

**BOARD OF SELECTMEN
TOWN OF PEMBROKE, NH
November 15, 2023 at 6:30 PM**

Present: Selectman Karen Yeaton, Selectman Peter Gagy, Selectman Richard Bean, Selectman Sandy Goulet, Selectman Frederickson

Staff: Town Administrator David Jodoin

I. Call to Order:

Chairman Yeaton called the meeting to order at 6:30pm.

II. Non-Public Meeting

Selectman Goulet made a motion to enter into non-public session in accordance with RSA 91-A: 3 II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the requests shall be granted, seconded by Selectman Frederickson 6:31 pm

Roll Call Vote:

Chairman Yeaton	Yes
Selectman Goulet	Yes
Selectman Bean	Yes
Selectman Gagy	Yes
Selectman Frederickson	Yes

The Board came out of non-public session at 7:00 PM

Selectman Goulet made a motion to enter into non-public session in accordance with RSA 91-A: 3 II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the requests shall be granted, seconded by Selectman Frederickson 7:01 pm

Roll Call Vote:

Chairman Yeaton	Yes
Selectman Goulet	Yes
Selectman Bean	Yes
Selectman Gagy	Yes

Selectman Frederickson Yes

The Board came out of Non-public session at 8:00 PM

Selectman Goulet made a motion to enter into non-public session in accordance with RSA 91-A: 3 II (b) Hiring, seconded by Selectman Frederickson 8:01PM

Roll Call Vote:

Chairman Yeaton	Yes
Selectman Goulet	Yes
Selectman Bean	Yes
Selectman Gagy	Yes
Selectman Frederickson	Yes

The Board came out of non-public session at 8:20 PM

III. Scheduled Meetings

None

IV. Old Business

None

V. New Business

Acceptance of Recreation Donation in Accordance with RSA 31:95-III (b)

Selectman Goulet made a motion to accept the donation from the Amoskeag Rowing Club in the amount of \$1,000 in accordance with RSA 31:95 III (b). Selectman Bean seconded the motion. Motion passed 5-0.

Approve Assessing Contracts Cycled Inspections and Revaluation

Selectman Goulet made a motion to approve the contract and to authorize the Town Administrator to sign all necessary documents. Selectman Frederickson seconded the motion. Motion passed 5-0.

Requests for trust fund reimbursements

The trust fund requests are as follows; transfer \$8,735.65 from the Town Building Fund for Sewer Line and Generator Repair, \$6,568.42 from the Police Small Equipment Fund for AED's, \$362,414.29 from the Fire Small Equipment Fund for Air Packs and a Compressor, \$9,225 from the Cemetery Improvement Fund for Pembroke Hill Paving, \$18,371.10 from the Recreation Fund for Dugouts/Soccer

Roof, \$407,541.50 from the Town Equipment Fund for a Chipper, 6-Wheel, and the Balance of a 10-Wheeler from 2022, \$69,631.19 from the Police Cruiser Fund for the balance of a cruiser from 2022 and a new cruiser, and \$18,173.76 from the Property Revaluation Fund for revaluation work for a total of \$990,660.91 to the General Fund.

Selectman Goulet made a motion to accept the trust fund reimbursements. Selectman Gagyí seconded the motion. Motion passed 5-0.

Manifest/Abatements

Selectman Goulet made a motion to accept the manifests and abatements as presented. Selectman Gagyí seconded the motion. Motion passed 5-0.

Minutes 11/1/23

Selectman Goulet made a motion to approve the minutes of November 1, 2023 as presented. Selectman Frederickson seconded the motion. Motion passed 4-0. Selectman Goulet abstained.

VI. Town Administrator Report

NH House Bill 2 gave additional funds from the highway block grant. Pembroke will receive \$47,453.26 that will need to be formally accepted at the next meeting.

Mary Ann Ricciotti has submitted for retirement effective February 15, 2024 after 30 years of service. The Chief has requested a 2.5% merit increase based on her most recent review. Selectman Goulet made a motion to approve the 2.5% increase and for it to be a lump sum payment. Selectman Gagyí seconded the motion. Motion passed 5-0.

Selectman Goulet made a motion to approve a 2.5% merit increase for Adam Mendoza. Selectman Frederickson seconded the motion. Motion passed 5-0.

Selectman Goulet made a motion to approve a stipend for the Department of Public Works employees due to being down three employees who normally plow. The stipend will be paid in two installments, one this year and one in April after plowing season is done, Selectmen Frederickson seconded the motion. Motion passed 5-0.

VII. Committee Reports

Selectman Yeaton – None

Selectman Bean – None

Selectman Gagyi – Budget discussed the library budget. They are looking to increase the hours of the children's librarian and to also add a part time position to help with shortages in staffing. Gerry discussed the SAU budget and his concerns that he still has not received the most recent audited financial statements. Tomorrow night they will discuss Fire and Ambulance.

Selectman Frederickson – Planning met with Steven Whitley regarding some proposed zoning changes to define what a single-family home is. The sober living facility would not be effected by any future zoning changes. They also discussed warrant articles for the upcoming year.

Selectman Goulet - None

VIII. Other/Citizen Comment

None

IX. Adjourn

Selectman Goulet made a motion to adjourn at 8:46 PM. Selectman Bean seconded the motion, and it was approved unanimously.

Karen Yeaton, Chairman

For more detailed information, the meetings are now taped and can be seen on www.townhallstreams.com click on Pembroke NH and look for the day of the meeting under the month.