

**BOARD OF SELECTMEN
TOWN OF PEMBROKE, NH
July 19, 2023 at 6:30 PM**

Present: Selectman Karen Yeaton, Selectman Richard Bean, Selectman Peter Gagy, Selectman Rick Frederickson, Selectman Sandy Goulet

Staff: Town Administrator David Jodoin

I. Call to Order:

Chairman Yeaton called the meeting to order at 6:33pm.

II. Citizen Comment

None

III. Scheduled Meetings

Christopher Bennet – Request to do work on a Class VI Roadway at 411-427 Seventh Range Road

Christopher Bennet recently purchased 411-427 Seventh Range Road and is seeking access to the property. The property will be used recreationally and not for a homestead. Christopher engaged McGillis Enterprises to look at the road and see what it would take to make it drive able. They advised there would need to be some brush cleared, 30yards of fill put in, and removal of some stumps. It would be for approximately 1,100 feet of the road.

Selectman Goulet asked if the company had checked with DES to see if anything is needed. Christopher stated he is unsure if the company did. Selectman Goulet asked if he has spoken with Town Emergency Services. David answered that he did. Fire did not have any comments. The Police Department drove out there from all directions and the road is rough traveling with serious washout along 7th Range. A cruiser and ambulance will not make it but a fire forestry truck would likely be able to. They can make it on foot and with 4-wheelers. This will cause a delay in response. DPW is in favor of the repairs being proposed provided the repairs are done properly. There is a culvert installation as part of the plan and that will require a permit from DES which will likely require engineered plans. All at the landowner's expense. The landowner would need to set up a contract with the Town Engineer to ensure that it done properly. David explained when other homeowners have done work on the road, they were required to have a reclamation bond in case the work was never completed. Legal suggested having this homeowner do the same. Selectman Goulet asked how much the previous bond was for. David explained it was much

higher than Christopher would need because that landowner had a much larger scope of work. The Engineer sets the bond amount from the engineered design plans.

Selectman Yeaton clarified the paved portion of road is town maintained. David answered it is but the Town would not be accepting responsibility for this new portion of the road. Selectman Yeaton would like to see the detailed plans to be sure everything is done correctly and on file.

David suggested having Mike Vignale the Town engineer look at the project and give a quote and some guidance. He can also give input on the reclamation bond.

Selectman Gagyí took a drive to look at the property and the road does drop off at the end and someone has put stones to stop erosion. Selectman Gagyí is concerned that the abutters may have issues with the culvert directing water to their property. The solution may be to have a culvert that runs down the side of the road so the water travels in the easement as opposed to on someone's property across the street.

Christopher will work with the engineers and David on the next steps.

IV. Old Business

David shared the lawyer has looked at the amended Cost Sharing Agreement with CPCNH and stated it is fine to move forward with.

Selectman Frederickson made a motion to approve the amendments to the Community Power Coalition of New Hampshire Joint Powers Agreement and to authorize the Town Administrator to sign the agreement. Selectman Yeaton seconded the motion. Motion passed 3-1. Selectmen Goulet voted no and Selectman Gagyí abstained.

Selectman Frederickson made a motion to authorize the Town Administrator to sign the Cost Sharing Agreement. Selectman Yeaton seconded the motion. Motion passed 3-1. Selectmen Goulet voted no and Selectman Gagyí abstained.

V. New Business

Manifest/Abatements

Selectman Goulet made a motion to accept the manifests and abatements as presented. Selectman Gagyí seconded the motion. Motion passed 5-0.

Minutes - 7/5/23, 7/13/23

Selectman Goulet made a motion to accept the minutes of July 5, 2023 and July 13, 2023 as amended. Selectman Gagyí seconded the motion. Motion passed 5-0.

VI. Town Administrator Report

David thanked VJ and his crew for the brush work on Borough Road.

DPW lost an employee and they may have to look at listing the job as a laborer and helping the employee get their CDL to attract candidates.

More requests for caution signs for horses have come in to DPW. VJ has ordered signs for Fourth Range and will order more signs for Dearborn.

A request for a liquor license was sent to the Liquor Commissioner for the restaurant at the Golf Course. The discretionary easement was disturbed by the new clubhouse. The lawyer is looking at the penalties and will work with the assessors.

Brian Christianson sent over the Comcast Agreement.

Steven Whitley (Town Lawyer) made the Board updates to the Class VI Roadway policy. That will be in the next packet.

VII. Committee Reports

Selectman Yeaton – Conservation met with Anthony Drouin who came in to discuss management of PFAS contamination and biosolids. The Hillman Property is currently in conservation, but someone has been contacted to farm it and they wanted to put down biosolids. That required permission from Conservation as it will require a permit to do so. The concern is the level of PFAS in the biosolids.

Selectman Fredrickson – Recreation discussed the CIP 5-year plan. There is a plan to get more cameras at the Park that are Wi-Fi and connected to an existing system. Looking to see something put in that can be connected to the Police Department for live and recorded view. The cameras being purchased right now will work with that sort of system. A major issue is the lack of Wi-Fi at the Park. Recreation also discussed consulting with an outside company to clear away brush from the river's edge.

Selectman Bean – None

Selectman Gagy – None

Selectman Goulet – Solid Waste discussed the cost of recycling and trash. Bob Fanny discussed a new electric truck. There is a grant available from DES for 95% of the cost. The grant is from the Volkswagen emissions lawsuit. This will also cover a charging port. We would be the first in the State to have this type of truck. It would be used in the DPW yard but could be used in an emergency. There are concerns of the funding falling through at the State level. This will be discussed further at CIP.

VIII. Other/Citizen Comment

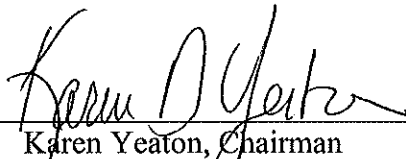
None

IX. Non-Public

None

X. Adjourn

Selectman Goulet made a motion to adjourn at 7:50 PM. Selectman Frederickson seconded the motion, and it was approved unanimously.


A handwritten signature in black ink, appearing to read "Karen Yeaton", is written over a horizontal line.

Karen Yeaton, Chairman

For more detailed information, the meetings are now taped and can be seen on www.townhallstreams.com click on Pembroke NH and look for the day of the meeting under the month.