

**MINUTES
BOARD OF SELECTMEN
TOWN OF PEMBROKE, NH
January 17, 2017 at 6:30 PM**

Present: Chairman Tina Courtemanche, Selectman Michael Crockwell, Selectman Bob Samson, Selectman Vincent Greco

Excused: Selectman David Sheldon

Staff: Town Administrator David Jodoin

I. Call to Order:

Chairman Tina Courtemanche called the meeting to order at 6:30pm.

II. Citizens Comments:

None

III. Scheduled Meetings:

A. Stephanie Alexander CNHRPC-Hazard Mitigation Plan

Chief Paulson was present as Stephanie Alexander was unable to attend the meeting. The updates Hazard Mitigation Plan was presented to the Board.

A Resolution Adopting the Pembroke Hazard Mitigation Plan Update 2017

WHEREAS, the Town of Pembroke has historically experienced severe damage from the natural hazards and it continues to be vulnerable to the effects of the hazards profiled in the Hazard Mitigation Plan Update 2017 including but not limited to flooding, high wind events, severe winter weather, and fire, resulting in the loss of property and life, economic hardship, and threats to public health and safety; and

WHEREAS, the Town of Pembroke has developed and received conditional approval from the Federal Emergency Management Agency (FEMA) for its Hazard Mitigation Plan Update 2017 under the requirements of 44 CFR 201.6; and

WHEREAS, public and Committee meetings were held between September 2015 to March 2016 regarding the development and review of the Hazard Mitigation Plan Update 2017; and

WHEREAS, the Plan specifically addresses hazard mitigation strategies, and Plan maintenance procedures for the Town of Pembroke; and

WHEREAS, the Plan recommends several hazard mitigation actions (projects) that will provide mitigation for specific natural hazards that impact the Town of Pembroke with the effect of protecting people and property from loss associated with those hazards; and

WHEREAS, adoption of this plan will make the Town of Pembroke eligible for funding to

alleviate the effects of future hazards; now therefore be it

RESOLVED by the Town of Pembroke Board of Selectmen:

The Hazard Mitigation Plan 2017 is hereby adopted as an official plan of the Town of Pembroke; the respective officials identified in the mitigation action plan of the Plan are hereby directed to pursue implementation of the recommended actions assigned to them;

Future revisions and Plan maintenance required by 44 CFR 201.6 and FEMA are hereby adopted as a part of this resolution for a period of five (5) years from the date of this resolution; and

An annual report on progress of the implementation elements of the Plan shall be presented to the Board of Selectmen by the Emergency Management Director or designee.

IN WITNESS WHEREOF, the undersigned have affixed their signature and the corporate seal of the Town of Pembroke this 17th day of January, 2017.

Motion to accept this resolution as presented and sign was made by Selectman Crockwell. Motion was seconded by Selectman Greco. Motion passed 4-0.

Grant Adoption:

The Town of Pembroke Board of Selectmen, in the majority vote, accepted the terms of the Emergency Management Performance Grant (EMPG) as presented in the amount of \$4000.00 for the purpose of updating the community's Local Emergency Operation Plan (LEOP). Furthermore, the Board acknowledges that the cost of this project will be \$8,000.00, in which the Town will be responsible for the 50% match (\$4,000.00). Furthermore the Board authorizes the Town Administrator to sign all documents related to the grant.

Motion to accept as stated was made by Selectman Samson. Motion seconded by Selectmen Crockwell. Motion passed 4-0.

B. Public Hearing Chapter 191-21 Schedule VII Vehicles and Traffic

Public Hearing opened at 6:40pm by Selectman Courtemanche.

Chief Gilman stated that there will be 1 Children at Play sign and 2 25mph signs posted on Rosedale Lane. Per the request of the Board and the Town Administrator Chief Gilman will coordinate with Public Works to have this completed.

Public Hearing closed at 6:41pm

Motion to adopt the code as amended stating that Rosedale Lane-Borough Road East to the Cul-de-sac will be 25mph made by Selectmen Greco. Motion seconded by Selectmen Samson. Motion passed 4-0.

While present Chief Gilman wanted to share the photos that he took in regards to the parking issues on Broadway. This is addressing resident complaints that due to angled parking they are not able to see to pull out of their driveway. The Board reviewed the photos and agreed to talk about this further at an upcoming meeting.

C. Public Hearing Chapter 185 Seasonal Restrictions

Public Hearing opened at 7:18pm

Comments-None

Continue Public Hearing on 2/6/17

IV. Old Business:

None

V. New Business:

A. Approve Memorandum of Understanding with DPW Union

- Motion to authorize the Chair to sign the memorandum of understanding made by Selectmen Greco. Motion seconded by Selectmen Samson. Motion passed 4-0.

B. Manifest/Abatements:

- Selectmen Samson moved to approve the manifest and abatements as presented. Motion seconded by Selectmen Crockwell. Motion approved 4-0.

C. Minutes:

- Selectmen Samson moved to approve the minutes from 1/3/17. Motion seconded by Selectmen Crockwell.
- Discussion: Error in spelling on page 2. Should be Charles Connor. Motion passed 4-0 as amended.

VI. Town Administrators Report

- Transportation Alternative Program (previously Safe Routes to School) approved the request however the project was placed on the reserve list.

- 2016 Audit Report-Engagement Letter

Selectmen Samson moved to authorize the Town Administrator and the Chairperson to sign the engagement letter with Vachon and Cluckay for the 2016 Audit. Motion seconded by Selectmen Crockwell. Motion passed 4-0.

- Northern Pass Meeting is February 1st at 1:30pm in Concord.
- Emerson Mills would like a meeting to discuss the wall again. Mike Vignale will be contacted and asked to come to the meeting. Meeting to be scheduled for 2/21/17.
- Traffic Improvement Plan-Concerns about the hill on Kimball St and Parking were brought to the board's attention. Thoughts that if parking issues were going to be

addressed then this might be addressed at the same time.

- Salary Study-Police Department

The salary study came in that Pembroke was paying lower than surrounding towns. The spreadsheet in the packet is to show different scenarios. This will be discussed more at an upcoming meeting.

- Selectmen Crockwell has questions about the veteran's credit. The new ruling expands the dates in which people would be eligible. However it is up to the town whether they make the change. David Jodoin to check with the lawyer.

VII. Committee Reports:

- Selectmen Samson-Nothing New
- Selectmen Crockwell-339 N. Pembroke Rd is looking for a subdivision and the Conservation Commission is looking to purchase a portion of the Dale Robinson Property. David Jodoin informed the Board that there are several liens on the property.
- Selectmen Greco-Nothing
- Selectmen Courtemanche-No Budget meeting last week however the school budget will be addressed again this week.

VIII. Other /Citizen Comments:

Chairman Courtemanche asked the Board for a consensus on the Town report. The report will be dedicated to Fred Kline. The pictures in the Town report are normally black and white. Is this what the Selectmen would like to do this year or would you like to make the dedication picture color? Doc Greco stated that in the past it has always been black and white and he didn't think it was a good idea to start changing unless it would be for all so as to not set a precedent. The Board discussed in great detail and agreed that the photo would be black and white.

IX. Adjourn

Motion to adjourn made by Selectmen Samson. Motion seconded by Selectmen Greco. Motion passed 4-0 at 7:32pm.

Justine M. Courtemanche, Chairman