

**MINUTES
BOARD OF SELECTMEN
TOWN OF PEMBROKE, NH
June 20, 2016 at 6:30 PM**

Present: Chairman Tina Courtemanche, Vice Chairman Fred Kline, Selectman Michael Crockwell, Selectman David Sheldon

Excused: Selectman Vincent Greco

Staff: Town Administrator David Jodoin

I CALL TO ORDER:

Chairman Tina Courtemanche called the meeting to order at 6:30 PM.

II CITIZENS COMMENT:

Fred Kline came before the board not as a selectman but as a citizen of the town. Mr. Kline attended the most recent School Board and wanted to bring forward some concerns. Currently the School Board is moving forward with a \$100,000 upgrade to the thermostats at the Village School. In addition it was discovered that the ACLU is involved in investigating whether the School Board are following the laws in regards to freedom of speech. Mr. Kline is requesting that the Board of Selectman talk with the School Board to discuss their concerns about the situations that have been occurring over the past year.

Action: Selectman Sheldon made a motion to invite the Pembroke School Board to the next meeting to discuss the Police issue and make them aware of public concerns. Motion seconded by Selectman Crockwell. Motion passed 4-0.

Action: Selectman Sheldon made a motion to send a letter to the School Board to detail how Police Coverage will work in the future. Motion seconded by Selectman Crockwell. Motion passed 4-0.

III SCHEDULED MEETINGS:

- a. Public Hearing: Town Code proposed changes Chapter 133 section 133-2.1 Automated Collection/Updates to Town Code Chapter 176 Slips Trips and fall prevention.**

Town Code-Public Hearing opened at 6:50pm

Citizen Comment:

- Why do the cans have to be purchased in pairs?

Answer: Trash cans are bought by the Town in bundles in order to get the best possible price. Selling in pairs will make sure the town doesn't run out of one type, and this should keep costs down. You cannot buy in large quantities anymore because of the cost. We try and combine orders with other Town's when possible to save on

shipping, but we don't budget for large deliveries like we did on the initial order.

- Are we out of small carts? (Dana Carlucci)

Answer: Yes there are only large carts available. The remaining 64 gallon carts have been set aside in case there need to be replacements for the residents who already purchased them at the beginning due to being damaged.

- Can lids just be purchased?

Answer: Yes however the cost is unknown.

Discussion was had that if additional recycling bins were to be purchased it might encourage more recycling. There was also discussion that if you allow trash carts to be purchased individually you may also see more people stop recycling. However the town code reads at this time that only one recycle and one trash bin will be picked up. David Jodoin to look into the exact wording of the code.

- Public Hearing closed at 7:03pm.

Action: Selectman Kline moved to continue the Public Hearing to July 5th, Selectman Sheldon seconded. Motion Passed 4-0.

Slips Trips and Falls-Public Hearing Town Code Chapter 176

- Hearing opened at 7:05pm

No Citizen Comment

- Hearing closed at 7:06pm

Action: Selectman Kline moved to approve Town Code addition Chapter 176, Slips Trip and fall prevention policy and procedures. Motion seconded by Selectman Sheldon. Motion Passed 4-0.

b. Chief Gilman-OHRV Grant

Action: Selectman Sheldon moved to authorize the Chair of the Board to sign the NH Fish and Game OHRV Grant application. Motion seconded by Selectman Crockwell. Motion passed 4-0.

c. Chief Gilman-Request to expend funds out of the Police Small Equipment Capital Reserve.

Action: Motion made by Selectman Kline to authorize the removal of a sum not to exceed \$6000.00 from the Police Small equipment capital reserve fund for the purchase

of three new terminals and accessories. Motion seconded by Selectman Sheldon. Motion passed 4-0.

d. Other Concerns-Chief Gilman

Chief Gilman wants to make the board aware that he will be losing one of his officers to Concord. Chief Gilman's concern is that the pay in Pembroke is not competitive with other towns. He will be bringing numbers before the board in an upcoming meeting.

Stop Sign on Village Lane is not needed.

e. Unlicensed Dogs

Action: Selectman Kline moved to authorize Jim Goff to bill the late fee to the unlicensed dog owners effective 6/21/16. Motion seconded by Selectman Crockwell. Motion passed 4-0.

IV. OLD BUSINESS:

a. Village Lane:

Village Lane was deemed a Fire Lane in 2013. The Chief is looking to move forward with signage and painting to properly display this.

Action: Selectman Kline made a motion to move forward with painting Village Lane as a Fire Lane. Motion seconded by Selectman Sheldon. Motion Passed 4-0.

b. Maple St

There was a lengthy discussion of parking spots on Maple St. Selectman Kline and Selectman Sheldon will get together to discuss parking options to minimize additional concerns.

V. NEW BUSINESS:

a. Manifest and Abatements

Action: Selectman Kline moved to approve the manifest and abatements. Action seconded by Selectman Sheldon. Motion Passed 4-0

b. Minutes 6/6/16

Action: Selectman Kline moved to approve the minutes for 6/6/16. Motion seconded by Selectman Crockwell. Motion Passed 3-0. Selectman Sheldon Abstained.

VI. TOWN ADMINISTRATORS REPORT:

- a. Thank you letter received from the Rod and Gun for the donation to the Fishing Derby.
- b. Department of Revenue Inventory Forms received. Board's consensus is to not use these as in the past.
- c. Union Contract-Copies included in packet
- d. Letter from Laurette Girard-Given to Cemetery Commission. Board suggested that the response should come from the Cemetery Trustees.
- e. Supervisor of Checklist Application: Multiple people have come forward interested in helping. Waiting to hear back from current supervisor to see if she will be returning. To date a phone call was made and an email was also sent.
- f. TIF-Bond Anticipation Note - Application has been started looking for amount in which should be included. \$3.5 million was agreed upon by the board.

VII. COMMITTEE REPORTS:

Selectman Crockwell:

Building and Grounds: Maintenance of Bathrooms and Parks and Rec, Wall at 4 Union St was discussed. Masons coming in to see if can be repaired vs replacing. Discussion about the DPW Garage and the Elevator at Town Hall.
Conservation: Would like to know the cost of the property of 6th Range Rd.

Selectman Sheldon: No Report

Selectman Courtemanche: No Report

Selectman Kline:

Planning Board: Masterplan was received however concerned that the Planning Board will make too many changes before final submission.

TIF-Can't start until after August 1st due to a Brown Hair Long Eared Bat.

VIII. GENERAL CITIZEN COMMENTS:

None

IX: ADOJOURNMENT:

Motion to adjourn made by Selectman Kline at 8:26pm. Motion seconded by Selectman Crockwell. Motion passed 4-0.

Justine M. Courtemanche, Chair