

**BOARD OF SELECTMEN
TOWN OF PEMBROKE, NH
DECEMBER 21, 2020 at 6:15 PM**

Present: Chairperson Ann Bond, Selectman Sandy Goulet, Selectman Karen Yeaton, Selectman Richard Bean

Excused: Selectman Michael Crockwell

Staff: Town Administrator David Jodoin

The Board met with legal counsel in a non-meeting at 6:15pm.

I. Call to Order:

Chairman Ann Bond called the meeting to order at 6:44 PM

II. Citizens Comment:

None

III. Non Public Session

Motion by Selectmen Goulet to enter non-public session in accordance with RSA 91-A:3 II (a)

Roll Call

Chairman Bond	YES
Selectmen Goulet	YES
Selectmen Bean	YES
Selectmen Yeaton	YES

The Board came out of non-public session at 7:40 PM

Motion by Selectmen Goulet, seconded by Selectmen Yeaton to accept Chief Paulsen's letter of retirement with regret. The Board expressed their gratitude for the Chiefs tenure and devotion to the community.

Motion passed 4-0

Motion by Selectmen Goulet, seconded by Selectmen Bean to approve 2% merit increases for Jim Goff and David Jodoin.

Motion passed 4-0

Motion to enter non-public session in accordance with RSA 91-A:2 (a)

Roll Call Vote

Chairman Bond	YES
Selectmen Goulet	YES
Selectmen Bean	YES
Selectmen Yeaton	YES

The Board came out of non-public session at 7:45 PM

IV. Old Business:

Letter from Donald and Jacqueline Zeaman

The Board reviewed the letter from Mr. and Mrs. Zeamon and will be drafting a response.

Letter from Meet Me in Suncook

Selectman Bond shared concerns that the Town does not maintain the building the Town Clock sits on. Selectman Yeaton also shared concerns for having no control over the maintenance of the building. David explained that when they have applied for L-Chip grant funding in the past, it did not score well because the Town does not own the building it sits on. It is a very hard program to get into and projects have to score high on their scale. There is a yearly allocation in the Town Budget of \$1,000 for maintaining the clock. David will check with Gerry Fleury for the exact wording and allowable uses for an existing trust fund. If that trust fund cannot be used by the Committee for their desired purposes, they may need to submit a petitioned warrant article to create a new trust fund.

V. New Business

Proposed Warrant Articles

David discussed the current warrant articles for the 2021 Town Meeting. The biggest concern is the need for a new trash truck now and fully expressing to the voters the importance of these articles passing. Article 4 and 5 both discuss funding the trash truck. David is going to re-work those articles to clean up how they are funded either through taxes or surplus. The only vehicles being replaced this year are for the Department of Public Works. There is more money going into the Facilities Capital Reserve largely to deal with the repairs for Library. Selectman Yeaton asked how the capital reserve warrant article differs from last year. David explained this year they are adding more funds to the Town Equipment, Municipal Facilities, and Roadway Infrastructure Capital Reserves bringing the total up to \$705,000 from \$462,500 in 2020.

Selectman Bond discussed Town Meeting and if they are able to hold an in-person meeting at the school in the auditorium as per usual. The auditorium has 500 seats but there is also the possibility to hold the meeting in the gym. Selectman Bond will look into the total capacity for the gym. Selectman Yeaton is going to look into the average amount of attendees for the last few years are. The Board feels they need to plan to hold the meeting in person. David stated that in a normal year there are around 150-175 people who attend. David discussed the fast-approaching deadlines for the Town Meeting notice requirements but also the Budget Committee Public Hearing and the School District Annual Meeting. They do have the ability to open the meeting and then continue it to May. Selectman Bond stated that if they did continue the meeting, they need to be sure that the date is after the School District since that meeting legally needs to be held first. The Board would prefer to hold Town Meeting in person in March.

Appointments

Selectman Goulet made a motion to appoint Kevin Foss as a member of the Planning Board. Selectman Yeaton seconded the motion. Motion passed 4-0.

Selectman Goulet made a motion to appoint Brian Mrazik as an alternate to Conservation Commission. Selectman Bean seconded the motion. Motion passed 4-0

Manifests/Abatements

Selectman Goulet made a motion to accept the manifests and abatements as presented. Selectman Bond seconded the motion. Motion passed 4-0.

Minutes 12/7/20

Selectman Bond made a motion to approve the minutes of December 7, 2020. Selectman Yeaton seconded the motion. Selectman Goulet abstained. Motion passed 3-0

VI. Town Administrator Report:

Cartographics sent a letter to perform work on the tax mapping system in the assessing program.

The Board will meet on December 28th at 10:00 to discuss end of year encumbrances.

VII. Committee Reports:

None

VIII. Motion by Selectmen Goulet to enter non-public session in accordance with RSA 91-A:3 II (a)

Roll Call

Chairman Bond	YES
Selectmen Goulet	YES
Selectmen Bean	YES
Selectmen Yeaton	YES

The Board came out of non public session at 9:06 PM

IX. Adjourn:

Selectman Goulet made a motion to adjourn at 9:07 PM, Selectman Bond seconded the motion and it was approved unanimously.

Ann Bond, Chairman

For more detailed information, the meetings are now taped and can be seen on www.townhallstreams.com click on Pembroke NH and look for the day of the meeting under the month.