

**MINUTES
BOARD OF SELECTMEN
TOWN OF PEMBROKE, NH
March 21, 2016 at 6:30 PM**

Approved _____

Present: Chairman Tina Courtemanche, Vice Chairman Fred Kline, Selectman Michael Crockwell, Selectman Vincent Greco

Staff: Town Administrator David Jodoin

Excused: Selectman David Sheldon

I CALL TO ORDER:

Chairman Courtemanche called the meeting to order at 6:30PM.

II CITIZENS COMMENT:

- a. David and Julie Olivier 375 Perley Ave were in attendance to make the Select board aware of a reoccurring situation with their sewer lines due to the construction on their street. The sewer commission is aware of the reoccurring problem and has been helping the Olivier's rectify the situation. The Olivier's will keep the board posted if there any other problems.

III SCHEDULED MEETINGS:

a. Chief Gilman-Cruiser Replacement:

Chief Gilman presented the current bid for the new cruiser. This will be purchased through the Irwin dealership this year not Grappone due to no availability. Service and Warranty work on the new vehicle will be done at Grappone though.

Action: Selectman Kline moved to waive the bid requirements and to accept the purchase price of \$27587.00 for the 2016 Police Cruiser Replacement from Irwin Motors in Laconia. Motion seconded by Selectman Crockwell. Motion Passed 4-0

- b. Suncook Little League has submitted an application for the usage of Memorial Field from April 1, 2016-August 30, 2016. Mr. Gilman acting as President of the Little League Board asked that the fee be waived for the 2016 Season.

Action: Selectman Kline moved to approve the application and waive the 2016 fees associated. Motion seconded by Selectman Crockwell. Motion Passed 4-0.

Action: Selectman Kline moved to recess the meeting to attend the Sewer Commission Meeting upstairs. Motion seconded by Selectman Greco. Motion Passed 4-0

Meeting reconvened at 7:20pm

IV. OLD BUSINESS

a. Safe Routes

Letter was received from the State of NH encouraging the town to apply for the full amount to complete the project for both the sidewalks on Rowe and Perley as well as the sidewalk at Three Rivers School, and to request funding from the Federal Government.

Action: Selectman Kline moved to have Mike Vignale submit the application to the government for the complete project inclusive of the Three Rivers School Project, the Sign, and the remainder of the balance to complete the first phase of the project at Rowe and Perley. Selectman Crockwell Seconded. Motion Passed 4-0.

b. Tax Deeds

Update included in packet

V. NEW BUSINESS

a. Election of Chairman and Vice Chairman

Action: Selectman Greco moved to have Selectman Courtemanche remain as Chairman and Selectman Kline remain as the Vice Chairman of the board for the 2016 year. Motion seconded by Selectman Crockwell. Motion Passed 4-0.

b. Committee Assignments:

- Selectman Greco: Roads Committee, Recreation Committee and Alternate on Planning.
- Selectman Kline: TIF, Planning Board, S.NH Regional Committee, Economic Development Committee and Union Contracts.
- Selectman Crockwell: Conservation Committee, Building and Grounds Committee
- Selectman Courtemanche: Budget Committee, CIP, and Union Contracts
- Selectman Sheldon: Budget Committee, CIP, and Energy Committee

c. Board Appointments:

Action: Selectman Kline moved to appointment the following to the named committees
Larry Young-Planning Board
Alan Topliff – Planning Board
Jay Smith-Energy Committee
Gordon Welch-TIF
Steve Creed-TIF
Alex Vailas-TIF
Drew Drummond-TIF
Dana Carlucci-TIF

Motion seconded by Selectman Greco. Motion Passed 4-0.

d. Sign the State MS-232 Form:

Action: Selectman Greco moved to approve the State MS-232 Form. Seconded by Selectman Kline. Motion Passed 4-0.

e. Execute Contract with Richard Bartlett

Action: Selectman Kline moved to approve the contract with Richard Bartlett & Associates for the amount not to exceed \$5000 for the boundary and survey work in conjunction with the purchase of the school land located near the safety center. Motion seconded by Selectman Crockwell. Motion Passed 4-0.

f. Fire Building repairs:

Action: Selectman Kline moved to approve the bid for the \$1125.00 with PowerPlus electrical and for \$1850.00 with RG Tombs for the necessary electrical and door work that needs to be done at the safety center and to further authorize the funds to be removed from the Town Building Capital Reserve Fund. Motion seconded by Selectmen Crockwell. Motion passed 4-0.

g. Manifest and Abatements

Action: Selectman Kline moved to approve the manifest and abatements. Action seconded by Selectman Crockwell. Motion Passed 4-0.

h. Minutes 3/7/16; Nonpublic 2/16/16 and 3/7/16

Action: Selectman Kline moved to approve the minutes for 3/7/16 and nonpublic minutes for 2/16/16 and 3/7/16. Motion seconded by Selectman Greco. Motion Passed 4-0.

VI. Town Administers Report:

a. Lease Agreement Hillman Property:

- Action: Selectman Greco moved to allow D. Jodoin Town Administrator to sign the lease agreement on the Board of Selectman's behalf. Motion seconded by Selectman Crockwell. Motion Passed 4-0.

VII. Committee Reports:

Selectman Kline: The pre bid for the Loop Road was today and the construction bids are due by April 8, 2016.

Selectman Greco: Roads committee meeting is April 5, 2016.

Selectman Crockwell: OHRV Patrol will be monitoring the land over the next couple weekends. The conservation committee will be walking the property at the top of Broadway this week as well.

Selectman Courtemanche: Budget Committee wrap up meeting is March 31, 2016.

VIII. OTHER/CITIZEN COMMENT

N/A

- X. ***RSA 91-A:3 II (c) Matters of which, if discussed in public, would likely effect the reputation of any person, other than a members of the public body itself, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver fee, fine or other levy, if based on inability to pay or poverty of the applicant.***

Action: Motion by Selectmen Kline to enter nonpublic session in Accordance with RSA 91-A: 3 II (c) seconded by Selectmen Crockwell at 8:15 PM.

Roll Call Vote:

Chairman Courtemanche	Yes
Selectmen Kline	Yes
Selectmen Greco	Yes
Selectmen Crockwell	Yes

Motion Passed 4-0

The Board reconvened the meeting at 8:20 PM.

Action: Motion by Selectmen Kline to seal the nonpublic minutes because it is determined that divulgence of this information would likely affect adversely the reputation of any person other than a member of this Board.

Roll Call Vote:

Chairman Courtemanche	Yes
Selectmen Kline	Yes
Selectmen Greco	Yes
Selectmen Crockwell	Yes

Motion Passed 4-0

XI. ADJOURNMENT

Action: Motion by Selectmen Kline to adjourn the meeting at 8:21 PM, seconded by selectmen Crockwell. Motion passed 4-0

Justine M. Courtemanche, Chair