

**MINUTES
BOARD OF SELECTMEN
TOWN OF PEMBROKE, NH
February 2, 2015 at 6:30 PM**

Present: Chairman Justine Courtemanche; Vice Chairman Fred Kline; Selectman David Sheldon; Selectman Vincent Greco; Selectman Michael Crockwell

Staff: David Jodoin, Town Administrator

1. CALL TO ORDER

Chairman Courtemanche called the meeting to order at 6:30 PM.

2. CITIZENS COMMENT

None

3. SCHEDULED MEETINGS

Mike Tardiff – CNHRPC

Mr. Tardiff updated the Board on process changes made by the Metropolitan Planning Organization (MPO) based on the census. He further reviewed the draft Memorandum of Understanding for Coordination of Transportation Planning between the State of New Hampshire, Department of Transportation Central New Hampshire Regional Planning Commission, and Southern New Hampshire Planning Commission. The Selectmen will have a seat on the MPO and will be asked for a volunteer to act as a contact person. Selectmen Sheldon asked when the process would be complete and a final document available for review. Mr. Tardiff anticipates completion by March/April 2015.

Mr. Tardiff and the Board discussed various concerns with the above processes. Mr. Tardiff will keep Mr. Jodoin informed on the process and will follow up with the Board after he has met with the other communities.

Mr. Jodoin informed the Selectmen that the Town was not successful in obtaining another grant through the Transportation Plan for 2015.

Noise Complaint

This item was postponed and will be added to the agenda for the next meeting scheduled for February 17, 2015.

4. OLD BUSINESS

Police Employee Reviews

The Selectmen briefly discussed the changes made to the Police Employee Reviews.

Action: Selectman Kline moved to approve the revised Police Employee Reviews. Selectman Crockwell seconded. Motion passed 5-0.

5. NEW BUSINESS

Acceptance of Donation from Continental Paving per RSA 31:95-b III (a)

Action: Selectman Sheldon moved to accept the \$5,000 donation from Continental Paving for the Recreation Department per RSA 31:95-b III (a). Selectman Greco seconded. Motion passed 5-0.

Discuss Proposed Changes to Inter-municipal Agreement

The Selectmen discussed the proposed changes to the Inter-municipal agreement and agreed on some minor language changes.

Action: Selectman Kline moved to approve the changes to the Inter-municipal agreement as amended. Selectman Greco seconded. Motion passed 5-0.

Bids for Safety Center Roof

Mr. Jodoin indicated that only one bid was received for the Safety Center roof repair. The Selectmen reviewed the bid and requested that the Department of Public Works contact the other bidders to determine why they did not bid. The Selectmen further requested that this item be sent out to bid again.

Action: Selectman Sheldon moved to send the Safety Center roof repairs back out to bid. Selectman Kline seconded. Selectman seconded. Motion passed 5-0.

Manifest/Abatements

Action: Selectman Sheldon moved to approve the Manifest and Abatements as presented. Selectman Kline seconded. Motion passed 5-0.

Minutes 1/20/2015

Action: Selectman Sheldon moved to approve the Minutes of 1/20/2015 as amended. Selectman Kline seconded. Motion passed 5-0.

Action: Selectman Kline moved to release the non-public minutes of 11/17/2014, 12/8/2014 (a), 12/8/2014 (b), 12/15/2014, and 1/20/2015. Selectman Sheldon seconded. Motion passed 5-0.

Action: Selectman Kline moved to release the non-public minutes of 1/5/2015. Selectman Sheldon seconded. Motion passed 3-0. Selectman Sheldon and Selectman Crockwell abstained as they were not present at the meeting.

6. TOWN ADMINISTRATOR REPORT

Mr. Jodoin reviewed the 2012 delinquent taxes that will be up for deeding in 2015. There are eight new delinquent accounts which are directly related to sewer charges as their property taxes are up to date. This will be the first time these residents will receive deeding notification.

The Bond Article was reviewed by Legal and DRA. Some minor language changes are required therefore there will not be a public hearing on February 9th due to the 7 day posting requirement. The public hearing will now be held at the next Board of Selectmen meeting scheduled for February 17, 2015.

The Budget Committee's Public Hearing is scheduled for 10:00 AM on Saturday, February 7th at Pembroke Academy.

The next Board of Selectmen meeting will be Tuesday February 17th due to the holiday on Monday.

7. COMMITTEE REPORTS

Selectman Kline reported on the TIF District presentation he provided to the Budget Committee regarding the loop road project at Cooperative Way. The Budget Committee was in favor of the project.

Chairman Courtemanche indicated that the Budget Committee voted to recommend the Town's Budget as presented. The Committee did not vote on the article to increase the donation to the TIF District as it is not a monetary article in which funds are being appropriated. Further, the Budget Committee had several concerns regarding the purchase of the new trash vehicle particularly the cost compared to how long the vehicle is expected to last.

Various options for trash vehicles were discussed.

The Selectmen discussed the personnel policy as it pertains to inclement weather or other events when a State of Emergency is declared. Options were reviewed, no decision was made.

8. OTHER/CITIZEN COMMENT

None

9. NON PUBLIC

None

10. ADJOURNMENT

Action: Selectman Sheldon moved to adjourn the meeting at 7:30 PM. Selectman Greco seconded. Motion passed 5-0.

Accepted by the Board of Selectmen

Justine M. Courtemanche, Chair