

**BOARD OF SELECTMEN  
TOWN OF PEMBROKE, NH  
July 6, 2022 at 6:30 PM**

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Present: Selectman Richard Bean, Selectman Peter Gagyi, Selectman Karen Yeaton, Selectman Rick Frederickson, Selectman Sandy Goulet

Staff: Town Administrator David Jodoin

**I. Call to Order:**

Chairman Yeaton called the meeting to order at 6:32pm.

**II. Citizens Comment:**

None

**III. Scheduled Meetings**

Public Hearing – Updated Welfare Guidelines

Selectman Yeaton opened the public hearing at 6:33pm.

New values are set by family size with three categories of allowances for shelter, food, and maintenance/hygiene. Shelter rates are based on HUD fair market factors, food rates coincide with State of NH Food Stamp allowances, and heat and utilities rates are determined by the average rates for similar rental units.

Selectman Yeaton closed the public hearing at 6:35pm.

Selectman Goulet made a motion to approve the updated welfare guidelines are presented. Selectman Gagyi seconded the motion. Motion passed 5-0.

Main Street Project Update

VJ Ranfos, Pembroke Public Works Director, and Mike Vignale, KV Partners/Town Engineer, discussed updates on the Main Street Project. FL Merrill has signed a contract with the Town and has come to an agreement with the Water Department on the water pipe update. The Town had been in discussions with Consolidated Communications about moving the telephone poles to the other side of the road. Consolidated had said they wouldn't start anything until the project funding was formally approved at Town Meeting. Shortly after it was approved, Consolidated invoiced the Town for \$70,000 to move the poles. The Town has pushed back on Consolidated since they own the poles, they are the ones with the legal authority to move them. The Town attorney has reviewed the issue and said the Town should not

be paying this. Eversource has reviewed the issue and advised the Town that Consolidated cannot ask for reimbursement. David contacted Consolidated again but has not heard back. It is holding up the project. There is a way to do the project without moving the poles but there will be ongoing issues.

David suggested continuing to do the project, continue discussions with Consolidated, get legal involved, and talk with the Public Utilities Commission.

Selectman Frederickson asked if going around the poles will increase costs. Mike answered that it should not have a huge effect on overall costs.

Selectman Goulet asked if Consolidated is the only company the Town can work with. Mike explained they own the license for those poles.

Selectman Goulet asked if they could bill Consolidated for any delays. David answered that it would have to be a discussion with legal.

Selectman Frederickson asked what the next best time in the project timeline would be to move the poles if the Town is unable to get them done now. Mike answered before the drain lines are put in.

Theresa Phair, 179 Main Street, shared that some of the poles say PSNH and the pole by their home has been red flagged twice and is currently leaning. Theresa is concerned for when they start to dig around the pole. Mike explained the contractors will remove the pole and put it back where it is. There will not be a change to the condition of it.

Earle Phair, 179 Main Street, asked if they will blast the ledge that was found and shared concerns for his foundation if that happens. Mike explained they will dig the ledge out. They should not be blasting.

#### Energy Committee Update

Matt Miller, Brickett Hill Road, and Jennifer Smith, Pembroke Street, gave an update on the Energy Committee and Community Power Plan. These updates included the Community Power Coalition of New Hampshire (CCPNH) is making an operations launch in 2023, the Energy Committee is working on a draft community power plan for a warrant article in 2023, and discussed administrative actions that will be brought to the Selectboard over the next few weeks and months.

Selectman Yeaton asked if the policies are part of the joint power agreement. Matt explained the policies are for the coalition to adopt to explain how they will function as an organization. The policies need to be prepared in cooperation with vendors. Selectman Yeaton asked for an example of a vendor. Matt stated examples of a vendor may be a power generator, a data collection company, a company that forecasts prices, and banking services.

Jennifer explained there are four electric providers in New Hampshire and only one is a cooperative. While this must function through the utilities that deliver power, CPCNH will function similar to the co-op which has the best rates because they can manage their own portfolio.

Selectman Yeaton asked if any of the Administrative Actions are subject to review by the Public Utilities Commission (PUC). Matt explained that the PUC must approve the Energy Aggregation Plan that is approved at Town Meeting.

#### Chief Gaskell – Body Camera Grant

Chief Gaskell explained they have received a grant for 50% matching funds for body cameras in the amount of \$4,511. The order would be for 14 cameras, storage, batteries, and holders.

Selectman Frederickson asked how long they need to store the files. Chief Gaskell answered there isn't clear guidance on how long they need to keep it. If they do identify a need for a specific video, they would automatically download it and burn it to a disk for storage and everything backs up to the cloud.

Selectman Frederickson asked if there is already money set aside in CIP for this purchase. David answered that there is.

Selectman Goulet made a motion to approve the grant acceptance for the body cameras in the amount of \$4,511 and to authorized the signing of the document. Selectman Bean seconded the motion. Motion passed 5-0.

#### **IV. Old Business**

None

#### **V. New Business**

##### State PA-28 Form

These are inventory forms for each residence in town to list any changes made to the home and information on who is living there.

Selectman Goulet made a motion not to use the State PA-28 Form. Selectman Frederickson seconded the motion. Motion passed 5-0.

### Bill of Sale Transfer of Firearm to Chief Gilman

Selectman Goulet made a motion to approve the transfer of one Glock 17-9 mm duty weapon to Chief Gilman for his 30 years of devoted service to the Town of Pembroke. Selectman Gagy seconded the motion. Motion passed 5-0.

### Large Gathering Permit

All departments have signed off on this annual permit for the Amoskeag Rowing Club for their annual Regatta.

Selectman Goulet made a motion to accept the large gathering permit for Amoskeag Rowing Club. Selectman Frederickson seconded the motion. Motion passed 5-0.

### Manifests/Abatements

Selectman Goulet made a motion to accept the manifests and abatements as presented. Selectman Bean seconded the motion. Motion passed 5-0.

### Minutes - 6/15/22

Selectman Gagy made a motion to accept the minutes of June 15, 2022 as presented. Selectman Frederickson seconded the motion. Motion passed 4-0. Selectman Goulet abstained.

## **VI. Town Administrator Report:**

There was a request for DPW to repair erosion along the foundation wall to a home on Clough Mill Road. VJ explained the homeowner has submitted complaints for the past year regarding excessive water coming off the road, into her basement, and through her property. DPW has tried some mitigation efforts, but nothing has been working. After discussions with Mike, the most affordable option for the town was a hot top berm on her side of the road that would direct the water to a nearby catch basin. While these discussions were happening, the homeowner's son dug a trench along her foundation. The homeowner feels the excessive water pushed in the foundation in and it is the opinion of DPW and Mike Vignale that the damage was done when they were digging the trench. The homeowner's son filled back in the trench, then there was a rainstorm that washed the trench back out, and then the homeowner wanted the Town to fill it back in. VJ did not feel it was the town's responsibility. Since then, the berm has been built and the water issue seems to have been resolved, however, the homeowner would still like the town to do foundation repairs. The Selectman will invite the homeowner to a future meeting to discuss the matter.

VJ shared there is a drainage issue on Sherwood Meadows and the road needs to be brought down. They need to take out 400 square yards at the low point to allow for

positive drainage and rebuild for a total cost of \$11,194 which would bring the total cost of the project up to \$205,000, which will put the budget over by approximately \$6,000.

Selectman Goulet made a motion to approve the change order with Advanced Excavation in the amount of \$11,194. Selectman Fredrickson seconded the motion. Motion passed 5-0.

Selectman Goulet made a motion to approve the agreement with Homecraft Contractors to make the front entry door and the rear side door ADA compliant. Selectman Gagyí seconded the motion. Motion passed 5-0.

Conservation Commission and Meet Me in Suncook asked if money could be in the budget to clear overgrown vegetation at Robert Frost Park.

## **VII. Committee Reports:**

Selectman Gagyí – None

Selectman Yeaton – CIP is starting July 21<sup>st</sup>.

Selectman Fredrickson – Planning discussed Pembroke Pines and Kimball Street was moved to the next meeting.

Selectman Bean – Conservation discussed possibly seeing if solar panels could go on the school or safety center. Roads discussed a crack sealing treatment that is peeling off and paving Horse Corner Road.

Selectman Goulet - None

## **VIII. Other Citizen Comment:**

## **IX. Non- Public Session:**

Selectman Goulet made a motion to enter into non-public session in accordance with RSA 91-A:3 II (b) The hiring of any person as a public employee, seconded by Selectman Gagyí at 8:41pm

Roll Call Vote:

Selectman Gagyí Yes

Selectman Goulet Yes

Selectman Fredrickson Yes

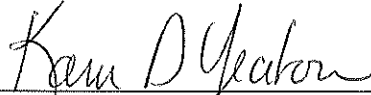
Selectman Yeaton Yes

Selectman Bean Yes

The Board came out of non-public session at 9:15 PM

**X. Adjourn:**

Selectman Goulet made a motion to adjourn at 9:15 PM. Selectman Bean seconded the motion and it was approved unanimously.

A handwritten signature in cursive script, reading "Karen Yeaton", is written over a horizontal line.

Karen Yeaton, Chairman

For more detailed information, the meetings are now taped and can be seen on [www.townhallstreams.com](http://www.townhallstreams.com) click on Pembroke NH and look for the day of the meeting under the month.