

**MINUTES
BOARD OF SELECTMEN
TOWN OF PEMBROKE, NH
February 16, 2016 at 6:30 PM**

Present: Chairman Justine Courtemanche; Vice Chairman Fred Kline; Selectman Vincent Greco; Selectman David Sheldon, Selectman Michael Crockwell

Staff: David Jodoin, Town Administrator

Excused: N/A

I CALL TO ORDER:

Chairman Courtemanche called the meeting to order at 6:30 PM.

II CITIZENS COMMENT:

- Dana Carlucci requested time to present a concern to the board.

III SCHEDULED MEETINGS:

a. Peter Holden and Attorney Dunn-Village Lane

Peter Holden from Holden Engineering and Attorney Mark Dunn were present to discuss the findings on the Village Lane/Crescent St property line review. Mr. Holden discussed the current parcel lines and his recommendations to resolve the discrepancies with both having benefits to the town and the property owners.

Selectman Kline requested that if an adjustment of the property lines was going to be proposed that all areas of Village Lane, Central and Crescent St be reviewed and all of the adjustments to correct the lines be done at once. All members of the board agreed that this would be the best process. All adjustments would be contingent upon the approval from land/property owners.

A formal proposal was requested from Mr. Holden and Attorney Dunn to be presented at an upcoming board meeting.

b. Application for Second Hand Dealer License per Chapter 162 of the Town Code

Application and Note from the Police Department was presented to the board for review.

Action: Selectman Greco moved to accept Tracy Crenshaw's application to open Bargain Boutique at 147 Main St in Pembroke. Motion seconded by Selectman Crockwell. Motion passed 5-0.

Dana Carlucci building owner requested verification on the process and what the next steps

to take would be. D. Jodoin instructed Ms. Crenshaw to contact the Building Inspector to get the Certificate of Occupancy. Once this is in place the store is welcome to open as long as per police request cameras are installed within 6 months.

IV. OLD BUSINESS

Noise Ordinance

NH Municipal Association email was presented to board. Proposition was made to put in a Zoning Ordinance change for next year's town meeting. Board agreed to this no vote necessary as no action was taken

V. NEW BUSINESS

Intervention platform request:

Board request D Jodoin to obtain more information about other towns that may be participating in this action before a decision be made.

CNHRPC Traffic Count

Report sent out to both the roads committee and planning board for review

Manifest/Abatements

Action: Selectman Sheldon moved to approve the Manifest and Abatements as presented. Selectman Greco seconded.

Selectman Kline questioned the CLD Check. Per D Jodoin the money was used for the additional work on the loop road as the board had previously approved

Motion passed 5-0

Minutes 2/1/2016

Action: Selectman Sheldon moved to approve the minutes of 2/1/16/ as presented. Selectman Greco seconded. Motion passed 4-0 Selectman Greco Abstained

VI. TOWN ADMINISTRATOR REPORT

- Thank you letter from Old Home Day
- District 5 of the NH DOT traffic Impact study meeting has been set for the property across from Pembroke Academy.
- Officer Angela Bergeron resigned from her position at the Pembroke Police Department effective 2/19/16 as she has taken a position with the Town of Hooksett as a dispatcher.
- Selectman representative requested to join the Meals on Wheels group during the month of March. Times and dates requested as the Board seemed interested in participating in this

program.

- Town Warrant presented to the Board for signatures.

Action: Selectman Sheldon moved to accept the 2016 town budget MS737 form and 2016 Town Warrant. Seconded by Selectman Kline. Motion passed 5-0

- National Guard is looking to build another building on their land.
- Selectman Crockwell proposed looking into creating a detailed obstruction of sidewalk ordinance. This would ensure sidewalks would be clear pathways for pedestrians. Selectman Kline requested research be done and have this information presented at a future meeting.

VII. COMMITTEE REPORTS

Selectman Crockwell -A message was sent to see if the meeting was still being held, no response from the message was received.

Selectman Greco-No Report

Selectman Sheldon- No Report

Selectman Courtemanche- Budget was passed with changes that were made.

Selectman Kline –CLD meeting Thursday at 10am. Expressed concerns with the lack of information and detail that is being provided by this company. With board approval Selectman Kline requested to discuss current plans with the town engineer.

Selectman Kline is proposing a Growth Management study to allow proper information and data for the planning of new infrastructure. Selectman Kline to discuss with the Planning Board again.

VIII. OTHER/CITIZEN COMMENT

Dana Carlucci spoke that he is concerned about the amount of information that is received to prepare for the Zoning Meeting. Mr. Carlucci requests that additional information from departments in regards to growth management prior to meeting allowing for a more timely process. Board to look into possible solutions to this matter.

IX. *RSA 91-A:3 II (c) Matters of which, if discussed in public, would likely effect the reputation of any person, other than a members of the public body itself, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver fee, fine or other levy, if based on inability to pay or poverty of the applicant.*

Action: Selectman Sheldon moved, seconded by Selectman Greco, to enter into non-public session in accordance with RSA 91-A: 3 II (c) at 8:23 PM.

The Board came out of non public session at 9 PM.

Motion by Selectmen Kline, seconded by Selectmen Sheldon to seal the minutes of non public session

because it is determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of the board.

Roll Call

Chairman Courtemanche	Yes
Vice Chairman Kline	Yes
Selectmen Sheldon	Yes
Selectmen Greco	Yes
Selectmen Crockwell	Yes

Motion passed 5-0

X. ADJOURNMENT

Motion by Selectmen Sheldon to adjourn the meeting at 9:02 PM, seconded by Selectmen Greco.

Motion Passed 5-0

Justine M. Courtemanche, Chair