

**BOARD OF SELECTMEN
TOWN OF PEMBROKE, NH
MARCH 18, 2019 at 6:30 PM**

Present: Chairperson Tina Courtemanche, Selectman Ann Bond, Selectmen Richard Bean, and Selectmen Michael Crockwell, Selectman Sandy Goulet

Staff: Town Administrator David Jodoin, Recording Secretary Jillian McNeil

I. Call to Order:

Chairman Tina Courtemanche called the meeting to order at 6:30pm.

II. Citizen Comment:

None

III. Scheduled Meetings:

None

IV. Old Business:

David Jodoin presented the Selectmen with the updated 2016 tax deed listings. Deeding date is May 9, 2019.

Selectman Bond stated that she is trying to get Lightech and Eversource back to complete the work but has not heard anything from them. David Jodoin stated that George from Eversource is bringing in the \$10,000 check from the rebate program for converting to LED lighting. David has discussed the work that needs to be completed with Eversource and Lightech.

David Jodoin stated that Bob Bourque is still working on gathering information for the street light pole regulations and there are no updates at this time.

David Jodoin stated that there are no updates for the Eversource energy costs.

V. New Business:

Selectman Bond made a motion to appoint Selectman Courtemanche as Chairman to the Select Board. Selectman Goulet seconded the motion. Motion passed 5-0.

Selectman Crockwell made a motion to appoint Selectman Bond as Vice-Chairman to the Select Board. Selectman Goulet seconded the motion. Motion passed 5-0.

Board Committee Assignments:

- Planning Board – Selectman Bond (Main) and Selectman Goulet (Alt.)
- Conservation Commission – Selectman Crockwell
- Roads Committee – Selectman Bean
- Recreation Committee – Selectman Bean
- Capital Improvement Plan Committee – Selectman Goulet (Main) and Selectman Courtemanche (Alt.)
- Budget Committee – Selectman Goulet (Main) and Selectman Bean (Alt.)
- Energy Committee – Selectman Bond (Main) Selectman Crockwell (Alt.)
- Facilities Committee – Selectman Crockwell

Selectman Bond made a motion to appoint Sharon Wickens to the Trustee of Trust Funds. Selectman Goulet seconded the motion. Motion passed 5-0.

Selectman Bond made a motion to appoint Andrew Githmark to the Planning Board as an alternate. Selectman Goulet seconded the motion. Motion passed 5-0.

Selectman Bond made a motion to appoint Donald Leisman to the Energy Committee as an alternate. Selectman Crockwell seconded the motion. Motion passed 5-0.

David Jodoin shared that the solid waste agreement with Casella is expiring in 3 years. The Board decided to look into reconvening a Solid Waste Committee to look at the current contract and make suggestions.

The Board signed the State of New Hampshire MS-232.

Selectman Goulet asked what the next steps are for 4 & 6 Union Street since the warrant article failed at Town Meeting. David explained that the Board will have to decide what they would like to do with the building. The \$150,000 cost to fix the entire wall was reviewed by the Building Committee and there is another alternative that would be no more than \$25,000. There is no idea how long the fix would last but it is much cheaper than replacing everything. David sent an email to Paulette at Sewer since they have first right refusal per their agreement. They are looking into if they would be able to lease the building. A realtor will need to look at the building and determine its worth before anything is done. Selectman Courtemanche asked if the Sewer Commission takes the building, will the Town be responsible for maintenance. David said it would be their responsibility and not the Town. Selectman Bond asked how much room the Sewer Department needs if they are unable to purchase the building. David stated they have a pick-up truck and some small equipment. They will also need a meeting space.

Selectman Crockwell moved to approve the Manifest/Abatements. Selectman Goulet seconded the motion. Motion passed 5-0.

Selectman Bond moved to approve the minutes of March 4, 2019 as presented. Selectman Crockwell seconded the motion. Motion passed 5-0. Selectman Bean and Selectman Goulet abstained.

VI. Town Administrator Report:

David Jodoin stated that the Eagle Scouts are looking to do a project for the Town and they selected re-doing the horseshoe pits at Memorial Field.

Vincent Greco submitted a request to appoint Dana Pendergast as the Deputy Health Officer while he is away. Selectman Crockwell made a motion to appoint Dana Pendergast as the Deputy Health Officer. Selectman Goulet seconded the motion. Motion passed 5-0.

David stated that the National Guard, in conjunction with the Wild Land Fire Program Manager, sent a letter of prescribed burns. These burns are done yearly and the Fire Department has been sent a copy.

David stated that the State sent a red list of bridges in Town.

David presented the Board with non-public minutes that are able to be released. Selectman Goulet made a motion to release the non-public minutes of 1/4/16, 1/19/16, 3/7/16, 10/24/16, 11/21/16, 7/7/17, 5/7/18, 7/16/18, 9/4/18, 11/7/18, and 12/17/18. Selectman Crockwell seconded the motion. Motion passed 5-0.

The site walk for the San-Ken Homes subdivision on Flagg Robinson and 4th Range Road will happen on May 4, 2019 at 10:00 am. Mike Vignale, Planning Board, and Roads Committee have been invited. The public is also welcome to attend.

VII. Committee Reports:

Selectman Bond – Planning Board is discussing a 25-foot corner clearance at the corner of every road at the next meeting. They are also discussing unsafe structures, commercial greenhouses versus residential greenhouses, dead end street designs, and combining the waiver of the checklist for Planning and Zoning.

Selectman Goulet – None

Selectman Courtemanche – None

Selectman Crockwell – Conservation discussed bio-hazards on the Hillman fields. The bio-hazards are class A and require a 10 year check but conservation has requested a 5 year check, which has been standard practice. Monitoring day for all conservation areas is April 6, 2019. Everyone is meeting at town hall at 10:00 am. Selectman Bond asked if conservation could remove the no trespassing signs on the

new property that was acquired on Academy Road and at the end of Whittemore Road.

Selectman Bean – None

VIII. Other/Citizen Comment:

None

IX. Non-Public Session:

None

X. Adjourn:

Motion by Selectmen Bond to adjourn at 7:14 PM seconded by Selectmen Crockwell, Motion passed 5-0

Justine M. Courtemanche, Chairman

For more detailed information, the meetings are now taped and can be seen on www.townhallstreams.com click on Pembroke NH and look for the day of the meeting under the month.