

**BOARD OF SELECTMEN
TOWN OF PEMBROKE, NH
December 3, 2018 at 6:30 PM**

Present: Chairperson Tina Courtemanche, Selectman Ann Bond, Selectman Sandy Goulet,
Selectmen Vincent Greco

Excused: Selectmen Michael Crockwell

Staff: Town Administrator David Jodoin, Recording Secretary Jillian McNeil

I. Call to Order:

Chairman Tina Courtemanche called the meeting to order at 6:30pm.

II. Citizen Comment:

None

III. Scheduled Meetings:

David Doherty, representing the School Board and the Village School Re-Use Committee, discussed the School Board's decision to close Village School and merge the students with Hill School. The School Board put together a committee of citizens to decide what to do with now vacant Village School building. At the last School Board meeting, the Board met with the committee to discuss their findings for the future of the Village School. Since the School Board only has the authority to use the Village School as a teaching facility, they decided to offer the building to the Town for the cost of \$1.00. If the town is not interested in purchasing the property, then the school board would look at it as a potential commercial/residential property and put it on the market to sell. The rehabilitation is too expensive to consider using the building as a school. If the Town decided to purchase the property, it would have to be voted on at both the School and the Town meetings in March. Selectman Bond asked if the Committee has a cost for demolishing the building. Bob Bourque, Village School Re-Use Committee, stated that they do not have a figure for demolishing but the cost of rehabilitating the building would be \$3.7 - 5 Million. David Doherty said that if they have to put the building into cold storage, it would cost around \$44 -45,000. Josh Coughlin will be looking into the costs of demolishing the building.

Cathy Cruson asked if the section of the building with the gym could be considered for a voting facility, recreation facility, or an emergency shelter. That part of the building has a kitchen, bathrooms, and showers.

David shared that the Chief is doing some research on the cul-de-sacs in Town and how/if they are posted. There have been some resident complaints on traffic patterns and lack of enforcement of the current signage. The Town is looking into making them a one way. The Chief is compiling a list of all the cul-de-sacs this would affect.

Roads Committee would like the Town to make Union Street parking on one side of the sidewalk side of the street only.

The Selectman were given an appointment of Robert Bourque to replace Larry Young for a full-time position on the Planning Board. Selectman Bond made a motion to appoint Robert Bourque to the Planning Board. Selectman Goulet seconded the motion. Motion approved 4-0.

The Town Clerk shared an email with David. Certain municipalities are looking to institute a policy to give one free registration to anyone registering a car that is a purple heart recipient. There would need to be a warrant article to do this. David suggested also looking at the allowable limits for elderly and disabled exemptions. Selectman Goulet asked what the disability amount is currently. David said our limit is \$100,000 and most communities are \$45 - 50,000.

Selectman decided not to collect the \$1.40 outstanding timber tax because it would cost far more to collect than we would be receiving.

David received the new HealthTrust rates. The plans the town decided on are; Blue Choice 3 Tier for the Sewer Department, AB5 for the Department of Public Works, and AB20 for everyone else.

The Selectman were presented with the new Comcast rates. Selectman Goulet asked to clarify if we recently signed a contract. David answered that we did but this is not a new contract. There is an escalating rate clause in the contract that was signed and this is an update with new rates.

VII. Committee Reports:

Selectman Goulet - None

Selectman Greco – Roads Committee meets tomorrow night. At the last meeting, the Committee discussed the parking on Union Street and the proposed roads at the Flagg/Robinson property. Selectman Bond asked if we need to vote to change the parking ordinance on Union Street. David answered that it would require a public hearing to change a town ordinance.

Selectman Bond – Planning approved the application for Berube to subdivide 8 acres. The Board also discussed the Flagg/Robinson and 4th Range Property. There

will be no street lights, utilities will all be underground, and every property will have their own water and septic. 70% of the homes will be a 1,500-2,000 square ft ranch style home with a two-car garage. The remaining will be two story homes. The board is concerned with the multiple shared driveways. They will upgrade the first 1,700 feet of 4th Range Road. Conservation is concerned about the cut through road and the wetland impact. Police and Fire want the cut through road so there are two means of egress. The plan is to build 4th Range, then Flagg/Robinson, and the final phase is the cut through road. Selectman Courtemanche asked what happens if they do not finish the project. David said the committees will have to be careful that if they approve the project, they make sure there are bonds and letters of credit so the Town isn't on the hook for the remainder of the project. David also pointed out concerns that winter plowing and maintenance needs to be taken into consideration as well. Selectman Bond also shared that they have a limited number of closed culverts and 3 retention ponds.

Selectman Courtemanche – Budget Committee heard Fire, Police, and the Town Budgets. Next week is Public Works and Recreation.

VIII. Other/Citizen Comment:

Daniel Crean and Gerry Fleury, Residents, said sell the Village School. The liability, maintenance, and overall costs are too high to keep the building. Selectman Bond stated that when the National Guard came to the Town to discuss expanding their building, they gave the Town rights to use the facility as a natural disaster shelter. David said they did, however, there are problems getting permissions from the Commander due to security clearances.

IX. Non-Public Session

Motion by Selectman Goulet to enter non-public session in accordance with RSA 91-A:3 II (a). The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted at 7:05 PM.

Seconded by Selectman Bond.

Roll Call Vote:

Selectman Goulet	Yes
Selectman Greco	Yes
Chairman Courtemanche	Yes
Selectman Bond	Yes

The Board came out of non-public session at 7:17 PM. Selectmen Goulet Motion to approve the Town Clerks request of 2% for his annual merit increase and to award a

2.5% merit adjustment to the Town Administrator. Seconded by selectmen Greco.
Motion passed 4-0.

Motion by selectmen Goulet to enter non public session in accordance with RSA 91-A:2 I (a), seconded by Selectmen Greco.

Roll Call Vote:

Selectman Goulet	Yes
Selectman Greco	Yes
Chairman Courtemanche	Yes
Selectman Bond	Yes

The Board came out of non public session at 7:29 PM.

X. Adjourn:

Motion to adjourn by Selectmen Goulet at 7:30 PM, seconded by Selectmen Greco.
Motion passed 4-0.


Justine M. Courtemanche, Chairman

For more detailed information, the meetings are now taped and can be seen on www.townhallstreams.com click on Pembroke NH and look for the day of the meeting under the month.