

**BOARD OF SELECTMEN
TOWN OF PEMBROKE, NH
October 16, 2017 at 6:30 PM**

Present: Selectman Vincent Greco, Selectman Sandy Goulet, Selectman David Sheldon (late),
Chairperson Tina Courtemanche

Excused: Selectmen Crockwell

Staff: Town Administrator David Jodoin

I. Call to Order:

Chairman Tina Courtemanche called the meeting to order at 6:30pm.

II. Citizen Comment:

III. Scheduled Meetings:

a. Robert and Simone Bouley

Mr. and Mrs. Bouley were present to discuss their concerns with the current Sewer Problems at their house. Mr. Bouley discussed the costs that have been associated with trying to fix this issue in addition to the problems with the neighbors placing no trespassing signs on the easement. They are willing to pay for the pipe to the T if it is the same contractor that does the whole job to ensure he won't endure extra expenses

b. Pembroke Sewer Commission-Lindy St Sewer Problem

Dan Driscoll, Harold Thompson and Paulette Malo was present to discuss the Lindy St Project from the Sewer Department.

Michael and Cassandra Severance 16 Lindy St were present to discuss the letter received. They stated that they called several times and did not receive a call back. They have concerns with the letter and potential for charges if not fixed. They are requesting a letter stating they are all set and not part of the problem.

Andrea Bushee and Christopher Belanger

We have an easement on property attached to the deed. The problem lies that they feel the line is the responsibility of the Bouley's per the deed. They do not want to be attached to the line anymore however as of right now there is not an option. Andrea would like to know what the options are at this point.

Per Selectman Greco (Health Officer as well) they would need to alleviate the Health Hazard. The cost of this would have to be at the owner's expense however after that it may be a civil matter to reclaim some of the money. Therefore they will fix from the T down and seek remedies elsewhere.

IV. Old Business:

None

V. New Business:

- a. Safe Routes to School Sign Off

Action: Selectman Greco made a motion to authorize the chairman to sign the certificate of final completion for the Safe Routes to School Project. Motion seconded by Selectman Goulet.
Motion passed 4-0

- b. Forest Fire Wardens Form-Was only signed on one side last week. Board finalized signatures.
- c. Change Order #8 – Loop Road

Selectman Greco moved to allow David Jodoin to sign the change order of behalf of the board.
Motion seconded by Selectman Goulet. Motion passed 4-0

- d. Salary Review-Next Meeting
- e. Budget Reviews

Smaller Budgets reviewed with the Selectman
Elected Officials, Administration, Town Clerk, Elections, Financial Administration, Budget Committee, Assessing, Planning and Land Use-Large Increase due to potential for increase in insurance. Zoning, Health Administration, Welfare Administration, Memorial Day, Old Home Day, Christmas in Village.

Discussion in CIP Requests-review of all requests

- f. Manifest and Abatements:

Action: Selectman Sheldon moved to approve the manifest and abatements as presented. Motion seconded by Selectman Goulet. Motion passed 4-0

- g. Minutes 10/2/17
Tabled to the next meeting

VI. Town Administrators Report:

- Thank you letters from Old Home Day and Pembroke Women's Club
- Comcast Agreement-Will have representative come to a upcoming meeting

VII. Committee Reports:

Selectman Goulet-Master Plan meeting on October 28th at Pembroke Hill, Ordinance Work
Selectman Sheldon-No Report
Selectman Greco-Roads met with Robinson/Flagg Rd Property

Selectman Courtemanche- No Report

VIII. General Citizen Comment/Other

None

Motion was made by Selectmen Greco, seconded by Selectmen Sheldon to enter non public session at 8:15 pm in accordance with *RSA 91-A:3 II (c) Matters of which, if discussed in public, would likely effect the reputation of any person, other than a members of the public body itself, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver fee, fine or other levy, if based on inability to pay or poverty of the applicant.*

Roll Call Vote

Chairman Courtemanche	Yes
Selectmen Greco	Yes
Selectmen Sheldon	Yes
Selectmen Goulet	Yes

The Board came out of non public session at 8:22 PM

Motion by Selectmen Sheldon to adjourn at 8:23 PM seconded by Selectmen Goulet.

Vote 4-0

Justine M. Courtemanche