

MINUTES
BOARD OF SELECTMEN
TOWN OF PEMBROKE, NH
June 5, 2017 at 6:30 PM

Present: Chairman Tina Courtemanche, Selectman Vincent Greco, Selectman David Sheldon,
Selectman Sandy Goulet

Excused: Selectman Michael Crockwell

Staff: Town Administrator David Jodoin

I. Call to Order:

Chairman Tina Courtemanche called the meeting to order at 6:30pm.

II. Citizens Comments:

None

III. Scheduled Meetings:

a. RSA 91-A:2 I (b) Consultation with Legal Counsel

Motion by Selectmen Sheldon to enter non public session in accordance with RSA 91-A:2 I (b),
seconded by Selectmen Greco.

Roll Call Vote;

Chairman Courtemanche	Yes
Selectmen Greco	Yes
Selectmen Sheldon	Yes
Selectmen Goulet	Yes

The Board came out of non public session at 7:09 PM

b. RSA 91-A:3 II (b) The hiring of any person as a public employee

Motion by Selectmen Sheldon to enter non public session in accordance with RSA 91-A:3 II (b),
seconded by Selectmen Greco.

Roll Call Vote;

Chairman Courtemanche	Yes
Selectmen Greco	Yes
Selectmen Sheldon	Yes
Selectmen Goulet	Yes

The Board came out of non public session at 7:23 PM.

Action: Selectman Goulet moved to hire Taylor Caron as the new Police Officer at the rate of \$17.97 per hour. Motion seconded by Selectman Greco. Motion passed 4-0.

c. Chief Gilman-OHRV Grant

Action: Selectman Sheldon moved to have the Board of Selectman vote to grant signatory authority to Chief Dwayne Gilman to enter into the contract for the 2017/2018 OHRV Grant. Motion seconded by Selectman Greco. Motion passed 4-0.

d. Jim Boisvert Public Works-Backhoe bid

Action: Selectman Sheldon moved to authorize the Public Works Director to purchase the backhoe from Beauregard equipment for the amount of \$92,700 which includes a trade in of the old machine. Motion seconded by Selectman Goulet. Motion passed 4-0.

IV. Old Business:

a. 2017/2018 Snow Policy and Winter Parking Ban

A suggestion was made to put into place a Winter Parking Ban again although not as long as previous years. The suggestion of January 1 to March 31 allowing for the majority of the snow season to be covered. Chief Gilman stated if this was approved the Police Department would start handing out reminder cards starting at the beginning of December. These reminders would also be handed out at the Transfer Station in the month of December.

This will need Town Approval; Public Hearing to be scheduled.

While Chief Gilman and Jim Boisvert were present Selectman Courtemanche questioned what the snow removal policy is for 4 Union St as received feedback from current tenants that in the winter there are parking issues. The current route has the lot being cleared between parked cars and at entrances in the beginning of the storm. Then the rest cleanup occurring with the other parking lot cleanup/removal. This will be evaluated closer to the season.

Selectman Courtemanche has an additional concern from a resident stating that the cemeteries were not mowed for Memorial Day. Jim Boisvert stated that he and an additional worker check all of the cemeteries prior to the Holiday and all were done.

Jim Boisvert wanted the Selectman to be aware that he has multiple vacancies. The Part time Custodian position (25 hours/per week) is currently vacant. Darrell from Public Works also submitted his intent to retire for January 5, 2018.

V. New Business:

a. Eagle Scout Project:

Donald and Jake Severance were present to discuss his request to install 3 benches at Pembroke Park (Top of Broadway) as his Eagle Scout project. The material of the benches are to be determined depending on price and durability.

Action: Selectman Sheldon moved to allow the installation of three benches at Pembroke Park.

Motion seconded by Selectman Goulet. Motion passed 4-0.

b. New Appointment to Board

Action: Selectman Sheldon moved to appoint Paul Paradise to the Zoning Board of Adjustment as an alternate. Motion seconded by Selectman Goulet. Motion passed 4-0.

c. Manifest/Abatements:

Action: Selectman Sheldon moved to approve the Manifest and Abatements as presented. Motion seconded by Selectman Goulet. Motion passed 4-0.

d. Minutes:

Action: Selectman Greco moved to approve the minutes from 5/15/17 as presented. Motion seconded by Selectman Sheldon. Motion passed 4-0.

VI. Town Administrators Report:

- Comcast Renewal/Contract is up. Something to think about before the March renewal timeframe. (Board will discuss)
- Farmers Market looking for permission to put temporary sign out front on days that they are open. (Board was ok with this)
- Email from Adrienne Medina (Morales) looking to come into next meeting (June 19th), parking issues
- The Board signed the State MS-535 Form
- Broken Sign;
 - Action: Motion made by Selectman Greco to remove the Welcome to Pembroke sign by Dr. Albees and do not replace. Motion seconded by Selectman Goulet. Motion passed 4-0.
- Meeting:
 - Action: Motion made by Selectman Greco to not meet on July 3, 2017. Motion seconded by Selectman Sheldon. Motion passed 4-0

VII. Committee Reports:

Selectman Goulet-No Report

Selectman Sheldon-No Report

Selectman Courtemanche- No Report

Selectman Greco-Final approval given to Farmers Market at Planning

VIII. Other/Citizen Comment:

None

IX. Adjourn

Action: Motion to adjourn made by Selectman Sheldon, motion seconded by Selectman Goulet.
Motion passed 4-0 at 8:19pm.

Justine M. Courtemanche, Chairman