

**BOARD OF SELECTMEN
TOWN OF PEMBROKE, NH
FEBRUARY 3, 2020 at 6:30 PM**

Present: Chairman Tina Courtemanche, Selectman Michael Crockwell, Selectmen Richard Bean, Selectman Ann Bond, Selectman Sandy Goulet

Staff: Town Administrator David Jodoin, Recording Secretary Jillian McNeil

I. Call to Order:

Chairman Ann Bond called the meeting to order at 6:31 pm.

II. Citizen Comment:

None

III. Scheduled Meetings:

David Cedarholm – North Pembroke Road Bridge

David Cedarholm, PE, City Engineer for the City of Concord, shared that they are moving into the final design phase. HDR, Inc. had a small delay because it was discovered that funds the City of Concord had appropriated for the project had not gone through City Council. City Council has now approved all the funds and HDR is working on the final design. The project will go out to bid in April or May of 2020 with construction to start late fall/early winter. FL Merrill has indicated that they prefer the bridge repair be a winter project so it has the least amount of impact on their operations. The project should be wrapped up by late spring 2021.

Selectman Bean asked if they would use a bailey bridge. David C. answered that they would not. It is a tight approach from both sides so it will be a complete demolition. David C. explained that right now, it is a two-lane bridge with a pier in the middle. The new design removes the pier and it will be single-span for 120 feet using pre-stressed concrete box beams. David C. stated that it should be a quick installation.

David Jodoin asked where they will be blocking the road off. David C. answered they haven't made those decisions yet but will reach out to coordinate with the engineers. There will need to be a provision for some vehicles to turn around on each side of the bridge. David J. asked if they will put up an electronic sign months in advance. David C. stated they would.

Selectman Bean asked about the gas line that was put in last year. David C. stated they coordinated with the Town and HDR when that was installed so it was out of the way.

Selectman Crockwell asked how wide the bridge will be. David C. stated that it will be 24 feet.

David Jodoin informed the Board that the contract with the City of Concord has been reviewed by legal. Once they authorize the Chair to sign it, it will go to the Concord City Manager for his signature and then a copy will be returned back to the Town.

Selectman Bean made a motion to approve the contract as presented and to authorize the Chair to sign. Selectman Goulet seconded the motion. Motion passed 5-0.

Terry McCormack, Pembroke Sand & Gravel, asked if there is going to be a sidewalk. David C. answered that there would not be. Terry asked if the utilities would go under the bridge or if they would remain overhead utilities. David C. answered that they would remain overhead.

Selectman Crockwell asked if the height of the bridge will change. David C. stated that the bottom core is the same so the deck will come up a little bit because the box beams are taller than the current bridge.

David Jodoin expressed concerns for the RFP going out during construction season and receiving higher bids back. David C. stated that is when they will go out however the start date isn't until November and bridge contractors are familiar with the time table. Bridge contracts go out any time of year and not receiving higher bids back should not be a problem.

David Jodoin asked if all traffic will be re-routed to Borough Road. David C. answered that it will.

IV. Old Business:

None

V. New Business:

Selectman Bean made a motion to appoint Holly Germain as an alternate to the Planning Board. Selectman Goulet seconded the motion. Motion passed 5-0

Manifest/Abatements

Selectman Goulet made a motion to approve the manifest and abatements as presented. Selectman Courtemanche seconded the motion. Motion passed 5-0.

Minutes 1/21/20

Selectman Goulet made a motion to approve the minutes of January 21, 2020 as presented. Selectman Bean seconded the motion. Motion passed 5-0.

VI. Town Administrator Report:

The open house on the tax deeded property at 2-4 Prospect Street with James St. Jean this weekend. Auction will be held February 13th at 3:00pm. Selectman Bond will be at the auction to represent the Selectmen. Selectman Crockwell asked what the Town needs to make off the property to cover the expense the town has incurred on the property. David stated that they would need a minimum of \$40,000. David stated he drafted a letter to the current occupant to come and gather the last of his belongings otherwise, everything will go with the building when sold. Everything is shut off and paid and the only unknowns are back electric bills. Selectman Bean asked if the water was blown out. David stated that there was no heat in the building and they were filling the kerosene as needed. Water has been shut off.

There are two additional petitioned warrant articles but they are not monetary items. The Budget Committee is meeting at 6:45 to cover anything that may have come in since the last meeting and then they will recess until the 7:00 public hearing begins. One petition is a New Hampshire resolution for fair redistricting and the other one is the Citizens Petition to take action on Climate Change. Selectman Bond asked what the redistricting warrant article is for. David shared that it is to create a non-partisan redistricting commission appointed by the NH general court.

David prepared packets for the Budget Committee Public Hearing that has the state MS-737, detailed line item town budget, breakdown of budget requests over and under for the town for 2019 and 2020, and Town warrant articles.

VII. Committee Reports:

Selectman Bean – None

Selectman Goulet – Budget Committee met and reviewed the last two school warrant articles. Budget Committee voted down both the articles. Public Hearing is February 6th at 7:00pm at the Pembroke Academy Auditorium.

Selectman Bond – Planning Board met with a rep for a proposed subdivision on Cross Road. One lot is being divided up into four. They spoke about moving the weigh station for Pembroke Sand and Gravel. San-Ken was in discussing the new layout of the homes. There was a discussion about the pipe going through Flagg Robinson not being big enough and they stated they would upgrade it to a 15-inch pipe. The homes are expected to sell for \$390,000 and estimated tax revenue for the Town will be \$468,000. They met with the Superintendent of Schools and she

indicated they did not have issues with additional students. David stated that she has since sent a letter stating that they do have issues with additional students. On November 19, 2019, Patty Sherman emailed Carolyn Cronin that until they are able to get a bond for an addition at Hill School, they will be unable to accommodate an influx of students. Selectman Goulet asked if the developer was notified of that email. David stated that they received the first email stating no issues he has now received the new email but he cannot be sure that when they did the fiscal impact study that that information was included. Selectman Bean asked if they are putting in sidewalks or street lights. Selectman Bond stated that the waivers for sidewalks have not been approved yet and they are aware that street lights only go on corners. David clarified that the waiver is for sidewalks outside the development. Selectman Bond stated that they do not want to do any sidewalks.

Selectman Crockwell – Conservation Commission meets next week.

VIII. Other/Citizen Comment:

None

IX. Non-Public Session

Motion by Selectman Goulet to enter non-public session in accordance with RSA 91-A:3 II (e) Consideration or negation of pending claims or litigation which has been threatened in writing or filed against the public body or any subdivision thereof, or against any member thereof because of his or her membership in such public body, until the claim of litigation has been fully adjudicated or otherwise settled, in which case the request shall be granted at 6:55 pm. Selectman Bean seconded the motion.

Roll Call Vote:

Selectman Bean	Yes
Selectman Goulet	Yes
Selectman Bond	Yes
Chairman Courtemanche	Yes
Selectman Crockwell	Yes

The Board came out of non-public session at 7:40 PM

X. Adjourn:

Selectmen Bond made a motion to adjourn at PM, Selectmen seconded the motion. Motion Passes 5-0.

Justine M. Courtemanche, Chairman

For more detailed information, the meetings are now taped and can be seen on www.townhallstreams.com click on Pembroke NH and look for the day of the meeting under the month.