

**BOARD OF SELECTMEN
TOWN OF PEMBROKE, NH
February 7, 2024 at 6:30 PM**

Present: Selectman Peter Gagy, Selectman Richard Bean, Selectman Rick Frederickson,
Selectman Sandy Goulet

Staff: Town Administrator David Jodoin

Excused: Selectman Karen Yeaton

I. Call to Order:

Vice-Chairman Goulet called the meeting to order at 6:30pm.

II. Citizens Comment

None

III. Scheduled Meetings

Public Hearing – Proposed Memorial Park Bond through State of NH DES

Selectman Goulet opened the public hearing at 6:30.

Selectman Goulet explained the grant is for \$152,000 with principal forgiveness of \$110,400. This will be a ballot vote requiring 3/5 majority to pass but a public hearing must be held prior to March Town Meeting.

Gerry Fleury, 21 Kimball Street, is in favor of the warrant article as Memorial Park is a valuable asset to the Town of Pembroke.

Selectman Frederickson is also in favor of this warrant article to protect against erosion at Memorial Park.

Selectman Goulet closed the public hearing at 6:32

IV. Old Business

None

V. New Business

VJ Ranfos Public Works Director

There is a 6-unit townhouse complex being constructed at 11 Kimball Street. At a preconstruction meeting with the previous owners, they were made aware of some drainage on the property. The survey maps didn't show any but people who had knowledge of the area confirmed it was there. When the digging for the foundation began, they found a 10-inch clay drainage culvert that runs down the middle of where the foundation will be. The owners went to the Roads Committee for suggestions and Roads suggested cameraing the pipe to see if there is anything connected and then make a plan to move/repair/replace it. Selectman Frederickson asked why it would be the Town's responsibility to move it. Paul Valley, excavation contractor for the property, answered there is no easement for it to be on the property. Selectman Gagy asked if this is similar to the pipe at the old village school. VJ answered it is similar. They need authorization from the Selectmen to move forward with cameraing the lines. There is a quote from Eastern Pipe Services for a full day at \$1,850 or a half day for \$1,250. They do not know how long it will take since they are unsure what is down there.

Selectman Goulet made a motion to authorize VJ Ranfos, Public Works Director, to hire Eastern Pipe Service for the day. Selectman Gagy seconded the motion. Motion passed 4-0.

Solid Waste Discussion Re: Electric Trash Truck

Gerry Fleury, Chair of Solid Waste Advisory, shared the Committee met January 30, 2024 to discuss the new electric trash truck in Warrant Article 4. The Committee has concerns the grant will \$684,970 but the cost of the truck is higher. There has to be amendments to the warrant article to identify the source of the additional funding. There has also been concern over the timeframe of the project since the vehicle has to be purchased before the Town can apply for reimbursement. The current cost of the truck is \$765,768. \$80,998 will need to come from the Equipment Capital Reserve to make up the difference. This could delay other items currently in the CIP for that capital reserve. The warrant article needs to allow for extra funds to come from the capital reserve in case the truck costs rise a little more.

Pennti Aalto, Bachelder Road, if we do not do this, we will be buying another truck in the near future which will cost around a half million and be diesel.

Selectman Goulet made a motion to see if the Town will raise and appropriate the sum of \$730,402 to purchase a new EV refuse truck and accessories and to further authorize the transfer of a sum not to exceed \$100,000 from the Town Equipment Capital Reserve Fund to cover the Town's cost of 5%. The Town of Pembroke has applied for a grant from the State of NH DES which will provide approximately 95% of the total cost. These funds are being made available by the grant that was obtained by the State from the Volkswagen Environmental mitigation trust fund/Granite State Clean Fleets. This warrant article is contingent upon receiving funding from the state. Selectman Frederickson seconded the motion. Motion passed 4-0.

Application for payment Trustees of Trust Funds

Selectman Goulet made a motion to approve the application for payment from the Trustee of Trust Funds in the amount of \$30,462.27 and to use the funds from the Town Building Capital Reserve Fund. Selectman Frederickson seconded the motion. Motion passed 4-0.

Manifest/Abatements

Selectman Goulet made a motion to accept the manifest and abatements as presented. Selectman Frederickson seconded the motion. Motion passed 4-0.

Minutes 1/17/24

Selectman Goulet made a motion to approve the minutes of January 17, 2024 as presented. Selectman Gagy seconded the motion. Motion passed 4-0.

VI. Town Administrator Report

The Inter-Municipal Agreement with Allentown for sewer capacity was sent off to the Attorney General and you have their letter in your packet. Selectmen Goulet requested a copy in the agreement.

NHDES sludge permit on the Hillman Conservation area was determined to be complete and will proceed with 30-day public comment period.

Selectman Goulet made a motion to authorize the Town Administrator to sign the 2024 Tax Map maintenance proposal with Cartographics. Selectman Frederickson seconded the motion. Motion passed 4-0.

Selectman Goulet made a motion to authorize the Board of Selectmen to sign the utility abatement contract with George Sansoucy. Selectman Bean seconded the motion. Motion passed 4-0.

NHDRA sent a letter determining that as of 4/1/23, the Town of Pembroke ratio is 66.2%.

The Town received a letter from the Liquor Commission regarding the application from Pembroke City Limits LLC for a restaurant beverage/wine license.

A Notice of trespass and infringement of constitutional voting rights and malfeasance of public office. The letter was received prior to elections regarding voting machines. RSA 656:40 that covers them using the ballots.

MaryAnn Ricciotti's retirement party is next Friday February 16th at the Safety Center.

VII. Committee Reports

Selectman Bean – None

Selectman Gagyi – Budget discussed the School Budget and decided to cut \$300,000. Some members wanted a larger cut.

Selectman Frederickson – Planning Board held a public hearing for NE Flower Farms housing project. NE Flower Farms had a thorough presentation and answered all the questions asked of them. There were abutters stating they were not notified when this project was brought to the ZBA. They are looking into whether or not everyone was notified legally. It was continued to February 27th. Pembroke City Limits application was approved. They still have some steps to complete. Lot Line adjustment on Buck Street.

Selectman Goulet – None

VIII. Other/Citizen Comment

None

IX. Adjourn

Selectman Goulet made a motion to adjourn at 7:28 PM. Selectman Bean seconded the motion, and it was approved unanimously.

Sandy Goulet, Vice Chairman

For more detailed information, the meetings are now taped and can be seen on www.townhallstreams.com click on Pembroke NH and look for the day of the meeting under the month.