

**BOARD OF SELECTMEN  
TOWN OF PEMBROKE, NH  
April 7, 2021 at 6:30 PM**

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Present: Selectman Richard Bean, Selectman Karen Yeaton, Selectman Ann Bond, Selectman Sandy Goulet, Selectman Michael Crockwell

Staff: Town Administrator David Jodoin

**I. Call to Order:**

Chairman Ann Bond called the meeting to order at 6:32pm.

**II. Citizens Comment:**

The Board accepted with regret Gerry Fleury's resignation from the Trustee of Trust Funds. Gerry Fleury recommended Mark Hollis as his replacement.

Selectman Bond made a motion to appoint Mark Hollis to the Trustee of Trust Funds. Selectman Bean seconded the motion. Motion passed 5-0.

**III. Scheduled Meetings**

Public Hearing Chapter 191-17

Selectman Bond opened the public hearing at 6:37pm

Dwayne Gilman, Pembroke Police Chief, described the sight line issues when heading down Kimball Street toward Glass Street. The Chief is proposing changing the town code to restrict parking when heading South from Main Street starting 250 feet south and ending 450 feet to the south. Heading North from Glass Street starting 250 feet north and ending 450 feet in the north direction. There is a safety concern at the crest of the hill.

Christine Auger, 12 Kimball Street, described how the sidewalks make the road narrower and has concerns for vehicles parking down the hill and suggested making Kimball Street a one-way going toward Glass Street. Chief Gilman has concerns for making the road a one-way for trash pickup and snow plowing.

Selectman Goulet asked if there would be issues putting all the trash carts on one side of the road. VJ Ranfos, Pembroke Public Works Director, stated that it is doable but it would be congested. VJ also explained how a one way would be difficult for plowing and all the snow would end up on one side of the road.

Selectman Yeaton asked how many parking spaces they would be losing if they approved these changes. VJ Ranfos answered that the road does not have lines painted so it would likely be around ten, five on each side.

Gene Auger, 12 Kimball Street, believes they would lose at least 8 on the right side and 3 or 4 on the left.

Selectman Bond suggested possibly restricted parking entirely along one side of the road.

Gerry Fleury 12 Kimball Street, expressed concerns for Town vehicles being unable to make it up the street if it was made a one-way. The road is not a uniform width and the sidewalks are not a uniform standard size the whole way. One way plowing would be difficult in a heavy snow season. Which will put a large burden on the residents who will need to clear the snow. Gerry supports restricting parking on the hill but not making the road a one way.

Selectman Bond asked for clarification on the plowing if the road is a one-way. VJ Ranfos explained that the houses are close to the road and one sidewalk will get more of the snow than the other. They have gotten the plows stuck on the road in the past.

Gene Auger, 12 Kimball Street, does not support a parking ban on one side of the road. They already cannot park on the street during trash pickup.

Selectman Yeaton asked if they made the road a one-way, could an exception be made for plow trucks. VJ Ranfos explained they always follow traffic direction. Chief Gilman explained the liability if they do not follow the normal traffic flow.

Selectman Bond closed the public hearing at 6:57pm.

Selectman Yeaton asked if there have been any accidents on the road. Chief Gilman answered there has not been.

Sarah Hallock, 15 Kimball Street, asked what the Board's process would be for determining which side they would restrict parking. Selectman Bond stated they request input from the Police Department and Department of Public Works.

The Selectmen decided to go and drive the street before making any final determinations.

Selectman Bean made a motion to continue the public hearing to April 21, 2021 at Town Hall. Selectman Bond seconded the motion. Motion passed 5-0.

### Public Hearing Solid Waste Ordinance Chapter 133

Selectman Bond opened the public hearing at 7:04pm.

Gerry Fleury, Solid Waste Advisory Committee, discussed what the committee has been up to and the proposed changes to the ordinance.

Selectman Yeaton thanked the committee for their efforts.

Selectman Bond closed the public hearing at 7:07pm.

Selectman Goulet made a motion to accept the changes to Chapter 133-7 as presented. Selectman Crockwell seconded the motion. Motion passed 5-0.

### Public Hearing OHRV Chapter 184

Selectman Bond opened the public hearing at 7:09pm.

Wendy Weisiger, 334 Academy Road, discussed the new ordinance to restrict seasonal access to OHRV. The degradation has been steadily increasing over the last few years. People have learned that during mud season, Pembroke is one of the only places that doesn't have a designated seasonal ban. Mud season is when the most of the erosion happens. Maintenance of these roads falls to the snowmobile club even though they are not the ones doing the damage.

Selectman Bond asked why the date extends to May 30. Wendy Weisiger explained that the seasonal weight limit is currently May 31<sup>st</sup>. When looking at the NH Trails Bureau, all trail systems listed are closed to the end of May.

Selectman Yeaton stated that if Pembroke had an official OHRV Club, they would have access to grant money from the NH Bureau of Trails and they could assist with repairs to the road.

Kevin Gagne, NH Trail Dawgs, shared they are a snowmobile club, although many members also ride ATV's and UTV's, established in 1994 with roughly 70-100 member a year. They maintain 18 miles of corridor 15 which stretches from Pembroke to Loudon. Kevin explained they bear the brunt of complaints from ATV's trespassing on private property. They receive funding from the grant-in-aid program for trail reconstruction, grooming equipment, and signage. The grants are funded through registrations of snowmobiles. OHRV registration funds are separate. They receive \$40-50,000 in registration money every year and have a much larger membership. The Trail Dawgs are spending \$2,500-3,500 a year on the Range Roads. The culverts and bridges they are putting in and maintaining are being destroyed by truck traffic. The Trail Dawgs support efforts to close during mud season. They would also support an organized OHRV club coming to Town to take

some of the maintenance load off of them. Being a state recognized club also comes with a \$3 million liability insurance policy.

Peter Kohalmi, 490 Woodlawn Ridge Road, stated that if this ordinance goes into effect, it will affect more than the snowmobile trails.

Selectman Bond asked if an ATV is the same as an OHRV. Wendy Weisiger explained an ATV is a class of OHRV. Kevin Gagne explained the current weight limit is 1,000 and that isn't as much of an issue as the horse power behind the type of tires they use. The issue is also the trespassing.

Sandy Goulet, Glass Street, stated that December to May is an unreasonable time frame and if they are going to do a ban during mud season, it should be from March to May.

Daniel Chase, 482 North Pembroke Road, discussed their efforts a few years ago to establish a club. Daniel suggests changing the class of road to a trail to allow ATV and snowmobile use.

Anthony Poole, 668 North Pembroke Road, stated the rest of the State are classified as trails and there are concerns for the economic impact of people no longer coming into Town to ride.

John Bates, Member of Trail Dawgs, explained the procedures for creating a club and what it takes to be accepted by the State. John explained that if the club is then entitled to state funds and those funds are accepted, the trails would be open to all and that could lead to issues for enforcement.

Selectman Yeaton asked the reason for the December start date. Wendy Weisiger explained that the roads are not freezing as early. The Snowmobile Club only groomed their trails three times this year. Winters in NH are unpredictable.

Selectman Yeaton described how unlike with the snowmobile club, the balance is out of proportion for the funds coming to the Town and the amount of damage that is happening. The Selectman are charged with protecting the property in Town and right now they ensure property is being protected.

Ammy Heiser, 604 Buck Street, explained they own 300 acres on the Range Roads and the ATV's are cutting trails on their property. They put up chains and they are cut, signs are ripped down, and the natural resources are degrading rapidly.

Selectman Bond closed the public hearing at 8:00pm.

Selectman Yeaton made a motion to accept the changes to Chapter 184 as written. Selectman Goulet seconded the motion. Motion passed 4-1.

#### **IV. Old Business:**

##### Tax Deeds

Not much has changed since the last meeting.

#### **V. New Business**

Selectman Goulet made a motion to accept the outdoor dining policy as presented. Selectman Crockwell seconded the motion. Motion passed 5-0.

##### Recycle Truck & Cab Bids

VJ Ranfos presented bids for the recycle truck cab and chassis. After trade in, Peterbilt's proposal came in at \$147,073 and McDevitt's proposal after trade-in came in at \$150,422.

Selectman Bean asked when the new truck would be expected to come in. VJ explained that after they order the body, it could possibly be by the end of January. The costs came in at \$169,000.

Selectman Goulet made a motion to award the recycling truck cab and chassis to Peterbilt in the amount of \$147,073. Selectman Crockwell seconded the motion. Motion passed 5-0.

##### Sewer Commission Appointment

Selectman Bean made a motion to appoint Andy Pellerin to the Sewer Commission. Selectman Bond seconded the motion. Motion passed 5-0.

##### Other Appointments

Selectman Bean made a motion to appoint Paul Gagnon as the Energy Management Director. Selectman Yeaton seconded the motion. Motion passed 5-0.

Selectman Yeaton made a motion to appoint Erik Paulsen as Deputy Emergency Management Director. Selectman Bean seconded the motion. Motion passed 5-0.

##### Household Hazardous Waste Certification

Selectman Goulet made a motion to accept the Household Hazardous Waste Collection Grant funds and to enter into a grant contract with the NH Department of Environmental Services. The Board of Selectmen further authorizes Victor Ranfos, Public Works Director, to execute any documents which may be necessary for this grant. Selectman Crockwell seconded the motion. Motion passed 5-0.

### DOT Requests

New Hampshire Department of Transportation sent a proposed district resurfacing in CY 2021 concerning crosswalks. There will be no parking for a minimum of 20 feet on either side of a crosswalk. Chief Gilman and VJ Ranfos gave their input on losing two crosswalks in order to save parking spaces. They also had to review the lighting to ensure it is appropriate. The crosswalks are illuminated but dim.

### Manifests/Abatements

Selectman Yeaton made a motion to accept the manifests and abatements as presented. Selectman Bean seconded the motion. Motion passed 5-0.

### Minutes 3/15/21

Selectman Goulet made a motion to accept the minutes of 3/15/21 as presented. Selectman Bean seconded the motion. Motion passed 5-0.

## **VI. Town Administrator Report:**

The Recreation summer program has discussed using the schools. Their preference is use Three Rivers School, second choice is Hill School, third choice is Pembroke Academy.

The appeal from William Evans concerning the Upper Beacon Hill Road project was presented to the Housing and Appeals Board. The Town presented its case that this appeal does not belong with this board. William Evans is arguing that the Board based their decision on the potential housing project.

## **VII. Committee Reports:**

Selectman Yeaton – Roads Committee met with an instructor for the T2 classes and he gave an overview on pavement preservation techniques. The Committee also discussed putting off the proposed 1.1million 4<sup>th</sup> Range Road project until the San-Ken Development is finishing. They are also working towards beginning the public hearings for the Main Street project.

The Hazard Mitigation Plan Committee met for the first time. They will be meeting every two weeks for two hours.

Selectman Bean – None

Selectman Bond – The development at the golf course is looking to add more apartments.

Selectman Goulet – None

Selectman Crockwell - None

**VIII. Other Citizens Comment:**

None

**IX. Non-Public Session:**

Selectman Bond made a motion to enter into non-public session in accordance with RSA 91-A:3 II (b) Hiring Public Personnel, seconded by Selectman Crockwell at 8:41pm

Roll Call Vote:

Selectman Yeaton	Yes
Selectman Bean	Yes
Selectman Bond	Yes
Selectman Crockwell	Yes
Selectman Goulet	Yes

The Board came out of non-public session at 8:50 PM.

Motion by Selectman Goulet to hire Paul Bacon as the new Code Enforcement Officer at \$25/HR, seconded by Selectmen Bond. Motion passed 5-0.

**X. Adjourn:**

Selectman Goulet made a motion to adjourn at 8:51 PM. Selectman Crockwell seconded the motion and it was approved unanimously.

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Ann Bond, Chairman

For more detailed information, the meetings are now taped and can be seen on [www.townhallstreams.com](http://www.townhallstreams.com) click on Pembroke NH and look for the day of the meeting under the month.