

**BOARD OF SELECTMEN  
TOWN OF PEMBROKE, NH  
February 1, 2023 at 6:30 PM**

---

Present: Selectman Karen Yeaton, Selectman Richard Bean, Selectman Peter Gagy, Selectman Rick Frederickson, Selectman Sandy Goulet

Staff: Town Administrator David Jodoin

**I. Call to Order:**

Chairman Yeaton called the meeting to order at 6:31pm.

**II. Citizen Comment**

None

**III. Scheduled Meetings**

David Jodoin explained Warrant Articles 3 & 4 for Town Meeting rescind previously authorized debt the Town did not borrow. Article 3 is for the Broadway Project which has a balance of \$536,000 and Article 4 is for the Pembroke Hill Project which has a balance of \$368,000.

Public Hearing – Bond Recission Broadway Project.

*ARTICLE 3 -To see if the Town will vote to rescind the remaining balance of \$536,000 from the following bond authorization which was previously approved as Article 3 at the March 14, 2011 Town Meeting or take any action relative thereto. (3/5 ballot vote required)*

*To see if the Town will vote to raise and appropriate the sum of \$1,400,000 for the Roadway Improvement and reconstruction project for the following streets; Broadway, Pine, Maple, Prospect and Pleasant, and to authorize the issuance of not more than \$1,400,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon; (2/3 ballot vote required)*

Selectman Yeaton opened the public hearing at 6:33pm

No public present for comment.

Selectman Yeaton closed the public hearing at 6:34pm.

has done some research and notified the mortgage companies. These are delinquent taxes from 2020.

Selectman Goulet asked if this is a cumulative amount that is owed or just for 2020. David answered it is just for 2020.

#### Letter from Fire Chief Concerning Disposition of Property

Chief Gagnon is looking to dispose of old radio equipment through St Jean Auctions. A vehicle is being offered to DPW to use as a sander but if they decline it, it will also be sent to the auctioneer.

Selectman Goulet make a motion to authorize Chief Gagnon to dispose of the items listed on the paperwork submitted. Selectman Gagy seconded the motion. Motion passed 5-0.

#### Manifest/Abatements

Selectman Goulet made a motion to accept the manifests and abatements as presented. Selectman Bean seconded the motion. Motion passed 5-0.

#### Minutes 1/18/23; 1/23/23

Selectman Goulet made a motion to accept the minutes of January 18, 2023 and January 23, 2023 as amended. Selectman Frederickson seconded the motion. Motion passed 5-0.

Selectman Goulet made a motion to accept the non-public minutes of December 7, 2022, December 21, 2022, January 4, 2023, and January 23, 2023 as presented. Selectman Bean seconded the motion. Motion passed 5-0.

### **VI. Town Administrator Report**

Don and Laurie Hill sent in an email stating that they were withdrawing their layout request and have made the decision to submit a petition warrant article for their property on Third Range Road at this year's meeting.

Last year, paving bids were awarded to Advanced Excavating and Paving. They sent an offer saying they would lock in 2022 pricing for all 2023 paving projects in lieu of putting the paving projects out to bid. The Board feels the projects should still be put out to bid in accordance with Town policy.

Dubois and King sent a letter explaining that while they understand there were challenges along the way and that the overages were above the scope of work, they still feel the second level of service workshop should be paid for. The Board asked David to request a formal counteroffer.

## **VII. Committee Reports**

Selectman Yeaton – None

Selectman Fredrickson – Planning Board discussed a plan from 485 4<sup>th</sup> Range Road to re-subdivide the lot. The lot is not on the Class VI portion of the road and was the plan was approved.

Selectman Bean – Roads Committee will be back in session next week.

Selectman Gagyi – Budget Committee met with the School District again. Since the 2<sup>nd</sup> week, Gerry Fleury has been requesting audits and after several weeks of being put off, they eventually sent audits for fiscal years 2018. It came to light that they have not been completing audits. They have discussed a warrant article for the Hills School renovation for next year, but they will not be able to bond without three years of recent audits. It raises the question, if they are not completing audits, is the present budget correct. It is also unclear if this is an SAU wide issue or just Pembroke. Selectman Frederickson asked if it is a state law that they need to be completed every year. David answered it is and NHDRA should have been pushing the issue. In 2022, they established a law where they can be fined \$250/day for late audits. The issue will be on the agenda for the next SAU Executive Committee Meeting. The Committee also voted on the School and Town Warrant Articles. Selectman Gagyi abstained from the total operating budget warrant article for the school. The Board expressed their displeasure with the School Board, Superintendent, and the Business Office for not fulfilling their duties and also concern for the cost to taxpayers to catch up on that many audits. Budget Committee Public Hearing will be held February 3<sup>rd</sup> at 7:00 in the Pembroke Academy Auditorium.

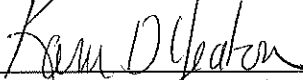
Selectman Goulet – None

## **VIII. Other/Citizen Comment**

None

## **IX. Adjourn**

Selectman Goulet made a motion to adjourn at 7:34 PM. Selectman Bean seconded the motion, and it was approved unanimously.



Karen Yeaton, Chairman

For more detailed information, the meetings are now taped and can be seen on [www.townhallstreams.com](http://www.townhallstreams.com) click on Pembroke NH and look for the day of the meeting under the month.