

**BOARD OF SELECTMEN
TOWN OF PEMBROKE, NH
November 6, 2017 at 6:30 PM**

Present: Selectman Vincent Greco, Selectman Michael Crockwell, Selectman Sandy Goulet, David Sheldon, Chairperson Tina Courtemanche

Staff: Town Administrator David Jodoin

I. Call to Order:

Chairman Tina Courtemanche called the meeting to order at 6:30pm.

II. Citizen Comment:

Mitchell Harrington-4th Range Road

Mr. Harrington came forward with concerns on the Budget and the Shortfall. He brought forth a copy of the AREA Agreement that was dated having the last revision in 1969. He stated from what he read if the shortfall was due to not charging the area towns correctly we would be able to recoup a little of the money the following school year. Selectman Courtemanche took the copy of the agreement and stated she would bring it to the next budget meeting.

III. Scheduled Meetings:

A. Webelos Pack 270

Area children from Pack 270 were present to observe the Selectman's meeting and ask some questions of the Board Members.

B. Police 2018 Budget Review

Chief Gilman was present to discuss the proposed budget for the 2018 Fiscal Year. New this year is a line item for Criminal Investigations. In the past this money was within the Equipment Supplies and Department Supplies lines. In trying to be more transparent a new line item was created.

Prosecutions are down for the Town. This is due to diversion programs and a brand new attorney for the town. This has been addressed multiple times with the county and hopefully will turn around. In the future the town may have to look at employing a Town Attorney which would cost more money. This is not something that has to be done right now.

C. DPW 2018 Budget

Jim Boisvert was present to discuss the proposed 2018 DPW and General Government Buildings Budget. Under the General Government Buildings there is a reduction in heat costs due to a new heating system in the Perry Eaton Building. There is however an increase in the mowing budget for the cemetery due to the new contract.

The Public Works Department Budget shows an increase in street signs and vehicle maintenance

as it is still unclear if we will have a mechanic to do some of the work in house.

Jim Boisvert posed the question to the Board about the additional \$100,000 in road maintenance funds received from the State of NH and what is going to be done with it. David Jodoin with the Boards approval stated that the funds would be encumbered for upcoming projects.

No additional questions were asked by the Board or from Jim Boisvert.

IV. Old Business:

None

V. New Business:

a. Cemetery Mowing Bids

Selectman Sheldon moved to approve the 2018-2019 Mowing bid contract to Mattice Collins Property Services in the amount of \$22,670.00. Motion seconded by Selectman Greco. Motion passed 5-0.

b. Trust Fund Applications for Payment

Selectman Sheldon moved to request funds from the Trustees of Trust funds the following reimbursements from the Town Building Capital Reserve Fund in the amount of \$16,026 and from the Energy Capital Reserve Fund in the amount of \$1,240. Motion seconded by Selectman Goulet. Motion passed 5-0.

c. Manifest and Abatements:

Selectman Sheldon moved to approve the Manifest and Abatements as presented. Motion seconded by Selectman Goulet. Motion passed 5-0.

d. Minutes 10/2/17 and 10/23/17

Selectman Sheldon moved to approve the minutes from 10/2/17. Motion seconded by Selectman Goulet. Motion passed 3-0 (Selectman Courtemanche and Selectman Sheldon Abstain)

Selectman Greco moved to approve the minutes from 10/23/17. Motion seconded by Selectman Goulet. Motion passed 5-0.

VI. Town Administrators Report:

a. I will be tied up with Northern Pass depositions Tuesday and Wednesday

b. North Pembroke Road project is proceeding the timeline will be determined after the survey. Concerned citizens have been notified via email.

c. Health Insurance

There is an option for Retiree's to purchase into a lower cost Access Blue Plan however the Boards approval is needed to do so.

Selectman Sheldon moved to open the Access Blue Health Insurance Accounts to the Retirees. Motion seconded by Selectman Goulet. Motion passed 5-0.

- d. There are several buildings that have fire alarm systems that do not go to any type of monitoring service. The Town Hall, Perry Easton Building and Public Works Building currently under this umbrella.

The Selectman are looking to the Fire Chief for recommendations. Would also request a spreadsheet with eh pros and cons of each quote/system for the Board to compare.

- e. December Vacation cancelled to assist with the Tax Bill situation. However was wondering if this can be carried over to 2018.

Selectman Greco moved to approve this request. Selectman Goulet seconded the motion. Motion passed 5-0.

VII. Committee Reports:

Selectman Goulet-No Report

Selectman Crockwell-No Report

Selectman Sheldon-No Report

Selectman Greco-No Report

Selectman Courtemanche-Budget Committee met and there were a lot of good questions posed, however there are still no answers.

VIII. General Citizen Comment/Other

Ann Bond wanted to congratulate the Board as the 106 Paving Project was not a nightmare as anticipated.

Motion to enter non public session in accordance with RSA 91-A:3 II (b) Hiring Public Personnel at 8 PM by Selectmen Sheldon, seconded by Selectmen Goulet.

Roll Call

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|-----------------------|-----|
| Chairman Courtemanche | Yes |
| Selectmen Greco | Yes |
| Selectmen Sheldon | Yes |
| Selectmen Crockwell | Yes |
| Selectmen Goulet | Yes |

Motion passed 5-0

The Board re-convened the meeting at 8:29 PM

Motion by selectmen Sheldon, seconded by Selectmen Goulet to appoint Jacob Dandy and Erica Knolhoff to the Recreation Committee. Motion passed 5-0.

Motion to adjourn by Selectmen Goulet at 8:31 PM, seconded by Selectmen Sheldon.

Justine M. Courtemanche, Chairman