

**MINUTES  
BOARD OF SELECTMEN  
TOWN OF PEMBROKE, NH  
September 6, 2016 at 6:30 PM**

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FILE COPY

Present: Chairman Tina Courtemanche, Vice Chairman Fred Kline, Selectman Michael Crockwell, Selectman David Sheldon, Selectman Vincent Greco

Staff: Town Administrator David Jodoin

I. Call to Order:

Chairman Tina Courtemanche called the meeting to order at 6:30pm.

II. Citizens Comments:

No Citizen Comments

III. Scheduled Meetings:

A. Kelly Gladu-214 Pembroke Hill Construction Issues

Ms. Gladu was present to discuss concerns with the current slope of her front yard post construction. Per Mike Vignale due to an increased size of the sidewalks some of the areas were cut back increasing the pitch on the slope. Possible solutions were presented however Ms Gladu was going to think about all options and let the board know.

B. 29 Broadway-Cement Deterioration

The homeowner of 29 Broadway was present to express concerns about the concrete deterioration at the end of his driveway. This portion of concrete was a piece that was replaced during the construction. Mike Vignale was present and agreed to ask contractor on the project if they would be willing to repair. If not he will discuss with the board for further options. Other concerns were presented including concerns with trash pickup. The homeowner was asked to contact DPW if these problems continue.

IV. Old Business:

A. Village Lane Survey:

The property owner is still in discussion with their assessors. No word on a decision as of yet.

B. Salary Survey:

MRI will have a proposal for the survey by next meeting.

V. New Business:

A. Amendment to Sewer Loan Agreement:

The percentage rate for the loan increased from 1.595% to 2%.

Action: Selectman Kline made a motion to authorize the Chairman to sign amendment #1 with the State of NH water pollution revolving fund for the Bow Lane pump station. Motion seconded by Selectman Greco. Motion passed 5-0.

B. Proposed updates to Town Code Chapter 186:

The board would like to speak with Police Chief before making any adjustments to the current wording. There was a lengthy discussion involving parking and yard sales.

C. Manifest/Abatements:

Action: Selectman Kline moved to approve the manifest and abatements. Motion seconded by Selectman Sheldon. Motion passed 5-0.

\*\*Concerns were noted by Selectman Courtemanche about the Recreation Department renting a port-a-potty when they have bathrooms\*\*

D. Minutes 8/15/16:

Action: Selectman Kline moved to approve the minutes from 8/1/16 as presented. Motion seconded by Selectman Sheldon. Motion passed 5-0.

VI. Town Administrators Report:

- a. Auditors will be present at the next meeting to go over the 2015 Audit
- b. Assessors have submitted and per percentages an update may need to be done for 2017.
- c. Bob Bourque resigned from the Planning Board
- d. Veteran's Credits will remain the same as currently per the discussion and decision of the board.
- e. Letters went to the State of NH DOT and homeowners regarding tree issues around the town.
- f. CLD Agreement

Action: Selectman Kline moved to authorize the Town Administrator to enter in an easement agreement with Fairpoint and Liberty Utilities. Selectman Greco seconded the motion. Motion passed 5-0.

VII. Committee Reports:

Selectman Crockwell: No Report

Selectman Greco:

Recreation: Concerts are now complete, Roof Repair is being started and funded from a donation given by Continental Paving earlier in the year.

Roads Committee: Meeting as we speak

Selectman Sheldon: No Report

Selectman Kline:

Planning Board: A review of the Do's and Don'ts of emails was done at the last meeting.

Selectman Courtemanche: No Report

Appreciation Day: Event went well with a good turn out from many of the departments and committees. In the future will consider asking for an RSVP for the event.

VIII. Other/Citizen Comment:

The Board signed the appointment of Joseph Walz to the Police Department


Action: Motion made by Selectman Kline to approve the sealed minutes from August 15 under RSA 91-A III C. Selectman Greco seconded the motion. Approved 5-0.

Action: Motion made by Selectman Kline to approve and release the sealed minutes for RSA 91-A III B. Motion seconded by Selectman Greco. Motion Passed 5-0.

Motion made to enter into Non-Public at 8:21pm in accordance with RSA 91-A:2 I (a) Strategy or negotiation with respect to collective bargaining by Selectmen Kline seconded by Selectmen Sheldon. Motion passed 5-0.

The Board re-convened the public meeting at 9:04 PM.

Motion by Selectmen Kline to adjourn at 9:05 seconded by Selectmen Sheldon. Motion passed 5-0.

  
Justine M. Courtemanche, Chairman Board of Selectmen