

**BOARD OF SELECTMEN  
TOWN OF PEMBROKE, NH  
May 6, 2019 at 6:30 PM**

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Present: Selectman Ann Bond, Selectmen Richard Bean, and Selectmen Michael Crockwell,  
Selectman Sandy Goulet

Staff: Town Administrator David Jodoin, Recording Secretary Jillian McNeil

Excused: Chairperson Tina Courtemanche

**I. Call to Order:**

Selectman Ann Bond called the meeting to order at 6:30pm.

**II. Citizen Comment:**

Gabrielle Nugent, resident, expressed concerns for parking on Union Street and the inability to drive safely when cars are parked along both sides. David Jodoin explained that she has spoken with the Roads Committee and they put a recommendation in to restrict parking to the side of the street without the side walk. To do this would be changing town code and would need a public hearing. Selectman Bond asked if the public hearing could be done at the next Selectmen's Meeting on May 20<sup>th</sup>. David said it would be added to the agenda.

**III. Scheduled Meetings:**

None

**IV. Old Business:**

David presented the list of 2016 Tax Deeds. Selectman Goulet clarified that everyone on the list has been served. David stated that the properties that are owner's unknown have not been served but everyone else has. Due to a deceased estate on the list, the deeding date will have to be pushed to June 15<sup>th</sup>. The surviving spouse and children have to be notified and be given notice. Selectman Bean asked how long the owners' unknown properties have been on the list. David said those are largely small pieces of property in the Village and have been on the list for a long time. To do the deed research and surveying for these pieces would not be cost effective for the town. Selectman Goulet made motion to table the tax deeding until June 17<sup>th</sup> due to the delay with the deceased estate. Selectman Crockwell seconded the motion. Motion passed 4-0.

Eversource has billed the town for work they have done. They will be working on the remainder of the list starting with the priority lights as outlined for them.

There are no updates with the future street light pole regulations. The board does not want to install fiberglass poles of any kind.

Energy Professionals returned quotes for energy costs. They recommend a 42-month lease with Direct Energy. Direct Energy's price is \$7.110 c/kwh while Eversource is \$9.985. This will yield an estimated savings of \$30,560.82 over the 42 months.

Selectman Goulet made a motion to enter into a contract with Direct Energy and authorize the Town Administrator to sign the contract for town wide electric. Selectman Crockwell seconded the motion. Motion passed 4-0.

Chief Dwayne Gilman submitted a memo regarding the new Kustom Raptor Radar for the Police Department. Since Lt. Gaskell came to the meeting on April 15<sup>th</sup>, one radar has broken. Selectman Goulet clarified that we do not need a motion to approve the purchase. David stated that the purchase was approved last meeting. That purchase was for a stand-by radar system since there was one that was aging out. Since then, a radar has broken and needs to be replaced as soon as possible. Selectman Goulet asked if they would still need to purchase a stand-by radar. Selectman Crockwell stated that it is not a piece of equipment that a department would want to purchase and have sitting around unless they knew it was going to be used in the near future.

Primex sent a letter to the town regarding the damage done to the Carlucci property. They would recommend having Tasker Landscaping contact the Department of Public Works to coordinate the timing of the repairs to the property and the sidewalk. DPW will not approve the work of Tasker Landscaping. This is the responsibility of the homeowner. The Board agreed with Primex and will not have DPW oversee the project but will coordinate for sidewalk repairs.

David has not had a chance to discuss the Solid Waste Agreement Committee with potential members but will do so this week. There are three more years on the agreement.

## **V. New Business:**

Selectman Goulet made a motion to authorize the Vice-Chairman and the Town Administrator to sign the engagement letter with Vachon Clukay & Company, PC for the 2018 town audit. Selectman Crockwell seconded the motion. Motion passed 4-0. The fieldwork will be done from May 20-24, 2019.

Selectman Goulet made a motion to authorize the Vice-Chairmen to sign a lien on 24 Kimball Street. Selectman Crockwell seconded the motion. Motion passed 4-0. This

lien is for the clean up cost on the property due to a house fire in the amount of \$23,450.

Selectman Goulet made a motion to authorize the Vice-Chairman to sign a letter to the state requesting a blind driveway sign on Buck Street. Selectman Bean seconded the motion. Motion approved 4-0.

The School District has invited the Selectmen to be the guests of honor at the Pembroke Academy Bicentennial celebration on Saturday May 11<sup>th</sup> at 1:00. Selectman Bond and Bean will attend. Selectmen Goulet, Crockwell, and Goulet will be out of state.

Selectman Goulet made a motion to approve the Manifest and Abatements as presented. Motion was seconded by Selectman Crockwell. Motion passed 4-0

Selectman Crockwell made a motion to approve the minutes of April 15, 2019 as presented. Selectman Bean seconded the motion. Motion passed 3-0. Selectman Goulet abstained.

## **VI. Town Administrator Report:**

The tax bills are at the printer and are set to mail on May 23<sup>rd</sup> with a due date of July 2<sup>nd</sup>. There will be an informational insert from the Planning Board and Capital Region Planning about the storm water process. Selectman Crockwell suggested adding a notification on the website for residents to plan for a larger tax bill in November.

The Library Trustees have hired a new Director and have also asked for repairs to the roof where shingles have come off the building. New Heights will do the work on the roof but the quotes will be in the Selectmen's packets for next meeting. Selectman Goulet asked how many layers of shingles there currently are on the roof. David answered that there is just one layer so there is still an option to go over that layer or the other option will be a full strip and re-shingle. A metal roof could be difficult and potentially dangerous with the different angles of the roof and the hang over the sidewalk in front.

David stated the A/C unit in the meeting room at Town Hall is no longer working and will need to be replaced but he would like to run the quotes by the Building Committee first.

Selectman Bean made a motion to approve the non-public minutes of April 15, 2019. Selectman Goulet seconded the motion. Motion approved 3-0. Selectman Bean abstained.

## **VII. Committee Reports:**

Selectman Goulet – Will not be attending the Budget Committee meeting this Thursday but Selectman Bond will be there.

Selectman Bean – Recreation Commission met on April 17<sup>th</sup>. There were discussions about removing the soccer goal posts on the baseball field. There are low spots in the fields so Frank Merrill of Merrill Construction donated 18 yards of loam. There were also discussions around the concerns for the speeds at Memorial Field and ways to mitigate that.

Selectman Bond – Planning Board did approve the application for the 4<sup>th</sup> Range Road development. The site walk was postponed until June 15<sup>th</sup> because the wetlands specialist was unavailable for the original date. Selectman Bean expressed support for the town obtaining their own traffic study. David stated that their traffic engineer will design a study with the Planning Board's recommendations of what they would like to see. The Town's engineer would then review the study. David suggested having the same done for the wetlands study. Pembroke Pines will be coming before planning for their wetlands permits. The development is 77 condos and 4 single houses. David suggested having the Sewer Department at the meeting because there may be capacity issues for those projects. Selectman Bond stated that in discussing the project with Paulette Malo at the Sewer Department, the understanding is that the project has state approval. Liberty Utilities sent out a letter to the Donna Drive area with an incorrect date. The date is May 23<sup>rd</sup> for a meeting about installing a new gas line for Pembroke Pines.

Selectman Crockwell – Conservation Commission did an election of officers and discussed a purchase of a piece of property on Center Road. David said there is already a purchase and sale agreement in place. David stated that the subdivision of the land will not happen until 2020.

#### **VIII. Other/Citizen Comment:**

Stanley Grimes Jr, Resident, asked for a status update on the 4<sup>th</sup> Range Road Project. David stated that the site walk is June 15<sup>th</sup> 10:00am and then the public hearing will be continued that Monday, June 17<sup>th</sup> at 6:30pm.

#### **IX. Non-Public Session:**

Motion by Selectman Goulet to enter non-public session in accordance with RSA 91-A:3II (D). Consideration of the acquisition, sale, or lease of real property which, if discussed in public, would likely benefit a party or parties whose interest are adverse to those of the general community. Seconded by Selectman Crockwell.  
7:23pm

Roll Call Vote:

Selectman Goulet YES

Selectman Bean	YES
Selectman Bond	YES
Selectman Crockwell	YES

The Board came out of non-public session at 7:56 PM

Motion by Selectmen Goulet, seconded by Selectmen Bean to merge 4 and 6 Union Street. Vote Unanimous.

**X. Adjourn:**

Motion by Selectmen Goulet, seconded by Selectmen Crockwell to adjourn at 7:57 PM. Vote unanimous

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Ann Bond, Vice Chairman

For more detailed information, the meetings are now taped and can be seen on [www.townhallstreams.com](http://www.townhallstreams.com) click on Pembroke NH and look for the day of the meeting under the month.