

**MINUTES
BOARD OF SELECTMEN
TOWN OF PEMBROKE, NH
June 6, 2016 at 6:30 PM**

Approved _____

Present: Chairman Tina Courtemanche, Vice Chairman Fred Kline, Selectman Michael Crockwell, Selectman Vincent Greco,

Excused: Selectman David Sheldon

Staff: Town Administrator David Jodoin

I CALL TO ORDER:

Chairman Tina Courtemanche called the meeting to order at 6:30 PM.

II CITIZENS COMMENT:

Jesse Mertz from 123 Main St was present at the meeting to discuss concerns he has with the signs on Village Lane. Currently as the signs read there is to be no parking, stopping or standing at any time. This poses a concern as many of the businesses rely on this area for loading, unloading and deliveries. It was expressed that the intentions of the signs were for the safety as this will ensure emergency vehicles would be able to get through if necessary. Mr. Mertz's concerns were taken into consideration by the board.

III SCHEDULED MEETINGS:

No Scheduled Meetings

IV. OLD BUSINESS

a. Village Lane:

Updated maps were presented. Attorney Dunn will be contacted for the deeds to be drafted once the issue with the garage has been resolved The Highway Department will also be contacted as it was brought to the attention of the board that there is only a stop sign at one end of the road.

b. Maple Street Issues:

The Board will meet at 6pm on 6/20/16 to do a site walk of Maple St.

V. NEW BUSINESS

a. Donation of Materials and Supplies from A&B Lumber

Betsy from A&B Lumber, Ayn Whytmare Historical Society, and Tom Hebert were present to discuss the project with the old school house.

Action: Selectman Greco moved to accept the \$1808.75 donation from A&B Lumber in accordance with RSA 31:95-b III (b). Motion seconded by Selectman Crockwell. Motion passed 4-0.

b. State of NH Sewer Bond

Action: Selectman Kline moved to authorization the Chairman of the Board to sign the Sewer Bond. Motion seconded by Selectman Crockwell. Motion Passed 4-0.

c. Proposed Town Code Addition

Slip/Trip/Fall Policy from the Insurance Company. A public Hearing will be scheduled by the Town Administrator for 6/20/16.

d. Manifest and Abatements

Action: Selectman Kline moved to approve the manifest and abatements. Action seconded by Selectman Greco. Motion Passed 4-0

e. Minutes 5/16/16

Action: Selectman Greco moved to approve the minutes for 5/16/16. Motion seconded by Selectman Kline. Motion Passed 3-0. Selectman Courtemanche Abstains

VI. Town Administers Report:

- a. Letter from Mr. Talbot given to the Board.
- b. Union Negotiations: Dan Creen to be consultant for the Town.
- c. Hearing Notice on Tax Issues given
- d. Darrell Amell has reached 30 years of employment with the Town.
- e. Letter received advising the Town of the upcoming negotiations with DPW.
- f. Letter received from Lorette Girard in regards to the Evergreen Cemetery and the current up keep. This is being sent to the Cemetery Committee also.
- g. Union St Update-Property has been cleaned up

VII. Committee Reports:

Selectman Kline:

Safe Routes-the Town engineer met today with the contractor and I attended. There was discussion at the meeting that there is potential for additional funds. The Town will be submitting an application for funds to have the path between Three Rivers School and Pembroke Academy paved.

School Board- I Attended the last school board meeting as a general citizen and was appalled. I would like to have the School Board come to a meeting to discuss current issues. There was a lengthy discussion. The Board does not feel that this is beneficial as the School Board does not

report the Selectman. Per Selectman Kline he will be attending future meetings as a general citizen then to express his concerns.

TIF-Update: CLD reviewed the changes that were necessary to make the road a Commercial Road. Per CLD this could be done without a financial change. The application for the grant has made it past the first phase, however the letter did state that there may be other projects that have priority. TIF Committee is requesting to move forward with the Bond Anticipation Note.

Action: Selectman Greco moved to award the bid to American Excavating for the amount of \$3,218,831.00, provided proper documentation of Federal Grant Procedures are supplied to the Town. Motion seconded by Selectman Kline. Motion passed 4-0.

Selectman Greco: No Report

Selectman Crockwell: No Report

Selectman Courtemanche-No Report

VIII. OTHER/CITIZEN COMMENT

Jesse Mertz wanted to request having trimming done in the Village area as it seems only to be done once a year. Mr. Mertz also feels that putting a stop sign on Village Lane may be damaged quickly due to traffic. He also supports Selectman Kline's interest in the current school issues and feels the School Board should be held accountable.

XI. Non Public Session Per RSA 91-A:3 II (B) Hiring

Motion by Selectmen Kline to enter nonpublic session at 7:37 PM in accordance with RSA 91-A: 3 II (B), seconded by Selectmen Greco.

Roll Call

Chairman Courtemanche	YES
Selectmen Kline	YES
Selectmen Greco	YES
Selectmen Crockwell	YES

The Board came out of Non Public session at 8:24 PM

Motion By Selectmen Kline to start the hiring process on Amelia Ladd and if everything passed to offer he the part time job at Solid Waste in the amount of \$16 per hour. Seconded by Selectmen Greco. Motion passed 4-0.

X. Adjournment

Motion by Selectmen Greco to adjourn at 8:26 PM, seconded by Selectmen Crockwell. Motion passed 4-0.

Justine M. Courtemanche
Justine M. Courtemanche, Chair