

**MINUTES**  
**BOARD OF SELECTMEN**  
**TOWN OF PEMBROKE, NH**  
**March 6, 2017 at 6:30 PM**

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Present: Chairman Tina Courtemanche, Selectman Michael Crockwell, Selectman David Sheldon,  
Selectman Vincent Greco

Excused: Selectman Bob Samson

Staff: Town Administrator David Jodoin

**I. Call to Order:**

Chairman Tina Courtemanche called the meeting to order at 6:30pm.

**II. Citizens Comments:**

None

**III. New Business:**

A. Officer Boisvert- Police Dog Presentation

Officer Boisvert was in attendance to present a slideshow requesting permission to add a police dog to the police department. The cost of the police dog would be \$13,000 and the cost would be raised through fundraising. The Police Dog would aid in searches of both narcotics and missing people.

Action: Selectman Sheldon moved to approve moving forward and allowing the Police Department to add a K-9 unit with no town funding. Motion seconded by Selectman Greco. Motion passed 4-0.

**IV. Old Business:**

A. Primex Resolution

Approved at previous meeting, just needs a signature from the Chairperson

B. Salary Study – Police Officers

David Jodoin did an analysis compared to the budget to see what amount may work. \$3.00 would not work at this time however \$2.00 would.

Action: Selectman Sheldon moved to move forward and implement a \$2.00/hour increase for the Police Department as per the Salary Study. This would be effective April 1<sup>st</sup>. Motion seconded by Selectman Greco

Discussion: Selectman Crockwell would like to continue the conversation in non-public.  
Motion tabled

**V. New Business:**

A. North Pembroke Bridge

The pre-meeting was done on the project and in order to complete the project in safest and most cost efficient way would require closing the bridge. Traffic would be rerouted through Borough Rd.

Action: Motion made by Selectman Greco to close the North Pembroke Bridge and move forward with construction. Motion seconded by Selectman Crockwell. Motion passed 4-0.

B. TIF Bond

At Town Meeting when this was presented the Bond was for 4 million dollars at 4.99% interest on a 20 year note. At this point the Town may be able to decrease the years to 15 with a 2.49% interest rate. The rate is subject to change at time of issuance.

C. Request Permit Refund

Action: Selectman Crockwell moved to assess a \$35.00 administrative fee to all permit refunds. Motion seconded by Selectman Greco. Motion passed 4-0.

D. Legal Hearing-Non Public

E. Building Committee emails RE: DPW Heater

Will meet with the Building Committee. Waste Oil Heat would not work due to spacing and safety. Now looking at infrared heat and may be able to tie in what they currently have as well.

F. Manifest/Abatements:

Action: Selectman Crockwell moved to approve the Manifest and Abatements. Motion seconded by Selectman Greco. Motion passed 4-0.

G. Appointments:

Action: Selectman Sheldon moved to appoint John R Webber to the Police Department. Motion seconded by Selectman Greco. Motion passed 3-0, Selectman Crockwell abstained.

Action: Selectman Sheldon moved to appoint Kelly Dyjak to the Planning Board as an Alternate effective until April 30, 2020. Motion seconded by Selectman Greco. Motion passed 4-0.

H. Minutes 2/21/17

Action: Selectman Greco moved to approve the minutes from 2/21/17. Motion seconded by Selectman Crockwell. Motion passed 4-0.

VI. Town Administrators Report

Action: Selectman Sheldon moved to authorize David Jodoin to sign the agreements with CAI Technologies for the GIS mapping systems. Motion seconded by Selectman Greco. Motion passed 4-0.

VII. Committee Reports:

Selectman Crockwell-No Report

Selectman Sheldon-No Report

Selectman Courtemanche-No Report

Selectman Greco- Planning Board approved a subdivision at 339 North Pembroke Rd.

VIII. *RSA 91-A:3 II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.*

Motion by Selectmen Sheldon to enter non public session in accordance with RSA 91-A:3 II(a), seconded by Selectmen Crockwell at 7:36 PM.

The Board came out of Non public session at 7:59 PM.

Motion by Selectmen Sheldon to increase the Police Officers pay effective April 1<sup>st</sup> by \$2.00 per officer and those that are maxed in pay would receive a lump sum stipend based on their annual review, seconded by Selectmen Greco. Motion passed with 3 Yes votes and 1 abstension.

IX. Other/Citizen Comment

None

X. Adjourn

Motion by Selectmen Greco to adjourn at 8:05 PM, seconded by Selectmen Sheldon. Motion passed 4-0.

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Justine M. Courtemanche, Chairman