

**BOARD OF SELECTMEN
TOWN OF PEMBROKE, NH
May 24, 2023 at 6:30 PM**

Present: Selectman Karen Yeaton, Selectman Richard Bean, Selectman Peter Gagyi, Selectman Rick Frederickson

Staff: Town Administrator David Jodoin

Excused: Selectman Sandy Goulet

I. Call to Order:

Chairman Yeaton called the meeting to order at 6:32pm.

II. Citizen Comment

None

III. Scheduled Meetings

Odd Ball Brewing – Outdoor Seating

Tabled until June 7th.

Crack Sealing Bids

Two bids were received for 2023 crack sealing. The Roads Committee is recommending the bid be awarded to Sealcoating Inc.

Selectman Gagyi made a motion to award the crack sealing bid to Sealcoating Inc. for a price of \$1.81/pound. Selectman Frederickson seconded the motion. Motion passed 4-0.

Cemetery Fee Updates

Cemetery Commission is requesting the burial fees be increased to match the increased fees from Dignified Cemetery Services. Since burial fees are part of the Town Code, there will need to be a public hearing. The hearing will be put on the agenda for the June 7, 2023 Selectmen meeting.

2023/24 OHRV Grant

Police Chief Gaskell presented the request to accept the New Hampshire Fish and Game 2023-2024 OHRV grant in the amount of \$2,880. This grant money is used to

patrol the Range Roads on 4-wheelers. The Police Department enforces all of the State Laws and also the Town Ordinances while out there. The officers are paid the detail rate in 4-hour blocks while out there. This is outside of their normal patrol time.

Selectman Frederickson made a motion to authorize Chief Gaskell to enter into the OHRV contract on behalf of the Town of Pembroke and to sign any necessary documents. Selectman Gagyí seconded the motion. Motion passed 4-0.

IV. Old Business

2020 Tax Deeds

There is 1 remaining tax deed. The Welfare Director has spoken with the homeowner to get them on a payment plan in order to be on all taxes by May 2024.

Energy Committee Update

Tabled until June 7th.

V. New Business

Discussion of Dugout Construction

The Board had originally agreed to pay for the materials for the dugout; however, the builder has requested payment for the materials plus a deposit. He has submitted a plan to the Building Inspector. They were reviewed and some requests for changes were made. The Builder submitted his insurance but does not have workers comp. He has to sign a waiver for the Town's insurance company (Primex). Once those two items are completed and approved, he can begin work. In this situation, the Selectman would typically waive the permit fee. Selectman Yeaton would like to see payments to the builder structured around the timeline of the project. David has checks planned to be paid in stages as the project is being completed. If he does well on the dugouts, there is potential for additional work at Memorial Field. The Selectman will discuss waiving the permit fee once all the initial requirements are met.

Email Communication on Broadband Information Request

Carol Miller from the Broadband Mapping Initiative reached out to the Town to release customer data from the NH Emergency Management Division. The map is intended to show holes in broadband coverage throughout the state and country. That data is protected by State RSA's and the Town has to make the request to release it. Selectman Yeaton is very concerned about data protection and releasing that information to a third-party vendor. The Board agreed to not release the data.

Manifest/Abatements

Selectman Bean made a motion to accept the manifests and abatements as presented. Selectman Gagyi seconded the motion. Motion passed 4-0.

Minutes 5/3/23, 5/10/23

Selectman Frederickson made a motion to approve the minutes of May 3, 2023 as presented. Selectman Bean seconded the motion. Motion passed 4-0.

Selectman Frederickson made a motion to approve the minutes of May 10, 2023 as presented. Selectman Bean seconded the motion. Motion passed 4-0.

VI. Town Administrator Report

Selectman Bean made a motion to re-appoint Jeffrey Cyr, Robert Farley, Tyrel Lemoine, Brian Lemoine, Chester Martel, Robert Martin, Erik Paulsen, Charles Schmidt, Annette Alley, and Chief Gagnon as 2024 Forest and Land Deputy Wardens and to authorize the Town Administrator to sign the necessary documents. Selectman Gagyi seconded the motion. The motion passed 4-0.

Chief Gagnon requests the renewal of the Federal Excess Property Program Cooperative Agreement. The National Guard contacted the Fire Department about a free enclosed trailer located in Pennsylvania. The trailer is in good condition, 14x6, and would allow them to load their UTV and also store forestry equipment. They would need to do a little work to convert it for their specific needs, but those costs are expected to be well under \$1,000. The cost of a new trailer is \$12,000.

Selectman Frederickson made a motion to authorize the Town Administrator to sign on behalf of the Town the Forest Protection Federal Excess Property Program Cooperative Agreement. Selectman Frederickson seconded the motion. Motion passed 4-0.

Selectman Bean made a motion to authorize the Town Administrator to sign the Forest Protection Federal Excess Property Program Cooperative Agreement for the 5-ton military tanker. Selectman Gagyi seconded the motion. Motion passed 4-0.

Tax bills are in the mail this week.

Sansoucy Associates sent a letter notifying the Town that Eversource is taking ownership of the utility poles from Consolidated Communications.

Water Department implemented water restrictions on outdoor irrigation systems.

Public Utilities Commission approved the Pembroke Power Aggregation Plan.

VII. Committee Reports

Selectman Yeaton – None

Selectman Fredrickson – Energy discussed next steps. Planning met to approve the plan for 3 Glass Street. New owners want to renovate for storage in the basement, retail space, and a possible café space. Recreation is working on their CIP plan.

Selectman Bean – None

Selectman Gagyi – None

VIII. Other/Citizen Comment

None

IX. Non-Public

Selectman Bean made a motion to enter into non-public session in accordance with RSA 91-A:3 II (b), seconded by Selectman Gagyi at 7:42pm

Roll Call Vote:

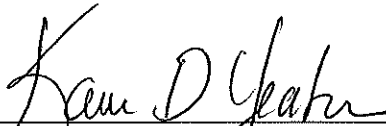
Selectman Gagyi	Yes
Selectman Frederickson	Yes
Selectman Bean	Yes
Selectman Yeaton	Yes

The Board came out of non-public session at 8:20 PM

Motion by Selectmen Frederickson, seconded by Selectman Bean to allow Chief Gaskell to make a conditional offer for a police officer. Motion passed 4-0.

X. Adjourn

Selectman Bean made a motion to adjourn at 8:21 PM. Selectman Frederickson seconded the motion, and it was approved unanimously.



Karen Yeaton, Chairman

For more detailed information, the meetings are now taped and can be seen on www.townhallstreams.com click on Pembroke NH and look for the day of the meeting under the month.