

**BOARD OF SELECTMEN
TOWN OF PEMBROKE, NH
JUNE 15, 2020 at 6:30 PM**

Present: Chairman Ann Bond, Selectman Mike Crockwell, Selectmen Richard Bean, Selectman Karen Yeaton

Excused: Sandy Goulet

Staff: Town Administrator David Jodoin

I. Call to Order:

Selectman Bond called the meeting to order at 6:32 pm.

II. Citizen Comment:

Holly Germain, 127 Glass Street, feels the noise ordinance should be amended to 9:00pm on weekdays and 10:00pm on weekends. Fireworks are being set off late at night disturbing families, pets, and veterans. There have been numerous complaints on Facebook about the fireworks. Holly has been in contact with the Chief of Police and the Fire Chief. David stated they discussed this in March and if they decide to amend the town code, they would need a public hearing.

III. Scheduled Meetings:

Public Hearings Town Code Revisions:

Selectman Bond opened the public hearing at 6:48pm.

Selectman Bond closed the public hearing at 6:49pm.

Selectman Bean made a motion to approve the changes to Town Code Chapter 160-5 Cemetery Fees, Chapter 193; Welfare Assistance Guidelines, and Chapter 66-5.1 Regulated Activity: White Sands Conservation Area as presented. Selectman Yeaton seconded the motion. Motion passed 4-0.

Chapter 191-10

Selectman Bond opened the public hearing at 7:02 pm.

Police Chief Gilman called into the meeting and explained that there are no parking signs on White Sands Road and in front of the gate on 1st Range Road. The changes to the town code will be to make parking without a sticker a \$20.00 violation but

parking in front of no the no parking signs a \$30.00 violation. The addition of the letter (f) on the Town Code gives the officers a code to write on the ticket referencing the violation in case the ticket is fought in court.

Chief Gilman also discussed placing stop signs on Micol Road where it meets Nadine Drive. There are concerns for excessive speed coming from the new development up to the light on Bow Lane.

Selectman Bean suggested adding a small speed table on Nadine Drive. Selectman Bean asked what the speed limit will be on Nadine once the development is complete. The Chief answered it will be 25 mph but they have the ability to make it whatever they feel is necessary.

Selectman Bond discussed concerns for traffic traveling from Donna Drive onto Nadine or Bow Lane. There are visual issues turning left to go up Bow Lane. The Chief agreed that there is an issue with turning left and will look to see if there are any foliage that can be cut back to improve sight lines. However, the Chief is apprehensive about putting up another stop sign there.

Selectman Yeaton and Selectman Crockwell expressed support for a three way stop at the bottom of Donna Drive.

David suggested adding a stop sign on Micol Road onto Nadine Drive, Nadine Drive westerly at Micol Road and to revisit the stop sign on Nadine Drive leading from the new residential neighborhood to older residential area once the development opens.

Selectman Bean asked when the road is expected to be opened. David stated that right now, they plan to come to the Selectman in October and ask them to formally accept the road.

Jennifer Plourde, Nadine Drive, shared her concerns and the concerns of several neighbors regarding the children in the area and increase in traffic. There are no sidewalks and the road is narrow.

Selectman Bond closed the public hearing at 7:16pm.

Selectman Crockwell made a motion to approve the changes to Town Code Chapter 191-10 (f); Prohibited Stopping Standing and Parking as presented and to add stop signs at Micol Road onto Nadine Drive and Nadine Drive westerly at Micol Road and to table Nadine Drive new residential to older residential until July 6th in Town Code Chapter 191-15; Schedule I: Stop Signs and Intersections. Selectman Yeaton seconded the motion. Motion passed 4-0.

IV. Old Business:

Discussion of Opening Memorial Field

David showed the new signs explaining that individuals using caution should do so at their own risks. Large gatherings are prohibited as long as the Governor's executive orders are in place.

The Board feels the community has the ability to regulate themselves.

Jennifer Plourde, Nadine Drive, called in to discuss Suncook Youth Soccer. As of now, they are only opening to travel leagues. The league is looking for practice space. NH Youth Soccer Association is allowing 25 players and coaches on the field at any given time. The girls are only allowed to use their own balls and they are not allowed to use the coach's equipment. The girl's belongings will all have separated designated areas. They are currently not playing games or scrimmaging. Games will likely not start until August/September.

Tanya Davis, President Suncook Youth Soccer, explained that they are hoping to start scrimmaging in July. David asked if they will be using the facilities. Tanya stated that they typically bring their own porta-potties to the field at their own expense which they sometimes share with the boy's baseball league. David asked how many they feel will be at the field. Tanya explained that when the travel program is going, they typically have 80 children and 10 coaches. Right now, the only team given authorization is girls U9. Tanya explained that they are having all the families sign liability waivers, specifically communicable disease waivers that cover COVID-19. They are fully insured under State Soccer Association which minimizes liability to the town.

Selectman Bean asked what the costs of the program are. Jennifer explained that travel is \$175 a season. Recreation teams are \$75 for fall and \$25 in the spring. Selectman Bean asked if they pay anything to the Recreation Commission. Tanya explained that they do not pay a fee but they contribute to the maintenance of the fields.

Selectman Yeaton made a motion to open Memorial Field for the summer season effective June 16, 2020. Selectman Bean seconded the motion. Motion passed 4-0.

David explained that Rose has received a request to hold a senior only Prom at Memorial Field. They would like to use a tent. David discussed this with the Department Heads in Town. They have concerns with closing off the park to just the people who are attending the prom. Dana from code enforcement suggested having them submit a detailed plan. The Fire Chief stated that if they use a tent, it must be fire rated and cannot have sides on it. Selectman Bond and Yeaton expressed concerns for why they are not holding a school event on school property. Selectman Yeaton would like to see a detailed plan. Selectman Bond will discuss this further with the School Board on June 16th.

V. New Business:

Approval of Letter of Credit

A letter of credit has previously been supplied to the Town for the Village at Pembroke Pines Development for \$44,965. The Town asked them to up the letter of credit to \$90,000. The letter of credit has been submitted to the Planning Board.

Selectman Crockwell made a motion to approve the letter of credit for Pembroke Pines in the amount of \$90,000. Selectman Yeaton seconded the motion. Motion passed 4-0.

Trust Fund Applications for Payment

Selectman Bean made a motion to authorize the following reimbursement requests from the Trustee of Trust Funds: Fire Major Capital Reserve Fund in the amount of \$7,954.00, Town Equipment Capital Reserve Fund in the amount of \$84,700.00, Property Revaluation Capital Reserve Fund in the amount of \$1,716.00, Police Cruiser Capital Reserve Fund in the amount of \$33,127.40, and \$5,052.60 from the Fire Small Equipment Capital Reserve Fund. Selectman Crockwell seconded the motion. Motion passed 4-0.

David explained that the loader was on a warrant article this past March. If the loader does not get replaced, it has some repairs that need to be done such as new tires, new brakes, and a new window. There is money in the capital reserve fund that can be used to replace or repair the loader. The repairs could be upwards of \$20,000. The current loader would be traded in if the choice was to replace. It has not gone out to bid yet. The Board decided to put out an RFP for a new loader.

The Police Cruiser funds will be withdrawn from the capital reserve fund and there will be a more accurate number at the next meeting in regards to cruiser replacement plus equipment. They likely will not be able to swap old equipment into the new cars. Selectman Bond asked if leasing is an option. David answered that it may be something they look into in the future.

Appointments

Selectman Bean made a motion to appoint Richard Wegenroth and Jackie Wegenroth to the Energy Committee. Selectman Yeaton seconded the motion. Motion passed 4-0.

Resignation

The Board accepts with regret the resignation of Bob Samson from the Energy Committee.

Manifests/Abatements

Selectman Yeaton made a motion to approve the manifests and abatements as presented. Crockwell seconded the motion. Motion passed -0.

Minutes 6/1/20, 6/8/20, Non-Public 6/8/20

Selectman Bean made a motion to approve the minutes of June 1, 2020 as presented. Selectman Yeaton seconded the motion. Motion passed 3-0.

Selectman Yeaton made a motion to approve the minutes of June 8, 2020 as presented. Selectman Crockwell seconded the motion. Motion passed 3-0.

VI. Town Administrator Report:

Department of Revenue Administration is asking for the tax collection as of June 15, 2020 versus June 15, 2019. So far this year, 19% of the commitment has been collected versus 13% last year. January – May, Motor Vehicle permit revenue is down by \$42,000 and interest income on the cash accounts is down by \$2,200.

More complaints are coming in about fireworks. The current noise ordinance is until 10:00pm on weeknights and 12:00am on weekends.

VII. Committee Reports:

Selectman Bond – Planning met and discussed the Selectman's discussion to hire someone to look at Zoning Ordinances. They have concerns for the cost and possibility of loss input. After one last review, the Master Plan is ready to be released on the website.

Selectman Bean – Recreation is meeting tomorrow night.

Selectman Crockwell – The lawyers for the Whittemore Estate are working on paperwork for the land donation. They are drafting a deed and will forward it to the town attorney for review. The Conservation Commission discussed the Poirier project and they decided to pay for the closing costs. The Committee also discussed the San-Ken Homes project and concerns for tree stands and hunting in the Range Road area. They discussed ATV's and washed out bridges on Kimball and 5th Range Road.

Selectman Yeaton – Budget Committee met and there are concerns about the rates on the December tax bills. Mark LePage was nominated as Chairman and Gerry Fleury was nominated as Vice-Chair. Going forward, the committee will meet once a month. The School has an estimated \$668,705 in anticipated funds to be given back to the town for tax relief. That is not including the \$82,500 warrant articles that still need to be funded

VIII. Other/Citizen Comment:

None

IX. Adjourn:

Motion by Selectmen, seconded by Selectmen to adjourn at 7:35 PM. Motion Passes 4-0.

Ann Bond, Chairman

For more detailed information, the meetings are now taped and can be seen on www.townhallstreams.com click on Pembroke NH and look for the day of the meeting under the month.