

**BOARD OF SELECTMEN
TOWN OF PEMBROKE, NH
October 19, 2022 at 6:30 PM**

Present: Selectman Richard Bean, Selectman Peter Gagyi, Selectman Karen Yeaton, Selectman Rick Frederickson, Selectman Sandy Goulet

Staff: Town Administrator David Jodoin

I. Call to Order:

Chairman Yeaton called the meeting to order at 6:33pm.

II. Citizens Comment:

None

III. Scheduled Meetings:

Public Hearing – Stephen Reeve Building Permit Request 733-749 Hardy Road

Stephen Reeve, homeowner, and Shawn Pieterse, Contractor, met with the Select Board to discuss a waiver for the construction of a barn at 733-749 Hardy Road. Stephen lost his barn when his son moved from across the street to Hopkinton. He would like to construct a barn on his property. He is not looking to live there or have anything in the buildings besides stored items. He is not looking for utilities or connections. He has been to the Zoning Board and Planning Board and the last step in the process is the Board of Selectman.

Selectman Frederickson stated the Planning Board had no issues with the proposal. David shared that since the Planning Board meeting, Fire has discovered a hydrant that is near the property that is not the Town's so the functionality of it is unknown, and they wanted to be sure they could access the property. David asked for the location of the Barn on the property. Shawn explained it will be directly across the street from his son's old barn and will be maybe 150 into the property.

Selectman Bean asked how many acres the property is in total. Stephen answered it is 29 acres with 4.5 acres that is not in current use.

Selectman Goulet shared concerns for the Town's liability if the Fire Department is unable to access the property. Stephen stated he is signing a waiver of liability with his insurance company and the Town.

Selectman Yeaton clarified that Stephen understands that if there is a fire, it is his obligation to manage it and any further damage to abutters is his liability. There may

also be a delayed response from Ambulance and Police if they are called and if there is a major weather event that washes out the road, it is not the Town's responsibility to fix it for his access. Steven answered he understands and accepts the risks.

David asked for him to go out and stake the building for the Code Enforcement Officer. Shawn stated he would.

Selectman Yeaton opened the public hearing at 6:43pm.

VJ Ranfos, DPW Director, stated they need to get a driveway permit.

Selectman Yeaton closed the public hearing at 6:44pm.

Selectman Goulet made a motion to approve the waiver for the building permit to construct a barn at the property located at 733-749 Hardy Road with the following conditions: Mr. Reeve signs the waiver this evening and has the document recorded at his cost at the Merrimack County Registry and pull a driveway permit. Selectman Frederickson seconded the motion. Motion passed 5-0.

Public Hearing Solid Waste Update Fees Chapter 133-3 Town Code

Robert Fanny, Solid Waste Foreman, and Gerry Fleury, Solid Waste Committee, discuss new fees for items brought to the transfer station. The last time rates were reviewed was in 2015. The Solid Waste Committee found several items that were no longer relevant, and prices were no longer in line with what is being charged throughout the state and local area. Robert explained these fees are still lower than surrounding towns since they are not trying make money but to cover costs.

Changes are:

- Tire charge change from \$5 to \$6
- 2 - 20 lb tank or canister was changed to 2 - 30lbs
- Removed 100 lb tank or canister item
- Changed video display less than 18inch diagonal to less than 40 inches
- Video display over 40 inches will now be \$15
- Added category for toilet disposal with \$5 fee
- Construction demo max load charge changed from \$30 to \$50
- Construction demo minimum load charge changed from \$15 to \$25
- Added construction demo trailer load with \$100 fee
- Changed upholstered couch to upholster couch/loveseat (not sectional) with a \$15 fee
- Added a sectional charge of \$25
- Sleeper sofa new rate is \$20
- Added a Wooded and Misc furniture category for \$10

Selectman Yeaton opened the public hearing at 6:55pm

Selectman Frederickson asked if they accept tires with rims. Robert explained residents are required to take the tires off the rims. The facility they send them to does not accept them on. When they are brought in separated, they put the rim in the metal bin and the tire goes in the tire area.

Selectman Yeaton closed the public hearing at 6:56pm

Selectman Goulet made a motion to approve the solid waste fees as presented and into implement t the new fee structure on December 1, 2022. Selectman Gagyí seconded the motion. Motion passed 5-0

DPW – Main Street Update

VJ Ranfos explained the main gas line was not as deep as it should have been so Liberty Gas was contacted to come and look at it. Liberty asked the Town to do whatever they could to not disturb the gas line, but FL Merrill is saying not disturbing the line would affect the integrity of the road. The gas line is an old steel pipe and the line would more than likely get damaged in the construction process. It was ultimately decided that Liberty would fix the line but could not do it this fall. The project has now been put on hold until spring. Turnpike Street to the State Right of Way was done properly and has a base coat of paving down and the curbing should be going in soon. Turnpike to Broadway will be finished next year.

Selectman Frederickson asked if the gas line was put in properly according to the standards at the time. VJ explained there has been some back and forth on that issue because it may have met code back then, but it does not meet code now. Liberty had plenty of notice of the project but never came out to look at it.

Selectman Yeaton asked for the completion percent of the project. VJ answered they are about 25% complete and \$200,000 into the budget.

Selectman Yeaton asked what the timeline would be for next year. VJ answered FL Merrill said they would need 4 weeks after the gas company is done and the gas company said they would be there as soon as the weather allows in the Spring. The end goal is June. The Town Engineer has suggested asking Liberty to pay the cost of the temporary pavement they had to put in for the winter.

DPW Director – Sand and Sweeping Bids

Selectman Goulet made a motion to approve the sand bid with FL Merrill Construction, Inc. in the amount of \$13.67/ton delivered and \$10/ton picked up. Selectman Frederickson seconded the motion. Motion passed 5-0.

Selectman Goulet made a motion to award the sweeping bid to GBD Enterprise LLC in the amount of \$9,300 for 2023, \$9,700 for 2024, and \$9,000 for 2025. Selectman Bean seconded the motion. Motion passed 5-0.

DPW Director – 2023 Budget Presentation

VJ discussed the 2023 budget. There are increases in the General Government Buildings section that are attributed to heating costs by 20%. There is an increase in the repair and maintenance lines at the Safety Center for some interior painting and carpet cleaning. David is hoping to fit interior painting into this year's budget. A berm needs to be built along outside of building around the DPW facility and that is required by the State. It will cost \$7,000.

Cemeteries shows a small increase to maintain the Robert Frost bench area. Selectman Yeaton shared that there is bittersweet taking over and there may be some special stipulations for the treatment of that material.

In the Public Works operational budget, contracted services is up due to contracting out snow removal for sidewalks. Getting to sidewalks quicker has made the residents much happier. His rates have gone up this year compared to last year, but he uses his own equipment and is fully insured.

Gas and fuel lines have increased by 20%. The ability to use the state fuel shed has helped considerably. Sand and salt have significant increases. Salt went from \$72/ton to \$79/ton. The MS4 software costs will now be factored in as a yearly cost going forward.

If the recycling markets remains on the trend it is, the tipping fees from recycling will need to be changed from the projected \$25,000 to \$104,000.

IV. Old Business

None

V. New Business

Recycling

Brian Groshon, Market Area Manager for Casella Waste Management discussed the increase in the cost of disposal for recycling. The value of the material fluctuates with the economic climate. The economic decline is leading to manufacturing facilities not needing recyclable products. The supply has not changed, the demand reduced, and this caused a reduction in value of the commodity. The value is expected to continue to decline. Brian also discussed the issue of landfills filling up.

Selectman Yeaton asked if there are any caps to what the Town will pay. Brian explained the Town will be charged for whatever is sent to the facility and there are no caps.

Selectman Frederickson asked how the fees will look if the recycling program goes away. VJ answered that the Town would be paying \$99/ton which would save around \$30/ton. Recycling is around \$130/ton.

The Board and Brian discussed whether the Town should continue to recycle or move away from the recycling program. Selectman Yeaton has concerns for the Town accepting the risk of the cost and the markets continuing to trend downward leading to higher than anticipated costs for the Town. Brian has concerns that doing away with the recycling program completely based on the current market, could be detrimental if or when the markets turn more favorable, and the Town would need the residents to switch gears again and the re-education that comes with that. Selectman Gagyi has the same concerns for doing away with the program and then trying to go back to it in more favorable markets.

Gerry Fleury suggested giving the Solid Waste the opportunity to learn and weigh in on the subject. The Board agrees to have the committee gather more information and report back.

2023 Assessing Contract – General

Selectman Goulet made a motion to accept the accessing contract with Corcoran Consulting Associates, Inc. in the amount of \$710,000 and to authorize the Town Administrator to sign the documents. Selectman Gagyi seconded the motion. Motion passed 5-0.

2023 Health Medical and Dental Rates – NHMA Contract

Selectman Goulet made a motion to accept the Health, Medical and Dental rates with HealthTrust and authorize the Town Administrator to sign the necessary paperwork. Selectman Frederickson seconded the motion. Motion passed 5-0.

Light Cleaning and Evaluation Report – Main Street

The decorative lights in the Village have not been cleaned or maintained since installed unless there was an issue or bulb out.

Selectman Goulet made a motion to approve the contract with KT&T Distributors, Inc. in the amount of \$2,750. Selectman Bean seconded the motion. Motion passed 5-0.

Annual Request from Women's Club - CITV

Selectman Goulet made a motion to approve the Women's Club 2023 Christmas in the Village request and to authorize the Town Administrator to sign all the necessary documents. Selectman Gagyi seconded the motion. Motion passed 5-0.

Manifests/Abatements

Selectman Goulet made a motion to accept the manifests and abatements as presented. Selectman Frederickson seconded the motion. Motion passed 5-0.

Minutes - 10/5/22

Tabled until next meeting.

VI. Town Administrator Report:

Selectman Goulet made a motion to approve the State of New Hampshire Elections notification. Selectman Frederickson seconded the motion. Motion passed 5-0.

CASA requested \$500 for the 2023 budget. The Board agreed that if they are requesting funds that they can go by the route of a petition.

Meet Me in Suncook Committee requested \$1,000 in the 2023 budget. The Board agreed to fund the 2023 budget.

David met with the billing company for the Tri -Town Ambulance service to figure out what the easiest way to handle the dissolution. In the 2023 Ambulance budget was a line item to save for a new ambulance. Those amounts have been removed which brings down the appropriation for each Town. In the current budget, there are costs for a second ambulance to pick up the calls we were diverting to mutual aid. Allentown wants to cut that out of the budget so they can start offering their services in March 2023. David is requesting the Board send a letter to Allentown moving up the dissolution of the service to December 31, 2024. The Ambulance Board will meet at 3:30pm on November 9th at Town Hall to discuss the issue further.

Selectman Goulet made a motion to appoint Bruce Kudrick to the Water Commissioners. Selectman Gagy seconded the motion. Motion passed 5-0.

VII. Committee Reports:

Selectman Gagy – Budget Committee met to recap the last year and listen to the CIP presentation.

Selectman Yeaton – Conservation met and discussed the new business on 52 Sheep Davis Road. It will be siding manufacturing company. Conservation is concerned for the wells and they are going to ask the Water Commissioners to come in and discuss how it is being managed. They are concerned about the types of developments being allowed over the Aquafer. They also have concerns with the invasive species at Robert Frost Park

Selectman Fredrickson – Planning discussed the Hardy property and the changes for the zoning tables. Recreation met to talk about stage roof donation from Brady Sullivan in the amount of \$20,000. Southern NH Snow Slickers also gave a \$200 donation that the Selectboard will need to accept it.

Selectman Bean – None

Selectman Goulet – None

VIII. Other Citizen Comment:

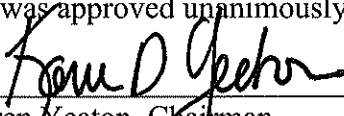
None

IX. Non- Public Session:

None

X. Adjourn:

Selectman Goulet made a motion to adjourn at 8:55 PM. Selectman Frederickson seconded the motion and it was approved unanimously.



Karen Yeaton, Chairman

For more detailed information, the meetings are now taped and can be seen on www.townhallstreams.com click on Pembroke NH and look for the day of the meeting under the month.