091.25
Liens Deeded to Municipality		2,489.29	2,684.50	2,565.17	746.48
Unredeemed Liens Balance - End of Year	#1110	193,234.02	92,659.96	7,974.92	25,818.66
<b>TOTAL CREDITS</b>		525,040.93	442,894.63	332,797.11	30,724.69

Does your municipality commit taxes on a semi-annual basis (RSA 76:15-a) ? Yes

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

**TAX COLLECTOR'S SIGNATURE**

## 2011 TAX RATE CALCULATIONS

### TOWN PORTION

Gross Appropriations	9,660,435
Less: Revenues	6,335,698
Less: Shared Revenues	0
Add: Overlay (RSA 76:6)	40,017
Add: War Service Credits	185,750

Net Town Appropriations 3,550,504

Approved Town Tax Effort 3,550,504 **TOWN RATE**  
**5.79**

### SCHOOL PORTION

Net Local School Budget	16,545,581
Less: Education Grant	(5,526,393)
Less: State Education Taxes	(1,442,997)

Approved School Tax Effort 9,576,191 **LOCAL**  
**SCHOOL RATE**  
**15.62**

### STATE EDUCATION TAXES 2.325

Equalized Valuation (no utilities)  
x 620,643,999

Divided by Local Assessed Valuation (no utilities)  
**588,365,710** 1,442,997 **STATE**  
**SCHOOL RATE**  
**2.45**

### COUNTY PORTION

Due to County	1,580,811
Less: Shared Revenues	0

Approved County Tax Effort 1,580,811 **COUNTY RATE**  
**2.58**

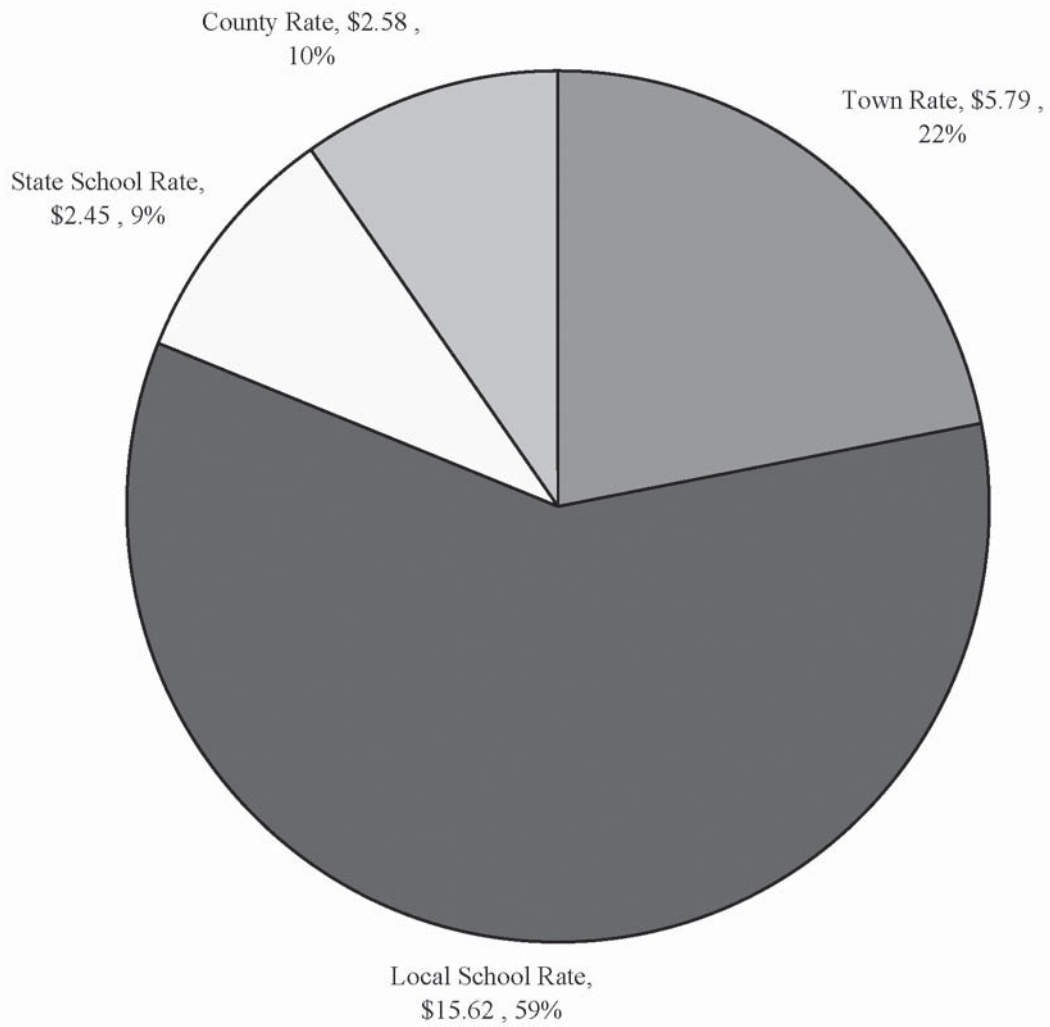
**TOTAL RATE**  
**26.44**

Total Property Taxes Assessed	16,150,503
Less: War Service Credits	(185,750)
<b>Total Property Tax Commitment</b>	<b>15,964,753</b>

# Long Term Debt Schedules

Year	Broadway			Refunded (Safety Center)			All Debt		
	Due 08/14			Due 1/15; 7/15					
	Principal	Interest	Total	Principal	Interest	Total	Principal	Interest	Total
2012	289,000.00	27,605.33	316,605.33	100,000.00	51,100.00	151,100.00	389,000.00	78,705.33	467,705.33
2013	290,000.00	20,100.00	310,100.00	100,000.00	47,350.00	147,350.00	390,000.00	67,450.00	457,450.00
2014	285,000.00	11,400.00	296,400.00	100,000.00	43,350.00	143,350.00	385,000.00	54,750.00	439,750.00
2015				100,000.00	39,350.00	139,350.00	100,000.00	39,350.00	139,350.00
2016				100,000.00	35,350.00	135,350.00	100,000.00	35,350.00	135,350.00
2017				100,000.00	31,200.00	131,200.00	100,000.00	31,200.00	131,200.00
2018				100,000.00	26,950.00	126,950.00	100,000.00	26,950.00	126,950.00
2019				100,000.00	22,600.00	122,600.00	100,000.00	22,600.00	122,600.00
2020				100,000.00	18,150.00	118,150.00	100,000.00	18,150.00	118,150.00
2021				100,000.00	13,650.00	113,650.00	100,000.00	13,650.00	113,650.00
2022				100,000.00	9,150.00	109,150.00	100,000.00	9,150.00	109,150.00
2023				100,000.00	4,600.00	104,600.00	100,000.00	4,600.00	104,600.00
Totals	864,000.00	59,105.33	923,105.33	1,200,000.00	342,800.00	1,542,800.00	2,064,000.00	401,905.33	2,465,905.33
									Totals

## 2011 Property Tax Rate \$26.44





## SUMMARY INVENTORY OF PROPERTY

Net Assessed Valuation Comparison

2008 - 2011

Town of Pembroke, NH

	2008	2009	2010	2011
<b>LAND</b>				
Current Use	1,033,658	1,093,870	1,190,263	1,469,934
Conservation Restriction Assess	1,126	1,124	1,346	1,436
Discretionary Easement	60,806	65,078	66,394	69,845
Residential	148,992,600	160,400,300	160,118,800	159,845,700
Commercial/Industrial	24,396,004	26,933,393	26,242,500	26,977,490
Land Total	174,484,194	188,493,765	187,619,303	188,364,405
<b>BUILDINGS</b>				
Residential	333,282,400	323,236,300	324,245,600	324,661,300
Manufactured Housing	2,346,400	2,054,700	1,996,100	2,005,700
Commercial/Industrial	65,751,780	71,729,520	73,260,900	74,438,705
Buildings Total	401,380,580	397,020,520	399,502,600	40,115,705
<b>PUBLIC UTILITIES</b>				
Gas	4,782,100	8,233,400	8,138,100	9,002,500
Electric	16,965,400	26,807,400	14,955,500	15,762,600
Other			95,000	100,000
Utilities Total	21,747,500	35,040,800	23,188,600	24,865,100
 Gross Valuation	 597,612,274	 620,555,085	 610,310,503	 614,335,210
Less Exemptions	1,627,600	1,640,000	1,391,800	1,204,400
<b>Net Valuation</b>	<b>595,984,674</b>	<b>618,915,085</b>	<b>608,918,703</b>	<b>613,130,810</b>
 <b>Net Increase</b>	 <b>8,484,130</b>	 <b>22,930,411</b>	 <b>-9,996,382</b>	 <b>4,212,107</b>

**TOWN OF PEMBROKE  
TOWN OWNED PROPERTIES**

Owner Name	Map	Lot	Unit	Street #	Street Name	Acres	Land Value	Bldg Value	Parcel Value
PEMBROKE, TOWN OF	VE	1		172	MAIN ST	0.12	\$45,800		\$0
PEMBROKE WATER WORKS	VE	62		212	MAIN ST	0.25	\$64,300	\$139,800	\$206,100
PEMBROKE, TOWN OF	VE	165			CENTRAL ST	0.74	\$45,200		\$0
PEMBROKE, TOWN OF	VE	195			GLASS ST	1.50	\$36,400		\$0
PEMBROKE, TOWN OF	VW	58	1		LINDY ST - OFF	0.07	\$4,300		\$0
PEMBROKE, TOWN OF	VW	113	L	116	MAIN ST	0.00	\$0	\$26,400	\$26,400
PEMBROKE, TOWN OF	VW	117		4	UNION ST	0.26	\$61,700	\$133,200	\$194,900
PEMBROKE, TOWN OF	VW	118		6	UNION ST	0.11	\$50,400		\$0
PEMBROKE, TOWN OF	VW	129	1	5	COLONIAL DR	0.14	\$23,500		\$0
PEMBROKE, TOWN OF	VW	168	1		SIMPSON AVE	0.10	\$5,000		\$0
PEMBROKE, TOWN OF	VW	175			HIGH ST	0.05	\$4,200		\$0
PEMBROKE, TOWN OF	VW	184			EXCHANGE ST	2.51	\$78,200		\$0
PEMBROKE, TOWN OF	VW	186			EXCHANGE ST	0.25	\$5,800		\$0
PEMBROKE, TOWN OF	VW	188		45	PLEASANT ST	30.00	\$268,000		\$0
PEMBROKE SEWER COMMISSION	VW	188	2-P		MEMORIAL FIELD	0.00	\$0	\$42,200	\$43,200
PEMBROKE, TOWN OF	VW	189		8	EXCHANGE ST	4.35	\$100,500	\$345,700	\$480,700
PEMBROKE, TOWN OF	VW	190			PLEASANT ST	0.09	\$5,900		\$0
PEMBROKE, TOWN OF	VW	203		28	PLEASANT ST	0.09	\$24,400		\$0
PEMBROKE, TOWN OF	VW	227		1	KEYSTONE LANE	0.20	\$28,100		\$0
PEMBROKE, TOWN OF	VW	228		2	EXCHANGE ST	0.40	\$70,900	\$56,500	\$127,400
PEMBROKE, TOWN OF	256	10	2	865	DOVER RD	0.41	\$49,400		\$0
PEMBROKE, TOWN OF	256	24		814	RICKER RD	1.44	\$58,300		\$0
PEMBROKE, TOWN OF	258	3	3	627	ROBINSON RD	1.15	\$7,800		\$0
FRENCH CEMETERY	258	CM	9		CEMETERY - FRENCH	0.09	\$48,900		\$0
RICHARDSON CEMETERY	260	CM	8		CEMETERY - RICHARDSON	0.06	\$23,500		\$0
PEMBROKE, TOWN OF	262	1	1	358	PEMBROKE HILL RD	0.06	\$25,800		\$0
PEMBROKE, TOWN OF	262	23	1	438	CROSS COUNTRY	17.50	\$115,400		\$0
									\$115,400

**TOWN OF PEMBROKE  
TOWN OWNED PROPERTIES**

Owner Name	Map	Lot	Unit	Street #	Street Name	Acres	Land Value	Bldg Value	Parcel Value
RD									
PEMBROKE, TOWN OF	262	27		543	CROSS COUNTRY RD	14.00	\$1,370	\$0	\$1,370
RD									
PEMBROKE HILL CEMETERY	262	CM	4		CEMETERY-PEMBROKE HL	0.49	\$31,600	\$0	\$31,600
RD									
PEMBROKE, TOWN OF	264	32	1	244	ACADEMY RD	7.28	\$36,300	\$0	\$36,300
PEMBROKE, TOWN OF	264	79	1	346	PEMBROKE HILL RD	0.32	\$46,100	\$0	\$46,100
PEMBROKE, TOWN OF	266	7		34-36	MASON AVE	10.66	\$12,100	\$0	\$12,100
PEMBROKE, TOWN OF	266	24			BROADWAY	1.36	\$54,700	\$0	\$54,700
PEMBROKE, TOWN OF - SAFETY CENTER	266	40		247	PEMBROKE ST	1.82	\$111,400	\$1,672,400	\$1,831,900
RD									
PEMBROKE, TOWN OF	266	79		231-2	DEARBORN RD	1.75	\$20,500	\$0	\$20,500
EVERGREEN CEMETERY	266	CM	2		CEMETERY - EVERGREEN	9.58	\$111,600	\$0	\$111,600
RD									
PEMBROKE, TOWN OF	266	117		109	WILKINS AVE	0.24	\$31,900	\$0	\$31,900
PEMBROKE, TOWN OF	266	171		171-173	BUCK ST	0.24	\$5,800	\$0	\$5,800
PEMBROKE, TOWN OF	559	11		825	NO PEMBROKE RD	0.30	\$32,700	\$0	\$32,700
PEMBROKE, TOWN OF	559	13			SOUCOOK RIVER	4.00	\$76,300	\$0	\$76,300
PEMBROKE SEWER COMMISSION	561	17	1-P	147	SHEEP DAVIS RD	0.00	\$0	-\$1,300	\$7,500
RD									
PEMBROKE, TOWN OF	561	34		402-408	BOROUGH RD	9.00	\$128,500	\$0	\$128,500
ABBOTT CEMETERY	561	CM	7		CEMETERY - ABBOTT	0.13	\$28,300	\$0	\$28,300
PEMBROKE, TOWN OF	563	22	1-1	502-516	THIRD RANGE RD	26.62	\$16,000	\$0	\$16,000
PEMBROKE WATER WORKS	563	39		226	BRICKETT HILL RD	0.92	\$76,600	\$0	\$1,208,600
RD									
PEMBROKE, TOWN OF	563	70		475	PEMBROKE ST	1.53	\$7,400	\$0	\$7,400
PEMBROKE, TOWN OF	563	94		305-325	BRICKETT HILL RD	28.48	\$116,100	\$0	\$116,100
PEMBROKE, TOWN OF, WATER WORKS	565	51		346	PEMBROKE ST	1.66	\$100,200	\$109,700	\$223,700
RD									
PEMBROKE, TOWN OF	565	59		59	WHITE SANDS RD	1.28	\$73,200	\$0	\$73,200
PEMBROKE, TOWN OF	565	81			BOW LANE	0.65	\$7,400	\$0	\$7,400
A									
PEMBROKE, TOWN OF	565	81			WHITE SANDS RD	31.64	\$123,800	\$0	\$123,800
B									
PEMBROKE, TOWN OF	565	81		444	PEMBROKE ST	34.30	\$69,800	\$0	\$69,800

**TOWN OF PEMBROKE  
TOWN OWNED PROPERTIES**

Owner Name	Map	Lot	Unit	Street #	Street Name	Acres	Land Value	Bldg Value	Parcel Value
C									
PEMBROKE, TOWN OF	565	81	19	410	NADINE RD	0.55	\$34,700	\$0	\$34,700
PEMBROKE SEWER COMMISSION	565	81	B-P	55	WHITE SANDS RD	0.00	\$0	\$53,200	\$55,400
PEMBROKE, TOWN OF	565	95		27	WHITTEMORE RD	5.02	\$64,100	\$0	\$64,100
PEMBROKE STREET CEMETERY	565	CM	3		CEMETERY-PEMBROKE ST	2.38	\$47,300	\$0	\$47,300
PEMBROKE, TOWN OF	565	256		311	PEMBROKE ST	2.99	\$120,500	\$1,523,300	\$1,715,700
PEMBROKE HISTORICAL SOCIETY	565	256		311B	PEMBROKE ST	0.00	\$0	\$46,100	\$46,100
B									
PEMBROKE, TOWN OF	565	257	6-1		CHURCH RD	0.43	\$6,200	\$0	\$6,200
PEMBROKE, TOWN OF	567	1	1		MERRIMACK RIVER BANK	2.95	\$8,000	\$0	\$8,000
PEMBROKE WATER WORKS	632	3		635-655	PEMBROKE ST	12.00	\$213,300	\$45,400	\$259,700
PEMBROKE SEWER COMMISSION	632	8	1-P	702	KEITH AVE	0.00	\$0	\$81,200	\$84,400
PEMBROKE WATER WORKS	632	18	12	142	SHEEP DAVIS RD	14.94	\$215,000	\$0	\$223,300
PEMBROKE, TOWN OF	634	46		572	PEMBROKE ST	0.11	\$99,900	\$0	\$99,900
PEMBROKE SEWER COMMISSION	634	46		572	PEMBROKE ST	0.00	\$0	\$28,800	\$33,300
P									
BUCK STREET CEMETERY	868	CM	1		CEMETERY - BUCK ST	2.50	\$85,200	\$0	\$85,200
PEMBROKE, TOWN OF	870	34		662	THOMPSON RD	0.13	\$46,300	\$0	\$46,400
OLD NORTH PEMBROKE CEMETERY	935	CM	5		CEMETERY-OLD NO PEMB	0.46	\$31,400	\$0	\$31,400
PEMBROKE, TOWN OF	937	7	14		MATHEW REED AVE - OFF	30.28	\$4,179	\$0	\$4,179
NEW NORTH PEMBROKE CEMETERY	937	CM	6		CEMETERY-NEW NO PEMB	0.53	\$28,700	\$0	\$28,700
PEMBROKE, TOWN OF	939	67		501-623	KIMBALL RD	133.10	\$78,900	\$0	\$78,900

# 2011 TOWN WAGE SCHEDULE

<i>Hourly</i>	<i>Minimum</i>	<i>Maximum</i>
<b><u>Grade 5</u></b>	\$11.02	\$14.58
Custodian Library Clerk		
<b><u>Grade 6</u></b>	\$11.67	\$15.47
Recording Secretary Laborer/Maintenance		
<b><u>Grade 7</u></b>	\$12.39	\$16.42
Childrens Library Assist.		
<b><u>Grade 8</u></b>	\$13.15	\$17.45
Probationary Firefighter		
<b><u>Grade 9</u></b>	\$13.93	\$18.49
Assist. Library Director Municipal Secretary Account Clerk Secretary Truck Driver/Equip. Operator		
<b><u>Grade 10</u></b>	\$14.78	\$19.60
Collections Clerk		
<b><u>Grade 11</u></b>	\$15.68	\$20.80
Welfare Administrator Planning & Land Use Clerk Police Administrative Secretary Fire Fighter		
<b><u>Grade 12</u></b>	\$16.65	\$22.06
Planner Fleet Mechanic Sewer Laborer Police Officer		
<b><u>Grade 13</u></b>	\$17.67	\$23.40
Tax Collector Police Officer - Certified SW/Highway Foreman Fire Engineer		
<b><u>Grade 14</u></b>	\$18.73	\$24.81
Accountant Fire Lieutenant		
<b><u>Grade 15</u></b>	\$19.88	\$26.34
Highway Superintendent		
<b><u>Grade 16</u></b>	\$21.07	\$27.92
Code Enforcement Officer Sewer Administrator Police Sergeant/Detective		

<i>Salary</i>	<i>Minimum</i>	<i>Maximum</i>
<b><u>Grade 13</u></b>	\$36,737	\$48,678
Town Clerk		
<b><u>Grade 14</u></b>	\$38,948	\$51,590
<b><u>Grade 15</u></b>	\$41,349	\$54,777
Library Director		
<b><u>Grade 16</u></b>	\$43,835	\$58,071
Fire Captain		
<b><u>Grade 17</u></b>	\$46,439	\$61,420
<b><u>Grade 18</u></b>	\$49,266	\$65,162
Planning & Land Use Director Police Lieutenant Deputy Fire Chief		
<b><u>Grade 19</u></b>	\$52,267	\$69,129
Finance Director Assistant Fire Chief		
<b><u>Grade 20</u></b>	\$55,448	\$73,338
Police Chief Fire Chief Public Works Director		
<b><u>Grade 21</u></b>	\$58,825	\$77,804
Town Administrator		
<b><u>Grade 22</u></b>	\$62,409	\$82,541
<b><u>Grade 23</u></b>	\$66,209	\$87,569

# 2011 TOWN OF PEMBROKE

Name	Base Pay	Overtime	Other	Gross Wages	Social Security	Medicare	NH		
							Retirement	Life	Disability
Addington, Christine	\$26,393.45			\$26,393.45	\$1,636.39	\$382.71			
Abbott, Lisa	\$10,380.70			\$10,380.70	\$643.60	\$150.52			
Alley, Annette	\$38,663.20	\$232.46	\$887.52	\$39,783.18	\$2,466.56	\$576.86		\$23.04	\$448.44
Alley, Eric	\$25,133.96	\$2,327.57		\$27,461.53	\$1,702.61	\$398.19	\$2,530.30	\$23.04	\$393.60
Amell, Darrell	\$42,205.57	\$2,360.56	\$500.00	\$45,066.13	\$2,794.10	\$653.46	\$4,052.60	\$23.04	\$543.96
Amyot, Stacy	\$417.43			\$417.43	\$25.88	\$6.05			
Anocibar, James	\$252.00			\$252.00	\$15.62	\$3.65			
Barker, Carl	\$12,234.03			\$12,234.03	\$758.51	\$177.39			
Bergeron, Angela	\$42,482.41	\$6,893.47	\$372.00	\$49,747.88		\$721.34	\$8,843.48	\$23.04	\$481.56
Bilodeau, Gordon	\$16,740.74			\$16,740.74	\$1,037.93	\$242.74			
Bilodeau, Richard	\$1,216.35			\$1,216.35	\$75.41	\$17.64			
Boisvert, James	\$64,271.40		\$1,497.60	\$65,769.00	\$4,077.68	\$953.65	\$6,016.61	\$23.04	\$752.40
Bonin, Michele	\$336.00			\$336.00	\$20.83	\$4.87			
Bouffard, Jason	\$516.22			\$516.22	\$32.01	\$7.49			
Brezosky, Marie	\$80.00			\$80.00	\$4.96	\$1.16			
Brown, Michael	\$2,841.97			\$2,841.97	\$176.20	\$41.21			
Burbank, Mary	\$3,134.56			\$3,134.56	\$194.34	\$45.45			
Carlucci, Jocelyn	\$2,703.68			\$2,703.68	\$167.63	\$39.20			
Cavanaugh, Brooke	\$315.00			\$315.00	\$19.53	\$4.57			
Chevrette, Mark	\$30,607.92	\$3,243.11	\$703.20	\$34,554.23	\$2,142.36	\$501.04	\$3,179.20	\$23.04	\$339.12
Clark, Bonnie	\$80.00			\$80.00	\$4.96	\$1.16			
Clark, William	\$1,348.06			\$1,348.06	\$83.58	\$19.55			
Clement, Amanda	\$315.00			\$315.00	\$19.53	\$4.57			
Connor, Charles	\$3,000.00			\$3,000.00	\$186.00	\$43.50			
Courtemanche, Justine	\$1,450.00			\$1,450.00	\$89.90	\$21.03			
Crafts, Patricia	\$120.00			\$120.00	\$7.44	\$1.74			
Crockwell, Michael	\$57,620.78	\$4,782.00	\$1,768.80	\$64,171.58		\$930.49	\$11,385.64	\$23.04	\$645.84
Cunha, Christopher	\$40,690.32	\$7,785.40	\$1,135.04	\$49,610.76		\$719.36	\$8,823.46	\$23.04	\$459.00
Cyr, Jeffrey	\$4,816.92			\$4,816.92	\$298.65	\$69.85			
Davis, Austin	\$252.00			\$252.00	\$15.62	\$3.65			
Doriean, Nicholas	\$1,162.37			\$1,162.37	\$72.07	\$16.85			
Duggan, John	\$1,450.00			\$1,450.00	\$89.90	\$21.03			
Eagle, Joseph	\$18.18			\$18.18	\$1.13	\$0.26			

# 2011 TOWN OF PEMBROKE

Name	Base Pay	Overtime	Other	Gross		Social		NH		
				Wages		Security	Medicare	Retirement	Life	Disability
Engwer, Andrew	\$804.42			\$804.42		\$49.87	\$11.66			
Fanny, Robert	\$30,220.84	\$2,680.05		\$32,900.89		\$2,039.86	\$477.06	\$3,010.26	\$23.04	\$358.68
Farley, Robert	\$5,888.27			\$5,888.27		\$365.07	\$85.38			
Fredrickson, Kaitlyn	\$518.10			\$518.10		\$32.12	\$7.51			
French, Christopher	\$1,981.53			\$1,981.53		\$122.85	\$28.73			
Gagne, Madison	\$320.25			\$320.25		\$19.86	\$4.64			
Gagnon, Paul	\$7,843.03			\$7,843.03		\$486.27	\$113.72			
Galligan, Rose	\$5,762.20			\$5,762.20		\$357.26	\$83.55			
Gaeta, Jeffrey	\$29,826.66		\$366.45	\$30,193.11		\$1,871.97	\$437.80	\$2,785.29	\$23.04	\$317.88
Gaponova, Nataliya	\$47,211.71	\$206.26		\$47,417.97		\$2,939.91	\$687.56	\$4,190.31	\$23.04	\$551.52
Gaskell, Gary	\$50,895.13	\$5,097.47	\$589.00	\$56,581.60			\$820.43	\$9,984.15	\$23.04	\$572.40
Gerrish, Melissa	\$408.80			\$408.80		\$25.35	\$5.93			
Gifford, Susan	\$1,521.44			\$1,521.44		\$94.33	\$22.06			
Gilman, Dwayne	\$60,111.79		\$2,933.86	\$63,045.65			\$914.16	\$11,209.75	\$23.04	\$704.52
Ginn, Joshua	\$503.18			\$503.18		\$31.20	\$7.30			
Girard, Corey	\$2,168.16			\$2,168.16		\$134.43	\$31.44			
Goff, James	\$48,230.11		\$1,118.88	\$49,348.99		\$3,059.64	\$715.56	\$4,514.50	\$23.04	\$574.80
Goodacre, Philip	\$36,764.16	\$2,737.69	\$155.00	\$39,656.85		\$2,458.72	\$575.02	\$7,134.33	\$23.04	\$410.76
Gray, Marie	\$11,510.89			\$11,510.89		\$713.68	\$166.91			
Greco, Vincent	\$2,500.00			\$2,500.00		\$155.00	\$36.25			
Hanson, Karl	\$31,359.12	\$3,120.86	\$372.00	\$34,851.98			\$505.35	\$6,927.34	\$23.04	\$459.00
Hill, Heather	\$2,065.23			\$2,065.23		\$128.04	\$29.95			
Hodge, Everett	\$49,920.40		\$1,134.24	\$51,054.64		\$3,165.39	\$740.29	\$4,561.28	\$23.04	\$576.96
Jodoin, David	\$77,637.32		\$3,403.26	\$81,040.58		\$5,024.52	\$1,175.09	\$7,273.10	\$23.04	\$910.08
Judge, John	\$2,006.74			\$2,006.74		\$124.42	\$29.10			
Kline, Fred	\$1,237.50			\$1,237.50		\$76.73	\$17.94			
Lane, Scott	\$74,416.76	\$4,532.85		\$78,949.61				\$14,070.51	\$23.04	\$868.80
Lemoine, Ann	\$2,193.89			\$2,193.89		\$136.02	\$31.81			
Lemoine, Brian	\$3,781.46			\$3,781.46		\$234.45	\$54.83			
Lemoine, Tyrel	\$4,729.84			\$4,729.84		\$293.25	\$68.58			
Leroux, Denis	\$13,851.34			\$13,851.34		\$858.78	\$200.84			
Lewis, Cynthia	\$412.50			\$412.50		\$25.58	\$5.98			
Lewis, Ryan	\$315.00			\$315.00		\$19.53	\$4.57			
Ludwick, Stephen	\$1,248.37			\$1,248.37		\$77.40	\$18.10			

# 2011 TOWN OF PEMBROKE

Name	Base Pay	Overtime	Other	Gross Wages	Social Security	Medicare	NH		
							Retirement	Life	Disability
Madden, Lawrence	\$31,536.41	\$2,078.74		\$33,615.15	\$2,084.14	\$487.42	\$3,077.03	\$23.04	\$368.40
Malo, Henry	\$36,688.00	\$228.40	\$1,359.68	\$38,276.08	\$2,373.12	\$555.00	\$3,498.94	\$23.04	\$402.24
Malo, Paulette	\$49,890.40	\$214.92	\$1,646.24	\$51,751.56	\$3,208.60	\$750.40	\$4,621.96	\$23.04	\$537.24
Martel, Chester	\$4,377.66			\$4,377.66	\$271.41	\$63.48			
Mate, Amanda	\$38,809.60	\$95.47		\$38,905.07	\$2,412.11	\$564.12	\$3,561.66	\$23.04	\$456.00
McAlpine, Mark	\$886.48			\$886.48	\$54.96	\$12.85			
Mendoza, Adam	\$32,263.29	\$3,353.30		\$35,616.59	\$2,208.23	\$516.44	\$3,258.97	\$23.04	\$376.80
Merrill, Scott	\$180.51			\$180.51	\$11.19	\$2.62			
Mitchell, Charles	\$100.00			\$100.00	\$6.20	\$1.45			
Nadeau, James	\$3,241.49			\$3,241.49	\$200.97	\$47.00			
Nadeau, Reno	\$48,736.51	\$2,835.44		\$51,571.95	\$3,197.46	\$747.79	\$4,717.93	\$23.04	\$576.96
Nickerson, Ian	\$47,473.22	\$4,922.72	\$155.00	\$52,550.94		\$761.99	\$9,422.38	\$23.04	\$540.96
Parry, Dorothy	\$265.10			\$265.10	\$16.44	\$3.84			
Paulsen, Erik	\$6,966.44			\$6,966.44	\$431.92	\$101.01			
Paulsen, Harold	\$13,770.71			\$13,770.71	\$853.78	\$199.68			
Pellerin, Jules	\$1,200.00			\$1,200.00	\$74.40	\$17.40			
Pelissier, Ryan	\$488.60			\$488.60	\$30.29	\$7.08			
Pearl, Casey	\$484.21			\$484.21	\$30.02	\$7.02			
Perron, Michael	\$3,511.43			\$3,511.43	\$217.71	\$50.92			
Perron, Steven	\$30,910.31	\$3,294.16	\$200.52	\$34,404.99	\$2,133.11	\$498.87	\$3,129.04	\$23.04	\$363.48
Petit, Thomas	\$140.00			\$140.00	\$8.68	\$2.03			
Plumb, Jason	\$1,135.79			\$1,135.79	\$70.42	\$16.47			
Preston, Larry	\$362.50			\$362.50	\$22.48	\$5.26			
Previe, Muriel	\$24,292.14			\$24,292.14	\$1,506.11	\$352.24			
Rafos, Victor	\$41,753.34	\$4,391.13	\$2,554.84	\$48,699.31	\$3,019.36	\$706.14	\$4,307.73	\$23.04	\$489.00
Rapazza, Alane	\$3,920.22			\$3,920.22	\$243.05	\$56.84			
Ricciotti, Maryanne	\$41,706.40	\$120.70	\$965.28	\$42,792.38	\$2,653.13	\$620.49	\$3,936.25	\$23.04	\$487.32
Robertson, Bradley	\$4,332.08			\$4,332.08	\$268.59	\$62.82			
Roy, Dennis	\$3,411.39			\$3,411.39	\$211.51	\$49.47			
Rua, Christopher	\$300.13			\$300.13	\$18.61	\$4.35			
Russell, Emily	\$336.00			\$336.00	\$20.83	\$4.87			
Robert Samson	\$1,087.50			\$1,087.50	\$67.43	\$15.77			
Sartorelli, David	\$2,589.12			\$2,589.12	\$160.53	\$37.54			
Scarpino, David	\$30,105.51	\$1,941.87		\$32,047.38	\$1,986.94	\$464.69	\$5,937.03	\$23.04	\$410.76



# 2011 TOWN OF PEMBROKE

Name	Base Pay	Overtime	Other	Gross		NH		
				Wages	Social Security	Medicare	Retirement	Life Disability
Schmidt, Charles	\$3,291.73			\$3,291.73	\$204.09	\$47.73		
Schmidt, Zachary	\$30.60			\$30.60	\$1.90	\$0.44		
Shea, Dawn	\$53,445.96	\$6,012.14	\$527.00	\$59,985.10		\$869.78	\$10,685.19	\$23.04
Sheldon, David	\$1,450.00			\$1,450.00	\$89.90	\$21.03		\$625.08
Simpson, Rosemary	\$36.42			\$36.42	\$2.26	\$0.53		
Smart, Aaron	\$1,398.49			\$1,398.49	\$86.71	\$20.28		
Soares, Christine	\$12,307.25			\$12,307.25	\$763.05	\$178.46		
Stosse, Cynthia	\$46,606.50			\$46,606.50	\$2,889.60	\$675.79	\$4,287.76	\$530.76
Stromvall, Eric	\$2,636.46			\$2,636.46	\$163.46	\$38.23		
Theuner, John	\$7,392.62			\$7,392.62	\$458.34	\$107.19		
Thompson, Harold	\$1,500.00			\$1,500.00	\$93.00	\$21.75		
Tiddes, Heather	\$25,310.18			\$25,310.18	\$1,569.23	\$367.00		
Tilton, Jamie	\$2,825.76			\$2,825.76	\$175.20	\$40.97		
Vodra, Robert	\$313.91			\$313.91	\$19.46	\$4.55		
Walker, Katrina	\$704.77			\$704.77	\$43.70	\$10.22		
Wesson, Elaine	\$43,679.21			\$43,679.21	\$2,708.11	\$633.35	\$3,999.34	\$512.76
Whitbeck, Susan	\$80.00			\$80.00	\$4.96	\$1.16		
Williams, Linda	\$36,498.62		\$1,050.68	\$37,549.30	\$2,328.06	\$544.46	\$3,442.52	\$429.72
Wirtz, Kayla	\$315.00			\$315.00	\$19.53	\$4.57		
Woodbury, Jonathan	\$1,537.16			\$1,537.16	\$95.30	\$22.29		
Xenakis, Valerie	\$38,085.22	\$5,138.87	\$806.00	\$44,030.09		\$638.44	\$7,835.40	\$415.44
Yeaton, Peggy	\$19,991.96			\$19,991.96	\$1,239.50	\$289.88		
Young Jr., Roland	\$120.00			\$120.00	\$7.44	\$1.74		
Young, Sr., Larry	\$480.00			\$480.00	\$29.76	\$6.96		
				\$1,957,536.37				
Total Medical Benefits	\$395,828.94							
Total Dental Benefits	\$35,954.47							



**CERTIFIED PUBLIC ACCOUNTANTS**  
608 Chestnut Street • Manchester, New Hampshire 03104  
(603) 622-7070 • Fax: (603) 622-1452 • www.vcccpas.com

**REPORT ON INTERNAL CONTROL BASED ON  
AN AUDIT OF BASIC FINANCIAL STATEMENTS**

To the Board of Selectmen  
Town of Pembroke, New Hampshire

In planning and performing our audit of the financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the Town of Pembroke, New Hampshire (the "Town") as of and for the year ended December 31, 2010, in accordance with auditing standards generally accepted in the United States of America, we considered the Town's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be significant deficiencies or material weaknesses and therefore, there can be no assurance that all deficiencies, significant deficiencies, or material weaknesses have been identified. However, as discussed below, we identified certain deficiencies in internal control that we consider to be material weaknesses and other deficiencies that we consider to be significant deficiencies.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Town's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the following deficiencies in the Town's internal control to be material weaknesses:

**LACK OF SEGREGATION OF DUTIES**

***Observation***

During the audit we noted that there is a lack of segregation of duties in both the Water Department and the Sewer Department. The financial records of the Town's water and sewer operations are maintained separately from the town's finance department. Presently, a single individual within each of these departments prepares the utility billings, receives payments, posts payments against the individual billings, prepares and makes the deposits, reconciles the bank accounts, and maintains the general ledger.

***Implication***

The internal controls over cash are weakened in both the Water Fund and the Sewer Fund. These separately maintained funds are exposed to an increased risk that funds could be lost or misplaced. To the extent possible, all of the financial responsibilities should not be assigned to one individual.

We understand the difficulty in segregating these responsibilities; however, the lack of segregation of duties is a serious concern and places increased responsibilities on the Commissioners to oversee the daily operations of these functions.

***Recommendation***

We recommend that the Board of Water Commissioners and the Board of Sewer Commissioners review their current procedures regarding the billing and collection of user fees and the maintenance of each fund's general ledger. Sound internal controls provide for the distribution of duties to various personnel to reduce the risk of loss and to provide a system of checks and balances. Due to the limited personnel within each of these departments, the two Boards of Commissioners could consider utilizing the services of other individuals within the water and sewer department on a regular basis to segregate the incompatible functions. An additional option could be to transfer the collection responsibilities to the tax collector or a similar person within the town's operations. Most communities have centralized revenue collections in this manner to improve efficiencies. If it is decided to maintain the current operating practices, the Commissioners of both organizations must take steps to define oversight procedures over these functions and document their compliance with these procedures.

**WATER GENERAL LEDGER**

***Observation***

The trial balance of the Water Fund that was presented for the audit was not an accurate reflection of the activity that occurred during the year. The various general ledger balances were not reconciled to the supporting documentation such as accounts receivable, prepaid expenses, accumulated depreciation, accounts payable, bonds payable, and beginning net asset balance. Although the cash and investment balances were fairly stated, we noted that journal entries had been recorded in the general ledger to adjust for significant variances that were not identified by the finance personnel.

We were able to reconcile the general ledger balances within immaterial amounts of the supporting documentation. An excess of 20 adjusting entries were proposed to the water department in order to present fairly the Water Fund's financial statements in accordance with generally accepted accounting principles.

***Implication***

The financial information provided by the water department was not accurate and additional audit time was necessary to reconcile the differences. Internal controls are weakened when the reconciliation process is not performed to completion as part of the end of the month procedures. There is an increased risk that errors or omissions may occur and not be detected in a timely manner. In addition, financial decisions may be made on incomplete or incorrect data.

***Recommendation***

A new financial software package was installed during the year ending December 31, 2010 and that the learning curve and programming problems may have significantly contributed to the inability to properly reconcile the general ledger balances. We recommend that all balance sheet accounts be reconciled on a monthly basis to detect any errors or omissions in a timely fashion. Any discrepancies should be identified and properly adjusted. If necessary, the technical support for the new financial software

package should be contacted if additional training is needed or problems continue to occur during the reconciliation procedures.

\*\*\*\*\*

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the following deficiency in the Town's internal control to be a significant deficiency:

#### **WATER CASH ACCOUNTS**

##### ***Observation***

Pursuant to a legislative act during 1913, the water works was established as a department within the Town of Pembroke, New Hampshire. For managerial purposes, a board of commissioners was elected to run the daily operations of this town department. We noted that the various cash and investment accounts of the Town's water department are not held by the Town's Treasurer. Instead, the Board of Water Commissioners has appointed a different person to be the treasurer for the water department.

##### ***Implication***

The controls over cash are weakened. In accordance with state law (RSA 41:29), the Town Treasurer shall have custody of all monies belonging to the Town. The Town's Treasurer may delegate some responsibilities such as recordkeeping and reconciliation functions to another town official. However, this delegation is to be in writing and should be acceptable to the Board of Water Commissioners. State law (RSA 38:29) further indicates that the Town Treasurer shall pay out amounts from the water fund only upon order of the board of water commissioners.

##### ***Recommendation***

We recommend that the signatory rights on all town accounts be limited to the Town Treasurer to comply with State law. The treasurer may delegate some responsibilities to another town official. However, this delegation does not eliminate the responsibilities of the treasurer to comply with all statutory duties required by law.

\*\*\*\*\*

This communication is intended solely for the information and use of management, the Board of Selectmen, and the Water and Sewer Commissioners and is not intended to be and should not be used by anyone other than these specified parties.

*Vachon Cuskey & Company PC*

November 17, 2011

## PEMBROKE FIRE DEPARTMENT

### 2011 Annual Report

We had an unusually high number of structure fires in Pembroke in 2011. Although no human lives were lost a number of pets did lose their lives along with a significant loss of property. We remind everyone that having working smoke detectors in your home is extremely important to insure your safety.

We were dispatched 339 times for the following types of calls:

- 31 Fires of All Types
- 109 Rescue and Emergency Medical Incidents
- 41 Hazardous Conditions
- 37 Assisting the Public
- 55 Good Intention Calls
- 66 False Alarms
- 339 TOTAL CALLS

Your firefighters again donated over 1500 hours of their time in training and maintenance activities.

During the year we received an anonymous donation through the NH Charitable Foundation of \$5,000 which we used to purchase additional equipment for the department. We truly appreciate the anonymous donor. We also received a similar donation in 2010. These donations have allowed us to purchase a protective equipment gear dryer, pocket CPR masks for firefighters, 2 cold water immersion suits and a unit to monitor carbon monoxide levels in individuals.

2011 has also seen an increased level of fire prevention education in our schools and community. We appreciate the cooperation of the schools and individuals that allowed us to deliver these programs. Hopefully we can not only maintain that level but also increase these activities and programs.

We also need to remind and make the community aware that, like many similar sized communities, the availability of daytime on call firefighters during the work week is a critical issue that is going to have to be resolved. We continue to plan for methods of resolving the problem as safely and economically as feasible.



## **PEMBROKE FIRE DEPARTMENT**

The following proudly serve their community as firefighters:

Chief Harold E. Paulsen  
Assistant Chief John C. Theuner  
Deputy Chief Paul M. Gagnon  
Captain Erik S. Paulsen  
Captain Robert B. Farley  
Lieutenant Brian A. Lemoine  
Lieutenant Charles R. Schmidt  
Lieutenant Jeffrey B. Cyr  
Lieutenant Chester R. Martel

Public Education Officer William O. Clark  
Quartermaster Michael A. Perron

Engineer Rick Bilodeau  
Probationary Firefighter Jason L. Bouffard  
Probationary Firefighter Michael Brown  
Probationary Firefighter Nicholas Dorian  
Firefighter Joe Eagle  
Firefighter Andrew W. Engwer  
Firefighter Rosemary Ford  
Probationary Firefighter Christopher L. French  
Firefighter Joshua A. Ginn  
Firefighter Corey R. Girard  
Firefighter Terrence Judge  
Probationary Firefighter Ann M. Lemoine  
Firefighter Tyrel J. Lemoine  
Engineer Stephen E. Ludwick  
Probationary Firefighter Mark E. McAlpine  
Firefighter Scott Merrill  
Firefighter Casey H. Pearl  
Probationary Firefighter Ryan R. Pelissier  
Firefighter Steven M. Perron  
Engineer Bradley J. Robertson  
Engineer David J. Sartorelli  
Probationary Firefighter Zachary Schmidt  
Engineer Aaron L. Smart  
Engineer Eric Stromvall  
Firefighter Robert W. Vodra  
Firefighter Katrina Walker  
Probationary Firefighter Johnathan Woodbury

Respectfully submitted,

Harold Paulsen  
Fire Chief



## PEMBROKE POLICE DEPARTMENT

It is with great pride that I present to you the 2011 Annual Report of the Pembroke Police Department. It was a trying year for the department. For the last 20 years the town has averaged one fatal motor vehicle collision every third year. In 2011, the department investigated three. We also experienced a domestic related homicide in 2011, the first in over a decade. These high profile and tragic events are representative of a statistical increase the department has been experiencing in the last 4 years as felony level crimes have increased steadily from 97 in 2008, 107 in 2009, 113 in 2010, and 143 this year.

Off. Dave Scarpino joined our ranks in February of this year. Off. Scarpino served as an Intern with the Department when he was earning his Associates Degree in Criminal Justice from the New Hampshire Technical College in Concord in 2010.

Sgt. Mike Crockwell retired in November of 2011 following a 21-year career with the department. Sgt. Crockwell's easy smile and friendly manner is well known and will be missed.

Off Ian Nickerson, a 9-year veteran, resigned in December as he is relocating to Texas. We wish him the best in his future ventures.

This will be my final report as your Chief of Police as I will be retiring effective December 31, 2011. I have had a wonder career here in Pembroke and have enjoyed over 26 years of support, camaraderie and good will from the citizens of Pembroke. It has been a pleasure and honor to work with the finest group of law enforcement professionals possible through my career. Although the department has experienced some great advances in technology in that time, the mission and philosophy of the department has always remained the same. To provide the residents of the Town the best possible police protection while remain fiscally conservative.

Finally I would like to thank my family and particularly my wife Carol for her love, support and understanding over the years. All of my personal successes are a direct result of her continued support. Police officers are subject to a constant diet of images and memories that most people never have the opportunity or desire to experience. These events change a person and are elements of the job I will not miss.

Stay Safe.

Scott J. Lane,  
Chief of Police



### Changing of the Guard



*2012 Chief Dwayne R. Gilman, Chief Scott J. Lane, Retired 2011*

## PEMBROKE POLICE DEPARTMENT

### TABLE OF ORGANIZATION

#### ADMINISTRATION

Chief Scott J. Lane,  
Lt. Dwayne R. Gilman,

#### SERVING SINCE

1985 – 12/2011 *Retired*  
1992

#### PATROL DIVISION

Sgt. Michael Crockwell  
Sgt. Gary Gaskell  
Off. Ian Nickerson  
Off. Karl Hanson  
Off. Christopher Cunha  
Off. Angela Bergeron  
Off. Valarie Xenakis  
Off. Phillip Goodacre  
Off. David Scarpino

#### SERVING SINCE

1990 – 11/2011 *Retired* Firearms Instructor, SRO  
2007 Patrol Supervisor, Firearms Instructor, Training Officer  
2003 – 12/2011 Firearms Instructor, Drug Recognition Expert  
2007 Patrol Officer  
2007 Patrol Officer, SOU Operator  
2008 Patrol Officer, D.A.R.E. Instructor  
2009 Patrol / School Resource Officer, D.A.R.E. Instructor  
2010 Patrol Officer  
2011 Patrol Officer

#### CRIMINAL DIVISION

Sgt. / Det. Dawn Shea      2002    Defensive Tactics Coordinator, Field Training Officer

#### ADMINISTRATIVE DIVISION

Mary Ann Ricciotti      1993    Administrative Assistant / Records  
Annette Alley      1997    Receptionist

#### SUPPORT SERVICES

Rev/Lt. Dan Stauffacher      1995    Department Chaplain



Town Clerk, James Goff swears in Lt. Gary Gaskell



## PEMBROKE POLICE DEPARTMENT

### CRIMINAL DIVISION

Last year the statistics below were associated to the recent economy. This year the numbers only verify that the economy has not changed as far as criminal statistics. Although some numbers have changed the seriousness of the crimes have not.

I spoke with a group over the past month and was asked if the department's workload had increased, and if so how does the police department expect to handle it. A member of the group gave an example pertaining to the medical field that there is not an increase in ill people, that people are getting ill more. This is exactly what is happening in Law enforcement. It was explained that calls for service have not changed over the past year or two; however, the seriousness of the calls has changed. What once was a multiple officer response is now a single officer call. An Officer is responding to, and handling calls for service that once multiple officers responded to due to the lack of man power. The officer's ability to handle the calls has increased allowing the detective to focus on other areas of investigation. Crimes against children have been a focal point presently for the detective position. This includes and is not limited to Child Pornography and assaults on children. This is a concern with law enforcement in the State and not just our area.

The Pembroke Police will make every effort to assure that its citizens are protected from crimes against them. If a crime does occur, it is important to know that every attempt will be made to hold the person or persons accountable for the crime.

The Pembroke Police Department is always looking for assistance in solving crimes. If anyone has any information on a crime that has been committed in our community, please call and report this to an officer. You may also use the Concord Regional Crime Line to report a crime at 226-3100 and remain anonymous and or receive a reward for the arrest and prosecution based on your information.

### **PROPERTY CRIME STATISTICS**

Property Crime:	2011	2010	2009	2008	2007
Burglary	22	26	16	14	22
Attempted Burglary	3	1	3	1	7
Robbery	0	1	2	0	1
Theft from a building	6	9	11	12	8
Forgery	1	8	3	1	7
Issuing bad checks	15	19	12	13	18
Theft by Unauthorized taking	6	6	57	42	4

### **Motor Vehicle related**

Theft from a Motor Vehicle	28	21	42	37	15
Theft of a Motor Vehicle	4	2	3	9	7

# **PEMBROKE POLICE DEPARTMENT**

<u><b>CALLS FOR SERVICE</b></u>	<b>2011</b>	<b>2010</b>	<b>2009</b>	<b>2008</b>	<b>2007</b>	<b>2006</b>	<b>2005</b>	<b>2004</b>	<b>3-Year Average</b>
Dispatch Calls Received	12,571	16,857	11,303	10,960	9,703	12,630	9,228	11,167	17,143
Station Calls Received & walk in complaints	10,341	11,457	11,365	11,922	9,845	xx	xx	xx	11,054
911 Calls	54	66	99	84	109	137	166	180	73
Citizen Assist	342	335	646	624	477	782	561	562	441
Assist other Agency/Police/Fire/Ambulance	435	539	627	502	555	894	507	550	534
Building/House Check	214	225	661	549	579	323	293	480	367
Juvenile Involved	153	248	272	197	232	304	232	244	224
Alarm Calls	230	324	316	313	335	300	359	369	290
Domestic Disturbance/Related Calls	138	95	106	81	89	112	101	133	113
Animal Complaints	168	267	299	274	239	261	237	295	245
Motor Vehicle Stops	1,091	1,896	1,548	1,965	2,137	2,506	1,653	2,596	1,521
Defective Equipment Tags	395	444	327	148	393	364	229	335	389
Parking Tickets	586	334	389	543	622	716	553	960	436
Motor Vehicle Warnings	849	1,122	866	1,568	1,276	969	605	1,188	946
Motor Vehicle Summons	164	238	205	395	481	651	520	750	202
Motor Vehicle Collisions	163	133	159	136	176	140	147	181	152
Juvenile Missing/Runaway	9	16	17	12	36	12	51	38	14
Driving While Intoxicated	16	17	26	32	30	28	18	21	20
Liquor Law Violations	6	23	15	22	34	37	21	25	15
Simple Assault	90	76	61	52	60	61	67	58	76
Sexual Assault/Related	10	15	19	14	7	10	15	12	15
Aggravated Assault	13	7	12	3	5	1	3	8	11
Harassment/Stalking/Criminal Threatening	23	25	34	38	40	31	52	57	27
Criminal Mischief/Vandalism	86	132	142	120	121	141	83	103	120
Criminal Trespass	23	17	12	16	21	16	11	17	17
Drug Possession/Use/Sale	52	66	53	38	61	55	50	39	57
Fraud//Theft of Services	5	14	19	12	38	40	49	35	13
Forgery/Theft by deception	3	10	6	2	7	5	18	21	6
Armed Robbery	0	0	2	0	1	2	1	0	1

# **PEMBROKE POLICE DEPARTMENT**

## **ACTIVITY STATISTICS**

Total Offenses Committed	2011	2010	2009	2008	2007	2006	2005	2004	3-Year Average
Total Crime Related Incidents	890	951	947	975	966	1079	845	981	929
	511	540	594	962	602	777	522	626	548
Total Felonies	144	105	109	94	97	96	119	105	119
	29	58	54	73	49	61	56	114	47
Total Non Crime Incidents	109	150	133	236	169	199	135	153	131
On view Arrests	121	142	125	127	139	217	159	169	129
Arrest on Warrants	16	19	30	16	23	52	9	15	22
Summons Arrests	19	35	32	32	29	28	23	43	29
Protective Custody	55	93	67	78	82	121	50	104	72
Juvenile Arrests									

## THE BROADWAY PROJECT

Spring of 2011 was the start of the long awaited reconstruction of Broadway and several adjacent streets. This was a complex project with various underground utilities to be updated, sidewalks to be modified, trees to be cut, parking to be redesigned, etc. It was a long hot summer for residents living with the construction and we thank them for their patience and hope that they enjoy the beauty of the finished project. Thanks also go to Lyman Construction; Michael Vignale, Engineer; Public Works; Sewer and Water Departments; and others for their many hours of work on this project.



## PUBLIC WORKS DEPARTMENT

The Department of Public Works has been given tasks to manage the Town's roads, sidewalks, storm sewer, solid waste, cemeteries, municipal buildings and fleet. To accomplish all these tasks the department employs 11 full time and 3 part time employees with 17 pieces of major equipment that has been organized into the following divisions:

**Administrative Division:** This division manages and administers all department activities which include project assignments, priority setting, emergency response, performance evaluations, budget administration, material and equipment acquisitions, responses to residents inquiries and requests, payroll processing, project co-ordination with other Town departments and civic groups, as well as interaction with various State and Federal agencies. This division is also responsible for the safety, efficiency and effectiveness of all the divisions in the department. This division also performed the following tasks:

Activities	Amount	Unit
1. Facility Permits Issued	1,252	Each
2. Inquiries/Transfer Station	98	Each
3. Inquiries/Rubbish Route	42	Each
4. Inquiries/Road Conditions	58	Each
5. Payment Vouchers Processed	860	Each
6. Street Light Repairs	30	Each

**Highway Division:** The Highway Division which is responsible for the maintenance and repair of approximately 82 miles of road, 11 miles of sidewalk, storm sewers which include 607 catch basins, cross culverts, street signs, line striping, and tree removal and trimming.

In addition to these projects, the Highway Division also provided routine maintenance which included sidewalk sweeping, brush cutting along the country road shoulders, cold patching pot holes and replacing missing or damaged street signs. Private contractors were also used to sweep 24.79 miles of Town roads, clean 534 catch basins, paint 106,456 LF of roadway striping, grade 9.25 miles of gravel roads and cut down several large hazardous trees.

There were 24 snow/ice storm events that occurred during 2011 which required 1,139.25 man-hours, 547.07 tons of sand, 742.17 tons of salt. Snow removal from downtown and the municipal parking lots required 167.5 man-hours. Shoveling snow from around the 176 town fire hydrants required 122 man-hours and plowing about 7 miles of sidewalks each storm expended 109.5 man-hours.

Additionally there were a few tasks recommended to us from the Board of Selectmen and the Roads Committee: The Broadway Project which consisted of storm drain pipes, catch basins, sidewalks and roadway on Broadway, Pine, Maple, Prospect St. and part of Pleasant Street. We are 95% complete as the finish coat of hot top to be done in 2012.



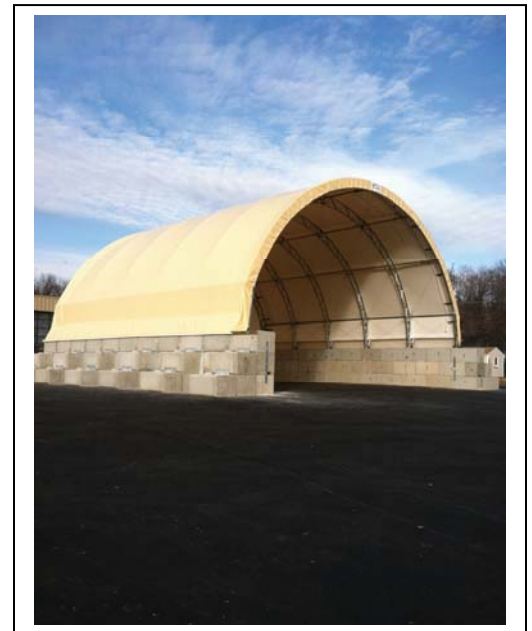
## PUBLIC WORKS DEPARTMENT

Other tasks performed by this division consisted of the following:

1. Road side ditching	5,415	Linear Feet
2. Cold patching pot holes	7.08	Tons
3. Hot topping pavement repairs	36.35	Tons
4. Road wash out repairs	2,025	Linear Feet
5. Sweeping Sidewalks	6	Miles
6. Road side mowing	57.75	Miles
7. Road side brush cutting	323	Cubic Yards
8. Large Tree Cutting	52	Each
9. Sign Maintenance & Replacements	94	Each
10. Complaints	18	Each
11. Inquiries	48	Each
12. Assist Solid Waste Division	780.5	Man Hours
13. Assist Fleet Division	770	Man Hours
14. Assist Parks & Recreation Division	165	Man Hours
15. Assist Cemetery Division	84	Man Hours
16. Assist Sewer Department	41	Man Hours

The Highway Division also assisted community groups in setting up and clean up for Old Home Day as well as Christmas in the Village.

**Solid Waste Division:** This division is headed by Reno Nadeau, and is responsible for the collection of residential solid waste and single stream recycling from individual homes throughout the Town on a weekly basis as well as the operation of the Transfer Station. Residents who wish to can bring their trash and recycling for disposal to the Transfer Station at 8 Exchange Street on Tuesdays and Saturdays from 7:30 a.m. to 3:30 p.m. Besides residential trash and recycling the Transfer Station accepts appliances, demolition materials, tires, waste oil, antifreeze, scrap metal, leaves, brush, auto batteries, cell phones, PDA's, rechargeable batteries, alkaline & zinc batteries, ink jet cartridges, LaserJet cartridges, textiles, and propane gas cylinders. Fees are charged for some items such as appliances, demolition, gas cylinders and tires. For 2011, a total of 3,651.71 tons of solid waste was generated from Pembroke and disposed of at the incinerator in Penacook, NH. Also in 2011, a total of 745.16 tons of single stream recycling was taken to Casella Waste in Allenstown. Diverting this recyclable material from the waste stream saved the Town \$54,811.48 in tipping fees. This division also performed curbside pickup of leaves from residents during spring cleanup. In 2011 the Landfill Closure that was mandated by the State of New Hampshire was completed and the new salt shed was erected in the Transfer Station and is now being used to store our sand and salt.



## PUBLIC WORKS DEPARTMENT

The following is a tabulation of solid waste that was collected and disposed of in 2011:

### 1. Curbside Pickup

a.	Rubbish	3,651.71	Tons
b.	Single Stream Recycling	745.16	Tons
c.	Leaves	161	Bags
d.	Brush chipped from Spring cleanup	94	Cubic Yards
e.	Refuse Tags Issued	200	Each
f.	Christmas Trees	23	Each
g.	Inquiries	88	Each
h.	Complaints	6	Each

### 2. Transfer Station Activity

a.	Rubbish	332.54	Tons
b.	Single Stream Recycling	117.94	Tons
c.	Non-Burnables	288.98	Tons
d.	Burnables	146.47	Tons
e.	Concrete	35	Tons
f.	Scrap Metal	58.76	Tons
g.	Aluminum Cans	3,394	Lbs.
h.	Textile Recycling – Planet Aid	2,925	Lbs.
i.	Refrigerator/Freezer	35	Each
j.	Air Conditioners	70	Each
k.	Brush	1,220	Cubic Yards
l.	Christmas Trees	142	Each
m.	Leaves	2,695	Cubic Yards
n.	Propane Tanks or Canisters	57	Each
o.	Waste Oil	1,045	Gallons
p.	Waste Antifreeze	55	Gallons
q.	Batteries	149	Each
r.	Tires	154	Each
s.	Complaints	12	Each
t.	Inquiries	184	Each
u.	Hazardous Waste Refused	5	Each
v.	Video Displays	406	Each
w.	C&D Debris (Minimum Load)	275	Loads
x.	C&D Debris (Maximum Load)	242	Loads
y.	School	12	Cubic Yards
z.	Residents	24,931	Each

## PUBLIC WORKS DEPARTMENT

### 3. Electronics Recycling

a.	Computer Monitors	146	Each
b.	Televisions	251	Each
c.	Printers	164	Each
d.	Fax Machines	4	Each
e.	Stereo Equipment	410	Each
f.	VCRs	72	Each
g.	DVD Players	83	Each
h.	Copiers	5	Each
i.	Scanners	7	Each
j.	Radios	76	Each
k.	PCs	99	Each
l.	Microwaves	78	Each
m.	Keyboards	59	Each
n.	Typewriters	7	Each
o.	2' Fluorescent Tubes	28	LF
p.	4' Fluorescent Tubes	2,556	LF
q.	6' Fluorescent Tubes	150	LF
r.	8' Fluorescent Tubes	336	LF
s.	Small Misc. Fluorescent & HID Bulbs	7	Each
t.	Compact Fluorescent Bulbs	193	Each
u.	Thermostats	1	Box
v.	Alkaline & Zinc Batteries	210	Lbs.
w.	Rechargeable Batteries (NiCd, Li-Ion, NiMH, Lead)	123	Lbs.
x.	Cell Phones Recycled	27	Each
y.	73 Gaylords of Electronics Picked Up	30,689	Lbs.

**Public Properties Division:** Foreman Reno Nadeau operates this division, which is responsible for the daily maintenance and repairs to all town buildings, which include the Town Hall, Library, Safety Center, Public Works Garage, Town Clock Tower, and the Perry Eaton Building. This year's project was a new roof that was replaced at the Perry Eaton Building.

**Cemetery Division:** This division, headed by VJ Ranfos, is responsible for the operation, maintenance and record keeping of the 9 Town owned cemeteries which include Pembroke Hill, French Family, Richardson, Evergreen, North Pembroke Road, Buck Street, Pembroke Street, Blueberry Hill and Abbot Cemeteries. This division works very closely with the Cemetery Commission and the local funeral homes to insure all needs are met with courtesy, dignity, and respect. The cemetery lawns are maintained by a private landscaper and all burials are performed by a private contractor under the Town's supervision. For the year 2011, there were 6 full burials, 8 cremation burials and 8 cemetery plots sold.



## PUBLIC WORKS DEPARTMENT

**Fleet Division:** This division is headed by the Fleet Mechanic Darrell Amell and is responsible for the maintenance and repair of all town vehicles which consist of 40 major vehicles and 16 minor pieces of equipment.

For the year of 2011, this division performed 82 safety inspections and 233 routine maintenance tasks on the town's fleet. In addition, there were 302 major repairs performed on this equipment. The following is a summary of maintenance and repairs performed on vehicles by department:

Department	Total # Vehicles	# of Preventative Maintenance	# of Repairs	Total Hours of Work	% of Repairs
Highway	302	132	170	1,346	65.6%
Solid Waste	84	24	60	321	15.6%
Fleet	3	2	1	11.5	0.6%
Police	98	38	50	140	6.8%
Fire	49	34	15	130.5	6.4%
Sewer	0	0	0	0	0.0%
Code Enforcement	2	1	1	3	0.1%
Parks & Recreation	7	2	5	100.5	4.9%
<b>Totals</b>	<b>545</b>	<b>233</b>	<b>302</b>	<b>2,052.50 Hours</b>	<b>100%</b>
<b>Fleet Division Administration</b>				125	
<b>Total Hours</b>				<b>2,177.50</b>	

A computer controlled maintenance program called Fleetwise VB is used to keep track of the mileage or hours on each major town vehicle to allow the Fleet Mechanic to schedule maintenance accordingly.

2011 brought us another FEMA declared disaster with Tropical Storm Irene. Many residents were without power as trees and power lines were displaced and some roads were closed for days. Also in 2011 we began to take part in the Transitional Work Center Program through the State of New Hampshire Department of Corrections. This program provides us with up to four individuals who work alongside our employees to help with their daily tasks at no charge to the Town. As always our employees take pride in their work and are very professional workers. Safety is our number one priority. If you should ever have a question please feel free to call us and we will do our best to keep our Town safe and clean.

Respectfully Submitted,

James Boisvert  
Director of Public Works

## PEMBROKE TOWN LIBRARY

### LIBRARY TRUSTEES AND DIRECTOR 2011 ANNUAL REPORT

“Libraries are the mind and soul of their communities, and librarians are the mind and soul of the library.” – American Library Association

The Pembroke Town Library and the town of Pembroke lost a wonderful librarian this year. Virginia “Gini” Chase Batchelder served her community from 1945 – 1995 as Director. During the years following her retirement, Gini volunteered regularly at the Library and was part of this Library until the end. Her spirit lives on here as do her wonderful, funny and inspiring stories. You are truly missed.

The Library continues to be a place where the people of Pembroke can come at no cost and can borrow such a wealth of materials. Not only is it a place to borrow the newest book release, but there are programs for all ages that are also offered at no cost to the public. The computers are always busy and are the source for many looking for employment.

We thank Patricia Fowler, Chairperson of the Library Board of Trustees, for all of her guidance, work and friendship. Also, Terri Caplette for her work, especially with regard to this beautiful building. The new Library Board of Trustees are Patricia Crafts and Susanne Whitbeck. Both come to the Library with a wealth of experience, insight and energy.

The Pembroke Town Library continues to offer free programs throughout the year. The weekly story times have been such a continued success. The Summer Reading Program was record-breaking thanks to the collaboration of Sue Demanche, Village and Pembroke Hill Schools Librarian and Lisa Abbott our Children’s Librarian. **Seven Siding** continues to support our children’s programs with prizes, snacks and volunteering. **Associated Grocers** once again generously donated funds for the Young Adults’ wish list enabling the Library to purchase all of the books requested at the end of our Teen Summer Reading Program. A new group – “10+ Crafters” are meeting the first Friday of each month at 6:30PM with a new craft being taught each month. It’s free to attend and the materials have been donated for this program. The book group is active and growing. This group meets on the second Wednesday of each month and the list of books for 2012 is on the Library’s website. The third Wednesday night of the month is a meeting of scrapbookers. If you have pictures, bring them in and enjoy the creative experience.

The annual book sale continues to be a great fundraiser for the Library. Lorraine Good has tirelessly taken charge of this activity for many years with the help of Mary Burbank. It is a year long job as donations come into the Library daily. Last June, the Library was so fortunate to have a group of high school students who helped to sort boxes the evening before the sale and worked all day – setting up, cleaning up, helping carry and taking down. Many thanks to Emma Mehegan, Dylan Lynch and friends for their help. In addition to this one huge sale, the Cabin Fever Book Sale is held at the end of February each year as well as little monthly sales set up within the Library.

## PEMBROKE TOWN LIBRARY

So much of what happens at the Library can be accomplished because of our wonderful volunteers. The Key Club helping out, Lorraine Good and Mary Burbank with the book sales, Fran Schapperle with new book processing, Kimm Phillips with inventory and grant writing, Erika Parent with story time preparation and computer projects, Juvenile Diversion, all of the book sale volunteers, and High School students performing community service for graduation.

Friends of the Library are busy with programs for the children during the fall, two yard sales held at the Library and their raffle baskets. Their annual donation to the Library is always put toward necessities that cannot otherwise be realized.

The Library has been very fortunate to have the opportunity to train individuals for the Senior Community Service Employment Program. Many have been part of the Library and some have gone on to find employment in libraries. This gives the Library assistance to better serve our patrons at no cost to the town.

It takes the community to make the Pembroke Town Library the wonderful place that it is. If you've not been in for a while, be sure to stop in, if you are a regular, we thank you for your support. The year of 2012 will bring new and exciting programs to the Library.

Respectfully submitted,

Lynn Lamy, Chairperson of the Library Board of Trustees  
Cynthia Stosse, Library Director

### Trustees:

Lynn Lamy – Chair  
Joyce Heinrich – Treasurer  
Patricia Crafts  
Ann Hasbany  
Susanne Whitbeck

Marie Brezosky – Alternate  
Dianna Maffucci – Alternate

### Staff:

Cynthia Stosse – Director  
Heather Tiddes – Assistant Director  
Lisa Abbott – Children's Librarian  
Mary Burbank – Circulation  
Marie Gray - Circulation

## **PEMBROKE TOWN LIBRARY**

### **MISSION STATEMENT OF THE PEMBROKE TOWN LIBRARY**

Our focus is to encourage the love of reading, to stimulate the search for information, and to enrich personal lives by providing services, programs and materials to expose the entire community to rich varieties of culture.

The goals of the Pembroke Town Library are to select, preserve and administer an organized collections, books, audio-visuals, electronic resources and related educational and recreational materials, that is balanced, comprehensive and of adequate size, quality and diversity to meet the needs of its users. Also to utilize current technology; to serve the community as a center of reliable information; to identify Library-related community needs; and to cooperate with other organizations, agencies and institutions which can provide programs or services to meet these needs.



## PLANNING AND LAND USE DEPARTMENT

### CODE ENFORCEMENT

In 2011 two properties on Pembroke Street were rebuilt after suffering losses due to fires. Heat and Control Corporation on Commerce way constructed 2 additions adding an additional 19,000 square feet of manufacturing area. Work has started on rebuilding Hemlock Hill Kennels which was destroyed by fire. There were numerous additions and outbuildings constructed during the year and upgrades to heating and cooling systems.

The Town of Pembroke is currently using the 2009 International Building Code, 2009 International Residential Code, 2009 International Mechanical Code, 2009 International Plumbing Code, 2011 National Electrical Code, and the 2009 International Energy Conservation Code. The State of New Hampshire has officially adopted these codes by reference as part of the State Building Code with amendments.

I also process applications for the Zoning Board of Adjustment, attend their meetings, and enforce the Zoning Regulations as they apply to new and existing structures.

For assistance with building permits, zoning questions, fire and rental inspections, and stove inspections, please don't hesitate to contact my office. I am in the office from 8am to 9am and 12pm to 4pm. I schedule inspections from 9am to 12pm M-F.

Below is the permit activity for 2011:

### 2011 Statistics

<b>Type of permit</b>	<b>Number</b>	<b>Construction Value</b>	<b>Permit Cost</b>
Commercial	69	\$2,183,173.00	\$10,130.15
New Dwellings Units	2	\$275,000.00	\$1,196.40
Signs	11	\$30,366.00	\$275.00
Fire inspections	45	0	0
Residential	315	\$2,232,182.00	\$16,507.66
Totals	442	\$4,720,721.00	\$28,109.21

Respectfully Submitted

Everett Hodge  
Code Enforcement Officer

## **PLANNING AND LAND USE DEPARTMENT**

### **ZONING BOARD OF ADJUSTMENT REPORT**

The Zoning Board of Adjustment holds public hearings to gather all information regarding each case from applicants and all other interested parties and is charged with granting or denying Variances, Special Exceptions, and Equitable Waivers. In addition, the Zoning Board hears Appeals from Administrative Decisions of the Code Enforcement Officer.

The 2011 Zoning Board of Adjustment hearings are broken down as follows:

Variances.....	8	Granted	7 / 1	Denied
Special Exception.....	0	Granted	0 / 0	Denied
Equitable Wavier.....	0	Granted	0 / 0	Denied
Administrative Decision	0	Granted	0 / 0	Denied
Total	8	Granted	7 / 1	Denied

The Zoning Board of Adjustment is comprised of five regular members, and up to three alternates.

I would like to take this opportunity to thank all of the Zoning Board members for their hard work throughout the year and dealing with the issues of each case in a fair, decisive manner.

Respectfully submitted,

William R. Bonney, Chairman  
Zoning Board of Adjustment

## **PLANNING BOARD REPORT**

While 2011 saw no applications for new residential subdivisions, Pembroke was fortunate to have several commercial projects come before the Planning Board. One of the unique characteristics of Pembroke's commercial (C1) district is that most of it lies over our aquifer protection district. Pembroke, which enjoys very high quality drinking water, draws most of it from shallow wells that lie immediately adjacent to the Soucook River that separates Pembroke and Concord. Surrounding the river are large subsurface areas of porous gravel that support an enormous underground reservoir.

One of the challenges of commercial applications is that the majority of them use some form of chemicals, any of which if not properly handled, pose the significant risk of contaminating the aquifer; an irreplaceable natural resource. Therein lies a frequent quandary for the Planning Board and Water Department – how to encourage commercial development while protecting our drinking water. It is always a balancing act and one that typically imposes additional development costs upon the developer, and calls for careful diligence. As this report is written the Planning Board is continuing its review of an application from Merrill Construction that falls within this area. This developer has also expressed the hope of working with the Town to enlarge our C1 zone onto property that is largely outside of the aquifer protection district. This potential is quite intriguing and many hope it will come to fruition.

For the first time the Planning Board considered an application that appears to have the potential of violating the relatively new Pembroke Noise Ordinance. Continental Paving came before the Board seeking approval to construct and operate an asphalt plant on Ricker Road on a 24-hour basis. The Planning Board really wrestled with the strict language of the ordinance and never truly resolved the question. Ultimately the application passed on a 4-3 vote but not before a noise consultant provided assurance that the surrounding homes would not experience a significant increase in noise while residents were sleeping. Once again balancing the legitimate needs of commercial developers with those of our principally rural community proved quite challenging.

Other commercial applications included Heat and Controls on Commerce Way who were approved for new building construction to accommodate business growth. The former Hyster building on Sheep Davis Road was purchased by Sabbow and Company, a Concord business, who needed additional space for their growing business. While it is clear the economy is struggling to recover, Pembroke continues to be very fortunate in experiencing an expansion of commercial activity.

As in most years the Planning Board spent considerable time identifying sections of our various ordinances that are in need of updates. Sometimes this is driven by technology and is the case this year with our goal of regulating the placement and use of electronic signs. Our current sign ordinance does not significantly address this type of sign and likely all of us can think of electronic signs that we would not want in our neighborhood. Before the voters on the Town ballot will be the Planning Board's recommendations to address this concern and we hope you will find you are in agreement with our recommendations.

## PLANNING BOARD REPORT

Late in 2011 our planner, Jeff Gaeta, accepted an offer from the Army Corps of Engineers in Massachusetts. While Town staff and members of the Planning Board were sorry to see such a capable planner leave, Jeff's decision was indeed a good one towards advancing his professional career. As of January we have a new planner, Stephanie Verdile, who comes to us from the Gilford Planning Department. Stephanie brings a great deal of experience and knowledge and we are very happy to welcome her to Pembroke.

Serving on the Pembroke Planning Board is a rewarding experience. Sure some of the meetings can be lengthy and occasionally tedious, but it is nice to go home knowing that you have helped grow Pembroke in a responsible manner while preserving our rural character. If you have been looking for an opportunity to serve your community, please consider joining us. We meet on the second and fourth Tuesdays at 7PM at the Town Hall and you are always welcome to sit in the audience and see if it might be a good fit. We even manage to have some fun too.

Alan Topliff  
Chair





## GENERAL ASSISTANCE

**Per RSA 165:1 - Whenever a person in any town is poor and unable to support himself, he shall be relieved and maintained by the overseers of public welfare of such town, whether or not, he has residence there. For the purpose of this chapter the term “residence” shall have the same definition as in RSA 21:6-a.**

**Total applications for general assistance in 2010: 232                      in 2011: 298**

59 did not follow thru with the application process  
 43 were denied for various reasons, i.e., over income, no verification, etc.  
 67 were referred to more appropriate resources and agencies.

### **Total general assistance given:**

	<u>2010</u>	<u>2011</u>
Rent	\$ 28,460.50	\$ 44,247.00
Shelter/Motel	2,444.98	2,385.00
Electric	1,545.74	1,817.79
Gas/Oil	3,840.82	1,275.00
Prescriptions	1,018.14	1,193.71
Food/Maintenance	50.00	.00
Gasoline	260.00	180.00
Burial	<u>2,250.00</u>	<u>750.00</u>
 TOTAL	 <u>\$ 39,870.18</u>	 <u>\$ 51,858.50</u>

The Town pays the Community Action Program (CAP) for a percentage of the costs incurred by that agency by citizens who are Town residents. The assessment for 2011 was \$19,882.00 which also comes out of General Assistance Funds.

In addition to the Town relieving and maintaining those individuals who were unable to meet their basic living needs, many referrals to other agencies were utilized: The Community Action Program (CAP) for fuel assistance and the Electric Assistance Program, the Prescription Assistance Programs, The Allentown and Pembroke Interfaith Food Pantry, and area churches just to name a few.

As State programs such as financial assistance for Daycare and the Emergency Assistance for families receiving Temporary Assistance to Needy Families (TANF) are reduced or eliminated, the number of families and individuals applying and qualifying for general assistance has increased and will continue to do so in coming years.

Respectfully submitted,  
 Muriel Previe  
 Welfare Director

## RECREATION COMMISSION

The Recreation Commission oversees the maintenance of Gamelin Memorial Field. Facilities at the park include: four ball fields (one lighted) for baseball, softball, and soccer; beach volleyball; fitness course; playground; picnic area; pavilion; gazebo; horseshoes; and a boat launch area.

We look forward to the completion of a permanent stage this coming spring. Kevin Kelley has taken on this venture as part of his Eagle Scout Project. The stage will be located to the left of the pavilion. This past summer, Sam Cooper and Son laid asphalt under the pavilion along with a paved walkway to the pavilion. This improvement has been enjoyed by many groups.

The PE stations have seen an increase in use over the last few years. Not everyone is aware that a 10-station circuit is at Memorial Field. The stations emphasize stretching, flexibility, strength, and muscle tone. It is a well-rounded exercise program to improve and maintain ones' health and wellbeing. The ten-station circuit starts at the right of the pavilion and moves to the right around the outside edges of the park. Stations include: step-ups, arm swings, body twists, jumping jacks, push-ups, pull-ups, sit-ups, arm circles, side bends, etc. Aerobic/cardiovascular benefits are derived from walking or running between stations. As always, before participating in any exercise program, you should consult with your physician to determine your physical condition.

Each year the commission sponsors a summer recreational program, summer swim lessons, youth basketball (boys and girls - grades 1 - 6), Hershey Track and Field Team, men's recreational basketball league, archery lessons, tennis lessons, and Manchester Monarch's hockey night. The Commission supports: a soccer league for children (grades kindergarten - 6), Little League Baseball and Girls' Babe Ruth Softball, Men's softball league, coed softball league, annual fishing derby sponsored by the Rod and Gun Club, Amoskeag Rowing Club's NH Regatta Championship, Old Home Day activities, and various groups or individuals from Pembroke who use the park facilities for gatherings.

Jamie Tilton directed our summer recreation program for children in grades 2 - 5. Over forty children registered for the five-week program. The cost was one hundred forty dollars plus the cost of field trips. Scholarships were made available for families with financial difficulties. Jamie was assisted with teenage counselors. Throughout the summer, the children were involved in sport activities, arts and crafts, and weekly field trips. Children in grades 6 - 8 were encouraged to attend the summer camp offered by the Suncook Boys and Girls Club.

Summer swimming lessons resumed at Southern New Hampshire University. The American Red Cross directed the program. We would like to thank Chad Mason at the University for working with the recreation commission in providing these lessons. We hope to offer lessons during the winter or early spring in the future.

Michelle Gauss started and coached the Pembroke entry into the regional Hershey Track and Field Event in Concord. We look forward to offering this each year. Thank you Michelle for your efforts.

Ericka Johnson conducted tennis lessons for adults and children at Pembroke Academy's tennis courts. Over twenty people signed up and paid a modest fee for the eight lessons.

## RECREATION COMMISSION

Mike Devoe managed our youth basketball program for grades 3 - 6. Dwayne Gilman started a league for grades 1 & 2 which met on Saturday mornings. Over one hundred eighty boys and girls participated in the three-month program. We would like to thank Mike and Dwayne for their efforts. Also, we would like to thank the Pembroke and Allenstown Schools for the use of their gymnasiums.

The program for senior citizens, called M & M's, (motivated and moving), are for residents, age 55 and older. Participants have the opportunities to attend many events and programs with speakers, potluck luncheons, and special trips throughout the year. The commission commends those individuals for their willingness in planning programs and informing residents by sending out newsletters to promote participation in the various activities offered. New members and new ideas are always welcome.

Old Home Day Committee had another successful day for their annual event. We would like to thank the Old Home Day Committee for the electrical work they provided at the field. The Amoskeag Rowing Club used the facility for their annual New England Regatta Championship. The event went very well. People attended from all over New England. The Pembroke Recreation Commission sincerely appreciates the great care both groups took in the using the park and their outstanding cleanup after their events.

To close, we cannot thank **Jim Boisvert** and the highway department enough for all their support last year. The crew spent many hours on beams that were replaced at the pavilion, repairs to pavilion roof, point dugout repairs, removal of trees, and the painting of buildings. We would also like to recognize **Dan Boudette** from **Specialized Turf Services** for his advice and amenities he has provided to the town and the reclamation of the softball outfield; **Suncook Little League** for services they provided on the major field; **Kurt Lesage** from **Priority Landscaping Services** in Hooksett for removing trees that were leaning towards the pavilion for a reduced cost; **Big Jim's** for the materials they donated to rebuild dugouts at the softball field; **Monty Lafond** for the help he provided in spreading playground sand; **Al Terry Plumbing** and **Eric Descoteaux** for the replacement parts and donated labor in the bathrooms.

We also want to thank the many leagues and residents who used the park and cooperated in keeping the park clean - one that residents can be proud of.

Respectfully submitted,

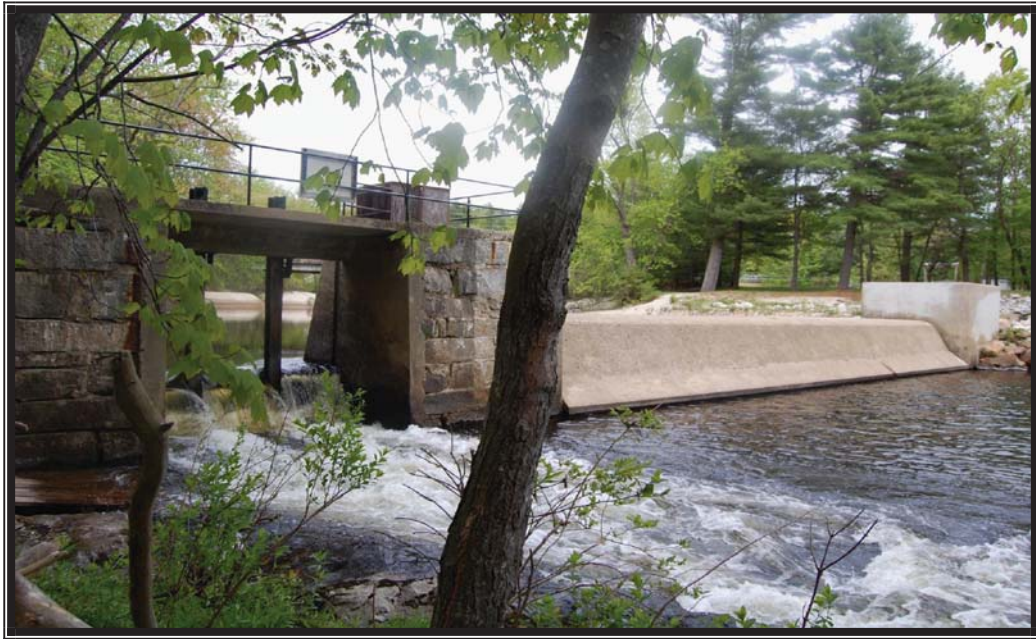
Rose Galligan, Chairperson  
Michele Carvalho, Secretary  
Karen Misenheimer  
Christine Robinson  
Bob Samson, Selectman

## **BUCK STREET DAMS**

### **1923 - 2011**

The Buck Street Dams were constructed in 1923 with the purpose of regulating the supply of water for the generation of power at the Suncook Mills Company. Neither dam has served its original purpose in over 60 years. The State of New Hampshire purchased the dams in 1962 for one dollar from the Dole-Suncook Corporation. *[NHDES-Dam Bureau Archaeological Assessment Report]*.

With the intention of reducing the impact of future flooding upstream it was decided to remove the dams and they were taken down in the fall of 2011.



**Buck Street Dam West**



**Buck Street Dam East**

**PEMBROKE AND ALLENSTOWN  
OLD HOME DAY**

**2011 Income Statement**

<b>INCOME:</b>	<b>ACTUAL</b>
BUSINESS DONATIONS	11,686
TOWN OF ALLENSTOWN	2,000
TOWN OF PEMBROKE	2,000
CONCESSIONS	1,375
CRAFTS	500
RAFFLE SALES	1,186
RIDES	2,813
INTEREST	4
PONY RIDES	120
CHILDREN'S GAMES	152
CAPITAL RESERVE	2,911
50-50	276
MISCELLANEOUS	531
	<hr/>
TOTAL INCOME	25,554
 <b>EXPENSE:</b>	
FIREWORKS	6,000
PARADE	5,930
ENTERTAINMENT	4,822
INSURANCE	1,570
PARKING	465
SANITATION RENTALS	520
POSTAGE & ENVELOPES	148
CHILDREN'S GAMES	47
STAGE	5
CAPITAL IMPROVEMENTS	930
MISCELLANEOUS	617
BLAST PARTY RENTALS	4,500
	<hr/>
TOTAL EXPENSE	25,554
 <b>NET INCOME</b>	 <hr/> <hr/> 0



## PEMBROKE AND ALLENSTOWN OLD HOME DAY

SLOGAN: HANDS ACROSS THE WATER

THEME: "SPACE STATION 03275"

August 27, 2011 marked another *stellar* Old Home Day (OHD) that was *out of this world*. This year's event was dedicated to the passing of dear friends and long time members of the OHD Committee: Roger Beard Jr., Ron Lavoie, and Moe Michaud. Their commitment and tireless efforts helped bring joy to thousands of guests through the years. Despite the losses that occurred surrounding OHD and the approaching storm, "Space Station 03275" *lifted off* on schedule and *orbited* around *planet earth*. *Thrusters off* to the *lunar crew*: Set-up Assistants, Parade Helpers, Parking Attendants, Booth Workers, *C-air* Traffic Controllers, and the *after burner* Clean-up Crew. Due to the impending hurricane "Irene" *ET phoned home* early leaving our *solar system* until next year!

OHD *blasted off* with pre-parade entertainment and a "muffin window" downtown. The parade *launched* from Letendre Ave., *navigating* Allenstown and Pembroke streets with displays of *sky-high* floats based on the theme, friendly *Martians*, *aliens*, *rocket boosters*, *astronauts*, *spaceships*, *stars*, and *green* painted horses pleasing local *inhabitants*. A *galaxy* of crafters and entertainment *whirled* through Memorial *gravitational* Field. The *atmosphere accelerated* with a *landing strip* of life-supporting food, an *odyssey* of rides, and an *observatory* of *earth's* many creatures.

New this year to the *star-studded* program at Memorial Field: the Blues Brothers Next Generation, 3-on-3 Basketball Tournament for charity, Zumba Party, farm stand of locally grown vegetables, 9 Hole Mini Golf Course, Hockey Bowling, Hometown Pride, Temple Band Orchestra and Amoskeag Music.

A *universal* thanks to the *astronomical* volunteers who set up a *propelling* OHD website: [www.pembroke-allenstownoldhomeday.com](http://www.pembroke-allenstownoldhomeday.com) and a *satellite* facebook page. A *meteor-shower* of fireworks was again sponsored by Associated Grocers of New England giving OHD a *perfect landing*.

A HUGE THANKS for the generosity and loyalty of OHD's *thermal protection system*: Pembroke and Allenstown municipal officials, departments, local non-profit organizations, businesses, volunteers, participants and sponsors who *boosted* the reality of OHD. Aiming for the *moon*, the OHD *Skylab* meets the last Monday of each month from February to September @ 6:30pm at Pembroke Town Hall. New members and volunteers are always needed to *resume control*, *piloting* OHD to fruition. Successful volunteerism is not solely based on the quantity but the quality of time. Many hours or just a few hours are greatly appreciated. Please consider becoming a part of a wonderful community occasion with a devoted and faithful group of individuals by contacting Steve @ 224-7324. Mark your calendars for next year's Pembroke and Allenstown OHD celebration, Sat. August 25, 2012.

Respectfully submitted from *mission control*,

Stephen L. Fowler, Chairman

## FIRE WARDEN REPORT

### Report of Forest Fire Warden and State Forest Ranger

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests & Lands, work collaboratively to reduce the risk and frequency of wildland fires in New Hampshire. To help us assist you, please contact your local Forest Fire Warden or Fire Department to determine if a permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. The New Hampshire Department of Environmental Services also prohibits the open burning of household waste. Citizens are encouraged to contact the local fire department or DES at 603-271-1370 or [www.des.state.nh.us](http://www.des.state.nh.us) for more information. Safe open burning requires diligence and responsibility. Help us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nhdfi.org](http://www.nhdfi.org).

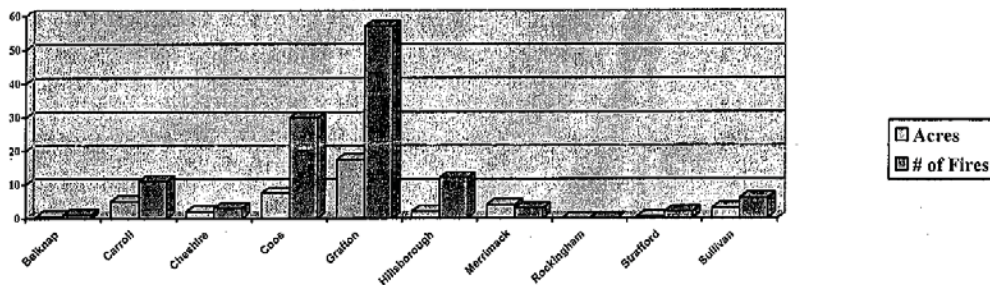
Both in terms of the number of fires, as well as the number of acres burned, this past fire season was the smallest since records have been kept. Extensive rainfall virtually all season long kept the fire danger down. When fires did start they were kept very small. The largest fire for the season was only 5.4 acres which occurred in Littleton on May 2nd 2011. There was however a small window of high fire danger in the northern third of the state during July when little rainfall was recorded. During this time there were a number of lightning started fires which are fairly unusual in New Hampshire. As has been the case over the last few years, state budget constraints have limited the staffing of our statewide system of 16 fire lookout towers to Class III or higher fire danger days. Despite the reduction in the number of days staffed, our fire lookouts are credited with keeping most fires small and saving several structures due to their quick and accurate spotting capabilities. The towers fire spotting was supplemented by contracted aircraft and the NH Civil Air Patrol when the fire danger was especially high. Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2011 season threatened structures, a constant reminder that forest fires burn more than just trees. Homeowners should take measures to prevent a wildland fire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

### 2011 FIRE STATISTICS

(All fires reported as of November 2011)

(figures do not include fires under the jurisdiction of the White Mountain National Forest)

COUNTY STATISTICS		
County	Acres	# of Fires
Belknap	.5	1
Carroll	5	11
Cheshire	2	3
Coos	7.5	30
Grafton	17.5	57
Hillsborough	2	12
Merrimack	4	3
Rockingham	0	0
Strafford	.5	2
Sullivan	3	6



### CAUSES OF FIRES REPORTED

	Total
Arson	7
Debris	63
Campfire	10
Children	2
Smoking	9
Railroad	1
Equipment	1
Lightning	3
Misc.*	29 (*Misc.: power lines, fireworks, electric fences, etc.)

	Fires	Total Acres
2011	125	42
2010	360	145
2009	334	173
2008	455	175
2007	437	212

ONLY YOU CAN PREVENT WILDLAND FIRE

John Theuner Warden  
Home 485-9905  
Cel. 340-2777

## CEMETERY COMMISSION

As authorized by a vote of the 2010 town meeting, the Board of Selectmen contracted with Wright-Pierce of Portsmouth to provide Pembroke with easily revised digital plans for each of the town's public cemeteries. The new plans use geographic information system (GIS) software, and can eventually be integrated with layered geographical information collected for the entire town. Wright-Pierce delivered final plans and digital files to Victor J. Ranfos, Jr., the Public Works Department liaison with the Cemetery Commission, in the fall of 2011. Data from these files will eventually be made available on the Pembroke town website.

John Baker of Baker's Brick and Block Work in Concord offered to repoint the wall of split granite blocks at the front of New North Pembroke Cemetery on North Pembroke Road as a donation to the town. Mr. Baker spent much of the summer and fall of 2011 working on the wall as his time permitted, following specifications developed by the Cemetery Commission. On behalf of the town, the Cemetery Commission offers its thanks to Mr. Baker for his generous contribution of skilled labor and for returning the wall to the condition in which it was built after the cemetery was laid out in 1860.

The Commission expresses its gratitude to the Whittemore family for permitting access across Whittemore Homestead land for repair of stone walls at Pembroke Street Cemetery. These walls were damaged by trees that fell during a late winter wind storm in 2010.

The Commission will replace flags on veterans' graves before Memorial Day, May 28, 2012. The Commission will appreciate knowing of any veteran's grave that is not currently being marked with a flag.

The Commission solicits contributions or bequests to the Cemetery Improvement Fund, administered by the Trustees of Trust Funds. Enlargement of the fund through gifts will provide an endowment for cemetery upkeep and improvement. Gifts or bequests should be made care of the Pembroke Trustees of Trust Funds and designated for the Cemetery Improvement Fund.

Respectfully submitted,

Patricia Bonenfant  
James Garvin, Secretary  
David Richards, Chairman  
Roland H. Young, Jr.  
James Boisvert, Director of Public Works and  
Superintendent of Cemeteries  
Victor J. Ranfos, Jr., Public Works Department



## PEMBROKE CONSERVATION COMMISSION

2011 was an eventful year for the Pembroke Conservation Commission (PCC). After 2 1/2 years we successfully purchased the Hillman Farm located at 557 Buck Street. The PCC applied for and was awarded matching funds from the USDA Farm and Ranch Protection Program. As a result this 46.3 acre farm will always remain agricultural land. The town of Pembroke owns the land and Five Rivers Land Trust holds the easement to insure the conditions of this agreement are being followed. The Grimes Family is leasing the land for growing corn and hay for their dairy cattle. In March of 2011, the Pembroke residents overwhelmingly voted in favor of this sale and for assigning the easement to Five Rivers. We are grateful for the townspeople's support of this purchase. A dedication ceremony was held on October 15th to celebrate this accomplishment.

The PCC has established a land criteria rating system to help identify our town's special places so as to preserve our important natural resources. Presently, Pembroke has 473 acres of conservation land which is only 3.2% of the total area. It may seem like we have more conservation land because of the restriction of development along the Range Roads as well as the amount of land enrolled in current use. However, none of these lands are permanently protected. NH Office of Energy and Planning (NHOEP) projects the growth in Pembroke to be 24% over the next 20 years. The PCC is not opposed to development but instead wants to set aside special places in Pembroke that have higher value for timber, agriculture, water resources, and wildlife habitat. Establishing a green infrastructure for open space in our town will help us protect our valuable resources, preserve our rural character, and enhance the quality of life for all who live here. This will allow us to target this area for conservation purposes by acquiring land through donation or outright purchase, through easement donation or purchase, or through land use planning. Pembroke has established a Conservation Fund from the proceeds of the Land Use Change Tax (LUCT). The PCC is cautious about expenditures from this fund and is always looking for alternate means to help subsidize conservation efforts.

In December, the PCC held a workshop for landowners interested in learning about the benefits of placing an easement on their land. According to the November Weekly Market Bulletin put out by the NH Department of Agriculture, "Donating land for conservation purposes is truly one of the finest legacies a person can leave for future generations. It may be the best conservation strategy for you if you do not wish to pass the land onto heirs; own property you no longer use; own highly appreciated property; have substantial real estate holdings; or would like to be relieved of the responsibility of managing and caring for the land. Donating land releases you from the responsibility of managing the land and can provide substantial income tax deductions and estate tax benefits (while avoiding any capital gains taxes that would have resulted from selling the property). Most important, if the land is donated because of its conservation value, it will be protected." Anyone interested in learning more about this, should contact the PCC. We are planning to hold other informational sessions later in the year.

Another responsibility of the CC is to annually monitor conservation lands. We are holding our 3rd Annual Monitoring Day on April Fools' Day with a rain date of April 14th, 2012. This is a great opportunity to get familiar with these parcels. We encourage anyone who would like, to come join the fun.

## PEMBROKE CONSERVATION COMMISSION

The PCC's mission for the coming years is to establish trails on our existing conservation lands. Developing a trail system which eventually could link conservation lands is our ultimate goal. We would also like to involve students in conservation and we hope to find new members of all ages who would like to help in this endeavor. Our motto is to think globally, act locally. All of you who share this sentiment are encouraged to join us.

You can learn more about us on Facebook. We post upcoming events there as well as the Town's website. We welcome you to come to one of our meetings which is held on the second Monday of each month at 7pm at the Town Hall.

Respectfully Submitted,

Ammy Heiser, Chair  
Carol Bertsimas, Vice-Chair  
Ayn Whytemare, Secretary  
Brian Mrazik, Monitoring Chair  
Kevin Krebs, Planning Board Representative  
John French



The Hillman daughters, Marilyn Bergevin and Carolyn Downing reminisce about life on the farm at the Hillman Conservation Land Dedication

## TOWN CLERK REPORT

January 1, 2011 to December 31, 2011

Motor Vehicle Registrations.....	9567.....	\$1,083,052.00
Title Application Filing Fees.....	1,525 @ \$2.00 ea.....	\$3,050.00
Municipal Agent Fees.....	8916 @ \$3.00 ea.....	\$26,748.00
Dog Licenses.....	1,408.....	\$9041.00
Dog Fines.....		\$1280.00
Marriage Licenses.....		\$2,200.00
Vital Record Fees.....		2,515.00
UCC State Fees.....		1,620.00
UCC local search.....		\$0.00
Tax Lien Filing Fees.....	0 @ \$15.00 ea.....	\$0.00
Articles of Agreement.....	0 @ \$5.00 ea.....	\$5.00
Pole & Wire Permits.....	0 @ \$10.00 ea.....	\$0.00
Rental Respondent Affidavit.....	26 @ \$15.00 ea.....	\$390.00
Wetlands Application Filing Fees.....	0 @ \$10.00 + mailing.....	\$0.00
TOTAL TOWN CLERK DEPOSITS – 2011.....		\$1,129,901.00
STATE FEES COLLECTED AS MUNICIPAL AGENT.....		\$554,011.32

# PEMBROKE RESIDENT BIRTH REPORT - 2011

<b>Child's Name</b>	<b>DOB</b>	<b>Place of Birth</b>	<b>Father/Partner</b>	<b>Mother/Partner</b>
Bullock, Andrew Joseph	01/01	Concord	Bullock, Scott	Jameson, Alyssa
Laflamme, Nora Jean	01/31	Manchester	Laflamme Jr., Gary	Caradonna, Bobbie
Jones, Hunter Allen	02/01	Concord	Jones, Allen	Bouchard, Janelle
Henderson, Madisyn Alexis	02/02	Concord	Henderson, Christopher	Hall, Melissa
Olivier, Chase Glendon	02/15	Concord	Olivier Jr., David	Olivier, Julie
Schreiner, Lyla Kay	02/16	Concord	Schreiner, Austin	Schreiner, Katrina
Martin, Alexis Grace	02/17	Concord	Martin, Justin	Chartier, Rebecca
Gentile, Amelia Carmen	02/24	Concord	Gentile, Jeffrey	Gentile, Erica
Ernst, Rylan Louis	02/24	Concord	Ernst, Zachary	Ernst, Rachel
Greco, Isabella Destiny	03/04	Concord	Greco, Matthew	Greco, Dora
Biernat, Victoria Helena	03/07	Concord	Biernat, Lukasz	Biernat, Katarzyna
Mitchell, Griffin Jarred	03/15	Concord	Mitchell, Jason	Roy, Amy
Knoll, Gabriella Ivory	03/16	Concord	Knoll, Peter	Francoeur, Jennifer
Garrison, Rachel Elizabeth	03/22	Manchester	Garrison, Luke	Garrison, Cheryl
Bourgeois, Maisy Beatrice	04/05	Concord	Bourgeois, Daniel	O'Connor, Susan
Noyes, Zoey Dean	04/11	Concord		Ward, Amanda
Vezina, Charlotte Anne	04/14	Manchester	Vezina, Frederic	Vezina, Caryn
Chasse, Aricin Ryan	04/21	Manchester	Chasse, Ryan	Deshaies, Shanna
Turner, Isabelle Rose	04/30	Concord		Abbott, Kathryn
Johnston, Timothy Allen	05/15	Concord	Johnston, Christopher	Johnston, Jennifer
Cote, Anna Jacklyn	05/15	Manchester	Cote, Shawn	Cote, Melissa
Barker, Chloe Lee	05/22	Concord	Barker, Joshua	Barker, Jo Anna
Sayed, Yaseen Waled	05/27	Manchester	Bayumi, Waled	Saeed, Ahlam
Fossum, Meghan Elizabeth	06/15	Concord	Fossum, Matthew	Fossum, Caroline
Lanier, Levi Flanagan	06/20	Concord	Lanier, Shaun	Lanier, Melissa
Fish, Gabrielle Alexandria	06/24	Concord	Fish, Matthew	Fish, Penny
Drew, Shaka Ryker James Kazunga	06/30	Concord		Drew, Amber
Paquet, Lila Rose	07/06	Concord	Paquet, Etienne	Paquet, Nicole
Kirpolenko, Sophia Lynn	07/14	Concord	Kirpolenko, Eli	Emery, Michelle

## PEMBROKE RESIDENT BIRTH REPORT - 2011

Michaud, Amber Rose	07/14	Concord	Michaud, James	Michaud, Amanda
Mans, Bryar Alexandar	07/21	Concord	Kangas, Deven	Creech, Jessie
Albee, John Hudson	08/03	Concord	Albee, Andrew	Albee, Jennifer
Latham, Bryce Joseph	08/09	Concord	Latham, Cory	Latham, Johanna
Rix, Jaelyn Marie	08/11	Concord	Rix, Tia	Rix, Jennifer
Martin, Aybel James	08/11	Manchester	Martin II, Raymond	Harris, Jaimie
Hansen, Preston William	08/15	Concord	Hansen, Matthew	Nelan, Shannon
Ellis, Bryson Paul	08/16	Manchester	Ellis, Nathan	Guertin, Kristen
Howe, Caroline Amelia	09/09	Concord	Howe, Matthew	Howe, Carla
Olufon, Ysabella Kayomide	09/09	Concord	Olufon, Babatunde	Tandoh, Olufunke
Touchette, Lydia Eleanor	09/18	Concord	Touchette, Jason	Bennington, Jessica
Holler, Gavin Wayne	09/27	Concord	Holler, Brandon	Holler, Corrine
Noel, Morgan Ann	09/30	Concord	Noel, Kyle	Noel, Tracy
Olivera, Brayden Edward	10/05	Concord	Olivera, David	Shaffer, Kaleigh
Alberico, Tenley Kate	10/19	Concord	Alberico, Darrell	Alberico, Kelly
Alberico, Brynn Ashley	10/19	Concord	Alberico, Darrell	Alberico, Kelly
Holden, Bronti Reid	10/28	Milford	Holden, Christopher	Sheiker, Tobi
Holt, Emily Erin	11/28	Manchester	Holt, Aaron	Bardier Holt, Monica
Vincent, Gabriella Genevieve	12/22	Concord		Duncan, Elizabeth
Boisvert, Calen Michael	12/28	Concord	Boisvert, Philip	Boisvert, Amanda



# PEMBROKE RESIDENT DEATH REPORT – 2011

<b>Name</b>	<b>Date</b>	<b>Place</b>	<b>Father's name</b>	<b>Mother's name</b>
Auger, Viola	01/01	Concord	Gelsomino, Antonio	Rubino, Giovanni
Lellios, Roula	01/03	Pembroke	Karayiannis, George	Andoniadi, Efrosini
Blackwell, Robert	01/10	Concord	Blackwell, Irving	Sweeney, Gladys
Neveu, Mabel	01/16	Concord	Wells, Herbert	Gillis, Euphemia
Maltais, Minnie	01/19	Concord	Wheeler, Charles	Hubbard, Blanche
Batchelder, Virginia	01/23	Concord	Chase, Harry	Foss, Ethel
Knight, Marion	01/29	Concord	Tuttle, George	Tompkins, Marion
Hardy, Bridget	02/14	Pembroke	Conway, Austin	McDaid, Theresa
Tower, Alan	02/19	Concord	Tower, Ross	Sprague, Alice
Faucher, Anita	02/22	Manchester	Martel, Ernest	Blais, Alphonsine
Lafratta Sr., Michael	02/25	Concord	Lafratta, Angelo	Butler, Beatrice
Mayhew, Kenneth	03/05	Manchester	Mayhew, Clarence	Trussler, Alice
Lavallee, Pamela	03/27	Manchester	Unknown	Kimball, Dorothy
Martin, Gary	04/20	Pembroke	Martin, Elmer	Fetter, Helen
Esch, Frederick	04/21	Concord	Esch, Fred	Roth, Mary
Waterhouse, Doris	04/22	Pembroke	Lowe, John	Thorneycroft, Elsie
Elwell, Mildred	04/27	Concord	Hiscock, Harold	Moody, Lydia
Jones, Jerry	05/28	Pembroke	Jones, Chryss	Bagley, Sandra
Fleury Sr., Victor	06/14	Concord	Fleury, Charles	Desmarais, Lena
Fish, Claudia	07/12	Pembroke	Unknown	Carlow, Carolyn
Hill, Ruth	07/16	Boscawen	Kimball, William	McNally, Bertha
Brasley, William	07/31	Lebanon	Brasley, Philip	Gagnon, Blanche
Allaire, Lester	08/04	Concord	Allaire, William	Duhaime, Rose
Stackhouse, Helen	08/09	Concord	Warwick, Jasper	Stuart, Agnes
Dupuis, Stephen	08/12	Concord	Dupuis, Ernest	Bradley, Katherine
Davis, Alvin	08/19	Pembroke	Davis, Abraham	Cohen, Bella
Stratton, Garry	08/30	Manchester	Stratton, Herbert	Lehman, Gwendolyn
Welch, George	09/10	Concord	Welch, Timothy	Plunkett, Elizabeth
Thibeault, Rhonda	09/18	Concord	Martin, Ronald	Brown, Loretta



## PEMBROKE RESIDENT DEATH REPORT – 2011

<b><u>Name</u></b>	<b><u>Date</u></b>	<b><u>Place</u></b>	<b><u>Father's name</u></b>	<b><u>Mother's name</u></b>
Parsons Sr., Ralph	09/19	Pembroke	Parsons, John	Vatcher, Eva
Pullen, Edward	09/22	Lebanon	Pullen, E	Dugan, Mae
Chase Jr., Clarence	09/27	Pembroke	Chase Sr., Clarence	Unknown, Lena
Johnson, Virginia	10/05	Manchester	Tyler, Alfred	Swain, Alice
Simion, Constantin	10/06	Concord	Simion, Nicolae	Unknown, Maria
Saltmarsh, Warren	10/07	Pembroke	Saltmarsh, Chester	Colby, Susan
Mader, James	10/14	Concord	Cullivan, James	Gaff, Lori
Schene, Pauline	10/25	Pembroke	Schene, Benjamin	Voegele, Minnie
Newton, Robert	10/27	Epsom	Newton, John	Kelly, Dorothy
Roy, Florence	10/28	Manchester	Houle, Anestor	Laurence, Laura
Nadeau, Normand	11/01	Pembroke	Nadeau, Napoleon	Olson, Ida
Chickering, Helen	11/01	Pembroke	Duffus, John	Stetson, Helen
Townsend, Laura	11/02	Pembroke	Townsend, Louis	Foster, Dorothy
Boelzner, Karen	11/13	Pembroke	Albert, Normand	Caisse, Patricia
Cantara, Francoise	11/16	Concord	Benoit, Josephat	Mathieu, Germaine
Rogers, Charles	11/16	Concord	Rogers, Keith	Freeman, Helen
Stone, Teresa	11/26	Concord	Richer, Albert	Dillenschneider, Claire
Wood, Violet	12/09	Pembroke	Avery, Frank	Smith, Stella
Gandy, Steven	12/23	Concord	Gandy, Charles	Columbus, Margaret
Moody, Yoshiko	12/23	Concord	Sunaga, Diataro	Unknown, Yumi
Prescott, Kevin	12/28	Concord	Prescott, George	Smith, Marion



## PEMBROKE RESIDENT MARRIAGE REPORT – 2011

<b>Person A</b>	<b>Residence</b>	<b>Person B</b>	<b>Residence</b>	<b>Place</b>	<b>Date</b>
Kirby, Matthew A	Pembroke	Phelps, Elizabeth S	Pembroke	Concord	03/05
Sykes, Lee H	Pembroke	Fancher, Susan	Pembroke	Concord	03/18
Vinson, Laura M	Pembroke	Montenegro, Franklin E	Pembroke	Manchester	03/19
Moore, Terrance L	Pembroke	Fletcher, Carole A	Pembroke	Hooksett	04/09
Noel, Kyle L	Pembroke	Francoeur, Tracy A	Pembroke	Pembroke	04/15
Belanger, Dennis A	Pembroke	Maccini, Lori A	Pembroke	Hudson	05/07
Elliott, Edwin W	Pembroke	Huntoon, Stacie E	Pembroke	Chichester	05/28
Bechard, Jonathan N	Monson, Ma	Grimes, Mary A	Pembroke	New Hampton	05/28
Estes, Jeffrey M	Pembroke	Laferriere, Chrystal M	Pembroke	Dover	05/29
Brezosky, Eric P	Pembroke	Rowell, Alicia H	Pembroke	Epsom	06/03
Whitehouse, Daniel J	Pembroke	Rowell, Irene A	Pembroke	Pembroke	06/11
Drake, Kristen J	Pembroke	Haggerty, Daniel P	Pembroke	Sanbornton	06/11
Nugent, Colby J	Pembroke	Shaffer, Brittany L	Pembroke	Hampton	06/25
Carette, Kayla M	Pembroke	Steele, Thomas M	Allenstown	Manchester	06/25
Riley, Mark J	Pembroke	Walker, Jennifer L	Pembroke	Bow	07/04
O'Connor, Susan E	Pembroke	Bourgeois, Daniel R	Pembroke	Pembroke	07/16
McLain, Ryan L	Littleton	Bradley, Talitha N	Pembroke	Littleton	07/16
Frost, Richard D	Pembroke	Dodge, Megan S	Pembroke	Allenstown	07/17
Brochu, Ken J	Pembroke	Lantz, Tina A	Pembroke	Pembroke	07/20
Touchette, Jason T	Pembroke	Bennington, Jessica L	Pembroke	Pembroke	07/31
Chaput, Joseph L	Pembroke	Schwartz, Sarah C	Pembroke	Portsmouth	08/06
Leblanc, Daniel N	Plymouth	Prince, Amy M	Pembroke	Plymouth	08/06
Westover, Margaret I	Pembroke	Lesiczka-O'Neil, Jeremiah J	Pembroke	Sandown	08/07
Labore, Andrew S	Pembroke	Devarney, Stephanie A	Pembroke	Pembroke	08/08
Prescott, George A	Pembroke	Provencher, Andrea L	Pembroke	Milford	08/26
Dennis, Laura B	Pembroke	Mecheau, Anthony R	Pembroke	Henniker	08/27
Hussey, Taryn A	Pembroke	Davidson III, Roderick R	Londonderry	Londonderry	08/28
Lacerte, Michael G	Pembroke	Samardelis, Alethea D	Loudon	Concord	09/03
Morales, Luis F	Pembroke	Mann, Marjorie B	Pembroke	Portsmouth	09/04
Hill, Timothy J	Pembroke	Kean, Amy B	Pembroke	Gilford	09/10
Harper, Gail R	Pembroke	Farley, Robert B	Pembroke	Concord	09/17
Fairchild, Ryan C	Pembroke	Schuster, Lesley L	Pembroke	Gilford	09/18
Cushing, Catherine I	Pembroke	Busch, Virginia L	Pembroke	Pembroke	09/25
Roy, Thomas J	Pembroke	Moore, Rachel M	Pembroke	Manchester	10/08
Cassidy, Kristen M	Pembroke	Roberts, Michael R	Pembroke	Hooksett	10/08
Eldridge III, Harry P	Pembroke	Meservey, Lori L	Pembroke	Chichester	10/29
Emery, Michelle L	Pembroke	Kirpolenko, Eli	Pembroke	Pembroke	10/29
Hamlin, Stanley P	Pembroke	Romano, Lyn M	Pembroke	Concord	12/10
Clark, Donald R	Pembroke	Nestor, Heidi M	E. Hampstead	Concord	12/24
Colby, Jennifer A	Pembroke	Colby, Jason J	Pembroke	Concord	12/31
Perdue, Russell C	Pembroke	Fenstermaker, Breanna M	Epping	Epping	12/31

## **REPORT OF THE SUPERVISORS OF THE CHECKLIST**

The Supervisors held all required and published sessions for voters to register and make corrections, additions, deletions, and party changes. Additional work sessions were held as needed for verification of checklist entries and other preparations for posting of the checklist. The Supervisors were present at the following:

School District Meeting - March 5, 2011  
Town Election Day - March 8, 2011  
Town Deliberative Session - March 12, 2011

Throughout the year the Supervisors have attended training sessions pertaining to maintaining the Statewide Voter Registration data base and continued to update and verify voter information to keep the checklist current and accurate.

Qualified resident may register to vote at the Town Clerk's Office in the Town Hall during regular business hours, at required Supervisors of the Checklist sessions, and at the polls on voting days. Each person desiring to register to vote must fill out and sign a standard Voter Registration Form. The Checklist Supervisors must determine whether the applicant is legally qualified to vote in the community. To qualify, a person must provide evidence that he/she is at least eighteen years of age, a citizen of the United States (either born in the U.S. or naturalized), and is domiciled in the community in which he/she seeks to register.

We wish to thank Jim Goff, Town Clerk, and other Town Staff for their continued help and support.

Respectfully submitted:

Checklist Supervisors

Patricia Y. Crafts  
Linda A. Williams  
Roland Young

## **TRUSTEES OF TRUST FUNDS**

### **ANNUAL REPORT FOR CALENDAR YEAR 2011**

The Trustees would like to take this opportunity to summarize the key changes in the Trust Funds for 2011.

While Capital Reserve Funds remain on deposit with Citizens Bank, equity holdings formerly kept at Citizens were transferred to Well Fargo during 2011 in order to avoid custody fees which were diminishing returns. The trustees received and subsequently sold shares of Fortune Brands Home Security which resulted from the breakup Fortune Brands. The Fortune Brand shares became BEAM Ordinary Shares as a result of the distribution and continued to pay a dividend. Shares of Eli Lilly were purchased during the year to complement the remainder of the stock portfolio and the earnings of the trust continue to rise as companies increase their dividend payouts.

As is customary, the Trustees have provided a separate "Schedule of Trust Balances" and "Statement of Change in Trust Assets" for School Warrant Items and Town Warrant Items in this Town Report. We elect not to publish versions of the MS-9 and MS-10 forms which are more difficult to comprehend and which contain essentially the same data. Those forms are prepared and submitted annually to the State Department of Revenue Administration and the Office of the Attorney General, Division of Charitable Trusts. Trust laws dictate however, that certain information regarding co-mingled funds such as Cemetery Trusts contained on Form MS-9 be published annually so that required information can be found on adjacent pages in this report.

Minutes of Trustee meetings can be seen on the Town's web site and copies of those minutes along with a copy of the Investment Policy which is ratified annually are provided to Town Auditors and are also available from the Trustees upon request.

Respectfully submitted:      Gerard Fleury - Trustee  
   Daniel Crean - Trustee  
   Normand Provencher - Trustee

## TRUSTEES OF TRUST FUNDS

TRUST FUND REPORT OF THE TOWN OF PEMBROKE,  
NEW HAMPSHIRE ON DECEMBER 31, 2011  
CHANGE IN TRUST FUND ASSETS - MUNICIPAL

<b>Assets at December 31, 2010</b>	<b>\$2,225,892.22</b>
<b><u>Contributions to the Trusts:</u></b>	
Fire Equipment Capital Reserve	170,000.00
Fire Small Equipment Fund	40,000.00
Town Equipment Fund	75,000.00
Library Media Capital Reserve	3,500.00
Police Cruiser Replacement Fund	55,000.00
Police Small Equipment Capital Reserve	13,500.00
Water Works Capital Reserve	900.00
Water Works Equip.& Building Reserve	20,000.00
Municipal Facilities Capital Reserve	10,000.00
Revaluation Capital Reserve	32,500.00
<b><u>Earnings on Trust Investments:</u></b>	
Cemetery Trust - Perpetual Care	42.26
Cemetery Improvements	9.36
Library Book Fund	4.29
Library Media Fund	1.41
Town Equipment Fund	129.46
Fire Major Equipment Fund	414.96
Fire Small Equipment Fund	74.17
Water & Sewer Capital Improvement	42.17
Water Works Capital Improvements	60.45
Water Works Equip. & Buildings	102.13
Town Hall Cupola Fund	0.40
Municipal Facilities Capital Reserve	109.98
General Purpose Sidewalk Fund	27.12
Recreation Fund	45.06
Police Cruiser Fund	17.88
Police Small Equipment Fund	25.40
Sewer Commission Capital Improvement	104.10
Sewer Commission Repairs & Replacement	90.66
Bridge Repair	54.50
Revaluation Fund	62.52
250th Anniversary Fund	1.63
<b><u>Withdrawals from Trust Funds:</u></b>	
Police Cruiser Fund	59,622.49
Municipal Facilities Fund	13,165.53
Fire Small Equipment Capital Reserve	8,276.75
Library Media Fund	1,090.24
Sewer Repair & Replacement Fund	22,934.72
Water Works Capital Improvement	15,000.00
Revaluation Capital Reserve	19,900.00
Recreation Capital Reserve	9,689.00
	<b>\$149,678.73</b>
<b>Assets at December 31, 2011</b>	<b>\$2,498,033.40</b>

**TRUST FUND REPORT  
OF THE TOWN OF PEMBROKE, NEW HAMPSHIRE  
ON DECEMBER 31, 2011**

**Schedule of Trust Balances - Municipal**

Cemetery Trusts - Unexpendible Balance	\$36,270.00
Cemetery Trust - Available for Distribution (C or D)	29,450.74
Library Book Fund - Unexpendible Balance	4,666.62
Library Book Fund - Available for Distribution (E)	2,009.99
Library Media Fund - Available for Distribution (E)	4,965.54
Cemetery Improvements - Available for Distribution (C)	14,525.64
Town Equipment Fund - Available for Distribution (C)	273,522.54
Police Cruiser Replacement - Available for Distribution (C)	22,358.46
Police Small Equipment Fund - Available for Distribution (D)	52,502.58
Fire Major Equipment Fund - Available for Distribution (C)	809,167.03
Fire Small Equipment Fund - Available for Distribution (D)	146,629.37
Recreation Capital Reserve - Available for Distribution (C)	60,619.82
Sidewalk Building & Repair Fund - Available for Distribution (C)	42,205.62
Water Works Capital Reserve I - Available for Distribution (A)	85,764.80
Water Works Capital Reserve II- Available for Distribution (A)	178,809.51
Sewer Commission - Capital Improvements (B)	161,974.71
Sewer Commission - Repair & Replacement (B)	140,068.13
Town Hall Cupola Fund - Available for Distribution (D)	589.19
Town Clock Fund - Available for Distribution (D)	4.73
Sewer & Water Capital Reserve - Available for Distribution (D)	65,612.09
Municipal Facilities Capital Reserve (D)	167,777.78
Property Revaluation Fund (D)	111,193.87
Bridge Repair & Replacement - Available for Distribution (D)	84,799.66
250th Anniversary Fund (D)	2,544.98
 TOTAL UNEXPENDIBLE FUNDS	 40,936.62
PRESENT ACCOUNT BALANCE	<u>2,457,096.78</u>
 <b>TOTAL TRUST FUNDS</b>	 <b>\$2,498,033.40</b>

Distribution legend:

- (A) Water Commissioners are Agents to Expend.
- (B) Sewer Commissioners are Agents to Expend.
- (C) Warrant Article at Town Meeting Required for Expenditure.
- (D) Selectmen are Agents to Expend.
- (E) Library Trustees are Agents to Expend.

## TRUSTEES OF TRUST FUNDS

TRUST FUND REPORT OF THE TOWN OF PEMBROKE  
FOR PERIOD ENDING DECEMBER 31, 2011  
CHANGE IN TRUST FUND ASSETS - SCHOOL

**Assets at December 31, 2010** **\$1,117,716.94**

**Contributions to the Trusts:**

Educational Opportunities Fund	1,676.44
Instructional Materials Capital Reserve	25,000.00
Equipment Capital Reserve Fund	75,000.00
Special Education Capital Reserve	25,000.00
School Buildings Capital Reserve	<u>75,000.00</u>
	\$201,676.44

**Earnings on Trust Investments:**

Dividend Income - Scholarships	21,505.97
Interest Income - Scholarships	161.69
Capital Gains - Scholarships	10,901.01
Interest - Literacy Trust	0.30
Class Action Settlements	65.67
Dividends - Literacy Trust	1,000.18
Interest Income on Educational Opportunities Fund	3.18
Interest Income on Special Education Capital Reserve	199.37
Interest Income on Building Capital Reserve	102.12
Interest Income on School District Major Equipment Fund	79.87
Interest Income on School Instructional Materials	<u>44.81</u>
	\$34,064.17

**Withdrawals from Trust Funds:**

Scholarship Funds Awarded	20,500.00
Educational Opportunities Trust	2,116.86
Building Capital Reserve Funding	52,707.75
Special Education Capital Reserve	37,363.00
Instructional Materials Capital Reserve	34,658.85
Equipment Capital Reserve	51,663.00
Account Fees on Literacy Trusts	26.60
Account Fees & Expenses on Scholarships	<u>408.84</u>
	\$199,444.90

**Assets at December 31, 2011** **\$1,154,012.65**

## TRUSTEES OF TRUST FUNDS

### TRUST FUND REPORT OF THE TOWN OF PEMBROKE PERIOD ENDING DECEMBER 31, 2011 SCHEDULE OF TRUST BALANCES -SCHOOL

Scholarship Fund - Unexpendible Balance	\$330,243.47
Scholarship Fund - Available for Distribution (A)	11,123.01
Literacy Trust - Unexpendible Balance	19,400.81
Literacy Trust - Available for Distribution (B)	602.48
Capital Repairs - Available for Distribution (C)	220,694.36
Major Equipment Fund - Available for Distribution (D)	174,255.57
Special Education Fund - Available for Distribution (D)	318,673.54
Instructional Materials (D)	74,614.31
Educational Opportunities Fund (E)	4,405.10
TOTAL UNEXPENDIBLE FUNDS	349,644.28
TOTAL AVAILABLE FOR DISTRIBUTION	<u>804,368.37</u>
<b>TOTAL TRUST FUNDS</b>	<b>\$1,154,012.65</b>

Distribution legend:

- (A) Academy Scholarship Awards Committee are Agents to Expend.
- (B) Elementary School Principals are Agents to Expend.
- (C) Warrant Article at School District Meeting Required for Expenditure.
- (D) School Board are Agents to Expend.



PERPETUAL CARE CEMETERY TRUST FUNDS

Yr.	Created	Name	Amount	Yr.	Created	Name	Amount
1888		E.N. Upham	100.00			<b>Frank L. Aldrich</b>	300.00
1889		Sarah P. Knox	500.00	1929		Edwin Dearborn	150.00
1894		Deborah P. Knox	50.00	1930		True W. Fowler	100.00
1903		Mary Kimball	300.00	1930		Jacob Woods	500.00
1907		Vesta Abbott	500.00	1931		Freeman W. Haynes	200.00
1907		Abbie K. McFarland	200.00	1932		David S. Batchelder	100.00
1907		Sarah F. Blanchard	100.00	1933		Samuel Moore	300.00
1910		Ellen R. Hayes	100.00	1933		William H. Thompson	100.00
1911		John G. Bartlett	100.00	1934		Crosby Knox	100.00
		<b>Pluma E.</b>					
1917		<b>Richardson</b>	50.00	1934		Charles V. Fisher	50.00
1918		Mary E. Adams	50.00	1934		C.C. French	100.00
1919		Annie B. Thompson	250.00	1934		William Haseltine	150.00
1921		Willaim M. Fife	100.00	1934		Jeremiah Wilkins	100.00
1921		<b>Mary E. Osgood</b>	200.00	1934		F.S. Whitehouse	250.00
1921		George West	100.00	1935		Solomon Whitehouse	150.00
1921		Ellen D. Kimball	50.00	1935		Hall Wilkins	100.00
1923		David D. Richardson	600.00	1936		<b>George Miller</b>	100.00
1924		John F. Clifford	100.00	1936		Stephen Bates	200.00
1924		Willis H. Noyes	250.00	1936		Charles N. Quimby	100.00
1925		Winthrop Fowler	100.00	1937		Benjamin Fowler	100.00
1927		Mary W. Morrison	200.00	1937		<b>William Johnston</b>	100.00
1927		Jonathan Payson	100.00	1938		Thomas Holt	100.00
1927		Timothy Drew	100.00	1939		Rowell & Worchester	100.00
1928		Adin G. Fowler	100.00	1939		Horace Batchelder	100.00
1928		T.L. & Henry Fowler	200.00	1939		Jeremiah Wilkins	100.00
1928		Nancy S. Colby	100.00	1940		<b>Martin C. Cochran</b>	250.00
1928		Philip Holt	100.00	1941		George O. Harris	100.00
1928		<b>Annie C. Drake</b>	100.00	1942		<b>Julia E. Cass</b>	100.00
1928		George Morgan	100.00	1942		Charles A. Gile	100.00
1928		Annette K. Knox	200.00	1944		Minot R. Fife	100.00
1928		Samuel D. Robinson	100.00	1945		James E. Adams	300.00
1928		Parker Bailey	50.00	1945		Walter Hayward	300.00
1928		James Stevens	100.00	1946		<b>Thomas Brasley</b>	100.00
1929		<b>Daniel T. Merrill</b>	100.00	1946		Annie M. Edgerly	100.00
1929		<b>George W. Sargent</b>	150.00	1946		<b>Albert Mason</b>	50.00
			5,600.00				5,250.00
Yr.	Created	Name	Amount	Yr.	Created	Name	Amount
1888		Burton G. Goward	100.00	1947		Hallett Patten	200.00
1889		Charles Baker	150.00	1949		<b>Charles E. Cushing</b>	200.00
1894		Frederick B. Eaton	200.00	1954		<b>John Marden</b>	200.00
1903		Freeman G. Hewey	100.00	1954		Walter Libbey	100.00
1907		Mabel G. Morrison	200.00	1954		<b>Myra Georgi</b>	200.00
1907		Fred M. Pettengill	150.00	1954		Edward Kimball	150.00
1907		George B. Lake	200.00	1956		Samuel Webster	200.00
1910		<b>Charles H. Ruggles</b>	150.00	1956		Maude L. Locke	200.00
1911		Herbert Glidden	200.00	1956		<b>Levi &amp; Olive Burroughs</b>	50.00
				1957		<b>John C. Bradbury</b>	200.00
1917				1958		E.W. Forrest	200.00
1921				1958		Fred W. Saltmarsh	300.00
1921				1958		L.E. Warren	600.00
1921				1958		Kenneth M. Woodbury	400.00
1921				1958		Jeremiah Morgan	500.00
1921				1958		Arthur Gage	100.00
1921				1959		<b>Gustav Ober</b>	200.00
1921				1959		Josiah Brown	100.00
1921				1959		<b>Lewis Cass</b>	400.00
1921				1959		Carton W. Bennett	200.00
1921				1960		Edith West	200.00
1921				1961		Charles N. Nixon	200.00
1921				1961		Gedeon Vigno	100.00
1921				1961		John Sullivan	250.00
1921				1961		Henry T. Simpson	200.00
1921				1964		Edwin M. Annis	200.00
							7,300.00



# **NOTICE**

If you own real estate lots that were involuntarily merged by municipal action, you may be able to have those lots restored to their pre-merger status.

Your property may qualify if two or more lots were merged for zoning, assessing, or taxation purposes and the merger occurred:

- During your ownership, without your consent; or
- Prior to your ownership, if no previous owner consented to the merger.

To restore your property to pre-merger status, you must:

- Make a request to the local governing body
- No later than December 31, 2016.

Once restored:

- Your properties will once again become separate lots; however, they must still conform to applicable land use ordinances. Restoration does not cure non-conformity.

*Read the full statute at RSA 674:39-aa Restoration of Involuntarily Merged Lots (ATTACHED)*

TITLE LXIV  
PLANNING AND ZONING

**CHAPTER 674**  
**LOCAL LAND USE PLANNING AND REGULATORY POWERS**

***Regulation of Subdivision of Land***

**Section 674:39-aa**

**674:39-aa Restoration of Involuntarily Merged Lots. –**

I. In this section:

(a) "Involuntary merger" and "involuntarily merged" mean lots merged by municipal action for zoning, assessing, or taxation purposes without the consent of the owner.

(b) "Owner" means the person or entity that holds legal title to the lots in question, even if such person or entity did not hold legal title at the time of the involuntary merger.

(c) "Voluntary merger" and "voluntarily merged" mean a merger under RSA 674:39-a, or any overt action or conduct that indicates an owner regarded said lots as merged such as, but not limited to, abandoning a lot line.

II. Lots or parcels that were involuntarily merged prior to September 18, 2010 by a city, town, county, village district, or any other municipality, shall at the request of the owner, be restored to their premerger status and all zoning and tax maps shall be updated to identify the premerger boundaries of said lots or parcels as recorded at the appropriate registry of deeds, provided:

(a) The request is submitted to the governing body prior to December 31, 2016.

(b) No owner in the chain of title voluntarily merged his or her lots. If any owner in the chain of title voluntarily merged his or her lots, then all subsequent owners shall be estopped from requesting restoration. The municipality shall have the burden of proof to show that any previous owner voluntarily merged his or her lots.

III. All decisions of the governing body may be appealed in accordance with the provisions of RSA 676.

IV. Any municipality may adopt local ordinances, including ordinances enacted prior to the effective date of this section, to restore previously merged properties that are less restrictive than the provisions in paragraph I and II.

V. The restoration of the lots to their premerger status shall not be deemed to cure any non-conformity with existing local land use ordinances.

VI. Municipalities shall post a notice informing residents that any involuntarily merged lots may be restored to premerger status upon the owner's request. Such notice shall be posted in a public place no later than January 1, 2012 and shall remain posted through December 31, 2016. Each municipality shall also publish the same or similar notice in its 2011 through 2015 annual reports.

**Source.** 2011, 206:4, eff. July 24, 2011.

## SEWER COMMISSION REPORT

In 2011, the final payment was made to the Town for the Betterment Assessment for the Rte. 3 & 106 Sewer Main Extension. The Sewer Commission helped in overseeing the major construction of the Broadway Project in regards to the sewer collection system. The Sewer Commission will continue to jet clean and camera the Town's lines as we have been doing for the past several years, and fixing any of the problems that are found to help reduce the I/I.

The Commission would like to thank all of the Pembroke Users for helping to reduce the problem of I/I by removing sump pumps that are connected to the sewer lines and/or replacing their old sewer laterals with new water tight pipes.

The Sewer Department is located at 4 Union St.(Old Police Station in the basement) The office of the Sewer Commission is open from 8:00 a.m. to 4:00 p.m. Monday - Friday. Collection of sewer payments may be made in person on Tuesday, Wednesday or Thursday 9:00a.m. to 3:00p.m. Please feel free to call us at 485-8658 should you have any questions on your sewer bill, sewer problems or sewer hookups.

The Commission meets every third Monday of the month at 7:00 p.m. at 4 Union St., the public is always welcome. Just a friendly reminder that your sewer and water account numbers are the same, if you are using a payment service to send out the checks please double check that they are being sent to the proper department and address.

Respectfully submitted,

Harold Thompson, Chairman  
Jules Pellerin  
Paulette Malo

**PEMBROKE SEWER COMMISSION**

	<b>12/31/2011</b>	<b>Budget 2011</b>	<b>Budget 2012</b>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>050-Revenue</b>			
051-Sewer Rent Fees	757,424.00	804,800.00	841,800.00
052-Late Penalty	6,750.00	3,000.00	4,000.00
053-Hook-Up Fees	3,000.00	0.00	0.00
054-Bet. Assmnt.	0.00	0.00	0.00
055-Carry Over, Prior Year	0.00	40,000.00	50,000.00
056-Jetter Rental	0.00	0.00	0.00
058-Returned Check Fees	100.00		0.00
059-Administation Fees	450.00	200.00	200.00
<b>Total 050-Revenue</b>	<b>767,724.00</b>	<b>848,000.00</b>	<b>896,000.00</b>
<b>060-Income</b>			
061-Interest/operating	89.62	0.00	0.00
063T interest pool acc.	11.03	0.00	0.00
064-Transfer Prepaid Betterment	36,287.46	51,299.64	0.00
065-Misc. Income	-2.55		
<b>Total 060-Income</b>	<b>36,385.56</b>	<b>51,299.64</b>	<b>0.00</b>
 <b>Transfer From Reserve</b>	 0.00	 0.00	 0.00
<b>Total Income</b>	<b>804,109.56</b>	<b>899,299.64</b>	<b>896,000.00</b>
<b>Expense</b>			
051A- Abatements-Sewer Receipts	1,951.70	0.00	0.00
052A-Abatement-Late Penalty	55.00	0.00	0.00
054A-Abatement Betterment	0.00	0.00	0.00
	<b>2,006.70</b>	<b>0.00</b>	<b>0.00</b>
 <b>PSC Expenses</b>			
<b>100-Pump Station 1</b>			
101-Electric	328.86	325.00	360.00
102-Telephone	0.00	0.00	0.00
104-Alarm	0.00	600.00	0.00
105-Fuel	0.00	0.00	0.00
106-Labor	0.00	0.00	0.00
110-Equipment	0.00	0.00	0.00
115-Contractors	0.00	0.00	0.00
<b>150-Maintenance</b>			
151-Materials	0.00	0.00	0.00
152-Repairs	0.00	500.00	500.00
153-Supplies	0.00	0.00	0.00
154-Maintenance-other	0.00	0.00	0.00
<b>Total 150-Maintenance</b>	<b>0.00</b>	<b>500.00</b>	<b>500.00</b>
<b>Total 100-Pump Station 1</b>	<b>328.86</b>	<b>1,425.00</b>	<b>860.00</b>

## PEMBROKE SEWER COMMISSION

### 200-Pump Station 2

201-Electric	4,527.53	5,000.00	5,000.00
202-Telephone	342.13	400.00	400.00
203-Water	50.00	120.00	120.00
204-Alarm	675.00	650.00	700.00
205-Fuel	231.93	400.00	400.00
206-Labor	0.00	1,600.00	
210-Equipment	869.25	1,000.00	1,000.00
215-Contractors	550.00	600.00	600.00
250-Maintenance			
251-Materials	0.00	1,000.00	1,000.00
252-Repairs	209.07	5,000.00	5,000.00
253-Supplies	123.83	500.00	500.00
254-Maintenance Other	550.00	1,500.00	1,500.00

Total 250-Maintenance	882.90	8,000.00	8,000.00
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Total 200-Pump Station 2	8,128.74	17,770.00	16,220.00
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### 300-Pump Station 3

301-Electric	3,225.13	3,300.00	3,500.00
302-Telephone	409.14	400.00	400.00
303-Water	50.00	120.00	120.00
304-Alarm	675.00	650.00	700.00
305-Fuel	1,441.36	2,000.00	2,000.00
306-Labor	0.00	400.00	
310-Equipment	283.00	600.00	600.00
315-Contractors	485.00	500.00	500.00
350-Maintenance			
351-Materials	0.00	200.00	200.00
352-Repairs	216.85	1,500.00	1,500.00
353-Supplies	1.32	300.00	300.00
354-Maintenance-other	825.00	800.00	800.00

Total 350-Maintenance	1,043.17	2,800.00	2,800.00
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Total 300-Pump Station 3	7,611.80	10,770.00	10,620.00
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### 400-Pump Station 4

401-Electric	2,636.70	3,000.00	3,000.00
402-Telephone	373.40	400.00	400.00
403-Water	50.00	120.00	120.00
404-Alarm	675.00	650.00	700.00
405-Fuel	997.43	1,100.00	1,200.00
406-Labor	0.00	400.00	
410-Equipment	338.00	600.00	600.00
415-Contractors	485.00	500.00	500.00
450-Maintenance			
451-Materials	0.00	200.00	200.00
452-Repairs	0.00	1,000.00	1,000.00
453-Supplies	0.00	300.00	200.00
454-Maintenance-other	550.00	400.00	400.00

Total 450-Maintenance	550.00	1,900.00	1,800.00
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# PEMBROKE SEWER COMMISSION

<b>Total 400-Pump Station 4</b>	<b>6,105.53</b>	<b>8,670.00</b>	<b>8,320.00</b>
<b>500- Pump Station 5</b>			
501-Electric	2,901.00	3,000.00	3,000.00
502-Telephone	344.73	400.00	400.00
503-Water	50.00	120.00	120.00
504-Alarm	675.00	650.00	700.00
505-Fuel	1,271.17	1,300.00	1,300.00
506-Labor	0.00	400.00	
510-Equipment	0.00	600.00	600.00
515-Contractors	485.00	500.00	500.00
550-Maintenance			
551-Materials	0.00	200.00	200.00
552-Repairs	0.00	1,000.00	1,000.00
553-Supplies	0.00	200.00	200.00
554-Maintenance-other	0.00	400.00	400.00
<b>Total 550-Maintenance</b>	<b>0.00</b>	<b>1,800.00</b>	<b>1,800.00</b>
<b>Total 500- Pump Station 5</b>	<b>5,726.90</b>	<b>8,770.00</b>	<b>8,420.00</b>
<b>600-Collection System</b>			
605-Wages	38,047.68	38,100.00	39,810.00
605-2-Wages	0.00	14,400.00	20,900.00
605OT-Wages Overtime	228.40	1,074.00	2,025.00
605B-FICA & Medic	2,162.72	4,251.00	4,849.00
606-BC/BS, Dental		8,000.00	13,600.00
607-Retirement	4,264.36	5,340.00	5,560.00
<b>615-Contractors</b>	<b>13,120.00</b>	<b>15,000.00</b>	<b>15,000.00</b>
650-Maintenance			
651-Material	500.77	10,000.00	10,000.00
652-Repairs	10,683.70	10,000.00	10,000.00
653-Supplies	1,083.02	450.00	1,000.00
654-Maintenance-other	0.00	5,000.00	55,000.00
<b>Total 650-Maintenance</b>	<b>12,267.49</b>	<b>25,450.00</b>	<b>76,000.00</b>
655-Collection System Equip.	0.00	20,000.00	20,000.00
657-Jetter Repair/Maintenance	0.00	1,000.00	1,000.00
658-odor control	0.00	300.00	300.00
659-Safety Equipment	404.83	1,500.00	1,500.00
<b>Total 600-Collection System</b>	<b>70,495.48</b>	<b>134,415.00</b>	<b>200,544.00</b>
<b>700-Administration</b>			
701-Bank/Lien Fees	323.23	500.00	500.00
702-Audit	2,843.00	4,000.00	4,000.00
703-Workers Comp	967.22	4,500.00	4,500.00
703A-Property Insurance	2,471.90	1,700.00	1,700.00
703B-UnEmployment	728.39		
704-Stipend,Commissioners	3,900.00	3,900.00	3,900.00
705-Wages	50,336.64	50,350.00	52,900.00
705OT-Wages Overtime	214.92	1,400.00	1,500.00

## PEMBROKE SEWER COMMISSION

705A-Life & Disability Ins.	985.56	1,650.00	1,750.00
705B-FICA & Medic	3,029.20	4,455.00	4,495.00
706-BC/BS, Dental	13,708.68	16,100.00	16,100.00
707-Retirement	5,586.04	5,175.00	5,500.00
708-Tools	1,122.42	2,500.00	1,000.00
709-Vehicle expense	3,974.30	3,500.00	4,000.00
720-Postage	1,594.40	2,200.00	2,000.00
721-Office Rent	7,315.00	7,400.00	7,500.00
722-Contractors	1,100.00	2,000.00	1,500.00
724-Uniforms/safety	584.10	600.00	600.00
725-Town Report	0.00	100.00	1.00
726-Training/Licenses	90.00	1,000.00	1,000.00
727-Public Notices	0.00		
<b>Total 700-Administration</b>	<b>100,875.00</b>	<b>113,030.00</b>	<b>114,446.00</b>
<b>710-Office</b>			
711-Telephone/Internet	2,599.16	2,700.00	3,300.00
712-Supplies	579.05	650.00	650.00
713-Sewer Bills	360.00	500.00	400.00
714-Dig Safe	0.00	50.00	5.00
715-Office Equipment			
716-Repairs/Replace	1,061.48	500.00	500.00
717-New	1,563.98	2,500.00	2,500.00
718-Heat Garage	0.00	100.00	50.00
<b>Total 710-Office</b>	<b>6,163.67</b>	<b>7,000.00</b>	<b>7,405.00</b>
<b>730-Professional Fees</b>			
731-Engineering	0.00	30,000.00	25,000.00
732-Legal	0.00	5,000.00	5,000.00
733-Accountants	0.00	1.00	1.00
734-Subscription/Dues	240.00	300.00	275.00
735-GIS Sewer System			14,000.00
<b>Total 730-Professional Fees</b>	<b>240.00</b>	<b>35,301.00</b>	<b>44,276.00</b>
<b>760-Bond Payments</b>			
762- Betterment Payment	36,287.46	51,299.64	0.00
<b>Total 760-Bond Payments</b>	<b>36,287.46</b>	<b>51,299.64</b>	<b>0.00</b>
<b>800-Treatment Facility</b>			
801-Capital Expense Plant	0.00	0.00	0.00
802-Operating Expense	472,695.72	501,910.00	478,880.00
<b>Total 800-Treatment Facility</b>	<b>472,695.72</b>	<b>501,910.00</b>	<b>478,880.00</b>
803-Capital Pembroke	0.00	0.00	
804-Repair/Replace Pembroke	0.00	0.00	0.00
<b>Total 803-Capital/Repair Pembroke</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total PSC Expenses</b>	<b>716,665.86</b>	<b>890,360.64</b>	<b>889,991.00</b>
<b>Uncategorized Expenses</b>	<b>0.00</b>	<b>0.00</b>	
<b>Total Expense</b>	<b>716,665.86</b>	<b>890,360.64</b>	<b>889,991.00</b>
<b>Net Ordinary Income</b>	<b>87,443.70</b>	<b>8,939.00</b>	<b>6,009.00</b>
<b>Expense No Improvements</b>	<b>716,665.86</b>	<b>890,360.64</b>	<b>889,991.00</b>
<b>Expense Without Plant/No Improvement</b>	<b>243,970.14</b>	<b>388,450.64</b>	<b>411,111.00</b>

## **SOUCOOK RIVER TAX INCREMENT FINANCING DISTRICT**

### **2011 ANNUAL REPORT**

The Soucook River Tax Increment Financing District (TIF) encompasses nine (9) properties consisting of approximately 250 acres located around the intersection of Route 3 and Route 106. The purpose of the Tax Increment Financing District is to create employment opportunities for Pembroke residents and stimulate commercial growth to increase Pembroke's commercial tax base and stabilize local property taxes.

The Tax Increment Financing Plan is administered by the Town Administrator and implemented by the Board of Selectmen / Town Meeting. In 2006, the Board of Selectmen established an Advisory Board to assist with planning, construction and implementation of the TIF Plan. The Advisory Board is comprised of five (5) members, of which, a majority of the members are property owners or occupants of property located within or adjacent to the TIF District.

#### ***TIF FINANCIAL SUMMARY For the year ended December 31, 2011***

##### **INCREMENT CALCULATION:**

April 1, 2004 assessment	\$6,333,912.00
April 1, 2011 assessment	<u>\$31,255,170.00</u>
<b><i>Total assessment increase</i></b>	<b><i>\$24,921,258.00</i></b>

TIF captured assessed value	\$ 2,492,126.00
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<b>BEGINNING FUND BALANCE:</b>	<b>\$278,236.00</b>
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##### **PROJECT REVENUES:**

2011 Tax increment	<u>\$65,891.00</u>
<b><i>Total Revenues</i></b>	<b><i>\$65,891.00</i></b>

##### **PROJECT COSTS:**

Expense	<u>\$ 0.00</u>
<b><i>Total Costs</i></b>	<b><i>\$ 0.00</i></b>

<b>ENDING FUND BALANCE:</b>	<b>\$344,127.91</b>
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## **ANNUAL REPORT OF THE BOARD OF WATER COMMISSIONERS**

For the year ending December 31<sup>st</sup>, 2011

### ***Administration***

The staff of the Pembroke Water Works consists of a Superintendent, 3 certified water operators and a Business Manager. Superintendent reports directly to a Board of Water Commissioners which who oversees the operations and decision making process of the Pembroke Water Works. The Board of Water Commissioners meets every third Thursday of each month at 6:00 pm. These meetings are held at the PWW office located at 346 Pembroke Street. Meetings are open to the public and all are welcome.

After many years of service to the PWW Grace Phillips resigned as Treasurer at the end of 2011. The Board of Commissioners would like to thank Grace for her hard work and dedicated service that she provided over the years. Charlie Connors has filled the position of Treasurer and we would like to welcome him aboard.

The water rate structure did change in the second billing quarter of 2011. The base rate of \$20.00 per unit remained the same; however, water consumption at a rate of \$1.65 per thousand gallons of water is now being assessed starting from the first gallon consumed. The old rate included the first 5000 gallons of water within the base rate of \$20.00 per unit.

### ***Hydrants***

Hydrant maintenance and repair included the installation of one hydrant at the end of Sunnyside Drive in Allenstown. The installation of this hydrant was necessary in order to provide fire protection on a dead end road as well as the necessity to properly flush this main. The hydrant on Bachelder Road was also replaced with a new hydrant due to the age and unavailability of parts to properly repair.

### ***Mains***

The summer of 2011 was rather busy for the PWW staff with 2 main replacement projects that occurred. The Broadway Road Rehabilitation Project consisted of total road reconstruction which also included the PWW contracting with John Lyman and Sons Construction Co to replace all water mains and service lines to the property line of residents within this construction phase. The water mains in this area dated back to 1895 and it was determined by the Board of Water Commissioners that this was the time to update the infrastructure. This Project consisted of replacing 92 water services, 300 ft of 10" main, 2500 feet of new 8" main replacing 6" main, 1420 ft of new 8" direct main replacement and installation of new gate valves and fire hydrants.

The second project that occurred was on Elm Street in Pembroke. Although not anticipated it was necessary to replace 450 ft of existing 2" galvanized water main with new 6" main due to the number of leaks that occurred and amount of time being spent to try to repair the existing galvanized pipe. This project consisted of 9 new water services to the resident's property line as well as an installation of a new fire hydrant at the corner of Elm Street and Girard Ave. A gate valve was left off for future continuation of the new 6" main in order to replace the remaining galvanized pipe.

## **ANNUAL REPORT OF THE BOARD OF WATER COMMISSIONERS**

### ***Services***

- 9 residential services that were re-laid - Pembroke
- 8 residential services that were re-laid – Allenstown
- 12 services repaired due to leaks or inoperable shut offs
- 15 water main repairs due to leakage – Pembroke, Allenstown, and Hooksett

### ***Metering***

The Capital Improvement of meter replacement to Automated Meter Reading is on going. 297 meters have been replaced in 2011 bringing the complete system to about 63 percent complete. We have noticed a drastic reduction in meter reading labor to date with what we currently have installed. Irrigation metering is available to our customers and more information can be obtained from our business office.

The Pembroke Water Works Continues to take pride in the level of service that we provide to our water consumers. We welcome your comments and can be reached at 346 Pembroke Street, Pembroke, NH 02375 or by calling the office at 485-3362. You may also email us at [pembrokewaterworks@comcast.net](mailto:pembrokewaterworks@comcast.net).

Respectfully submitted,

Edward Lavallee  
Board of Water Commissioners  
Chair

## PEMBROKE WATER WORKS

### Pembroke Water Works

#### Detailed Balance Sheet 2010

Account	Balance
<b>ASSETS</b>	
Current Asset	
Cash	
101 - Checking Merrimack Bank	65,739.70
102 - Contingency	12,063.41
103 - Payroll	4,688.42
104 - Petty Cash	185.00
105 - Reserve Savings	99,804.35
106 - Escrow Account	-
107 - Capital Improvement Funds	158,707.38
108 - Contingency Invenstment	28,272.74
109 - Contingency Merrimack Bank	6,007.13
Total Cash	<b>375,468.13</b>
Account Receivable	
110 - Accounts Receivable	100,046.23
111 - Other Accounts	4624.48
115 - Unbilled Charges for Services	67967.95
Total Account Receivable	<b>172,638.66</b>
Inventory	
120 - Inventory	20271.43
Total Inventory	<b>20271.43</b>
Total Current Asset	<b>568,378.22</b>
Other Current Asset	
130 - Prepaid Insurance	6910.77
131 - Prepaid Expenses	0
Total Other Current Assets	<b>6910.77</b>

## PEMBROKE WATER WORKS

### Fixed Assets

140 - Land - Water Supply	30,685.00
141 - Land Water - Storage	200.00
142 - Land - Other	1,050.00
143 - Capital Contributions	438,702.50
150 - Structure - Water Supply	526,651.22
151 - Structure - Pump Station	165,972.09
152 - Structure - Water Tank	524,981.10
153 - Structure - Shop	371,864.79
154 - Equipment - Pump Station	382,936.54
155 - Equipment - Mains	1,176,365.10
156 - Equipment - Services	131,743.90
157 - Equipment - Hydrant	81,163.54
158 - Equipment - Meters	337,966.05
159 - Equipmnet - Shop	51,063.12
160 - Equipment - Garage	185,176.97
161 - Equipmnet - Office	36,337.55
162 - Exploration	29,864.50

Total Fixed Assets **4,472,723.97**

Total Fixed Asset **4,472,723.97**

### Other Asset

### Accumulated Depreciation

170 - Depreciation - Water	-191814.9
171 - Depreciation - Pump Station	-123630.8
172 - Depreciation - Water Tank	-240530.2
173 - Depreciation - Shop	-48092.6
174 - Depreciation - Pump Station	-308005.4
175 - Depreciation - Mains	-586061.6
176 - Depreciation - Services	-118142.8
177 - Depreciation - Hydrants	-54690.8
178 - Depreciation - Meters	-213483.5
179 - Depreciation - Shop	-47462.6
180 - Depreciation - Garage	-167940.4
181 - Depreciation - Office	-28452.5
182 - Depreciation - Exploration	-29864.5
183 - Depreciation - New	-42129.5

Total Accumulated Depreciation **-2200302.10**

Total Other Asset **-2200302.10**

Total Assets **2,847,710.86**



## PEMBROKE WATER WORKS

### LIABILITIES

Current Liability	
Accounts Payable	
200 - Accounts Payable	5,231.30
210 - Salaries Payable	0
	<u>5231.3</u>
Total Accounts Payable	<u>5231.3</u>
Total Current Liability	<u>5231.3</u>
Other Current Liability	
281 - Customer Escrow Payable	1,000.00
	<u>1,000.00</u>
Total Other Current Liability	<u>1,000.00</u>
Long Term Liability	
251 - Mortgage Payable	203,305.10
	<u>203,305.10</u>
Total Long Term Liability	<u>203,305.10</u>
Total Liabilities	<u>209,536.40</u>

### CAPITAL/EQUITY

Capital/Equity	
300- Municipal Investment	652,395.59
310 - Capital Reserve	143,282.37
320 - Retained Earnings	1,786,725.11
321 - Retained Earnings Priorr Adjustment	-
330 - Profit and Loss	58,948.16
	<u>2641351.23</u>
Total Capital/Equity	<u>2641351.23</u>
Total Capital/Equity	<u>2641351.23</u>
Total Liabilities Plus Capital/Equity	<u>2,850,887.63</u>

**PEMBROKE SCHOOL DISTRICT**  
**For the Year Ending June 2011**

**Moderator**  
THOMAS E. PETIT

**District Clerk**  
CYNTHIA MENARD

**Treasurer**  
PEGGY TOPLIFF

**School Board**

JANNA CULBERSON	Term Expires 2012
TAMMY BOUCHER	Term Expires 2013
THOMAS SERAFIN	Term Expires 2013
PATRICIA N. BOUCHER	Term Expires 2014
RICHARD MITCHELL	Term Expires 2014

**Auditor**  
BRENT W. WASHBURN, C.P.A.

**Superintendent of Schools**  
PETER WARBURTON

**Assistant Superintendents of Schools**  
HELENE BICKFORD  
PATTY SHERMAN

**Business Administrator**  
PETER AUBREY

## PEMBROKE SCHOOL DISTRICT

**TUESDAY, MARCH 8, 2011**

The polls opened at 11:00 A. M. in the forenoon at the Pembroke Village School on High Street with Moderator Petit presiding. Moderator Petit read the School District Warrant; a motion was made to accept and seconded. The polls were declared open until 7:00 P.M. for the purpose of conducting business in the warrant. Supervisors of the checklist were present; Pat Crafts, Roland Young, and Linda Williams. Assisting at the polls; Charlie Mitchell, Marie Brezosky, Bonnie Clark, Chet Martel, Larry Young Sr., and Susanne Whitbeck. Pembroke Town Clerk, James F. Goff and Pembroke Police Chief Scott J. Lane were also present. A motion was made by Chet Martel to waive the reading of the warrant and ballot. Seconded by Charlie Mitchell. The ballot boxes were declared open at 11:05 A.M.

1. TO CHOOSE A SCHOOL DISTRICT MODERATOR FOR THE ENSUING YEAR.

Thomas Petit – 491 (elected)

2. TO CHOOSE SCHOOL DISTRICT CLERK FOR THE ENSUING YEAR.

Cynthia Menard – 483 (elected)

3. TO CHOOSE TWO MEMBERS FOR THE PEMBROKE SCHOOL BOARD FOR THE ENSUING THREE YEARS.

Becky Wing – 192

Patricia Nardone Boucher – 232 (elected)

Clinton A. Hanson, Jr. – 221

Richard Mitchell – 254 (elected)

4. TO CHOOSE ONE MEMBER OF THE SCHOOL BOARD FOR THE ENSUING YEAR.

Michael Scavotto – 159

Janna Culberson – 314 (elected)

5. TO CHOOSE A SCHOOL DISTRICT TREASURER FOR THE ENSUING YEAR.

Peggy A. Topliff – 314 (elected).

All other School District business to be conducted at the regular School District meeting as otherwise posted.

The polls were declared closed at 7:00 P.M. The total votes cast were 394.

Respectfully submitted,  
Cynthia E. Menard  
School District Clerk

**PEMBROKE SCHOOL DISTRICT MEETING  
PEMBROKE ACADEMY AUDITORIUM**

Saturday, March 5, 2011

**ABSTRACT OF MINUTES**

The meeting was called to order at 10:00 A. M. by Moderator Thomas Petit. Supervisors of the checklist present were Roland Young, Pat Crafts and Linda Williams. Registered voters were checked in at the door and received an orange voter card. Moderator Petit instructed the voters on the protocol of the meeting, use of the microphone at the center aisle, and emergency exit pathways. Moderator Petit declared public postings of the warrant and printed information available for the voters in the lobby. Moderator Petit introduced the members of the Pembroke School Board; Clinton Hanson, Chair; Thomas Serafin, Tammy Boucher, Richard Mitchell, Janna Culberson, Peter Warburton, Superintendent; Peter Aubrey, Business Administrator. Moderator Petit introduced members of the Budget Committee; Mark LePage, Chair; Gerard Fleury, Raymond Foss, Brian Seaworth, Bruce Kurinskas, Mike Conner, Dan Crean, Steve Abbott, Marie Chouinard, and Tina Courtemanche. Following the Pledge of Allegiance the reading of the warrant was the first order of business.

**Article 1:** TO HEAR THE REPORTS OF AGENTS, AUDITORS, COMMITTEES, OR OFFICERS CHOSEN, AND TO PASS ANY VOTE RELATING THERETO.

School Board Member Tammy Boucher updated the voters on the progress of the Pembroke Schools over the past year in regards to; Pembroke Pride, improved student learning, education goals, student and teacher awards, literacy, curriculum, state research and standards, safety initiatives, Honeywell Phase 2 Energy project, and the Bio Mass heating plant. Jonathan Burnham, Director of Facilities spoke on the amount of savings to the district with the implementation of the Bio Mass heating project at \$311,000.00. This was based on the 2006/2007 spent amount of \$596,000.00 compared to the projected 2011/2012 cost at \$285,000.00. Mr. Burnham thanked the voters for the community team effort in the venture.

Moderator Petit asked for consideration of the voters to move to article #3 and open the polls for voting on the bond issue first. Moderator Petit stated that by statue and on the advice of the school district attorney a majority consensus of the meeting was required.

**Motion to move to Article #3: Clint Hanson**

**Seconded by: Richard Mitchell**

**Voter's present indicated approval by majority show of orange voter cards.**

(See article # 3 for discussion)

**Article 2:** TO SEE IF THE PEMBROKE SCHOOL DISTRICT WILL VOTE TO AUTHORIZE THE SCHOOL BOARD TO ACCEPT GIFTS AND DONATIONS FROM ANY SOURCE ON BEHALF OF THE SCHOOL DISTRICT.

**Motion to accept: Clint Hanson**

**Seconded: Alan Topliff**

**Vote: YES**

**Article # 2 ADOPTED**

## PEMBROKE SCHOOL DISTRICT MEETING

**Article 3:** TO SEE IF THE PEMBROKE SCHOOL DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF \$510,000 FOR ROOF REPAIR FOR THE PEMBROKE SCHOOL DISTRICT AND TO AUTHORIZE THE ISSUANCE OF NOT MORE THAN \$510,000 OF BONDS OR NOTES IN ACCORDANCE WITH THE PROVISIONS OF THE MUNICIPAL FINANCE ACT (RSA 33) AND TO AUTHORIZE THE PEMBROKE SCHOOL DISTRICT OFFICIALS TO ISSUE AND NEGOTIATE SUCH BONDS AND TO DETERMINE THE RATE OF INTEREST THEREON. (2/3 BALLOT VOTE REQUIRED).

*School Board recommends approval.  
Budget Committee recommends approval.*

**Motion to accept: Clint Hanson**

**Seconded: Richard Mitchell**

Tom Serafin, school board member introduced Jonathan Burnham, Director of Facility Services to explain this article. Mr. Burnham presented the history of the roof with respect to age, size, and condition. Mr. Burnham also discussed the ventilation systems in the cooking and music areas with the plan to improve ventilation with the new roof.

Rosemarie Michaud asked about the amount in the article at \$510,000 verses \$882,000 discussed at the public hearing and asked if this was unanimously approved from the Budget Committee.

The budget committee recommended approval as indicated in the article.

There being no further questions or comments, Moderator Petit instructed the voters that the ballot boxes would be open for one (1) hour and opened the polls for voting at 10:34 A.M. Ballots were given to voters presenting their orange voter cards. A common style single-hole punch was used to indicate receipt of a blue ballot. Supervisors of the checklist monitoring were Roland Young, Pat Crafts and Linda Williams with assist from Betty Bouchard and Peggy Topliff.

Moderator Petit announced the ballot boxes were closed at 11:34 A.M. Ballot count was done on center stage. Tellers to count were: Alan Topliff, Larry Young, Nancy Kurinskas, Diane Schuett, Sally Hyland, Betty Bouchard, Pat Crafts and Charlie Mitchell, Assistant Moderator.

Results of the ballot vote on article #3 were:

**YES: 123**

**No: 13**

**Vote: YES**

**Article #3 ADOPTED by 2/3 BALLOT**

## PEMBROKE SCHOOL DISTRICT MEETING

**Article 4:** TO SEE IF THE PEMBROKE SCHOOL DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE NECESSARY FUNDS AND RATIFY THE PROPOSED CONTRACT BETWEEN THE PACE ACADEMY CHARTERED PUBLIC SCHOOL AND THE PEMROKE SCHOOL DISTRICT, FOR A PERIOD OF FIVE (5) YEARS FOR INITIAL ADOPTION OR FOR A PERIOD OF SEVEN (7) YEARS FOR RENEWAL, WITH A FIRST YEAR ANNUAL APPROPRIATION OF \$9,000 PER STUDENT NOT TO EXCEED \$72,000 WHICH SHALL BE APPROVED BY THE VOTERS IN THE DISTRICT OPERATING BUDGET? THE FIRST YEAR TOTAL FINANCIAL IMPACT OF A 'YES' VOTE ON THIS QUESTION IS ESTIMATED BY THE SCHOOL BOARD AS \$72,000.

*School Board recommends approval  
Budget Committee recommends approval*

**Motion to accept: Clint Hanson**

**Seconded: Tammy Boucher**

Tom Serafin, school board member spoke to this article giving an explanation to the tax payers. Michael Reardon; Headmaster Pembroke Academy gave the voters information regarding the approval process, the funding through the state as a grant at \$613,000; and a description of a district approved charter school that would be overseen by a board of trustees. A relationship with Pembroke Academy would be formed however this would be a separate entity. Decreasing the drop out rate by providing this off site alternative high school was one of the goals. Headmaster Reardon explained the acronym PACE; Pembroke, Allenstown, Chichester and Epsom. A power point presentation was used.

Larry Preston asked if this was subject to legislative cuts.

Mike Reardon explained that this is a grant that the state school board awards these funds to us if we get approval today.

Dale Robinson asked if land was being purchased to build a school and if it would be in the tax base.

Mike Reardon explained that leasing was being looked at.

Clint Hanson stated that he believed if a building was publicly owned it came out of the tax base but if it was leased it would not and that was attractive to the board.

Diane Schuett asked how the board of trustees to oversee the school would be selected.

Mike Reardon stated that area school officials and police have been spoken to by those that generated the grant and that the board of trustees would be responsible to the state school board.

Dan Crean asked if tuition would be coming out of our revenue, what happens when the money runs out after a three start up grant, who picks up the cost? Mr. Crean stated that this was not a bad idea in serving our students education but not a good idea at this time.

Tom Serafin explained that there are a lot of unanswered questions and they are good ones, but this is an approval we are asking for to move ahead with this funding from a grant with no financial responsibility to the district.

Dana Carlucci asked if students for this school had already been identified.

Mike Reardon stated there are students he could think of that would most likely benefit but no students have been selected for this program.

Tom Serafin stated that PACE would not be under the auspices of Pembroke.

Pentti Aalto stated that he was generally a supporter of public schools as a benefit to society and this was a good way to move forward, use this as an experiment to learn from our students.

Raymond Foss stated in his profession he reviews charter public school applications for New

## PEMBROKE SCHOOL DISTRICT MEETING

Hampshire. There is a flurry of activity currently about charter schools; the state is willing to provide choices for parents. This one is being brought forward by the district and supported by the state board; we can take a chance and do this at a relatively low cost experiment to see if this kind of school will work.

Peter Mehegan spoke his support as a 23 year veteran of teaching.

Rosemarie Michaud asked about the cost to the taxpayers, what the cost is to education a student at Pembroke Academy and how does the grant work with the 80%/20% split?

Tom Serafin explained the 80% is the cost of our total.

Clint Hanson explained the 80% is actually 100% of the total as we would be spending approximately \$4,900.00 less than we would otherwise spend or be a cost to us. Clint explained that to determine the cost of each student at PA, divide the number of students into the total appropriations.

There being no further questions or comments, Moderator Petit reread the article.

**Vote: YES**

**Article #4 ADOPTED**

**Article 5:** SHALL THE DISTRICT VOTE TO RAISE AND APPROPRIATE THE COST ITEMS SET FORTH IN THE COLLECTIVE BARGAINING AGREEMENT REACHED BETWEEN THE PEMBROKE SCHOOL BOARD AND THE EDUCATION ASSOCIATION OF PEMBROKE FOR THE 2011/12 AND 2012/13 FISCAL YEARS WHICH CALLS FOR THE FOLLOWING INCREASES IN SALARIES AND BENEFITS:

Year 2011/12	\$222,488
Year 2012/13	\$361,876

AND FURTHER RAISE AND APPROPRIATE THE SUM OF \$222,488 FOR THE 2011/12 FISCAL YEAR, SUCH SUM REPRESENTING THE ADDITIONAL COSTS ATTRIBUTABLE TO THE INCREASE IN SALARIES AND BENEFITS OVER THOSE OF THE APPROPRIATION AT CURRENT STAFFING LEVELS PAID IN THE PRIOR FISCAL YEAR?

*School Board recommends approval  
Budget Committee recommends approval*

**Motion to accept: Clint Hanson**

**Seconded: Richard Mitchell**

Clint Hanson, school board member explained that negotiations had been lengthy, that they had been at it since September 2009 and that this agreement was fair and reasonable to both parties. Rosemarie Michaud asked about FICA, and pension costs to the district, cost of living increase, merit raises and did the district follow the amounts in step increase for raises?

Larry Preston asked if the number in the contract for percents was an estimated or fixed increase for costs.

Clint Hanson explained percent increase in benefits and it does have dependence to the number of teachers in the state.

There being no further question Moderator Petit reread article #5.

**Vote: YES**

**Article #5 ADOPTED**



## PEMBROKE SCHOOL DISTRICT MEETING

**Article 6:** TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF \$12,000 FOR THE PURPOSE OF REPLACING FLOORING IN TWO CLASSROOMS AT HILL/VILLAGE SCHOOL IN THE AMOUNT OF \$6,000, AND REPLACING FLOORING IN TWO CLASSROOMS AT THREE RIVERS SCHOOL IN THE AMOUNT OF \$6,000. FURTHER TO AUTHORIZE THE WITHDRAWAL OF \$12,000 FROM THE SCHOOL CAPITAL RESERVE FUND FOR THESE PURPOSES.

*School Board recommends approval*

*Budget Committee recommends approval*

**Motion to accept: Clint Hanson**

**Seconded: Tammy Boucher**

**Vote: YES**

**Article #6 ADOPTED**

**Article 7:** TO SEE IF THE PEMBROKE SCHOOL DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF UP TO \$75,000 (FROM SURPLUS) TO BE ADDED TO THE CAPITAL RESERVE BUILDING FUND PREVIOUSLY ESTABLISHED, WITH SUCH AMOUNT TO BE FUNDED FROM THE JUNE 30, 2011 UNRESERVED FUND BALANCE AVAILABLE FOR TRANSFER ON JULY 1, 2011.

*School Board recommends approval*

*Budget Committee recommends approval*

**Motion to accept: Clint Hanson**

**Seconded: Tom Serafin**

**Vote: YES**

**Article #7 ADOPTED**

**Article 8:** TO SEE IF THE DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF UP TO \$75,000 (FROM SURPLUS) TO BE ADDED TO THE EQUIPMENT EXPENDABLE TRUST FUND PREVIOUSLY ESTABLISHED, WITH SUCH AMOUNT TO BE FUNDED FROM THE JUNE 30, 2011 UNRESERVED FUND BALANCE AVAILABLE FOR TRANSFER ON JULY 1, 2011.

*School Board recommends approval*

*Budget Committee recommends approval*

**Motion to accept: Clint Hanson**

**Seconded: Brian Lamoine**

**Vote: YES**

**Article #8 ADOPTED**

## PEMBROKE SCHOOL DISTRICT MEETING

**Article 9:** TO SEE IF THE PEMBROKE SCHOOL DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF UP TO \$25,000 (FROM SURPLUS) TO BE ADDED TO THE INSTRUCTIONAL MATERIALS EXPENDABLE TRUST FUND PREVIOUSLY ESTABLISHED, WITH SUCH AMOUNT TO BE FUNDED FROM THE JUNE 30, 2011 UNRESERVED FUND BALANCE AVAILABLE FOR TRANSFER ON JULY 1, 2011.

*School Board recommends approval*

*Budget Committee recommends approval*

**Motion to accept: Clint Hanson**

**Seconded: Alan Topliff**

**Vote: YES**

**Article #9 ADOPTED**

**Article 10:** TO SEE IF THE PEMBROKE SCHOOL DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE SUM OF UP TO \$25,000 (FROM SURPLUS) TO BE ADDED TO THE SPECIAL EDUCATION EXPENDABLE TRUST FUND PREVIOUSLY ESTABLISHED, WITH SUCH AMOUNT TO BE FUNDED FROM THE JUNE 30, 2011 UNRESERVED FUND BALANCE AVAILABLE FOR TRANSFER ON JULY 1, 2011.

*School Board recommends approval*

*Budget Committee recommends approval*

**Motion to accept: Clint Hanson**

**Seconded: Alan Topliff**

**Vote: YES**

**Article #10 ADOPTED**

**Article 11:** TO SEE IF THE PEMBROKE SCHOOL DISTRICT WILL VOTE TO RAISE AND APPROPRIATE THE BUDGET COMMITTEE'S RECOMMENDED AMOUNT OF \$23,779,333 FOR THE SUPPORT OF SCHOOLS, FOR THE PAYMENT OF SALARIES FOR THE SCHOOL DISTRICT OFFICIALS AND AGENTS, AND FOR THE PAYMENT FOR THE STATUTORY OBLIGATIONS OF THE DISTRICT. THIS ARTICLE DOES NOT INCLUDE APPROPRIATIONS VOTED IN OTHER WARRANT ARTICLES.

*School Board recommends approval of \$23,779,333*

*Budget Committee recommends approval of \$23,779,333*

Moderator Petit asked Mark LePage, Chair of the Budget Committee to explain this article to the voters.

Mark LePage discussed the budget committee process, meetings with school board officials, public hearings, programs, and impact to the taxpayers. Mark directed the voters to look at the information packet available and went over the MS 27. Mark discussed the cuts already made prior to today, and the cost to programs affected. Mr. LePage went over the summary of tax rate, trends over the past years, and the slight decrease in town evaluations. The bottom line is that the Governor's budget could have an impact on revenue for us when the state closes their budget. Mr. LePage then made a motion for article 11.

**Motion to accept Article 11 in the amount of \$23,779,333 by Mark LePage**

**Seconded: Gerry Fleury**

## PEMBROKE SCHOOL DISTRICT MEETING

Rosemarie Michaud asked what the worse case scenario was. What will the tax rate look like for the school if we didn't have any funding from the state?

Mark explained that we really do not know but the 13.22 per thousand we are looking at now is 1.77 less than last year. We would most likely be looking at adding back in approximately \$1.20 per thousand for the state amount of 1.7 million.

Don Boyer asked to review the numbers on the tax impact sheet.

**Mike Conner made an ammendment to warrant article #11 to reduce the appropriation by \$275,421 from \$23,779,333 to a revised total of \$23,503,912.**

**Rosemarie Michaud seconded.**

Linda Spillar asked about cuts if the state budget was not what we expected and if there were any federal grants that were in jeopardy of being cut.

Mark LePage explained the difference's between state and federal monies.

There being no further questions or comments, Moderator Petit asked if the voters were ready to vote on the amendment. Voters indicated by saying aye.

A division of the house was called by Moderator Petit. Voters in favor of the amendment were to raise their orange voter cards; Peggy Topliff and Marie Chouinard assisted in the count each on one side of the house.

There were 47 votes in favor of the amendment.

There were 64 votes opposing the amendment.

**The vote on the amendment FAILED.**

Moderator Petit stated that we are back to the original article as it was put on the floor. Moderator Petit read warrant Article #11 with the amount of \$23,779,333

**Vote: YES     Article #11: ADOPTED FOR THE AMOUNT OF \$23,779,333**

**Article 12:** TO CHOOSE AGENTS AND COMMITTEES IN RELATION TO ANY SUBJECTS EMBRACED IN THE WARRANT.

No business needed to conduct under this article.

**Article 13:** TO FURTHER TRANSACT OTHER BUSINESS THAT MAY LEGALLY COME BEFORE SAID MEETING.

Moderator Petit reminded citizens to vote on Tuesday, March 8, 2011 for the School and town elections.

## **PEMBROKE SCHOOL DISTRICT MEETING**

There being no further business to discuss;

**A motion was made by Fred Kline to adjourn. Seconded by Alan Topliff**

The Pembroke School District Meeting on Saturday, March 5, 2011 was adjourned at 12:10 P.M.

Respectfully submitted;  
Cynthia E. Menard  
School District Clerk

***Brent W. Washburn, CPA, Prof. Assoc.***  
64 Hooksett Turnpike Road  
Concord, New Hampshire 03301-8400  
603-224-6133

Independent Auditors Report

December 28, 2011

The School Board  
Pembroke School District  
Pembroke, New Hampshire

I have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of Pembroke School District as of and for the year ended June 30, 2011, which collectively comprise the School District's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Pembroke School District's management. My responsibility is to express opinions on these financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements. An audit includes examining, on a test basis, evidence supporting the amount and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinions.

In my opinion, the financial statements referred to previously present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the Pembroke School District as of June 30, 2011, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in conformity with accounting generally principles accepted in the United States of America.

In accordance with *Government Auditing Standards*, I have also issued my report date December 28, 2011 on my consideration of the Pembroke School District's internal control over financial reporting and on my test of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of my audit.

-1-

The management's discussion and analysis and budgetary comparison information and other required supplementary information on pages 3 through 4 and page 24 and 25, respectively are not required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. I have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, I did not audit the information and express no opinion on it.

My audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Pembroke School District's basic financial statements. The accompanying schedules of combining balance sheet, combining statement of revenue, expenditures and changes in fund balances, and schedule of federal assistance are presented for purpose of additional analysis and are not a required part of the basic financial statements. The accompanying schedules of combining balance sheet, combining statement of revenue, expenditures and changes in fund balances, and schedule of federal assistance have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in my opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole. The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, I express no opinion on them.

Respectfully Submitted,

Brent W. Washburn

**PEMBROKE SCHOOL DISTRICT**  
**STATEMENT OF EXPENDITURES**  
For the Year Ending June 30, 2011

**INSTRUCTION**

Regular Education Programs	\$ 8,732,870.33	
Special Education Programs	4,972,820.11	
Vocational Programs	1,136,743.50	
Other Instructional Programs	502,146.07	
	<hr/>	
		\$ 15,344,580.01

**SUPPORT SERVICES**

Student Services	1,660,402.41	
Instructional Staff	407,380.94	
General Administration	590,177.74	
School Administration	1,499,670.89	
Operation/Maintenance of Plant	1,482,112.11	
Student Transportation	658,012.16	
Central	0.00	
	<hr/>	
		6,297,756.25

**DISTRICT WIDE EXPENDITURES**

Facilities Acquisition & Construction	365,120.48	
	<hr/>	
		365,120.48

**OTHER FINANCING USES**

Debt Service - Principal	575,000.00	
Debt Service - Interest	113,831.63	
	<hr/>	
		688,831.63

**FUND TRANSFERS**

To Food Service	2,087.67	
Trust/Agency Funds	250,000.00	
	<hr/>	
		252,087.67

**SPECIAL REVENUE EXPENDITURES-INSTRUCTION**

Regular Education Programs	420,573.88	
Special Programs	145,888.84	
Other Instructional Programs	30,712.36	
	<hr/>	
		597,175.08

**SPECIAL REVENUE EXPENDITURES-SUPPORT SERVICES**

Student Services	6,000.00	
Instructional Staff	1,715.18	
General Administration	9,699.00	
School Administration	0.00	
Student Transportation	0.00	
	<hr/>	
		17,414.18

**FOOD SERVICE FUND**

Food Service Operation	652,061.91	
	<hr/>	
		652,061.91

**CAPITOL PROJECTS**

Building Improvement	2,007,980.05	
	<hr/>	
		2,007,980.05

**TOTAL EXPENDITURES**

\$ 26,223,007.26



**PEMBROKE SCHOOL DISTRICT**  
**STATEMENT OF REVENUES**  
For the Year June 30, 2011

**REVENUES FROM LOCAL SOURCES**

Current Appropriation	\$ 9,127,260.00	
		\$ 9,127,260.00

**TUITION**

*TUITION FROM INDIVIDUALS*

Regular Day School	38,572.35	
Adult Education	21,753.83	
		60,326.18

*TUITION FROM OTHER LEAS WITHIN NH*

Regular Day School	4,951,024.30	
Special Education	702,500.03	
		5,653,524.33

**TRANSPORTATION FEES**

*TRANSPORTATION FEES FROM INDIVIDUALS*

Regular Day School	1,995.35	
Special Education	5,941.08	
		7,936.43

**OTHER LOCAL REVENUES**

Earnings on Investments	2,649.25	
Food Service	441,198.89	
Student Activities	6,492.30	
Rentals	32,896.61	
Other Local Revenue	51,172.10	
		534,409.15

**TOTAL REVENUE FROM LOCAL SOURCES**

15,383,456.09

**REVENUE FROM STATE SOURCES**

Equitable Education Aid	5,332,967.77	
Statewide Enhanced Education Tax	1,374,341.00	
Adequacy Aid Grant - EdJobs	193,425.23	
School Building Aid	361,726.78	
Catastrophic Aid	498,839.92	
Vocational Education (Transportation)	13,742.79	
Child Nutrition	6,347.83	
		7,781,391.32

**TOTAL STATE REVENUE**

7,781,391.32

**REVENUE FROM FEDERAL SOURCES**

Elementary/Secondary - Title I	361,103.29	
Elementary/Secondary - Other	209,932.88	
Summer School	12,134.35	
Adult Education	31,418.74	
Child Nutrition Program	210,284.33	
Medicaid Distributions	266,390.11	
		1,091,263.70

**TOTAL FEDERAL REVENUE**

1,091,263.70

**OTHER FINANCING SOURCES**

Transfer from General Fund	252,087.67	
Transfer from Capital Reserve Fund	52,707.75	
Transfer from Other Expendable Trust Funds	123,684.85	
		428,480.27

**TOTAL OTHER FINANCING SOURCES**

428,480.27

**TOTAL REVENUES**

24,684,591.38

**PEMBROKE SCHOOL DISTRICT  
STATISTICAL REPORT FOR PEMBROKE  
2010/11**

	<u>Elementary</u>	<u>Secondary</u>	<u>Total</u>
Half Days in Session	358	358	358
Enrollment	790	983	1773
Percent of Attendance	95.6	95.8	94.6
Average Daily Attendance	721.3	840	1561.4

**SUPERINTENDENT'S SALARY  
2010/11**

Allenstown	\$14,473
Chichester	12,140
Deerfield	22,061
Epsom	19,026
Pembroke	<u>49,025</u>
	\$ 116,725

**ASSISTANT SUPERINTENDENT'S  
SALARY 2010/11**

Allenstown	\$20,904
Chichester	17,533
Deerfield	31,862
Epsom	27,479
Pembroke	<u>70,804</u>
	\$168,582

**BUSINESS ADMINISTRATOR'S  
SALARY 2010/11**

Allenstown	\$10,608
Chichester	8,897
Deerfield	16,169
Epsom	13,945
Pembroke	<u>35,931</u>
	\$85,550

**REPORT OF SCHOOL DISTRICT TREASURER  
For the Fiscal Year July 1, 2010 to June 30, 2011**

<b>CASH ON HAND JULY 1, 2010</b>		\$ 611,305.21
Received from Selectmen	10,501,601.00	
Revenue from State Sources	7,236,597.02	
Received from all Other Sources	<u>7,027,180.67</u>	
<b>TOTAL RECEIPTS</b>		<u>24,765,378.69</u>
Total Amount Available for Fiscal Year		\$25,376,683.90
Less School Board Orders Paid		<u>24,623,017.31</u>
<b>BALANCE ON HAND JUNE 30, 2011</b>		\$ 753,666.59

**Peggy Topliff  
District Treasurer**

## PEMBROKE SCHOOL DISTRICT

### TEACHER'S SALARY SCHEDULE 2011/12

STEP	BA	BA+15	MA	MA+16
1	31,000	32,225	35,900	37,125
2	32,600	33,825	37,500	38,725
3	34,200	35,425	39,100	40,325
4	35,800	37,025	40,700	41,925
5	37,400	38,625	42,300	43,525
6	39,000	40,225	43,900	45,125
7	40,600	41,825	45,500	46,725
8	42,200	43,425	47,100	48,325
9	43,800	45,025	48,700	49,925
10	45,400	46,625	50,300	51,525
11	47,000	48,225	51,900	53,125
12	48,600	49,825	53,500	54,725
13	50,200	51,425	55,100	56,325
14	51,800	53,025	56,700	57,925

### SCHOOL EMPLOYEE SALARY RANGES

Secretaries	\$12.01/hr.-\$17.94/hr.
Teacher Aides	\$11.35/hr.-\$12.01/hr.
Custodians	\$9.50/hr.-\$18.03/hr.
Lunch Program	\$ 8.88/hr.-\$12.80/hr.

### SCHOOL OFFICERS SALARIES

#### SCHOOL BOARD MEMBERS

Clint Hanson, Chairman	\$342.77
Tammy Boucher	342.77
Janna Culberson	342.77
Richard Mitchell	342.77
Tom Serafin	342.77

#### DISTRICT CLERK

Cynthia Menard	\$25/Meeting
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#### MODERATOR

Tom Petit	\$65/Meeting
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#### DISTRICT TREASURER

Peggy Topliff	\$ 4,000.00
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#### DIRECTOR OF MAINTENANCE

Jonathan Burnham	\$35,000.00
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**PEMBROKE SCHOOL DISTRICT****SUMMARY REPORT  
SPECIAL EDUCATION EXPENDITURES/REVENUES**

**In accordance with RSA 32:11-a, the following summary represents actual special education expenditures and offsetting revenues for the previous two fiscal years.**

	FY 2009/10	FY 2010/11
Actual Expenditures	\$6,693,688	\$6,367,191
Actual Revenues		
♦ Catastrophic Aid	\$ 552,502	\$ 498,840
♦ Medicaid	323,703	266,390
♦ Federal Grant	343,912	343,273
♦ Tuition	822,853	702,500
♦ Transportation	<u>6,033</u>	<u>5,941</u>
Total Offsetting Revenues	\$2,049,003	\$1,816,944

- Notes:
- Actual expenditures represent a total of all designated special education budget categories. Services provided through regular education categories cannot be accurately segregated.
  - Adequate Education Aid paid in both fiscal years above contained various weighted stipends for those students identified as having special needs. These cannot be accurately identified as a separate revenue category.

## PEMBROKE SCHOOL DISTRICT

### *Report of the Superintendents*

*“Hope is a feeling that life and work have meaning.”* Vaclav Havel

All of us involved in learning and teaching believe in a hopeful future. A single look at the young faces in front of us confirms this work. SAU #53 continues to promote 21<sup>st</sup> Century Skills, Response to Instruction, and Common Core Standards.

### **21<sup>st</sup> Century Skills**

The Partnership for 21<sup>st</sup> Century Skills advocates for the integration of skills in core academic subjects to advance the learning of all students. The SAU #53 Leadership Team has committed to promoting these skills in all of our schools. By advocating for creativity, innovation, flexibility, adaptability, initiative, self-direction, leadership, responsibility, and information, communication, and technology literacy, we are preparing students for an ever-changing workplace while developing their unique talents. Teachers can take heart in knowing that creativity and self-direction are again necessary in this world of accountability in educational practices. The website offers much information and many resources: [www.P21.org](http://www.P21.org)

Here is a sampling of the outcomes and skills from the 21<sup>st</sup> Century Skills Map:

**Innovation:** Students will investigate new processes, implement creative ideas, and revisit traditional ideas to create new and reinterpret existing works.

- *Developing, implementing, and communicating new ideas to others*
- *Acting on creative ideas to make a tangible and useful contribution*

**Information, Communication, & Technology Literacy:** Students will use technology effectively to research, access, create, and communicate creative ideas and information with an understanding of ethical and legal issues.

- *Using digital technology, communication tools, and/or networks appropriately to access, manage, evaluate, and create information in order to function in a knowledge economy*
- *Using technology as a tool to research, organize, evaluate, and communicate information and the possession of a fundamental understanding of the ethical/legal issues surrounding the access and use of information*

**Productivity & Accountability:** Students will set goals, accept responsibility, and refine their work to meet high standards of excellence and accountability.

- *Setting and meeting standards and goals for delivering high-quality work on time*
- *Demonstrating diligence and a positive work ethic (e.g., being punctual and reliable)*

### **Response to Instruction (RtI)**

In the next logical step, we are moving from a focus on intervention to one of instruction as the key to providing continued growth and achievement for all students. SAU #53 has been a leader in RtI, often the acronym for “Response to Intervention.” It is purposeful that the emphasis moves to “Instruction” and how teachers will continually change and adapt their instruction to individual student needs. Even though the difference is slight, the focus is central to improved student learning.

Promoted so well in a position paper by the Indiana Department of Education, RtI is a systemic process designed to meet the individual needs of all students through the delivery of scientific,

## **PEMBROKE SCHOOL DISTRICT**

research-based core curriculum and instruction, the ongoing monitoring of student data to assess the effectiveness of instruction, and the determination and delivery of targeted, intensive student support. As the future unfolds, our schools will focus not only on educating resilient students, but also promoting resilience within the communities.

### **Common Core Standards**

A third component in helping our students is the transition to common core standards in English language arts and mathematics. By having a set of national core standards, students moving in or out of New Hampshire will have the necessary knowledge base to succeed in these core areas. Administrators and teachers are in process of aligning the curriculum to these standards which is to be assessed nationally in the spring of 2014. Additional information is available at [www.corestandards.org](http://www.corestandards.org)

While the SAU is determining next steps to replace the Superintendent of Schools, the two Assistant Superintendents, Hélène Bickford and Patty Sherman, will serve as Interim Co-Superintendents.

Ms. Bickford continues to be primarily responsible for matters relating to curriculum, school improvement, instruction, professional development, and assessment. Additionally, she will be the point person for the Allenstown, Chichester, and Epsom school districts.

Ms. Sherman continues to be primarily responsible for matters relating to student services: special education, 504 plans, homeless students and home schooling. Additionally, she will be the point person for the Deerfield and Pembroke school district and the SAU Board.

Both have been Assistant Superintendents in SAU #53 since 2010. Ms. Bickford replaced Gail Paludi and Ms. Sherman was Director of Special Education Services in SAU #53, having served the SAU for twelve years. Both finished their Certificate of Advanced Graduate Study with Plymouth State University in the summer of 2010, earning their superintendent's certification.

Through the changes in leadership, the staff of SAU #53 continues to collaborate and commit to creating and sustaining these collaborative efforts within each district's professional learning community, we continue the focus on individual student achievement in the 21st century, and to promote positive community perceptions and fiscal responsibility. Please join us in these efforts. We seek and appreciate your input as we move in a positive direction in SAU #53.

Respectfully Submitted,

Hélène Bickford & Patty Sherman  
Co-Superintendents of Schools

## PEMBROKE SCHOOL DISTRICT

### Pembroke Academy Headmaster's Report

It is indeed exciting to be able to report this year that the off-site alternative high school Pembroke Academy has sought for a number of years—and to which much of this report was devoted last year-- is now a reality, and it's not costing SAU 53 any money. As some of you are aware, last year the Pembroke District received a \$600,000 federal grant to develop and implement a district-sponsored charter school. That district sponsorship culminated in the approval of the school by Pembroke voters at last year's district meeting (Both the Pembroke and the State School Boards had previously approved this undertaking).

The charter school, named *PACE Career Academy* (the acronym stands for our four sending towns of Pembroke, Allenstown, Epsom and Chichester or, take your pick, *Personal, Academic and Career Experiences*), is now serving 20 students at 65 Pinewood Road on the second floor of the *MRF Building* on Route 28 in Allenstown. As a charter school, *PACE* is neither under the jurisdiction of SAU 53 nor a financial burden on the Pembroke community. Rather, it's overseen by an independent seven member Board of Trustees, and its fiscal viability rests on the per pupil adequacy funding supplied by the state (and, to be sure, the aforementioned grant money, which has been instrumental in getting the effort off the ground.)

*PACE* is under the leadership of **Edie Allyn**, who came to New Hampshire after having gained extensive experience teaching in non-traditional school settings in Virginia and Massachusetts. Edie has formed an able and talented staff including Internship Coordinator **Sarah Bennett**; Academic Facilitator **Tish Stoutenburg**; and Guidance/Social Worker **Martin Castle**. *PACE* projects to be able to accept up to 30 students next year and up to 45 the following year. While that figure represents a doubling of the present *PACE* population, the relatively small size of the school, its emphasis on personalization and its ability to offer its students "real world" learning opportunities through carefully structured internships create a learning environment quite distinct from a thousand student high school, and it is just these differences that afford sometimes struggling students a learning environment in which they can thrive.

Most significantly for us, the majority of *PACE*'s students will be from *Pembroke Academy* since it's written into the *PACE* charter that *PA* students will be given priority in admissions although the school is open to applications from all New Hampshire high school students. The bottom line here is that *PACE* offers an invaluable resource to the greater Pembroke community toward ensuring that literally *every* one of our students is prepared to lead productive and fulfilling lives. Along with *PA*'s already established *Adult Diploma Program*, which annually graduates over 40 students, and our relatively new *GED Preparation* option, the community is well advanced toward meeting that goal.

I'd like to conclude this year's report by mentioning some of the other programmatic options for success available to *Pembroke Academy* students. During this spring semester, we'll have at least 20 students participating in *eStart*, which offers high school students a variety of on-line courses



## PEMBROKE SCHOOL DISTRICT

for which they can earn both high school *and* college credit for \$150 a course (an incredible educational bargain). We are also able to offer our juniors and seniors the option of enrolling at *Manchester Community College* on either a part or full-time basis, and we continue to offer a variety of dual enrollment courses through both *Southern New Hampshire University* and *New Hampshire Technical Institute*. All these programs allow students to increasingly personalize and individualize their educational programs, a movement which has been facilitated by technology, but which really evolved from the efforts of classroom teachers over the last 10 years to individualize their own lessons to meet the needs of different learners. Indeed, what we're seeing here is a preview of an educational future that will be increasingly diverse, flexible and designed to meet the needs of individual learners. *Pembroke Academy* is poised to be right in the heart of that evolution.

Respectfully Submitted,

Michael Reardon, Headmaster

## PEMBROKE SCHOOL DISTRICT

### THREE RIVERS SCHOOL PRINCIPAL'S REPORT

Three Rivers School has had a wonderful and exciting year full of changes and new experiences for our staff and students. We said good-bye to Julie Pitz who retired after a 30+-year career. We hired four new staff members and in August we welcomed **Justin Marsh** as our 8<sup>th</sup> grade science teacher, **Emily Vilca** as our World Language teacher, **Kelly Hines** in 5<sup>th</sup> grade mathematics, and **Tory Barber** in 7<sup>th</sup> grade as our social studies teacher.

To recap the year, early in the spring we made a spirited music video called a lip-dub with the students and staff all holding signs with information about our school. Our 51 "Connections" groups each learned two lines to a song and lined our hallways while the camera filmed them. The resulting video was shown to the teachers from all 9 of the SAU #53 schools at our workshop day in March. Students enjoyed seeing themselves on the big screen and can't wait to repeat this event. It was a great way to increase school spirit and bring the school together.

Last April we sent the 6<sup>th</sup> grade students and staff to Saco, Maine to the Ferry Beach Environmental Camp for four days of outdoor learning. They studied both marine and forest environments during a rather cold and wet week. We also sent many of our 8<sup>th</sup> graders to New York City, Washington, D.C. and Gettysburg, Pennsylvania for five days. Everyone enjoyed the trips, despite the weather, as invaluable lessons connecting their classroom learning to the real world as well as lessons in responsibility for working cooperatively with peers.

This fall the enrollment at Three Rivers has remained steady at 350 students. We changed our grading terms to trimesters (we used quarter year terms prior to this), so we had parent conferences in December with an increase in the number of parents who participated in the meetings. We also introduced the use of a Parent Portal in September as part of our student data management system. This provides parents the opportunity to see the teacher grade books for their child from home at any time. Parents have been enthusiastic about this improvement in our communication of student grades.

We completed our technology purchases using a portion of our ARRA stimulus funds to add a few more interactive white boards, so this engaging technology is in almost every classroom now. Teachers use this tool daily and students are often seen leading the lessons for their peers. Students at all grade levels have enthusiastically welcomed the increased use of technology and are also enjoying the introduction of iPads for their research and classroom presentations. Learning with technology is a lot more fun for students and it also makes instruction more effective. We feel it is a win-win situation for everyone.

This fall students all took the annual state NECAP (New England Common Assessment Program) test and worked diligently to demonstrate their learning during 12 hours of testing over 8 days. Students were asked to show their skills in mathematics, reading, and writing in each grade level. We continue to stress the importance of this and

## **PEMBROKE SCHOOL DISTRICT**

our other annual assessments as a way to better prepare students for higher education. Most of our students do a great job of working hard and giving their best effort during these assessments.

Our student council held a door-decorating contest in December that resulted in our hallways looking very festive. This group of student leaders recently hosted activity nights for students to enjoy as well as hosting several dances for the upper grades. They have also organized sports related tournaments to raise money for local groups. In addition to charity fundraising, the students have visited local nursing homes and volunteered at the annual Special Olympics competition at UNH. Our student leaders develop their skills through these activities and set excellent examples for the rest of the students at TRS. They are a very busy group and add a lot of enthusiasm to our school.

I have truly enjoyed working with a staff that is dedicated to continually improve what we do for the children of Pembroke. From the extra time spent with students after school to the early morning meetings before sunrise, teachers go the extra mile to meet the needs of all of our students every day.

Respectfully submitted,  
Deborah Bulkley, Principal  
Three Rivers School

## **PEMBROKE SCHOOL DISTRICT**

### **HILL/VILLAGE SCHOOLS 2012 PRINCIPAL REPORT**

In July, Mr. Ryan Quinn left the Pembroke School District for a principal position close to his home in Maine. During the last nine years I had been the assistant principal for both the Hill and Village Schools, working closely with Mrs. Whitbeck before she retired and with Mr. Quinn during his four years in Pembroke. I was asked and accepted the position of interim principal for the Hill and Village Schools for 2011-2012. Mrs. Cynthia Proulx, who has been a teacher in both the Village and Hill Schools during the last nine years, has also been pursuing an administrative degree and was appointed the interim assistant principal. I feel very privileged in having the opportunity to be the administrator of a staff whose passion, dedication and commitment to their students never waivers and in a community whose support is applauded.

We have many initiates to celebrate this year. For the first time, our school librarian, Mrs. Susan Demanche, opened the Village library on Wednesdays last summer for students to visit, read books, listen to a story and complete a special activity. I know it was a highlight for many children and their families.

One of our proudest moments was December 20, 2011 when families and community members attended the Hill School Band and Chorus Concert. Everyone was prepared for the beautiful voices of our children, but our newly formed fourth grade band with their teacher and mentor, Mr. Mircea Geana, left the audience breathless. Never before has the Hill School had a band with all its fourth grade students playing an instrument. As I brag about the Hill School, I must also brag about our Kindergarten and first grade students at the Village School whose Holiday Concert was the evening before. They were outstanding! Imagine their excitement in performing on the stage of Pembroke Academy where the big kids go to school.

The Pembroke Hill School Chapter of Hugs Across America continues to be a school commitment. For new residents, Hugs Across America is a program that provides teddy bears to children in crisis. Fourth graders formed our chapter five years ago, as a community service project. This program is also used to motivate our students to read more. Students at the Hill School pledge to read a specified amount of minutes at home. Those who reach their goals are able to tag bears with handwritten, get-well messages. The bears are donated to participating hospitals. Currently, our chapter provides 25 teddy bears a month to children undergoing medical treatment at Southern NH Medical Center in Nashua and 15 bears a month to Concord Hospital. To date, our students have donated 1500 teddy bears to hospitalized children.

PALS continues to provide wonderful opportunities for our children that further enrich our curriculums and respect their different learning styles. With the help of PALS, our children have seen shows at the Capitol Center for the Arts in Concord, visited Squam Lake Science Center, explored Strawberry Banke, had chances to personally meet authors visiting their classrooms and many more opportunities.

Under the direction of our elementary drama department, our second through fourth grade students perform a play annually for their families and friends. Last year's production of Alice in Wonderland was phenomenal! Students are already rehearsing this spring's performance of the Aristocats. Drama often gives students an opportunity to have a voice, to forget their own shyness and enjoy the spotlight. I believe their stage confidence is discovered and nurtured during their time at the Village School, when they perform in the K-1 talent show.

## PEMBROKE SCHOOL DISTRICT

Some might wonder what teachers do during early release. Teachers and staff have the opportunity to attend a workshop, listen to a speaker and even have parent conferences. This year, our early releases have provided a multitude of opportunities presented by our staff in areas of their own expertise. A few of the workshops that have been offered are Web page and design, Picture Writing, Eno board training, and Digital Story Telling.

“Safety and Emergency Preparedness” continue to be significant initiatives in our schools. The Pembroke School District, the Pembroke Police Department and community members have partnered with the Central NH Regional Planning Commission to develop a Safe Routes to School Program. Pembroke was awarded a 100% federal reimbursement grant of \$15,000 to start making it safer and more fun to walk and bicycle to school. Currently, the grant is helping with educational initiatives that promote walking and biking safety. Last April, we had our first Footloose Friday, Parents and busses dropped students off in two locations where they were met by teachers, parents and community members who then walked with them to school. This was intended to promote health, fun, and safety, as well as encouraging our students to walk to school. The event was a huge success. We had over 155 students and 28 staff members/volunteers join in on the fun.

When Mike Crockwell retired from the Pembroke Police Department, students and teachers lost a great and respected friend. From our kindergarten students hiding under a table when Mike first appeared, they quickly learned that this man in uniform was a good guy they wanted on their side. The conversations between Mike and the children were priceless. Chief Lane has also chosen a new career in which we know he will be great. He has always supported our school programs and has most recently been a member of our Safe Routes School committee. We wish both, Mike and Scott the best of luck in their future endeavors.

There are many individuals and groups that deserve special recognition for their unified commitments to our students, their families and our staff. As much as I want thank each individual personally, I don’t want to risk leaving anyone out. Therefore, in this report, I will only acknowledge a few. Michelle Butler, Cindy Mitchell and Liz Terrell, our school secretaries are truly the pillars of our schools. Their commitment to our students, staff and families helps create the welcoming and safe atmosphere in both buildings. I also want to give a special thank you to Mrs. Cynthia Proulx, an amazing teacher and a wonderful administrator who stepped into this new position seamlessly and naturally.

Respectfully Submitted,

Mona Sandberg, Interim Principal  
Hill and Village Schools

## PEMBROKE SCHOOL DISTRICT

### PEMBROKE ACADEMY

209 Academy Road  
Pembroke, New Hampshire 03275  
Tel. (603) 485-7881 - Fax (603) 485-1824

**2010/11**

Nursing Assessment: Illness and Injury Visits:	7,451
Medication Visits	3,165
Diabetic testing: scheduled & prn:	540
Health Counseling: Self-injury/Ingestion/Wellness Visits:	42
Faculty Health Office Visits:	52
<b>Total Visits To Health Office:</b>	<b>11,250</b>
Health Records Reviewed:	343

**Parental Updates Communications/Conferences/Calls:** 1,480

(includes: illness, injury, hearing and vision, immunization updates)

**Professional Committee Participation:** 158

Crisis Team, IEP mtgs, Discipline, Procedures, Medical consults,  
Staff Development/ In-services, CPR, EAP, NEA, Universal  
Precautions, School Nurse Association (district, NH and National),  
Red Cross Instructor, Athletics/Medical/Interagency/Community,  
Make-A-Wish, Concord Hosp Pediatrics, Professional Workshops  
Attended (inc. w/e & pm):

Classroom / Staff Presentations: 2

<b>SCREENINGS:</b>	<b><u>No.</u></b>	<b><u>RECHECKED</u></b>	<b><u>REFERRED</u></b>
Vision	360	12	24
Hearing	348	2	1
Height	472	0	0
Weight	472	5	0
Blood Pressure	15	15	1
Dental	1	3	1
Cardiac/ Respiratory	17/42	4/13	4/3
Appendicitis	4	1	4

### COMMUNICABLE DISEASES:

Pediculosis exams/dismissal	18/4	Chicken Pox/Shingles	1
Conjunctivitis	5	Mononucleosis	6
Streph Throat	9	Ringworm/Staph	2
Scarlet Fever	0	Meningitis (viral)	0
Lyme Tick Disease	2	Bacterial Pneumonia	0

Respectfully Submitted,  
JoAnn V. Lytle, RN, BSN, BS Ed  
School Nurse, Health Educator

## PEMBROKE SCHOOL DISTRICT

### THREE RIVERS SCHOOL SCHOOL HEALTH SERVICES 2010-2011

Injury Event:	858
Illness Event:	2,771
Other Health: (Nutrition issues, health questions, health assessments)	916
Staff Assessment	111
Home Visits:	0
Total Visits:	4,656
Medications: (also includes bacitracin, caladryl and cough drops)	2,770
Treatments: (blood glucose/ketone/nutritional/toilet monitoring etc)	2,343
Total Administration visits:	5,113
Screenings: (height, weight, vision, hearing, spinal, pediculosis)	1,197
Management (IEP/504/Student meetings; significant telephone calls)	314
<u>Other Nursing Involvement:</u>	
TRS: Classroom Teaching/Presentations to students and staff, Unified Arts Team, Building Team, Staff Meetings and chaperone on the Washington DC trip	
Professional Committee Participation: President - Rand Trust, NH School Nurse Association, Pembroke School Nurses, TRS Homeless Liaison	
Continuing Education/CPR/First Aid Certification	
Inter-Agency Collaboration- meetings with MD's, parents, Dentists, Psychologists, teachers; transportation of sick students; calling for Ambulance; telephone calls; staff education; writing student reports/letters; Processing of health, medication, immunization and sport forms; etc.	

Respectfully submitted,

Beth Corcoran RN BSN



**ANNUAL SCHOOL HEALTH SERVICES REPORT**  
**Pembroke Hill School**  
**2010 – 2011**

**Health Screenings:**

	<u>Initial Screening</u>	<u>Referral</u>	<u>Rechecks</u>
Vision	239	15	16
Hearing	211	8	12
Height/Weight	240	36	0

Nursing Assessment/Treatment for Illness/Injury and/or Health Counseling: 3681

Medications Administered: 1473

TLC: 30 students total, 15 students in the morning and 15 students in the afternoon.  
Student health office visits - 29  
Student medications administered - 2

**Educational activities:**

Classroom presentations      - Proper Hand washing/Cough Etiquette: 14  
   - Basic Hygiene Discussion: 1

Staff Presentations, Universal Precautions: 2

Bulletin Boards: 10

Services were provided to the TLC pre-school program. Provided vision and hearing screening for the Child Find program.

I had many parent conferences in person and by telephone, as well as conferences with health care providers. I participated in 504, IEP intervention meetings, special education team meetings and SST/RTI meetings.

I coordinated Healthy Snack Month in November, the Weekend Snack Program, and Thanksgiving, Christmas, and spring projects with the Pembroke Welfare Department.

This year I sent Health Report Cards to all students' parents detailing screening results. I also sent home our Family Resource Packet to 36 families who children's BMI were outside of normal limits.

I participated in the School Absenteeism/Influenza-like-illness reporting program for the NH DHHS. I also coordinated the volunteers from PVS/PHS for the Soup Kitchen and I am the Sick Bank coordinator.

Respectfully submitted,

Jean T. Picard RN, BSN  
School Nurse ~ Pembroke Hill School

**PEMBROKE SCHOOL DISTRICT  
SCHOOL HEALTH SERVICES FOR  
PEMBROKE VILLAGE SCHOOL  
2010/11**

<b>SCREENINGS</b>	<b>SCREENING</b>	<b>RECHECK</b>	<b>REFERRED</b>
Vision	159	8	7
Hearing	159	6	4
Blood Pressure students and staff	36	0	1
Height & Weight	160	20	15
Dental	11		6
Nursing Assessment/Treatment for Illness/Injury and or health counseling:			2,552
Medications/Treatments Administered			112
Home Visits			0

I participated in I.E.P. meetings, Special Education meetings, SRT and Child Find. I participated in the Pembroke nurses' monthly meeting to discuss health issues and policies and in the Wellness and Emergency/Safety groups. I had many phone conversations and personal conferences with parents and healthcare providers regarding health issues and health maintenance. I co-organized and ran the first Pembroke Hill and Village School Health Fair.

Respectfully Submitted,  
Kathleen Mayer, School Nurse

**PEMBROKE SCHOOL DISTRICT  
BOND PAYMENT SCHEDULE**

		<b>Principal</b>	<b>Interest</b>
<b>Addition</b>	July, 1999 Pembroke Academy	(\$8,445,000)	
	2011/12	575,000	89,394
	2012/13	575,000	64,957
	2013/14	575,000	40,519
	2014/15 (Final)	395,000	19,907
<b>Roof</b>	December, 2011	(\$510,000)	
	2012/13	45,700	20,660
	2013/14	50,000	17,700
	2014/15	50,000	15,700
	2015/16	50,000	13,700
	2016/17	45,000	11,700
	2017/18	45,000	9,900
	2018/19	45,000	8,100
	2019/20	45,000	5,850
	2020/21	45,000	3,600
	2021/22 (Final)	45,000	1,350

## PEMBROKE ACADEMY 2011 GRADUATES

### Allenstown

Colten S. Auker  
Sarah A. Baillargeon  
Jacob M. Baker  
Samantha D. Belair  
Matthew P. Bettencourt  
Brittany J. Bolstridge  
Isiah J. Boudreau  
Roseanna M. Boudreau  
Chelsea M. Bourbeau  
Ashley I. Brisson  
Matthew R. Buck  
Aaron P. Cassidy  
Kimberly M. Celen  
Sysamouth Chanphoungun  
Sarah J. Claar  
Lucas Connor  
Nathan A. Cooke  
Tia M. Corson  
Sean D. Denis  
Zachary T. Derkacz  
Ashley N. Fragola  
Melissa L. Fraley  
Cortney E. Garside  
Joshua B. Giguere  
Steven J. Giguere  
Sarah Greenly  
Courtney R. Irzyk  
Nichole A. LaBelle  
Rebecca H. LaBelle  
Nicholas P. Lacourse  
Jared Landry  
Danielle LeMay  
Melissa A. Letendre  
Alyssa M. L'Heureux  
Joseph R. Lutz  
Kyrie E. McCarthy  
Glenn R. McNamara  
Cole A. Melanson  
Mitchell T. Messing  
Amanda R. Nolin  
Cherie A. O'Clair  
Ryan P. O'Hora  
Samantha L. Otterson  
Lukas A. Ouellette

### Allenstown (cont'd)

Ashley L. Packard  
Christina L. Paradie  
Matthew S. Parker  
Kayla M. Perry  
Christopher L. Peterson  
Arnold Philippon  
Jason M. Putnam  
Nick Rattelade  
Steven R. Roy  
Nathan Sarazin  
Joseph L. Saucier  
Zachary R. Schaefer  
Meagan F. Shackelford  
Zackery M. Shichkin  
Karen M. Steele  
Tyler Tardiff  
Margarita C. Vigneau  
Dillon M. Walsh  
Jamie L. Watson  
Zachary Winfrey

### Barnstead

Justin Leutcher

### Chichester

Sean A. Banks  
Cassandra L. Bernier  
Nicholas R. Bussiere  
Samantha J. Cummings  
Hannah David  
Cameron W. Iacomini  
Alexander T. Klapproth  
Cassandra M. Langone  
Marissa S. Letendre  
Kali P. Mara  
Joseph McCormick  
Tyler W. McCulloch  
Allison M. McIntosh  
Alyssa M. Oronoski  
Jared D. Putnam  
Cole E. Sharon  
Diana C. Steelman  
Jeffrey D. Swain  
Nichole Taylor

Merideth J. Tumas

Sarah N. Vien

### Deerfield

Sarah N. Martineau

### Epsom

Matthew J.J. Abraham  
Brendon Allen  
Lexie T. Barton  
Cameron H. Beaton  
Blake A. Beauchesne  
Kinsey M. Brassaw  
Timothy J. Broughton  
Samuel S. Burrridge  
Ryan A. Cacciola  
Chelsea A. Carlson  
Stephen M. Carr  
Joshua P. Collier  
Jocelyn M. Cray  
Zachary T. Dail  
Paige M. Dauteuil  
Julia R. DeQuattro  
Tiffany J. Dionne  
Matthew T. Dlubac  
Jacob C. Dwyer  
Joshua J. Ellsworth  
Conor P. Fitts  
Amy Gelinias  
Hayley A. Gelinias  
Alesha M. Girard  
Matthew P. Gosselin  
Emma Green  
Brianna Harris  
Jessica R. Hering  
Aimee L. Hering  
Darryl E. Holland  
Jonathan T. Hughes  
Ashley A. Jones  
Benjamin R. Kroll  
Michael T. Langlais  
Breanna P. McCormack  
Robert J. McKechnie  
Patrick A. O'Brien  
Taylor P. Palermo  
Anthony M. Renaud

**Epsom (cont'd.)**

Brittany J. Rhoades  
Sarah A. Simonds  
Kirsten M. Smith  
Rebecca J. Streeter  
Benjamin E. Swanson  
Michael J. Tisbert  
Zachary J. Topham  
Whitney C. Vaillancourt  
Christopher Veinotte  
Karly A. Welch  
Melanie B. Yeames  
Shannon L. Yeaton

**Hooksett**

Nathaniel A. Chagnon  
Haleigh C. Parker  
Emma R. Pinard

**Pembroke**

Cody W. Allen  
Erik J. Armbricht  
Briana A. Austin  
Jennifer I Beaulieu  
Stephen Belanger  
Nathan Blogg  
Jorden P. Bonanno  
Tamara T. Boudette  
Logan P. Bower  
Bethany A. Brackett  
Kayla M. Carette  
Crystal N. Clark  
Katlynn Clark  
Rebecca A. Corson  
Alex M. Cote  
Jessica Couchon  
Riley D. Curren  
Melissa R. Dahood  
Derek Daniels  
Joseph W. Darby

**Pembroke (cont'd.)**

Matthew E. DeAngelis  
Rachel E. Devoe  
Andrew M. Dumais  
Bryant W. Engwer  
Patrick R. Flanagan  
Brittany A. Fleury  
Kaitlyn J. Frederickson  
Zachary W. Gauss  
Jeffrey R. Gelinis  
Ryan M. Girard  
Connor Q. Hall  
Mackenzie Heath  
Benjamin D. Huckins  
Kelsea L. Huckins  
Christopher T. Joslin  
Sarah A. Kelley  
Aeven Kenney  
Abigail M. Kinney  
Lindsey T. LaBranche  
Erik F. LeMay  
Ann M. Lemoine  
Amanda J. Letendre  
John Lewis  
Matthew R. Lindsay  
Amanda G. Littlefield  
Jamie L. McGurk  
Danielle J. McQueen  
Rebecca C. Mitchell  
Colleen M. Moore  
Ashley O'Connor  
Kristen M. Palmer  
Allen C. Patnode  
Nathan R. Pelletier  
William Peluso  
Russell C. Perdue  
Elizabeth A. Phillips  
Barbara-Jean A. Robbins

**Pembroke (cont'd.)**

Nickolaus M. Saggau  
Seth T. Sansoucie  
Christopher M. Scanlon  
Haley E. Scavotto  
Nathan T. Segedy  
Danielle M. Seymour  
Avery M. Shannon  
Koral A. Smas  
Jillian Smith  
Emily R. Spring  
Zachary E. Steenbeke  
Whitney P. Strickland  
Khristyn B. Way  
Brittany M. Weatherbee  
Christopher R. Wheeler  
James V. Youmatz  
Michael D. Young  
Adam R. Fuller  
Ethan Stocker  
Kevin Vickery

## PEMBROKE SCHOOL DISTRICT

### THREE RIVERS SCHOOL 2011 GRADUATES

Brownlo Abbott III  
Matthew Arsenault  
Jacob Asselin  
Rylee Bell  
Nicole Benedetti  
Connor Black  
Kayla Bohaker  
Corey Browne  
Maranda Bush  
Nicholas Bussiere  
Taylor Bussiere  
Alexandra Byrne  
Jeremy Caruso  
Devon Cassidy  
Robert Chestnut  
Ryan Christie  
Justin Crete  
Julia Currier  
Christopher Cushing  
Tyler Dempsey  
Katherin Dodge  
Thomas Douillette  
Bryce Drew  
Zachary Fay  
Emma Foss  
Michael Fury  
Jocelyn Gallagher  
Jacob Gaskell  
Devin Gerbino  
Abigail Gilpatrick  
Mercedes Gorman

Alexea Grabas  
Stephen Gustin  
Molly Hamilton  
Lindsey Hammar  
Nicholas Jackman  
Ryan Jacques  
Brooke Judge  
Bradley Kinney  
Joseph Landry  
Chandler LeBlond  
Trenton LeClair  
Jason Lessard  
Ryan Lustig  
David Maccini  
Nicolas Maccini  
Brianna Macdaid  
Madison Madore  
Matthew Mapes  
Danielle Martin  
Logan McCallister  
Conor McLaughlin  
Zachary Messier  
Hannah Mitchell  
Holly Mitchell  
Alexander Moir  
Sydney Moore  
Deven Nadeau  
Jeremy Oakes  
Alex Oberg  
Daktoa Ordway  
Michael Patnode

James Paul  
Lila Paul  
Madison Pellerin  
Jamie Philbrook  
Payton Plante  
Andrea Plourde  
Nicholas Ricci  
Alex Sarabia  
Zachary Sawyer  
Alyssa Schoeller  
Hannah Seidner  
Megan Serafin  
Nicholas Serafin  
Christopher Shaw  
Brittany Silkman  
Meghan Smith  
Bethany Sobozenski  
Jason St. Germain  
Michael St. Jacques  
Anastasia Stasny  
Emily Stevens  
Kayla Stromvall  
Justus Turcl  
Daniel Vargas  
Tyvon Watson  
Jasmine Welch  
Jason White  
Dessiah Williams  
Liam Wright  
Sacha Yanulavich  
Brooke Young

**2012**

**TOWN MEETING  
WARRANT**

**AND**

**PROPOSED  
TOWN BUDGET**





**2012**

**SCHOOL DISTRICT  
WARRANT**

**AND**

**PROPOSED  
SCHOOL BUDGET**



# PEMBROKE INFORMATION

[WWW.PEMBROKE-NH.COM](http://WWW.PEMBROKE-NH.COM)

For current Pembroke information  
check on the Town Website

**Settled:** 1728

**Incorporated:** 1759

**Population:** 7,364 Per Office of the Census

**Area:** 14,493 acres or 22.64 square miles

**Road Mileage:** 77.50 miles of road

**Annual Town and School Elections:** Held second Tuesday in March

**Annual School District Meeting:** Held in March at a date and time chosen by the School Board

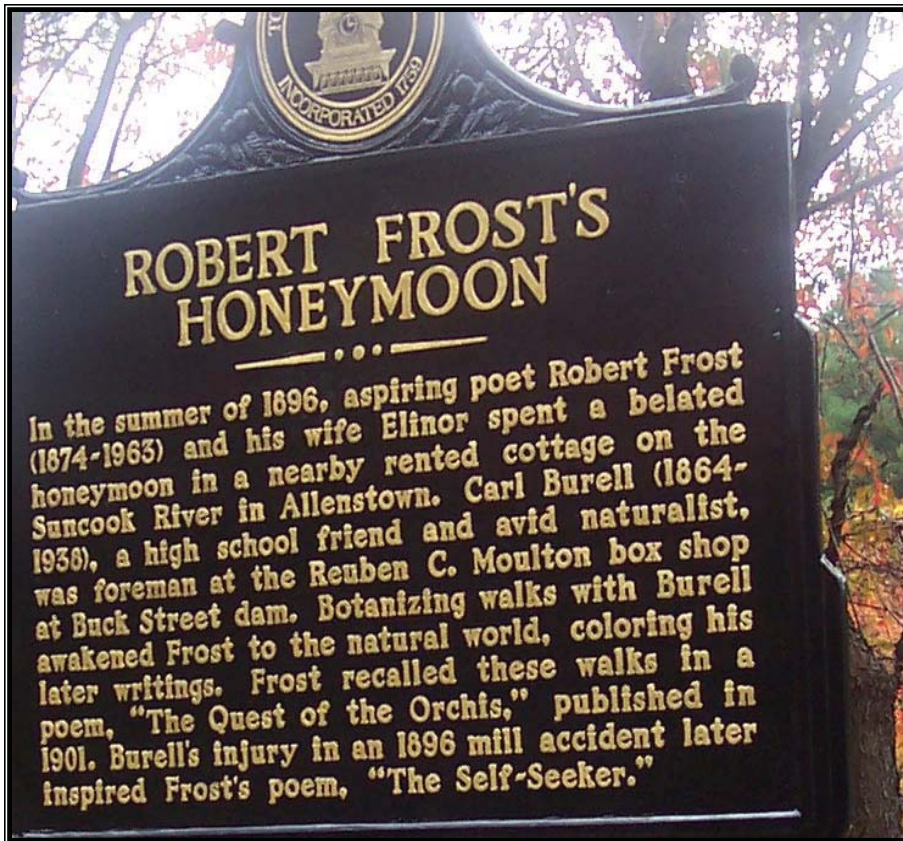
**State Senator, 15th Senatorial District:** Sylvia B. Larsen

**Representative to the NH General Court, District 7:** J. Brandon Guida; John J. McDonnell; G. Brian Seaworth

**United States Senators:** Jeanne Shaheen ; Kelly Ayotte

**United States Representative:** Charlie Bass





While you might not want to stop by the Frost Bench on a winter evening and watch the woods fill up with snow. It is a wonderful place to stop and take a moment to contemplate the promises you have to keep and the miles to go before you sleep.



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