MINUTES
BOARD OF SELECTMEN
TOWN OF PEMBROKE, NH
March 20, 2017 at 6:30 PM

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Present: Chairman Tina Courtemanche, Selectman Michael Crockwell, Selectman David Sheldon, Selectman Vincent Greco, Selectman Goulet

Staff: Town Administrator David Jodoin

I. Call to Order:

Chairman Tina Courtemanche called the meeting to order at 6:30pm.

II. Citizens Comments:

None

III. New Business:

None

IV. Old Business:

A. Church Parking Lot:

The Town was issued a memorandum of understanding to use the small parking lot on the side of Methodist Church. These parking spots are maintained by the Town however during recent storms they have been filled not allowing them to be cleared out. The Methodist Church has also been concerned that the parking has not been available during the time the church needs it.

Action: Motion made by Selectman Sheldon to notify the church that the lot is theirs and that they are able to post and enforce rules as necessary. Motion seconded by Selectman Greco. Motion passed 4-0.

V. New Business:

A. Election of Officers:

Action: Selectman Sheldon made a motion for Tina Courtemanche to be Chair of the Board and Vincent Greco by Vice Chair of the Board. Motion seconded by Selectman Goulet. Motion passed 4-0.

B. Board/Committee Assignments:

Selectman Courtemanche-TIF Road, CIP Committee, Budget Committee

Selectman Goulet-TIF Road-Alt, Planning Board

Selectman Sheldon-Downtown Revitalization, CIP Committee Alt, Budget Committee Alt,

Energy Committee Alt

Selectman Crockwell-Conservation Committee, Downtown Revitalization, Energy Committee, Facilities and Grounds.

Selectman Greco-Planning Board-Alt, Recreation Committee, Roads Committee

C. Sign State MS-232 Form

Action: Selectman Greco made a motion to approve the State MS -232 Form. Motion seconded by Selectman Sheldon. Motion passed 4-0

D. CNHRPC Transportation Data

Information given to Public Works to be reviewed at the next Roads Committee Meeting.

E. Approve DPW Copier Lease

Action: Selectman Sheldon moved to approve the lease agreement with RICOH and to authorize the Town Administrator to sign the contract. Motion seconded by Selectman Greco. Motion passed 4-0.

F. Manifests/Abatements:

Action: Selectman Sheldon moved to approve the manifest and abatements. Motion seconded by Selectman Greco. Motion passed 4-0.

G. Minutes: 3/6/17

Action: Selectman Greco moved to approve the minutes from 3/6/17 as presented. Motion seconded by Selectman Sheldon. Motion passed 3-0. Selectman Goulet and Selectman Crockwell abstain.

VI. Town Administrators Report

A. Action: Selectman Sheldon moved to elect Shelly Fowler as a Library Trustee Alternative. Motion seconded by Selectman Greco. Motion passed 4-0.

B. Merrimack County Budget Hearing on March 22, 2017 at 6pm in Concord

C. Forward NH/Northern Pass was contacted by the Town's Attorney to stop sending letter requesting meetings with the Board of Selectman.

D. Natural Resources Listing-Given to Board of Selectman in packet; will be reviewed at a future meeting.

E. Mandatory Meeting in Boston for Chair and Vice Chair to attend for court case regarding the church sign. Selectmen Sheldon questioned why we needed to attend since the Board has already agreed that there is no room for mediation.

F. D. Jodoin requested permission to work with the Town Attorney and to answer any necessary

correspondence regarding Northern Pass. Selectmen Sheldon moved to approve the requests, seconded by Selectmen Greco. Vote 4 – 0.

VII. Committee Reports:

Selectman Crockwell- the Robinson Road Property and the Property at the top of Center Road was discussed by Conservation.

Selectman Sheldon-Nothing

Selectman Courtemanche-Nothing

Selectman Greco-Nothing

VIII. Other/Citizen Comments:

None

As a note, Selectmen Crockwell abstained from voting because he was not sworn in yet.

IX. Non Public Session

None

X. Adjourn

Action: Selectman Sheldon moved to adjourn. Selectman Greco seconded the motion. Motion passed 4-0 7:50pm

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Justine M. Courtemanche, Chairman