

**BOARD OF SELECTMEN
TOWN OF PEMBROKE, NH
June 28, 2023 at 6:30 PM**

Present: Selectman Karen Yeaton, Selectman Peter Gagy, Selectman Sandy Goulet, Selectman Richard Bean

Staff: Town Administrator David Jodoin

Excused: Selectman Rick Frederickson

I. Call to Order:

Chairman Yeaton called the meeting to order at 6:30pm.

II. Citizens Comment

Selectman Goulet made a motion to accept the manifests and abatements as presented. Selectman Frederickson seconded the motion. Motion passed 5-0.

III. Scheduled Meetings

Oddball Brewing

Chris Glen, Owner of Oddball Brewing, spoke with Sewer Department and they are worried about adding seats, expanding business hours, and brewing more. This is becoming a concern for the future of Oddball remaining in Pembroke. The concerns are shared by the Board. David Jodoin shared the lawyer has looked over the issue of the road but the issues date back to the 1920's making it very complex. He has not come to a final decision yet. He should have completed his review by the next regularly scheduled Selectmen's meeting on July 5th. Selectman Gagy asked if they have approached the Liquor Commission yet. Chris answered he cannot until the Selectman make a decision and the land rights are sorted out. The owner of 10 Glass Street is on board with the proposal if it is determined the property is his. This item will be put on the agenda for July 5th.

Asset Management Software

VJ Ranfos, Director of Public Works, discussed the Asset Management Software purchase. This software will be the organizational piece of the Asset Inventory that was completed last year. This project started with software strictly for stormwater but it was discovered the fleet software is outdated and needed to be upgraded so they are looking to combine. There are set up funds in this year's budget to purchase the software but not for the yearly subscription cost for support service and maintenance. The contract has a 3% escalator until it expires in 2028. This software will allow

them to easily track work orders as well as money and time spent on any asset. KV Partners will assist in getting all the data uploaded from the Asset Inventory to the software. The tablets needed for the employees in the field and the funds for KV Partners are being drawn from the \$100,000 ARPA grant.

Selectman Goulet made a motion to enter into a contract with Brightly Software Inc. in the amount \$4,382.97. Selectman Gagyí seconded the motion. Motion passed 3-0.

Chief Gaskell – Acceptance of grant in accordance with RSA 31:95-b III (b)

Selectman Goulet made a motion to appoint Scott Pihl as a Police Officer for the Town of Pembroke starting July 1, 2023. Selectman Gagyí seconded the motion. Motion passed 3-0.

Associated Grocers of New England submitted an application to the Asis Foundation for a grant on behalf of the Town. The \$4,000 grant may be used as needed to support an ongoing public-private partnership.

Selectman Goulet made a motion to accept the \$4,000 grant from the Asis Foundation in accordance with RSA 31:95-b III. Selectman Gagyí seconded the motion. Motion passed 3-0.

Selectmen Bean returned to the meeting.

Officer St. Jacques – K-9 Presentation

Officer Michael St. Jacques presented a request to continue the K9 program and purchase a new K9. Officer St. Jacques explained the benefits of having a police response that allows them to find missing persons quicker, find suspects on the run, find evidence in dense wooded areas, and thorough drug searches.

Selectman Goulet asked how often did they use the canine in the past. Officer St. Jacques answered it's not a high number, less than 10 and some of them where mutual aid calls. Even though the dog has not been called for, there has been instances where having the dog would have made the process quicker such as clearing large buildings.

Officer St. Jacques would like to bring the dog to community events to help foster a positive bond with the community. There is a fundraising goal they will be working towards in order to purchase the dog. The Department is looking to revamp merchandise and sell, host an event at Kimballs Cavern, challenge coins, and beard fundraisers

Selectman Yeaton asked what the timeline for purchase and training would be. Officer St. Jacques answered there is a 12-week training the second week of September that he would like to attend. The cost is \$2,000. Chief Gaskell explained

there is an established fund that has funds in it that has enough to purchase the dog. The dog costs around \$8,500. The outside kennel needed will be around \$1,000. Officer St. Jacques has a possible donation for that. Vet and Food will also be donations. Selectman Yeaton would like them to look at other vendors in order to receive the best cost for the dog.

Selectman Goulet asked if Prospect K9 will help him find a dog that matches him as the handler if what they have isn't a fit. Officer St. Jacques said they would.

The Selectman are in support of the K9 Program and the letter soliciting donations.

IV. Old Business

None

V. New Business

Large Gathering Permit Amoskeag Rowing Club

Annual request from Amoskeag Rowing Club for the annual Regatta. This year, the set-up date is October 14th from 7am-4pm with the Regatta on October 15th. The Town has received the filing fee and certificate of insurance

Selectman Goulet made a motion to approve the large gathering ordinance from Amoskeag Rowing Club. Selectman Gagyi seconded the motion. Motion passed 4-0.

Manifest/Abatements

Selectman Goulet made a motion to accept the manifests and abatements as presented. Selectman Gagyi seconded the motion. Motion passed 4-0.

Minutes 6/7/23;6/14/23

Selectman Goulet made a motion to accept the minutes of June 7, 2023 as presented. Selectman Bean seconded the motion. Motion passed 4-0.

Selectman Goulet made a motion to accept the minutes of June 14, 2023 as presented. Selectman Bean seconded the motion. Motion passed 3-0. Selectman Goulet abstained.

VI. Town Administrator Report

The Board reviewed the annual Listing of delinquent dog registrations. The Town Clerk has already sent out notices and the next step is the Police Department issue summons.

Selectman Goulet made a motion to accepts the delinquent dog list and forward it to the Police Department for collection. Selectman Gagyí seconded the motion. Motion passed 4-0.

Selectman were invited to walk in the Old Home Day parade on August 26th.

The Selectman were invited the Merrimack County Bicentennial Anniversary at the Merrimack County Complex on September 30th.

The letter from Brian Mrazik was forwarded to all the departments for input.

The New Hampshire Department of Revenue sent the Community Action Report showing the Town's median ratio is at 65.6% which is the result of the market appreciation since the last revaluation. Per RSA 75:8-a, the next required revaluation for the town is 2024. Selectman Gagyí thinks the town should set an automatic threshold that triggers a statistical revaluation.

Selectman Goulet made a motion to authorize the Town Administrator to sign the temporary access permanent stonewall agreement with Eversource and the residents at 109 North Pembroke Road. Selectman Gagyí seconded the motion. Motion passed 4-0.

Solid Waste is meeting July 18th at 6:30 at Town Hall to discuss possible funding for an electric replacement packer and to review the recycling costs and any forward cost projections.

Selectman Goulet made a motion to appoint Erin Insley to the Conservation Commission. Selectman Gagyí seconded the motion. Motion passed 4-0.

Recreation Commission hired someone to work on the dugouts at Memorial Park and there have been some issues. The commission would like to give him the opportunity to correct the issues. David is suggesting that the stage roof be put out to bid.

VII. Committee Reports

Selectman Gagyí – Attended the CPCNH Risk Management and Finance Committee rate setting meeting. So far, the pricing has come in lower than Eversource.

Selectman Bean – None

Selectman Goulet – None

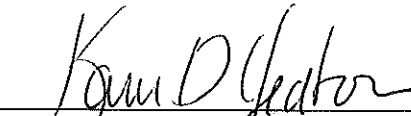
Selectman Yeaton – Conservation is doing a survey of the Beck property to determine the property line so they can down some trees. Someone is looking to use biosolids on the Hillman Property.

VIII. Other/Citizen Comment

None

IX. Adjourn

Selectman Goulet made a motion to adjourn at 9:00 PM. Selectman Gagyi seconded the motion, and it was approved unanimously.



Karen Yeaton, Chairman

For more detailed information, the meetings are now taped and can be seen on www.townhallstreams.com click on Pembroke NH and look for the day of the meeting under the month.