

**MINUTES
BOARD OF SELECTMEN
TOWN OF PEMBROKE, NH
January 3, 2016 at 6:30 PM**

Present: Chairman Tina Courtemanche, Selectman Michael Crockwell, Selectman David Sheldon, Selectman Bob Samson, Selectman Vincent Greco

Staff: Town Administrator David Jodoin

I. Call to Order:

Chairman Tina Courtemanche called the meeting to order at 6:30pm.

II. Citizens Comments:

None

III. Scheduled Meetings:

A. Conservation Commission-Acceptance of Natural Resource Inventory

Brian Mrazik, Carol Bertsimas and Ammy Heiser all representing the Conservation Commission were present to discuss updating the Natural Resource Inventory of the Master Plan. The request of the Conservation Commission it to adopt the new plan the Master Plan. The Selectmen would like to review the document before approving.

B. Trail Dawgs-Request for Road Closure

The Conservation Commission and the Trail Dawgs were present to discuss the extension of the road closure periods for the Range Roads. The current road closure period is from February 15-May 30, the proposal would have the restriction on the roads start December 16 instead. The extension would assist with the preservation of the roads. A Public Hearing will be held for this proposal.

C. Chief Gilman-Speed Limit Rosedale Lane

Chief Gilman was present to discuss concerns brought to his attention by residents of Rosedale Lane. Since the road was resurfaced there have been concerns on the speed of the cars. Currently there is no speed limit posted. Chief Gilman is proposing to post the Speed Limit at 25mph on this Road. This would need 2 new speed limit signs and 2 children at play signs as well. A Public Hearing in regards to this matter at the next Selectman's Meeting.

IV. Old Business:

2016 Encumbrances:

Action: Selectman Greco moved to ratify the vote for the 2016 encumbrances as presented. Motion seconded by Selectman Sheldon. Motion Passed 5-0.

V. New Business:

A. Acceptance of donation from Continental Paving in accordance with RSA 31:95-b III (b)

Action: Selectman Sheldon moved to accept the \$5000 donation from Continental Paving for the Recreation Department in accordance with RSA 31:95-b III (b). Selectman Greco seconded the motion. Motion passed 5-0.

B. TIP Plan

Message was forwarded to the Roads Committee however David Jodoin has not heard anything back to date. Town Administrator will talk with Sewer and Public Works Department.

C. Manifest/Abatements:

Action: Selectman Samson moved to approve the manifest/abatements. Selectman Crockwell seconded the motion. Motion passed 5-0.

D. Minutes 12/19/16, Non Public 12/5/16

Action: Selectman Greco moved to approve the minutes from 12/19/16. Motion seconded by Selectman Crockwell. Motion passed as amended 5-0.

Action: Selectman Sheldon moved to release the non-public minutes from 12/5/16. Motion seconded by Selectman Greco. Motion passed 5-0.

VI. Town Administrator's Report:

A. Roadway Easements and Agreements:

Action: Selectman Greco moved to authorize the following:

1. Authorize acceptance of the Road Easement deeds from PPG and PAG.
2. Authorize entering into the 2 step agreements with each entity;
3. Authorize the later acceptance of the deeds to the fee of the road area, after the Town has completed the subdivision process, and;
4. Authorize David Jodoin to sign all documents on the Selectman's behalf and take all actions necessary on behalf of the town to accomplish these approved actions, including to sign two step agreements.

Motion seconded by Selectman Crockwell. Motion passed 5-0.

B. Stanchions:

The Town Clerk found on craigslist and wanted to know if the Board would like to purchase these to assist during voting season. \$50.00 each or \$1250 for 30.

Action: Selectman Crockwell moved to allow David Jodoin to spend up to \$1250 on stanchions. Motion seconded by Selectman Samson. Motion passed 5-0.

C. Charlie Connor resigned as the Treasurers of the Town of Pembroke. The Deputy Treasurer

Shelly Fowler will take over until the election, where then she will run for the vacant position.

D. Emerson Mill:

Emerson Mill would like the town to reconsider and share in the cost of fixing the ongoing issue with the retaining wall off of Front St which rests on their property. Per the discussion of the Board, a survey should be done for the Public Works Garage to Front St to distinguish property lines.

E. Letter from the Department of Safety-Fireworks

The Town of Pembroke has no ordinance in regards to Fireworks. D. Jodoin will ask the Fire Chief for input.

VII. Committee Reports:

Selectman Samson-Next Planning Board Meeting January 10, 2017

Selectman Crockwell-Conservation meeting next week

Selectman Sheldon-No Report

Selectman Courtemanche-Budget meetings have been interesting, the school is adding a curriculum director as students from sending Towns are not coming into the high school prepared

Selectman Greco- Roads Committee has a list of 8 roads on the 2017 list to fix. Planning-John's Towing passed.

VIII. Other/Citizen Comments:

None

IX Adjourn:

Selectman Samson made a motion to adjourn the meeting at 7:30PM. Motion seconded by Selectman Greco. Motion passed 5-0.

Justine Courtemanche, Chairman